NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, March 18, 2009

6:00 P.M. CLOSED SESSION
7:00 P.M. OPEN SESSION

MEETING NO. 6

REGULAR BUSINESS MEETING

Harbeson Hall
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 6, a Regular Business Meeting. The Open Session will begin at 6:00 P.M. with the Call to Order, Roll Call, and Public Comments on Closed Session items. Closed Session will follow. Open Session will resume at 7:00 P.M. The Board will meet in Harbeson Hall at Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 6
REGULAR BUSINESS MEETING
Wednesday, March 18, 2009
6:00 p.m. Closed Session
7:00 p.m. Open Session
Harbeson Hall
Pasadena City College
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board” form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release – (Two employees)
Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

III. OPEN SESSION (7:00 p.m.)
A. PLEDGE OF ALLEGIANCE
B. INTRODUCTIONS
C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
D. ANNOUNCEMENTS
E. APPROVAL OF MINUTES
   Meeting No. 5, Regular Business Meeting, March 4, 2009
F. APPROVAL OF CONSENT ITEMS (see page 3, attached)
G. REPORT ON EARLY COLLEGE HIGH SCHOOL PROGRAM
H. AGENDA ITEMS FOR JOINT MEETING WITH PUSD: DISCUSSION WITH POSSIBLE ACTION
I. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION
J. ANNUAL UPDATE ON KPCC OPERATIONS: PRESENTATION WITH DISCUSSION AND POSSIBLE ACTION
K. ADOPT RESOLUTION NO. 441 TO ESTABLISH SEPARATE SELF-INSURANCE FUNDS: DISCUSSION WITH POSSIBLE ACTION

L. ADOPT RESOLUTION NO. 442 TO ORDER BIENNIAL GOVERNING BOARD ELECTION: DISCUSSION WITH POSSIBLE ACTION

M. PRESIDENT'S REPORT

N. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

O. FUTURE BOARD MEETING DATES

   Wednesday, April 1, 2009 (Harbeson Hall) – 6:00 p.m.
   Tuesday, April 14, 2009 (PUSD) – Joint meeting with PUSD – 6:00 p.m.

P. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

48-S Approval of Student Travel – PCC Alpha Gamma Sigma, Ontario, CA, April 24-26, 2009
49-S Approval of Student Travel for Program for Academic Support Services (PASS), Irvine, CA, April 3, 2009
50-S Approval of Student Travel – ASPCC Lobby Committee, Washington, D.C., March 20-24, 2009
51-S Approval of Potential Commencement Speaker List – Commencement Speaker Selection Committee
Commencement Exercises, June 19, 2009
52-S Approval of Student Travel – PCC, M.E.Ch.A., Eugene, OR, March 19-22, 2009
53-S Approval of Student Travel for Ujima Program, Los Angeles, CA, March 20, 2009

94-I Approval of Instructional Trip for Geology 12F, May 2, 2009
95-I Approval of Instructional Trip for Journalism 7A, 7B, 22, and 23, March 26-29, 2009

143-B Approve Extended Learning Presenters
144-B Reporting and Approval of Revolving Fund Reimbursement
145-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
146-B Approve/Ratify Contracts
147-B Approve Staff Development Activity
148-B Approve Purchasing Transactions
149-B Authorization to Solicit Bids: Upgrade Existing Chiller Plant
150-B Budget Revision
151-B Approve Measure P Purchase Orders for Furniture Acquisition (CMAS) for the Industrial Technology (IT) and Campus Center/Bookstore (CCB) Buildings
152-B Approve Measure P Purchase Orders for Furniture Acquisition (NIPA) for the Industrial Technology (IT) and Campus Center/Bookstore (CCB) Buildings
153-B Ratify Professional Conference Attendance

96-P Employment of Hourly Credit Teachers and Substitute Teachers, Winter 2009
97-P Employment of Hourly Credit Teachers and Substitute Teachers, 2008-2009
98-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
99-P Salary Compensation Factors – Large Group Instruction
100-P Approval of Request for Reduced Teaching Service with Full STRS Credit
101-P Amend Consent Item 70-P, January 21, 2009, Sabbatical Leaves, 2009-2010
102-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2009-2010
103-P Approve/Ratify Stipends for Academic Personnel
104-P Approve/Ratify Stipends for Classified and Unclassified Personnel
105-P Release of Probationary Employees (2)
(CLOSED SESSION)
To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 5

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 5 on Wednesday, March 4, 2009, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:12 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum (arrived at 6:16 p.m.)
Mr. John Martin (arrived at 6:17 p.m.)
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
Mr. William E. Thomson

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

Administrative Officers Absent
Mrs. Elaine Chapman, Interim Dean, External Relations

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment at this time.
Dr. Mann adjourned the Board to Closed Session at 6:14 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
Appointment of Executive Administrator: Dean of External Relations

Government Code §54957 Employee Discipline, Dismissal, Release

Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Government Code §54956.8 Conference with Real Property Negotiators
Property: 1335 -1338 E. Colorado Blvd., Pasadena
Negotiating Party: Robert and Barbro Loud Trust

Property: 1347-1365 E. Colorado Blvd., Pasadena
Negotiating Party: Gertrude Loud Trust, Harlan G. Loud Trust, and Robert and Barbro Loud Family Trust

Property: 41 S. Chester, Pasadena
Negotiating Party: R. Todd Doney

Property: 150 S. Bonnie Ave., Pasadena
Negotiating Party: Hadi Kambod

District negotiator: Dr. Paulette J. Perfumo
Under negotiation: Price

Closed Session was adjourned at 7:03 p.m.

Mr. Martin left the meeting at 7:04 p.m.

III. OPEN SESSION
Dr. Mann reconvened the Open Session at 7:06 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Perfumo led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Dr. Enrique C. Orozco, Social Sciences Division and Professor Silvia T. Villanueva, English Division, and several students spoke about PCC’s Winter 2009 Study Abroad in Guadalajara, Mexico. Trustees Baum, Rey Castro and Wells-Miller, as well as Mr. Campo, thanked them for their comments.

D. ANNOUNCEMENTS

Dr. James Bickley, Academic Senate
  ○ Pattice Lynn, Treasurer, is organizing a campus-wide mixer on May 5, 3-5 p.m. in the amphitheater. The theme will be Cinco de Mayo.

Mr. John Lindemann, Classified Senate
  ○ No announcements.

Ms. Christina Javier, Associated Students
  ○ Lobby Committee will be making a trip to Washington D.C. on March 20th and will be attending a legislative conference as well as making appointments to meet with representatives.
Mr. Baum, Trustee
  o Saw the women’s basketball team, the Lady Lancers, play on February 27th, which was a thrilling game. They are playing again on March 7th as they climb the playoff ladder.

Dr. Mann, Trustee
  o She has appointed Dr. Bradbury-Huang to the Sustainability Task Force which combines the original task force and the newly created Green Team, the director of which is Dr. Zacovic.
  o She asked each board member to read the governance section of the self study and review the other part as much as possible.
  o She received from the President of WASC a list of actions that were taken at the last accreditation association meeting. Out of 31 colleges, only four had reaffirmed accreditation on the basis of a comprehensive evaluation and visit.

E. APPROVAL OF MINUTES – Meeting No. 4, Regular Business Meeting, February 18, 2009.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by an unanimous vote of the five members present, to approve the Minutes of Meeting No. 4, Regular Business Meeting, as revised, held on February 18, 2009.

Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS
137-B: Approve Purchasing Transactions.
Mr. Baum asked about the entry on page one for $60,000. Dr. Zacovic replied that Police Services are responsible for the acquisition of all District vehicles, and this particular truck is a replacement for our 30-year old cargo delivery truck.
Mr. Baum pointed out that the total on page two should be amended to read $269,938.25. On page three, the change order for the Foothill Smog & Auto Repair is an open purchase order for the repair of all police and campus vehicles which reflects an increase of $15,000 over the original purchase order.

139-B: Approve/Amend Contracts.
Mr. Baum asked about the increase in the contract with Strata Information Group. Dr. Zacovic replied that $25,000 of the $54,016 is an undesignated increase in case we need additional work between now and June 2009. The remaining amount is for actual invoices and expenses that have already been spent.

Mrs. Wells-Miller asked if James Kuk was going to run the football team temporarily. Dr. Jacobs replied that Mr. Kuk will be teaching classes and running the football team temporarily.

91-P: Notification to Temporary Academic Employees.
Mr. Baum asked if these are the March 15th letters and does it provide the District with some flexibility. Mr. Engeldinger replied that the list gives us flexibility, however, in some cases the funding has ended and we are required to give them the March 15th notice so that we can conclude the appointment. Dr. Rey Castro clarified that these are not layoffs, these are just notifications of a one-year temporary contract being concluded.

93-P: Employment, Change of Status, Leave of Absence, and Separation of Classified Employees.
Dr. Rey Castro pointed out the retirement of William Petring after 30 years of service. She thanked him for all his years of dedicated work to this institution and wished him well in his retirement.
MOTION:  ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve Consent Items 44-S and 47-S; 90-I through 93-I; 135-B through 142-B; and 85-P through 95-P.  
Advisory Vote: Aye

G.  BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION  
Dr. Zacovic gave an update on the budget. Suggestions from throughout the college regarding budget reduction guidelines are being compiled. There was no action taken.

H.  REPORT ON ACCREDITATION MOCK SITE VISIT  
Dr. Wilcox, along with a handout, gave a powerpoint presentation on the accreditation mock site visit that took place on March 3rd. Dr. Rey Castro said that out of the last accreditation visit, the team wanted to see the connection between budget and planning, and this is a trend that we need to be ready to address. Dr. Perfumo said a binder is being prepared that walks the team through one whole program and shows the connection between program review, planning, and budget. Dr. Rey Castro stated that we are doing well with regard to governance.

I.  ACCREDITATION VISIT – March 17-19, 2009: DISCUSSION WITH POSSIBLE ACTION  
Dr. Perfumo said last week was the pre-site visit by the team chair, Dr. Jose Ortiz, Superintendent/President of Allan Hancock College, and his team assistant Ms. Eileen Hervey. Details for the accreditation visit are being fine-tuned. We will be having an informal continental breakfast on Tuesday March 17th 8:30 a.m. – 9:30 a.m. in Harbeson Hall. There will be two forums, one at noon – 1:00 p.m. on Tuesday (Harbeson Hall), and the other will be 5:00 p.m. – 6:00 p.m. on Tuesday or Wednesday (C-333). The CEC will be invited to attend one or both of the forums on this campus. The times of the forums will be published in The Courier and in the schedule brochure. Dr. Mann complimented the campus on their preparation for the visit. Mrs. Wells-Miller said she was very proud of the work that went into the self study. There was no action taken.

J.  6-YEAR REVIEW CYCLE FOR BOARD POLICIES: DISCUSSION WITH POSSIBLE ACTION  
Dr. Wilcox, after providing a handout entitled “Six Year Policy Review Schedule”, gave a brief presentation on the 6-year review cycle for board policies.

MOTION:  ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve the Six Year Policy Review Schedule.  
Advisory Vote: Aye

K.  STATE OF THE STATE ADDRESSES BY LEGISLATORS – BAUM: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION  
Mr. Baum would like the Board’s consent to invite the administration to reach out to any legislators that have jurisdiction over the campus and have an impact on our revenues and our fiscal health, including our two state legislators and our member of Congress to invite them on a bi-annual basis to present to the Board how things look from where they sit. Dr. Rey Castro would like to include the mayors as well. Mrs. Wells-Miller would like to include the local superintendents of schools. Dr. Mann stated the administration can come up with a plan for doing this.

MOTION:  ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the five
members present, to approve the State of the State Addresses by Legislators and other elected officials for Board Approved Items for Staff Time.
Advisory Vote: Aye

L. TAGGING ON CAMPUS – BAUM: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION
Mr. Baum said this item should really be called vandalism on campus. He was concerned about the restrooms and elevators. After some discussion, Mr. Baum said he was assured that considerable staff time was already devoted to this issue from administration and the Classified Senate, so he did not think it needed to be agendized again. There was no action taken.

M. PRESIDENT’S REPORT
Dr. Perfumo’s full written report was included in the Board’s folders and copies were made available to the audience. The highlights are:
• February 24: Hosted Dr. Jose Ortiz, Superintendent/President of Allan Hancock College (Chair of our Accreditation Site Visiting Team) with his team assistant, Ms. Eileen Hervey. They toured the campus, met with constituent leaders and those involved in the self study, and also visited the Hilton Hotel where the team will stay during the visit.
• February 26, 10:00 a.m. – 12:00 noon: PCC hosted 17 Southern California colleges for the Southern California Community Colleges’ Student Rally. At least 7 additional colleges came who were not registered, and joined in the large rally.
• February 26, 5:00 p.m.: Attended Senator Carol Liu’s Open House in Glendale with Dr. Mann and Juan Gutierrez.
• February 28: Welcomed Annual Young African-American Women’s Conference. Dr. Mann and Trustee Baum also attended to welcome Assembly Speaker Karen Bass, keynote speaker for the conference, as well as Senator Carol Liu and Assemblymember Anthony Portantino.
• March 3: Accreditation Mock Site Visit. Excellent opportunity to prepare for the actual visit March 16-19, and help some of our less experienced faculty and staff get a sense of what to expect. Those who volunteered from neighboring colleges to be part of the visiting team all commented that they were going to take the idea back to their colleges as well.
• March 5: Team from PCC and PUSD visit the High School at Moorpark College with Dr. Perfumo and Superintendent Diaz – a different model from the one already visited at San Bernardino Valley College.
• March 16, 3:00 p.m.: Accreditation Visiting Team arrives.
• March 17, 8:30 a.m. – 9:30 a.m.: Continental breakfast with the Accreditation Visiting Team, the Board of Trustees, and campus shared governance leadership representatives (Harbeson Hall).
• March 18: Board of Trustees meeting (some accreditation visiting team members will attend).
• March 19: Visiting team concludes site visit. Time for Exit Report yet to be determined by the team chair.
• March 24: Second Annual High School Career Technical Education Day at PCC.
• March 25, 6:00 p.m.: Foundation President’s Circle Reception at the Westin Pasadena.
• Kudos to John Campo and Christina Javier, Phi Theta Kappa All-USA team winners and to John for being the Coca Cola Gold Scholarship winner too.
• College Coordinating Council members have been asked to present additional ideas to add to our “budget reduction guidelines” to help hold the line on spending. They were very receptive of the list presented at the last
Board of Trustees meeting, and have already been helpful in proposing other ideas.

N. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Dr. James Bickley, Academic Senate
- Board meeting on Monday March 2nd.
- Faculty has been apprised of concerns regarding late grades. We will be addressing this in one of our committees.
- Early College High School on the PCC campus – some college faculty are concerned about possibly being displaced off campus if the high school were to be brought on campus and college rooms given up.
- Auditing of classes – if a student audits a class, are they entitled to take tests. If they are entitled to take the test, what if they take the class again non-auditing and they are familiar with the test.
- Will be looking at budgetary reduction areas. Will be hearing back from the divisions.
- Executive Committee will be attending the Academic Senate Plenary Session in April in San Francisco.

Mr. John Lindemann, Classified Senate
- No report.

Ms. Christina Javier, Associated Students
- Last weekend the AS had a mid-year retreat and re-established its goals for the remaining part of the term.

Mr. John Campo, Student Trustee
- Will have an updated copy of the AS board goals for the Board in the future.
- Last week was club week and welcome week. Access and visibility to a lot more students than usual.
- Thanked faculty and staff for doing their best to accommodate students in classes.
- Thanked faculty for addressing student grades being turned in on time.

Mrs. Wells-Miller, Trustee
- PCC’s responsibility is to our students first in terms of other programs coming on campus and displacing our students.

Dr. Bradley-Huang, Trustee
- Looking forward to attending the Sustainability Task Force on March 5th.

Mr. Baum, Trustee
- Attended the Annual Young African American Women’s Conference on Saturday February 28th where we hosted the speaker, the assemblyman and the state senator. There were 500 young high school and grade school women here on campus.
- Attended the State of the Black Union event put on by Tavis Smiley at the L.A. Convention Center. Met 15 of our Ujima students. Ujima wanted to remind the Board that they gave each Board member a certificate of appreciation from the Ujima program. They asked if it was appropriate to come to the Board meetings to talk about the program. He encouraged them to come during public comment.
- Board of Governors (BoG) meeting – Legislative Advocacy Day. Honored two legislators, Assemblymember Jan Fuller from the Bakersfield area, and Senator Alex Padilla from the Los Angeles area. The BoG approved more than $800,000 in grants to Pasadena City College. The Statewide Academic Senate has engaged in a review of the process of
minimum qualifications for teaching and Dr. Mark Wade Lieu explained where the senates are coming from to establish a more rigorous set of minimum qualifications in certain areas. Approved a program and course approval handbook, which includes clearer procedures for credit and non-credit courses to be added to the curriculum. The California Community Colleges Statewide Foundation and the system are engaged in using the buying power of the system to negotiate better deals for computer software and other items -- http://www.foundationccc.org/CollegeBuys.

O. FUTURE BOARD MEETING DATES

Wednesday, March 18, 2009 (Harkesond Hall) – 6:00 p.m.
Wednesday, April 1, 2009 (Harkesond Hall) – 6:00 p.m.

P. FUTURE AGENDA ITEMS
There were no items at this time.

IV. ADJOURNMENT
Meeting No. 5 was adjourned at 8:56 p.m.
MOTIONS CARRIED AT MEETING NO. 5 – March 4, 2009

1. Approval of the Minutes of Meeting No. 4, Regular Business Meeting, as revised, held on February 18, 2009.

2. Approval of Consent Items 44-S and 47-S; 90-I through 93-I; 135-B through 142-B; and 85-P through 95-P.

3. Approval of the Six Year Policy Review Schedule.

4. Approval of the State of the State Addresses by Legislators and other elected officials for Board Approved Items for Staff Time.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 5
REGULAR BUSINESS MEETING
Wednesday, March 4, 2009
6:00 p.m. Closed Session
7:00 p.m. Open Session
Harbeson Hall
Pasadena City College
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

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I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
Appointment of Executive Administrator; Dean of External Relations

Government Code §54957 Employee Discipline, Dismissal, Release

Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Government Code §54956.8 Conference with Real Property Negotiators
Property: 1335-1338 E. Colorado Blvd., Pasadena
Negotiating Party: Robert and Barbro Loud Trust

Property: 1347-1365 E. Colorado Blvd., Pasadena
Negotiating Party: Gertrude Loud Trust, Harlan G. Loud Trust, and Robert and Barbro Loud Family Trust

Property: 41 S. Chester, Pasadena
Negotiating Party: R. Todd Doney

Property: 150 S. Bonnie Ave., Pasadena
Negotiating Party: Hadi Kambod

District negotiator: Dr. Paulette J. Perfumo
Under negotiation: Price

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. ANNOUNCEMENTS
E. APPROVAL OF MINUTES
Meeting No. 4, Regular Business Meeting, February 18, 2009

F. APPROVAL OF CONSENT ITEMS (see page 3, attached)

G. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION

H. REPORT ON ACCREDITATION MOCK SITE VISIT

I. ACCREDITATION VISIT -- March 17-19, 2009: DISCUSSION WITH POSSIBLE ACTION

J. 6-YEAR REVIEW CYCLE FOR BOARD POLICIES: DISCUSSION WITH POSSIBLE ACTION

K. STATE OF THE STATE ADDRESSES BY LEGISLATORS -- BAUM: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

L. TAGGING ON CAMPUS -- BAUM: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

M. PRESIDENT'S REPORT

N. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

O. FUTURE BOARD MEETING DATES
   Wednesday, March 18, 2009 (Harbeson Hall) – 6:00 p.m.
   Wednesday, April 1, 2009 (Harbeson Hall) – 6:00 p.m.

P. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

44-S Approval of Student/Mentor Activity for Puente Program, Alhambra, CA, March 28, 2009
45-S Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs, Los Angeles, CA, March 28, 2009
46-S Approval of Student Travel for Program for Academic Support Services (PASS), Long Beach, CA, March 27, 2009
47-S Approval of Student Travel for Ujima Program, Long Beach, CA, March 26, 2009

90-I Approval of Instructional Trip for Mathematics 125, March 20-21, 2009
91-I Approval of Instructional Trip for Geology 12F, March 27-29, 2009
92-I Approval of Instructional Trip for Dental Laboratory Technology 109 and 116C, May 9, 2009
93-I Approval of Instructional Trip for Geology 30F and 30I, June 20-July 7, 2009

135-B Budget Augmentation
136-B Reporting and Approval of Revolving Fund Reimbursement
137-B Approve Purchasing Transactions
138-B Authorization to Approve Purchase Order to Dell, Inc.
139-B Approve/Amend Contracts
140-B Approve/Ratify Career and Technical Education Activities
141-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
142-B Accept Notice of Completion, P08-00892, Verizon Select Services, Inc.

85-P Approve/Ratify Stipends for Classified and Unclassified Personnel
86-P Approve/Ratify Stipends for Academic Personnel
87-P Employment of Hourly Credit Teachers and Substitute Teachers, Winter 2009
88-P Employment of Hourly Credit Teachers and Substitute Teachers, 2008-2009
89-P Employment of Hourly Noncredit Teachers and Substitute Teachers, 2008-2009
90-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009
91-P Notification to Temporary Academic Employees
92-P Authorization to Reimburse Applicant(s)
93-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
94-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009 (CLOSED SESSION)
95-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees (CLOSED SESSION)
ADAPT RESOLUTION NO. 441 TO ESTABLISH SEPARATE SELF-INSURANCE FUNDS

TAB K

ADAPT RESOLUTION NO. 442 TO ORDER BIENNIAL GOVERNING BOARD ELECTION

TAB L
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item K: Adopt Resolution No. 441 to Establish Separate Self-Insurance Funds

Board Meeting: March 18, 2009

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, adopt Resolution No. 441 to establish separate self-insurance funds.

Fiscal Implications: None.

Background: For several years, Pasadena Area Community College District (the District) has maintained Fund 61 for all self-insurance funds. This resolution will satisfy the requirements of the Los Angeles County Office of Education to establish separate funds for each of the different self-insurance funds: Workers’ Compensation, Property and Liability, Dental Coverage, and Supplemental Health Insurance/Other Post-Employment Benefits (OPEB).

Submitted and Recommended by:

[Signature]
Interim Vice President, Administrative Services

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
RESOLUTION NO. 441

PASADENA AREA COMMUNITY COLLEGE DISTRICT

ESTABLISH SEPARATE SELF-INSURANCE FUNDS

WHEREAS, the Self-Insurance Fund is the fund designated by Education Code Section 81602 to account for income and expenditures of self-insurance programs authorized by Education Code Section 72506(d); and

WHEREAS, the Pasadena Area Community College District (the District) wishes to establish separate Self-Insurance Funds in order to better segregate and manage costs associated with particular programs; and

WHEREAS, the District currently records all self-insurance transactions in Fund 61 including Workers' Compensation, Property and Liability, Dental Coverage and Supplemental Health Insurance/Other Post-Employment Benefits (OPEB); and

WHEREAS, the 2008-09 adopted budget for Fund 61 totals $20,489,017; and

WHEREAS, based upon the recommendations from the District Administration, with the concurrence of the Trustees' Audit Subcommittee, and in agreement with the District's external auditor, Vavrinek Trine Day & Company, LLP;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Pasadena Area Community College District establish the following funds:

Section 1. Fund 61 as established will record Workers' Compensation self-insurance transactions with a revised budget of $2,268,162.

Section 2. Fund 62 will record Property and Liability self-insurance transactions with a budget of $1,700,958.

Section 3. Fund 63 will record Dental Coverage self-insurance transactions with a budget of $3,557,406.

Section 4. Fund 64 will record Supplemental Health Insurance/Other Post-Employment Benefits self-insurance transactions with a budget of $12,962,491.

Passed and adopted this 16th day of March 2009 at a regular meeting of the Governing Board by the following vote:

Aye: 

No: 

Abstain: 

Absent: 

I certify that the foregoing Resolution was duly introduced, passed and adopted as stated.

Jeanette Mann, President of the Board of Trustees
Pasadena Area Community College District
RESOLUTION NO. 442  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

RESOLUTION TO ORDER BIENNIAL GOVERNING BOARD ELECTION  
Order of Election of Pasadena Area Community College District of Los Angeles County, California

RESOLVED that pursuant to Education Code Sections 5000-5030, the Los Angeles County Superintendent of Schools (County Superintendent) is hereby ORDERED to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of Education Codes §5302, §5304 and §5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 3, 2009. The polling hours shall be from 7:00 a.m. to 8:00 p.m.

The purpose of the election is to submit to the voters of the District the question of whether four members shall be elected to the Governing Board of the Pasadena Area Community College District.

The Los Angeles County Registrar-Recorder will perform all the duties incident to the preparation for and holding of the above-mentioned election. The Pasadena Area Community College District will pay its pro rata share of the costs of the election. The Los Angeles County Registrar-Recorder will canvass the returns of the election. All matters pertaining to the conduct of this election shall be under the provisions of the appropriate sections of the Education Codes and Election Codes.

IT IS FURTHER ORDERED that the Clerk of the District is hereby directed to furnish two copies of this order to the County Superintendent of Schools not less than 57 days prior to the date set for the election.

The foregoing Resolution and Order was adopted and affirmed by the Governing Board of the Pasadena Area Community College District of Los Angeles County, being the Board authorized by law to make the designations contained therein, by formal vote as follows:

Ayes: ________
Noes: ________
Absent: ________

__________________________
Clerk of the Governing Board  
Pasadena Area Community College District

I hereby certify that the foregoing is a full, true, and correct transcript of a resolution duly adopted by the Governing Board named therein at a duly constituted meeting of the said Governing Board, held on March 18, 2009, as it appears in the minutes of the said meeting of March 18, 2009.

__________________________
Clerk of the Governing Board  
Pasadena Area Community College District
REGISTRAR-RECORDER INFORMATION

Public Notice Election Announcement

Listing of two (2) newspapers:  Pasadena Star News  

Los Angeles Times
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
PCC Alpha Gamma Sigma
Ontario, CA
April 24-26, 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Alpha Gamma Sigma
NUMBER: 20 (19 Students and 1 Advisor)
DATE(S): April 24-26, 2009
TIME(S): Various
DESTINATION(S): Doubletree Hotel
Ontario, CA
EVENT: Alpha Gamma Sigma Spring Convention
TRANSPORTATION: Personal vehicles
ADVISOR(S): Vanessa Schulz, Professor
NOT TO EXCEED: $4,300.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2008-2009 Student Service Fund Board of Directors Annual Budget, 2008-2009 Alpha Gamma Sigma Trust & Agency Account and participants. Cost category and amount include: $4,300.00 ($215.00 x 20 participants), registration fees.

BACKGROUND: Alpha Gamma Sigma (AGS) is a student club that promotes academic excellence and fosters community among the students of PCC. This activity involves travel to the annual Alpha Gamma Sigma spring convention. The students will develop leadership skills by attending workshops and activities. The students will further learn about leadership through networking with members from other Alpha Gamma Sigma chapters within the state of California.

Submitted by:

[Signature]
Assistant Dean, Student Affairs

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for Program for Academic Support Services (PASS) Irvine, CA April 3, 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP(S): Program for Academic Support Services (PASS)
NUMBER: 12 (10 students, 2 staff)
DATE(S): Friday, April 3, 2009
TIME: 8:30 a.m. to 2:00 p.m.
DESTINATION(S): University of California, Irvine
Irvine, CA
EVENT: Campus Tour of UC, Irvine
TRANSPORTATION: 1 Pasadena City College District arranged van
ADVISOR(S): PASS Staff
NOT TO EXCEED: $311.00

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the 2008-2009 Program for Academic Support Services (PASS) cost center, 03-5302. Cost categories and amounts are: Transportation, $100.00 ($100.00 x 1 van); parking, $15.00 ($15.00 x 1 vehicle); meals, $96.00 ($8.00 x 12 people); $100.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Program for Academic Support Services is a federally funded (TRIO Student Support Services) program designed to provide comprehensive academic, cultural and social activities to low-income, first generation college students. The goal of the program is to increase college retention and graduation rates of its participants and help students transition from one level of higher education to the next. The UC, Irvine campus tour will provide PASS students with the opportunity to visit a four-year campus and learn about the university’s academic programs and services including financial aid and scholarship opportunities. This activity enriches the participants’ academic experience and improves their transfer success. Further, visits to four-year colleges complies with grant requirements.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE:
Approval of Student Travel - ASPCC Lobby Committee
Washington, D.C. March 20-24, 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: Associated Students of Pasadena City College Lobby Committee
NUMBER: 12 (10 Students and 2 Advisors)
DATE(S): March 20-24, 2009
TIME(S): Various
DESTINATION(S): L'Enfant Plaza Hotel
                Washington, D.C.
EVENT: Washington D.C. Experience and United States Student Association (USSA) Legislative Conference
TRANSPORTATION: Air, shuttles, taxi
ADVISOR(S): Rebecca Cobb, Student Affairs Advisor and Carrie Afuso, Cross-Cultural Center Coordinator
NOT TO EXCEED: $20,350.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2008-2009 Associated Students Lobby Fee Finance Committee Annual Budget. Cost categories and amounts include: $4,800.00 (10 participants and 2 advisors x $400.00), airfare; $2,220.00 [$185.00 x 12 vans (3 round trips to the airport, hotel, and legislative offices)], ground transportation; $7,294.00 ($260.50 x 7 rooms x 4 nights), lodging; $2,000.00 ($200.00 x 10 participants), registration; and $1,536.00 ($32.00 x 4 days x 12 participants), meals; $2,000.00 ($2,000.00 x 1 advisor stipend); and $500.00, supplies.

BACKGROUND: This activity involves travel to an annual legislative conference and lobbying on federal issues. The Washington D.C. Experience and USSA Legislative Conference event provides students with educational and hands-on experiences about our federal government. It further provides opportunities to speak directly to federal legislators on matters, (e.g., bills) and issues that are important to community colleges. Students will also be given briefs and information regarding education and public policy.

Submitted by:

[Signature]
Assistant Dean, Student Affairs

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
Consent Item No. 51-S

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Potential Commencement Speaker List - Commencement Speaker Selection Committee
Commencement Exercises June 19, 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following list of individuals to deliver the address at the 84th annual commencement exercises in June:

President of the United States of America
Ernestine Moore
Governor of the state of California
Greg Mortensen
Anthony Adams
Michelle Obama
Sherman Alexie
Stephen Pastis
Barbara Boxer
Dennis Prager
Laura Bush
Condoleezza Rice
Pete Carroll
Connie Rice
Daniel Castro
Smokey Robinson
Edwin Diaz
Robert Ross
David Dreier
Arundhati Roy
Larry Elder
Adam Schiff
Montezuma Esparza
Jack Scott
Christopher Hill
William Shatner
Van Jones
Maria Shriver
Maxine Hong Kingston
Tavis Smiley
Lisa Ling
Reggie Theus
Steve Lopez
Luis Treto
George McKenna III
Soureena Vasseghi
Abel Maldonado
Antonio Villaraigosa
Gloria Molina

FISCAL IMPLICATIONS: Funds for this purpose are provided by the 2008-2009 Student Service Fund Board of Directors Annual Budget. Cost category and amount include: $3,000.00, honorarium.

BACKGROUND: The list of possible commencement speakers were identified and recommended by the Commencement Speaker Selection Committee. The Committee's membership consists of duly appointed student, faculty, staff and administrative representatives. The Committee was unanimous in its recommendations and welcomes additional recommendations from the Board of Trustees for further consideration.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Approval of Student Travel -
PCC M.E.Ch.A.
Eugene, OR
March 19-22, 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC M.E.Ch.A.
NUMBER(S): 11 (10 Students and 1 Advisor)
DATE(S): March 19-22, 2009
TIME(S): Various
DESTINATION(S): University of Oregon
                      Eugene, OR
EVENT: M.E.Ch.A. National Conference
TRANSPORTATION: Airfare
ADVISOR(S): Melva Alvarez, Teaching and Learning Communities Assistant
NOT TO EXCEED: $7,780.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2008-2009 Student Service Fund Board of Directors Annual Budget. Cost categories and amounts include: $4,950.00 ($450.00 x 11 participants), airfare; $880.00 ($20.00 x 11 participants x 4 days), meals; $450.00 ($45.00 x 10 participants) registration fees; and $1,500.00 ($125.00 x 3 room x 4 days), lodging.

BACKGROUND: This activity involves travel to the annual M.E.Ch.A. National Conference. This event will help students build leadership, self-determination, and organizational skills.

Submitted by:

[Signature]
Assistant Dean, Student Affairs

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for Ujima Program
Los Angeles, CA March 20, 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Ujima Program
NUMBER: 36 (34 Students, 2 Faculty Advisors)
DATE(S): March 20, 2009
TIME(S): Depart Friday, March 20, 2009 at 4:00 pm
Return Friday, March 20, 2009 at 11:00 pm
DESTINATION(S): Music Center, Los Angeles, CA
EVENT(S): Alvin Alley American Dance Theater
TRANSPORTATION: Charter Bus
ADVISOR(S): Chiara Thomas, Ujima Program Director
Gabrielle Pina, Ujima Program English Instructor
NOT TO EXCEED: $4,817.44

FISCAL IMPLICATIONS: The costs associated with this trip are to be funded by the 2008-2009 Student Services Fund Board of Directors' Annual Budget ($4,817.44). Cost categories and amounts are: Transportation: One Charter Bus $775.00 (minimum charge $595.00/first 5 hours + $90.00/hour x 2 additional hours = $180.00); Performance tickets: $3,024.00 ($84.00 x 36); and Meals $1,018.44 ($28.29 x 36).

BACKGROUND: The Alvin Alley American Dance Theater has earned a reputation as one of the most acclaimed international ambassadors of American culture, promoting the uniqueness of the African American cultural experience and the preservation and enrichment of American modern dance. This event will allow all Ujima students the opportunity to experience first hand a crucial aspect of African American cultural representation in the arts and will enhance their educational experience at Pasadena City College. Additionally, it will foster greater self-efficacy and self-esteem in Ujima Program students and encourage them to aspire to achieve their highest goals including continuing to pursue their education.

Submitted by:

Associate Dean,
Counseling and Student Success Services

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 12F, May 2, 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 12F students
NUMBER: 30 students; 2 staff
DATE: May 2, 2009
TIME: 9:00 a.m. – 4:00 p.m.
DESTINATION: Arroyo Seco, Pasadena, to Long Beach, California
EVENT: Examine local hydrologic cycle
TRANSPORTATION: District vehicles
ADVISOR(S): Division of Natural Sciences: Elizabeth Shadman, Instructor; Monica Palacios, Intermediate Clerk II.

NOT TO EXCEED: $300.00 (transportation – three 12-passenger vans @ $100 each)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2008-09 Adopted Budget in account code 01-5250-1502-0000 (Natural Sciences: Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:
Division Dean, Natural Sciences
Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Journalism 7A, 7B, 22, and 23, March 26-29, 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Journ 7A, 7B, 22, and 23 students
NUMBER: 20 students, 2 faculty
DATE: March 26-29, 2009
TIME: Depart: 3/26/09, 9:00 a.m.
Return: 3/29/09, 6:00 a.m.
DESTINATION: JACC State Convention, Doubletree Hotel 2001 Point West Way, Sacramento, California
EVENT: Attend professional journalism workshops and participate in on-the-spot writing and photography competitions
TRANSPORTATION: Private automobiles, air
ADVISOR: Visual Arts and Media Studies: Warren Swil, Instructor; Rachel Fermi, Instructor.
NOT TO EXCEED: $8,834.00 (transportation - $1,149 [2 faculty roundtrip airfare @ $150 each and student gasoline reimbursement - $849, 5 vehicles @ $169.80 each]; lodging - $2,625 [7 rooms @ $125 each x 3 nights]; food - $660 [22 people @ $10 per day x 3 days]; registration - $4,400 [22 people @ $200 each]).

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2008-09 Adopted Budget in the Journalism Trust and Agency account ($4,834.00) and the Student Services Fund - Associate Students ($4,000.00).

BACKGROUND: This instructional field trip is requested by the Division Dean, Visual Arts and Media Studies.

Submitted by: [Signature]
Division Dean, Visual Arts and Media Studies

Recommended for Approval:
[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Extended Learning Presenters

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the employment of the following presenters for Extended Learning Fee classes on the designated dates.

EXTENDED LEARNING FEE CLASSES PRESENTERS

April 1, 2009 to June 30, 2009

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
</tr>
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<tbody>
<tr>
<td>Crumley, Leslie</td>
<td>Secrets to Organizing and Tracking Your Finances</td>
</tr>
<tr>
<td>D'Orazio, Josette</td>
<td>Quantum Reflex Analysis</td>
</tr>
<tr>
<td>Leng, Brian</td>
<td>Basic Digital Photography</td>
</tr>
<tr>
<td>Lessley Whitefield, Sara</td>
<td>Telling Your Own Terrific Story</td>
</tr>
<tr>
<td>Rocha, Regina</td>
<td>California Poppy Festival</td>
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<tr>
<td>Rocha, Regina</td>
<td>Ojai Wine Festival</td>
</tr>
<tr>
<td>Rocha, Regina</td>
<td>Palm Springs Follies</td>
</tr>
<tr>
<td>Trunk, Mary</td>
<td>DIY Documentary Filmmaking</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: There is no cost to the District. Extended Learning presenters are paid from participants' fees.

BACKGROUND: The services of the presenters are requested by the Director of Extended Learning.

Submitted by:

Interim Dean, External Relations

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

BOARD MEETING DATE: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $5,799.55.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-20-09</td>
<td>16944529</td>
<td>$5,799.55</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.

Submitted by:  
Odessa Velker  
Director, Fiscal Services

Recommended for Approval:  
Mark J. Fermini  
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Paulette Hillman  
Superintendent/President
### REVOLVING FUND REIMBURSEMENT
### MARCH 2009 EXPENSE SUMMARY

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>2/20/2009</td>
<td>16944529</td>
<td>$5,799.55</td>
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<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Supplies</td>
<td>$2,360.47</td>
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<tr>
<td>Postage</td>
<td>$25.90</td>
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<td>Books</td>
<td>$183.18</td>
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<td>Citation refunds</td>
<td>$20.00</td>
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<td>DMV registration</td>
<td>$2,688.00</td>
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<tr>
<td>Parking refunds</td>
<td>$522.00</td>
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</tbody>
</table>

Grand total: $5,799.55
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $19,261.82.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>02-23-09</td>
<td>16948524</td>
<td>$19,261.82</td>
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</tbody>
</table>

Medical $16,488.93
Benefit Payments $1,498.25
Legal $1,274.64

$19,261.82

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:
Odessa Walker
Director, Fiscal Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Recommended for Approval:
Mark J. Zavora
Interim Vice President, Administrative Services

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Contracts

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<tr>
<td><strong>Approve</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97507-9</td>
<td>Barbara Pawley</td>
<td>$3,000.00</td>
<td>To provide copyediting services of the redesigned 2009/2010 catalog 3/19/09 thru 4/17/09</td>
<td>Academic Support</td>
<td>01-5120</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1011-0000</td>
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</tr>
<tr>
<td><strong>Ratify</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97508-9</td>
<td>Kitty Moriwaki</td>
<td>$7,000.00</td>
<td>To provide services as project coordinator for the Statewide Matriculation ESL Test-Development Feasibility Taskforce, as requested by the Chancellor's Office 1/01/09 thru 6/15/09</td>
<td>Statewide Matriculation</td>
<td>03-5120</td>
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<td></td>
<td></td>
<td></td>
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<td>5401-0000 (Fiscal Agent)</td>
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Consent Item No. 146-B
March 18, 2009
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:  
Approve Staff Development Activity

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Staff Development activity listed below:

Approve

March 26-27, 2009 – Mathematics Basic Skills Retreat at Kellogg Center, Cal Poly Pomona, to develop course curriculum, and write student handbook and teacher's guide for Math 450. Anticipated expenses not-to-exceed $3,500.00 for facilities, lodging, technical support, materials and refreshments for approximately 12 participants. Cost Center: 03-5210-5248-0607, Basic Skills

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P09-02479 through P09-02702.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2008-2009 District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are $500 or more.

Submitted by:

Edgar R. Nambo
Director, Purchasing Services

Recommended for Approval:

Mark J. Zaimi
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Paulette Espinosa
Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P09-02479</td>
<td>O'NEIL PRODUCT DEVELOPMENT, INC.</td>
<td>PAPER</td>
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<td>03</td>
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> Indicates local branch utilized outside of District as required by Vendor.
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<th>PO Number</th>
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<th>PO Number</th>
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<td>PATTERTON DENTAL CO.</td>
<td>HEALTH EQUIP.</td>
<td>HEALTH SCI</td>
<td>03</td>
<td>1,037.63</td>
</tr>
<tr>
<td>P09-02638</td>
<td>ADEC</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>HEALTH SCI</td>
<td>03</td>
<td>1,008.73</td>
</tr>
<tr>
<td>P09-02646</td>
<td>* OFFICE DEPOT BUSINESS DIVISION</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>599.56</td>
</tr>
<tr>
<td>P09-02647</td>
<td>SIGMA-ALDRICH, INC.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>3,972.61</td>
</tr>
<tr>
<td>P09-02650</td>
<td>SARS SOFTWARE PRODUCTS, INC.</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>COUNSEL</td>
<td>01</td>
<td>1,890.00</td>
</tr>
<tr>
<td>P09-02651</td>
<td>AFRI-AMER MALE EDUC NETWORK &amp; DEV.</td>
<td>ADVERTISING</td>
<td>PUBLIC RELATIONS</td>
<td>01</td>
<td>1,000.00</td>
</tr>
<tr>
<td>P09-02655</td>
<td>MICROSOFT DEVELOPER NETWORK</td>
<td>SOFTWARE–WORDPROCESSING</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>2,488.67</td>
</tr>
<tr>
<td>P09-02656</td>
<td>SNAP-ON TOOLS, INDUSTRIAL</td>
<td>EQUIPMENT</td>
<td>CAREER &amp; TECH EDU</td>
<td>03</td>
<td>1,025.98</td>
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<tr>
<td>P09-02659</td>
<td>UNITED INTERIORS</td>
<td>FURNITURE–OFFICE</td>
<td>EXTERNAL RELATIONS</td>
<td>00</td>
<td>608.26</td>
</tr>
<tr>
<td>P09-02661</td>
<td>DELI, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>5,250.95</td>
</tr>
<tr>
<td>P09-02664</td>
<td>SHELVING PLUS RACKS</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>01</td>
<td>676.56</td>
</tr>
<tr>
<td>P09-02666</td>
<td>CONCRETE TIE</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>01</td>
<td>1,668.31</td>
</tr>
<tr>
<td>P09-02668</td>
<td>ANVIL CASES</td>
<td>MUSIC SUP. &amp; INSTRUMENTS</td>
<td>PERFORMING &amp; COMM ARTS</td>
<td>03</td>
<td>804.30</td>
</tr>
<tr>
<td>P09-02669</td>
<td>NAZ-DAR/SOURCE ONE</td>
<td>COPY/DUPLICATING SUP. &amp; EQUIP.</td>
<td>ENG/TECH</td>
<td>03</td>
<td>4,342.88</td>
</tr>
<tr>
<td>P09-02670</td>
<td>WENGER CORPORATION</td>
<td>MUSIC SUP. &amp; INSTRUMENTS</td>
<td>PERFORMING &amp; COMM ARTS</td>
<td>03</td>
<td>2,054.52</td>
</tr>
<tr>
<td>P09-02672</td>
<td>PEARSON DENTAL SUPPLY, CO.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>HEALTH SCI</td>
<td>01</td>
<td>1,182.00</td>
</tr>
<tr>
<td>P09-02675</td>
<td>* CITY OF PASADENA</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>ENG/TECH</td>
<td>01</td>
<td>5,307.00</td>
</tr>
<tr>
<td>P09-02678</td>
<td>PATTERTON DENTAL CO.</td>
<td>LABORATORY/BEAUTY SUP.</td>
<td>HEALTH SCI</td>
<td>01</td>
<td>1,042.04</td>
</tr>
<tr>
<td>P09-02679</td>
<td>* GUITAR CENTER</td>
<td>MUSIC SUP. &amp; INSTRUMENTS</td>
<td>PERFORMING &amp; COMM ARTS</td>
<td>03</td>
<td>850.00</td>
</tr>
<tr>
<td>P09-02680</td>
<td>* CORPORATE EXPRESS/A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>TRANSFER CENTER</td>
<td>01</td>
<td>1,148.56</td>
</tr>
<tr>
<td>P09-02683</td>
<td>* PASADENA LOCK SHOP</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>3,247.50</td>
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<tr>
<td>P09-02684</td>
<td>GIROUS GLASS, INC.</td>
<td>GLASS PRODUCTS &amp; INSTALLATION</td>
<td>FACILITIES</td>
<td>01</td>
<td>4,598.00</td>
</tr>
<tr>
<td>P09-02688</td>
<td>CALUMET PHOTOGRAPHIC</td>
<td>CAMERA EQUIP. &amp; PHOTO SUP.</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
<td>03</td>
<td>2,543.88</td>
</tr>
<tr>
<td>P09-02689</td>
<td>CANON BUSINESS SOLUTIONS</td>
<td>COPY/DUPLICATING SUP. &amp; EQUIP.</td>
<td>OFFICE SVS</td>
<td>01</td>
<td>13,054.95</td>
</tr>
<tr>
<td>P09-02691</td>
<td>* OFFICE DEPOT BUSINESS DIVISION</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>1,255.92</td>
</tr>
<tr>
<td>P09-02692</td>
<td>B &amp; H PHOTO-VIDEO PRO AUDIO</td>
<td>CAMERA EQUIP. &amp; PHOTO SUP.</td>
<td>EXTERNAL RELATIONS</td>
<td>00</td>
<td>2,321.96</td>
</tr>
<tr>
<td>P09-02694</td>
<td>* CORPORATE EXPRESS/A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>EXTERNAL RELATIONS</td>
<td>01</td>
<td>1,545.11</td>
</tr>
<tr>
<td>P09-02698</td>
<td>ATL, LLC.</td>
<td>INSTRUCTIONAL/EDUCATIONAL MAT'L.</td>
<td>CAREER &amp; TECH EDUC</td>
<td>03</td>
<td>905.00</td>
</tr>
<tr>
<td>P09-02699</td>
<td>ATL, LLC.</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>CAREER &amp; TECH EDUC</td>
<td>03</td>
<td>530.00</td>
</tr>
<tr>
<td>P09-02700</td>
<td>* CORPORATE EXPRESS/A STAPLES CO.</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>MGMT INFO SERVICES</td>
<td>01</td>
<td>3,382.13</td>
</tr>
<tr>
<td>P09-02702</td>
<td>CANON BUSINESS SOLUTIONS</td>
<td>MAINTENANCE EQUIP.</td>
<td>OFFICE SVS</td>
<td>01</td>
<td>5,066.10</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College.  
> Indicates local branch utilized outside of District as required by Vendor.

897,414.57
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Inc/Dec...</th>
</tr>
</thead>
<tbody>
<tr>
<td>P09-00288</td>
<td>MARX BROS. FIRE EXTINGUISHER</td>
<td>Increase PO per Dept.</td>
<td>Police</td>
<td>01</td>
<td>1,200.00</td>
</tr>
<tr>
<td>P09-00340</td>
<td>STATE BOARD OF EQUALIZATION</td>
<td>Increase PO per Dept.</td>
<td>Police</td>
<td>01</td>
<td>2,500.00</td>
</tr>
<tr>
<td>P09-02289</td>
<td>R.R. BOWKER</td>
<td>Increase PO per Dept.</td>
<td>Library</td>
<td>01</td>
<td>1,495.68</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.

> Indicates local branch utilized outside of District as required by Vendor.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Solicit Bids: Upgrade Existing Chiller Plant

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids to upgrade the existing chiller plant.

FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to solicit bids. Funds for this purpose are provided in the 2008-2009 District Budget under the following cost centers shown:

42-6250-7404-0000 (Bldg: Construction/Modification/Arts Building)
42-6250-7416-4000 (Bldg: Construction/Modification/Measure P HVAC/Electrical)

BACKGROUND: Pasadena Water & Power (PWP) has requested that Pasadena City College (PCC) advance the scheduling of the upgrading of the chiller plant capacity in order to reduce PCC's energy consumption. PWP is willing to contribute more than $600,000.00 toward that end. This project will provide for the future air-conditioning needs of the center for the Arts Building, and convert the GM Building from being served by numerous, relatively small, air-conditioning units to service from the chiller plant. The most efficient chillers and pumps will be installed in order to greatly reduce electrical demand. This project will also allow the energy management systems to optimize all air-conditioning loads to be optimally efficient.

Submitted by:
Edgar R. Navarre
Director, Purchasing Services

Recommended for Approval:
Mark J. Zovar
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Pauilette Price
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Revision

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the following Budget Revision for 2008-2009.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decrease Budget:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund 61</td>
<td>Self-Insurance Fund</td>
<td>$ 18,220,855</td>
</tr>
<tr>
<td>Increase Budget:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund 62</td>
<td>Property and Liability</td>
<td>$ 1,700,958</td>
</tr>
<tr>
<td>Fund 63</td>
<td>Dental Coverage</td>
<td>3,557,406</td>
</tr>
<tr>
<td>Fund 64</td>
<td>Supplemental Health Insurance/ Other Post-Employment Benefits</td>
<td>$12,962,491</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$18,220,855</td>
</tr>
</tbody>
</table>

BACKGROUND: The District currently records all self-insurance transactions in Fund 61; the District wishes to establish separate Self-Insurance Funds in order to better segregate and manage costs associated with particular programs.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Measure P Purchase Orders for Furniture Acquisition (CMAS) for the Industrial Technology (IT) and Campus Center/Bookstore (CCB) Buildings

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following Purchase Order Numbers P09-02753, P09-02754, P09-02755 for One Hundred One Thousand Nine Hundred Thirteen Dollars and Forty-Two Cents ($101,913.42) to three vendors. This purchase will provide the District with the furniture requirements for the IT and CCB Buildings.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2008-2009 District Budget in the Measure P funds indicated and charged to the cost centers shown:

42-6412-7403-0000 (ITB Equipment)
42-6112-7405-0000 (CC Equipment)

BACKGROUND: Even though the purchase amount exceeds bidding limits, Los Angeles County Counsel and the District's Counsel provided that school districts may purchase equipment which exceeds those limits when it utilizes the California Multiple Award Schedule (CMAS), administered by the State of California, Department of General Services, and Procurement Division. KI, McMurry Stern, and Peter Pepper are the manufacturers of the furniture which is being installed by their authorized dealer, United Interiors, and this purchase is made under the following CMAS Contract(s) #4-06-01-00098B, #4-07-71-0221, #4-08-71-0047F.

After reviewing the proposal for systems furniture, freestanding furniture, seating, filing systems and equipment, including related support services, by using the piggyback provision for the National Intergovernmental Purchasing Alliance (NIPA) Contract, it is determined that it is in the District's best interest to secure this requirement by awarding it to the following:

United Interiors has submitted the following proposal costs:

<table>
<thead>
<tr>
<th>Vendor Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peter Pepper c/o United Interiors (P09-02753)</td>
<td>$52,888.07</td>
</tr>
<tr>
<td>McMurry Stern c/o United Interiors (P09-02754)</td>
<td>$15,544.70</td>
</tr>
<tr>
<td>KI c/o United Interiors (P09-02755)</td>
<td>$33,480.65</td>
</tr>
<tr>
<td><strong>Total including tax</strong></td>
<td><strong>$101,913.42</strong></td>
</tr>
</tbody>
</table>

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following Purchase Order Numbers P09-02756, P09-02757 for Eight Hundred Sixty-Eight Thousand Six Hundred Thirty-Five Dollars and Eighty-Six Cents ($868,635.86) to two vendors. This purchase will provide the District with the furniture requirements for the IT and CCB Buildings.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2008-2009 District Budget in the Measure P funds indicated and charged to the cost centers shown:

42-6412-7403-0000 (ITB Equipment)
42-6112-7405-0000 (CC Equipment)

BACKGROUND: Even though the purchase amount exceeds bidding limits, the District's attorneys, Atkinson, Andelson, Loya, Ruud & Romo, and the Los Angeles County Office of Education have reviewed the contract and codes and are of the opinion that the District may purchase furniture and services which exceeds those limits under Public Contract Code 20651. Kimball and National Office Furniture are the manufacturers of the furniture, which is being installed by their authorized dealer United Interiors. This purchase is being made under the following National Intergovernmental Purchasing Alliance (NIPA) Contract #07-001. The resulting Master Agreement is available and marketed by NIPA and the selected supplier(s) to participating public agencies per the piggyback option under Public Contract Code 20652.

After reviewing the proposal for systems furniture, freestanding furniture, seating, filing systems and equipment, including the related support services through using the NIPA contract, this award is recommended as being in the District's best interest for using this piggyback bid to award the following:

<table>
<thead>
<tr>
<th>Supplier Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kimball c/o United Interiors (P09-02756)</td>
<td>$ 740,853.71</td>
</tr>
<tr>
<td>National Office Furniture c/o United Interiors (P09-02757)</td>
<td>$ 127,782.15</td>
</tr>
<tr>
<td><strong>Total including tax</strong></td>
<td><strong>$ 868,635.86</strong></td>
</tr>
</tbody>
</table>

Submitted by: Edgar R. Naedelshore
Director, Purchasing Services

Recommended for Approval: Mark J. Farnimi
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: Paul Oettinger
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Ratify Professional Conference Attendance

Board Meeting Date:  March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Ratify

ATTENDEE:  John Campo
LOCATION:  Sacramento, California
DATES:  January 25-26, 2009 (Additional travel dates of January 24 & 27, 2009)
PURPOSE:  Learn about new members of the legislative committees and advocacy strategies for the legislative year.
CHARGES:  $1,558.00
COST CENTER:  01-5210-4100-0000, Board of Trustees
RECOMMENDED BY:  Dr. Paulette J. Perfumo

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the requesting cost center budget listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the College President.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and
Substitute Teachers, Winter 2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2008-09. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended Human Resources be authorized to make adjustments in class and step pursuant to established procedures and to adjust overload rate for contract instructors pursuant to the current labor agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen, Richard</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>B</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Grigorian, Ela</td>
<td>Adjunct Health Professional Winter Intersession</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Lopez, Gena</td>
<td>Adjunct Counselor Winter Intersession</td>
<td>A</td>
<td>3</td>
<td>Counseling</td>
</tr>
<tr>
<td>Nakata, Stephanie</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>A</td>
<td>11</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Page, Don</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>A</td>
<td>7</td>
<td>Performing and Communication Arts</td>
</tr>
<tr>
<td>Standley, Paula</td>
<td>Adjunct Health Professional Winter Intersession</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Walker, Suzanne</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>B</td>
<td>10</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Whitcomb, Laurie</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>B</td>
<td>7</td>
<td>Library</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, 2008-2009

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes approved for 2008-2009. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended Human Resources be authorized to make adjustments in class and step pursuant to established procedures and to adjust overload rate for contract instructors pursuant to the current labor agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cowper, David</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>9</td>
<td>English</td>
</tr>
<tr>
<td>Ford, Ryan</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Okamoto, Robbin</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Potter, Malcolm</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>6</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Sanchez, Leticia</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>8</td>
<td>Counseling</td>
</tr>
<tr>
<td>Singer, James</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>2</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Washington, Emira</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>1</td>
<td>Visual Arts and Media Studies</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval: 
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Employment, Change of Status, Leave of Absence, 
and Separation of Classified Employees

Board Meeting Date:  March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jackson, Carl</td>
<td></td>
<td>Retirement</td>
<td>03/03/09</td>
</tr>
<tr>
<td>Lead Custodian</td>
<td></td>
<td>10 years of service</td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits

Submitted by:
Office of Human Resources

Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Salary Compensation Factors—Large Group Instruction

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve, pursuant to the current agreement with the Pasadena City College Faculty Association, Article 5.6.2, that the following named employee(s) be assigned salary compensation factors as noted for the spring semester 2009:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>LOAD RATIO</th>
<th>SECTION #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arenson, Lauren</td>
<td>Social Sciences</td>
<td>1.216</td>
<td>4906, 6852</td>
</tr>
<tr>
<td>Kiotas, Julie</td>
<td>Social Sciences</td>
<td>1.144</td>
<td>5285, 6234</td>
</tr>
<tr>
<td>Price, Paul</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>6069</td>
</tr>
<tr>
<td>Shockro, Ellen</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>4964</td>
</tr>
<tr>
<td>Uranga, David</td>
<td>Social Sciences</td>
<td>1.216</td>
<td>5898, 6917</td>
</tr>
<tr>
<td>Foster, William</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1.288</td>
<td>4416, 4365, 5067, 6435</td>
</tr>
<tr>
<td>Futtner, Joseph</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1.144</td>
<td>4091, 4093, 4094, 4422</td>
</tr>
<tr>
<td>Hallinger, Jane</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1.036</td>
<td>6270</td>
</tr>
<tr>
<td>Haynes, Sandra</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1.108</td>
<td>4089, 4090, 4092</td>
</tr>
</tbody>
</table>

It is further recommended that the following named instructor(s) be paid an amount equal to the hourly Summer Intersession or overload rate times the number of hours listed each week in ADDITION to the regular compensation for teaching hourly classes during the spring semester 2009:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>ADDITIONAL HOURS/WEEK</th>
<th>SECTION #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dabelow, Kathryn</td>
<td>Social Sciences</td>
<td>1</td>
<td>5187</td>
</tr>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>4</td>
<td>5049, 7376</td>
</tr>
<tr>
<td>Schander, Mary</td>
<td>Social Sciences</td>
<td>1</td>
<td>4538</td>
</tr>
<tr>
<td>Yamauchi, Kent</td>
<td>Social Sciences</td>
<td>1</td>
<td>6485</td>
</tr>
<tr>
<td>Andres, Annalee</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1</td>
<td>6352</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Monies will be transferred from hourly instructional accounts.

BACKGROUND: In conformance with the current agreement with the Pasadena City College Faculty Association, Article 5.6.2.

Submitted by:
Office of Human Resources
Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>ADDITIONAL HOURS/WEEK</th>
<th>SECTION #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nelson, Peter</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1</td>
<td>7548</td>
</tr>
<tr>
<td>Sierra, Joseph</td>
<td>Visual Arts &amp; Media Studies</td>
<td>2</td>
<td>4573, 6265</td>
</tr>
<tr>
<td>Wright, Timothy</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1</td>
<td>6769</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE: Approval of Request for Reduced Teaching Service With Full STRS Credit

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the request of Harry Smallenburg, Associate Professor, English Division, for part-time service for the college year 2009-2010 and continuing until his retirement after Spring 2019 unless changed by mutual agreement, pursuant to the provisions of Section 87483 of the Education Code. Mr. Smallenburg will be paid a salary which is the pro rata share of the salary he would be earning if this option had not been exercised. However, Mr. Smallenburg will receive retirement allowances and any other benefits he would have received if employed on a full-time basis.

FISCAL IMPLICATIONS: The District will continue to pay its contribution to State Teachers’ Retirement System and benefits to which the instructor would be entitled if he continued to work full time.

BACKGROUND: The Optional Pre-Retirement Program was approved for instructors by the Board of Trustees on December 19, 1974, and amended on June 20, 2001 to include all academic employees. The provision is included under Article 4.4 of the current labor agreement.

Submitted by:
Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Amend Consent Item 70-P, January 21, 2009
Sabbatical Leaves, 2009 - 2010

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, grant the following named academic monthly employees Sabbatical Leaves during the 2009-2010 academic year, as indicated, at 75% of the monthly salary plus benefits each would normally receive during the 2009-2010 academic year under the conditions set in the PCCFA collective bargaining agreement.

NAME

Burruss, Laurie
Visual Arts & Media Studies
Year
Rescind

Mendoza, Maryrose
Visual Arts & Media Studies
Year

SABBATICAL DESCRIPTION

RESEARCH: Acquire the background and skills necessary to incorporate several state-of-the-art technologies into the curriculum in Digital Media and Design. Research will be conducted through Lynda.com, at the New Media Consortium in Austin, TX, the Entertainment Economy Institute, and the National University.

RESEARCH: Complete a body of work consisting of drawings, sculptures, and installation proposals for exhibition. Research will be conducted at Solway Jones Gallery/High Energy Constructs and Pomona College.

FISCAL IMPLICATIONS: Compensation is 75% of monthly salary plus benefits.

BACKGROUND: If a leave has been refused or rescinded by March 1st, the applicant next on the waiting list will be offered the leave.

Submitted by:
Office of Human Resources
Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2009-2010

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following change(s) pertaining to academic employee(s).

<table>
<thead>
<tr>
<th>NAME</th>
<th>CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burruss, Laurie</td>
<td>Instructor</td>
<td></td>
<td>Unpaid Leave of Absence</td>
<td>08/31/09 – 06/19/10</td>
</tr>
<tr>
<td></td>
<td>Visual Arts &amp; Media Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transaction within budget limits.

Submitted by:
Office of Human Resources

Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Stipends for Academic Personnel

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the College year 2008-2009, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alva, Luis</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Bair, Kelly</td>
<td>850.00</td>
<td>Engineering and Technology Division—provide professional development and coordination of Visual Communications Courses in the Architecture profession, 03-19-09 to 06-05-09</td>
</tr>
<tr>
<td>Barnett, Denzil</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Berrettini, Virginia</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Bieggar, Carolyn</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Bober, Sharon</td>
<td>2,800.00</td>
<td>Basic Skills Initiative—supervise Supplemental Instruction for developmental mathematics classes, 04-02-09 to 06-12-09</td>
</tr>
<tr>
<td>Breslavsky, Simon</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Brown-Johnson, Martina</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Burbank, Robert</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Carlson, Michael</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Cheeseman, Bonnie</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Chun, Grace</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Chun, Junion</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Clarke, Diane</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Crispo, Gabriel</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Ellis, Stephen</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Endore, Gita</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Escalante, Edgard</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Fairfield, Barbara</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>NAME</td>
<td>STIPEND</td>
<td>SPECIAL PROJECT</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Fortich, Castelar</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Galindo, Douglas</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Garza, Roberto</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Grinshtein, Alexandra</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Hanna, Nabeela</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Ince, Wendy</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Inda, Javier</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Jess, Shiobhan</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Khaleel, Mimi</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Kreeck, Shu Yun</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Martinez, Carlos</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>McGaham, Angela</td>
<td>1,700.00</td>
<td>Basic Skills Initiative—development of English as a Second Language Basic Skills Initiative needs assessment for “content” courses; analysis of results; design of bridge courses, 04-02-09 to 06-30-09</td>
</tr>
<tr>
<td>Miraghy, Shannon</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Monn, Rachel</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Muya, Daniel</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Navarro, Anthony</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Ortega, Sonia</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Pell, Steven</td>
<td>2,000.00</td>
<td>Basic Skills Initiative—supervise Supplemental Instruction for English as a Second Language classes, 04-02-09 to 06-12-09</td>
</tr>
<tr>
<td>Petrova, Rossitza</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>NAME</td>
<td>STIPEND</td>
<td>SPECIAL PROJECT</td>
</tr>
<tr>
<td>-------------------</td>
<td>---------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Raddon, Carol</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Rangel, Delia</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Reith, Holly</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Rutzen, Dean</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Rutzen, Dean</td>
<td>2,000.00</td>
<td>Basic Skills Initiative—supervise Supplemental Instruction for the Community Education Center, 04-02-09 to 06-12-09</td>
</tr>
<tr>
<td>Samaan, Evette</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Schwab, David</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Walton, Lulu</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Williams, Cynthia</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
<tr>
<td>Yahng, Ted</td>
<td>150.00</td>
<td>Community Education Center—leadership retreat for Basic Skills to obtain information to help develop various programs, 03-27-09</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Stipends for Classified and Unclassified Personnel

Board Meeting Date: March 18, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the stipends for the persons listed below for the fiscal year 2008-09.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hemphill, Michael</td>
<td>1,500.00</td>
<td>Assistant Men’s Baseball Coach 3/19/09 – 6/30/09 (Kinesiology, Health &amp; Athletics)</td>
</tr>
<tr>
<td>Mendoza, Francisco</td>
<td>1,500.00</td>
<td>Assistant Men’s Baseball Coach 3/19/09 – 6/30/09 (Kinesiology, Health &amp; Athletics)</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President