NOTICE OF BOARD OF TRUSTEES MEETING  
Wednesday, March 4, 2009

6:00 P.M. CLOSED SESSION  
7:00 P.M. OPEN SESSION  

MEETING NO. 5  

REGULAR BUSINESS MEETING  

Harbeson Hall  
Pasadena City College  
1570 East Colorado Boulevard  
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 5, a Regular Business Meeting. The Open Session will begin at 6:00 P.M. with the Call to Order, Roll Call, and Public Comments on Closed Session items. Closed Session will follow. Open Session will resume at 7:00 P.M. The Board will meet in Harbeson Hall at Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 5
REGULAR BUSINESS MEETING
Wednesday, March 4, 2009
6:00 p.m. Closed Session
7:00 p.m. Open Session
Harbeson Hall
Pasadena City College
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54957  Public Employee Appointment
Appointment of Executive Administrator: Dean of External Relations

Government Code §54957  Employee Discipline, Dismissal, Release

Government Code §54957  Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Government Code §54956.8 Conference with Real Property Negotiators
Property: 1335 -1338 E. Colorado Blvd., Pasadena
Negotiating Party: Robert and Barbro Loud Trust
Property: 1347-1365 E. Colorado Blvd., Pasadena
Negotiating Party: Gertrude Loud Trust, Harlan G. Loud Trust, and Robert and Barbro Loud Family Trust
Property: 41 S. Chester, Pasadena
Negotiating Party: R. Todd Doney
Property: 150 S. Bonnie Ave., Pasadena
Negotiating Party: Hadi Kambod

District negotiator: Dr. Paulette J. Perfumo
Under negotiation: Price

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. ANNOUNCEMENTS
E. APPROVAL OF MINUTES
   Meeting No. 4, Regular Business Meeting, February 18, 2009

F. APPROVAL OF CONSENT ITEMS (see page 3, attached)

G. BUDGET UPDATE: DISCUSSION WITH POSSIBLE ACTION

H. REPORT ON ACCREDITATION MOCK SITE VISIT

I. ACCREDITATION VISIT -- March 17-19, 2009: DISCUSSION WITH POSSIBLE ACTION

J. 6-YEAR REVIEW CYCLE FOR BOARD POLICIES: DISCUSSION WITH POSSIBLE ACTION

K. STATE OF THE STATE ADDRESSES BY LEGISLATORS – BAUM: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

L. TAGGING ON CAMPUS – BAUM: DISCUSSION FOR APPROVAL OF STAFF TIME WITH POSSIBLE ACTION

M. PRESIDENT'S REPORT

N. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

O. FUTURE BOARD MEETING DATES
   Wednesday, March 18, 2009 (Harbeson Hall) – 6:00 p.m.
   Wednesday, April 1, 2009 (Harbeson Hall) – 6:00 p.m.

P. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS

44-S Approval of Student/Mentor Activity for Puente Program, Alhambra, CA, March 28, 2009
45-S Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs, Los Angeles, CA, March 28, 2009
46-S Approval of Student Travel for Program for Academic Support Services (PASS), Long Beach, CA, March 27, 2009
47-S Approval of Student Travel for Ujima Program, Long Beach, CA, March 26, 2009

90-I Approval of Instructional Trip for Mathematics 125, March 20-21, 2009
91-I Approval of Instructional Trip for Geology 12F, March 27-29, 2009
92-I Approval of Instructional Trip for Dental Laboratory Technology 109 and 116C, May 9, 2009
93-I Approval of Instructional Trip for Geology 30F and 30L, June 20-July 7, 2009

135-B Budget Augmentation
136-B Reporting and Approval of Revolving Fund Reimbursement
137-B Approve Purchasing Transactions
138-B Authorization to Approve Purchase Order to Dell, Inc.
139-B Approve/Amend Contracts
140-B Approve/Ratify Career and Technical Education Activities
141-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
142-B Accept Notice of Completion, P08-00892, Verizon Select Services, Inc.

85-P Approve/Ratify Stipends for Classified and Unclassified Personnel
86-P Approve/Ratify Stipends for Academic Personnel
87-P Employment of Hourly Credit Teachers and Substitute Teachers, Winter 2009
88-P Employment of Hourly Credit Teachers and Substitute Teachers, 2008-2009
89-P Employment of Hourly Noncredit Teachers and Substitute Teachers, 2008-2009
90-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009
91-P Notification to Temporary Academic Employees
92-P Authorization to Reimburse Applicant(s)
93-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
94-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009 (CLOSED SESSION)
95-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees (CLOSED SESSION)
Meeting No. 4

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 4 on Wednesday, February 18, 2009, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:01 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Dr. Consuelo Rey Castro, Clerk (arrived at 6:08 p.m.)
Mr. Geoffrey L. Baum (arrived at 6:14 p.m.)
Mr. John Martin
Mr. William E. Thomson
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
Dr. Hilary Bradbury-Huang, Vice-President

Administrative Officers in Attendance
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations

Administrative Officers Absent
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Lisa Sugimoto, Vice President, Student and Learning Services

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Mr. Marshall Roe.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment at this time.
Dr. Mann announced that Dr. Perfumo was ill and Dr. Jacobs will be serving in the role of President.

Dr. Mann adjourned the Board to Closed Session at 6:02 p.m.

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Closed Session was adjourned at 6:54 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:02 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Rey Castro led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment.

D. ANNOUNCEMENTS
Dr. James Bickley, Academic Senate
   ○ No announcements.

Mr. John Lindemann, Classified Senate
   ○ Classified Days will be on April 1st and 2nd.

Ms. Christina Javier, Associated Students
   ○ During the first week of the spring semester there will be a joint welcome week and club week event.
   ○ Congratulated Mr. Campo for being nominated to the Phi Theta Kappa All California Team.

Ms. Ellen Ligons, Management Association
   ○ No announcements.

Mr. John Campo, Student Trustee
   ○ The Student Rally will be held on February 27th from 10 a.m. – 12 noon.
   ○ The AS Retreat will be held on February 28th.
   ○ Congratulated Ms. Javier for being nominated to the Phi Theta Kappa All California Team.

Mrs. Wells-Miller, Trustee
   ○ Suggested that all printing on campus should use both sides of the paper.


MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the six members present, to approve the Minutes of Meeting No. 3, Regular Business Meeting, as revised, held on February 4, 2009.
   Advisory Vote: Aye
F. APPROVAL OF CONSENT ITEMS
Dr. Mann pointed out that Consent Item 42-S has been revised replacing the word 'Los Angeles' with 'La Jolla'.
84-P: Employment, Change of Status, Leave of Absence, and Separation of Classified Employees.
Dr. Mann commended Carol Kaser on her 19 years of service as Assistant Director of Admissions and Records.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the six members present, to approve Consent Items 42-S and 43-S; 84-I through 89-I; 126-B through 134-B; and 79-P through 84-P.
Advisory Vote: Aye

G. PRESENTATION WITH DISCUSSION: CAREER-TECHNICAL EDUCATION ANNUAL REPORT
Ms. Ligons, along with handouts provided in the Board's folders and at the meeting, gave a powerpoint presentation on the Career-Technical Education Annual Report, followed by a discussion.

