NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, May 20, 2009

6:00 P.M. CLOSED SESSION
7:00 P.M. OPEN SESSION

MEETING NO. 11

REGULAR BUSINESS MEETING

Harbeson Hall
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 11, a Regular Business Meeting. The Open Session will begin at 6:00 P.M. with the Call to Order, Roll Call, and Public Comments on Closed Session items. Closed Session will follow. Open Session will resume at 7:00 P.M. The Board will meet in Harbeson Hall at Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 11
REGULAR BUSINESS MEETING
Wednesday, May 20, 2009
6:00 p.m. Closed Session
7:00 p.m. Open Session
Harbeson Hall
Pasadena City College
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957 Public Employee Appointment
Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA;
Confidential; Management Association); Engeldinger

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. ANNOUNCEMENTS

E. APPROVAL OF MINUTES
Meeting No. 7, Regular Business Meeting, April 1, 2009
Meeting No. 8, Regular Business Meeting, April 14, 2009
Meeting No. 9, Spring Retreat, April 29, 2009
Meeting No. 10, Regular Business Meeting, May 7, 2009

F. APPROVAL OF CONSENT ITEMS (see page 3, attached)

G. ERP REPORT: DISCUSSION WITH POSSIBLE ACTION

H. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION
I. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 777 (CSEA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT, 2009-2010

J. POLICY No. 2530, NAMING OF DISTRICT FACILITIES: DISCUSSION WITH POSSIBLE ACTION

K. POLICY No. 2540, ACQUISITION OF PUBLIC ART FOR THE PCC BOONE SCULPTURE GARDEN: DISCUSSION WITH POSSIBLE ACTION

L. POLICY No. 4005, ADMISSION OF INTERNATIONAL STUDENTS: DISCUSSION WITH POSSIBLE ACTION

M. POLICY No. 4023, NON-RESIDENT TUITION: DISCUSSION WITH POSSIBLE ACTION

N. POLICY No. 4040, STUDY LOAD LIMITATIONS: DISCUSSION WITH POSSIBLE ACTION

O. OFFICE SPACE FOR ADJUNCT FACULTY – MANN: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

P. REPORT ON AUDIOCASTS/TELEVISION OF BOARD MEETINGS – THOMSON: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

Q. PRESIDENT’S REPORT

R. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

S. FUTURE BOARD MEETING DATES

Wednesday, June 3, 2009 (Harbeson Hall) – 6:00 p.m.
Wednesday, June 17, 2009 (Harbeson Hall) – 6:00 p.m.

T. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

79-S Acceptance of Commencement Speaker – Address to be given by: Dr. Robert K. Ross, Pasadena, CA, June 19, 2009
80-S Approval of Student Travel – Upward Bound Programs (Classic and Math/Science), Laguna Beach, CA, July 28, 2009
81-S Approval of Student Travel – Upward Bound Programs (Classic and Math/Science), Huntington Beach, CA, July 18, 2009
82-S Approval of Student Travel – PCC M.E.Ch.A., Santa Barbara, CA, May 22-24, 2009
114-I Approval of Instructional Trip for Cosmetology Students, June 12-15, 2009
115-I Approval of Instructional Trip for Anthropology 30H, June 22-July 5, 2009
180-B Approve Purchasing Transactions
181-B Approve Change Orders, Measure P Projects – Industrial Technology and Campus Center/Bookstore Buildings
182-B Approve/Amend/Renew Contracts
183-B Approve Professional Conference Attendance
184-B Reporting and Approval of Revolving Fund Reimbursement
185-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation
186-B Budget Augmentation
187-B Receive and Reject Claim – Ben Ritter
119-P Approve/Ratify Stipends for Classified and Unclassified Personnel
120-P Approve/Ratify Stipends for Academic Personnel
121-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009
122-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
123-P Authorization to Reimburse Applicant(s)
124-P Resolution No. 445: Declaration of Indefinite Salaries for 2009-2010
125-P Employment of New Faculty: Fashion (1), Mathematics (2)
   (CLOSED SESSION)
Meeting No. 7

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 7 on Wednesday, April 1, 2009, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:01 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

**Trustees Present**
- Dr. Jeanette Mann, President
- Dr. Hilary Bradbury-Huang, Vice-President
- Dr. Consuelo Rey Castro, Clerk
- Mr. Geoffrey L. Baum
- Mr. John Martin (arrived 6:07 p.m.)
- Mr. William E. Thomson (arrived 6:06 p.m.)
- Mrs. Beth Wells-Miller
- Mr. John Campo, Student Trustee

**Administrative Officers in Attendance**
- Dr. Paulette J. Perfumo, Superintendent/President
- Dr. Mark J. Zavocic, Interim Vice President, Administrative Services
- Dr. Jacqueline Jacobs, Vice President, Instruction
- Dr. Lisa Sugimoto, Vice President, Student and Learning Services
- Dr. Stuart Wilcox, Dean, Institutional Planning and Research
- Mrs. Elaine Chapman, Interim Dean, External Relations
- Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

**Administrative Officers Absent**
- None

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 6:03 p.m.
II. CLOSED SESSION

Government Code §54956.9(b)(1) Conference with Legal Counsel, Anticipated Litigation based on receipt of a claim pursuant to the Tort Claims Act

Government Code §54957 Employee Discipline, Dismissal, Release (Two employees)

Government Code §54957 Complaints or Charges Against a Public Employee (Two cases)

Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Negotiating Party: Robert and Barbro Loud Trust Property: 1347-1365 E. Colorado Blvd., Pasadena
Negotiating Party: Gertrude Loud Trust, Harlan G. Loud Trust, and Robert and Barbro Loud Family Trust

District negotiator: Dr. Paulette J. Perfumo
Under negotiation: Price

Closed Session was adjourned at 7:14 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:18 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. Engeldinger led the Pledge of Allegiance.

B. INTRODUCTIONS

There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

D. ANNOUNCEMENTS

Dr. James Bickley, Academic Senate
- Thursday, April 30, Noon -1:00 p.m., The Forum, Academic Senate and Board of Trustees Faculty Lecturer/Performer Award Presentation.

Mr. John Lindemann, Classified Senate
- No announcements.

Ms. Christina Javier, Associated Students
- No announcements.

Ms. Ellen Ligons, Management Association
- No announcements.

Mr. Campo, Student Trustee
- April 2 – Dr. Perfumo has invited the students to a forum focusing on veterans in C-333 at 12 noon.

Mrs. Wells-Miller, Trustee
- Thanked Mary Thompson for using both sides of paper in board packet which saved space.
Meeting No. 7  
April 1, 2009

o Luncheon and graduation services at Foothill campus as well as commencement at main campus need to be put on the Calendar of Events.

Dr. Bradbury Huang, Trustee
o Invitation from Tim Brick, Chair of water management district, to our college to visit the Hemet Sustainability Institute on April 25, to learn about the institute and suggest ways to use it for educational purposes.
  o Attended March 5th Sustainability Committee meeting and looking forward to next meeting on March 24th.

Dr. Mann, Trustee
o Received an email from Kris Pilon, Professor of Screen Printing, that the Science Day t-shirts given to the trustees by Dr. Kane at the last board meeting were designed and printed at PCC in the Graphic Communications Technology Screen Printing Program.

Mr. Baum, Trustee
  o Juan Gutierrez, Director of Public Relations, was not at the last board meeting as he was at the National Council for Marketing and Public Relations Conference, accepting the Paragon Silver Award for the college Promotional Videos and a Bronze Award for the Public Relations Publication Handbook.

E. APPROVAL OF MINUTES – Meeting No. 6, Regular Business Meeting, March 18, 2009.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 6, Regular Business Meeting, as revised, held on March 18, 2009.
  Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS
Dr. Mann announced that Consent Item 50-S was withdrawn.
Mr. Thomson asked why this item was coming forward for approval when the date of the travel was March 20-24. Dr. Sugimoto explained that this item was pulled because it had a stipend. Stipends need to be submitted separately so therefore this consent item was resubmitted without the stipend.

154-B: Approve/Amend Contracts.
Dr. Rey Castro asked why Contract B-97511-9, for Dr. John Ratey, which event has already been scheduled, was coming to the Board for approval at this meeting. She was also concerned that Basic Skills money was being spent in this way, and wanted to have this item pulled for a separate vote. Dr. Rey Castro asked why Contract B-97517-9, for Alyse Marie Goebel, was being paid from Basic Skills as it was not of direct benefit to student success and wanted this item pulled for a separate vote. Dr. Jacobs responded that Dr. Ratey’s contract was to help students with learning. The Basic Skills funds for this item were assigned for professional development. Ms. Goebel’s contract was for organization of data. Mrs. Wells-Miller concurred that the fee for Dr. Ratey seemed excessive. Dr. Rey Castro said her primary concern was that there should be direct benefit to basic skills students from the funds. Dr. Jacobs responded that both these items will benefit the students. Dr. Rey Castro requested to know what the college’s standards are for spending the Basic Skills funds.
MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve Consent Items 53-S through 66-S; 96-I and 106-I; 154-B through 166-B; and 106-P through 109-P, with the two contracts in Consent Item 154-B, Contract B-97511-9, for Dr. John Ratey, and Contract B-97517-9, for Alyse Marie Goebel, withdrawn for separate votes.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Thomson, the Board voted with four affirmative votes (Martin, Mann, Bradbury-Huang, Thomson) and three negative votes (Rey Castro, Baum, Wells-Miller) to approve Consent Item 154-B, Contract B-97511-9, for Dr. John Ratey.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Martin, the Board voted by a unanimous vote of the seven members present to approve Consent Item 154-B, Contract B-97517-9, for Alyse Marie Goebel.
Advisory Vote: Aye

G. CENTER FOR THE ARTS BUILDING: PRESENTATION WITH POSSIBLE ACTION
Dr. Richard van Pelt gave a powerpoint presentation on the proposed Center for the Arts building. The architect Richard Thompson of A.C. Martin commented on the design of the new Arts building. Alex Kritselis, Dean, Visual Arts and Media Studies, and James Arnwine, Dean, Performing and Communication Arts, spoke on the joint effort in designing the building. No action was taken.

H. ANNUAL REPORT FROM THE PCC FOUNDATION: PRESENTATION WITH POSSIBLE ACTION
Elaine Chapman, Interim Dean of External Relations, gave a powerpoint presentation on the Foundation’s Annual Report. No action was taken.
Mr. Lonnie Schield, Treasurer of the Foundation, spoke on the spending process.

I. CCCT BOARD ELECTION: PRESENTATION WITH POSSIBLE ACTION
MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Bradbury-Huang, the Board voted by a unanimous vote of the seven members present to approve Jeanette Mann as the candidate for the CCCT Board.
Advisory Vote: Aye

J. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION
Dr. Zacovic gave an update on the budget. No action was taken.

K. ADOPT RESOLUTION NO. 443 TO AUTHORIZE AND APPROVE THE BORROWING OF FUNDS FOR FISCAL YEAR 2009-2010; THE ISSUANCE AND SALE OF A 2009-2010 TAX AND REVENUE ANTICIPATION NOTE THEREFOR AND PARTICIPATION IN THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA TAX AND REVENUE ANTICIPATION NOTES PROGRAM TO ESTABLISH SEPARATE SELF-INSURANCE FUNDS: DISCUSSION WITH POSSIBLE ACTION
MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Thomson, the Board voted by a unanimous vote of the seven members present to approve the adoption of Resolution No. 443 to
Authorize and Approve the Borrowing of Funds for Fiscal Year 2009-2010.
Advisory Vote: Aye

L. EVALUATION OF SUPERINTENDENT/PRESIDENT: DISCUSSION WITH POSSIBLE ACTION
Mr. Martin pointed out that on the top of page 2 of the Evaluation the top row of bubbles should be deleted since those bubbles are in a line with a title and not a question. Dr. Perfumo pointed out that the Annual Goals had just been approved a few months ago, so that they won't have been completed during the evaluation period over the next few months. Mr. Campo requested that in the future consideration be given to having the students do a group evaluation. The Board agreed that Dr. Wilcox and Dr. Mann would review and revise as appropriate the cover letter to the evaluation. The Board directed Mr. Engeldinger to develop a job description for the office of Superintendent/President.

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the seven members present to authorize Dr. Wilcox to begin the process of getting recommendations from faculty, staff and students that the Board can use in its evaluation process of the President.
Advisory Vote: Aye

M. POLICY REGARDING SUSTAINABILITY - PURCHASING, CURRICULUM, FACILITIES – BRADBURY-HUANG: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve staff time for a Policy Regarding Sustainability – Purchasing, Curriculum and Facilities.
Advisory Vote: Aye

N. DOLLAR AMOUNT OF ITEMS ON PURCHASE ORDERS – MARTIN: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Martin and seconded by Mr. Baum, the Board voted by a unanimous vote of the seven members present to approve staff time for a purchasing policy on the Dollar Amount of Items on Purchase Orders.
Advisory Vote: Aye

O. FINANCIAL AID AT PCC – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION
Dr. Rey Castro asked that agenda items O., P. and Q. all be handled as one item.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to direct staff to come back with a report on Financial Aid, Title V, Basic Skills and Diversity.
Advisory Vote: Aye

P. TITLE V – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION
See motion in Item O. above.
Q. **DIVERSITY AT PCC – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION**  
See motion in item O. above.

R. **STUDENT TRAVEL – CAMPO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION**  
Mr. Campo said that this item is a request to put together a policy and procedure that would allow for student travel under a certain limit and within a certain region to not require Board authorization. Dr. Mann stated that this recommendation will be brought to the May 7th Board meeting. No action was taken on this item.

S. **AGENDA ITEMS FOR JOINT MEETING WITH ASSOCIATED STUDENTS**  

Dr. Rey Castro left the meeting at 10:40 p.m.

T. **PRESIDENT’S REPORT**  
Dr. Perfumo’s full written report was included in the Board’s folders and copies were made available to the audience. The highlights are:
- March 15th: Final day of Accreditation Site Visit and Exit Report.
- March 20th: Interviewed by Tracy Young for CNN Headline News.
- March 23rd: Interviewed by Sarah Hauser for Pasadena Magazine for an article on “The 10 Women to Watch in 2009.”
- March 24th: 2nd Annual High School Career-Technical Education Day. Over 1,000 students attended this year! Congratulations to Dean Ellen Ligons and the planning committee for putting together this outstanding opportunity for our area high school students!
- March 26th: Pep Rally in Galloway Plaza for our Lady Lancers State Champion Women’s Basketball Team. It was a fun celebration with the entire campus community to celebrate the success of the team and Coach Joe Peron’s winning season.

Mrs. Wells-Miller left the meeting at 10:45 p.m.

U. **REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD**

**Mr. James Bickley, Academic Senate**
- Elections of new Senate officers will take place in the next few weeks.
- The faculty voted for a smoke-free campus with designated smoking areas.
- The Senate Board approved several participants to be on the PEP Taskforce.

**Mr. John Lindemann, Classified Senate**
- Classified Days: thanked Dr. Perfumo, Dr. Zacovic and Mr. Engeldinger for their presentations.

**Ms. Javier, Associated Students**
- Lobby Committee went to Washington, and met with several congressmen and legislative aides.
- Associated Students approved a smoke-free campus.
- Removed Marshall Roe, Vice President for Public Relations, due to bylaw violations.

**Mr. Campo, Student Trustee**
- The Model United Nations Club attended a conference in Berkeley, California and placed third nationwide.
Mr. Thomson, Trustee
  o Received an email about the March 26 competition where Eric Rodriguez won second place in the student competition for the Alhambra intermodal transportation hub.

Dr. Bradbury-Huang, Trustee
  o Congratulations to the campus community for the recent accreditation visit.
  o Attended Education Summit at Citrus College brought together by Senator Bob Huff.

Mr. Baum, Trustee
  o Received the Annual ARCC report with some interesting assessments of PCC.
  o Congratulations to Dr. Perfumo and the Foundation for a successful President’s Circle reception, and the Visual Arts Division for a successful artist in residence program, at which Dr. Mann and I accepted a beautiful photograph from the artist in residence.

V.  FUTURE BOARD MEETING DATES

Tuesday, April 14, 2009 (Pasadena Senior Center, 85 E. Holly Street) – Joint meeting with PUSD – 6:00 p.m.

MOTION:  ON MOTION OF Mr. Thomson and seconded by Mr. Baum, the Board voted by a unanimous vote of the seven members present to add a Closed Session at 5:00 p.m. to the Joint Board meeting with the PUSD to be held on April 14, 2009.
          Advisory Vote:  Aye

Wednesday, April 29, 2009 (Athenaeum) – Spring retreat – 1:00 p.m.
Thursday, May 7, 2009 (Sexson) – Joint meeting with AS – 10:45 a.m.

MOTION:  ON MOTION OF Mr. Baum and seconded by Mr. Thomson, the Board voted by a unanimous vote of the seven members present to schedule a NIMS/SEMS emergency training session on April 15, 2009 at 5:00 p.m. in C-233.
          Advisory Vote:  Aye

W.  FUTURE AGENDA ITEMS
Mr. Baum requested the ARCC report. It was noted that the report will be included at the annual planning retreat.

IV.  ADJOURNMENT
Meeting No. 7 was adjourned at 10:54 p.m.
MOTIONS CARRIED AT MEETING NO. 7 – April 1, 2009

1. Approval of the Minutes of Meeting No. 6, Regular Business Meeting, as revised, held on March 18, 2009.

2. Approval of Consent Items 53-S through 66-S; 96-I and 106-I; 154-B through 166-B; and 106-P through 109-P, with the two contracts in Consent Item 154-B, Contract B-97511-9, for Dr. John Ratey, and Contract B-97517-9, for Alyse Marie Goebel, withdrawn for separate votes.

3. Approval of Consent Item 154-B, Contract B-97511-9, for Dr. John Ratey [four affirmative votes (Martin, Mann, Bradbury-Huang, Thomson) and three negative votes (Rey Castro, Baum, Wells-Miller)].

4. Approval of Consent Item 154-B, Contract B-97517-9, for Alyse Marie Goebel.

5. Approval of Jeanette Mann as the candidate for the CCCT Board.

6. Approval of the adoption of Resolution No. 443 to Authorize and Approve the Borrowing of Funds for Fiscal Year 2009-2010.

7. Approval to authorize Dr. Wilcox to begin the process of getting recommendations from faculty, staff and students that the Board can use in its evaluation process of the President.

8. Approval of staff time for a Policy Regarding Sustainability – Purchasing, Curriculum and Facilities.

9. Approval of staff time for a purchasing policy on the Dollar Amount of Items on Purchase Orders.

10. Approval of staff time to come back with a report on Financial Aid, Title V, Basic Skills and Diversity.

11. Approval to add a Closed Session at 5:00 p.m. to the Joint Board meeting with the PUSD to be held on April 14, 2009.

12. Approval to schedule a NIMS/SEMS emergency training session on April 15, 2009 at 5:00 p.m. in C-233.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees
BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
MEETING NO. 7  
REGULAR BUSINESS MEETING  
Wednesday, April 1, 2009  
6:00 p.m. Closed Session  
7:00 p.m. Open Session  
Harbeson Hall  
Pasadena City College  
1570 East Colorado Boulevard, Pasadena, California 91106  

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54956.9(b)(1)  
Conference with Legal Counsel, Anticipated Litigation based on receipt of a claim pursuant to the Tort Claims Act

Government Code §54957  
Employee Discipline, Dismissal, Release (Two employees)

Government Code §54957  
Complaints or Charges Against a Public Employee (Two cases)

Government Code §54957.6  
Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Government Code §54956.8  
Conference with Real Property Negotiators  
Property: 1335 -1338 E. Colorado Blvd., Pasadena  
Negotiating Party: Robert and Barbro Loud Trust  
Property: 1347-1365 E. Colorado Blvd., Pasadena  
Negotiating Party: Gertrude Loud Trust, Harlan G. Loud Trust, and Robert and Barbro Loud Family Trust

District negotiator: Dr. Paulette J. Perfumo  
Under negotiation: Price

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS  
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. ANNOUNCEMENTS

E. APPROVAL OF MINUTES  
Meeting No. 6, Regular Business Meeting, March 18, 2009

F. APPROVAL OF CONSENT ITEMS (see page 3, attached)
G. CENTER FOR THE ARTS BUILDING: PRESENTATION WITH POSSIBLE ACTION

H. ANNUAL REPORT FROM THE PCC FOUNDATION: PRESENTATION WITH POSSIBLE ACTION [TAB H]

I. CCCT BOARD ELECTION: PRESENTATION WITH POSSIBLE ACTION [TAB I]

J. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION

K. ADOPT RESOLUTION NO. 443 TO AUTHORIZE AND APPROVE THE BORROWING OF FUNDS FOR FISCAL YEAR 2009-2010; THE ISSUANCE AND SALE OF A 2009-2010 TAX AND REVENUE ANTICIPATION NOTE THEREFOR AND PARTICIPATION IN THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA TAX AND REVENUE ANTICIPATION NOTES PROGRAM [TAB K]

L. EVALUATION OF SUPERINTENDENT/PRESIDENT: DISCUSSION WITH POSSIBLE ACTION [TAB L]

M. POLICY REGARDING SUSTAINABILITY - PURCHASING, CURRICULUM, FACILITIES – BRADBURY-HUANG: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

N. DOLLAR AMOUNT OF ITEMS ON PURCHASE ORDERS – MARTIN: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

O. FINANCIAL AID AT PCC – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

P. TITLE V – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

Q. DIVERSITY AT PCC – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

R. STUDENT TRAVEL – CAMPO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

S. AGENDA ITEMS FOR JOINT MEETING WITH ASSOCIATED STUDENTS

T. PRESIDENT’S REPORT

U. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

V. FUTURE BOARD MEETING DATES

   Tuesday, April 14, 2009 (Elbie J. Hickambottom Board Room, Education Center, PUSD, 351 S. Hudson Avenue) – Joint meeting with PUSD – 6:30 p.m.
   Wednesday, April 29, 2009 (Athenaeum) – Strategic Planning Retreat – 1:00 p.m.
   Thursday, May 7, 2009 (Sexson) – Joint meeting with AS – 10:00 a.m.

W. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

53-S Amendment of Student Travel -- Ujima Program, Los Angeles, CA, March 21, 2009
54-S Approval of Student Travel -- PCC Cross Cultural Center, Los Angeles, CA, May 6, 2009
55-S Approval of Student Travel -- PCC Cross Cultural Center, Los Angeles, CA, May 13, 2009
56-S Approval of Student Travel -- PCC Cross Cultural Center, Culver City, CA, April 16, 2009
57-S Approval of Student Travel -- PCC Rights of Passage in Education, Pasadena, CA, May 29, 2009
58-S Approval of Student Travel -- PCC DANA Club, Death Valley, CA, April 9-10, 2009
59-S Approval of Puente Program Mentor Banquet, Pasadena, CA, April 15, 2009
60-S Approval of Student Travel -- Office of Student Affairs and PCC Students – Leadership Retreat, Running Springs, CA, May 15-17, 2009
61-S Ratification of Student Travel -- PCC Pep Squad, Fresno, CA, March 13-15, 2009
62-S Approval of Student Travel -- PCC Ujima Club (sponsoring club), Pasadena, CA, May 1, 2009
63-S Approval of Student Travel -- PCC M.E.Ch.A., Pasadena, CA, April 23, 2009
64-S Approval of Student Travel -- PCC Puente Club, Northridge, CA, April 3, 2009
65-S Amendment to Consent Item 48-S, Approval of Student Travel -- PCC Alpha Gamma Sigma, Ontario, CA, April 24-26, 2009
66-S Ratification of Student Travel -- ASPCC Lobby Committee, Washington, DC, March 20-24, 2009

96-I Approval of Instructional Trip for Music 62, April 2, 2009
97-I Approval of Instructional Trip for English 1A -- Puente Program, April 2, 2009
98-I Approval of Instructional Trip for Biology 14, May 8-10, 2009
99-I Approval of Instructional Trips for Biology 37 and English 1A, May 19, 2009 and May 21, 2009
100-I Approval of Instructional Trip for HSDP 6000 and 6002, April 2, 2009
101-I Approval of Instructional Trip for HSDP 5480, May 4, 2009
102-I Approval of Instructional Trip for Library 104, May 22, 2009
103-I Approval of Instructional Trip for DH 104C, DH 111, May 15, 2009
104-I Approval of Instructional Trip for HSDP 6000 and 6002, May 21, 2009
105-I Approval of Instructional Trip for English 1A and Counseling 12 -- Puente Program, April 22-25, 2009
106-I Approval for Instructional Activity for Community Education Center -- HSDP Graduation, May 21, 2009

154-B Approve/Amend Contracts
155-B Approve Professional Conference Attendance
156-B Approve Staff Development Activity
157-B Receive and Reject Claim -- Tiruhi Panosyan
158-B Receive and Reject Claim -- Kenneth Lawler
159-B Receive and Reject Claim -- Jenessa Alonzo
160-B Approve Purchasing Transactions
161-B Approve Change Orders, Measure P Projects -- Industrial Technology and Campus Center/Bookstore Buildings
162-B Authorization to Solicit Bids: Irrigation Control System
163-B Approve Purchase Order to Creative Bus Sales
164-B Reporting and Approval of Revolving Fund Reimbursement
165-B Budget Augmentation
166-B Ratify Mileage Authorization

106-P Approve/Ratify Stipends for Classified and Unclassified Personnel
107-P Approve/Ratify Stipends for Academic Personnel
108-P Employment of Hourly Noncredit Teachers and Substitute Teachers, 2008-2009
109-P Release of Probationary Employees (2) (CLOSED SESSION)
Meeting No. 8
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 8 on Wednesday, April 14, 2009, at the Pasadena Senior Center, 85 E. Holly Street, Pasadena, California 91105.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 5:07 p.m. by Dr. Jeanette Mann, President.

ROLL CALL
Trustees Present
Dr. Jeanette Mann, President
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum
Mr. John Martin
Mr. William E. Thomson (arrived at 5:14 p.m.)
Mr. John Campo, Student Trustee

Trustees Excused
Dr. Hilary Bradbury-Huang, Vice-President
Mrs. Beth Wells-Miller

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

Administrative Officers Absent
None

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.
PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 5:08 p.m.

II. CLOSED SESSION

Government Code §54957  Employee Discipline, Dismissal, Release

Government Code §54956.8  Conference with Real Property Negotiators

Property: 1365 E. Colorado Blvd., Pasadena
Negotiating Party: Harlan G. Loud Trust and Gertrude R. Loud Trust

Property: 1347 E. Colorado Blvd., Pasadena
Negotiating Party: Robert H. and Barbro G. Loud Trust

Property: 36-50 North Holliston Avenue
Negotiating Party: Robert H. and Barbro G. Loud Trust

Property: 1336-1348 E. Colorado Blvd., Pasadena
Negotiating Party: Robert H. and Barbro G. Loud Trust

Property: 1335 E. Colorado Blvd., Pasadena
Negotiating Party: Leslee A. Leong

District negotiator: Dr. Paulette J. Perfumo
Under negotiation: Price

Closed Session was adjourned at 5:58 p.m.

III. OPEN SESSION

Mr. Selinske reconvened the Open Session at 6:32 p.m. Dr. Mann reported that no action was taken in Closed Session.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE
Mr. Campo led the Pledge of Allegiance.

C. WELCOME
Mr. Selinske, President of the PUSD Board of Trustees, gave a welcome.

D. MEMBER INTRODUCTIONS
Dr. Perfumo introduced the PACCD Board of Trustees and Mr. Diaz introduced the PUSD Board of Trustees.

E. AUDIENCE PARTICIPATION/PUBLIC COMMENT
Dr. Carolyn Ellner, Chair of the Education Advocacy Committee of the League of Women Voters, spoke on the Early College High School program. Oliver Organista, a student at PCC, also spoke on the Early College High School program.

F. INTRODUCTION TO PRESENTATIONS
Alice Petrossian, Chief Academic Officer at PUSD and Dr. Jacqueline Jacobs, Vice President, Instruction at PCC gave an introduction to the presentations.
G. DATA
Dr. Stuart Wilcox gave a powerpoint presentation on data related to PUSD students who matriculate on to Pasadena City College, and their success rates.

H. CAREER TECHNICAL EDUCATION
Ellen Ligons, Dr. Lori Gagliardi and Mike Seaton gave a joint presentation on Career Technical Education.

I. TEACHER PREPARATION
Shelly James and David McCabe gave a presentation on teacher preparation.

J. BASIC SKILLS
Dr. Lynn Wright, Joanne Abhold, Rick Hodge and Mike Seaton gave a joint presentation on Basic Skills.

K. OUTREACH
Dina Chase, Director of Outreach, Degree and Transfer Services at PCC, gave a presentation on Outreach activities to PUSD, including the President's Ambassadors Program, on-site assessment and advising, and fairs on campus.

L. COUNSELING AND GUIDANCE
Dr. Cynthia Olivo gave a presentation on Articulation, Counseling and Guidance.

M. EARLY COLLEGE HIGH SCHOOL PROGRAM
Dr. Cynthia Olivo and Mike Seaton gave a presentation on the Early College High School Program.

N. ADJOURNMENT
Meeting No. 8 was adjourned at 9:26 p.m.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 8
JOINT MEETING WITH PASADENA UNIFIED SCHOOL DISTRICT
Tuesday, April 14, 2009
5:00 p.m. Closed Session
6:00 p.m. Reception
6:30 p.m. Open Session

Pasadena Senior Center
85 E. Holly Street
Pasadena, California 91105

AGENDA

I. CLOSED SESSION (5:00 p.m.)

Government Code §54957

Employee Discipline, Dismissal, Release

Government Code §54956.8

Conference with Real Property Negotiators
Property: 1365 E. Colorado Blvd., Pasadena
Negotiating Party: Harlan G. Loud Trust and Gertrude R. Loud Trust
Property: 1347 E. Colorado Blvd., Pasadena
Negotiating Party: Robert H. and Barbro G. Loud Trust
Property: 36-50 North Holliston Avenue
Negotiating Party: Robert H. and Barbro G. Loud Trust
Property: 1336-1348 E. Colorado Blvd., Pasadena
Negotiating Party: Robert H. and Barbro G. Loud Trust
Property: 1335 E. Colorado Blvd., Pasadena
Negotiating Party: Leslee A. Leong

District negotiator: Dr. Paulette J. Perfumo
Under negotiation: Price

II. OPEN SESSION (6:30 p.m.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. WELCOME
   Tom Selinske, President, Board of Education, Pasadena Unified School District

D. MEMBER INTRODUCTIONS
   Dr. Paulette J. Perfumo, President, Pasadena City College
   Mr. Edwin Diaz, Superintendent, Pasadena Unified School District
E. AUDIENCE PARTICIPATION/PUBLIC COMMENT

Members of the public have a right to address the Board concerning any item scheduled for consideration at a special board meeting. All speakers are allowed a maximum of three (3) minutes; however, at the Board's discretion, if the time to accommodate all speakers exceeds thirty (30) minutes, the time may be reduced to two (2) minutes per speaker.

F. INTRODUCTION TO PRESENTATIONS
Alice Petrossian, Chief Academic Officer, Pasadena Unified School District
Dr. Jacqueline Jacobs, Vice President, Instruction, Pasadena City College

G. DATA – Dr. Stuart Wilcox

H. CAREER TECHNICAL EDUCATION -- Ellen Ligons, Dr. Lori Gagliardi, Mike Seaton

I. TEACHER PREPARATION – Shelly James, David McCabe

J. BASIC SKILLS – Dr. Lynn Wright, Joanne Abhold, Rick Davis

K. OUTREACH – Dina Chase

L. COUNSELING AND GUIDANCE – Dr. Cynthia Olivo, Joanne Abhold

M. EARLY COLLEGE HIGH SCHOOL PROGRAM – Mike Seaton, Dr. Cynthia Olivo

N. ADJOURNMENT
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MINUTES OF MEETING NO. 9
OF THE BOARD OF TRUSTEES
SPRING RETREAT
The Athenaeum at CalTech, West Room
551 South Hill Avenue
Pasadena, California 91106
1:00 P.M.
Wednesday, April 29, 2009

Meeting No. 9
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for the Spring Retreat Meeting No. 9 on Wednesday, April 29, 2009, in the West Room at the Athenaeum at CalTech, 551 South Hill Avenue, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 1:00 p.m. by Dr. Jeanette Mann, President.

ROLL CALL
Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President (arrived at 1:03 p.m.)
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum
Mr. John Martin (arrived 1:04 p.m.)
Mr. William E. Thomson (arrived 1:05 p.m.)
Mrs. Beth Wells-Miller

Trustee Excused
Mr. John Campo, Student Trustee

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zavocini, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 1:02 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
[English (1); Mathematics (1); Physiology, Cell and Molecular Biology (1)]

Government Code §54957 Employee Discipline, Dismissal, Release

Closed Session was adjourned at 1:29 p.m.

III. OPEN SESSION
Dr. Mann reconvened the Open Session at 1:32 p.m. and reported that no action was taken in Closed Session.
A. PLEDGE OF ALLEGIANCE
Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

D. APPROVAL OF CONSENT ITEM

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve Consent Item 110-P.

E. UPDATE ON ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM
Dr. Perfumo introduced Mr. Henry Eimstad, Partner, Strata Information Group (SIG), who gave an update on the ERP system.

F. DATA ANALYSIS: Student Success/Retention Rates/ARCC
Dr. Wilcox, referring to materials sent to the Board of Trustees with their meeting packet, commented on the implications of the data presented.

G. 2008 ARCC REPORT
Dr. Bruce Carter commented on the ARCC report, and a discussion ensued regarding the data, budget, and recommendations from staff.

BREAK – 2:58 p.m. to 3:10 p.m.

H. REVIEW:

1. CONSIDERATION OF NEW MODEL FOR PLANNING
Dr. Mann suggested the planning process be reevaluated. Dr. Wilcox explained the possible new model for planning that would help connect it to the accreditation process.

2. DRAFT GOALS FOR 2009-2010 FROM COLLEGE GOALS SUBCOMMITTEE
A draft of the goals for 2009-2010 from the College Goals Subcommittee which connects the goals to the accreditation themes was handed out by Dr. Wilcox.

3. FUTURE DIRECTIONS/DISCUSSION FOR 2010-2011
Dr. Mann asked the President to present her report on “Key Issues Facing the College Next Year” (Item L) before discussing this item. Dr. Perfumo said a number of key issues are facing the college, starting with declining State revenues, and the impact on the budget. There was a discussion of apportionment revenue accompanied by a handout of the 2008-09 Apportionment Revenue. Other items she discussed with the Board were:

a. Need to assess the College’s assessment process
b. State Budget – impact on college – right-size schedule of classes
c. Access for students to quality programs in an era of declining revenues; maintain student access at a reduced cost by improving college efficiencies (successful course completions, benefit/cost ratio)
d. VISION 2020
e. ERP
f. Full completion of sustainability plan  
g. Development of leadership team at PCC and stability  
h. Fundraising – Don Rickner meeting with Board officers on 5/5/09  
i. Respond to accreditation recommendations  
j. Plans for Distance Ed.  
k. Measure P projects  
l. How the Board does its work (agenda)  
m. Under-prepared students  
n. Part-time faculty and students  
o. Satellite locations – facility expansion  
p. Increase in-district enrollment  
q. Gates Foundation grant  
r. Simplifying the registration process  
s. Outreach to Asian community  

I. ASSESSMENT OF OUR PLANNING PROCESS: DISCUSSION WITH POSSIBLE ACTION  
Dr. Bradbury-Huang said the Board sets the vision and direction for the college and the goals and mission should be set by shared governance. Dr. Rey Castro supported the Board setting the vision with participatory governance having input into the vision. Mrs. Wells-Miller said the Board pulls the goals together after input from the campus. Dr. Wilcox stated there should be more Board input into the college goals. Mr. Baum said the Board is open to restructuring the planning process. No action was taken.

J. DIRECTION TO BOARD DELEGATES TO STRATEGIC PLANNING RETREAT (2010-2011 STRATEGIC DIRECTIONS): DISCUSSION WITH POSSIBLE ACTION  
Board Delegates: Dr. Jeanette Mann and Dr. Hilary Bradbury-Huang  
MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve Dr. Jeanette Mann and Dr. Bradbury-Huang as the board delegates to the Strategic Planning Retreat.

K. VISION 2020: STATUS REPORT AND LOCATIONS FOR TOWN HALL MEETINGS  
Dr. Perfumo gave a status report on VISION 2020 and said there is a May-July timeframe for the town hall meetings for VISION 2020. There will be two locations in each district for the meetings. The town hall meetings could be extended to be completed by September. She asked the trustees to come up with the best month and time for the meetings in each of their districts.

L. PRESIDENT’S REPORT ON KEY ISSUES FACING COLLEGE IN NEXT YEAR  
(See Item H.3 above).

M. STRATEGIC DISCUSSION IN PREPARATION FOR VISION 2020 WITH POSSIBLE ACTION  
Discussion ensued as to which future directions from agenda item H.3. above to take to the Strategic Planning Retreat. (a), (c) and (m) were considered. Mr. Martin identified the strategic directions as (c), (f), (h), (j), (o), (p), (r) and (s). Dr. Bradbury-Huang prepared a summary of the directions by dividing them into three buckets: facilities/physical resources, educational resources and continuous improvement.
Dr. Rey Castro made a motion, seconded by Mrs. Wells-Miller, that strategic direction (c) is the most important and focuses the campus community on maximizing efficiency and success. Four of the trustees present did not support the motion. The motion died.

BREAK – 5:20 p.m.

Dr. Mann adjourned the Board to Closed Session at 6:25 p.m.

IV. CLOSED SESSION (7:37 p.m.)

Government Code §54957
Public Employee Performance Evaluations
[Managers]

Government Code §54956.8
Conference with Real Property Negotiators
Property: 1365 E. Colorado Blvd., Pasadena
Negotiating Party: Harlan G. Loud Trust and Gertrude R. Loud Trust
Property: 1347 E. Colorado Blvd., Pasadena
Negotiating Party: Robert H. and Barbro G. Loud Trust
Property: 36-50 North Holliston Avenue
Negotiating Party: Robert H. and Barbro G. Loud Trust
Property: 1336-1348 E. Colorado Blvd., Pasadena
Negotiating Party: Robert H. and Barbro G. Loud Trust
Property: 1335 E. Colorado Blvd., Pasadena
Negotiating Party: Leslee A. Leong

District negotiator: Dr. Paulette J. Perfumo
Under negotiation: Price

V. OPEN SESSION
Dr. Mann reconvened the Open Session at 7:37 p.m. and reported that no action was taken in Closed Session.

N. FUTURE BOARD MEETING DATES
Thursday, May 7, 2009 (Sекссон Auditorium) – Joint Board Meeting with Associated Students - 9:45 a.m.
Wednesday, May 20, 2009 (Harbeson Hall) – 6:00 p.m.

O. FUTURE AGENDA ITEMS
VISION 2020 plan (Baum)
Follow-up on how to organize board agendas (Thomson)
Update on Kinesiology, Health & Athletics (Wells-Miller)

VI. ADJOURNMENT
Meeting No. 9 was adjourned at 7:45 p.m.
MOTIONS CARRIED AT MEETING NO. 9 – April 29, 2009

1. Approval of Consent Item 110-P.

2. Approval to send Dr. Jeanette Mann and Dr. Bradbury-Huang as the board delegates to the Strategic Planning Retreat.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees
I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (1:00 p.m.)

II. CLOSED SESSION (Light lunch)
   Government Code §54957 Public Employee Appointment
   [English (1); Mathematics (1); Physiology, Cell and Molecular Biology (1)]
   Government Code §54957 Employee Discipline, Dismissal, Release

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. APPROVAL OF CONSENT ITEM (see page 3, attached)

E. UPDATE ON ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM Dr. Paulette J. Perfumo

F. DATA ANALYSIS: Student Success/Retention Rates/ARCC Dr. Stuart Wilcox [TAB F]

G. 2008 ARCC REPORT Dr. Bruce Carter

H. REVIEW:
   1. CONSIDERATION OF NEW MODEL FOR PLANNING
   2. DRAFT GOALS FOR 2009-2010 FROM COLLEGE GOALS SUBCOMMITTEE [TAB H]
   3. FUTURE DIRECTIONS/DISCUSSION FOR 2010-2011.

   ---- BREAK ----

I. ASSESSMENT OF OUR PLANNING PROCESS: DISCUSSION WITH POSSIBLE ACTION
J. DIRECTION TO BOARD DELEGATES TO STRATEGIC PLANNING RETREAT (2010-2011 STRATEGIC DIRECTIONS): DISCUSSION WITH POSSIBLE ACTION
   Board Delegates: Dr. Jeanette Mann and Dr. Hilary Bradbury-Huang

K. VISION 2020: STATUS REPORT AND LOCATIONS FOR TOWN HALL MEETINGS

L. PRESIDENT’S REPORT ON KEY ISSUES FACING COLLEGE IN NEXT YEAR

M. STRATEGIC DISCUSSION IN PREPARATION FOR VISION 2020 WITH POSSIBLE ACTION

---- BREAK ----

IV. CLOSED SESSION (Dinner)

   Government Code §54957
   Public Employee Performance Evaluations
   [Managers]

   Government Code §54956.8
   Conference with Real Property Negotiators
   Property: 1365 E. Colorado Blvd., Pasadena
   Negotiating Party: Harlan G. Loud Trust and Gertrude R. Loud Trust
   Property: 1347 E. Colorado Blvd., Pasadena
   Negotiating Party: Robert H. and Barbro G. Loud Trust
   Property: 36-50 North Holliston Avenue
   Negotiating Party: Robert H. and Barbro G. Loud Trust
   Property: 1336-1348 E. Colorado Blvd., Pasadena
   Negotiating Party: Robert H. and Barbro G. Loud Trust
   Property: 1335 E. Colorado Blvd., Pasadena
   Negotiating Party: Leslee A. Leong

   District negotiator: Dr. Paulette J. Perfumo
   Under negotiation: Price

V. OPEN SESSION

N. FUTURE BOARD MEETING DATES
   Thursday, May 7, 2009 (Sexson Auditorium) – Joint Board Meeting with Associated Students - 9:45 a.m.
   Wednesday, May 20, 2009 (Harbeson Hall) – 6:00 p.m.

O. FUTURE AGENDA ITEMS

VI. ADJOURNMENT
CONSENT ITEM

110-P Employment of New Faculty (3): English; Mathematics; Physiology, Cell & Molecular Biology (CLOSED SESSION)
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 10 and
JOINT MEETING WITH ASSOCIATED STUDENTS BOARD
Thursday, May 7, 2009
10:45 a.m. Closed Session
11:45 a.m. Joint Meeting with Associated Students Board
Sexton Auditorium
Pasadena City College
1570 East Colorado Boulevard, Pasadena, California 91106

To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 10
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 10 on Thursday, May 7, 2009, in Sexton Auditorium of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 10:50 a.m. by Dr. Jeanette Mann, President.

ROLL CALL
Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President (arrived at 10:53 a.m.)
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum
Mr. John Martin
Mr. William E. Thomson (arrived 10:52 a.m.)
Mrs. Beth Welis-Miller
Mr. John Campo, Student Trustee

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 10:51 a.m.
II. CLOSED SESSION

Government Code §54957  Employee Discipline, Dismissal, Release (One Employee)

Government Code §54957  Complaints or Charges Against a Public Employee

Government Code §54957.6  Labor Negotiations (Faculty Association; CSEA #777; ISSU; POA; Confidentials; Management Association); Engeldinger

Government Code §54957  Public Employee Performance Evaluations [Managers]

Closed Session was adjourned at 11:44 a.m.

III. OPEN SESSION
Dr. Mann reconvened the Open Session at 11:47 a.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Christina Javier led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Perfumo introduced John Campo, recipient of the Phi Beta Kappa award and the All State Academic Team First Place Coca Cola Scholarship Award, Christina Javier, also a recipient of the Phi Beta Kappa award, and Tad Carpenter, Music Department, who led the PCC Marching Professional Ensemble to being First Place Winner in the Independent World Division of the American Drumline Association. Juan Gutierrez, Director of Public Relations, while attending the National Council for Marketing and Public Relations Conference in March, accepted the Paragon Silver Award for college promotional videos and a Bronze Award for the Public Relations Publications Handbook. He was elected President of the Community College Public Relations Organization for the upcoming year. The PACCD Board of Trustees and the Associated Students Board introduced themselves.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Amber Hancock, Robert Leonard, Brett Shears, Chris Prinz and James Madwell, students at PCC and members of the Seeds of Change Club, spoke on sustainability on campus. Dr. Beverly Tate, Interim Dean of Kinesiology, Health and Athletics, introduced Tai Nuntapramote who won the 100 and 200 Butterfly as Co-Cwimmer of the Year for the Men's Swim Team.

D. ANNOUNCEMENTS
Due to time constraints, the announcements were not made.

E. APPROVAL OF MINUTES
Meeting No. 7, Regular Board Meeting, April 1, 2009
Due to time constraints, the minutes will be voted on at the next Board meeting.

F. JOINT MEETING WITH ASSOCIATED STUDENTS BOARD

1. INTRODUCTION OF MEMBERS OF PACCD/AS BOARD MEMBERS
This item was covered under Item B above. Members of the Associated Students Board committees were introduced to the PACCD Board.

2. STUDENT TRAVEL: PRESENTATION WITH DISCUSSION AND POSSIBLE ACTION
John Campo gave a presentation on student travel. Dr. Mann clarified that the draft student travel policy should say $5,000 for groups and $1,500 for individuals which would align it with the employees' travel policy. No action was taken.
3. **UPDATE ON SMOKE-FREE CAMPUS INITIATIVE (John Campo)**
   John Campo gave an update on the smoke-free campus initiative.

4. **STUDENT ACTIVITIES FEE: PRESENTATION WITH DISCUSSION AND POSSIBLE ACTION (Christina Javier)**
   Christina Javier presented a powerpoint presentation on the student activities fee. Mr. Baum made a motion, seconded by Dr. Bradbury-Huang, to authorize the assessment of up to a $6.00 student activities fee and direct the College Coordinating Council to bring back to the Board a policy for the administration of such fee. There were three affirmative votes with four opposed so the motion failed.

   **MOTION:** ON MOTION OF Mr. Baum and seconded by Dr. Bradbury-Huang, the Board voted by five affirmative votes to send the student activities fee to the College Coordinating Council for a recommendation on the policy.

   Advisory Vote: Aye

5. **LOBBY COMMITTEE: PRESENTATION (Mazen Ali)**
   Mazen Ali made a powerpoint presentation on the Lobby Committee activities.

6. **STUDENT VISION FOR PCC (John Campo)**
   John Campo spoke on the strategic directions for the student vision for PCC. Dr. Rey Castro suggested a textbook policy to bring down the cost of textbooks. John Campo contributed increasing library hours and Devin Leung, Vice President for Student Affairs, suggested increased counseling services. Dr. Bradbury-Huang added green issues for the campus. Mrs. Wells-Miller said The Courier could be utilized for a series of articles that would be beneficial to students.

G. **APPROVAL OF CONSENT ITEMS**

   **167-B: Approve Purchasing Transactions.**
   Dr. Bradbury-Huang commented on the amounts for furniture, paper and landscaping in the absence of a sustainability policy. Dr. Zacovic responded that the furniture is not from residential department stores and that a portion of the paper purchased is recycled paper. The landscaping amount is for maintenance and the college is in the process of an educational master plan which includes a landscaping plan.

   **171-B: Approve/Ratify/Amend Contracts.**
   Mr. Martin wanted to withdraw Contract B-97546-9 for the RPM Consultant Group. He asked the Board to postpone a decision on the contract in order to allow the administration to pursue other alternatives.

   **69-S: Ratification of Student Travel – PCC Associated Students, San Diego, CA, May 1-3, 2009.**
   Mr. Baum asked why the expenses seemed high. Christina Javier said it was a three-day conference and that $900.00 was refunded as the original quote given by the hotel was erroneous.

   **78-S: Approval of Student Travel – PCC Black Student Alliance, Pasadena, CA, May 19, 2009.**
   Mr. Baum said there were tickets in the newspaper for as low as $36.50 and maybe there could be a group rate negotiated so more students could be accommodated. Dr. Sugimoto said the lower rate tickets were not available at the time the students were allowed to purchase the seats. Mr. Thomson offered that whenever there is an event at the Civic Auditorium to contact him as he serves on the Board of the Civic Auditorium and they would want to subsidize the students.
112-P: Approve/Ratify Stipends for Academic Personnel.
John Campo asked about the $10,000 stipend to be paid to George Conway. He said a stipend for a similar project was passed in a previous Board meeting. Dr. Jacobs said the stipend passed in that meeting was intended for the technical part of setting up the shared knowledge system off campus. George Conway, however, would be working on campus with the faculty developing the materials to be given to the off-site individual.

Dr. Mann wanted to recognize Eugene Pinchuk who is retiring after 36 years as an Instructor in Business and Computer Technology.

MOTION: ON MOTION OF Mr. Martin and seconded by Mr. Thomson, the Board voted by a unanimous vote of the seven members present to amend Consent Item 171-B by withdrawing Contract B-97546-9 (RPM Consultant Group).
Advisory Vote: Aye

Mr. Martin left the meeting at 1:55 p.m.

Dr. Bradbury-Huang left the meeting at 2:03 p.m.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the five members present to approve Consent Items 67-S through 78-S; 107-I and 113-I; 167-B through 170-B; 171-B (amended); 172-B through 178-B; and 111-P through 118-P.
Advisory Vote: Aye

H. VISION 2020: PRESENTATION WITH DISCUSSION AND POSSIBLE ACTION
Dr. Daniel Iacofano, Lead Facilitator of MIG, presented a powerpoint presentation on VISION 2020, the educational master plan project. Dr. Zacovic briefly reviewed the budget for VISION 2020.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the five members present to authorize the administration to negotiate a contract with MIG and to include up to three members of the Board on the Steering Committee.
Advisory Vote: Aye

I. ADDITIONS TO THE CURRICULUM: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Thomson, the Board voted by a unanimous vote of the five members present to approve the Additions to the Curriculum.
Advisory Vote: Aye

J. AUTHORIZATION TO TRANSMIT THIRD QUARTERLY FINANCIAL STATUS REPORT: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the five members present to authorize the transmission of the Third Quarterly Financial Status Report.
Advisory Vote: Aye
K. POLICY No. 2530, NAMING OF DISTRICT FACILITIES: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item K was not discussed.

L. POLICY No. 2540, ACQUISITION OF PUBLIC ART FOR THE PCC BOONE SCULPTURE GARDEN: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item L was not discussed.

M. POLICY No. 3800, COMMUNITY SERVICES PROGRAMS: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item M was not discussed.

N. POLICY No. 4005, ADMISSION OF INTERNATIONAL STUDENTS: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item N was not discussed.

O. POLICY No. 4023, NON-RESIDENT TUITION: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item O was not discussed.

P. POLICY No. 4027, ATTENDANCE ACCOUNTING: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item P was not discussed.

Q. POLICY No. 4040, STUDY LOAD LIMITATIONS: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item Q was not discussed.

R. POLICY No. 4080, ACADEMIC RENEWAL: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item R was not discussed.

S. POLICY No. 4090, RECOGNITION FOR STUDENT ACHIEVEMENT: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item S was not discussed.

T. POLICY No. 4110, TRANSFER SERVICES: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item T was not discussed.

U. POLICY No. 4200, ASSESSMENT SERVICES: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item U was not discussed.

V. POLICY No. 4330, LEARNING ASSISTANCE: DISCUSSION WITH POSSIBLE ACTION
Due to time constraints, item V was not discussed.

W. PRESIDENT'S REPORT
Due to time constraints, there was no report.

X. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
Due to time constraints, there were no reports.
Y. FUTURE BOARD MEETING DATES

Wednesday, May 20, 2009 (Harbeson Hall) – 6:00 p.m.
Wednesday, June 3, 2009 (Harbeson Hall) – 6:00 p.m.

Z. FUTURE AGENDA ITEMS
Due to time constraints, item Z was not discussed.

IV. CLOSED SESSION

Government Code §54957  Public Employee Performance Evaluations
[Managers]

There was no second closed session.

V. ADJOURNMENT
Meeting No. 10 was adjourned at 3:15 p.m.
MOTIONS CARRIED AT MEETING NO. 10 – May 7, 2009

1. Approval to send the student activities fee to the College Coordinating Council for a recommendation on the policy.

2. Approval to amend Consent Item 179-B by withdrawing Contract B-97546-9 (RPM Consultant Group).

3. Approval of Consent Items 67-S through 78-S; 107-I and 113-I; 167-B through 170-B; 171-B (amended); 172-B through 178-B; and 111-P through 118-P.

4. Approval to authorize the administration to negotiate a contract with MIG and to include up to three members of the Board on the Steering Committee.

5. Approval of the Additions to the Curriculum.

6. Approval to authorize the transmission of the Third Quarterly Financial Status Report.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees
AGENDA -- REVISED

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (10:45 a.m.)

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release (One Employee)
Government Code §54957 Complaints or Charges Against a Public Employee
Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; POA; Confidential; Management Association); Engeldinger

Government Code §54957 Public Employee Performance Evaluations [Managers]

III. OPEN SESSION (11:45 a.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. ANNOUNCEMENTS

E. APPROVAL OF MINUTES
Meeting No. 7, Regular Board Meeting, April 1, 2009

F. JOINT MEETING WITH ASSOCIATED STUDENTS BOARD
1. INTRODUCTION OF MEMBERS OF PACCD/AS BOARD MEMBERS
2. STUDENT TRAVEL: PRESENTATION WITH DISCUSSION AND POSSIBLE [TAB F] ACTION
3. UPDATE ON SMOKE-FREE CAMPUS INITIATIVE (John Campo)
4. STUDENT ACTIVITIES FEE: PRESENTATION WITH DISCUSSION AND POSSIBLE ACTION (Christina Javier)
5. LOBBY COMMITTEE: PRESENTATION (Mazen Ali)
6. STUDENT VISION FOR PCC (John Campo)

G. APPROVAL OF CONSENT ITEMS (see page 4, attached)

H. VISION 2020: PRESENTATION WITH DISCUSSION AND POSSIBLE ACTION

I. ADDITIONS TO THE CURRICULUM: DISCUSSION WITH POSSIBLE ACTION [TAB I]

J. AUTHORIZATION TO TRANSMIT THIRD QUARTERLY FINANCIAL STATUS REPORT: DISCUSSION WITH POSSIBLE ACTION [TAB J]

K. POLICY No. 2530, NAMING OF DISTRICT FACILITIES: DISCUSSION WITH POSSIBLE ACTION [TAB K]

L. POLICY No. 2540, ACQUISITION OF PUBLIC ART FOR THE PCC BOONE SCULPTURE GARDEN: DISCUSSION WITH POSSIBLE ACTION [TAB L]

M. POLICY No. 3800, COMMUNITY SERVICES PROGRAMS: DISCUSSION WITH POSSIBLE ACTION [TAB M]

N. POLICY No. 4005, ADMISSION OF INTERNATIONAL STUDENTS: DISCUSSION WITH POSSIBLE ACTION [TAB N]

O. POLICY No. 4023, NON-RESIDENT TUITION: DISCUSSION WITH POSSIBLE ACTION [TAB O]

P. POLICY No. 4027, ATTENDANCE ACCOUNTING: DISCUSSION WITH POSSIBLE ACTION [TAB P]

Q. POLICY No. 4040, STUDY LOAD LIMITATIONS: DISCUSSION WITH POSSIBLE ACTION [TAB Q]

R. POLICY No. 4080, ACADEMIC RENEWAL: DISCUSSION WITH POSSIBLE ACTION [TAB R]

S. POLICY No. 4090, RECOGNITION FOR STUDENT ACHIEVEMENT: DISCUSSION WITH POSSIBLE ACTION [TAB S]

T. POLICY No. 4110, TRANSFER SERVICES: DISCUSSION WITH POSSIBLE ACTION [TAB T]

U. POLICY No. 4200, ASSESSMENT SERVICES: DISCUSSION WITH POSSIBLE ACTION [TAB U]

V. POLICY No. 4330, LEARNING ASSISTANCE: DISCUSSION WITH POSSIBLE ACTION [TAB V]

W. PRESIDENT'S REPORT

X. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
Y. FUTURE BOARD MEETING DATES

Wednesday, May 20, 2009 (Harbeson Hall) – 6:00 p.m.
Wednesday, June 3, 2009 (Harbeson Hall) – 6:00 p.m.

Z. FUTURE AGENDA ITEMS

IV. CLOSED SESSION

Government Code §54957 Public Employee Performance Evaluations
[Managers]

V. ADJOURNMENT
CONSENT ITEMS

67-S Approval of Student Travel – Program for Academic Support Services (PASS), Pomona, CA, May 8, 2009
68-S Approval of Student Travel – Program for Academic Support Services (PASS), Los Angeles, CA, May 17, 2009
69-S Ratification of Student Travel – PCC Associated Students, San Diego, CA, May 1-3, 2009
70-S Ratification of Student Travel – PCC Puente Club, Los Angeles, CA, May 1, 2009
71-S Approval of Student Travel – PCC Anthropology Club, San Diego, CA, May 9, 2009
72-S Approval of Student Travel – PCC Physics Club, San Marino, CA, May 25, 2009
73-S Ratification of Student Travel – PCC Asian Outreach Club, Three Rivers, CA, April 19-21, 2009
74-S Approval of Student Travel – PCC Dental Lab Technology Program, Arcadia, CA, June 18, 2009
75-S Approval of Student Travel – ASPCC Lobby Committee, Sacramento, CA, May 26, 2009
76-S Amendment to Consent Item 40-S, Approval of Student Travel – PCC Rights of Passage in Education Campus Tours to Various College Campuses: Spring Semester 2009
77-S Approval of Student Travel – Upward Bound Programs (Classic and Math/Science), Carson, CA, May 16, 2009
78-S Approval of Student Travel – PCC Black Student Alliance, Pasadena, CA, May 19, 2009

107-I Approval of Instructional Trip for Electricity 12, 240ABCD, 248ABCD, May 14-17, 2009
108-I Approval of Instructional Trip for English – Puente Program, May 27, 2009
109-I Approval of Instructional Activity for the Community Education Center, May 26, 2009
110-I Approval of Instructional Trip for Foster Care/Daily Living Program, May 11, 2009
111-I Approval of Instructional Trip for Foster Care/ Daily Living Program, May 12, 2009
112-I Approval of Instructional Trip for Mathematics, Engineering, Science Achievement (MESA), May 10-12, 2009
113-I Instructional Activity for the Community Education Center, May 14, 2009

167-B Approve Purchasing Transactions
168-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
169-B Budget Augmentation
170-B Reporting and Approval of Revolving Fund Reimbursement
171-B Approve/Ratify/Amend Contracts
172-B Approve Professional Conference Attendance
173-B Approve Staff Development Activities
174-B Approve/Ratify Career and Technical Education Activities
175-B Approve Change Orders, Measure P Projects – Industrial Technology and Campus Center/Bookstore Buildings
176-B Authorization to Solicit Bids: Asbestos Abatement for K and T Buildings
177-B Award Bid No. 866, Automotive and Welding Equipment for the Industrial Technologies Building
178-B Approve Purchase Orders to Vizual Symphony
179-B Approval of Resolution No. 444: Method of Payment and Word Limitation, Candidate’s Statement for Trustees’ Elections

111-P Quarterly Report of Hourly Unclassified Employees, Student Workers, and Volunteers Hired for Fiscal Year 2008-2009
112-P Approve/Ratify Stipends for Academic Personnel
113-P Employment of Hourly Credit Teachers and Substitute Teachers, 2008-2009
114-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
115-P Authorization to Reimburse Applicant(s)
117-P Approve/Ratify Stipends for Classified and Unclassified Personnel
118-P Release of Probationary Employees (1)

(CLOSED SESSION)
| POLICY NO. 2530: NAMING OF DISTRICT FACILITIES | TAB J |
| POLICY NO. 2540: ACQUISITION OF PUBLIC ART FOR PCC BOONE SCULPTURE GARDEN | TAB K |
| POLICY NO. 4005: ADMISSION OF INTERNATIONAL STUDENTS | TAB L |
| POLICY NO. 4023: NON-RESIDENT TUITION | TAB M |
| POLICY NO. 4040: STUDY LOAD LIMITATIONS | TAB N |
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item I: Receive and Set Public Hearing Regarding Initial Bargaining Proposal from the California School Employees Association, Chapter 777, (CSEA) to the Pasadena Area Community College District, 2009-2010

Board Meeting: May 20, 2009

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

• Receive the initial bargaining proposal from the California School Employees Association, Chapter 777, to the Pasadena Area Community College District, and

• Designate the meeting of the Board of Trustees on May 20, 2009 as the time for receiving public comment regarding the initial proposal of the Association.

Fiscal Impact: The fiscal impact for the 2009-2010 budget year will depend on the final outcome of negotiations between CSEA, Chapter 777, and representatives of the District.

Background: Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

CSEA, Chapter 777, and the District will be negotiating a successor to the current agreement which will expire on June 30, 2009.

Submitted and Recommended by:

Interim Dean, Human Resources

Approved for Submission to the Board of Trustees by:

Superintendent/President

[Signatures]
April 9, 2009

Board of Education
Pasadena Area Community College
1570 East Colorado Blvd.
Pasadena, CA 91106

Re: Sunshine Proposal 2009-010

Dear Board of Education Members:

Per Government Code Section 3547, the California School Employees Association (CSEA) and its Pasadena City College Chapter #777, wish to reopen the collective bargaining agreement for the 2009-2010 year.

CSEA reserves the right to propose additions and modifications to this proposal as we deem necessary. CSEA looks forward to beginning the negotiation process; therefore, CSEA requests that our “Sunshine Proposal” be placed on the next Board agenda. If you have any questions, please do not hesitate to contact me at (626) 258-3342. Thank you for your prompt attention in this matter.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Mindy Markowitz
Labor Relations Representative

MM/va

c: Chapter #777 Executive Board
   Chapter #777 Negotiating Team
   Rosemarie Riley, Region #95 Representative
   Ivan Pastrano, Area G Director
   Starlene Williams, Field Director
   Kindred Murillo, Vice President, Administrative Services
   Mark Zacovic, Vice President
   Rick van Pelt, Director of Facilities
   Lyle Engeldinger, Director, Human Resources
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item J: Approval of District Policy 2530, Naming of District Facilities
Board Meeting: May 20, 2009

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Policy 2530, Naming of District Facilities.

