Meeting No. 6
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 6 on Wednesday, March 18, 2009, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:01 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President
Dr. Consuelo Rey Castro, Clerk
Mr. Geoffrey L. Baum
Mr. John Martin
Mr. William E. Thomson
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Excused
None

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources

Administrative Officers Absent
None

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 6:02 p.m.

II. CLOSED SESSION

Government Code §54957  Employee Discipline, Dismissal, Release – (Two employees)

Government Code §54957.6  Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Closed Session was adjourned at 6:52 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:01 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. Thomson led the Pledge of Allegiance.

B. INTRODUCTIONS

Dr. Perfumo announced that the college has been awarded a Bridges to Stem Cell Research Grant for over $1.7 million by the California Institute of Regenerative Medicine. She then introduced the individuals whose diligence and hard work contributed to the awarding of the grant, Dr. Dave Douglass, Dr. Wendie Johnston, Dr. Pamela Eversole-Cire, and Nancy Roberts. Superintendent Edwin Diaz, of the Pasadena Unified School District, Mike Seaton, the team coordinator on the Early College High School (ECHS) project, and Dr. Victoria Bortoluzzi, consultant for the ECHS, were introduced by Dr. Perfumo.

Dr. Perfumo announced that the PCC women’s basketball team won the California Community College Athletic Association Women’s Basketball State Championship. The coaches, support staff and the basketball team were introduced by Head Coach Joe Peron. Dr. Mann and Dr. Bradbury-Huang presented the team members and coaches with medallions. Following a short reception, Dr. Mann thanked the team for coming to the meeting.

Mr. Campo introduced Mazen Ali, Chair of the Lobby Committee, Brian Abadia, a delegate member of the Lobby Committee, Garbo Tat, Chief Justice, Lauren Crisci, Vice President for Student Services, Joan Tibay, Vice President for Campus Activities, and Jasmine Lim, President of Alpha Gamma Sigma Club.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

Dr. Susan Kane, American Association of University Women, spoke about Science Day for Middle School girls which took place on March 10th.

Professor Justus Richards, Social Sciences Division, and Professor Linda Handelman, Social Sciences Division, spoke about the Early College High School project.

D. ANNOUNCEMENTS

Dr. James Bickley, Academic Senate

- No announcements.

Mr. John Lindemann, Classified Senate

- No announcements.

Ms. Christina Javier, Associated Students

- No announcements.

Ms. Ellen Ligons, Management Association

- Tuesday, March 24th, will be CTE Day at PCC; 18 high schools are bringing 900 students to visit the CTE programs.
Mrs. Wells-Miller, Trustee
  - All printing on campus should utilize both sides of the paper.

Dr. Bradbury Huang, Trustee
  - Representing the Board at an Education Summit at Citrus College on March 19th.
  - Attended March 5th Sustainability Committee meeting and looking forward to next meeting on March 24th.

Mr. Baum, Trustee
  - UC Ensuring Transfer Success 2009 Conference will be held in Pasadena.
  - Pasadena Arts Council’s publication Folio had a feature on PCC’s plans for the new Center for the Arts.


Mr. Thomson said that the minutes should say “trustees excused” instead of “trustees absent” on page one as he was asked by the Board to attend the installation of Chief Melekian as head of the California Police Chiefs Association.

MOTION:  ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted with five affirmative votes to approve the Minutes of Meeting No. 5, Regular Business Meeting, as revised, held on March 4, 2009.  Mr. Thomson and Mr. Martin abstained.

Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS

Dr. Mann announced that Consent Item 50-S was withdrawn.

51-S: Approval of Potential Commencement Speaker List – Commencement Speaker Selection Committee Commencement Exercises, June 19, 2009.

Mr. Thomson asked what are the criteria for the selection of potential speakers. Dr. Scott Thayer, Assistant Dean of Student Affairs, said input was solicited from the students, faculty, staff, administration and Board members and those names were presented to the Committee. The list represents the names selected by the Committee as potential commencement speakers. The criteria include an exciting and stimulating speaker and preferably an individual who has a connection to PCC.

145-B: Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation.

Dr. Bradbury-Huang questioned whether this consent item was related to agenda item K. Dr. Zacovic responded that this was not related to agenda item K but rather was the standard processing of medical, travel, legal and benefit payments for Workers’ Compensation.

147-B: Approve Staff Development Activity.

Dr. Mann asked why the retreat was being held outside the District. Dr. Jacobs replied that the Math faculty wanted a location where all full time and adjunct faculty could attend for both days with the added advantage of being able to hold evening meetings and that the Kellogg Center is less expensive than local hotels.

148-B: Approve Purchasing Transactions.

Mr. Thomson asked why the international students’ insurance was so expensive. Dr. Zacovic responded that the international students pay PCC for their insurance coverage and then PCC pays the insurance company.

149-B: Authorization to Solicit Bids: Upgrade Existing Chiller Plant.

Mr. Thomson acknowledged that the Pasadena Water & Power Department is willing to contribute $600,000 toward this project, a very significant contribution by the City of Pasadena. Dr. Bradbury-Huang wanted to recognize Pasadena’s partnership with PCC which signals a new time for the college in reducing its energy footprint.

151-B: Approve Measure P Purchase Orders for Furniture Acquisition (CMAS) for the Industrial Technology (IT) and Campus Center/Bookstore
(CCB) Buildings and 152-B: Approve Measure P Purchase Orders for Furniture Acquisition (NIPA) for the Industrial Technology (IT) and Campus Center/Bookstore (CCB) Buildings.

Mr. Martin said he would like to know about the bidding process for this item in conjunction with consent item 152-B. Dr. Zacovic replied that the State of California has conducted a competitive legal bid process in which public entities in California are able to participate. Since the State has done the competitive bidding, the college is allowed to join in and use the competitive prices that United Interior has bid on these items. NIPA is a national program that meets the legal bid requirements and the college partners with them and participates.

Mr. Nandkishore explained that CMAS and NIPA have evaluated the furniture manufacturers. The PCC Committee reviews the pricing as well as the specifications to ensure that they are competitive. Dr. Zacovic added that because these are new buildings or remodeled buildings, our architectural firm, as part of their work, does a furniture schedule in consultation with the users of the new building space. Existing furniture is reviewed as to what can be used in the new space.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve Consent Items 48-S through 53-S; 94-I and 95-I; 143-B through 153-B; and 96-P through 105-P, with Consent Item 50-S withdrawn.

Advisory Vote: Aye

Dr. Mann announced that Agenda Item J would be heard out of order.

J. ANNUAL UPDATE ON KPCC OPERATIONS: PRESENTATION WITH DISCUSSION AND POSSIBLE ACTION

Mr. Bill Davis, CEO of Southern California Public Radio, presented the annual report on KPCC operations. No action was taken.

Professor Jeff Rudisill, Performing and Communication Arts Division, who teaches in the radio broadcast program at PCC, spoke on the subject of the future use of space occupied by the radio station.

Mr. Baum requested that the annual report be distributed to all the members of the Board prior to meeting with Mr. Davis.

Mr. Martin commented that there are many ways to value the success of the radio station. KPCC surely demonstrated success in the areas of increased listening audience, financial resourcefulness and providing general community information and education. Mr. Martin said that with the District still being the licensee one of the most important definitions of success to him is college and particularly student education, experiences and involvement in the station. He would appreciate all future reports to highlight how that definition is being accomplished.

G. REPORT ON EARLY COLLEGE HIGH SCHOOL PROGRAM

Superintendent Diaz, of the Pasadena Unified School District, spoke on the partnership between PCC and PUSD on the Early College High School (ECHS) program. Dr. Victoria Bortolussi, consultant for the ECHS program, gave a powerpoint presentation. Mr. Chris Munch, Mr. Eugene Kim and Mr. Oliver Organista, all students at PCC, spoke about the ECHS.

Mrs. Wells-Miller said she felt the Board’s primary responsibility should be to the PCC students first, to ensure the students have what they need and are able to transfer. She also noted there is a space problem which has been brought to her attention by faculty. Mr. Baum asked what the procedure was before such a program could be officially introduced and commenced. Dr. Perfumo said that both she and Superintendent Diaz were scheduling informational meetings with the PCC and PUSD boards. Presentations have been made to different groups on both campuses. There will be a formal proposal that the Board will be asked
to review and vote on. Mr. Baum asked if space at Muir High School could be utilized since physical space at PCC is limited. He added that there needed to be a greater sense of consultation. Dr. Rey Castro said there are many issues that have to be worked out during the discussion and planning process. She added she was pleased to hear that there has been involvement on the part of the faculty in the early discussion, and there is a need for more input from the faculty. Dr. Rey Castro pointed out that one-third of the PCC students are from the PCC district and asked how can we contribute to the local K-12 students by facilitating the preparation of those students as they make their way through high school and college. Dr. Bradbury-Huang asked if other school districts beyond Pasadena have had any engagement with this project and if this process was moving through the participatory governance process. Dr. Bickley responded that he was not asked to involve the faculty in a shared governance way but he has communicated with the Senate Board representatives to open up this matter with all the faculty in all the divisions. He said he objects to any classes being displaced off campus by the program. The campus is for the college students to learn. Existing students need input as well. Ms. Javier said the students had not been asked yet for their input. Ms. Ligons said that the managers feel their questions have not yet been answered and that more time needs to be taken before implementation of the project. Mr. Campo asked what information was gained on the site visits to San Bernardino Valley College and Moorpark College. Mr. Thomson said that community colleges are the key to education and it is up to PCC to do something about the high drop-out rate at high schools by implementing this program in the fall. Dr. Mann pointed out that at the joint board meeting between PCC and PUSD in April 2008, the board gave Superintendent Perfumo and Superintendent Diaz the directive to move forward on the ECHS program. Pasadena high schools are the ones being targeted because they have the lowest graduation rate of all the high schools in the PACCD. Mr. Martin said his position was neutral at this time. He said a business plan was very important. There may be property acquisitions adjacent to PCC where the high school students could be placed. He would encourage the next presentation to be extremely detailed. Mrs. Wells-Miller said the main responsibility of the Board is to the college students. Dr. Bradbury-Huang said there is a pervasive theme of lack of real engagement of those who should feel engaged. Mr. Baum said it was not said a year ago that the ECHS program would start in fall 2009. There are still a lot of items that need to be worked out – curriculum, facilities plan, budget plan – and then the Board can decide if this is in the best interests of the District going forward. Dr. Mann said the ECHS program could be a major agenda item for the joint meeting scheduled for April 14, 2009 between the PCC and PUSD boards. Mrs. Wells-Miller suggested that the faculty should submit their questions regarding this program to Dr. Bickley. Dr. Rey Castro said a first draft of the proposal is needed that invites input and concerns and that the Board needs to be measured and cautious as it moves towards this objective. Superintendent Diaz said we can come up with a detailed plan by working together and resolve some of the issues that are unique to this partnership. At the joint meeting next month, an assessment should be made as to where we are in the development process, whether the constituents have been engaged, whether fall is too aggressive or whether we will feel comfortable enough to move forward at that point. Dr. Perfumo will ask Dr. Jacobs to talk with the deans, get faculty representatives from the various divisions, and will talk to Ms. Javier about getting students involved and some classified staff. Mrs. Wells-Miller said fall 2010 would be a better time to start the program to give time to plan. Dr. Mann asked Dr. Perfumo to have discussions with other superintendents in our district. Mr. Campo said it is very important that the discussion of this program go back to the communities we represent before refining the plan. Dr. Rey Castro reiterated that when we began this pilot the initial decision was to begin small and to start with the PUSD board and to expand it to the other K-12 districts in our district. There are successful models available at numerous other community colleges.
H. AGENDA ITEMS FOR JOINT MEETING WITH PUSD: DISCUSSION WITH POSSIBLE ACTION
The Early College High School Program will be an agenda item for the joint meeting with PUSD. Dr. Perfumo and Superintendent Diaz have been working on five other areas this past year, and it was decided to have an update on each of the six initiatives. No action was taken.

I. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION
Dr. Zacovic gave an update on the budget. No action was taken.

K. ADOPT RESOLUTION NO. 441 TO ESTABLISH SEPARATE SELF-INSURANCE FUNDS: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Rey Castro, the Board voted by a unanimous vote of the seven members present to approve the adoption of Resolution No. 441 to Establish Separate Self-Insurance Funds.
Advisory Vote: Aye

L. ADOPT RESOLUTION NO. 442 TO ORDER BIENNIAL GOVERNING BOARD ELECTION: DISCUSSION WITH POSSIBLE ACTION

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve the adoption of Resolution No. 442 to Order the Biennial Governing Board Election.
Advisory Vote: Aye

M. PRESIDENT’S REPORT
Dr. Perfumo’s full written report was included in the Board’s folders and copies were made available to the audience.

N. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
Mr. John Campo, Student Trustee
  o Revised AS goals have been distributed to the Board.

Mr. Thomson, Trustee
  o Represented PCC at installation of Chief Melekian as head of the California Police Chiefs Association.
  o Pasadena Marathon will take place March 22nd.

Mr. Baum, Trustee
  o Received information from the Chancellor’s office regarding the impact of the federal economic stimulus funding on community colleges. There is a window of two years to apply for the resources available.

O. FUTURE BOARD MEETING DATES

Wednesday, April 1, 2009 (Harbeson Hall) – 6:00 p.m.
Tuesday, April 14, 2009 (Pasadena Senior Center, 85 E. Holly Street) – Joint meeting with PUSD – 6:30 p.m.
Wednesday, April 29, 2009 (Athenaeum) – spring retreat – 1:00 p.m.

P. FUTURE AGENDA ITEMS
Agenda items for the joint meeting with AS Board, and campus safety – Mr. Campo
Reports from divisions on their projects -- Mrs. Wells-Miller
Annual report on Extended Learning Program – Mr. Baum
IV. ADJOURNMENT
Meeting No. 6 was adjourned at 10:29 p.m.
MOTIONS CARRIED AT MEETING NO. 6 – March 18, 2009

1. Approval of the Minutes of Meeting No. 5, Regular Business Meeting, as revised, held on March 4, 2009.

2. Approval of Consent Items 48-S through 53-S; 94-I and 95-I; 143-B through 153-B; and 96-P through 105-P, with Consent Item 50-S withdrawn.

3. Approval of the adoption of Resolution No. 441 to Establish Separate Self-Insurance Funds.

4. Approval of the adoption of Resolution No. 442 to Order the Biennial Governing Board Election.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees