The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 23 on Wednesday, November 12, 2008, in the President’s Conference Room (C-233), Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 7:01 p.m. by Dr. Jeanette Mann, Vice-President.

ROLL CALL

Trustees Present
Mr. John Martin, President (arrived at 7:19 p.m.)
Dr. Jeanette Mann, Vice President
Mr. Geoffrey L. Baum (arrived at 7:02 p.m.)
Dr. Hilary Bradbury-Huang, Clerk
Dr. Consuelo Rey Castro (arrived at 7:04 p.m.)
Mr. William E. Thomson
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
None

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
Dr. Lisa Sugimoto, Vice President, Student and Learning Services

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment at this time.

I. BRIEF REVIEW OF MEETING AGENDA AND ANTICIPATED OUTCOMES

Mr. Engeldinger, Facilitator, discussed the format for the evening, including anticipated outcomes for the three breakout small group discussions. One to two measurable goals were to be developed from each group.
Dr. Perfumo pointed out that there was a SIG (Strata Information Group) recommendations summary regarding the third party assessment of the college’s information technology in the Board members’ folders.

Dr. Mann noted that Agenda Items V (Accreditation Self-Study) and VI (Closed Session) will take place in reverse order. She also passed out copies of Board Bylaw No. 1610: Powers and Duties.

Copies of the 2007-08 Board of Trustees Self-Evaluation, which included the Board’s Goals, were handed out to assist the groups in their discussions.

II. BREAKOUT SMALL GROUP DISCUSSIONS
The Board members split up into three groups, as follows, to discuss their assigned strategic direction topics:

- Group 1: development and implementation of student learning outcomes (SLOs);
- Group 2: aligning curriculum with enrollment trends, student interests, and community needs; and
- Group 3: infusing diversity throughout the college.

BREAK – 7:50 p.m. – 8:00 p.m.

III. GENERAL GROUP REVIEW AND DISCUSSION OF BOARD GOALS AND AGREEMENT ON GOALS
There was a discussion of the measurable goals developed by the three breakout groups during which it was pointed out that the Board goals will be aligned with the college’s goals and strategic directions.

Group 1. Topic -- Development and implementation of student learning outcomes (SLOs).

Goal: Support and promote successful student learning through the development and assessment of student learning outcomes.

Group 2. Topic -- Aligning curriculum with enrollment trends, student interests, and community needs.

Goal: Support aligning curriculum with enrollment trends, student interests, and community needs by engaging relevant partners to develop and implement excellent programming.

- Implement current study findings to grow programs relevant to economic development
  - Medical techs
  - Biotechs
  - Green or clean techs
- Get students where they want to go more efficiently, with a concentration on registration on-line

Group 3. Topic -- Infusing diversity throughout the college.

Goal: Support the strategic direction of the college to ensure all aspects of diversity are integrated throughout the institution.
Goal: Engage key internal and external constituencies in support of the college by working with the Foundation to provide sustainable financial support and to represent the interests of the college through legislative advocacy.
- Facilitate and monitor progress and completion of the District’s E.E.O. plan
- Facilitate and approve a diversity policy for the District
- Encourage diversity through a faculty internship program

Goal: Continue the dialogue regarding the development and implementation of Board protocols and norms.

Goal: Work with the president to adopt cooperative and mutually supporting goals for the 2008-2009 academic year.

Goal: Adopt a balanced budget with a prudent reserve while supporting student success through a sustained fiscal crisis.

Goal: Provide leadership in facilitating a campus work environment conducive to harmonious employee relations.

The Board’s goals will come to the December 10th board meeting.

IV. DISCUSSION OF FUTURE STRATEGIC DIRECTIONS
There was a discussion of future strategic directions. Mr. Martin said that this item could be the sole agenda item at the Board’s spring retreat which will be scheduled prior to the date for the strategic directions retreat.

Mr. Martin adjourned the Board to Closed Session at 9:01 p.m.

VI. CLOSED SESSION

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<tr>
<th>Government Code §54957</th>
<th>Employee Discipline, Dismissal, Release</th>
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<tr>
<td>Government Code §54957</td>
<td>Public Employee Evaluation (Superintendent/President)</td>
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Closed Session was adjourned at 9:34 p.m.

Mrs. Wells-Miller left the meeting at 9:37 p.m.

Mr. Martin reconvened Open Session at 9:39 p.m. and reported that no action was taken in Closed Session.

V. ACCREDITATION SELF-STUDY
Mr. Martin led the discussion of the self-study, stating that the big picture topics should be addressed within the context of working towards student success. Dr. Mann said that on each planning agenda, the person or organization responsible should be identified. Dr. Perfumo explained about the trustees’ role in certifying that the self study has had broad participation by the campus community, and referred to a handout in the Board’s folders.

VII. ADJOURNMENT
Meeting No. 23 was adjourned at 9:46 p.m.