Fiscal Impact: None

Background: The policies were compared to model policies provided by the Community College League of California and reviewed by the College's Executive Committee before being further reviewed by the College Coordinating Council.

Additions to the policy are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

Paulette Porfirus
Superintendent/President
Title: Naming of District Facilities  
Policy No. 2530  
Legal Authority: California Education Code Section 70902  
Page 1 of 2  

It is the policy of the Pasadena Area Community College District that only the Board of Trustees may name District facilities to honor those who have rendered extraordinary service; or who, by their personal or professional achievements, have significantly enhanced the reputation of the college District; or who have made significant gifts to Pasadena City College.

The naming of a District facility neither implies nor constitutes legal ownership of that facility by the individual or group for whom it has been named. The naming of a District facility also does not imply any obligation to the named individual or group beyond the maintenance of the commemorative identification of the facility.

If donor names must be removed during the remodeling of a facility, or if a facility is destroyed in a natural disaster and is rebuilt for its original purpose, recognition shall be replaced according to the original agreement.

If a facility is completely replaced with new construction, not due to a natural disaster, or its purpose is completely altered through remodeling, the District reserves the right to add to, or alter, the naming opportunities of the new facility. In such a case, the original naming recognition will be suitably commemorated in the new facility.

Unless otherwise stated by the Board of Trustees, the naming of District facilities for individuals, families, or non-profit foundations shall be in perpetuity. The naming of District facilities for corporate benefactors, when authorized by the Board of Trustees, shall be for a period not to exceed ten years.

The District reserves the right to remove any naming recognition as a result of the non-payment of a gift or pledge.

Approved by the Board of Trustees: June 19, 1999
1. A District facility is defined as any and all District structures or real property, or any portion thereof, as the Board of Trustees may designate as a naming opportunity.

2. The process for naming a District facility involves two steps:
   a. the designation by the Board of Trustees of a district facility as a naming opportunity; and
   b. the authorization by the Board of Trustees to name a district facility.

3. The procedure for the designation of a District facility as a naming opportunity will be as follows:
   a. Individuals or groups who have an interest in designating a facility as a naming opportunity shall communicate that interest to the college District Superintendent/PPresident.
   b. The college District Superintendent/PPresident will present proposed naming opportunity(ies) to the Board of Trustees for approval. In the presentation to the Board, the college District Superintendent/PPresident will include a description of the facility(ies) to be named; the proposed gift opportunity(ies), if appropriate; and the method of recognition.
   c. All naming opportunities must be approved by the Board of Trustees.

4. The procedure for the authorization of the naming of a district facility will be as follows:
   a. Prior to making a formal naming recommendation to the Board of Trustees, the college District Superintendent/PPresident will discuss the proposed individual, group, or corporation with an ad-hoc committee of the Board appointed by the Board President.
   b. After considering the views of the ad-hoc committee, the college District Superintendent/PPresident will make a formal recommendation to the full Board of Trustees.
   c. The naming of any District facility must be approved by the Board of Trustees.
Board Agenda Item K: Approval of District Policy 2540, Acquisition of Public Art for the PCC Boone Sculpture Garden

Board Meeting: May 20, 2009

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Policy 2540, Acquisition of Public Art for the PCC Boone Sculpture Garden.

Fiscal Impact: None

Background: The policies were compared to model policies provided by the Community College League of California and reviewed by the College's Executive Committee before being further reviewed by the College Coordinating Council.

Additions to the policy are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/Président
Title: Acquisition of Public Art for the PCC Boone Sculpture Garden

Legal Authority: California Education Code Section 70902

It is the policy of the Pasadena Area Community College District to maintain a campus sculpture garden and to accept, on behalf of the College, works of art for the garden according to Bylaw 1640 procedures approved by the Board. The sculpture garden has been created to provide an engaging setting in which sculptural works of artistic quality will be showcased. All art placed in the garden will take into account respect for the diverse beliefs and values of the public. The garden has been designed to stand as a work of art itself, independent of the sculpture to be placed within it.
1. To assist the Board in evaluating potential sculptural works of art for inclusion in the garden, the Board establishes:
   a. A Sculpture Garden Advisory Committee to be composed of not more than ten members of the community with appropriate experience and expertise in assessing the quality of art, one member of the community-at-large selected by the Board of Trustees, a member of the Board of Trustees, the president of the Pasadena City College Foundation, the Dean of the PCC Art Division, and the college District Superintendent/President. All members of the committee will be appointed approved by the Board of Trustees. The committee will be co-chaired by the college District Superintendent/President and one of the community members selected by the Board of Trustees. The committee is advisory to the Board of Trustees through the college District Superintendent/President. The membership of the committee will be reviewed by the Board of Trustees every three years.
   b. A PCC Campus Advisory Committee to be composed of four members of the PCC Art Division faculty selected by the Faculty Academic Senate, a member of the college classified staff selected by the Classified Senate, a student selected by the Associated Students, a member of the college management staff selected by the Management Association, the Dean for External Relations, and the Vice President for Administrative Services. The committee will be co-chaired by the Dean for External Relations and one of the Art Division faculty members on the committee. The committee is advisory to the Board of Trustees through the college District Superintendent/President.

2. The procedure for the approval of the acquisition of art for the sculpture garden will be as follows:
   a. If a contact is made with any area of the college District, or with one of the advisory committee members regarding the possibility of a gift, loan, or commission for a work of art for the sculpture garden; or if any area of the college District or one of the advisory committee members wishes to solicit a gift, loan or commission for a work of art for the sculpture garden, the contact or the "request to solicit" will be referred to the college District Superintendent/President.
   b. The college District Superintendent/President will be apprised of any gathering available information about the contact or the request, and will request that both committees return, within four weeks a reasonable period of time, a committee recommendations regarding the acceptability of the proposed work of art as a temporary or permanent addition to the sculpture garden. In making a decision about the acceptability of a proposed work of art, each committee will consider:
      (1) the quality of the proposed work of art as determined by the consensus opinion of the expertise represented on the committee; and
      (2) any statements of philosophy, scope, parameters, etc. regarding the sculpture garden and/or campus public art which have been approved by the Board of Trustees.
c. The college District Superintendent/President will be given the initial recommendations from the two committees and will prepare an initial Recommendation for consideration by the Board of Trustees.

(1) If the Board of Trustees decides that it does not wish to acquire the proposed work of art, the Board will direct the college District Superintendent/President to communicate the Board decision in a letter to the person(s) making the initial contact or request. The college District Superintendent/President will also send a copy of the letter to the co-chairs of the two advisory committees.

(2) If the Board of Trustees makes an initial decision to accept the proposed work of art, the Board will authorize the Pasadena City College Foundation to enter into negotiations with the donor or artist for the acquisition of the art.

d. If the Pasadena City College Foundation is successful in negotiating an acceptable agreement for the acquisition of the work of art, it will communicate that information to the college District Superintendent/President.

e. The college District Superintendent/President will prepare a President's Final Recommendation for consideration by the Board of Trustees.

f. The Board of Trustees will make the final determination whether or not to acquire the proposed work of art.
Board Agenda Item #1: Approval of District Policy 4005, Admission of International Students

Board Meeting: May 20, 2009

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Policy 4005, Admission of International Students.

Fiscal Impact: None

Background: The policies were compared to model policies provided by the Community College League of California and reviewed by the College's Executive Committee before being further reviewed by the College Coordinating Council.

Additions to the policy are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
POLICY

Title: Admission of International Students
Legal Authority: California Education Code Section 84534, 66015.7, 76000, 76001, 76141, 76142; Labor Code Section 3077; Title 5, Section 50405; Title 8, U.S.C. Section 1101. et. seq.

Policy No. 4005

It is the policy of the Pasadena Area Community College District that the presence of international students on campus brings to Pasadena City College a global perspective in classroom interactions and enrichment of the cultural environment of the campus. Therefore, within the limits of available space, the College District will provide for the admission of international students.

Approved by the Board of Trustees: March 17, 1999
1. Admission of International Students (F-1 Visa Status)
   a. Under Federal Law, Pasadena City College is authorized to enroll non-immigrant alien students on F-1 student visas for two-year vocational and semi-professional curricula and associate degrees with or without a major or for the first two years of general education toward an accredited Baccalaureate Degree Program.
   b. Admission is subject to the requirements stated below and to the approval of the Associate Dean of Admissions and Records International Student Office. A foreign student interested in applying should write to the Office of Admissions for must follow international student admission guidelines and complete the application materials.
      (1) All foreign transcripts (submitted in English translation if the original is in another language), English language test results, and other required documents must be on file in the International Student Admissions Office three months prior to the opening date of the semester for which the student is applying—must be translated into English and the translation must be certified.
      (2) All F-1 visa students are subject to nonresident tuition as set forth by the Board of Trustees. Current tuition rates may be obtained from the Office of Admissions. An F-1 visa student must carry sickness and accident insurance. International Student Office.
      (3) All F-1 visa students must purchase international student health insurance through Pasadena City College.
   c. Admissions Requirements
      (1) General: All Applicants
         (a) an applicant must have adequate English language ability adequate to enable the student to profit from instruction at the college level. A foreign student is not admitted solely for special training in English. Adequacy of English proficiency is determined by a satisfactory score on the Test of English as a Foreign Language (TOEFL) administered worldwide by the Educational Testing Service. Box 899, Princeton, New Jersey 08540; If the test is not available in the applicant’s area, results of an equivalent standardized test administered at accepted by a U.S. consulate may be substituted.
         (b) An applicant must offer evidence of academic achievement equivalent to an American high school education with a minimum grade point average of 3.00 in secondary school subjects. Applicants under 18 must submit a copy of their high school diploma or a certificate of high school completion or GED certificate, or equivalent.
         (c) An applicant must present evidence of financial resources to pay expenses during the period of attendance at the College. Minimum annual expenses include: a nonresident tuition fee; enrollment fees; sickness and accident insurance; living expenses; textbooks and supplies; room and board; food; and miscellaneous.
         (d) Applicants should contact the Admissions Office for current estimates of expenses. Students should anticipate increase each year. Applicants who have attended college and would like to try to transfer these units to PCC should submit two official college transcripts.
(e) An applicant must be in good physical health as certified by a licensed physician on the form provided by the College. Measles and poliomyelitis immunizations must be completed. The physical examination by a physician must include a chest x-ray report and indicate that the student has no contagious diseases. An applicant must present evidence of financial resources to pay expenses during the period of attendance at the District. Minimum annual expenses include a nonresident tuition fee, enrollment fees, health insurance, textbooks, supplies, living expenses including: room and board, food, and miscellaneous items. Applicants should contact the International Student Office for a current estimate of expenses. Students should anticipate increases each year.

Limitations and Exceptions

(a) A foreign student who is accepted by another collegiate institution in the United States and enters the United States with Immigration and Naturalization documents an I-20 provided by that institution must attend the institution for at least one term report to the issuing institution before applying for transfer to Pasadena City College.

(b) A student who has had two or more years of enrollment in student visa status at another collegiate, vocational, technical, or other postsecondary institution is not eligible for transfer to Pasadena City College. An applicant for admission in F-1 visa status who has completed college or university work in excess of what is usually offered at a community college level in the United States (first two years of a four-year collegiate program) will be considered overly qualified and not eligible for admission to Pasadena City College. Such students should apply at institutions more appropriate to their needs.

(c) An applicant for admission in F-1 visa status who has completed college or university work in excess of what is usually offered at a community college level in the United States (first two years of a four-year collegiate program) will be considered overly qualified and not eligible for admission to Pasadena City College. Such students should apply at institutions more appropriate to their needs.

(d) Additional Information

Orientation

(a) Fall semester: A five-week period for orientation, testing, advisement-counseling, and registration and English instruction is held prior to the opening date. The reporting date is at least one week in early June-July. A required orientation is scheduled for students who cannot report to the college in early July due to late visa interviews.

(b) Spring semester: One a five-week period for orientation, testing, advisement, counseling, and registration is held prior to opening date. The reporting date is approximately the first week in December in early January. A required orientation is scheduled for students who cannot report to the college in early January due to late visa interviews.
(4) Work
A foreign student must attend the College full-time; a permit to work is issued only if there is urgent financial need, and not until after one year of successful study. On-campus work authorization is issued if a student has financial need or if a department is hiring student workers after one semester of successful study is complete. For off-campus employment, approval of the United States Citizenship and Immigration and Naturalization Service is required.

(5) Housing
Foreign students arrange for their own housing.

(6) Maximum Period of Enrollment
A foreign student is expected to complete a program in the most expeditious manner possible, generally in four or five semesters. Five semesters of postsecondary enrollment is the maximum length of study permitted, although students can request an extension each additional year thereafter. However, students admitted to the nursing, dental, or radiology programs are allowed to complete their program with an additional two semesters.

(7) Regulations
A foreign student should become familiar and comply with U.S. government federal immigration and Naturalization Services regulations regarding international students as well as college regulations on student conduct and enrollment, and comply with those regulations. A student who drops below full-time enrollment is subject to exclusion from the College. The Immigration and Naturalization Service will be notified in such cases. Without authorization is considered out of status and must leave the U.S. immediately or file a status reinstatement with the United States Citizenship and Immigration Services.

(8) Full-time Enrollment Requirement
An F-1 visa student must attend the College full-time during the fall and spring semesters.

2. Admission of International Students: Other than F-1 Visa
Some alien students with current visas other than F-1 may be eligible for admission subject to the approval of the Associate Dean of Admissions and Records. If admitted, such students will be subject to nonresident tuition and may be limited in their enrollment. Aliens with current A, E, G, H-1, I, K, L, O-1 and R Visas, as well as those on refugee, parolee, or asylum status, may establish California residency. Once California residence is documented, these visa types are not required to pay nonresident tuition. Undocumented aliens must pay nonresident fees, unless they meet the requirement of AB540.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item M: Approval of District Policy 4023, Nonresident Tuition

Board Meeting: May 20, 2009

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Policy 4023, Non-Resident Tuition.

Fiscal Impact: None

Background: The policies were compared to model policies provided by the Community College League of California and reviewed by the College's Executive Committee before being further reviewed by the College Coordinating Council.

Additions to the policy are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/Président
Title: Nonresident Tuition

Legal Authority: California Education Code Sections 68050, 68051, 68130, 68130.5, 76140 et seq., 76141, 76142; Title 5 Section 54045, 54045.5, Title 8, U.S.C. Section 1101, et seq.

Policy No. 4023

It is the policy of the Pasadena Area Community College District that nonresident students (students who are not legal residents of the state of California) shall be charged nonresident tuition for all units in which they are enrolled, unless specifically required otherwise by law.

Not later than February 1 of each year, the Superintendent/President shall bring to the Board for approval an action to establish nonresident tuition for the following fiscal year. The fee shall be calculated in accordance with guidelines contained in applicable state regulations and/or the California Community College Attendance Accounting Manual.

The Superintendent/President shall establish procedures regarding collection, waiver, and refunds of nonresident tuition.

The Superintendent/President is authorized to implement a capital outlay fee to be charged only to persons who are both citizens and residents of foreign countries. The Board finds and declares that this fee does not exceed the amount expended by the district for capital outlay in the preceding year divided by the total FTES in the preceding fiscal year. Students who would otherwise be charged this fee shall be exempt if they demonstrate that they are a victim of persecution or discrimination in the country of which they are a citizen and resident, or if they demonstrate economic hardship.

Students shall be deemed victims of persecution or discrimination if they present evidence that they are citizens and residents of a foreign country and that they have been admitted to the United States under federal regulations permitting such persons to remain in the United States. Students shall be deemed to have demonstrated economic hardship if they present evidence that they are citizens and residents of a foreign country and that they are receiving Temporary Assistance for Needy Families Program benefits, Supplemental Income/State Supplementary benefits, or general assistance.

Approved by the Board of Trustees:
1. **Tuition Payment**
Nonresident students of California are required to pay tuition which is established by the Board of Trustees according to Education Code, not later than February 1 of each year to be effective the following fall semester. Nonresident students who are both citizens and residents of a foreign country are required to pay an additional amount per unit, called a capital outlay fee, which is calculated on the amount expended by the College for capital outlay in the preceding year divided by the total full-time equivalent students.

Tuition may be paid by the following methods: certified or cashier's check, cash, or credit cards (Visa, Mastercard), or first party personal checks drawn on local banks.

2. **Military Resident Exemption**
Nonresident U.S. military personnel on active duty in California (except those assigned for education purposes to state-supported institutions of higher education) are granted a waiver of nonresident tuition until they are discharged from their military service. Their dependents are granted a waiver for a period of one year from the date they enter California. Upon expiration of the waiver, evidence must be provided as to the date the student surrendered his/her out-of-state residence to become a resident of California. The student will be classified as a nonresident and charged nonresident tuition until one year has elapsed since the out-of-state residence was surrendered.

3. **High School Graduate Exemption (AB 540)**
Students with lawful immigration status who attended high school in California for three or more years and graduated from a California high school or equivalent but do not meet the residency requirements for in-state enrollment fees only, are exempt from the nonresident tuition. Students without lawful immigration status who attended high school in California for three or more years and graduated from a California high school or equivalent are exempt from the nonresident tuition. Students without lawful immigration status must file an affidavit stating that the student has filed an application to legalize his or her immigration status or will do so as soon as possible. Nonimmigrant alien students are not eligible for exemption.

4. **September 11, 2001 Exemption:** If an individual who was killed in the terrorist attacks on the World Trade Center in New York City, The Pentagon in Washington, D.C., or the crash of United Airlines Flight 93 was a resident of California on September 11, 2001, or if the dependent was a resident on that date and if they meet the financial need requirement for the Cal Grant A Program, the dependents of this individual may be exempt from nonresident tuition. If the dependent is a spouse, the exemption applies until January 1, 2013. If the dependent is a child, the exemption applies until the person reaches the age of 30.

5. **Nonresident Tuition Refund Procedure:** Refunds are granted according to the current refund policy. Refunds that are processed as a result of withdrawal from enrollment or reduction of units are subject to the current service charge. Applications for refunds must be submitted by the established deadline date.
Board Agenda Item N: Approval of District Policy 4040, Study Load Limitations

Board Meeting: May 20, 2009

Recommendation:
It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Policy 4040, Study Load Limitations.

Fiscal Impact: None

Background:
The policies were compared to model policies provided by the Community College League of California and reviewed by the College’s Executive Committee before being further reviewed by the College Coordinating Council.

Additions to the policy are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
It is the policy of the Pasadena Area Community College District that a reasonable limit on the number of units a student at Pasadena City College may take during a term is appropriate in a quality learning environment. The College shall develop procedures to regulate and monitor the number of units a student may take under normal circumstances and to allow for exceptions when appropriate.
1. Maximum Load
   a. Full-time students are expected to carry 15 units per semester for normal progress, although 12 units will be considered the minimum full-time load for verification and state reporting purposes.
   b. The maximum load for students in good standing is 49 19.3 units per semester, or 28.3 units per summer and winter intersessions. Students who wish to exceed these limits may apply to the Petitions Committee through their counselors, and must demonstrate their ability to handle the anticipated workload successfully. Evidence of such ability includes a B or higher average in a normal program of at least 15 units the previous semester.
   c. Maximum load for students on academic or progress probation is 42 12.3 units unless a petition to exceed that limit is approved. Such students should confer with their counselors frequently regarding their progress and additional program limitations.
   d. Concurrently enrolled K-12 students are limited to six units unless a petition to exceed that limit is approved.
   e. Maximum credit in work experience, field practice or similar courses is 46 16.3 units with no more than one course enrollment per semester.
   f. Each unit of community college work is approximately three hours of recitation, study or laboratory work a week. All students are expected to devote the full time indicated above for each unit of work. Students who are employed are advised to limit their college program accordingly. It is recommended that the total of college and work hours not exceed 60 hours.
   g. The following is a suggested guideline:

<table>
<thead>
<tr>
<th>College Academic Load</th>
<th>Hours of Employment per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Units</td>
<td>15 Hours</td>
</tr>
<tr>
<td>12 Units</td>
<td>24 Hours</td>
</tr>
<tr>
<td>19 Units</td>
<td>33 Hours</td>
</tr>
<tr>
<td>26 Units</td>
<td>40 Hours</td>
</tr>
</tbody>
</table>

2. Maximum Number of Basic Skills Units
   Students are limited to a cumulative total of 30 units of basic skills courses, unless they are enrolled in ESL courses.

3. Minimum Load
   The College District does not specify a minimum load except when a student desires to meet certain requirements such as those below:
   a. A student must be enrolled in 12 or more units a semester to be verified as attending full-time.
   b. The load requirement for Chapter 34 (Veterans), 1966 Veteran Education Act, and for Chapter 35 (War Orphans) is given below:
      (1) Semester
          Full-time       12 or more units
          Three-fourth time 9-11½ units
          One-half time    6-8½ units
(2) Summer/winter intersessions: To determine load for verification purposes during the summer/winter intersessions, the number of units for each course taken is multiplied by 48 and divided by the number of weeks the class meets. This figure may be compared to the units required for the regular semester to determine the equivalent summer or winter intersession load.

c. F-1 Visa (International) students must be enrolled in 12 or more units per semester to maintain their visa status.

d. To be eligible to participate in California Community College Intercollegiate athletics, a student must be enrolled in 12 or more units during the season of completion, complete 24 units between seasons of completion in a sport, and maintain a minimum overall grade-point average of 2.0 at Pasadena City College. Students should contact the Athletic Counselor, Director of Athletics, or the Assistant Dean, Student Affairs for additional California Community College and/or conference requirements.

e. To be eligible to participate in student government as an officeholder, a student must be enrolled in 9 or more units and have a minimum overall grade-point average of 2.0 at Pasadena City College, both during the semester of candidacy and during the term of office. Students should refer to Associated Students documents available in the Office of Student Affairs for specific requirements.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Acceptance of Commencement Speaker -
Address to be given by: Dr. Robert K. Ross
Pasadena, CA June 19, 2009

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept Dr. Robert K. Ross, President/CEO of the California Endowment, to deliver the keynote address at the 84th Annual Commencement Exercises on June 19, 2009.

FISCAL IMPLICATIONS: The commencement speaker honorarium is provided for in the 2008-2009 Student Center Budget. The standard commencement speaker honorarium of $3,000.00 has been offered. A contract, including a final amount within this budget will be finalized by June 5, 2009.

BACKGROUND: Dr. Robert K. Ross, who was previously listed on the Potential Commencement Speaker Consent Item 51-S, was unanimously and enthusiastically supported by the Commencement Speaker Selection Committee (three student members, a faculty member, a classified member and a representative from the college administration).

Robert K. Ross, M.D., is president and chief executive officer for The California Endowment, a health foundation established in 1996 to address the health needs of Californians. Dr. Ross has been actively involved in community and professional activities at both the local and national level. He served as a member of the National Vaccine Advisory Committee, and on the boards of the National Marrow Donor Program, San Diego United Way and Jackie Robinson YMCA. He was also named by Capitol Weekly as one of California's most influential civic leaders in health policy in 2006.

Submitted by:
Assistant Dean, Student Affairs

Recommended for Approval:
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
Superintendent/President

\[Signature\]
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
Upward Bound Programs (Classic and Math/Science)
Laguna Beach, CA    July 28, 2009

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP(S): Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER:
115 (103 students and 12 staff)
Upward Bound Classic: 60 (53 students and 7 staff)
Upward Bound Math/Science: 55 (50 students and 5 staff)
DATE(S):
Tuesday, July 28, 2009
DESTINATION(S):
650 Laguna Canyon Road
Laguna Beach, CA
EVENT:
Cultural Event - Pageant of the Masters
TRANSPORTATION:
District arranged vehicles
ADVISOR(S):
12 Upward Bound Program Staff
NOT TO EXCEED:
$7,185.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2008-2009 (to include the months of July and August) Upward Bound Classic Program cost center, 03-5300, and Upward Bound Math/Science Program cost center, 03-5301. Funds in part are provided by a grant awarded to the Upward Bound Programs by the Tournament of Roses Foundation. Cost categories and amounts include: Transportation, $1,800.00 ($900.00 x 2 charter buses); tickets, $3,460.00 ($30.00 x 115 participants and a $10.00 service charge); meals, $1,725.00 ($15.00 x 115 participants); and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federally funded TRIO programs. These programs are designed to provide comprehensive academic, social, cultural, and recreational activities for participating high school students. These activities support student success in secondary education, facilitate enrollment and success in higher education, and in particular the fields of mathematics and the sciences. Cultural activities are allowable expenditures in TRIO programs which include both Upward Bound Programs. This cultural event encourages the appreciation of and study in the arts; and enhances the educational experience of low-income students, who otherwise would not be able to afford this event.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
Upward Bound Programs (Classic and Math/Science)
Huntington Beach, CA    July 18, 2009

Board Meeting Date:    May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP(S): Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 117 (103 students and 12 staff)
Upward Bound Classic: 62 (55 students and 7 staff)
Upward Bound Math/Science: 55 (50 students and 5 staff)
DATE(S): Tuesday, July 18, 2009
DESTINATION(S): Huntington Beach, CA
EVENT: Social Activity - Bolsa Chica State Beach Excursion
TRANSPORTATION: District arranged vehicles
ADVISOR(S): 12 Upward Bound Program Staff
NOT TO EXCEED: $6,138.50

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2008-2009 (to include the months of July and August) Upward Bound Classic Program cost center, 03-5300, and Upward Bound Math/Science Program cost center, 03-5301). Cost categories and amounts include: Transportation, $3,000.00 ($1400.00 x 2 charter buses and $100.00 x 2 district vans); activity fee, $247.50; meals, $2,691.00 ($23.00 x 117 participants); and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federally funded TRIO programs. These programs are designed to provide comprehensive academic, social, cultural, and recreational activities for participating high school students. These activities support student success in secondary education, facilitate enrollment and success in higher education, and in particular the fields of mathematics and the sciences. This end of summer social activity provides an opportunity for staff to conduct an informal evaluation of the summer programs from the students’ perspective. Social activities are allowable activities in TRIO programs, which include both of the Upward Bound Programs.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
PCC M.E.Ch.A.
Santa Barbara, CA      May 22-24, 2009

Board Meeting Date:        May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP:          PCC M.E.Ch.A.
NUMBER(S):      15 (14 Students and 1 Advisor)
DATE(S):        May 22-24, 2009
DESTINATION(S): University of California, Santa Barbara
                Santa Barbara, CA
EVENT:          Annual M.E.Ch.A. Statewide Conference
TRANSPORTATION: District-arranged vehicles
ADVISOR(S):     Social Sciences Staff
NOT TO EXCEED:  $1,496.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2008-2009 Student Service Fund Board of Directors Annual Budget and participants. Cost categories and amounts include: Lodging, $1,096.00 ($137.00 x 4 rooms x 2 nights); and transportation, $ 400.00 ($100.00 x 2 vans x 2 days).

BACKGROUND: This activity involves travel to the annual M.E.Ch.A. Statewide Conference. This event will help the students build leadership, self-determination, and organizational skills.

Submitted by
Assistant Dean, Student Affairs

Recommended for Approval:
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Cosmetology Students, June 12-15, 2009

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Cosmetology students
NUMBER: 12 students; 3 advisors
DATE: June 12-15, 2009
TIME: Depart: 06/12/09, 7:30 a.m.
Return: 06/15/09, 5:00 p.m.
DESTINATION: International Esthetics, Cosmetics and Spa Conference
Las Vegas Convention Center, 3150 Paradise Rd., Las Vegas, Nevada
EVENT: To obtain information on current trends and practices
TRANSPORTATION: Private automobile, air
ADVISOR: Community Education Center: Nadege Williams, Instructor; Theresa Brown, Instructor; Martha Granados, Technical Assistant, Cosmetology Program.

NOT TO EXCEED: $2,221.08 (Student expenses only: registration, $1,080 [$90 x 12 students]; lodging, $1,141.08 [$439.56 x 2 days for 4 student rooms and $65.49 x 1 night for 4 student rooms]).

Students will provide their own transportation and meals.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2008-09 Adopted Budget of the Student Services Fund ($2,221.08).

BACKGROUND: This instructional field trip is requested by the Division Dean of the Community Education Center.

Submitted by:
Division Dean, Community Education Center

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Anthropology 30H,  
June 22 - July 5, 2009

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Anthropology 30H students
NUMBER: 15 students
DATE: June 22 – July 5, 2009
TIME: Depart: 6/22/09, 7:00 a.m.  
Return: 7/05/09, 6:00 p.m.
DESTINATION: Milford Archaeological Research Institute, 191 North 400 West, Milford, Utah; Minersville Reservoir Park, P.O. Box 1531, Beaver, Utah (campground)
EVENT: Anthropology field class - training in the preparation of excavation and identification of cultural artifacts
TRANSPORTATION: Private automobiles
ADVISOR: Division of Social Sciences: Mari Pritchard Parker, Instructor; Gregorio Pacheco, Instructional Aide.

NOT TO EXCEED: No cost to the District

Students will be camping out and providing their own meals and transportation.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: None.

BACKGROUND: This instructional field trip is requested by the Division Dean, Social Sciences.

Submitted by:
[Signature]
Division Dean, Social Sciences

Recommended for Approval:
[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Purchasing Transactions

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P09-03312 through P09-03632.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2008-2009 District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are $500 or more.

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P09-03312</td>
<td>B &amp; H PHOTO-VIDEO PRO AUDIO</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>EXTERNAL RELATIONS</td>
<td>01</td>
<td>709.38</td>
</tr>
<tr>
<td></td>
<td>* PAYNE: JOHNNIE</td>
<td>BOOKS</td>
<td>CEC</td>
<td>03</td>
<td>982.76</td>
</tr>
<tr>
<td>P09-03314</td>
<td>RCS SOUND SOFTWARE</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>PERFORMING AND COMM ARTS</td>
<td>03</td>
<td>2,812.10</td>
</tr>
<tr>
<td>P09-03316</td>
<td>* ANDERSON BUSINESS TECHNOLOGY</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>1,200.00</td>
</tr>
<tr>
<td>P09-03318</td>
<td>TIGER DIRECT</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>646.55</td>
</tr>
<tr>
<td>P09-03319</td>
<td>SONIC SOLUTIONS</td>
<td>SOFTWARE—WORD PROCESSING</td>
<td>COMP. SVS</td>
<td>03</td>
<td>2,050.20</td>
</tr>
<tr>
<td>P09-03320</td>
<td>ROCKY MOUNTAIN RAM</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>1,794.40</td>
</tr>
<tr>
<td>P09-03321</td>
<td>UNISOURCE WORLDWIDE, INC.</td>
<td>JANITORIAL/CUSTODIAL SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>541.66</td>
</tr>
<tr>
<td>P09-03328</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>EXTERNAL RELATIONS</td>
<td>01</td>
<td>1,187.79</td>
</tr>
<tr>
<td>P09-03329</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>1,266.10</td>
</tr>
<tr>
<td>P09-03330</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>589.81</td>
</tr>
<tr>
<td>P09-03331</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>03</td>
<td>870.90</td>
</tr>
<tr>
<td>P09-03332</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>527.52</td>
</tr>
<tr>
<td>P09-03333</td>
<td>* PLAY WELL EQUIPMENT COMPANY</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>CHILDEV</td>
<td>33</td>
<td>987.91</td>
</tr>
<tr>
<td>P09-03334</td>
<td>* PCC BOOKSTORE</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>500.00</td>
</tr>
<tr>
<td>P09-03338</td>
<td>* CONSOLIDATED ELECT. DIST. (CED)</td>
<td>ELECTRICAL SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>42</td>
<td>5,158.23</td>
</tr>
<tr>
<td>P09-03339</td>
<td>WEBBER PLYWOOD &amp; LUMBER CO. INC.</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>42</td>
<td>853.21</td>
</tr>
<tr>
<td>P09-03341</td>
<td>SCANTRON</td>
<td>PRINTING SERVICES</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>3,350.92</td>
</tr>
<tr>
<td>P09-03342</td>
<td>DELL, INC.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>642.36</td>
</tr>
<tr>
<td>P09-03343</td>
<td>NOLU</td>
<td>SOFTWARE—WORD PROCESSING</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>11,463.00</td>
</tr>
<tr>
<td>P09-03344</td>
<td>ATI, LLC</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>764.75</td>
</tr>
<tr>
<td>P09-03345</td>
<td>* ANDERSON BUSINESS TECHNOLOGY</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>LANGUAGES DIVISION</td>
<td>01</td>
<td>2,785.88</td>
</tr>
<tr>
<td>P09-03346</td>
<td>* ANDERSON BUSINESS TECHNOLOGY</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>LANGUAGES DIVISION</td>
<td>01</td>
<td>1,147.13</td>
</tr>
<tr>
<td>P09-03347</td>
<td>* GREEN: DONNA M. &amp; ASSOC., LLC</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>ASSESS.</td>
<td>03</td>
<td>3,711.88</td>
</tr>
<tr>
<td>P09-03350</td>
<td>TANDUS</td>
<td>FLOORING MATERIALS/INSTALL</td>
<td>LAC</td>
<td>01</td>
<td>4,751.65</td>
</tr>
<tr>
<td>P09-03351</td>
<td>LINCOLN DENTAL SUPPLY</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>4,494.93</td>
</tr>
<tr>
<td>P09-03358</td>
<td>AMAZON.COM</td>
<td>BOOKS</td>
<td>ACADEMIC SUPPORT</td>
<td>01</td>
<td>800.15</td>
</tr>
<tr>
<td>P09-03361</td>
<td>MONTGOMERY HARDWARE COMPANY</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>43</td>
<td>9,017.74</td>
</tr>
<tr>
<td>P09-03362</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>LANGUAGES DIVISION</td>
<td>01</td>
<td>1,707.51</td>
</tr>
<tr>
<td>P09-03363</td>
<td>DEPT. OF GENERAL SERVICES CMAS UNIT</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>ENG/TECH</td>
<td>01</td>
<td>761.66</td>
</tr>
<tr>
<td>P09-03364</td>
<td>* LANDSCAPE WAREHOUSE</td>
<td>LANDSCAPING SUP./FERTILIZER</td>
<td>FACILITIES</td>
<td>41</td>
<td>2,119.69</td>
</tr>
<tr>
<td>P09-03385</td>
<td>KDII KLIPI CORPORATION</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>01</td>
<td>573.28</td>
</tr>
<tr>
<td>P09-03367</td>
<td>SOUTH COAST WATER</td>
<td>CHEMICALS</td>
<td>FACILITIES</td>
<td>42</td>
<td>649.40</td>
</tr>
<tr>
<td>P09-03368</td>
<td>INTERVALLEY POOL SUPPLY</td>
<td>CHEMICALS</td>
<td>FACILITIES</td>
<td>01</td>
<td>918.73</td>
</tr>
<tr>
<td>P09-03389</td>
<td>* FRAZEE PAINT &amp; WALLCOVERING</td>
<td>PAINT AND SUP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>530.62</td>
</tr>
<tr>
<td>P09-03373</td>
<td>CDW GOVERNMENT, INC.</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>2,546.16</td>
</tr>
<tr>
<td>P09-03374</td>
<td>* BALLOON EMPORIUM</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>1,336.13</td>
</tr>
<tr>
<td>P09-03375</td>
<td>* ARCADIO PARTY RENTALS</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>541.50</td>
</tr>
<tr>
<td>P09-03377</td>
<td>ATI, LLC</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>1,311.00</td>
</tr>
<tr>
<td>P09-03378</td>
<td>COMPUTERLAND OF SILICON VALLEY</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>1,748.00</td>
</tr>
<tr>
<td>P09-03385</td>
<td>ARGENT SOFTWARE</td>
<td>SOFTWARE—WORD PROCESSING</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>5,900.00</td>
</tr>
<tr>
<td>P09-03387</td>
<td>XEROX CORPORATION</td>
<td>COPY/DUPLICATING SUP. &amp; EQUIP.</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>3,605.25</td>
</tr>
<tr>
<td>P09-03388</td>
<td>LINCOLN DENTAL SUPPLY</td>
<td>SCIENTIFIC EQUIP.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>5,891.80</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College.

> Indicates local branch utilized outside of District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P09-03390</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>2,514.33</td>
</tr>
<tr>
<td>P09-03391</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>LAC</td>
<td>03</td>
<td>26,785.96</td>
</tr>
<tr>
<td>P09-03392</td>
<td>APPLE COMPUTER, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
<td>03</td>
<td>2,853.61</td>
</tr>
<tr>
<td>P09-03393</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>1,265.25</td>
</tr>
<tr>
<td>P09-03394</td>
<td>* HOFFMAN VIDEO SYSTEMS</td>
<td>AUDIO/VISUAL SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>01</td>
<td>6,852.65</td>
</tr>
<tr>
<td>P09-03395</td>
<td>* CONSOLIDATED ELEC. DIST. (CED)</td>
<td>ELECTRICAL SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>42</td>
<td>832.24</td>
</tr>
<tr>
<td>P09-03396</td>
<td>* COURTESY ELECTRIC WHOLESALE CORP.</td>
<td>ELECTRICAL SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>42</td>
<td>725.42</td>
</tr>
<tr>
<td>P09-03397</td>
<td>* FRAZEE PAINT &amp; WALLCOVERING</td>
<td>PAINT AND SUP.</td>
<td>FACILITIES</td>
<td>41</td>
<td>789.34</td>
</tr>
<tr>
<td>P09-03398</td>
<td>CDW GOVERNMENT, INC.</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>03</td>
<td>524.31</td>
</tr>
<tr>
<td>P09-03401</td>
<td>VWR SCIENTIFIC, INC.</td>
<td>SCIENTIFIC EQUIP.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>930.88</td>
</tr>
<tr>
<td>P09-03402</td>
<td>SOUTH COAST AIR QUALITY MGMT DISTRICT</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>FACILITIES</td>
<td>01</td>
<td>3,520.58</td>
</tr>
<tr>
<td>P09-03403</td>
<td>UNITED INTERIORS</td>
<td>FURNITURE–CLASSROOM</td>
<td>FACILITIES</td>
<td>42</td>
<td>2,670.24</td>
</tr>
<tr>
<td>P09-03404</td>
<td>MEDIA WORKS PRO GROUP</td>
<td>FILM/FILMSTRIPS/VIDEO TAPES</td>
<td>ARTS &amp; MEDIA STUDIES</td>
<td>01</td>
<td>1,065.95</td>
</tr>
<tr>
<td>P09-03405</td>
<td>* VIZUAL SYMPHONY</td>
<td>FURNITURE–OFFICE</td>
<td>FACILITIES</td>
<td>42</td>
<td>23,733.69</td>
</tr>
<tr>
<td>P09-03406</td>
<td>SOLAR PATHFINDER</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATER.</td>
<td>ENG/TECH</td>
<td>03</td>
<td>2,499.61</td>
</tr>
<tr>
<td>P09-03407</td>
<td>LEARNING OBJECTS, INC.</td>
<td>SUBSCRIPTIONS</td>
<td>CEC</td>
<td>01</td>
<td>5,400.00</td>
</tr>
<tr>
<td>P09-03410</td>
<td>* 1-8 FOOD SERVICES</td>
<td>FOODMEAL SERVICE</td>
<td>PLANNING &amp; RESEARCH</td>
<td>01</td>
<td>2,653.26</td>
</tr>
<tr>
<td>P09-03411</td>
<td>GABELS COSMETICS, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>CEC</td>
<td>03</td>
<td>537.51</td>
</tr>
<tr>
<td>P09-03412</td>
<td>MALYS OF LOS ANGELES</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>CEC</td>
<td>03</td>
<td>6,042.57</td>
</tr>
<tr>
<td>P09-03413</td>
<td>MORRIS FLAMINGO, INC. (MFG)</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>CEC</td>
<td>03</td>
<td>4,866.25</td>
</tr>
<tr>
<td>P09-03414</td>
<td>MURAD, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>CEC</td>
<td>03</td>
<td>4,999.94</td>
</tr>
<tr>
<td>P09-03415</td>
<td>SPILO BEAUTY SUPPLIES</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>CEC</td>
<td>03</td>
<td>1,570.74</td>
</tr>
<tr>
<td>P09-03416</td>
<td>WASSCO</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>1,323.24</td>
</tr>
<tr>
<td>P09-03417</td>
<td>APPLE COMPUTER, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>2,331.71</td>
</tr>
<tr>
<td>P09-03419</td>
<td>* PASADENA LOCK SHOP</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>4,916.25</td>
</tr>
<tr>
<td>P09-03420</td>
<td>PHILADELPHIA SECURITY PRODUCTS , INC.</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>644.58</td>
</tr>
<tr>
<td>P09-03421</td>
<td>TIGER DIRECT</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>1,416.21</td>
</tr>
<tr>
<td>P09-03425</td>
<td>AIMS, INC.</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>1,331.32</td>
</tr>
<tr>
<td>P09-03427</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>14,865.51</td>
</tr>
<tr>
<td>P09-03428</td>
<td>AZTEC SECURITY PRODUCTS</td>
<td>SAFETY &amp; FIRE SUP. &amp; EQUIP.</td>
<td>COMP. SVS</td>
<td>03</td>
<td>8,570.82</td>
</tr>
<tr>
<td>P09-03435</td>
<td>CAROLINA BIOLOGICAL SUPPLY CO</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>952.94</td>
</tr>
<tr>
<td>P09-03436</td>
<td>IMPACT AUDIO VISUAL</td>
<td>RENTAL OF EQUIP./TOOLS</td>
<td>FIN AID</td>
<td>03</td>
<td>21,377.49</td>
</tr>
<tr>
<td>P09-03438</td>
<td>VWR SCIENTIFIC, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>644.09</td>
</tr>
<tr>
<td>P09-03439</td>
<td>* VROMAN'S BOOKSTORE</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>600.00</td>
</tr>
<tr>
<td>P09-03440</td>
<td>JOELELEPHANT.COM INC.</td>
<td>ADVERTISING</td>
<td>HUMAN RESOURCES</td>
<td>01</td>
<td>1,367.79</td>
</tr>
<tr>
<td>P09-03441</td>
<td>KIRK PAPER</td>
<td>ART SUPPLIES</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
<td>03</td>
<td>1,026.95</td>
</tr>
<tr>
<td>P09-03442</td>
<td>VALLEY BOBCAT, INC.</td>
<td>REPAIRS</td>
<td>ENG/TECH</td>
<td>01</td>
<td>676.16</td>
</tr>
<tr>
<td>P09-03443</td>
<td>AUL PIPE, TUBING, &amp; STEEL, INC.</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>ENG/TECH</td>
<td>01</td>
<td>870.68</td>
</tr>
<tr>
<td>P09-03447</td>
<td>* CITY WHOLESALE ELECTRIC CO.</td>
<td>BUILDING MATERIALS</td>
<td>ENG/TECH</td>
<td>01</td>
<td>1,019.47</td>
</tr>
<tr>
<td>P09-03450</td>
<td>COLLEGENET, INC.</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>BUSINESS SERVICES</td>
<td>01</td>
<td>3,581.60</td>
</tr>
<tr>
<td>P09-03453</td>
<td>* DOLPHIN RENTS</td>
<td>RENTAL OF EQUIP./TOOLS</td>
<td>CEC</td>
<td>03</td>
<td>721.71</td>
</tr>
<tr>
<td>P09-03454</td>
<td>U.S. FOOD SERVICE</td>
<td>FOODMEAL SERVICE</td>
<td>CEC</td>
<td>03</td>
<td>2,038.61</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College.
> Indicates local branch utilized outside of District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO-03455</td>
<td>CHILDREN OF DESTINY INTL.</td>
<td>BOOKS</td>
<td>CEC</td>
<td>03</td>
<td>4,096.88</td>
</tr>
<tr>
<td>PO-03456</td>
<td>TOPANGA LUMBER AND HARDWARE CO.</td>
<td>LUMBER</td>
<td>PERFORMING AND COMM ARTS</td>
<td>03</td>
<td>800.37</td>
</tr>
<tr>
<td>PO-03457</td>
<td>* PC PRINTING &amp; DIGITAL COPY</td>
<td>PRINTING SERVICES</td>
<td>CEC</td>
<td>01</td>
<td>1,092.50</td>
</tr>
<tr>
<td>PO-03458</td>
<td>FIVE STAR GAS AND GEAR</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>ENG/TECH</td>
<td>01</td>
<td>1,638.75</td>
</tr>
<tr>
<td>PO-03460</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>LANGUAGES DIVISION</td>
<td>01</td>
<td>938.99</td>
</tr>
<tr>
<td>PO-03465</td>
<td>MSC INDUSTRIAL SUPPLY</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>ENG/TECH</td>
<td>01</td>
<td>513.29</td>
</tr>
<tr>
<td>PO-03466</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>4,970.39</td>
</tr>
<tr>
<td>PO-03467</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>1,554.19</td>
</tr>
<tr>
<td>PO-03468</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>03</td>
<td>557.76</td>
</tr>
<tr>
<td>PO-03469</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>ACADEMIC SUPPORT</td>
<td>01</td>
<td>821.47</td>
</tr>
<tr>
<td>PO-03471</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>ENG/TECH</td>
<td>01</td>
<td>609.43</td>
</tr>
<tr>
<td>PO-03474</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
<td>03</td>
<td>863.75</td>
</tr>
<tr>
<td>PO-03476</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>ADMISSIONS &amp; RECORDS</td>
<td>01</td>
<td>1,208.30</td>
</tr>
<tr>
<td>PO-03478</td>
<td>ACME NETWORK</td>
<td>SOFTWARE--WORD PROCESSING</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>1,000.00</td>
</tr>
<tr>
<td>PO-03479</td>
<td>* ANDERSON BUSINESS TECHNOLOGY</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>LANGUAGES DIVISION</td>
<td>01</td>
<td>563.73</td>
</tr>
<tr>
<td>PO-03480</td>
<td>PASCO SCIENTIFIC</td>
<td>SCIENTIFIC EQUIP.</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>9,504.35</td>
</tr>
<tr>
<td>PO-03481</td>
<td>CDW GOVERNMENT, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>636.66</td>
</tr>
<tr>
<td>PO-03482</td>
<td>CDW GOVERNMENT, INC.</td>
<td>SOFTWARE--WORD PROCESSING</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>2,859.23</td>
</tr>
<tr>
<td>PO-03483</td>
<td>INVITROGEN</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>1,022.85</td>
</tr>
<tr>
<td>PO-03484</td>
<td>PRODUCTIVITY TRAINING CORP.</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>2,945.38</td>
</tr>
<tr>
<td>PO-03485</td>
<td>LINGUISYSTEMS, INC.</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>1,037.33</td>
</tr>
<tr>
<td>PO-03493</td>
<td>SIGMNET</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>4,790.00</td>
</tr>
<tr>
<td>PO-03495</td>
<td>MCMASTER-CARR SUPPLY CO.</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>867.49</td>
</tr>
<tr>
<td>PO-03496</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>POLICE</td>
<td>03</td>
<td>591.68</td>
</tr>
<tr>
<td>PO-03499</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>2,635.66</td>
</tr>
<tr>
<td>PO-03501</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CALWORKS</td>
<td>03</td>
<td>928.34</td>
</tr>
<tr>
<td>PO-03502</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>1,561.67</td>
</tr>
<tr>
<td>PO-03505</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>SOC SCI</td>
<td>01</td>
<td>2,790.04</td>
</tr>
<tr>
<td>PO-03512</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>1,232.19</td>
</tr>
<tr>
<td>PO-03513</td>
<td>GEOMETRY INTERIORS</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>42</td>
<td>9,342.00</td>
</tr>
<tr>
<td>PO-03514</td>
<td>L &amp; K STRUCTURAL STEEL, INC.</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>42</td>
<td>25,610.00</td>
</tr>
<tr>
<td>PO-03515</td>
<td>COMPVIEWS</td>
<td>AUDIOVISUAL SUP. &amp; EQUIP.</td>
<td>ENG/TECH</td>
<td>03</td>
<td>3,592.14</td>
</tr>
<tr>
<td>PO-03516</td>
<td>COMPVIEWS</td>
<td>AUDIOVISUAL SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>3,524.72</td>
</tr>
<tr>
<td>PO-03517</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>2,878.58</td>
</tr>
<tr>
<td>PO-03518</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>LIBRARY</td>
<td>03</td>
<td>924.18</td>
</tr>
<tr>
<td>PO-03519</td>
<td>DOUGLAS MACHINE CO., INC.</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>42</td>
<td>4,101.90</td>
</tr>
<tr>
<td>PO-03520</td>
<td>CASTLE, INC.</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>42</td>
<td>2,878.12</td>
</tr>
<tr>
<td>PO-03521</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>3,174.81</td>
</tr>
<tr>
<td>PO-03522</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>879.43</td>
</tr>
<tr>
<td>PO-03523</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>03</td>
<td>47,369.46</td>
</tr>
<tr>
<td>PO-03524</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>03</td>
<td>4,441.04</td>
</tr>
<tr>
<td>PO-03525</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>03</td>
<td>6,946.57</td>
</tr>
<tr>
<td>PO-03526</td>
<td>COMPVIEWS</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>33,869.99</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College.

> Indicates local branch utilized outside of District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO-03527</td>
<td>COMPVIEW</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SYS</td>
<td>03</td>
<td>8,316.11</td>
</tr>
<tr>
<td>PO-03528</td>
<td>SEH COMPUTER PRODUCTS, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SYS</td>
<td>03</td>
<td>3,552.97</td>
</tr>
<tr>
<td>PO-03530</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SYS</td>
<td>03</td>
<td>1,152.59</td>
</tr>
<tr>
<td>PO-03531</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SYS</td>
<td>03</td>
<td>3,457.78</td>
</tr>
<tr>
<td>PO-03532</td>
<td>APPLE COMPUTER, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SYS</td>
<td>03</td>
<td>2,203.93</td>
</tr>
<tr>
<td>PO-03533</td>
<td>APPLE COMPUTER, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>3,734.13</td>
</tr>
<tr>
<td>PO-03534</td>
<td>SEH COMPUTER PRODUCTS, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>ADMISSIONS &amp; RECORDS</td>
<td>01</td>
<td>3,799.57</td>
</tr>
<tr>
<td>PO-03535</td>
<td>DELL, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>FIN AID</td>
<td>03</td>
<td>2,427.42</td>
</tr>
<tr>
<td>PO-03536</td>
<td>VERIZON SELECT SERVICES, INC.</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>COMP. SYS</td>
<td>01</td>
<td>57,760.00</td>
</tr>
<tr>
<td>PO-03539</td>
<td>OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>TITLE V</td>
<td>03</td>
<td>826.00</td>
</tr>
<tr>
<td>PO-03544</td>
<td>DOLPHIN RENTS</td>
<td>RENTAL OF EQUIP./TOOLS</td>
<td>CEC</td>
<td>01</td>
<td>2,346.84</td>
</tr>
<tr>
<td>PO-03546</td>
<td>BURMAX COMPANY C/O SCHOOL DIVISION</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>CEC</td>
<td>03</td>
<td>924.36</td>
</tr>
<tr>
<td>PO-03553</td>
<td>SIGMA-ALDRICH, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>1,767.45</td>
</tr>
<tr>
<td>PO-03554</td>
<td>LAB SAFETY SUPPLY</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>2,517.56</td>
</tr>
<tr>
<td>PO-03555</td>
<td>WWR SCIENTIFIC, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>1,062.64</td>
</tr>
<tr>
<td>PO-03557</td>
<td>WARD'S NATURAL SCIENCE</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>932.58</td>
</tr>
<tr>
<td>PO-03565</td>
<td>EDWARDS CAMERON MEDICAL SUPPLY</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>HLTH PCC</td>
<td>03</td>
<td>2,100.09</td>
</tr>
<tr>
<td>PO-03566</td>
<td>MCKESSON GENERAL MEDICAL</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>HLTH PCC</td>
<td>03</td>
<td>863.23</td>
</tr>
<tr>
<td>PO-03567</td>
<td>PASADENA MAGAZINE</td>
<td>ADVERTISING</td>
<td>PUBLIC RELATIONS</td>
<td>01</td>
<td>1,000.00</td>
</tr>
<tr>
<td>PO-03568</td>
<td>FORD PRINTING &amp; MAILING</td>
<td>SERVICES FEES/PROFESSIONAL SVS</td>
<td>PUBLIC RELATIONS</td>
<td>01</td>
<td>24,000.00</td>
</tr>
<tr>
<td>PO-03569</td>
<td>FORD PRINTING &amp; MAILING</td>
<td>PRINTING SERVICES</td>
<td>PUBLIC RELATIONS</td>
<td>01</td>
<td>24,000.00</td>
</tr>
<tr>
<td>PO-03570</td>
<td>WEST GROUP</td>
<td>BOOKS</td>
<td>LIBRARY</td>
<td>01</td>
<td>1,782.94</td>
</tr>
<tr>
<td>PO-03571</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>3,716.62</td>
</tr>
<tr>
<td>PO-03574</td>
<td>GALE GROUP: THE</td>
<td>BOOKS</td>
<td>LIBRARY</td>
<td>01</td>
<td>3,256.47</td>
</tr>
<tr>
<td>PO-03575</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>EXTENDED LEARNING</td>
<td>01</td>
<td>804.44</td>
</tr>
<tr>
<td>PO-03576</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CAREER AND TECHNICAL EDU</td>
<td>03</td>
<td>939.51</td>
</tr>
<tr>
<td>PO-03577</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>FISCAL</td>
<td>01</td>
<td>784.94</td>
</tr>
<tr>
<td>PO-03579</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>PLANNING &amp; RESEARCH</td>
<td>01</td>
<td>1,484.33</td>
</tr>
<tr>
<td>PO-03580</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COMP. SYS</td>
<td>01</td>
<td>689.48</td>
</tr>
<tr>
<td>PO-03585</td>
<td>ACE BUSINESS MACHINES</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>BUSINESS SERVICES</td>
<td>01</td>
<td>674.19</td>
</tr>
<tr>
<td>PO-03586</td>
<td>TECHNOLOGY INTEGRATION GROUP</td>
<td>COMPUTER EQUIP.</td>
<td>FIN AID</td>
<td>03</td>
<td>2,995.43</td>
</tr>
<tr>
<td>PO-03587</td>
<td>CALIFORNIA WESTERN VISUALS</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SYS</td>
<td>03</td>
<td>29,063.78</td>
</tr>
<tr>
<td>PO-03589</td>
<td>PORTER BOILER SERVICE</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>FACILITIES</td>
<td>43</td>
<td>4,460.00</td>
</tr>
<tr>
<td>PO-03590</td>
<td>PARKER BOILER</td>
<td>MAINTENANCE EQUIP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>40,350.19</td>
</tr>
<tr>
<td>PO-03591</td>
<td>VORTEX INDUSTRIES</td>
<td>REPAIRS</td>
<td>FACILITIES</td>
<td>43</td>
<td>3,334.00</td>
</tr>
<tr>
<td>PO-03592</td>
<td>NEW PIG CORP.</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>01</td>
<td>1,402.62</td>
</tr>
<tr>
<td>PO-03594</td>
<td>AIMS, INC.</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SYS</td>
<td>01</td>
<td>550.99</td>
</tr>
<tr>
<td>PO-03595</td>
<td>WALLING DATA SYSTEMS, INC.</td>
<td>SOFTWARE--WORD PROCESSING</td>
<td>COMP. SYS</td>
<td>01</td>
<td>2,109.07</td>
</tr>
<tr>
<td>PO-03596</td>
<td>KEENAN &amp; ASSOCIATES</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>BUSINESS SERVICES</td>
<td>01</td>
<td>500.00</td>
</tr>
<tr>
<td>PO-03598</td>
<td>* HERITAGE DISPOSAL</td>
<td>BUILDING MATERIALS</td>
<td>ENG/TECH</td>
<td>01</td>
<td>6,555.00</td>
</tr>
<tr>
<td>PO-03600</td>
<td>DAYSTAR9</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>ENG/TECH</td>
<td>03</td>
<td>1,400.00</td>
</tr>
<tr>
<td>PO-03603</td>
<td>MEN'S SUIT OUTLET</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>CEC</td>
<td>03</td>
<td>3,256.00</td>
</tr>
<tr>
<td>PO-03604</td>
<td>REALITYWORKS</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>6,831.64</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College.

> Indicates local branch utilized outside of District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P09-03605</td>
<td>HARCOURT ACHIEVE</td>
<td>SOFTWARE--WORD PROCESSING</td>
<td>CEC</td>
<td>01</td>
<td>5,360.90</td>
</tr>
<tr>
<td>P09-03606</td>
<td>HARBINGER KNOWLEDGE PROD.</td>
<td>SOFTWARE--WORD PROCESSING</td>
<td>CEC</td>
<td>01</td>
<td>1,849.57</td>
</tr>
<tr>
<td>P09-03611</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>950.69</td>
</tr>
<tr>
<td>P09-03613</td>
<td>VICTORYCORPS</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>ENGT/TECH</td>
<td>03</td>
<td>516.69</td>
</tr>
<tr>
<td>P09-03615</td>
<td>* HIGH PERFORMANCE COMPUTERS</td>
<td>MAINTENANCE/ SERVICE AGREEMENT</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
<td>03</td>
<td>1,638.75</td>
</tr>
<tr>
<td>P09-03616</td>
<td>* OFFICE DEPOT</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>CAREER AND TECHNICAL EDUC</td>
<td>03</td>
<td>914.56</td>
</tr>
<tr>
<td>P09-03617</td>
<td>* MARANATHA HIGH SCHOOL</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>2,250.00</td>
</tr>
<tr>
<td>P09-03619</td>
<td>&gt; BEST BUY GOV, LLC</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>1,879.39</td>
</tr>
<tr>
<td>P09-03620</td>
<td>STANDARD EQUIPMENT CORP.</td>
<td>INDUSTRIAL ARTS SUP. &amp; EQUIP.</td>
<td>CEC</td>
<td>03</td>
<td>1,805.90</td>
</tr>
<tr>
<td>P09-03621</td>
<td>FONDIEST ENVIRONMENTAL, INC.</td>
<td>SCIENTIFIC EQUIP.</td>
<td>EXTERNAL RELATIONS</td>
<td>00</td>
<td>3,695.93</td>
</tr>
<tr>
<td>P09-03622</td>
<td>TANDUS</td>
<td>FLOORING MATERIALS/ INSTALL</td>
<td>FACILITIES</td>
<td>01</td>
<td>1,576.11</td>
</tr>
<tr>
<td>P09-03623</td>
<td>PATTERSON DENTAL CO.</td>
<td>FURNITURE--CLASSROOM</td>
<td>EXTERNAL RELATIONS</td>
<td>00</td>
<td>6,254.65</td>
</tr>
<tr>
<td>P09-03624</td>
<td>SNAP-ON INDUSTRIAL</td>
<td>TOOLS</td>
<td>EXTERNAL RELATIONS</td>
<td>00</td>
<td>2,741.05</td>
</tr>
<tr>
<td>P09-03625</td>
<td>AROUND: ALEX</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>EXTERNAL RELATIONS</td>
<td>00</td>
<td>8,000.00</td>
</tr>
<tr>
<td>P09-03629</td>
<td>&gt; CORPORATE EXPRESS A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>EXTERNAL RELATIONS</td>
<td>01</td>
<td>875.51</td>
</tr>
<tr>
<td>P09-03631</td>
<td>UNISOUCRE WORLDWIDE, INC.</td>
<td>JANITORIAL/CUSTODIAL SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>1,183.41</td>
</tr>
<tr>
<td>P09-03632</td>
<td>SCAN TECHNOLOGY, INC.</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>506.95</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College.

> Indicates local branch utilized outside of District as required by Vendor.

Total Fund Amount: 781,546.75
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Inc/Dec...</th>
</tr>
</thead>
<tbody>
<tr>
<td>124054</td>
<td>ANDERSON BUSINESS TECHNOLOGY</td>
<td>Increase PO per Dept.</td>
<td>Office Svs</td>
<td>03</td>
<td>1,823.75</td>
</tr>
<tr>
<td>P09-00234</td>
<td>VORTEX INDUSTRIES</td>
<td>Increase PO per Dept.</td>
<td>Facilities</td>
<td>01</td>
<td>2,000.00</td>
</tr>
<tr>
<td>P09-00583</td>
<td>FITLINE</td>
<td>Increase PO per Dept.</td>
<td>Phys Ed</td>
<td>01</td>
<td>1,226.13</td>
</tr>
<tr>
<td>P09-00833</td>
<td>LANDSCAPE WAREHOUSE</td>
<td>Increase PO per Dept.</td>
<td>Facilities</td>
<td>42</td>
<td>1,000.00</td>
</tr>
<tr>
<td>P09-01045</td>
<td>COMMERCIAL WASTE SERVICES</td>
<td>Increase PO per Dept.</td>
<td>Facilities - Project Center</td>
<td>42</td>
<td>4,000.00</td>
</tr>
<tr>
<td>P09-01048</td>
<td>SUNSTATE EQUIPMENT COMPANY</td>
<td>Increase PO per Dept.</td>
<td>Facilities - Project Center</td>
<td>42</td>
<td>10,000.00</td>
</tr>
<tr>
<td>P09-01321</td>
<td>STEWART: TAMARA</td>
<td>Decrease PO per Dept.</td>
<td>CalWorks</td>
<td>03</td>
<td>4,500.00-</td>
</tr>
<tr>
<td>P09-01783</td>
<td>L-1 BIOMETRICS DIVISION</td>
<td>Increase PO per Dept.</td>
<td>Police</td>
<td>01</td>
<td>2,245.65</td>
</tr>
<tr>
<td>P09-01795</td>
<td>PCC BOOKSTORE</td>
<td>Increase PO per Dept.</td>
<td>Community Education Center</td>
<td>01, 03</td>
<td>2,500.00</td>
</tr>
<tr>
<td>P09-01863</td>
<td>CONSOLIDATED ELEC. DIST. (CED)</td>
<td>Increase PO per Dept.</td>
<td>Facilities - Project Center</td>
<td>42</td>
<td>2,802.01</td>
</tr>
<tr>
<td>P09-02075</td>
<td>VWR SCIENTIFIC, INC.</td>
<td>Increase PO per Dept.</td>
<td>Natural Science</td>
<td>03</td>
<td>1,463.13</td>
</tr>
<tr>
<td>P09-02177</td>
<td>SCANTRON</td>
<td>Decrease PO per Dept.</td>
<td>Soc Sci</td>
<td>01</td>
<td>2,802.59-</td>
</tr>
<tr>
<td>P09-02178</td>
<td>McCULLOUGH: MABEL</td>
<td>Increase PO per Dept.</td>
<td>CalWorks</td>
<td>03</td>
<td>1,634.81</td>
</tr>
<tr>
<td>P09-02226</td>
<td>CONCRETE TIE</td>
<td>Increase PO per Dept.</td>
<td>Facilities - Project Center</td>
<td>41</td>
<td>3,204.20</td>
</tr>
<tr>
<td>P09-02762</td>
<td>PCC BOOKSTORE</td>
<td>Increase PO per Dept.</td>
<td>Instructional Admin</td>
<td>03</td>
<td>21,000.00</td>
</tr>
<tr>
<td>P09-02762</td>
<td>PCC BOOKSTORE</td>
<td>Increase PO per Dept.</td>
<td>Instructional Admin</td>
<td>03</td>
<td>5,000.00</td>
</tr>
<tr>
<td>P09-02762</td>
<td>PCC BOOKSTORE</td>
<td>Increase PO per Dept.</td>
<td>Instructional Admin</td>
<td>03</td>
<td>38,000.00</td>
</tr>
<tr>
<td>P09-02783</td>
<td>CLEMONS: OCTAVIA</td>
<td>Increase PO per Dept.</td>
<td>CalWorks</td>
<td>03</td>
<td>629.78</td>
</tr>
<tr>
<td>P09-03003</td>
<td>TAIMOOR: ROSE</td>
<td>Increase PO per Dept.</td>
<td>CalWorks</td>
<td>03</td>
<td>1,139.84</td>
</tr>
<tr>
<td>P09-03022</td>
<td>SPRAGUE'S READY MIX</td>
<td>Increase PO per Dept.</td>
<td>Facilities</td>
<td>42</td>
<td>16,000.00</td>
</tr>
<tr>
<td>P09-03149</td>
<td>SULLIVAN-Schein DENTAL</td>
<td>Increase PO per Dept.</td>
<td>Health Sci</td>
<td>03</td>
<td>748.51</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.

> Indicates local branch utilized outside of District as required by Vendor.
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Approve Change Orders, Measure P Projects  
Industrial Technology and Campus Center/Bookstore  
Buildings

Board Meeting Date:  May 20, 2009

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Orders numbered Forty-Three (43) through Forty-Eight (48) to Douglas E. Barnhart, Inc. for Contract Number C2899-8, Measure P Industrial Technology (IT) and Campus Center/Bookstore (CCB) Buildings. As part of the agreement between Barnhart and the District, change orders may be related to the contract, labor, equipment and/or materials.

Change Order #43: Add to reconcile the difference between the change order credit cost and the actual cost of the work done under Board approved Change Order #22. The change order included a credit for architectural services that split the cost between the District and the Contractor to modify restroom drawings. The amount for this change order is Three Hundred Dollars ($300.00).

Deduct to eliminate motion sensors for doors #101C and #210 which was a duplication of the same work by two different sub-contractors. The amount for this change order is a deduction of Eight Thousand Nine Hundred Eighty Dollars ($8,980.00).

Add for drywall to provide a smooth finish to existing concrete columns. The amount for this change order is Eight Hundred Thirty-Two dollars ($832.00).

Add to extend the stainless steel work surface of a three compartment sink to the full length of the wall. The amount for this change order is One Thousand Seventy Dollars ($1,070.00).

Add to replace, relocate, and change the elevation of 15 existing roof drains. The amount for this change order is Twenty Thousand Six Hundred Seventy-Two Dollars ($20,672.00).

The combined total amount of Change Order #43 is Thirteen Thousand Eight Hundred Ninety-Four Dollars ($13,894.00).

Change Order #44: Add to raise an existing storm drain above the soffit line in the multifunction room. The amount for this change order is One Thousand Five Hundred Forty-Seven Dollars ($1,547.00).

Add to float the depressed floor of the refrigerator and freezer areas in the kitchen up to a finished floor level in preparation to receive the new tile flooring. The amount for this change order is Two Thousand Eight Hundred Sixty-Six Dollars ($2,866.00).

Submitted by:  
[Signature]
Director, Purchasing Services

Recommended for Approval:  
[Signature]  
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:  
[Signature]  
Superintendent/President
Add to raise an existing storm drain catch basin not in the scope of work at the east side of the Campus Center Building to meet the new finished grade. The amount for this change order is One Thousand Five Hundred Twenty-Six Dollars ($1,526.00).

Add for power and light fixtures for the renovated built-in display cases in the Campus Center main lobby area. The amount for this change order is One Thousand Two Hundred Fifty-Two Dollars ($1,252.00).

Add to furr out the existing walls of stairwell #2 to provide a more uniform finish. The amount for this change order is Thirteen Thousand Seven Hundred Eighty Dollars ($13,780.00).

The combined total amount of Change Order #44 is Twenty Thousand Nine Hundred Seventy-One Dollars ($20,971.00).

Change Order #45: Deduct for the custom vinyl graphics in the student dining area and the Bookstore. The amount for this change order is a deduction of Nineteen Thousand Six Hundred Nineteen Dollars (-$19,619.00).

Add for one ceiling grid mounted light fixture in room #112 that was not included in the original bid. The amount for this change order is Six Hundred Seventy-Two Dollars ($672.00).

Add for two kitchen faucets and three waste drains that were not included in the original bid. The amount for this change order is Five Hundred Seven Dollars ($507.00).

Add for a plaster finish to a concrete wall in the student dining area of the Campus Center to have a more uniform finish. The amount for this change order is Eight Thousand Nine Hundred Ninety-Six Dollars ($8,996.00).

The combined total amount of Change Order #45 is a deduction of Nine Thousand Four Hundred Forty-Four Dollars (-$9,444.00).

Change Order #46: Add for a different type of tennis court light controller which will last longer than the one specified. The amount for this change order is Five Thousand Eight Hundred Forty-Nine Dollars ($5,849.00).

Deduct for a type "O" light fixture. The amount for this change order is a deduction of Two Thousand Three Hundred Fifty-Three Dollars (-$2,353.00).

Deduct for 1,885 s.f. of pedestrian sidewalk west of the tennis courts. The amount for this change order is a deduction of Fifteen Thousand Six Hundred Sixty-Eight Dollars (-$15,668.00).

Add to provide a concrete curb for an electrical equipment pad for room #127 that was not in the original bid. The amount for this change order is One Thousand Dollars ($1,000.00).

Add to provide additional survey offsets to place added electrical vaults. The amount for this change order is Four Hundred Ninety Dollars ($490.00).

Add to provide quick-disconnect valves for compressed air lines throughout the building as required. The amount for this change order is Four Thousand Nine Hundred Forty-Two Dollars ($4,942.00).

The combined total amount of Change Order #45 is a deduction of Five Thousand Seven Hundred Forty Dollars (-$5,740.00).

Change Order #47: Add for one (1) 100 amp, three-phase, fusible disconnect switch in the elevator machine room in lieu of the shunt trip breaker which will be installed in the distribution panel instead. The amount for this change order is One Thousand Two Dollars ($1,002.00).

Deduct to install all surface mounted raceways within the building except for rooms #227 and #105. The amount for this change order is a deduction of Twenty-Nine Thousand Ninety-Four Dollars (-$29,094.00).
Add to relocate a previously installed electrical panel so that it faces the classroom and not the office space. The amount for this change order is One Thousand Five Hundred Seventy-Eight Dollars ($1,578.00).

Add to reroute mechanical lines that could not pass through a concrete sheer wall as shown on the plans. The amount for this change order is Sixteen Thousand One Hundred Seventy-Eight Dollars ($16,178.00).

Add to provide a stainless steel basket weave finish for the elevator cab walls in lieu of the specified plastic panels. The amount for this change order is Four Thousand Three Hundred Thirty-Six Dollars ($4,336.00).

The combined total amount of Change Order #45 is a deduction of Six Thousand Dollars (-$6000.00).

Change Order #48: Add for four (4) "Verdin" brand clock mechanisms and faces for the clock tower that were not part of the original bid. The amount for this change order is Fifty Thousand Dollars ($50,000.00).

**FISCAL IMPLICATIONS:** The total amount of these change orders is Sixty-Three Thousand Six Hundred Eighty-One Dollars ($63,681.00). Funds for this purpose are provided in the 2008-2009 District Budget in the cost centers shown:

- 42-6250-7403-0000 (M/P Industrial Technologies Building)
- 42-6250-7405-0000 (M/P Campus Center Building)

**BACKGROUND:** Periodic change orders to the original construction contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the construction contract up to ten percent (10%) of the original contract amount. On September 5, 2007, the Board awarded Bid 865 to Douglas E. Barnhart, Inc. and authorized the issuance of Contract Number C-2899-8.
<table>
<thead>
<tr>
<th>CO #</th>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>C.O. AMOUNT</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>04/23/08</td>
<td>Add to replace details #8 on sheet S6.01 structural steel drawings.</td>
<td>$ 2,279</td>
<td>$ 4,422,990</td>
</tr>
<tr>
<td>02</td>
<td>04/23/08</td>
<td>Add to delete demolished scope of work previously performed.</td>
<td>$ 29,320</td>
<td>$ 4,393,670</td>
</tr>
<tr>
<td>03</td>
<td>04/23/08</td>
<td>Add for additional grading and compaction for removal of footings.</td>
<td>$ 18,000</td>
<td>$ 4,375,670</td>
</tr>
<tr>
<td>04</td>
<td>04/23/08</td>
<td>Add for structural seismic reinforcement to existing columns.</td>
<td>$ 163,765</td>
<td>$ 4,211,905</td>
</tr>
<tr>
<td>05</td>
<td>09/22/08</td>
<td>Deduct the value of work performed by District.</td>
<td>(14,370)</td>
<td>$ 4,226,275</td>
</tr>
<tr>
<td>06</td>
<td>09/22/08</td>
<td>Add concrete grade beam and steel supports.</td>
<td>$ 9,879</td>
<td>$ 4,216,396</td>
</tr>
<tr>
<td>07</td>
<td>09/22/08</td>
<td>Add for installation/replacement of fire suppression system.</td>
<td>$ 44,477</td>
<td>$ 4,171,919</td>
</tr>
<tr>
<td>08</td>
<td>09/22/08</td>
<td>Add for installation of sheet metal and copper tubing.</td>
<td>$ 27,139</td>
<td>$ 4,144,780</td>
</tr>
<tr>
<td>09</td>
<td>09/04/08</td>
<td>Add for relocation of HVAC duct paths.</td>
<td>$ 3,573</td>
<td>$ 4,141,207</td>
</tr>
<tr>
<td>10</td>
<td>07/16/08</td>
<td>Add for removal/replacement of metal deck and lose concrete.</td>
<td>$ 79,562</td>
<td>$ 4,061,655</td>
</tr>
<tr>
<td>11</td>
<td>08/20/08</td>
<td>Add for furring of wall surface to achieve uniform finish.</td>
<td>$ 91,314</td>
<td>$ 3,970,341</td>
</tr>
<tr>
<td>12</td>
<td>08/20/08</td>
<td>Add for removal/replacement of HVAC ducting and diffusers; also demolish/refinish Campus Center rooms.</td>
<td>$ 65,015</td>
<td>$ 3,905,326</td>
</tr>
<tr>
<td>13</td>
<td>09/17/08</td>
<td>Add for demolition of existing suspended ceiling grid system and existing terrazzo flooring; for repair of existing holes through floor decks.</td>
<td>$ 30,064</td>
<td>$ 3,875,262</td>
</tr>
<tr>
<td>14</td>
<td>11/05/08</td>
<td>Add for demolition of plaster and ceiling removal; for changing wall tile to be set in mortar; also demolish/replace existing corner partitions and wood handrails.</td>
<td>$ 38,863</td>
<td>$ 3,836,399</td>
</tr>
<tr>
<td>15</td>
<td>11/05/08</td>
<td>Add for a fire rated shaftwall; for changing fire extinguisher cabinet installations; also reroute existing storm drain piping.</td>
<td>$ 21,249</td>
<td>$ 3,815,150</td>
</tr>
<tr>
<td>16</td>
<td>11/05/08</td>
<td>Add for purchase of 2,520 linear feet of Thermacor Process Chill-Therm piping system, materials only.</td>
<td>$ 138,006</td>
<td>$ 3,677,144</td>
</tr>
<tr>
<td>17</td>
<td>11/05/08</td>
<td>Add for installation, testing, flushing, cleaning and sterilization of chilled water piping in conjunction with change order #16.</td>
<td>$ 506,340</td>
<td>$ 3,170,804</td>
</tr>
<tr>
<td>18</td>
<td>11/05/08</td>
<td>Add for installation of new concrete wall, elevated slab and concrete curbs; for added HVAC, plumbing, framing and concrete work.</td>
<td>$ 41,806</td>
<td>$ 3,128,998</td>
</tr>
<tr>
<td>19</td>
<td>11/05/08</td>
<td>Add for installation of a new plumbing saddle and piping; also provide fire rated protection to existing structural truss; for purchase/installation of hot water control valves. Deduct redundant conduit and receptacles associated with clock systems.</td>
<td>$ 15,490</td>
<td>$ 3,113,508</td>
</tr>
<tr>
<td>20</td>
<td>11/05/08</td>
<td>Add to modify roof pipe support installation; also relocate existing storm drain piping; for conduit modification to accommodate CAT 6A cabling; also remove/replace existing exhaust fan.</td>
<td>$ 57,704</td>
<td>$ 3,055,804</td>
</tr>
<tr>
<td>21</td>
<td>11/05/08</td>
<td>Add to remove/replace existing storm drain piping; also modify flooring, HVAC, and ceiling grid. Deduct all structured cabling.</td>
<td>(13,180)</td>
<td>$ 3,068,984</td>
</tr>
<tr>
<td>22</td>
<td>11/05/08</td>
<td>Add for installation of four floor sinks; also demolish to enlarge staff dining area; for conduit, wire and monitor module. Deduct architectural fees for Contractor requested restroom design changes.</td>
<td>$ 4,808</td>
<td>$ 3,064,176</td>
</tr>
<tr>
<td>23</td>
<td>11/05/08</td>
<td>Deduct redundant starters and switches from the motor control panel. Add for upgraded class 1 rated exterior air compressor.</td>
<td>$ 7,859</td>
<td>$ 3,056,317</td>
</tr>
<tr>
<td>24</td>
<td>11/05/08</td>
<td>Add to provide five additional electrical feeders, five circuit breakers, three new electric panels, two transformers, three combo starters, four disconnects and other ancillary electrical support items. Deduct pinning of lock cores; also redundant conduit and receptacles associated with clock systems. Add 22 centrally controlled classroom clocks including wiring, with mounting brackets; also for materials/installation of drains, piping and trap primers.</td>
<td>$ 172,910</td>
<td>$ 2,883,407</td>
</tr>
<tr>
<td>25</td>
<td>12/10/08</td>
<td>Add to remove and replace soffits and linear diffusers, for demolition work to remove plaster around an existing main kitchen hood, for revised light fixtures, power and data for added remodeling scope of multi-function room. Deduct pinning lock cores.</td>
<td>$ 303,095</td>
<td>$ 2,580,312</td>
</tr>
<tr>
<td>CO #</td>
<td>DATE</td>
<td>DESCRIPTION</td>
<td>C.O. AMOUNT</td>
<td>BALANCE</td>
</tr>
<tr>
<td>------</td>
<td>----------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------</td>
<td>-----------</td>
</tr>
<tr>
<td>26</td>
<td>12/10/08</td>
<td>Add to upgrade energy efficiency rating of the existing Campus Center roof with new R-11 insulation and roof crickets, for additional demolition work required to prepare area to receive shotcrete overlay, to substitute 1/2&quot; tube steel in lieu of 1/4&quot; in order to avoid possible deformation of radius forming intended for the steel, to cut caisson stirrups to allo steel inserts in the rebar cage, to provide additional sawcutting for new door #130-C, to provide an access way to sub-basement and utility spaces, to remove an existing pipe that had been abandoned in place and conflicted with the placement of new footings.</td>
<td>$ 135,230</td>
<td>$ 2,445,082</td>
</tr>
<tr>
<td>27</td>
<td>12/10/08</td>
<td>Add to replace existing leaking gate valve with new ball valve, to change waterless urinals to low flow type per Campus standard, to provide drywall furring to rooms; E203, 233 and 234, to relocate data and electrical locations per issued field sketch, and plaster finish to existing brick veneer rooms: E-103, 106, and 112.</td>
<td>$ 33,398</td>
<td>$ 2,411,684</td>
</tr>
<tr>
<td>28</td>
<td>01/21/09</td>
<td>Add for an additional footing required to accommodate a block out for an elevator jack. Deduct the installation of an automobile exhaust system. Add to provide power to motorized roll-up doors, to expedite work for installation of new chilled water piping system, to relocate fire plumbing lines that conflicted with the placement of new chilled water piping, to change waterless urinals to low flow type per campus standard and for revised duct support details for the dust exhaust hood.</td>
<td>$ 201,374</td>
<td>$ 2,210,310</td>
</tr>
<tr>
<td>29</td>
<td>01/21/09</td>
<td>Add for revised light fixtures, power and data for added remodeling scope of staff dining and Circadian conference room spaces.</td>
<td>$ 156,503</td>
<td>$ 2,053,807</td>
</tr>
<tr>
<td>30</td>
<td>01/21/09</td>
<td>Add for modifications to the southwest corner of the second floor in the Campus Center Building to accommodate an Emergency Response Center, and to relocate ductwork to avoid conflict with ceiling and lighting modifications.</td>
<td>$ 131,862</td>
<td>$ 1,921,945</td>
</tr>
<tr>
<td>31</td>
<td>01/21/09</td>
<td>Add for electrical modifications to prototype room to accommodate new instructional equipment, to revise electrical switchgear based on Short Circuit Study requirements, and for electrical infrastructure from the campus feed to point of connection five feet outside of the Campus Center, Industrial Technologies and Bookstore Buildings.</td>
<td>$ 361,119</td>
<td>$ 1,560,826</td>
</tr>
<tr>
<td>32</td>
<td>02/18/09</td>
<td>Add for modification of deck rebar at wall connection at grid line 19. Deduct from contract material, labor and installation of plastic laminate casework in rooms 101, 102, 103 and 115 of the Auto Shop. Add to install a three-inch direct-burial plastic gas line from the District's existing tunnel to gas meter location at the W-Building. Add to change glazing to &quot;Oldcastle Grey&quot; 2000 glazing in lieu of specified glazing.</td>
<td>$ 25,182</td>
<td>$ 1,535,644</td>
</tr>
<tr>
<td>33</td>
<td>02/18/09</td>
<td>Add for demolition of existing dishwashing room counters and sink. Add a new 3-compartment sink in lieu of existing 2-compartment sink. Add for additional demolition work of roofing materials in the Campus Center. Add additional hardware due to modified door hardware schedule. Add to fill and level depressed kitchen floor slab where old freezers were demolished. Add for revised door openings in the Campus Center.</td>
<td>$ 29,948</td>
<td>$ 1,505,696</td>
</tr>
<tr>
<td>34</td>
<td>02/04/09</td>
<td>Deduct for quarry tile in room #136, dishwashing room, existing terrazo flooring to remain. Add for raising three existing exhaust fan curbs on the roof of the Campus Center due to new roof insulation. Add for providing colored concrete paving per the campus standard in lieu of vehicular pavers. Add to change glazing to &quot;Oldcastle Grey&quot; 2000 in lieu of specified glazing.</td>
<td>$ (3,589)</td>
<td>$ 1,509,285</td>
</tr>
<tr>
<td>35</td>
<td>02/18/09</td>
<td>Add for material and installation of rebar dowels to attach new grade beam to existing concrete slab. Add to relocate power and pathways for future camera locations. Add for miscellaneous lighting plan changes. Add for new gas piping and regulators to supply gas to the Campus Center Building Boilers, not included in original scope of work/contract. Add for soffit bracing at the connection to the storefront windows due to varying and undeterminable ceiling heights.</td>
<td>$ 82,929</td>
<td>$ 1,426,356</td>
</tr>
<tr>
<td>CO #</td>
<td>DATE</td>
<td>DESCRIPTION</td>
<td>C.O. AMOUNT</td>
<td>BALANCE</td>
</tr>
<tr>
<td>------</td>
<td>------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------</td>
<td>-----------</td>
</tr>
<tr>
<td>36</td>
<td>02/18/09</td>
<td>Add for relocation of an access ladder at the roof of the Campus Center Building due to a conflict with the HVAC ducting. Deduct for using an alternative vapor guard in lieu of specified product. Deduct for the four teller window covers and one transaction drawer that were not required by user. Add to replace ductwork for a new fume hood that was purchased in a previous change order.</td>
<td>$ 78,411</td>
<td>$ 1,347,945</td>
</tr>
<tr>
<td>37</td>
<td>04/01/09</td>
<td>Add for additional scope for doors, hardware, ceiling systems, flooring, drywall and millwork to the staff dining and Circadian spaces. Add for field survey work caused by the unforeseen condition of the caisson footings discovered under the old Books to 1J Building during demolition. Add for adjusting existing concrete roof curbs to maintain an 8&quot; minimum clearance required for the new roofing system. Add to remove the existing lightweight concrete roof crickets that were damaged during the asbestos abatement of the roof prior to the contract starting.</td>
<td>$ 73,377</td>
<td>$ 1,274,568</td>
</tr>
<tr>
<td>38</td>
<td>04/01/09</td>
<td>Add for work associated with providing a dumbwaiter in the Bookstore Building to allow cash transactions to be sent directly from the Bookstore up to the bank. Add for substituting &quot;Silent Knight&quot; brand fire alarm system for &quot;Notifier&quot; brand in the CCB. &quot;Silent Knight&quot; is the campus standard alarm system and was not specified at the time of bid.</td>
<td>$ 48,173</td>
<td>$ 1,226,395</td>
</tr>
<tr>
<td>39</td>
<td>04/01/09</td>
<td>Add for 200' of 6&quot; galvanized rigid conduit which will be used as a sleeve for the new gas line which runs from the existing Boiler House to the West side of the W Building. Deduct for the settlement value for the flatness results of the first floor slab on grade concrete and for the second level lightweight concrete deck. Add for substituting &quot;Silent Knight&quot; brand fire alarm system for &quot;Notifier&quot; brand in the ITB. &quot;Silent Knight&quot; is the campus standard alarm system and was not specified at the time of bid. Add for additional chilled water pipe fittings necessary to traverse the intersection of Tennis Hill and Alumni Drive.</td>
<td>$ 44,479</td>
<td>$ 1,181,916</td>
</tr>
<tr>
<td>40</td>
<td>05/06/09</td>
<td>Add to install additional audio visual support systems to accommodate media presentations at meetings and events held in the Campus Center multi-function room. Add to install aluminum cladding over the existing concrete cross-braces at three skylights in the Campus Center. Deduct for installation of automatic door openers that had been erroneously specified twice in the bid documents. Deduct for water piping to an existing mop sink that already has piping running to it. Add to install power and control conduits for the clock tower.</td>
<td>$ 30,486</td>
<td>$ 1,151,430</td>
</tr>
<tr>
<td>41</td>
<td>05/06/09</td>
<td>Add to install stainless steel wall cladding under the grilling section hood located in the kitchen servery. Add to repair and replace existing irrigation lines damaged during construction and were not noted on construction drawings or on any as-built records. Add to repair and replace existing storm drain lines damaged during construction and were not noted on construction drawings or on any as-built records. Add to revise power and data supply to campus police dispatch room to accommodate new equipment requirements. Add to install conduit, wiring, and two light fixtures in an existing corridor where a ceiling height conflict existed.</td>
<td>$ 13,798</td>
<td>$ 1,137,632</td>
</tr>
<tr>
<td>42</td>
<td>05/06/09</td>
<td>Deduct for installation of storm drain lateral for elevator sump pit drain which was in original bid documents but is not required by code. Add to raise height of an existing passage way from a non-code height to 8' 6&quot;. Add to install drywall to cover exposed steel studs above open soffits in student dining area. Add to install a 3&quot; emergency gas shut-off valve in the kitchen that was not originally in the bid documents. Add to install a 2&quot; emergency gas shut-off valve in the kitchen that was not originally in the bid documents.</td>
<td>$ 40,463</td>
<td>$ 1,097,169</td>
</tr>
<tr>
<td>CO #</td>
<td>DATE</td>
<td>DESCRIPTION</td>
<td>C.O. AMOUNT</td>
<td>BALANCE</td>
</tr>
<tr>
<td>------</td>
<td>--------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------</td>
<td>-----------</td>
</tr>
<tr>
<td>43</td>
<td>05/20/09</td>
<td>Add to reconcile the difference between the Change Order credit cost and the actual cost of work done under Board approved Change Order #22. The Change Order included a credit for architectural services that split the cost between the District and the Contractor to modify restroom drawings. Deduct to eliminate motion sensors for doors 101C and 210 due to a duplication of the same work by two different subcontractors. Add for drywall to provide a smooth finish to existing concrete columns. Add to extend stainless steel work surface of a three-compartment sink to the full length of the wall. Add to replace, relocate and change the elevation of 15 existing roof drains.</td>
<td>$ 13,894</td>
<td>$ 1,083,275</td>
</tr>
<tr>
<td>44</td>
<td>05/20/09</td>
<td>Add to raise an existing storm drain above the soffit line in the multifunction room. Add to float the depressed floor of the refrigerator and freezer areas in the kitchen up to finished floor level in preparation to receive the new tile flooring. Add to raise an existing catch basin not in the scope of work at the east side of the Campus Center Building to meet the new finished grade. Add for power and light fixtures for the renovated built-in display cases in the Campus Center main lobby area. Add to furr out existing walls of stairwell #2 of the Campus Center to provide a more uniform finish.</td>
<td>$ 20,971</td>
<td>$ 1,062,304</td>
</tr>
<tr>
<td>45</td>
<td>05/20/09</td>
<td>Deduct for custom vinyl graphics in student dining area and Bookstore. Add for one ceiling grid mounted light fixture in room 122 that was not in the original bid. Add for two kitchen sink faucets and three waste drains that were not in the original bid. Add for a plaster finish to a concrete wall in the student dining area of the Campus Center to have a more uniform finish.</td>
<td>$ (9,444)</td>
<td>$ 1,071,748</td>
</tr>
<tr>
<td>46</td>
<td>05/20/09</td>
<td>Add for a different type of tennis court light controller which will last longer than the one specified. Deduct for a type &quot;O&quot; light fixture. Deduct for 1,885 s.f. of pedestrian sidewalk west of tennis courts. Add to provide a concrete curb for an electrical equipment pad for room 127 that was not in the original bid. Add to provide survey offsets to place added electrical vaults. Add to provide quick-disconnect valves for compressed air lines throughout the building that were not in the original scope of work.</td>
<td>$ (5,740)</td>
<td>$ 1,077,488</td>
</tr>
<tr>
<td>47</td>
<td>05/20/09</td>
<td>Add to install one 100 amp three-phase fusible disconnect switch in the elevator machine room in lieu of the shunt trip breaker which will be installed in the distribution panel instead. Deduct to install all surface mounted raceways within the building except for rooms 227 and 105. Add to relocate previously installed electrical panel so that it faces the classroom and not the office space. Add to reroute mechanical lines that could not go through a concrete shear wall as shown on the plans. Add to provide a stainless steel basket weave finish for the elevator cab walls in lieu of the specified plastic panels.</td>
<td>$ (6,000)</td>
<td>$ 1,083,488</td>
</tr>
<tr>
<td>48</td>
<td>05/20/09</td>
<td>Add for four &quot;Verdin&quot; brand clock mechanisms and faces for the clock tower that were not in the original bid.</td>
<td>$ 50,000</td>
<td>$ 1,033,488</td>
</tr>
</tbody>
</table>

**VALUE OF EXECUTED CHANGE ORDERS** $3,391,781

**CONTRACT AMOUNT WITH EXECUTED CHANGE ORDERS** $47,710,829

**REMAINING PROJECT CONTINGENCY** $1,033,488

**PERCENTAGE OF IMPACT BY CHANGE ORDERS TO OVERALL CONTRACT** 7.11%
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Amend/Renew Contracts

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/amend/renew the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are or will be budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

Sherry Hassa
Director, Business Services

Recommended for Approval:

Mal J. Cassie
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Paullette Ferguson
Superintendent/President
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Approve</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97549-9</td>
<td>Moore Iacofano Goltsman, Inc. (MIG)</td>
<td>Various hourly rates, and approved reimbursables</td>
<td>To provide consulting services related to VISION 2020 Educational Master Plan for an amount not-to-exceed $225,235.00 5/21/09 thru 6/30/10</td>
<td>President's Office 4000-0000</td>
<td>01-5120</td>
</tr>
<tr>
<td>B-97550-9</td>
<td>St. Mary Medical Center</td>
<td>No cost to District</td>
<td>To provide use of facilities for clinical experience for Speech Language Pathology Assistant students 5/21/09 thru 6/30/10</td>
<td>PCA: Speech Language Pathology Assistant Program</td>
<td>N/A</td>
</tr>
<tr>
<td>B-97551-9</td>
<td>Morris &amp; Berger</td>
<td>$40,000.00, plus approved reimbursables not-to-exceed $4,000.00</td>
<td>To provide consulting services in search efforts for Dean of External Relations. 5/22/09 thru 7/21/09 (Costs to be reimbursed by PCC Foundation.)</td>
<td>Human Resources 4300-0000</td>
<td>01-5120</td>
</tr>
<tr>
<td><strong>Amend</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97434-9</td>
<td>California Community Colleges Chancellor's Office</td>
<td>N/A</td>
<td>To extend term of agreement from 6/30/09 to 10/31/09, at the request of the Chancellor's Office</td>
<td>FISCAL AGENT for Student Services Automated Reporting for Community Colleges (SSARCC)</td>
<td>N/A</td>
</tr>
<tr>
<td>B-97472-9</td>
<td>Brain Works Consulting</td>
<td>N/A</td>
<td>To extend term of agreement from 6/30/09 to 9/30/09, at the request of the Chancellor's Office</td>
<td>FISCAL AGENT for Student Services Automated Reporting for Community Colleges (SSARCC)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Consent Item No. 182-B  
May 20, 2009
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-97473-9</td>
<td>Prestwood Software and Consulting</td>
<td>N/A</td>
<td>To extend term of agreement from 6/30/09 to 9/30/09, at the request of the Chancellor's Office</td>
<td>FISCAL AGENT for Student Services Automated Reporting for Community Colleges (SSARCC)</td>
<td>N/A</td>
</tr>
<tr>
<td>B-97380-9</td>
<td>Norman A. Traub Associates</td>
<td>Various hourly rates, plus approved travel related expenses</td>
<td>To provide investigative services on an as-needed basis for an amount not-to-exceed $20,000.00 7/01/09 thru 6/30/10</td>
<td>Human Resources 4300-0000</td>
<td>01-5120</td>
</tr>
<tr>
<td>B-97401-9</td>
<td>South West Sound</td>
<td>$3,200.00</td>
<td>To provide studio time and equipment for TVR 103A/B students 8/31/09 thru 6/30/10</td>
<td>PCA: Communications 1551-0000</td>
<td>01-5660</td>
</tr>
</tbody>
</table>

Consent Item No. 182-B
May 20, 2009
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Professional Conference Attendance

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Approve

ATTENDEE: Lola Proaño-Gomez
LOCATION: Latin American Studies Association International Congress
Rio de Janeiro, Brazil
DATES: June 11 – 14, 2009
PURPOSE: Update information and expertise in Latin American culture and represent PCC at an international conference.
CHARGES: No cost to District
COST CENTER: N/A
RECOMMENDED BY: Dr. Jacqueline Jacobs
*June 10 and 15, 2009 additional travel days

FISCAL IMPLICATIONS: None.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the Area Vice President.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $13,021.07.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>04-15-09</td>
<td>17104876</td>
<td>$1,227.32</td>
</tr>
<tr>
<td>04-16-09</td>
<td>17112305</td>
<td>2,043.72</td>
</tr>
<tr>
<td>04-21-09</td>
<td>17126434</td>
<td>7,341.73</td>
</tr>
<tr>
<td>04-23-09</td>
<td>17132969</td>
<td>2,408.30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$13,021.07</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/15/2009</td>
<td>17104876</td>
<td>$1,227.32</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$991.92</td>
</tr>
<tr>
<td></td>
<td>Postage</td>
<td>$50.40</td>
</tr>
<tr>
<td></td>
<td>Enrollment refunds</td>
<td>$185.00</td>
</tr>
<tr>
<td>4/16/2009</td>
<td>17112305</td>
<td>$2,043.72</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$217.72</td>
</tr>
<tr>
<td></td>
<td>Moving charge</td>
<td>$200.00</td>
</tr>
<tr>
<td></td>
<td>Enrollment refunds</td>
<td>$1,502.00</td>
</tr>
<tr>
<td></td>
<td>Course fee refunds</td>
<td>$115.00</td>
</tr>
<tr>
<td></td>
<td>ASB refunds</td>
<td>$1.00</td>
</tr>
<tr>
<td></td>
<td>Health fee refunds</td>
<td>$8.00</td>
</tr>
<tr>
<td>4/21/2009</td>
<td>17126434</td>
<td>7341.73</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$1,282.73</td>
</tr>
<tr>
<td></td>
<td>Enrollment refunds</td>
<td>$5,831.00</td>
</tr>
<tr>
<td></td>
<td>Lost key refunds</td>
<td>$15.00</td>
</tr>
<tr>
<td></td>
<td>Course fee refunds</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>ASB refunds</td>
<td>$9.00</td>
</tr>
<tr>
<td></td>
<td>Health fee refunds</td>
<td>$104.00</td>
</tr>
<tr>
<td>4/23/2009</td>
<td>17132969</td>
<td>$2,408.30</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$1,042.10</td>
</tr>
<tr>
<td></td>
<td>Postage</td>
<td>$168.00</td>
</tr>
<tr>
<td></td>
<td>Board meeting parking</td>
<td>$5.00</td>
</tr>
<tr>
<td></td>
<td>Enrollment refunds</td>
<td>$1,051.00</td>
</tr>
<tr>
<td></td>
<td>Course fee refunds</td>
<td>$50.00</td>
</tr>
<tr>
<td></td>
<td>ASB refunds</td>
<td>$3.00</td>
</tr>
<tr>
<td></td>
<td>Health fee refunds</td>
<td>$33.00</td>
</tr>
<tr>
<td></td>
<td>Parking refunds</td>
<td>$20.00</td>
</tr>
<tr>
<td></td>
<td>Tuition refunds</td>
<td>$36.20</td>
</tr>
</tbody>
</table>

Grand total: $13,021.07
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $93,567.77.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>04-22-09</td>
<td>17129139</td>
<td>$47,734.43</td>
</tr>
<tr>
<td>04-27-09</td>
<td>17139010</td>
<td>45,833.34</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$93,567.77</td>
</tr>
</tbody>
</table>

Medical: $43,304.29
Legal: 13,037.02
Benefit Payments: 37,151.75
Mileage: 74.71

$93,567.77

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.
CONSENT ITEM TITLE: Budget Augmentation

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2008-09 Adopted Budget for the grant, Model Approaches/Partners (MAPP), and the Arches Aurora Project.

FISCAL IMPLICATIONS:

MAPP:
2008-2009 Adopted Budget Increase 2008-09 Revised Budget
$ -0- $ 16,200 $ 16,200
==== ====== ======

Arches Aurora Project:
2008-2009 Adopted Budget Increase 2008-09 Revised Budget
$ -0- $ 3,907 $ 3,907
==== ====== ======

BACKGROUND: These increases are based upon the most recent information available from the Community College Foundation and the Regents of the University of California.

Submitted by:
Odessa Walker
Director, Fiscal Services

Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, receive and reject the Claim for Damages as alleged by Ben Ritter.

FISCAL IMPLICATIONS: Mr. Ritter's claim is for $6,000.00. The District is self-insured and a member of the joint powers authority, Statewide Association of Community Colleges (SWACC).

BACKGROUND: Mr. Ritter is alleging damage to his vehicle as a result of a battery jump by an employee from Campus Police and Safety.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Stipends for Classified and Unclassified Personnel

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the stipends for the persons listed below for the fiscal year 2008-09.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maxwell, Melvin</td>
<td>2,000.00</td>
<td>Assistant Women's Softball Coach</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5/22/09 – 6/30/09</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Kinesiology, Health &amp; Athletics)</td>
</tr>
<tr>
<td>Wood, John</td>
<td>2,000.00</td>
<td>Project Manager—train student tutors—develop curriculum, schedule</td>
</tr>
<tr>
<td></td>
<td></td>
<td>and present workshops, train faculty and staff</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5/21/09 – 6/20/09</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ARCC* (Learning Assistance Center)</td>
</tr>
</tbody>
</table>

*Accountability Reporting for Community Colleges

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the College year 2008-2009, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arenson, Lauren</td>
<td>750.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—train tutors in the Social Sciences Learning Center, 05-25-09 to 06-20-09</td>
</tr>
<tr>
<td>Berg, Thomas</td>
<td>1,800.00</td>
<td>Capacity Building Grant—faculty advisor who will do committee work related to student retention activities in the Nursing Skills lab; develop workshops appropriate for nursing students at various levels of the nursing programs; advise students regarding activities to strengthen and improve their clinical skills as well as theoretical skills, 05-01-09 to 06-30-09</td>
</tr>
<tr>
<td>Douglas, Lois</td>
<td>4,800.00</td>
<td>Health Sciences Division—serve as co-director for division during the absence of a permanent division dean, 02-23-09 to 06-19-09</td>
</tr>
<tr>
<td>Ersig-Marcus, Christine</td>
<td>100.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—two presentations to student tutors on “Intercultural Communication”, 05-25-09 to 06-20-09</td>
</tr>
<tr>
<td>Gagliardi, Lorriane</td>
<td>4,800.00</td>
<td>Health Sciences Division—serve as co-director for division during the absence of a permanent division dean, 02-23-09 to 06-19-09</td>
</tr>
<tr>
<td>Hannibal, Jeffrey</td>
<td>750.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—train tutors for the PASS (Program for Academic Support Services) program, 05-25-09 to 06-20-09</td>
</tr>
<tr>
<td>Yamato, Yoshi</td>
<td>750.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—train tutors in the Mathematics Resource Center, 05-25-09 to 06-20-09</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following change(s) pertaining to academic employee(s).

NAME, CLASSIFICATION AND DEPARTMENT  CLASS & STEP  ASSIGNMENT BASIS  EFFECTIVE DATE

SEPARATION

Jones, Michael  
Division/Athletic Coordinator  
Kinesiology, Health & Athletics

Resignation
05/01/09

Rosenberg, Lou  
Instructor  
English

Retirement  
17 years of service  
06/20/09

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transaction within budget limits.

Submitted by:
Office of Human Resources
Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment, Change of Status, Leave of Absence,
and Separation of Classified Employees

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMployment</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hutchings, Alfred</td>
<td>M-5</td>
<td>100% - 12 mo.</td>
<td>05/21/09</td>
</tr>
<tr>
<td>Supervisor, Facilities Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Frederick Darling</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sullivan, Jeannie</td>
<td>36B</td>
<td>100% - 12 mo.</td>
<td>06/01/09</td>
</tr>
<tr>
<td>From: Intermediate Clerk II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Languages</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>To: Admissions and Records Clerk II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admissions and Records</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Chester Reyes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer under ISSU Contract Article 15</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Separation**

| Name, Braulio                      | Retirement   | 05/26/09        |
| Custodian                           | 19 years of service |
| Facilities Services                 |              |                |

**FISCAL IMPLICATIONS:** None

**BACKGROUND:** Routine personnel transactions within budget limits

Submitted by:
Office of Human Resources
Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the following applicant(s) for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown:

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Case</td>
<td>$442.98</td>
</tr>
<tr>
<td>Edward Raynor</td>
<td>$500.00</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 03-5210-5502-0000 (Staff Diversity).

BACKGROUND: Reimbursement for travel for second-level interviews is used to assist with the recruitment of qualified candidates for positions.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Resolution No. 445: Declaration of Indefinite Salaries for 2009-2010

Board Meeting Date: May 20, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt Resolution No. 445 (attached) declaring salaries indefinite for 2009-2010.

Submitted by:
Office of Human Resources
Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
Consent Item 124-P
May 20, 2009
Page 2 of 2

Pasadena Area Community College District

RESOLUTION No. 445

DECLARATION OF INDEFINITE SALARIES FOR 2009-2010

WHEREAS, as a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, supervisory, confidential, and other unrepresented employee salaries are declared indefinite for 2009-2010;

THEREFORE, BE IT RESOLVED that, as of July 1, 2009, the 2009-2010 salary rates of all management, supervisory, confidential, and other unrepresented employee groups are declared indefinite and subject to future determinations.

Passed and adopted this 20th day of May 2009.

AYES: _____
NOES: _____
ABSTENTIONS: _____
ABSENT: _____

Jeanette Mann, President, Board of Trustees
Pasadena Area Community College District

Paulette J. Perfumo, Secretary to the Board of Trustees
Pasadena Area Community College District