The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 22 on Wednesday, November 5, 2008, in the Jack Scott Multipurpose Room at the Community Education Center, 3035 East Foothill Boulevard, Pasadena, California 91107.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:01 p.m. by Mr. John Martin, President.

ROLL CALL
Trustees Present
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Mr. Geoffrey L. Baum
Dr. Hilary Bradbury-Huang, Clerk
Dr. Consuelo Rey Castro
Mr. William E. Thomson
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
None

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
None

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Dr. Richard van Pelt.
PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Mr. Martin adjourned the Board to Closed Session at 6:03 p.m.

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957 Public Employee Evaluation (Superintendent/President)

Closed Session was adjourned at 7:11 p.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 7:14 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Paulette J. Perfumo, Superintendent/President, led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Perfumo introduced Trustee Geoffrey Baum, the new Governor appointee to the California Community Colleges Board of Governors.
Mr. John Campo introduced three Associated Students Board members: Mr. Paulo Rodriguez, Vice President for Internal Affairs, Ms. Garbo Tat, Chief Justice, and Mr. Mazen Ali, Vice President for External Affairs.

A cake was served in honor of Trustee Baum’s appointment.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment at this time.

D. APPROVAL OF MINUTES – Meeting No. 21, Regular Business Meeting, October 15, 2008.

Corrections and Additions to Minutes of Meeting No. 21:
Page 2, II. CLOSED SESSION, line 6:
Replace “7:58 p.m.” with “6:58 p.m.” (Mr. Campo)

Page 5, item L, line 10:
Insert: “Dr. Mann said it was her understanding that the salaries of public employees are a matter of public record. Although the job title and step of employees are listed in the respective cost center, the only way to determine the salary is to consult the salary schedule.” (Dr. Mann)

Page 5, item N, line 3:
Replace “to get the report together” with “to update the report”. (Dr. Mann)

Dr. Mann suggested that Dr. Perfumo’s full written President’s Report should be made available to the audience.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Thomson, the Board voted, with six affirmative votes, to approve the Minutes of Meeting No. 21, Regular Business Meeting, held on October 15, 2008, as amended. Mrs. Wells-Miller abstained. Advisory Vote: Aye
E. APPROVAL OF CONSENT ITEMS

22-S: Approval of Student Travel – PCC Associated Students Lobby Committee Retreat, Pasadena, CA, November 7-9, 2008. Mr. Thomson asked why a trip for the Associated Students Lobby Committee has to have an overnight component, since it takes place in Pasadena. Dr. Sugimoto replied that the retreat gives the students a chance to bond. Dr. Thayer added that the workshops run from 8am-11pm each day. The weekend helps the students gather information and train and have activities for lobbying state, local and national representatives.

27-S: Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs, Los Angeles, CA, December 13, 2008. Mr. Thomson asked for more information on this trip. Dr. Sugimoto said this is a social activity night for the entire TRIO program.

75-B: Budget Augmentation. Mr. Thomson asked what is the source of the $19,796. Dr. Zacovic replied it is Federal revenue from the U.S. Government.

77-B: Approve Change Orders, Measure P Projects, Industrial Technology and Campus Center/Bookstore Buildings. Mr. Baum asked for clarification on the three change orders that are over $100,000 each. Dr. van Pelt said change orders #16 and #17 are different aspects of the same issue. In reconstructing the Campus Center, the Bookstore and Industrial Technology buildings, there was a need to air condition those buildings. The original contract called for the contractor to go 5 feet outside the building. It was determined that it would be better to have Barnhart take care of that rather than go out for a separate bid for logistical expediency reasons. This involves trenching all the way from the boiler house over to the Campus Center. Change order #16 is for pipe material and #17 is for installation of the material along with the gas line. The HVAC money from the Measure P funds will be moved over in the near future to cover these expenses. Mr. Jack Schulman said that on change order #24, a large voltage system had been requested and approved. This system was added after the building had already gone to plan check with DSA. Dr. van Pelt explained that the backlog of all the change orders is due to the fact we are pressuring Barnhart to clear up the log jam. Barnhart is supposed to be keeping up on this in order to give us prices so we can negotiate and make the decisions. Consequently, there will be additional change orders.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve Consent Items 22-S through 29-S; 47-I through 55-I; 73-B through 80-B; and 47-P through 53-P. Advisory Vote: Aye

F. UPDATE ON CEC

Mr. Rick Hodge, Dean of the Community Education Center, made opening remarks followed by the showing of a DVD of the highlights of the CEC. He then introduced Ms. Ann Reynolds, Coordinator of Parent Education, Disabled Students and the Senior Program. After a brief update and referring to the handout in the packets, Ms. Reynolds introduced Ms. Gia Blount, the new coordinator for Parent Education who gave an update on the program. Ms. Diane Russell, of the Foothill Workforce Investment Board, said they are partnering with the CEC on a new program to develop a work readiness certificate program. Ms. Jaylene Moseley, President of the Flintridge Foundation, is working with the CEC on a pre-apprenticeship program. Mr. Brian Biery, the program director, gave the update.

G. ACCREDITATION SELF-STUDY REPORT: INFORMATION

Mr. Martin requested that remarks should be divided into action items and technical items and that action items only will be discussed at this meeting. Dr. Lynn Wright presented a summary of the highlights of the Institutional Self Study for the college. After a lengthy discussion, it was decided that this item will
be put back on the Agenda at the Study Session on Wednesday, November 10, 2008.

H. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU)
The public hearing is set for the Regular Board Meeting to be held on December 10, 2008 in Harbeson Hall.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena Area Community College District to the Pasadena City College Instructional Support Services Unit (ISSU), on December 10, 2008, in Harbeson Hall.
   Advisory Vote: Aye

I. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE POLICE OFFICERS’ ASSOCIATION (PCCPOA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
Mr. Martin opened the hearing. Since no one wished to address the Board on this item, the hearing was closed.

J. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE FACULTY ASSOCIATION (PCCFA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
Mr. Martin opened the hearing. Since no one wished to address the Board on this item, the hearing was closed.

K. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 777
Mr. Martin opened the hearing. Since no one wished to address the Board on this item, the hearing was closed.

L. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
Mr. Martin opened the hearing. Since no one wished to address the Board on this item, the hearing was closed.

M. DISCUSSION, WITH POSSIBLE ACTION: AUTHORIZATION TO TRANSMIT FIRST QUARTERLY FINANCIAL STATUS REPORT

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the authorization to transmit the First Quarterly Financial Status Report.
   Advisory Vote: Aye

N. DISCUSSION, WITH POSSIBLE ACTION: COLLEGE MISSION STATEMENT
Dr. Wilcox reviewed the process of the college mission statement which was included in the Board’s packet. Discussion ensued. No action was taken.

Mrs. Wells-Miller left the meeting at 9:51 p.m.
O. PRESIDENT’S REPORT
Dr. Perfumo’s full written report was included in the Board’s folders. The highlights are:

- October 24th: attended CEO Board meeting in Sacramento, and learned about details for executive level overview training on emergency operations required of elected officials, including trustees.
- October 28th: Building the Spirit of a Vibrant Community luncheon -- sold out, capacity crowd at Westin Ballroom; many thanks to the Foundation staff, the President’s office staff, and the Planning Committee for all their efforts to make it a huge success. Dr. Perfumo received numerous emails and phone calls congratulating PCC for this wonderful event.
- October 29th - November 1st: ACCT National Congress -- attended with Trustee Thomson in New York. During the Federal Department of Education National Update workshop, PCC was highlighted (for our Teaching and Learning Center) along with 5 other community colleges nationally who were highlighted as to their new “Promising Practices…Community Colleges Can!” program. Excellent session on determining the economic impact of our community college for the local economy too -- great opportunity for us to use at PCC.
- November 2nd: Leap Frog into the Future Green Summit – very well-attended, and excellent keynote address given during the dinner by Dr. Bradbury-Huang. A campus “Green Team” will meet at noon on November 18th to follow up on ways we can move our campus toward more sustainable practices and curriculum.
- November 3rd: Academic Senate meeting; discussion of accreditation self-study, and the “Greater L.A. Shake Out” Earthquake Drill on November 13th, and our participation in the event.
- November 11th: campus closed for Veterans’ Day.
- REMINDER: Wednesday, November 12th, 7:00 p.m. in the President’s Conference Room, Board Study Session to establish annual goals.

P. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
Dr. James Bickley, Academic Senate
- Handled out “Senate Nanoseconds – What Faculty Need to Know”.
- Congratulated Mr. Baum on his appointment by the governor.
- Academic Senate is reviewing the accreditation report.

Mr. John Lindemann, Classified Senate
- Reported on the Halloween party on October 31st, the money from which will go to the scholarship fund.
- Classified Senate is reviewing the accreditation report.

Ms. Christina Javier, Associated Students
- AS Board is reviewing the accreditation report.
- Congressman Adam Schiff was on campus to answer questions and the event was sponsored by the College Democrats.
- Over 100 CDC students trick-or-treated the various departments on campus on October 31st.
- Approved the Student Service Fund, with a budget of over $300,000, to support student activities on campus.
- Homecoming begins tomorrow and the court will be crowned.

Dr. Richard van Pelt, Management Association
- No report.
Mr. John Campo, Student Trustee
- The MEchA Club held the annual Dia de los Muertos on October 30th.
- The Cross Cultural Center hosted Chuck D, a well known New York artist, on October 28th.
- The Lobby Committee retreat is this weekend.
- University night was a great success.

Mr. Thomson, Trustee
- ACCT conference in NYC – attended a trial program called ASAP (accelerated student achievement program). Also attended a program regarding the importance of foundations at community colleges. Stressed it was important to have trustees actively involved in the foundation, as well as the superintendent/president.

Dr. Mann, Trustee
- Emergency preparedness training is Thursday, November 20, from 1:15pm-4:15pm at the CCLC Conference, which is a conflict with the SanFACC meeting.

Dr. Bradbury-Huang, Trustee
- Leap Frog Green Summit – acknowledged the time and dedication of the college to this event.

Mr. Baum, Trustee
- He saw Senator Scott at the Board of Governors meeting and said he was glowing about the tribute the college gave him last week.
- The State has funded only a .68% COLA; therefore, there has been a decrease in funding.
- At the Board of Governors meeting, there was a presentation on programs for veterans at the community college level.

Dr. Rey Castro, Trustee
- Noted that reports should not be given during the announcements section of the agenda.

Q. FUTURE BOARD MEETING DATES

MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Rey Castro, the Board voted, with six affirmative votes, to approve the Board meeting to be held on Wednesday, November 12, 2008 in the President's conference room at 7:00 p.m.
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, with six affirmative votes, to cancel the Regular Business Meeting of the Board on Wednesday, November 19, 2008 in Harbeson Hall at 6:00 p.m.
Advisory Vote: Aye

The next regular business meeting will be an organizational meeting held on Wednesday, December 10, 2008 in Harbeson Hall, at 6:00 p.m.

R. FUTURE AGENDA ITEMS
Dr. Bradbury-Huang requested an item on refinancing our debt and an item on our purchasing policy regarding sustainability be added to the list of requested future agenda items by trustees.

S. ADJOURNMENT
Meeting No. 22 was adjourned at 10:21 p.m.
MOTIONS CARRIED AT MEETING NO. 22 – November 5, 2008

1. Approval of the Minutes of Meeting No. 21, Regular Business Meeting, held on October 15, 2008, as amended.

2. Approval of Consent Items 22-S through 29-S; 47-I through 55-I; 73-B through 80-B; and 47-P through 53-P.

3. Approval to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena Area Community College District to the Pasadena City College Instructional Support Services Unit (ISSU), on December 10, 2008, in Harbeson Hall.

4. Approve the authorization to transmit the First Quarterly Financial Status Report.

5. Approval of the Board Study Session to be held on Wednesday, November 12, 2008, at 7:00 p.m. in the President’s conference room.

6. Approval to cancel the Regular Business Meeting of the Board on Wednesday, November 19, 2008 in Harbeson Hall at 6:00 p.m.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees