The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 21 on Wednesday, October 15, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:14 p.m. by Mr. John Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Mr. Geoffrey L. Baum (arrived at 6:50 p.m.)
Dr. Hilary Bradbury-Huang, Clerk
Dr. Consuelo Rey Castro (arrived at 7:05 p.m.)
Mr. William E. Thomson
Mr. John Campo, Student Trustee

Trustees Absent
Mrs. Beth Wells-Miller

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
None

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.
PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Mr. Martin adjourned the Board to Closed Session at 6:17 p.m.

II. CLOSED SESSION

Government Code §54957.6 Labor Negotiations (PCCPOA, PCCFA; Engeldinger)
Government Code §54957 Employee Discipline, Dismissal, Release
Government Code §54957 Public Employee Evaluation (Superintendent/President)

Closed Session was adjourned at 6:58 p.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 7:11 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Sherry Hassan, Director, Business Services, led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Perfumo introduced Edwin Diaz, Superintendent of the Pasadena Unified School District, and Tom Selinske, President of the Board of the Pasadena Unified School District. She also introduced Ms. Frankie Shabsin, the new executive assistant replacing Ms. Meta Holcomb.
Mr. John Campo introduced Ms. Grace Williams, Associated Students secretary for 2008-09, and Mr. Brian Abadia, majoring in Business Administration.

Mr. Martin announced that agenda item F. will be heard out of order.

F. DISCUSSION, WITH POSSIBLE ACTION: PUSD BOND INITIATIVE
Mr. Tom Selinske, President, Board of Trustees, Pasadena Unified School District, after providing a handout to the Board, gave a presentation on the PUSD bond initiative, Measure T T. Superintendent Diaz gave a presentation on the accountability plan for Measure T T. A discussion ensued.

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, with five affirmative votes and one no vote, to support the Pasadena Unified School District bond initiative, Measure T T.
Advisory Vote: Aye

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment at this time.

D. APPROVAL OF MINUTES – Meeting No. 20, Regular Business Meeting, October 1, 2008.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the Board voted, by an unanimous vote of the six members present, to approve the Minutes of Meeting No. 20, Regular Business Meeting, held on October 1, 2008.
Advisory Vote: Aye
E. APPROVAL OF CONSENT ITEMS


Mr. Thomson asked how a trip to the Pantages is connected with the Upward Bound Math/Science program. Dr. Sugimoto said these trips are rewards for students who excel in the programs. Mr. Baum asked about the disparity in prices for the buses. Dr. Zacovic explained there are multiple drivers, longer trips, supply and demand, and overtime. There is a department that is in charge of booking the buses.

67-B: Ratify Grant Application, Bridges to Stem Cell Research at Pasadena City College. Mr. Thomson asked how this would be implemented. Dr. Wendie Johnston, Natural Sciences, replied that part of the money is for funding training and recruitment. PCC is the home institution; the host institutions are Caltech and USC. Some of the money is for their needs. After the students bridge from us, they are given a one-year paid internship at one of the host institutions. We have a cap of 10 students per year, and this is a three year grant.

71-B: Approve/Ratify Contracts. Dr. Mann asked about Contract No. B-97431-9, the LINC contract for Victoria Bortolussi, Ph.D. Dr. Perfumo explained that Dr. Bortolussi was the lead architect on the model early college high school program created at Moorpark College. Dr. Bortolussi, together with Mr. Mike Seton, coordinator from PUSD, will coordinate the efforts to create the early college high school program. In the future, Mr. Martin would like to have added to the text of the description “and potentially other feeder districts” since there are residuals for other districts.

Mr. Baum asked about Contracts Nos. B-97422-9 and B-97423-9 for Patricia Contreras and Walter Craig respectively. Dr. Jacobs replied that these people would be doing mentoring and coaching, a holistic and intrusive program for our Basic Skills Initiative. Students would have consultations with these people, and be nurtured in workshops. A lot of them are dropouts. This is a grant from the Chancellor’s Office.

44-P: Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009. Dr. Mann pointed out that Joyce Nakano is retiring after 28.5 years of service.

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Consent Items 20-S through 21-S; 36-I through 46-I; 67-B through 72-B; and 40-P through 46-P.

Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION: PUSD BOND INITIATIVE

This agenda item was heard after item B. above.

G. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE POLICE OFFICERS’ ASSOCIATION (PCCPOA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

The public hearing is set for the Regular Board Meeting to be held on November 5, 2008 at the Community Education Center.

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena City College Police Officers’ Association (PCCPOA) to the Pasadena Area Community College District, on November 5, 2008, at the Community Education Center.

Advisory Vote: Aye
H. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE FACULTY ASSOCIATION (PCCFA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
The public hearing is set for the Regular Board Meeting to be held on November 5, 2008 at the Community Education Center.

MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena City College Faculty Association (PCCFA) to the Pasadena Area Community College District, on November 5, 2008, at the Community Education Center.
Advisory Vote: Aye

I. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 777
The public hearing is set for the Regular Board Meeting to be held on November 5, 2008 at the Community Education Center.

MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Mann, the Board voted, by a unanimous vote of the six members present, to approve to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena Area Community College District to the California School Employees Association (CSEA), Chapter 777, on November 5, 2008, at the Community Education Center.
Advisory Vote: Aye

J. RECEIVE AND SET PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
The public hearing is set for the Regular Board Meeting to be held on November 5, 2008 at the Community Education Center.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Dr. Mann, the Board voted, by a unanimous vote of the six members present, to approve to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena City College Instructional Support Services Unit (ISSU) to the Pasadena Area Community College District, on November 5, 2008, at the Community Education Center.
Advisory Vote: Aye

K. ADOPT RESOLUTION No. 439 – APPROVE GANN APPROPRIATIONS LIMITS FOR 2008-2009

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the Gann Appropriations Limits Resolution for 2008-2009.
Advisory Vote: Aye
L. **PUBLIC HEARING AND ADOPT THE 2008-2009 FINAL BUDGET**

Dr. Zacovic, with reference to the 2008-09 Adopted Budget Summary distributed in the Board’s folders, gave a powerpoint presentation.

The public hearing was opened. There was no public comment, so the public hearing was closed.

Mr. Martin pointed out that in the Adopted Budget 2008-2009 book, on p. 403, Cost Center 4100 (Board of Trustees), there should be one FTE under Object Code 2127 (Classified Confidential Salaries), and on p. 391, Cost Center 4000 (President’s Office), there should be two FTEs under Object Code 2127 (Classified Confidential Salaries). Dr. Zacovic said this change will be made.

Dr. Mann said it was her understanding that the salaries of public employees are a matter of public record. Although the job title and step of employees are listed in the respective cost center, the only way to determine the salary is to consult the salary schedule. Dr. Mann said it would be helpful to have the salary schedules attached to the budget.

**MOTION:** **ON MOTION OF** Dr. Rey Castro and seconded by Mr. Baum, the Board voted, by a unanimous vote of the six members present, to approve for adoption the 2008-2009 Final Budget, amending the Board of Trustees cost center to have one FTE, and the President’s cost center to have two FTEs.

Advisory Vote: Aye

Dr. Rey Castro left the meeting at 9:09 p.m.

M. **PRESENTATION, WITH DISCUSSION: ACCREDITATION SELF-STUDY UPDATE AND TIMELINE**

Dr. Wilcox, with reference to the Self Study Calendar in the Board’s folders, gave an update on the Accreditation Self-Study.

N. **LEAGUE OF WOMEN VOTERS: DROPOUT PREVENTION PROJECT**

(Dr. Mann)

After discussion, the Board agreed there will be a presentation to the full Board. Shirley Burt, of the League of Women Voters, said it would take a little more time to update the report. Dr. Mann agreed to coordinate with her, and inform Dr. Perfumo when it is ready to schedule.

**MOTION:** **ON MOTION OF** Dr. Bradbury-Huang and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve a presentation on the Dropout Prevention Project from the League of Women Voters.

Advisory Vote: Aye

O. **PRESIDENT’S REPORT**

Dr. Perfumo’s full written report was included in the Board’s folders. The highlights are:

- October 7th – Meeting with Superintendent Diaz to discuss priorities from Joint Board Meeting, and plan an Operations Task Force Meeting of our staff to explore the Early College High School Program, CTE programs and articulation, and basic skills needs of students.
- October 9th and 10th – Attended Statewide “Green Community College Summit” with others from PCC at the Pasadena Convention Center (put on by our state Chancellor’s Office). Excellent conference and lots of good contacts.
- October 21st – PCC and PUSD Operational Planning Task Force meeting at 7:30 a.m. at CEC.
• October 22nd – CTE Articulation Day with feeder high schools at Altadena Town & Country Club at 8:00 a.m., coordinated by Ellen Ligons.
• October 25th – Breakfast event at Brookside Golf Club honoring Superintendent Edwin Diaz. She has been asked to be an honorary “co-chair” of the event which is from 8:00 a.m.-10:00 a.m. From 10:00 a.m.–1:00 p.m.: Second Annual Fitness and Food Fair in Robinson Stadium.
• October 28th – Building the Spirit of a Vibrant Community luncheon honoring Jack Scott at the Westin Hotel from 11:00 a.m.–1:30 p.m.
• November 2nd – “Leap Frog into the Future!” Green Summit Community event at PCC coordinated by Ling O’Connor and Seeds of Change students at 1:00 p.m. Dr. Bradbury-Huang is to be the keynote speaker. All are encouraged to attend.

P. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Dr. James Bickley, Academic Senate
  o Handed out “Senate Nanoseconds – What Faculty Need to Know”.
  o Students that enter in the fall will need to declare a major to get an AA degree.
  o Policy No. 4060: Degrees, Certificates, and Transfer Certifications. The Senate is working on the third draft of the procedures.

Mr. John Lindemann, Classified Senate
  o Halloween party on October 31st, with light refreshments.

Ms. Christina Javier, Associated Students
  o ICC meeting on Friday to discuss preliminary exposure to campus issues.
  o Entire board is attending leadership conference in San Diego.
  o President Perfumo’s student forum is next week.
  o Attending conference in San Jose as PCC’s representative to the Student Senate.

Ms. Ellen Ligons, Management Association
  o Recognized Joyce Nakano’s 28 years of service as her project director.

Mr. John Campo, Student Trustee
  o Attended the Green Summit with Christina Javier.

Mr. Baum, Trustee
  o Attended Art Night on Friday night.
  o KPCC has 600,000 listeners who tune in, which puts KPCC ahead of other public radio stations in the region.
  o Attended Mabel Duncan’s retirement reception at the CEC.
  o Bridget McDonald, a resident of his district and a student at PCC, is a member of the Tournament of Roses court.

Mr. Martin, President
  o Last weekend, he visited Simi Dabah and his wife Julie with Dr. Perfumo and her husband.
  o Had two student complaints, which were handled very thoroughly by the deans who followed up.

Q. FUTURE BOARD MEETING DATES

The next regular business meeting will be held on Wednesday, November 5, 2008 in the Jack Scott Multipurpose Room at the Community Education Center. There was discussion of having a study session to develop the Board’s goals in lieu of having a regular business meeting on November 19th. The Board decided the meeting would be November 12th, starting at 7:00 p.m., pending the availability of Dr. Rey Castro and Mrs. Wells-Miller.
R.  FUTURE AGENDA ITEMS
Mr. Thomson requested an item on “strategizing for the future educational development of the college” be added to the list of requested future agenda items by trustees.

S.  ADJOURNMENT
Meeting No. 21 was adjourned at 10:12 p.m.
MOTIONS CARRIED AT MEETING NO. 21 – October 15, 2008

1. Approval to support the Pasadena Unified School District bond initiative, Measure T T.

2. Approval of the Minutes of Meeting No. 20, Regular Business Meeting, held on October 1, 2008.

3. Approval of Consent Items 20-S through 21-S; 36-I through 46-I; 67-B through 72-B; and 40-P through 46-P.

4. Approval to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena City College Police Officers’ Association (PCCPOA) to the Pasadena Area Community College District, on November 5, 2008, at the Community Education Center.

5. Approval to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena City College Faculty Association (PCCFA) to the Pasadena Area Community College District, on November 5, 2008, at the Community Education Center.

6. Approval to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena Area Community College District to the California School Employees Association (CSEA), Chapter 777, on November 5, 2008, at the Community Education Center.

7. Approval to receive and set a public hearing regarding the initial bargaining proposal from the Pasadena City College Instructional Support Services Unit (ISSU) to the Pasadena Area Community College District, on November 5, 2008, at the Community Education Center.


9. Approval to Adopt the 2008-2009 Final Budget, amending the Board of Trustees cost center to have one FTE, and the President’s cost center to have two FTEs.

10. Approval of a presentation on the Dropout Prevention Project from the League of Women Voters.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees