The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 2 on Wednesday, January 21, 2009, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:04 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Dr. Hilary Bradbury-Huang, Vice-President
Mr. John Martin (arrived at 6:14 p.m.)
Mr. William E. Thomson
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
Mr. Geoffrey L. Baum
Dr. Consuelo Rey Castro, Clerk

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations

Administrative Officers Absent
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.
Dr. Mann adjourned the Board to Closed Session at 6:05 p.m.

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957.6 Labor Negotiations (Faculty Association; CSEA #777; ISSU; PCCPOA; Management Association); Engeldinger

Closed Session was adjourned at 7:18 p.m.

III. OPEN SESSION

Dr. Mann reconvened the Open Session at 7:21 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Jacobs led the Pledge of Allegiance.

B. INTRODUCTIONS
None.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
None.

Dr. Mann announced that agenda items F. and G. would be heard out of order.

F. REPORT ON THE LEAGUE OF WOMEN VOTERS OF THE PASADENA AREA DROPOUT PREVENTION PROJECT
Dr. Carolyn Ellner, Chair of the League of Women Voters Education Advocacy Committee, together with The Honorable Marjorie Wyatt, former President and member of the PUSD school board, made a presentation on the Dropout Prevention Project. Mr. Porfirio Fausto, a representative of Outward Bound Los Angeles (OBLA), gave a short presentation on the mission and work done by OBLA.

G. DISCUSSION, WITH POSSIBLE ACTION: AMERICAN COLLEGE AND UNIVERSITY PRESIDENTS CLIMATE COMMITMENT ON CARBON REDUCTION: Ling O'Connor, and Kim Kraft, of the International Brotherhood of Electrical Workers
Dr. Ling O'Connor, Division of Natural Sciences, gave a powerpoint presentation on creating sustainability on the campus. Mr. Kim Kraft, Assistant Business Manager of the International Brotherhood of Electrical Workers, also gave a presentation on reducing carbon emissions and creating green jobs. Mr. Joel Parham, a student at PCC and a member of the Seeds of Change student club, and Mr. Robert Leonard, a student at PCC and President of the Seeds of Change student club identified some areas where the college could become more sustainable.

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to support the efforts of the administration in meeting the climate reduction goals, and to request the Superintendent/President to come back with a specific plan as to how this will be achieved and provide regular updates.
Advisory Vote: Aye
D. APPROVAL OF MINUTES – Meeting No. 1, Annual Organizational Meeting and Regular Business Meeting, December 10, 2008.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. John Martin, the Board voted, by a unanimous vote of the five members present, to approve the Minutes of Meeting No. 1, Annual Organizational Meeting and Regular Business Meeting, held on December 10, 2008.

Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS

97-B: Approve Purchasing Transactions. Mr. Thomson asked why the purchase order for Division of the State Architect for $225,484.75 was so costly and what it involved. Dr. Zacovic replied that it was the plan check fee for the new arts center building. This amount comes out of the bond fund.

Mrs. Wells-Miller asked about the purchase orders to Duvac Electronics for $10,000, to Consolidated Elec. Dist. (CED) for $15,000, and to Burke Engineering Co. for $40,000. Dr. van Pelt replied that these items are required for PCC’s part of the work being done on the industrial technology building and the campus center and bookstore. PCC is doing a certain amount of the work on integrating the systems, which includes the electrical, into the existing campus system. These amounts come out of the bond fund.

99-B: Approve Change Orders, Measure P Projects – Industrial Technology and Campus Center/Bookstore Buildings. Mrs. Wells-Miller asked about the expedited work for installation of the new chilled water piping system. Dr. van Pelt replied that this involves the integration of the air conditioning system into the existing campus system and that these buildings need to be air conditioned by March 31, 2009.

100-B: Approve/Ratify/Amend Contracts. Mr. Thomson asked about the two contracts for Brain Works Consulting and Prestwood Software & Consulting as to why they were so costly and what it involved. Dr. Zacovic replied that we act as fiscal agent for these statewide grants.

113-B: Amendment to Consent Item 24-B, Authorization re: Naming Opportunity Designations for Center for the Arts Building. Dr. Bradbury-Huang questioned what our process was for naming the buildings and said that such process is in place and was referred to on the consent item. Dr. Mann said the Board has to approve all naming opportunity designations including the names.

71-P: Approval of Management Association Salary Schedule and Implementation of the Compensation Plan. Dr. Mann pointed out that the Management Association representatives worked very hard on this plan and the Board is pleased to approve the plan.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Consent Items 35-S, 37-S through 39-S; 66-I through 81-I; 97-B through 107-B and 109-B through 113-B; and 63-P through 71-P.

Advisory Vote: Aye

H. BUDGET UPDATE AND DISCUSSION

Dr. Zacovic gave a presentation on the budget update along with two handouts. Mr. Martin, Dr. Mann and Dr. Bradbury-Huang suggested that the administration provide a quantitative action plan and that there should be regular budget updates. Dr. Bradbury-Huang made a motion to direct administration to come to the Board with a contingency plan for emergency fiscal operations. The motion was not seconded, so the motion died. Mr. Thomson said the Board should provide criteria as to what should be addressed in the contingency plan. Dr. Perfumo said it would be best to ask the budget managers as to which areas
they can best afford to reduce in their budget in order to set the criteria. Dr. Mann said it would be good to bring the criteria back to the Board before the details are filled out in order to establish priorities.

I. DISCUSSION, WITH POSSIBLE ACTION: CCCT NOMINATIONS

MOTION: ON MOTION OF Mr. Thomson and seconded by Mr. Martin, the Board voted, by a unanimous vote of the five members present, to approve the nomination of Dr. Mann to the CCCT Board.

Advisory Vote: Aye

J. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR SELECTION OF COMMENCEMENT SPEAKER

Dr. Scott Thayer, Assistant Dean of Student Affairs, gave a powerpoint presentation regarding an overview of the Commencement Speaker policy and procedures and the selection process.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Martin, the Board voted, by a unanimous vote of the five members present, to approve Policy No. 4900: Commencement Speaker Policy, as submitted.

Advisory Vote: Aye

K. DISCUSSION WITH POSSIBLE ACTION: CREDIT CURRICULUM

Ms. Ligons noted that on the second page the effective date should be Summer 2009.

MOTION: ON MOTION OF Mr. Martin and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve the Certificate of Achievement Addition to the Credit Curriculum, as amended.

Advisory Vote: Aye

L. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE POLICE OFFICER’S ASSOCIATION (PCCPOA)

Dr. Mann opened the hearing. Since no one wished to address the Board on this item, the hearing was closed.

M. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE FACULTY ASSOCIATION (PCCFA)

Dr. Mann opened the hearing. Since no one wished to address the Board on this item, the hearing was closed.

Mrs. Wells-Miller left the meeting at 9:26 p.m.

N. DISCUSSION, WITH POSSIBLE ACTION: POLICY No. 2400, PUBLIC RECORDS

This policy was voted on under item S below.

O. DISCUSSION, WITH POSSIBLE ACTION: POLICY No. 2415, RECORDS RETENTION AND DESTRUCTION

This policy was voted on under item S below.

P. DISCUSSION, WITH POSSIBLE ACTION: POLICY No. 4012, WITHHOLDING OF STUDENT RECORDS

This policy was voted on under item S below.
Q. DISCUSSION, WITH POSSIBLE ACTION: POLICY No. 4025, ENROLLMENT AND ATTENDANCE IN CLASSES
After discussion regarding the auditing of classes, this policy will be sent back for the faculty to review.

R. DISCUSSION, WITH POSSIBLE ACTION: POLICY No. 4030, RESIDENCE DETERMINATION
This policy was voted on under item S below.

S. DISCUSSION, WITH POSSIBLE ACTION: POLICY No. 4600, STUDENT ORGANIZATIONS

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the four members present, to approve Policies No. 2400, 2415, 4012, 4030 and 4600, as submitted, and Policy No. 4025 will be sent back for the faculty to review.

Advisory Vote: Aye

T. DISCUSSION, WITH POSSIBLE ACTION: SUPERINTENDENT/PRESIDENT’S GOALS
Mr. Thomson said that Mrs. Wells-Miller had suggested that the word ‘streams’ under Strategic Goals, 1. be amended to read ‘sources’.

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the four members present, to approve the Annual Goals for 2008-09 for the Superintendent/President, as amended.

Advisory Vote: Aye

U. REPORT FROM AUDIT COMMITTEE
This item will be deferred until the next meeting.

V. PRESIDENT’S REPORT
Dr. Perfumo’s full written report was included in the Board’s folders and copies were made available to the audience. The highlights are:

- January 1: Walked with Trustee John Martin, Dr. Lisa Sugimoto, Vice President of Student and Learning Services, and our PCC Honor Band in the Tournament of Roses Parade; attended the Tournament of Roses VIP tailgate party and the Rose Bowl game. Kudos to Band Director Kyle Luck, Dance faculty Richard Kuller, and all our outstanding students in the Honor Band.

- January 6: College Coordinating Council Shared Governance Retreat facilitated by Dr. Mark Wade Lieu, Statewide Academic Senate President and Scott Lay, CEO of CCLC.

- January 9: Board Audit Subcommittee meeting; Meeting at PUSD on Early College High School Program with our joint planning committee.

- January 19: Martin Luther King Community Celebration where I introduced the keynote speaker. Kudos to Dr. Jackie Jacobs and her husband David for all their efforts organizing this outstanding event.

- January 20: Visit by Chancellor’s Office staff with Dr. Mann, Ms. Ellen Ligons and Dr. Wendie Johnston regarding our Biotechnology programs and monitoring of our State grants.

- January 24: CCLC Legislative Conference in Sacramento. Visits to our legislators with our SanFACC delegation, including Board President Mann, Trustee Baum and student trustee John Campo.
W. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Dr. Mann proposed that the announcements be moved to earlier in the agenda so that more people can hear them, and then at this point have reports. This will be tried for several meetings to see how it works.

Dr. James Bickley, Academic Senate
  o No report.

Mr. John Lindemann, Classified Senate
  o Classified Senate is working on Classified Days.

Ms. Christina Javier, Associated Students
  o Today AS sponsored an event to host a high school model U.N. conference with PUSD. All the high schools from PUSD will send students to our campus.

Ms. Ellen Ligons, Management Association
  o Thanked the Board for approving the Managers’ compensation plan.
  o Management Association partnered with other shared governance groups on campus to hold a virtual inauguration party. 1500 students showed up in Sexson Auditorium to see the actual swearing-in and then a potluck lunch was served.

Mr. Thomson, Trustee
  o Questioned the article in The Courier about AS Vice-President Marshall Rowe being impersonated as a bigot on a fake blog. Mr. Campo said Marshall Rowe had the blog removed and is in constant contact with them to keep it off. It is up to Mr. Rowe to trace the IP. He is making sure everything is taken care of. Dr. Sugimoto pointed out that it would depend if the perpetrator is a student whether or not the college would get involved.

Dr. Mann, Trustee
  o Attended the Bioscience Collaborative meeting. The monitors were here from the Chancellor’s office. Visited the U building and CalTech and the building which houses the five incubator companies on Foothill Boulevard in Pasadena.

Dr. Bradbury-Huang, Trustee
  o Attended the Registered Nursing pinning ceremony in Sexson Auditorium. Wonderful to see so many new nurses.

Mr. Martin, Trustee
  o Kudos to the Honor Band and the Director, Kyle Luck, and everyone involved with that. It provided a phenomenal representation around the world of Pasadena City College. The Honor Band played in three different BandFests.

X. FUTURE BOARD MEETING DATES

Wednesday, February 4, 2009 (Harbeson Hall) – 6:00 p.m.
Wednesday, February 18, 2009 (Harbeson Hall) – 6:00 p.m.

Y. FUTURE AGENDA ITEMS

Mr. Martin said that the audit report could go on the next meeting’s agenda. Dr. Mann said she would like to encourage all the Board members to read the section on governance in the accreditation self study. If you were on a focus group, read that section because there has been some major editing. It is important to know what the self study says. The accreditation team will be here March 16-19.

The Board retreat dates have been set, but the Board assistant will check with the Board as to their availability on those dates.
IV. ADJOURNMENT

Meeting No. 2 was adjourned at 10:07 p.m.
MOTIONS CARRIED AT MEETING NO. 2 – January 21, 2009

1. Approval to support the efforts of the administration in meeting the climate reduction goals, and to request the Superintendent/President to come back with a specific plan as to how this will be achieved and provide regular updates.

2. Approval of the Minutes of Meeting No. 1, Annual Organizational Meeting and Regular Business Meeting, held on December 10, 2008.

3. Approval of Consent Items 35-S, 37-S through 39-S; 66-I through 81-I; 97-B through 107-B and 109-B through 113-B; and 63-P through 71-P.

4. Approval of the nomination of Dr. Mann to the CCCT Board.

5. Approval of Policy No. 4900: Commencement Speaker Policy, as submitted.

6. Approval of the Certificate of Achievement Addition to the Credit Curriculum, as amended.

7. Approval of Policies No. 2400, 2415, 4012, 4030 and 4600, as submitted, and Policy No. 4025 will be sent back for the faculty to review.

8. Approval of the Annual Goals for 2008-09 for the Superintendent/President, as amended.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees