I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:04 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President
Dr. Consuelo Rey Castro, Clerk
Mr. William Thomson
Mrs. Beth Wells-Miller
Mr. Brian Abadia, Student Trustee

Trustees Excused
Mr. Geoffrey L. Baum
Mr. John Martin

Administrative Officers in Attendance
Dr. Lisa Sugimoto, Acting President and Vice President, Student and Learning Services
Dr. Richard van Pelt, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Mr. Lyle K. Engeldinger, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Ms. Crystal A. Kollross, Interim Dean, Institutional Planning and Research

Administrative Officers Absent
Dr. Paulette J. Perfumo, Superintendent/President
Mr. Robert Miller, Interim Dean, Educational Services

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Mr. Allen Tsay.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment at this time.
Dr. Mann adjourned the Board to Closed Session at 6:06 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Discipline, Dismissal, Release (2 cases)
Government Code §54957 Public Employee Appointment
Division Dean, Health Sciences
Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confederals; Management Association); Engeldinger
Government Code §54956.9(b)(1) Conference with Legal Counsel – Anticipated Litigation

Closed Session was adjourned at 7:09 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:11 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Crystal Kollross led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
B.K. DePaolis, adjunct professor, English Division, spoke about the lack of library hours on the weekend and the impact on her classes. Ricky Pickens, truant officer for PUSD, facilitator for the PUSD Parent Project, and one of the founders of Neighborhood Outreach Workers, a gang outreach program, thanked Dr. Mann and Dr. Rey Castro, members of the Youth Development and Violence Prevention Committee, for being instrumental in helping young people turn their lives around.

D. ANNOUNCEMENTS
Dr. Sugimoto, Acting President and Vice President of Student and Learning Services
- The groundbreaking for the Center for the Arts, the ribbon-cutting for the Industrial Technology Building, the Bookstore and the Campus Center, and Welcome Day will be held on August 28.

Mr. Lindemann, Classified Senate
- The Classified Senate will hold its retreat on September 11.
- The State-wide Classified Senate Executive Board will be hosting the southern portion of the quarterly board meeting at PCC via teleconference on September 11 and 12 from 9 a.m. – 4 p.m.

Dr. Bradbury-Huang, Trustee
- Nolan Pack and other students from Seeds of Change will be meeting on August 21 with Senator Carol Liu to discuss the proposed global warming Assembly bill.

E. APPROVAL OF MINUTES
Approval of Minutes of Meeting No. 16, Regular Board Meeting, August 5, 2009

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 16, Regular Board Meeting, as amended, held on August 5, 2009.
Advisory Vote: Aye

Dr. Rey Castro thanked the Board’s Administrative Assistant, Mary Thompson, for her work on the minutes for August 5.

F. APPROVAL OF CONSENT ITEMS

19-B: Approve Purchasing Transactions.
Mr. Thomson asked for more information on P10-00195, State of California Department of Justice for service fees/professional services for Police in the amount of $250,000. Dr. van Pelt replied that the amount was for the LiveScan program, the service the Campus Police provides for fingerprinting which is required when someone is employed by a public agency. The monies are recouped from the transactions.

Dr. Mann asked for more information on P10-00022, S.W.A.C.C. (State Wide Association of Community Colleges) for service fees/professional services for Business Services in the amount of $593,572. Dr. van Pelt responded that this is the property and liability coverage for the District including the Associated Student and the Flea Market. Ms. Hassan added that this is the District’s contribution to the pool; that PCC is part of a JPA (Joint Powers Authority) and has been a member since 1989. This item is always processed as a purchase order over $500.

Dr. Bradbury-Huang asked for information on P10-00008, Earthlink Network, Inc. for service fees/professional services for the Board of Trustees in the amount of $1,603.80. Dr. van Pelt replied that he will research this and return to the Board with the information.

26-B: Ratify Grant Application, Conexion: Creating a Responsive Pathway through College for Hispanic and Under-Prepared Students.
Mr. Thomson asked how this program works. Dr. Wright explained that students are under-prepared when assessment tests show that these students are testing one to two grade levels below transfer. These are first generation college students who have no family assistance to help them navigate college. In order to qualify for the grant PCC has to have a certain percentage of students of Hispanic descent.

16-P: Approve/Ratify Stipends for Classified and Unclassified Personnel.
Dr. Mann asked for more information on the stipend in the amount of $7,200 for Steven Matchan. Dr. van Pelt responded that Steven Matchan is an officer in the Police Department and this method was chosen to compensate him for his additional administrative duties for the year. Dr. Mann said Human Resources should look into this situation as it appears Mr. Matchan is being compensated for working out of classification.

MOTION:

ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the five members present to approve Consent Items 1-I; 18-B through 28-B; and 16-P through 24-P.

Advisory Vote: Aye

Dr. Mann introduced the Acting President for PCC, Dr. Lisa Sugimoto.

G. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION
Dr. van Pelt presented an update on the budget.

Dr. Mann announced that Agenda Items H and I would be heard out of order.
I. ADOPTION OF RESOLUTION NO. 452, AUTHORIZING ISSUANCE OF $52 MILLION OF PASADENA AREA COMMUNITY COLLEGE DISTRICT 2002 ELECTION GENERAL OBLIGATION BONDS, 2009 SERIES D, AND 2009 SERIES E: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the five members present to approve the adoption of Resolution No. 452, Authorizing Issuance of $52 Million of Pasadena Area Community College District 2002 Election General Obligation Bonds, 2009 Series D, and 2009 Series E.
Advisory Vote: Aye

H. RECEIPT OF FOURTH QUARTERLY FINANCIAL STATUS REPORT: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the five members present to approve receipt of the Fourth Quarterly Financial Status Report.
Advisory Vote: Aye

J. ACCREDITATION UPDATE: DISCUSSION
Ms. Crystal Kollross gave an update on accreditation.

K. BASIC SKILLS: PRESENTATION WITH DISCUSSION
Dr. Jacobs and Dr. Lynn Wright gave a presentation on the Basic Skills Initiative.

L. POLICY REVIEW: DISCUSSION WITH POSSIBLE ACTION
   • POLICY NO. 4027: ATTENDANCE ACCOUNTING
   • POLICY NO. 4070: PROBATION, DISQUALIFICATION, AND READMISSION
   • POLICY NO. 4100: COUNSELING AND GUIDANCE
     After some discussion regarding the advisement responsibilities of counselors and faculty, Dr. Bradbury-Huang suggested a separate policy on the faculty’s role on academic advising could be developed.
   • POLICY NO. 4130: MATRICULATION

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the five members present to approve Policy No. 4027: Attendance Accounting; Policy No. 4070: Probation, Disqualification, and Readmission; Policy No. 4100: Counseling and Guidance; and Policy No. 4130: Matriculation.
Advisory Vote: Aye

M. PRESIDENT’S REPORT
There was no report.

N. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
   Dr. James Bickley, Academic Senate
     o Academic Senate will hold the annual executive board retreat September 12th at the Huntington Library to address issues and goals.
   Mr. Allen Tsay, Associated Students
     o The Associated Students retreat has been tentatively moved to the weekend after Welcome Day.
Mr. Abadia, Student Trustee
  o Mr. Abadia thanked the Board for sending him to the state-wide student trustee conference in San Francisco on August 14-15.

Dr. Bradbury-Huang, Trustee
  o By not contesting Dr. Bradbury-Huang’s election, the citizens of South Pasadena and San Marino have saved PCC the amount of $140,000.

Dr. Rey Castro, Trustee
  o Dr. Mann and Dr. Rey Castro attended a Dropout Project meeting at All Saints Church. The Dropout Project, which includes the Superintendent of PUSD, Edwin Diaz, has been meeting for over six months and is making good progress. The resources are being matched to the needs.
  o Dr. Rey Castro and Dr. Mann met Ricky Pickens [who spoke under Agenda Item C above] over two years ago on the Youth Development and Violence Prevention Committee and they are working with him to develop some programs that will make a real difference to young people at PUSD.
  o Dr. Rey Castro attended the groundbreaking ceremony for KPCC on August 18 and took a tour of the new KPCC building which is still under construction. Acting President Dr. Sugimoto gave a wonderful speech. KPCC will continue to provide training for the interns at PCC. The KPCC frequency continues to be licensed to the Pasadena Area Community College District by the Federal Communications Commission.

Mr. Thomson, Trustee
  o The new building project for KPCC will be completed by January 2010. It will be a terrific asset for the City of Pasadena and PCC. Dr. Sugimoto did a great job on her report.

O.  FUTURE BOARD MEETING DATES

MOTION:  ON MOTION OF Dr. Rey Castro and seconded by Mr. Thomson, the Board voted by a unanimous vote of the five members present to approve moving the second regular board meeting in September from September 14th back to the original date of September 16th.

Advisory Vote: Aye

Wednesday, September 2, 2009 (Creveling Lounge) – Regular Board Meeting – 6:00 p.m.
Wednesday, September 16, 2009 (Creveling Lounge) – Regular Board Meeting – 6:00 p.m.

P.  FUTURE AGENDA ITEMS
Both Dr. Rey Castro and Mrs. Wells-Miller requested a Basic Skills study session.

IV.  ADJOURNMENT
Dr. Mann adjourned Meeting No. 18 at 9:03 p.m.
1. Approval of the Minutes of Meeting No. 16, Regular Business Meeting, as amended, held on August 5, 2009.

2. Approval of Consent Items 1-I; 18-B through 28-B; and 16-P through 24-P.

3. Approval of the adoption of Resolution No. 452, Authorizing Issuance of $52 Million of Pasadena Area Community College District 2002 Election General Obligation Bonds, 2009 Series D, and 2009 Series E.


5. Approval of Policy No. 4027: Attendance Accounting; Policy No. 4070: Probation, Disqualification, and Readmission; Policy No. 4100: Counseling and Guidance; and Policy No. 4130: Matriculation.

6. Approval to move the second regular board meeting in September from September 14th back to the original date of September 16th.

Submitted by:

Lisa Sugimoto, Acting Secretary
Board of Trustees