H. ANNUAL REPORT ON TRANSFER
Ms. Dina Chase, Director of Outreach, Degree and Transfer Services, along with a handout provided in the Board's folders, gave a powerpoint presentation on the annual report on transfer, followed by a discussion.

I. BUDGET UPDATE AND DISCUSSION
Dr. Zacovic, referring to a memo and a handout provided at the meeting, gave an update on the budget. The budget reduction guidelines for 2008-09 set forth in the memo were discussed. The shared governance groups will discuss the guidelines and come back to a future board meeting with recommendations. Dr. Bickley said that the faculty would be pleased to hear that input had been requested from the shared governance groups. Dr. Mann emphasized that our number one goal is to preserve access for students and the way to do that is to support all our employees.

J. ACCREDITATION SELF STUDY: REVIEW OF INTRODUCTORY SECTION
Dr. Wilcox, after providing a handout, gave a powerpoint presentation reviewing the introductory section of the accreditation self study.

K. PRESENTATION WITH DISCUSSION: CENTER FOR THE ARTS BUILDING
Dr. Mann announced that this item has been postponed until a future Board meeting when the architect can be present for the discussion.

L. PRESIDENT'S REPORT
There was no report due to the President's absence.

M. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
Dr. James Bickley, Academic Senate
- The Academic Senate Board will be meeting on March 2nd.

Mr. John Lindemann, Classified Senate
- Classified Days will be held April 1st and 2nd at the Brookside Country Club.

Ms. Christina Javier, Associated Students
- The AS Lobby Committee took 5 students to Sacramento on February 5th and met with 11 representatives, one of whom, Michael Eng, legislative aide on Higher Education, is a PCC alum.
Ms. Ellen Ligons, Management Association
   - No report.

Mr. John Campo, Student Trustee
   - Attended the National Legislative Summit in Washington, D.C.

Dr. Mann, Trustee
   - Attended the National Legislative Summit in Washington, D.C. and the best thing was to take the student trustee as the legislators are really interested in what the students have to say.

Mr. Baum, Trustee
   - Attended the National Legislative Summit in Washington, D.C. and thanked Dr. Perfumo and Mr. Gutierrez for arranging the visits to various key legislators.
   - Before the next Board meeting there will be a meeting of the Board of Governors, along with a legislative advocacy day on March 3rd.

Mr. Martin, Trustee
   - Complimented Ms. Javier on her report and stated that the maturity of our student representatives is probably the strongest testimony of the success of Pasadena City College.

M. FUTURE BOARD MEETING DATES

Wednesday, March 4, 2009 (Harbeson Hall) – 6:00 p.m.
Wednesday, March 18, 2009 (Harbeson Hall) – 6:00 p.m.

Mr. Thomson said the March 4th meeting coincides with the date that Bernard Melekian, Chief of Police, Pasadena Police Department, is being installed as the President of the California Police Chiefs Association and PCC should be represented at that event. Mr. Thomson suggested we could start the Board meeting at 4:00 p.m. on March 4th which would allow him to be at the Board meeting as well as represent the college at this important event. After some discussion, the Board decided to keep the meeting start time at 6:00 p.m., and the following motion was made.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Baum, the Board voted, by a unanimous vote of the six members present, to ask Trustee Thomson to represent PCC at the installation of Chief of Police Bernard K. Melekian as President of the California Police Chiefs Association.
   Advisory Vote: Aye

N. FUTURE AGENDA ITEMS

Mr. Campo would like an item on student travel.

IV. ADJOURNMENT

Meeting No. 4 was adjourned at 9:27 p.m.
MOTIONS CARRIED AT MEETING NO. 4 – February 18, 2009

1. Approval of the Minutes of Meeting No. 3, Regular Business Meeting, as revised, held on February 4, 2009.

2. Approval of Consent Items 42-S and 43-S; 84-I through 89-I; 126-B through 134-B; and 79-P through 84-P.

3. Approval to ask Trustee Thomson to represent PCC at the installation of Chief of Police Bernard K. Melekian as President of the California Police Chiefs Association.

Submitted by:
Paulette J. Perfumo, Secretary
Board of Trustees
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I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

III. OPEN SESSION (7:00 p.m.)

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   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
D. ANNOUNCEMENTS
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H. ANNUAL REPORT ON TRANSFER
I. BUDGET UPDATE AND DISCUSSION
J. ACCREDITATION SELF STUDY: REVIEW OF INTRODUCTORY SECTION
K. PRESENTATION WITH DISCUSSION: CENTER FOR THE ARTS BUILDING
L. PRESIDENT'S REPORT
M. REPORTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

N. FUTURE BOARD MEETING DATES

   Wednesday, March 4, 2009 (Harbeson Hall) – 6:00 p.m.
   Wednesday, March 18, 2009 (Harbeson Hall) – 6:00 p.m.

O. FUTURE AGENDA ITEMS

IV. ADJOURNMENT
CONSENT ITEMS - Revised

42-S Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs, La Jolla, CA – April 1, 2009
43-S Approval of Student Travel – Associated Students Executive Board Annual Retreat, Altadena, CA – February 28, 2009

84-I Approval of Instructional Trip for Music 62, March 20-22, 2009
85-I Approval of Instructional Trip for Music 155, March 14, 2009
86-I Approval of Instructional Trip for Music 155, March 28, 2009
87-I Approval of Instructional Trip for Music 155, April 18-19, 2009
88-I Approval of Instructional Trip for Music 155, April 26, 2009
89-I Approval of Instructional Trip for Geology 30B, April 2-5, 2009

126-B Approve/Ratify/Amend/Renew Contracts
127-B Approve/Ratify Staff Development Activities
128-B Amendment to Consent Item No. 102-B, Approve/Ratify Career and Technical Education Activities
129-B Approve/Ratify Career and Technical Education Activities
130-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
131-B Reporting and Approval of Revolving Fund Reimbursement
132-B Budget Augmentation
133-B Approve Purchasing Transactions
134-B Approve Change Orders, Measure P Projects – Industrial Technology and Campus Center/Bookstore Buildings

79-P Approve/Ratify Stipends for Classified and Unclassified Personnel
80-P Employment of Hourly Credit Teachers and Substitute Teachers, Winter 2009
81-P Approve/Ratify Stipends for Academic Personnel
82-P Employment of Hourly Credit Teachers and Substitute Teachers, 2008-2009
83-P Employment of Hourly Noncredit Teachers and Substitute Teachers, 2008-2009
84-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student/Mentor Activity for Puente Program
Alhambra, CA March 28, 2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trips:

GROUP: Puente Project
NUMBER: 68 maximum (33 Students, 33 Mentors, and 2 Advisors)
DATE(S): Saturday, March 28, 2009
TIME(S): 1:00 pm - 4:00 pm
DESTINATION: ABC Bowling, 1400 East Valley Blvd., Alhambra, CA
EVENT: Student/Mentor Program, Pizza and Bowling
TRANSPORTATION: All attendees are responsible for their own transportation to and from the event
ADVISORS: Ivette Rosas, Puente Counselor; Elsie Rivas-Gomez, Puente English Instructor
NOT TO EXCEED: $1,200.00

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the 2008-2009 Student Services Fund Annual Board of Directors budget. Cost categories and amounts are: Bowling, $858.00 (66 people x $13.00 per person); this includes two hours of bowling, rental of bowling shoes and unlimited soft drinks; and lunch, $342.00 (15 pizzas x $7.60 and 15 lasagnas x $15.00).

BACKGROUND: The Puente Project is a first year experience program that assists students in obtaining their educational goals including transferring to a university. One of the components of the program is mentoring. At this event students and mentors will continue to foster their student/mentor relationship. During this event students will arrange for follow-up meetings for the remainder of the semester.

Submitted by:

[Signature]
Associate Dean, Counseling and Student Success Services

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs
Northridge, CA March 28, 2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP(S): Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 26 (22 students and 4 staff)
Upward Bound Classic: 13 (11 students and 2 staff)
Upward Bound Math/Science: 13 (11 students and 2 staff)
DATE(S): Saturday, March 28, 2009
TIME(S): 7:30 a.m. to 4:30 p.m.
DESTINATION(S): CSU Northridge
Northridge, CA 91330
EVENT: Western Association of Educational Opportunity Personnel (WESTOP)
Student Leadership Conference
TRANSPORTATION: 2 PCC Vans, 1 Personal Car
ADVISOR(S): Upward Bound Staff
NOT TO EXCEED: $1,691.04

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2008-2009 Upward Bound Classic Program cost center, 03-5300 and Upward Bound Math/Science Program cost center, 03-5301. Cost categories and amounts are: Transportation, $236.04 ($100.00 x 2 vans = $200.00 + mileage, $.585 mileage rate x 61.6 miles = $36.04); parking, $15.00 ($5.00 x 3 vehicles); registration, $980.00 ($40.00 x 24 people = $960.00 + $10.00 x 2 staff presenters = $20.00); meals, $260.00 ($10.00 x 26 people); and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federally funded programs. These programs are designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education, facilitate enrollment and success in higher education, and in particular, the fields of mathematics and the sciences. Social activities are allowable activities in TRIO programs, which include the Upward Bound programs. At this conference students will attend workshops on communication skills, goal setting, developing leadership skills, conflict resolution and networking strategies.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for Program for Academic Support Services (PASS)
Long Beach, CA
March 27, 2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP(S): Program for Academic Support Services (TRIO Student Support Services)
NUMBER: 12 (10 students, 2 staff)
DATE(S): Friday, March 27, 2009
TIME: 7:30 a.m. to 1:00 p.m.
DESTINATION(S): California State University Long Beach
Long Beach, CA
EVENT: Campus Tour of CSU Long Beach
TRANSPORTATION: 1 PCC Van
ADVISOR(S): PASS Staff
NOT TO EXCEED: $330.00

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the 2008-2009 Program for Academic Support Services (PASS) cost center, 03-5302. Cost categories and amounts are: Transportation, $100.00 ($100.00 x 1 van); parking, $10.00 ($10.00 x 1 vehicle); meals, $120.00 ($10.00 x 12 people); and $100.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Program for Academic Support Services is a federally funded TRIO (Student Support Services) program designed to provide comprehensive academic, cultural and social activities to low-income, first generation college students. The goal of the program is to increase the college retention and graduation rates of its participants and help students make a transition from one level of higher education to the next. This activity enriches the participants academic experience and improves their transfer success. This activity further complies with grant requirements.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for Ujima Program
Long Beach, CA
March 26, 2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Ujima Program
NUMBER: 18 (16 Students, 2 Faculty Advisors)
DATE(S): March 26, 2009
TIME(S): Depart 6 am and return at 5 pm
DESTINATION(S): Long Beach, California
EVENT(S): A²MEND 2nd Annual African American Male Summit: The Turning Point: Refining the K-16 Pipeline
TRANSPORTATION: Personal Auto
ADVISOR(S): Chiara Thomas, Ujima Program Director
Paul Price, Ujima Program Sociology Instructor

NOT TO EXCEED:
$1,060.00

FISCAL IMPLICATIONS: The costs associated with this trip are to be funded by the 2008-2009 Student Services Fund Board of Directors' Annual Budget line-item ($560.00) and the Ujima Program Accountability Reporting for the Community Colleges (ARCC) Grant (01-5250-2300-2234) ($500.00). Cost categories and amounts are: conference registration: $1,060.00 ($35.00 x 16 students, $250.00 x 2 faculty).

BACKGROUND: The A²MEND 2nd Annual African American Male Summit: The Turning Point: Refining the K-16 Pipeline fosters student success, personal development, commitment to integrity, and responsibility to themselves and others. This event allows each eligible student the opportunity to attend an informative and interactive conference that will enable students to become empowered leaders, develop greater self-efficacy and self-esteem, and better understand their potential as academic and professional pioneers.

Submitted by: [Signature]
Associate Dean,
Counseling and Student Success Services

Recommended for Approval: [Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Mathematics 125, March 20-21, 2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Math 125 students
NUMBER: 30 students, 14 faculty
DATE: March 20-21, 2009
TIME: Depart: 03/20/09, 9:00 a.m.
Return: 03/21/09, 4:00 p.m.
DESTINATION: Silverwood Lake State Recreational Area Campground, 14651 Cedar Circle, Hesperia, California
EVENT: Collect data for use in classroom to show real-world applications of mathematics
TRANSPORTATION: District vehicles, private automobiles
ADVISOR: Division of Mathematics: Ann Davis, Assistant Professor; Charles Hogue, Instructor; Carrie Starbird, Instructor; Hassan Kasfy, Instructor; Jude Socrates, Professor; John Sepikas, Assistant Professor. Division of Natural Sciences: Wendie Johnston, Professor, Richard Johnston, Instructor; Bryan Wilbur, Instructor; Darcy Mack, Instructor; Khuloud Swiirmeh, Instructor; Valerie Foster, Instructor; Russell Di Fiori, Instructor; Debra Wood, Assistant Professor.

NOT TO EXCEED: $1,573.00 (transportation, $1,200 [4 vans x $100 each x 3 days - includes charge for Sunday]; campground site fees, $210; campsite expenses and supplies, $163)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2008-09 Adopted Budget in account code 03-5250-5242-0000 (NSF MaS Grant).

BACKGROUND: This instructional field trip is requested by the Division Dean, Mathematics.

Submitted by: [Signature]
Division Dean, Mathematics

Recommended for Approval: [Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: [Signature]
Superintendent/President
CONSENT ITEM TITLE: Approval of Instructional Trip for Geology 12F, March 27-29, 2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 12F students
NUMBER: 30 students; 4 staff
DATE: March 27-29, 2009
TIME: Depart: 03/27/09, 1:00 p.m.
Return: 03/29/09, 5:00 p.m.
DESTINATION: San Clemente State Beach, 3030 Avenida Del Presidente, San Clemente, California
EVENT: Oceanography field course
TRANSPORTATION: District vehicles with hitch
ADVISOR(S): Division of Natural Sciences: Elizabeth Shadman, Instructor; Robin Bouse, Instructor; Monica Palacios, Intermediate Clerk II; Rick Hernandez, College Assistant.

NOT TO EXCEED: $1,140.00 (transportation, $900 – 3 vans at $100 each x 3 days; campground fees, $230 [4 sites @ $57.50 each]; parking meter fees, $10).

Students will be camping out and providing their own food.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2008-09 Adopted Budget in account code 01-5250-1502-0000, $910 for transportation and parking meters (Natural Sciences: Physical Sciences), and the Student Services Fund, $230 for campground fees.

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Dental Laboratory Technology 109 and 116C, May 9, 2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: DLT 109 and 116C students
NUMBER: 20 students; 5 staff
DATE: May 9, 2009
TIME: 7:30 a.m. – 4:30 p.m.
DESTINATION: Hyatt Regency Hotel, 11999 Harbor Blvd., Garden Grove, California
EVENT: Attend Lab Day West Exhibit to see new technology
TRANSPORTATION: District vehicle (25-passenger van), private automobiles
ADVISOR(S): Division of Health Sciences: Anita Bobich, Instructor and Program Director; Jeffrey Mattes, Instructor; Sandra Sutton, Technician; Emaline Stapleton, Class Tutor; Alex Arouni, College Assistant.

NOT TO EXCEED: $294.00 (25-passenger van, $150; driver, $144)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2008-09 Adopted Budget of account code 01-5210-1307-2442 (Health Sciences – Dental Lab Tech).

BACKGROUND: This instructional field trip is requested by the Co-Director, Health Sciences.

Submitted by:

Co-Director, Health Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College  

CONSENT ITEM TITLE:  
Approval of Instructional Trip for Geology 30F and 30I, June 20 - July 7, 2009  

Board Meeting Date: March 4, 2009  

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 30F and 30I students  
NUMBER: 20 students; 5 staff  
DATE: June 20 - July 7, 2009  
TIME: Depart: 06/20/09, 6:00 a.m.  
      Return: 07/07/09, 5:00 p.m.  
DESTINATION: California, Utah, Wyoming  
EVENT: Investigate geology and structures of the western United States  
TRANSPORTATION: District vehicles with hitch  
ADVISOR(S): Natural Sciences: Martha House, Instructor; Bryan Wilbur, Instructor; David Douglass, Professor and Division Dean; Mark Garcia and Chris Garcia, College Assistants.  

NOT TO EXCEED: $7,100.00 (transportation, $5,400 [three 12-passenger vans @ $100 each/day for 18 days]; campground fees, $500; river raft fee, $1,200)  

Students will be camping out and providing their own meals.  

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.  

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.  

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2008-09 Adopted Budget in account code 01-5250-1502-0000 for transportation expenses (Natural Sciences: Physical Sciences) and from the Student Services Fund for campground and rafting fees.  

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.  

Submitted by:  
Division Dean, Natural Sciences  

Recommended for Approval:  

Vice President, Instruction  

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Superintendent/Piadent
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2008-09 Adopted Budget for the PELL Grants.

FISCAL IMPLICATIONS:

PELL Grants:
2008-2009 Adopted Budget
$14,500,000

Increase
$5,100,000

2008-09 Revised Budget
$19,600,000

BACKGROUND: This increase is based upon the most recent information available from the Financial Aid Department.

Submitted by:

Odesia Walker
Director, Fiscal Services

Recommended for Approval:

Mark J. Zanoni
Interim Vice President, Administrative Service

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Paullette F. Penman
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Consent Item No. 136-B

CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $3,995.50.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
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<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>01-30-09</td>
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BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
## REVOLVING FUND REIMBURSEMENT
### MARCH 2009 EXPENSE SUMMARY

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Grand total: $3,995.50
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Purchasing Transactions

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P09-02324 through P09-02476.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2008-2009 District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on July 16, 2008, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are $500 or more.

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
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<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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* Indicates Vendor is located within the Pasadena Area Community College.
> Indicates local branch utilized outside of District as required by Vendor.
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<th>PO Number</th>
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<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>FACILITIES</td>
<td>01</td>
<td>1,600.00</td>
</tr>
<tr>
<td>P09-02416</td>
<td>* CONSOLIDATED ELEC. DIST.</td>
<td>SAFETY &amp; FIRE SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>43</td>
<td>2,246.19</td>
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<tr>
<td>P09-02417</td>
<td>INTERVALLEY POOL SUPPLY</td>
<td>CHEMICALS</td>
<td>FACILITIES</td>
<td>01</td>
<td>1,350.35</td>
</tr>
<tr>
<td>P09-02418</td>
<td>MONTGOMERY HARDWARE COMPANY</td>
<td>LOCKS &amp; KEYS</td>
<td>FACILITIES</td>
<td>43</td>
<td>1,978.81</td>
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<tr>
<td>P09-02419</td>
<td>ROBERTS CONCRETE PUMPING CO.</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>41</td>
<td>1,933.00</td>
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<tr>
<td>P09-02421</td>
<td>* Frazee Paint &amp; Wallcovering</td>
<td>PAINT AND SUP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>620.79</td>
</tr>
<tr>
<td>P09-02422</td>
<td>WAXIE SANITARY SUPPLY</td>
<td>JANITORIAL/CUSTODIAL SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>699.51</td>
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<tr>
<td>P09-02423</td>
<td>WEBER PLYWOOD &amp; LUMBER CO.</td>
<td>LUMBER</td>
<td>FACILITIES</td>
<td>01</td>
<td>2,951.00</td>
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<tr>
<td>P09-02424</td>
<td>MONTGOMERY HARDWARE COMPANY</td>
<td>LOCKS &amp; KEYS</td>
<td>FACILITIES</td>
<td>01</td>
<td>1,380.19</td>
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<tr>
<td>P09-02428</td>
<td>GRASS VALLEY, INC.</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>1,766.64</td>
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<tr>
<td>P09-02430</td>
<td>SCANTRON</td>
<td>SOFTWARE–WORD PROCESSING</td>
<td>COMP. SVS</td>
<td>01</td>
<td>508.78</td>
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<tr>
<td>P09-02431</td>
<td>GOLD COAST VIDEO, INC.</td>
<td>AUDIO/VISUAL SUP. &amp; EQUIP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>1,129.05</td>
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<tr>
<td>P09-02435</td>
<td>PREMIER ASSISTIVE TECHNOLOGY, INC.</td>
<td>SOFTWARE–WORD PROCESSING</td>
<td>COMP. SVS</td>
<td>03</td>
<td>1,920.00</td>
</tr>
<tr>
<td>P09-02439</td>
<td>TIGER DIRECT</td>
<td>DATA PROC./COMPUTER SUP.</td>
<td>COMP. SVS</td>
<td>01</td>
<td>541.14</td>
</tr>
<tr>
<td>P09-02441</td>
<td>PREMIUM QUALITY LIGHTING</td>
<td>LIGHTING</td>
<td>FACILITIES</td>
<td>01</td>
<td>602.95</td>
</tr>
<tr>
<td>P09-02443</td>
<td>STUMBAUGH &amp; ASSOCIATES, INC.</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>01</td>
<td>910.82</td>
</tr>
<tr>
<td>P09-02445</td>
<td>APPLE COMPUTER, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP. SVS</td>
<td>03</td>
<td>3,868.80</td>
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<tr>
<td>P09-02447</td>
<td>JOBELEPHANT.COM INC.</td>
<td>ADVERTISING</td>
<td>HUMAN RESOURCES</td>
<td>01</td>
<td>2,323.40</td>
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<tr>
<td>P09-02449</td>
<td>FORD PRINTING &amp; MAILING</td>
<td>PRINTING SUP. &amp; EQUIP.</td>
<td>PUBLIC RELATIONS</td>
<td>01</td>
<td>828.11</td>
</tr>
<tr>
<td>P09-02452</td>
<td>CALUMET PHOTOGRAPHIC</td>
<td>CAMERA EQUIP. &amp; PHOTO SUP.</td>
<td>VISUAL ARTS &amp; MEDIA STUDIES</td>
<td>03</td>
<td>6,043.60</td>
</tr>
<tr>
<td>P09-02454</td>
<td>ABATE TECHNOLOGIES INT'L., INC.</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>FACILITIES</td>
<td>01</td>
<td>650.00</td>
</tr>
<tr>
<td>P09-02455</td>
<td>TRANE</td>
<td>AIR CONDITIONING SYS/SERVICE</td>
<td>FACILITIES</td>
<td>01</td>
<td>2,050.70</td>
</tr>
<tr>
<td>P09-02457</td>
<td>SCARAB GRAPHICS</td>
<td>SOFTWARE–WORD PROCESSING</td>
<td>COMP. SVS</td>
<td>01</td>
<td>1,686.54</td>
</tr>
<tr>
<td>P09-02459</td>
<td>SARS SOFTWARE PRODUCTS, INC.</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>COUNSEL</td>
<td>01</td>
<td>1,973.00</td>
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<tr>
<td>P09-02476</td>
<td>JOBELEPHANT.COM INC.</td>
<td>ADVERTISING</td>
<td>HUMAN RESOURCES</td>
<td>01</td>
<td>1,871.57</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College.
> Indicates local branch utilized outside of District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Inc/Dec...</th>
</tr>
</thead>
<tbody>
<tr>
<td>P09-0057</td>
<td>* Foothill Smog &amp; Auto Repair</td>
<td>Increase PO per Dept.</td>
<td>Police</td>
<td>01</td>
<td>15,000.00</td>
</tr>
<tr>
<td>P09-00126</td>
<td>* PCC Bookstore</td>
<td>Decrease PO per Dept.</td>
<td>Academic Support</td>
<td>03</td>
<td>2,000.00</td>
</tr>
<tr>
<td>P09-00166</td>
<td>* Pasadena Propane</td>
<td>Increase PO per Dept.</td>
<td>Facilities</td>
<td>01</td>
<td>500.00</td>
</tr>
<tr>
<td>P09-00507</td>
<td>* Throop Co: George L.</td>
<td>Increase PO per Dept.</td>
<td>Facilities - Project Center</td>
<td>42</td>
<td>20,000.00</td>
</tr>
<tr>
<td>P09-00755</td>
<td>United Rentals</td>
<td>Increase PO per Dept.</td>
<td>Facilities - Project Center</td>
<td>42</td>
<td>1,000.00</td>
</tr>
<tr>
<td>P09-00804</td>
<td>Aardvark Clay</td>
<td>Decrease PO per Dept.</td>
<td>Visual Arts &amp; Media Studies</td>
<td>01</td>
<td>1,012.13</td>
</tr>
<tr>
<td>P09-00968</td>
<td>* California Marketing</td>
<td>Increase PO per Dept.</td>
<td>Transfer Center</td>
<td>01</td>
<td>2,000.00</td>
</tr>
<tr>
<td>P09-01462</td>
<td>* Throop Co: George L.</td>
<td>Increase PO per Dept.</td>
<td>Visual Arts &amp; Media Studies</td>
<td>01</td>
<td>658.73</td>
</tr>
<tr>
<td>P09-01518</td>
<td>Yardley: George Co.</td>
<td>Increase PO per Dept.</td>
<td>Natural Science</td>
<td>01</td>
<td>4,964.11</td>
</tr>
<tr>
<td>P09-01675</td>
<td>Patterson Dental Co.</td>
<td>Increase PO per Dept.</td>
<td>Health Science</td>
<td>01</td>
<td>532.80</td>
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<tr>
<td>P09-01709</td>
<td>Knorr Systems, Inc.</td>
<td>Increase PO per Dept.</td>
<td>Facilities</td>
<td>01</td>
<td>584.20</td>
</tr>
<tr>
<td>P09-02101</td>
<td>Dell, Inc.</td>
<td>Increase PO per Dept.</td>
<td>Computer Services</td>
<td>03</td>
<td>600.00</td>
</tr>
<tr>
<td>P09-02390</td>
<td>ETA</td>
<td>Increase PO per Dept.</td>
<td>Math</td>
<td>01, 03</td>
<td>825.64</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.

> Indicates local branch utilized outside of District as required by Vendor.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Approve Purchase Order to Dell, Inc.

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Purchase Order Number P09-02477 for Four Hundred Sixteen Thousand Four Hundred Sixty-Seven Dollars and Eighty-Two Cents ($416,467.82) to Dell, Inc. This purchase order provides Four Hundred Thirty-One (431) desktop computers.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2008-2009 District Budget under the following cost centers and locations:

<table>
<thead>
<tr>
<th>COST CENTER</th>
<th>LOCATION</th>
<th># of COMPUTERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-6411-1102-2452 (Computer Equipment/Computer Studies)</td>
<td>R-216/R-409</td>
<td>65</td>
</tr>
<tr>
<td>01-6411-1152-2452 (Computer Equipment/CEC)</td>
<td>CEC</td>
<td>45</td>
</tr>
<tr>
<td>01-6411-1201-2452 (Computer Equipment/Engineering)</td>
<td>V-Bldg</td>
<td>126</td>
</tr>
<tr>
<td>01-6411-1451-2452 (Computer Equipment/Mathematics)</td>
<td>R-408</td>
<td>35</td>
</tr>
<tr>
<td>01-6411-1501-2452 (Computer Equipment/Biological Science)</td>
<td>U-422</td>
<td>24</td>
</tr>
<tr>
<td>01-6411-1551-2452 (Computer Equipment/Communications)</td>
<td>C-124</td>
<td>14</td>
</tr>
<tr>
<td>01-6411-2700-2452 (Computer Equipment/Learning Asst. Center)</td>
<td>D-300</td>
<td>42</td>
</tr>
<tr>
<td>01-6411-2701-2452 (Computer Equipment/Computing Learning Center)</td>
<td>D-104/D-105</td>
<td>65</td>
</tr>
<tr>
<td>01-6411-5201-2452 (Computer Equipment/Title V Carnegie Grant)</td>
<td>V-103</td>
<td>15</td>
</tr>
</tbody>
</table>

BACKGROUND: Even though the purchase amount exceeds bidding limits, Los Angeles County Counsel had previously provided that school districts may purchase equipment which exceeds those limits when it utilizes contracts similar to the WCDSA (WESTERN STATES CONTRACTING ALLIANCE) contract, as the District’s formal bidding of this requirement will not provide any cost saving. This Agreement NASPWWCSA # A63307 is made and entered into by Dell Marketing L.P. ("Contractor"), One Dell Way, Round Rock, TX, 78682, and the Department of Administration ("State") on behalf of the State of Minnesota, participating members of the National Association of State Procurement Officials (NASPO), members of the Western States Contracting Alliance (WSCA) and other authorized Participating States and Participating Entities.

The computer equipment and peripherals covered under this purchase order is the third phase of implementing the Technology Master Plan for Desktop Computer Upgrades.

Submitted by:

Director, Purchasing Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Amend Contracts

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
### REVIEW OF TRANSACTIONS AND CONTRACTS

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Approve</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97503-9</td>
<td>Mark Rice</td>
<td>$3,600.00</td>
<td>To provide services to develop programs, materials and student/teacher awareness of agriculture industry sector career pathways 3/05/09 thru 6/30/09</td>
<td>CTE: Community Collaborative Project 5123-0000</td>
<td>03-5820</td>
</tr>
<tr>
<td>B-97504-9</td>
<td>Vista Cove at Arcadia</td>
<td>No cost to District</td>
<td>To provide use of facilities for senior adults program 3/05/09 until terminated</td>
<td>Community Education Center</td>
<td>N/A</td>
</tr>
<tr>
<td>B-97505-9</td>
<td>Oak Crest Institute of Science</td>
<td>$6,400.00</td>
<td>To provide two subsidized student internships in the engineering and design sector 3/05/09 thru 6/30/09</td>
<td>CTE: Community Collaborative Project 5123-0000</td>
<td>03-5820</td>
</tr>
<tr>
<td><strong>Amend</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97274-8</td>
<td>Strata Information Group</td>
<td>$54,016.00</td>
<td>To increase amount of agreement for additional services related to third party comprehensive review and analysis of the District's campus-wide technology for an amount not-to-exceed $144,016.00</td>
<td>Administrative Services 3000-0000</td>
<td>5120-0000</td>
</tr>
</tbody>
</table>

Consent Item No. 139-B
March 4, 2009
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Career and Technical Education Activities

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Career and Technical Education activities listed below:

Approve:

March 5, 2009 – June 30, 2009 – Biotechnology Professional Development Workshops at Muir High School, to train teachers from feeder high schools aligned with the Workforce Innovation Partnership (WIP) Grant in biotechnology lab curricula. Anticipated expenses not-to-exceed $6,000.00 for technicians, presenters, supplies and refreshments for approximately 24 participants. Cost Center: 03-5210-5124-0000, Workforce Innovation Partnership Grant

Ratify:

February 20, 2009 – Los Angeles County Regional Occupational Program Advisory Board Meeting at Caltech Pre-college Science Initiative (CAPSI) House, Pasadena. Anticipated expenses not-to-exceed $300.00 for supplies and refreshments for approximately 24 participants. Cost Center: 03-5210-5123-0000, Career and Technical Education Collaborative Grant

February 28, 2009 – Workforce Innovation Program Workshop at Muir High School, to train teachers from feeder high schools aligned with the Workforce Innovation Partnership (WIP) Grant in biotechnology lab curricula. Anticipated expenses not-to-exceed $2,000.00 for technicians, presenters, supplies and refreshments for approximately 24 participants. Cost Center: 03-5210-5124-0000, Workforce Innovation Partnership Grant

February 28, 2009 – 7th Annual Young African American Women's Conference at PCC, co-sponsored by the Office of Career and Technical Education and several community-based, non-profit organizations, to provide workshops on career education and personal development. Anticipated expenses not-to-exceed $3,000.00 for presenters, materials, supplies, personnel and refreshments for approximately 600 participants. Cost Center: 03-5210-5112-0000, Across All Career and Technical Education Programs

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers listed.

BACKGROUND: These activities are intended to promote Career and Technical Education programs.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $19,546.58.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-09-09</td>
<td>16899406</td>
<td>$19,546.58</td>
</tr>
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</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>$10,613.19</td>
</tr>
<tr>
<td>Benefit Payments</td>
<td>5,263.33</td>
</tr>
<tr>
<td>Legal</td>
<td>3,559.55</td>
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<tr>
<td>Mileage</td>
<td>110.51</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$19,546.58</strong></td>
</tr>
</tbody>
</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Accept Notice of Completion, P08-00892, Verizon
Select Services, Inc.

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California accept as substantially complete work on Purchase Order P08-00892, Verizon Select Services, Inc. for the District Network Infrastructure Upgrade Project.

It is further recommended that the Director of Purchasing Services be authorized to file a Notice of Completion with the Los Angeles County Recorder and that ninety percent (90%) payment be released to the contractor, per the contract agreement. Final payment may be released thirty-five (35) days following the filing of the Notice of Completion, per Civil Code Section 3093 and the contract.

FISCAL IMPLICATIONS: No additional financial obligation is created by this action.

BACKGROUND: At its meeting of September 19, 2007, Agenda Item J, the Board of Trustees authorized the issuance of Purchase Order P08-00892 to Verizon Select Services, Inc. per the terms and specifications of RFP-001.

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE:  
Approve/Ratify Stipends for Classified and Unclassified Personnel

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the stipends for the persons listed below for the fiscal year 2008-09.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen, Ursula</td>
<td>9,150.00</td>
<td>Set-up and coordinate procedures and tracking system for Basic Skills project including overseeing student workers 3/5/09 – 6/19/09 (Instruction)</td>
</tr>
<tr>
<td>Brickert, Peggy</td>
<td>5,000.00</td>
<td>Conducting labor market research to determine job titles, salaries, demand, and skill sets needed for each of the 120 Career and Technical Education Programs to be listed in the 2009-2010 Career and Technical Education handbook 5/1/09 – 6/20/09 (Career &amp; Technical Education)</td>
</tr>
<tr>
<td>Cano, Pablo</td>
<td>8,000.00</td>
<td>Assistant Football Coach 3/6/09 – 6/30/09 (Kinesiology, Health &amp; Athletics)</td>
</tr>
<tr>
<td>Dillard, Lanette</td>
<td>1,000.00</td>
<td>Assistant Women's Basketball Coach 3/6/09 – 6/30/09 (Kinesiology, Health &amp; Athletics)</td>
</tr>
<tr>
<td>Zupan, Tiffany</td>
<td>500.00</td>
<td>Assistant Swimming &amp; Diving Coach 3/6/09 – 5/5/09 (Kinesiology, Health &amp; Athletics)</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: 
Approve/Ratify Stipends for Academic Personnel

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the College year 2008-2009, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blount, Gia</td>
<td>8,000.00</td>
<td>Community Education Center—coordinate the Parent Education Program, 03-05-09 to 06-30-09</td>
</tr>
<tr>
<td>Briggs, Susan</td>
<td>300.00</td>
<td>Basic Skills Initiative—participation in retreats during winter intersession to develop Basic Skills Initiative mission statement, goals and strategies, 01-30-09 to 02-20-09</td>
</tr>
<tr>
<td>Davis, Ann</td>
<td>300.00</td>
<td>Basic Skills Initiative—participation in retreats during winter intersession to develop Basic Skills Initiative mission statement, goals and strategies, 01-30-09 to 02-20-09</td>
</tr>
<tr>
<td>Frank, Russell</td>
<td>1,500.00</td>
<td>Basic Skills Initiative—faculty development program; technology training in the use of the Smart Board, wikis, PCC Portal, GCast and WebCT to enhance English as a Second Language student writing and speaking, 03-05-09 to 06-30-09</td>
</tr>
<tr>
<td>Hintzman, Linda</td>
<td>300.00</td>
<td>Basic Skills Initiative—participation in retreats during winter intersession to develop Basic Skills Initiative mission statement, goals and strategies, 01-30-09 to 02-20-09</td>
</tr>
<tr>
<td>Jarrell, Paul</td>
<td>3,000.00</td>
<td>Title V Coop—development of the 2nd tier of the Career Pathways for Health Sciences, 03-5-09 to 06-12-09</td>
</tr>
<tr>
<td>Johnson, Cathy</td>
<td>600.00</td>
<td>Basic Skills Initiative—development of English as a Second Language Basic Skills Initiative plans including English as a Second Language Center and coordination with Learning Assistance Center, Counseling and English as a Second Language faculty, 03-05-09 to 06-30-09</td>
</tr>
<tr>
<td>Johnston, Richard</td>
<td>1,000.00</td>
<td>Workforce Innovation Partnership—designed and implemented a professional development workshop on bioinformatics for 24 teachers from feeder high schools aligned with the grant, 02-28-09</td>
</tr>
<tr>
<td>Keeler, Teresa</td>
<td>300.00</td>
<td>Basic Skills Initiative—participation in retreats during winter intersession to develop Basic Skills Initiative mission statement, goals and strategies, 01-30-09 to 02-20-09</td>
</tr>
<tr>
<td>Keeler, Teresa</td>
<td>7,000.00</td>
<td>Basic Skills Initiative—coordinate the English Division’s Instructional Aide Program which addresses basic skills issues through classroom assistance in English 400, 100 and the Writing Center, 03-05-09 to 06-30-09</td>
</tr>
<tr>
<td>Klein, Brock</td>
<td>300.00</td>
<td>Basic Skills Initiative—participation in retreats during winter intersession to develop Basic Skills Initiative mission statement, goals and strategies, 01-30-09 to 02-20-09</td>
</tr>
<tr>
<td>Koubek-Yao, Paulette</td>
<td>300.00</td>
<td>Basic Skills Initiative—participation in retreats during winter intersession to develop Basic Skills Initiative mission statement, goals and strategies, 01-30-09 to 02-20-09</td>
</tr>
<tr>
<td>Martinez, Edward</td>
<td>300.00</td>
<td>Basic Skills Initiative—participation in retreats during winter intersession to develop Basic Skills Initiative mission statement, goals and strategies, 01-30-09 to 02-20-09</td>
</tr>
<tr>
<td>Ogaz, Ana</td>
<td>300.00</td>
<td>Basic Skills Initiative—participation in retreats during winter intersession to develop Basic Skills Initiative mission statement, goals and strategies, 01-30-09 to 02-20-09</td>
</tr>
<tr>
<td>Richards, Bianca</td>
<td>2,000.00</td>
<td>Counseling—formatting new catalog redesign, 03-16-09 to 03-27-09</td>
</tr>
<tr>
<td>Starbird, Carrie</td>
<td>3,050.00</td>
<td>National Science Foundation Mathematics and Science Grant—working with faculty overseeing MathPath, a vital component of the grant; includes planning and also overseeing fieldtrips, 03-09-09 to 06-19-09</td>
</tr>
<tr>
<td>Walton, Lulu</td>
<td>3,700.00</td>
<td>Community Education Center—assist the Immigration Literacy Coordinator as directed to obtain goals, 03-05-09 to 06-19-09</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, Winter 2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2008-09. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended Human Resources be authorized to make adjustments in class and step pursuant to established procedures and to adjust overload rate for contract instructors pursuant to the current labor agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hallinger, Jane</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>C</td>
<td>31</td>
<td>Visual and Media Studies</td>
</tr>
<tr>
<td>Holt, Michele</td>
<td>Adjunct Special Services Winter Intersession</td>
<td>B</td>
<td>04</td>
<td>Business and Computer Technology</td>
</tr>
<tr>
<td>Noble, Jennifer</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>E</td>
<td>07</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Tarkanian, Virginia</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>A</td>
<td>21</td>
<td>Kinesiology, Health and Athletics</td>
</tr>
<tr>
<td>van Pelt, Richard</td>
<td>Adjunct Faculty Winter Intersession</td>
<td>E</td>
<td>10</td>
<td>Business and Computer Technology</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:

Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, 2008-2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed as temporary teachers of credit classes approved for 2008-2009. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended Human Resources be authorized to make adjustments in class and step pursuant to established procedures and to adjust overload rate for contract instructors pursuant to the current labor agreement.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
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<tbody>
<tr>
<td>Baumfeld, Micah</td>
<td>Adjunct Faculty</td>
<td>A</td>
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<td>Kinesiology, Health and Athletics</td>
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<tr>
<td>Chung, Edward</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Visual Arts and Media Studies</td>
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<td>Curry, Ridgley</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Visual Arts and Media Studies</td>
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<tr>
<td>Desmarais, James</td>
<td>Adjunct Faculty</td>
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<tr>
<td>Dillard, Lanette</td>
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<td>A</td>
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<td>Facon, Michael</td>
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<td>A</td>
<td>1</td>
<td>English</td>
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<td>French, Archie</td>
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<td>A</td>
<td>1</td>
<td>Health Sciences</td>
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<td>Gordon, Mark</td>
<td>Adjunct Faculty</td>
<td>E</td>
<td>4</td>
<td>Social Sciences</td>
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<tr>
<td>Holmen, Gary</td>
<td>Adjunct Faculty</td>
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<td>1</td>
<td>Business and Computer Technology</td>
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<tr>
<td>Jefferson, Nicole</td>
<td>Adjunct Faculty</td>
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<td>1</td>
<td>Visual Arts and Media Studies</td>
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<tr>
<td>Kawakami, Eric</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
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<tr>
<td>Kordich, Jason</td>
<td>Adjunct Faculty</td>
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<td>1</td>
<td>English</td>
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<tr>
<td>Nelson, Peter</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Visual Arts and Media Studies</td>
</tr>
<tr>
<td>Perez, Richard</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Poetker, Anna</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
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<tr>
<td>Pomeroy, Elizabeth</td>
<td>Adjunct Faculty</td>
<td>E</td>
<td>7</td>
<td>English</td>
</tr>
<tr>
<td>Reidel, Isabel</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Robles, Vanessa</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Languages</td>
</tr>
<tr>
<td>Sarkissian, Anna</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Schroeder, Amy</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Selinske, Tom</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>7</td>
<td>Business and Computer Technology</td>
</tr>
<tr>
<td>Shin, Kyungmi</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>9</td>
<td>Visual Arts and Media Studies</td>
</tr>
<tr>
<td>Tan, Poe</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Visual Arts and Media Studies</td>
</tr>
<tr>
<td>Tsao, Ching-I</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Languages</td>
</tr>
<tr>
<td>Underwood, Shane</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>2</td>
<td>English</td>
</tr>
<tr>
<td>Van den Handel, Cheryl</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Yu, Xiao</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>7</td>
<td>Languages</td>
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</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Noncredit Teachers and Substitute Teachers, 2008-2009

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of noncredit classes in their respective majors and/or minors at their respective hourly rates derived from the academic hourly salary schedule for teachers of noncredit classes approved for 2008-2009. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the current labor agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chi, Winston</td>
<td>Adjunct Noncredit Faculty</td>
<td>NM</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>D'Asero, Marcelo</td>
<td>Adjunct Noncredit Faculty</td>
<td>NM</td>
<td>7</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Rodriguez, David</td>
<td>Adjunct Noncredit Faculty</td>
<td>NM</td>
<td>1</td>
<td>Community Education Center</td>
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<tr>
<td>Wilkinson, Emily</td>
<td>Adjunct Noncredit Faculty</td>
<td>NM</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following change(s) pertaining to academic employee(s).

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kuk, James Instructor</td>
<td>C-7</td>
<td>100% Temporary</td>
<td>02/23/09 – 06/19/09</td>
</tr>
<tr>
<td>Kinesiology, Health &amp; Athletics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Norheim, Neiel Instructor</td>
<td>B-6</td>
<td>100% Temporary</td>
<td>02/23/09 – 06/19/09</td>
</tr>
<tr>
<td>Engineering &amp; Technology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Romero, Denise Instructor</td>
<td>B-6</td>
<td>75% Temporary</td>
<td>02/23/09 – 06/19/09</td>
</tr>
<tr>
<td>Health Sciences</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

LEAVE OF ABSENCE

De Maria, Peter Instructor
Engineering & Technology

Unpaid Leave of Absence 02/23/09 – 06/19/09

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transaction within budget limits.

Submitted by:
Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Notification to Temporary Academic Employees

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the Superintendent-President to send a letter to each of the following academic employees notifying them that the Board of Trustees has determined that they are not to be reemployed in their current temporary assignment beyond the 2008-2009 academic year because that assignment was for one year or less.

It is further recommended that the Superintendent-President be authorized to send a copy of the Consent Item of such Board action to these employees.

<table>
<thead>
<tr>
<th>NAME</th>
<th>DIVISION/PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aguiñiga, Jorge</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Avila, Luis</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Chapman, Elaine</td>
<td>External Relations</td>
</tr>
<tr>
<td>Engeldinger, Lyle</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Eversole-Cire, Pamela</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Fields, Lana</td>
<td>CalWORKs Program</td>
</tr>
<tr>
<td>Klich, Janet</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Kuk, James</td>
<td>Kinesiology, Health &amp; Athletics</td>
</tr>
<tr>
<td>Kuroki, Mikage</td>
<td>English</td>
</tr>
<tr>
<td>Long, Edlaine</td>
<td>Career &amp; Technical Education</td>
</tr>
<tr>
<td>Mata, Nicholas</td>
<td>Student Support Program/PASS</td>
</tr>
<tr>
<td>Nakata, Stephanie</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Norheim, Neiel</td>
<td>Engineering &amp; Technology</td>
</tr>
<tr>
<td>Oh, Christine</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Quintanar, Evangelina</td>
<td>Title V Program</td>
</tr>
<tr>
<td>Romero, Denise</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Sharobiem, Mary</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Spurgeon, Brian</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Tate, Beverly</td>
<td>Kinesiology, Health &amp; Athletics</td>
</tr>
<tr>
<td>Zacovic, Mark</td>
<td>Administrative Services</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits.

Submitted by:  
Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Authorization to Reimburse Applicant(s)

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the following applicant(s) for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown:

Sue Fenske $500.00

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 03-5210-5502-0000 (Staff Diversity).

BACKGROUND: Reimbursement for travel for second-level interviews is used to assist with the recruitment of qualified candidates for positions.

Submitted by:
Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Board Meeting Date: March 4, 2009

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corona, Dominick</td>
<td>35B</td>
<td>100% - 12 mo.</td>
<td>03/05/09</td>
</tr>
<tr>
<td>Gardener</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Eugene Lopez</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hernandez, Gabriel</td>
<td>32C*</td>
<td>100% - 12 mo.</td>
<td>03/05/09</td>
</tr>
<tr>
<td>Custodian</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Fidel Alarcon</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CHANGES

Estrada, Marcy
Secretary II
Child Development Center

FMLA leave
02/25/09-05/20/09

Tokiyeda, Maria Lourdes
From: Senior Purchasing Clerk
To: Assistant Buyer
Purchasing
Replacing: Sandra Collins

100% - 12 mo.
03/05/09

* Includes 6% shift differential

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits

Submitted by:
Office of Human Resources

Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
SEPARATION

Petring, William
Heating and Ventilation Equipment Mechanic
Facilities Services

Retirement
30 years of service
03/14/09