The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 14 on Wednesday, July 1, 2009, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:00 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

**Trustees Present**
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum (arrived at 6:03 p.m.)
Mr. John Martin (arrived at 6:04 p.m.)
Mrs. Beth Wells-Miller
Mr. Brian Abadia, Student Trustee

**Trustee Excused**
Mr. William E. Thomson

**Administrative Officers in Attendance**
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Dean, Human Resources
Mr. Robert Miller, Interim Dean, Educational Services

**Administrative Officers Absent**
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services

**The Academic Senate** was represented by Dr. James Bickley.
**The Classified Senate** was represented by Mr. John Lindemann.
**The Associated Students Board** was represented by Mr. Allen Tsay.
**The Management Association** was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957 Public Employee Appointment
Reading (1)
Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidentialis; Management Association); Engeldinger
Government Code §54957 Public Employee Evaluation
(Superintendent/President)

Closed Session was adjourned at 7:06 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:08 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
   Mr. Brian Abadia led the Pledge of Allegiance.

B. INTRODUCTIONS
   There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   There was no public comment on non-agenda items.

D. ANNOUNCEMENTS
   Mr. John Lindemann, Classified Senate
     o Elected new officers to Classified Senate today and new Board will be seated by next month.
   Mrs. Wells-Miller, Trustee
     o Change Order Report for Industrial Technologies Building/Campus Center/Bookstore should have been printed on both sides of the paper.
   Dr. Mann, Trustee
     o Announced that she has purchased a Honda Prius automobile.
   Mr. Baum, Trustee
     o Today is his daughter Amy’s fifth birthday.

E. APPROVAL OF MINUTES
   Approval of Minutes of Meeting No. 13, Regular Board Meeting, June 17, 2009
   Agenda Item J, Approval of Design Change for the Center for the Arts, Dr. Rey Castro stated she voted against the motion and requested that the following sentence be added after the motion:
   “Dr. Rey Castro stated she was supportive of the design, the building and the programs for the Center for the Arts, but was voting against the motion as she was concerned that there was no money available for the design change.”

   MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Bradbury-Huang, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 13, Regular Business Meeting, held on June 17, 2009, as amended.
   Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS
Mr. Baum made a motion, seconded by Mrs. Wells-Miller, to approve the Consent Items.

**3-B: Authorization to Reimburse Associated Students’ Fund for Payments to Game Officials.**

Dr. Rey Castro commented that a reimbursement amount needs to be added to the consent item. Dr. Sugimoto stated that this consent item allows the team officials to be paid quickly and that officials have already been paid through the student fund.

Dr. Mann asked if it was the consensus of the motion’s maker and second to pull Consent Item 3-B. Mr. Baum and Mrs. Wells-Miller agreed to pull Consent Item 3-B from the motion to be returned at an upcoming Board meeting with additional information.

**MOTION:** ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the six members present to approve Consent Items 1-B through 12-B; and 1-P through 8-P, with 3-B withdrawn.

Advisory Vote: Aye

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**G. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION**

Dr. Perfumo presented an update on the budget.

Kirsten Orcutt, Adrian Frias, Alesander Macias, Jessica Rusk, Kelly Camacho, James Walker, Albert Ngo, Vanessa Gomez and Annica Carey, students at PCC, and Kristina Ercolé, a former student, spoke about the Social Sciences Learning Center. Jane Hallinger, Professor, English Division, Philip Ricards, Professor, Social Sciences Division, and Roger Marheine, Professor, English Division, spoke on the budget.

Mr. Baum moved to cancel winter intersession. There was no second. Dr. Rey Castro made a motion, seconded by Dr. Mann, to approve budget reductions in the amount of $7.7 million with 50% of the reduction funded by the college’s reserves. Mr. Martin commented that the reserves are needed to fund the college’s cash flow needs due to the deferred payments from the State.

Dr. Perfumo confirmed this fact. Dr. Rey Castro and Dr. Mann agreed to amend their motion to not include the reference to the reserve account.

**MOTION:** ON MOTION OF Mr. Rey Castro and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve making budget reductions in the amount of $7.7 million.

Advisory Vote: Aye

**MOTION:** ON MOTION OF Mr. Martin and seconded by Mrs. Wells-Miller, the Board voted by five affirmative votes [Baum, Bradbury-Huang, Mann, Martin, Wells-Miller] and one negative vote [Rey Castro] to direct the administration to actualize the budget reductions above the dotted line on the Proposed Prioritized Budget Reduction Options recommended by the President and ad hoc Budget Committee, with the understanding that the early retirement plan would need to come before the Board for review and approval. Further, the Board requested information on the current number of vacant administrative positions in relation to the proposed budget reductions.

Advisory Vote: Aye

Dr. Rey Castro made a friendly amendment to move $500,000 of ‘4301 Reduce Supplies’ above the dotted line, and to reduce ‘1270 Reduce Faculty Release Time’ to $500,000. After discussion, Dr. Rey Castro pulled the friendly amendment.
MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by three affirmative votes [Baum, Mann, Rey Castro] and three negative votes [Bradbury-Huang, Martin, Wells-Miller] to make an amendment to remove the Early Retirement Plan and ‘1270 Reduce Faculty Release Time’ from the list of Proposed Prioritized Budget Reduction Options.
   Advisory Vote: Aye

The motion failed.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by three affirmative votes [Baum, Mann, Rey Castro] and three negative votes [Bradbury-Huang, Martin, Wells-Miller] to make an amendment to strike ‘1270 Reduce Faculty Release Time’ from the list of Proposed Prioritized Budget Reduction Options.
   Advisory Vote: Aye

The motion failed.

Mr. Martin said it would be good to approve the proposed budget reductions as presented by the administration without changes.

MOTION: ON MOTION OF Mr. Martin and seconded by Mr. Baum, the Board voted by a unanimous vote of the six members present to approve the budget reductions above the dotted line on the list of Proposed Prioritized Budget Reduction Options.
   Advisory Vote: Aye

H. BASIC SKILLS: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION

This item was withdrawn from the agenda due to time constraints.

I. APPROVAL OF ADDITION TO THE NON-CREDIT CURRICULUM: PRESENTATION AND DISCUSSION WITH POSSIBLE ACTION

Dr. Jacobs made a brief presentation.

MOTION: ON MOTION OF Mr. Martin and seconded by Mr. Baum, the Board voted by a unanimous vote of the six members present to approve the addition to the non-credit curriculum.
   Advisory Vote: Aye

J. ADOPTION OF RESOLUTION NO. 451 TO AUTHORIZE TEMPORARY INTERFUND CASH BORROWING

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Martin, the Board voted by a unanimous vote of the six members present to approve the Adoption of Resolution No. 451 to Authorize Temporary Interfund Cash Borrowing.
   Advisory Vote: Aye

K. POLICY REVIEW: DISCUSSION WITH POSSIBLE ACTION

- POLICY NO. 4620, STUDENT ACTIVITY FEE

Mr. Martin stated that the Board had recently voted on the fee amount as indicated in the Procedures associated with this Policy. He stated that 1.b. of the Procedures should be deleted. The language states: “A six dollar per
semester and three dollar per winter and summer session’s fee may be levied” and in the Policy, after the words ‘Student Activity Fee’, the words ‘($6.00 per semester and $3.00 per winter and summer session)’ should be inserted before the word ‘Fund’.

**MOTION:** ON MOTION OF Mr. Martin and seconded by Mrs. Wells-Miller, the Board voted by four affirmative votes [Baum, Mann, Martin, Wells-Miller] and by two negative votes [Bradbury-Huang, Rey Castro] to amend Policy No. 4620, Student Activity Fee, by moving the amount of the student activities fee from the procedures into the body of the policy.

Advisory Vote: Aye

Mr. Martin would be in favor of a fee if it was not mandatory, as would Dr. Rey Castro. Dr. Bradbury-Huang stated the fee is not mandatory, as the students can request a fee waiver. Christina Javier, 2008-09 Associated Students President, said the fee is voluntary. Dr. Sugimoto citing item 2 of the procedures confirmed that students may receive a waiver. The fee is requested in order to provide more funds for student activities and events. Dr. Sugimoto complimented Christina Javier on the policy and procedures. Mr. Baum asked if the policy could be withdrawn and referred back to the administration for reconsideration when the full Board is present. Dr. Mann asked if anyone objected to withdrawing the policy, and since no trustee did, the item was withdrawn.

**POLICY NO. 5575, SMOKING ON CAMPUS**

Ellen Ligons stated that the Management Association requested at the last College Coordinating Council that this item be reconsidered given the added cost of the no-smoking enclosures with the budget situation. Dr. Perfumo stated we had followed our shared governance process, and that the policy as presented was approved at College Coordinating Council. The Council had further discussed going to the next level which would be 100% smoke-free. She further stated that staff had advised her that inexpensive enclosures could be constructed, thereby achieving the goal of designated smoking areas at minimal cost.

**MOTION:** ON MOTION OF Mr. Martin and seconded by Mr. Baum, the Board voted by three affirmative votes [Baum, Bradbury-Huang, Martin] and three negative votes [Mann, Rey Castro, Wells-Miller] to adopt Policy No. 5575, Smoking on Campus.

Advisory Vote: Aye

The motion failed.

Dr. Mann said this policy should go back to the College Coordinating Council for further consideration, and then be brought back at a future Board meeting.

**L. PRESIDENT’S REPORT**

Dr. Perfumo’s full written report was included in the Board’s folders and copies were made available to the audience. The highlights are:

- Detailed Measure P update attached to report. The new Industrial Technology Building had its first class for summer intersession. The President toured the new buildings with the Measure P manager and facilities staff. The new buildings will be ready for the ribbon-cutting and groundbreaking ceremonies on August 28.
- VISION 2020 – Bob Miller is working with Board members and Mindy Craig from MIG to schedule Town Hall meetings in the District’s trustee areas.
• Budget information on the PCC website “Budget Watch” link provides regular budget updates.
• Reminded the Board members to complete the KPCC surveys included in the board packets.
• Commencement was a beautiful ceremony with a large number of students graduating; the commencement speaker, Dr. Ross, was outstanding.

M. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Mr. James Bickley, Academic Senate
- Complimented the team that put together the Commencement proceedings. It was his first time to participate as Academic Senate President and he thought everyone did a spectacular job.
- Seems as though during these tough times everyone is pulling together and everyone on campus has a distinct role. Appreciates the spirit of cooperation amongst all groups. There are tougher days ahead. The Resource Advisory Committee, on which he served, voted to maintain a high level of reserve at 10%, which allowed the college to weather the budget storm this year.

Mr. John Lindemann, Classified Senate
- Three new senators were sworn in on the Classified Senate Board today.
- Next month the Classified Senate will hold elections to determine the Board positions the new senators will hold.

Mr. Allen Tsay, Associated Students
- AS had its first meeting today and has begun work leading to on-going student success.

Mr. Abadia, Student Trustee
- All members of the AS Board were sworn in today.
- AS is considering a constitutional amendment to create the position of Vice-President for Environmental Affairs.

Dr. Bradbury-Huang, Trustee
- South Pasadena is very enthusiastic about scheduling a VISION 2020 forum.

Dr. Mann, Trustee
- Very proud of the student trustee Brian Abadia. In only his second meeting, he clearly articulated his positions and voted accordingly.

Mr. Baum, Trustee
- Thanked the staff and administration for a very successful commencement ceremony. Inspiring to see everyone who was graduating. Thanks also to the Academic Senate for a wonderful retirement breakfast the morning of Commencement, reminding us how dedicated the faculty are to the students and the institution.
- June 27th was National HIV Testing Day and Assemblymember Anthony Portantino organized a mobile HIV testing station at Vroman’s Bookstore. Mr. Baum participated in that event and indicated that HIV testing is available twice a week at PCC. He is pleased we are participating in health awareness.
- Appreciated all the kind words and notes of encouragement regarding his confirmation to the Board of Governors, a six year term. He hopes to continue to represent PCC well as a member of the Board of Governors.

N. FUTURE BOARD MEETING DATES
Wednesday, July 15, 2009 (Terrace Room) – Summer Board Retreat – 3:00 p.m.
Wednesday, August 5, 2009 (Harbeson Hall) – Regular Board Meeting – 6:00 p.m.

O. FUTURE AGENDA ITEMS
There were no future agenda items.

Dr. Mann adjourned the Board to Closed Session at 10:12 p.m.

IV. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957 Public Employee Appointment
Reading (1)

Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidentials; Management Association); Engeldinger

Government Code §54957 Public Employee Evaluation (Superintendent/President)

Closed Session was adjourned at 10:17 p.m.

V. ADJOURNMENT
Dr. Mann reconvened the Open Session at 10:18 p.m. and adjourned Meeting No. 14 at 10:19 p.m.
MOTIONS CARRIED AT MEETING NO. 14 – July 1, 2009

1. Approval of the Minutes of Meeting No. 13, Regular Business Meeting, as amended, held on June 17, 2009.

2. Approval of Consent Items 1-B through 12-B; and 1-P through 8-P, with 3-B withdrawn.

3. Approval to make budget reductions in the amount of $7.7 million.

4. Approval to direct the administration to actualize the budget reductions above the dotted line on the Proposed Prioritized Budget Reduction Options recommended by the President and ad hoc Budget Committee, with the understanding that the early retirement plan would need to come before the Board for review and approval. Further, the Board requested information on the current number of vacant administrative positions in relation to the proposed budget reductions.

5. Approval of the budget reductions above the dotted line on the list of Proposed Prioritized Budget Reduction Options.

6. Approval of the addition to the non-credit curriculum.

7. Approval of Resolution No. 451 to Authorize Temporary Interfund Cash Borrowing.

8. Approval to amend Policy No. 4620, Student Activity Fee, by moving the amount of the student activities fee from the procedures into the body of the policy.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees