The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 7 on Wednesday, April 1, 2009, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:01 p.m. by Dr. Jeanette Mann, President.

ROLL CALL
Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum
Mr. John Martin (arrived 6:07 p.m.)
Mr. William E. Thomson (arrived 6:06 p.m.)
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

Administrative Officers Absent
None

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 6:03 p.m.
II. CLOSED SESSION

Government Code §54956.9(b)(1) Conference with Legal Counsel, Anticipated Litigation based on receipt of a claim pursuant to the Tort Claims Act

Government Code §54957 Employee Discipline, Dismissal, Release (Two employees)

Government Code §54957 Complaints or Charges Against a Public Employee (Two cases)

Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Government Code §54956.8 Conference with Real Property Negotiators

Property: 1335 -1338 E. Colorado Blvd., Pasadena
Negotiating Party: Robert and Barbro Loud Trust

Property: 1347-1365 E. Colorado Blvd., Pasadena
Negotiating Party: Gertrude Loud Trust, Harlan G. Loud Trust, and Robert and Barbro Loud Family Trust

District negotiator: Dr. Paulette J. Perfumo
Under negotiation: Price

Closed Session was adjourned at 7:14 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:18 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. Engeldinger led the Pledge of Allegiance.

B. INTRODUCTIONS

There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

D. ANNOUNCEMENTS

Dr. James Bickley, Academic Senate
- Thursday, April 30, Noon -1:00 p.m., The Forum, Academic Senate and Board of Trustees Faculty Lecturer/Performer Award Presentation.

Mr. John Lindemann, Classified Senate
- No announcements.

Ms. Christina Javier, Associated Students
- No announcements.

Ms. Ellen Ligons, Management Association
- No announcements.

Mr. Campo, Student Trustee
- April 2 – Dr. Perfumo has invited the students to a forum focusing on veterans in C-333 at 12 noon.

Mrs. Wells-Miller, Trustee
- Thanked Mary Thompson for using both sides of paper in board packet which saved space.
Luncheon and graduation services at Foothill campus as well as commencement at main campus need to be put on the Calendar of Events.

Dr. Bradbury Huang, Trustee
- Invitation from Tim Brick, Chair of water management district, to our college to visit the Hemet Sustainability Institute on April 25, to learn about the institute and suggest ways to use it for educational purposes.
- Attended March 5th Sustainability Committee meeting and looking forward to next meeting on March 24th.

Dr. Mann, Trustee
- Received an email from Kris Pilon, Professor of Screen Printing, that the Science Day t-shirts given to the trustees by Dr. Kane at the last board meeting were designed and printed at PCC in the Graphic Communications Technology Screen Printing Program.

Mr. Baum, Trustee
- Juan Gutierrez, Director of Public Relations, was not at the last board meeting as he was at the National Council for Marketing and Public Relations Conference, accepting the Paragon Silver Award for the college Promotional Videos and a Bronze Award for the Public Relations Publication Handbook.

E. APPROVAL OF MINUTES – Meeting No. 6, Regular Business Meeting, March 18, 2009.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 6, Regular Business Meeting, as revised, held on March 18, 2009. Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS
Dr. Mann announced that Consent Item 50-S was withdrawn.
Mr. Thomson asked why this item was coming forward for approval when the date of the travel was March 20-24. Dr. Sugimoto explained that this item was pulled because it had a stipend. Stipends need to be submitted separately so therefore this consent item was resubmitted without the stipend.

154-B: Approve/Amend Contracts.
Dr. Rey Castro asked why Contract B-97511-9, for Dr. John Ratey, which event has already been scheduled, was coming to the Board for approval at this meeting. She was also concerned that Basic Skills money was being spent in this way, and wanted to have this item pulled for a separate vote. Dr. Rey Castro asked why Contract B-97517-9, for Alyse Marie Goebel, was being paid from Basic Skills as it was not of direct benefit to student success and wanted this item pulled for a separate vote. Dr. Jacobs responded that Dr. Ratey’s contract was to help students with learning. The Basic Skills funds for this item were assigned for professional development. Ms. Goebel’s contract was for organization of data. Mrs. Wells-Miller concurred that the fee for Dr. Ratey seemed excessive. Dr. Rey Castro said her primary concern was that there should be direct benefit to basic skills students from the funds. Dr. Jacobs responded that both these items will benefit the students. Dr. Rey Castro requested to know what the college’s standards are for spending the Basic Skills funds.
MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve Consent Items 53-S through 66-S; 96-I and 106-I; 154-B through 166-B; and 106-P through 109-P, with the two contracts in Consent Item 154-B, Contract B-97511-9, for Dr. John Ratey, and Contract B-97517-9, for Alyse Marie Goebel, withdrawn for separate votes.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Thomson, the Board voted with four affirmative votes (Martin, Mann, Bradbury-Huang, Thomson) and three negative votes (Rey Castro, Baum, Wells-Miller) to approve Consent Item 154-B, Contract B-97511-9, for Dr. John Ratey.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Martin, the Board voted by a unanimous vote of the seven members present to approve Consent Item 154-B, Contract B-97517-9, for Alyse Marie Goebel.
Advisory Vote: Aye

G. CENTER FOR THE ARTS BUILDING: PRESENTATION WITH POSSIBLE ACTION
Dr. Richard van Pelt gave a powerpoint presentation on the proposed Center for the Arts building. The architect Richard Thompson of A.C. Martin commented on the design of the new Arts building. Alex Kritselis, Dean, Visual Arts and Media Studies, and James Arnwine, Dean, Performing and Communication Arts, spoke on the joint effort in designing the building. No action was taken.

H. ANNUAL REPORT FROM THE PCC FOUNDATION: PRESENTATION WITH POSSIBLE ACTION
Elaine Chapman, Interim Dean of External Relations, gave a powerpoint presentation on the Foundation’s Annual Report. No action was taken.
Mr. Lonnie Schield, Treasurer of the Foundation, spoke on the spending process.

I. CCCT BOARD ELECTION: PRESENTATION WITH POSSIBLE ACTION
MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Bradbury-Huang, the Board voted by a unanimous vote of the seven members present to approve Jeanette Mann as the candidate for the CCCT Board.
Advisory Vote: Aye

J. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION
Dr. Zacovic gave an update on the budget. No action was taken.

K. ADOPT RESOLUTION NO. 443 TO AUTHORIZE AND APPROVE THE BORROWING OF FUNDS FOR FISCAL YEAR 2009-2010; THE ISSUANCE AND SALE OF A 2009-2010 TAX AND REVENUE ANTICIPATION NOTE THEREFOR AND PARTICIPATION IN THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA TAX AND REVENUE ANTICIPATION NOTES PROGRAM TO ESTABLISH SEPARATE SELF-INSURANCE FUNDS: DISCUSSION WITH POSSIBLE ACTION
MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Thomson, the Board voted by a unanimous vote of the seven members present to approve the adoption of Resolution No. 443 to
Authorize and Approve the Borrowing of Funds for Fiscal Year 2009-2010.
Advisory Vote: Aye

L. EVALUATION OF SUPERINTENDENT/PRESIDENT: DISCUSSION WITH POSSIBLE ACTION
Mr. Martin pointed out that on the top of page 2 of the Evaluation the top row of bubbles should be deleted since those bubbles are in a line with a title and not a question. Dr. Perfumo pointed out that the Annual Goals had just been approved a few months ago, so that they won’t have been completed during the evaluation period over the next few months. Mr. Campo requested that in the future consideration be given to having the students do a group evaluation. The Board agreed that Dr. Wilcox and Dr. Mann would review and revise as appropriate the cover letter to the evaluation. The Board directed Mr. Engeldinger to develop a job description for the office of Superintendent/President.

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the seven members present to authorize Dr. Wilcox to begin the process of getting recommendations from faculty, staff and students that the Board can use in its evaluation process of the President.
Advisory Vote: Aye

M. POLICY REGARDING SUSTAINABILITY - PURCHASING, CURRICULUM, FACILITIES – BRADBURY-HUANG: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve staff time for a Policy Regarding Sustainability – Purchasing, Curriculum and Facilities.
Advisory Vote: Aye

N. DOLLAR AMOUNT OF ITEMS ON PURCHASE ORDERS – MARTIN: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Martin and seconded by Mr. Baum, the Board voted by a unanimous vote of the seven members present to approve staff time for a purchasing policy on the Dollar Amount of Items on Purchase Orders.
Advisory Vote: Aye

O. FINANCIAL AID AT PCC – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION
Dr. Rey Castro asked that agenda items O., P. and Q. all be handled as one item.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to direct staff to come back with a report on Financial Aid, Title V, Basic Skills and Diversity.
Advisory Vote: Aye

P. TITLE V – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION
See motion in Item O. above.
Q. DIVERSITY AT PCC – REY CASTRO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION
See motion in item O. above.

R. STUDENT TRAVEL – CAMPO: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION
Mr. Campo said that this item is a request to put together a policy and procedure that would allow for student travel under a certain limit and within a certain region to not require Board authorization. Dr. Mann stated that this recommendation will be brought to the May 7th Board meeting. No action was taken on this item.

S. AGENDA ITEMS FOR JOINT MEETING WITH ASSOCIATED STUDENTS

Dr. Rey Castro left the meeting at 10:40 p.m.

T. PRESIDENT’S REPORT
Dr. Perfumo’s full written report was included in the Board’s folders and copies were made available to the audience. The highlights are:
• March 19th: Final day of Accreditation Site Visit and Exit Report.
• March 20th: Interviewed by Tracy Young for CNN Headline News.
• March 23rd: Interviewed by Sarah Hausrect for Pasadena Magazine for an article on “The 10 Women to Watch in 2009.”
• March 24th: 2nd Annual High School Career-Technical Education Day. Over 1,000 students attended this year! Congratulations to Dean Ellen Ligons and the planning committee for putting together this outstanding opportunity for our area high school students!
• March 26th: Pep Rally in Galloway Plaza for our Lady Lancers State Champion Women’s Basketball Team. It was a fun celebration with the entire campus community to celebrate the success of the team and Coach Joe Peron’s winning season.

Mrs. Wells-Miller left the meeting at 10:45 p.m.

U. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
Mr. James Bickley, Academic Senate
• Elections of new Senate officers will take place in the next few weeks.
• The faculty voted for a smoke-free campus with designated smoking areas.
• The Senate Board approved several participants to be on the PEP Taskforce.

Mr. John Lindemann, Classified Senate
• Classified Days: thanked Dr. Perfumo, Dr. Zacovic and Mr. Engeldinger for their presentations.

Ms. Javier, Associated Students
• Lobby Committee went to Washington, and met with several congressmen and legislative aides.
• Associated Students approved a smoke-free campus.
• Removed Marshall Roe, Vice President for Public Relations, due to bylaw violations.

Mr. Campo, Student Trustee
• The Model United Nations Club attended a conference in Berkeley, California and placed third nationwide.
Mr. Thomson, Trustee
  o Received an email about the March 26 competition where Eric Rodriguez won second place in the student competition for the Alhambra intermodal transportation hub.

Dr. Bradbury-Huang, Trustee
  o Congratulations to the campus community for the recent accreditation visit.
  o Attended Education Summit at Citrus College brought together by Senator Bob Huff.

Mr. Baum, Trustee
  o Received the Annual ARCC report with some interesting assessments of PCC.
  o Congratulations to Dr. Perfumo and the Foundation for a successful President’s Circle reception, and the Visual Arts Division for a successful artist in residence program, at which Dr. Mann accepted a beautiful photograph from the artist in residence.

V. FUTURE BOARD MEETING DATES

Tuesday, April 14, 2009 (Pasadena Senior Center, 85 E. Holly Street) – Joint meeting with PUSD – 6:00 p.m.

MOTION: ON MOTION OF Mr. Thomson and seconded by Mr. Baum, the Board voted by a unanimous vote of the seven members present to add a Closed Session at 5:00 p.m. to the Joint Board meeting with the PUSD to be held on April 14, 2009.
Advisory Vote: Aye

Wednesday, April 29, 2009 (Athenaeum) – Spring retreat – 1:00 p.m.
Thursday, May 7, 2009 (Sexson) – Joint meeting with AS – 10:45 a.m.

MOTION: ON MOTION OF Mr. Baum and seconded by Mr. Thomson, the Board voted by a unanimous vote of the seven members present to schedule a NIMS/SEMS emergency training session on April 15, 2009 at 5:00 p.m. in C-233.
Advisory Vote: Aye

W. FUTURE AGENDA ITEMS
Mr. Baum requested the ARCC report. It was noted that the report will be included at the annual planning retreat.

IV. ADJOURNMENT
Meeting No. 7 was adjourned at 10:54 p.m.
MOTIONS CARRIED AT MEETING NO. 7 – April 1, 2009

1. Approval of the Minutes of Meeting No. 6, Regular Business Meeting, as revised, held on March 18, 2009.

2. Approval of Consent Items 53-S through 66-S; 96-I and 106-I; 154-B through 166-B; and 106-P through 109-P, with the two contracts in Consent Item 154-B, Contract B-97511-9, for Dr. John Ratey, and Contract B-97517-9, for Alyse Marie Goebel, withdrawn for separate votes.

3. Approval of Consent Item 154-B, Contract B-97511-9, for Dr. John Ratey [four affirmative votes (Martin, Mann, Bradbury-Huang, Thomson) and three negative votes (Rey Castro, Baum, Wells-Miller)].

4. Approval of Consent Item 154-B, Contract B-97517-9, for Alyse Marie Goebel.

5. Approval of Jeanette Mann as the candidate for the CCCT Board.

6. Approval of the adoption of Resolution No. 443 to Authorize and Approve the Borrowing of Funds for Fiscal Year 2009-2010.

7. Approval to authorize Dr. Wilcox to begin the process of getting recommendations from faculty, staff and students that the Board can use in its evaluation process of the President.

8. Approval of staff time for a Policy Regarding Sustainability – Purchasing, Curriculum and Facilities.

9. Approval of staff time for a purchasing policy on the Dollar Amount of Items on Purchase Orders.

10. Approval of staff time to come back with a report on Financial Aid, Title V, Basic Skills and Diversity.

11. Approval to add a Closed Session at 5:00 p.m. to the Joint Board meeting with the PUSD to be held on April 14, 2009.

12. Approval to schedule a NIMS/SEMS emergency training session on April 15, 2009 at 5:00 p.m. in C-233.

Submitted by:
Paulette J. Perfumo, Secretary
Board of Trustees