The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 11 on Wednesday, May 20, 2009, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:07 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum (arrived at 6:12 p.m.)
Mr. John Martin
Mr. William E. Thomson
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
Dr. Hilary Bradbury-Huang, Vice-President

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

Administrative Officers Absent
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment at this time.
II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957 Public Employee Appointment
Fashion (1); Mathematics (2); Division Dean/Athletic Director of Kinesiology, Health and Athletics
Government Code §54957.6 Labor Negotiations (PCCFA; CSEA 777; ISSU; POA; Confidentials; Management Association); Engeldinger

Closed Session was adjourned at 7:03 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:06 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Baum led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Perfumo introduced Preston Howard, a member of the Pasadena City College Foundation Board of Directors and Managing Broker and CEO of Rose City Realty, who has been named General Campaign Chair for the College’s $3,500,000 Center for the Arts capital campaign; and Lonnie Schield, also a member of the PCC Foundation Board of Directors, who has been named Vice Chair. Mr. Thomson emphasized the Foundation Board would like every board member to contribute to this campaign.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

D. ANNOUNCEMENTS

Dr. James Bickley, Academic Senate
- Friday, June 19th, 7:30 a.m. – 9:30 a.m., CEC, Jack Scott Multipurpose Room, annual retirement breakfast.

Mr. John Lindemann, Classified Senate
- Today was the Classified Senate meeting with the campus electing new membership to Classified Senate, and the winner of the scholarship award was announced.

Ms. Christina Javier, Associated Students
- Thursday, May 21st, Culture night presentation, 7:00 p.m., Harbeson Hall.

Ms. Ellen Ligons, Management Association
- Thursday, June 18th, 7:30 a.m., Brookside, annual Management Retirement breakfast.

Mr. Campo, Student Trustee
- Elections to Executive Board are May 27th and 28th.
- Thursday, May 28th, Seeds of Change will be hosting an event from 9:00 a.m. – 4:00 p.m.

Mrs. Wells-Miller, Trustee
- Great idea to have Cinco de Mayo mixer. Next time perhaps the mixer could be held indoors as it would be more comfortable.

Mr. Baum, Trustee
- The new editor of The Courier is Barbara Beaser.
- At the TABE breakfast this morning, Dr. Perfumo announced she will be establishing a scholarship in the name of her mother who is a long-time teacher.
Thursday, May 26th, Regional San Gabriel Valley Economic Stimulus Summit at the CEC. Dr. Perfumo and Dean Hodge have taken the leadership in organizing this event. The deadlines are rapidly approaching to qualify for federal stimulus funding and this summit will assist in getting organizations to develop partnerships to apply for the funding.

Monday, May 25th, Annual Fiesta Days Parade in La Cañada Flintridge. PCC Drumline and the President’s Ambassadors will be participating.

Saturday, May 23rd, Memorial Service at All Saints Church for Walter Shatford at 10:00 a.m.

Dr. Mann, Trustee

Due to a technical error by the Institutional Planning and Research Office in the President’s evaluation, the solicitation of information through a survey which was sent to faculty, classified staff and management will have to be done over. Those who received the survey initially may or may not be receiving a second survey.

E. APPROVAL OF MINUTES

Approval of Minutes of Meeting No. 7, Regular Board Meeting, April 1, 2009

Correction: Mr. Baum said that in Item U, under his report, it should say that “Dr. Mann accepted a beautiful photograph.”

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 7, Regular Business Meeting, as amended, held on April 1, 2009.

Advisory Vote: Aye

Approval of Minutes of Meeting No. 8, Regular Business Meeting and Joint Board Meeting with PUSD, April 14, 2009

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 8, Regular Business Meeting and Joint Board Meeting with PUSD, as amended, held on April 14, 2009.

Advisory Vote: Aye

Approval of Minutes of Meeting No. 9, Spring Retreat, April 29, 2009

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 9, Spring Retreat, as amended, held on April 29, 2009.

Advisory Vote: Abstain

Approval of Minutes of Meeting No. 10, Regular Business Meeting and Joint Board Meeting with the Associated Students Board, May 7, 2009

Correction: Mr. Campo said that in item III.B., the award received was the Phi Theta Kappa award.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 10, Regular
F.  APPROVAL OF CONSENT ITEMS
79-S: Acceptance of Commencement Speaker – Address to be given by: Dr. Robert K. Ross, Pasadena, CA, June 19, 2009.
Mr. Baum expressed his appreciation for the selection of this year’s commencement speaker, Dr. Ross, who is a visionary role model and head of the California Endowment.

181-B: Approve Change Orders, Measure P Projects – Industrial Technology and Campus Center/Bookstore Buildings.
Dr. Rey Castro asked whether the amounts of the change orders listed in the consent item were the same as the amounts in the ITB and CC/B projects listed on the attachment. Mr. Jack Schulman replied that they are the same, that the $63,681 is built into the overall amount including deductions and additions.

182-B: Approve/Amend/Renew Contracts.
Mr. Baum asked Dr. Perfumo to explain the Moore Iacofano Goltsman, Inc. (MIG) contract as to what our master planning process will be for VISION 2020. Dr. Perfumo replied that there will be town hall meetings from now through September. Meeting with core constituent groups on campus will happen after the input from the community forums. MIG will be doing data mining as to future trends and analysis of everything from population shifts, demographics and trends within our District. In the fall, with the participation of deans, faculty, staff and students, the recommended new programs and services will become a part of the comprehensive VISION 2020 Educational Master Plan. The results of the findings will be shared with the public and the campus community. Mr. Baum said it is very important to educate the public about the purpose of VISION 2020 and what the public’s role will be in this process. Mr. Thomson questioned if the timeline for the town hall meetings was realistic. Mrs. Wells-Miller concurred. Dr. Rey Castro said the planning process needs to incorporate the community and if two meetings in each District is insufficient, then additional meetings may need to be scheduled to address additional concerns. Dr. Mann, Dr. Rey Castro and Mr. Thomson will serve on the VISION 2020 Steering Committee. Mr. Martin questioned how the forums facilitate VISION 2020.

Dr. Mann pointed out that Lou Rosenberg, Instructor, English, is retiring after 17 years of service and Braulio Reyes, Custodian, Facilities, is retiring after 19 years of service.

MOTION:  ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the six members present to approve Consent Items 79-S through 82-S; 114-I and 115-I; 180-B through 187-B; and 119-P through 126-P.

G. ERP REPORT: DISCUSSION WITH POSSIBLE ACTION
Mr. Engeldinger introduced Mr. Henry Eimstad, Partner, Strata information Group (SIG), who gave a powerpoint presentation followed by discussion. Mr. Thomson said a written report in advance would be helpful in order to allow time for thorough review. Mr. Martin asked the administration to show how the ERP will be funded and dates, costs, timeframe and number of phases. Mr. Thomson said a written report would be helpful so that the Board would know what they
could be asked to consider and the report would give the information needed to make a sensible decision.

H. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION
Dr. Perfumo gave an update on the budget. Mr. Martin and Dr. Rey Castro requested that the administration provide a plan for three different budget reduction scenarios with the third one representing a couple of percentages more severe than the current lay of the land.

I. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 777 (CSEA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT, 2009-2010
MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the six members present to authorize to receive and set the public hearing for June 3, 2009 regarding the initial bargaining proposal from the California School Employees Association, Chapter 777 (CSEA) to the Pasadena Area Community College District, 2009-2010.
Advisory Vote: Aye

J. POLICY No. 2530, NAMING OF DISTRICT FACILITIES: DISCUSSION WITH POSSIBLE ACTION
MOTION: ON MOTION OF Mr. Thomson and seconded by Mr. Baum, the Board voted by a unanimous vote of the six members present to approve Policy No. 2530, Naming of District Facilities.
Advisory Vote: Aye

K. POLICY No. 2540, ACQUISITION OF PUBLIC ART FOR THE PCC BOONE SCULPTURE GARDEN: DISCUSSION WITH POSSIBLE ACTION
Mrs. Wells-Miller recommended that in 2.b. of the Procedures the language be more specific than ‘reasonable period of time’.
MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the six members present to approve Policy No. 2540, Acquisition of Public Art for the PCC Boone Sculpture Garden with the suggestion for the Procedures that ‘reasonable period of time’ be clarified.
Advisory Vote: Aye

L. POLICY No. 4005, ADMISSION OF INTERNATIONAL STUDENTS: DISCUSSION WITH POSSIBLE ACTION
Mrs. Wells-Miller recommended that in the Procedures the word ‘alien’ be changed to foreign.
MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the six members present to approve Policy No. 4005, Admission of International Students.
Advisory Vote: Aye
M. POLICY No. 4023, NON-RESIDENT TUITION: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Thomson and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the six members present to approve Policy No. 4023, Non-Resident Tuition.  
Advisory Vote: Aye

N. POLICY No. 4040, STUDY LOAD LIMITATIONS: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Thomson and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the six members present to approve Policy No. 4040, Study Load Limitations.  
Advisory Vote: Aye

O. OFFICE SPACE FOR ADJUNCT FACULTY – MANN: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

Dr. Mann said this item can be pulled from the Future Agenda Items list and addressed through VISION 2020.

P. REPORT ON AUDIOCASTS/TELEVISION OF BOARD MEETINGS – THOMSON: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

Mr. Thomson said this item can be deferred until the new facility is in use and addressed through VISION 2020.

Q. PRESIDENT’S REPORT

Dr. Perfumo’s full written report was included in the Board’s folders and copies were made available to the audience.  The highlights are:

- May 14th: Telephone conference with Dr. Jose Ortiz regarding the Accreditation Report and errors of fact or omission.
- May 20th: Attended TABE scholarship awards breakfast at CEC.
- May 22nd: PCC/PUSD all day retreat on “Creating a College-going Culture” at All Saints Church.  Community leaders, Trustees Mann and Thomson, Senator Liu, representatives from CalTech, UCLA, Claremont Graduate School and the Foundation for California Community Colleges will be present to help assemble the Gates Foundation Grant and further define the Early College High School component.
- May 23rd: Memorial Service for Walter Shatford at 10:00 a.m. at All Saints.
- June 5th: Has been asked to participate on a panel on Workforce Development with Chancellor Jack Scott at the City of Hope.
- August 28th: 7:00 a.m. -- Ribbon cutting for the three new facilities and groundbreaking for the new Center for the Arts.

R. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Mr. James Bickley, Academic Senate

- Distributed Nanoseconds for May 4th and May 18th board meetings.
- Senate election results have been announced and the four officers were re-elected.
- Have been sharing with the Senate Board the proposed revisions to the smoking policy and the proposed student travel policy.
- Reviewing an academic integrity policy.
- The final Senate board meeting will be June 1st.
June 1st, 2:30 p.m. – 3:00 p.m., the Senate Board will be awarding six scholarships to students and all are welcome. Will be attending the Early College High School retreat this Friday at All Saints.

Mr. John Lindemann, Classified Senate
- New Classified Senate officers were elected.

Ms. Javier, Associated Students
- Lobby Committee held a student roundtable on May 12th.
- 21 candidates campaigning for student trustee and AS Board positions.
- General Scholarship reception is May 21st.
- Flea Market/Office of Student Affairs Scholarship Reception is May 22nd.

Ms. Ligons, Management Association
- Thanked Trustee Baum for a wonderful job as keynote speaker at the 36th Annual Industry Educator Partnership Breakfast.

Mr. Campo, Student Trustee
- Interesting display in Galloway Plaza that is sparking a lot of discussion amongst students.

Mr. Martin, Trustee
- Attended Code of Ethics workshop at 2009 CCLC Trustees Conference which was very detailed and enlightening. Interesting talk on rogue trustees which reminded Mr. Martin how important it is that we have our Norms and Protocols and act as a collaborative board. Had good conversations regarding fulfilling requirements of GASB 43 and 45.
- Intrigued by budget action plans currently being implemented by districts in SanFACC. Many are already reducing sections and/or offerings.

Mr. Baum, Trustee
- At the Community College Board of Governors meeting earlier this month, took some action on establishing guidelines for minimum qualifications for faculty. Looking at new policies for withdrawal and repetition of courses, as well as defining what constitutes associate degrees.

Dr. Mann, Trustee
- Attended the Outstanding Faculty Performance presented by Jacqueline Smith on measurements and received a lovely thank you note from her.
- Board officers met and agreed that the same group who made a presentation on the Board Norms in Palm Springs would present a proposal to make a presentation at the ACCT conference in San Francisco this fall.
- The Board’s strategic directions were well received at the Strategic Planning Retreat.
- Attended the President’s Latino Advisory Committee breakfast where five scholarships were presented.

Mrs. Wells-Miller, Trustee
- Would be good to have the Pasadena Star News write an article on the CEC campus.

S. FUTURE BOARD MEETING DATES

Wednesday, June 3, 2009 (Harbeson Hall) – 6:00 p.m.
Wednesday, June 17, 2009 (Harbeson Hall) – 6:00 p.m.
T. FUTURE AGENDA ITEMS
Mr. Martin recommended the Code of Ethics workshop for all the trustees.

Dr. Mann called for a moment of silence for Mr. Walter Shatford in recognition of his transition.

IV. ADJOURNMENT
Meeting No. 11 was adjourned at 9:33 p.m.
MOTIONS CARRIED AT MEETING NO. 11 – May 20, 2009

1. Approval of the Minutes of Meeting No. 7, as amended, held on April 1, 2009.

2. Approval of the Minutes of Meeting No. 8, as amended, held on April 14, 2009.

3. Approval of the Minutes of Meeting No. 9, as amended, held on April 29, 2009.

4. Approval of the Minutes of Meeting No. 10, as amended, held on May 7, 2009.

5. Approval of Consent Items 79-S through 82-S; 114-I and 115-I; 180-B through 187-B; and 119-P through 126-P.

6. Approval to authorize to receive and set the public hearing for June 3, 2009 regarding the initial bargaining proposal from the California School Employees Association, Chapter 777 (CSEA) to the Pasadena Area Community College District, 2009-2010.

7. Approval of Policy No. 2530, Naming of District Facilities.

8. Approval of Policy No. 2540, Acquisition of Public Art for the PCC Boone Sculpture Garden with the suggestion for the Procedures that ‘reasonable period of time’ be clarified.

9. Approval of Policy No. 4005, Admission of International Students.

10. Approval of Policy No. 4023, Non-Resident Tuition.

11. Approval of Policy No. 4040, Study Load Limitations.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees