The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 16 on Wednesday, August 20, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:12 p.m. by Mr. John Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Dr. Hilary Bradbury-Huang, Clerk
Mr. Geoffrey L. Baum
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
Dr. Consuelo Rey Castro
Mr. William E. Thomson

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
None

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.
PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Mr. Martin adjourned the Board to Closed Session at 6:13 p.m.

II. CLOSED SESSION

Government Code §54957 Employee Discipline, Dismissal, Release

Closed Session was adjourned at 6:53 p.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 7:03 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Baum led the Pledge of Allegiance.

B. INTRODUCTIONS
Mr. Martin congratulated Dr. Perfumo on her first year as Superintendent/President.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment at this time.

D. APPROVAL OF MINUTES – Meeting No. 15, Regular Business Meeting, August 6, 2008.
   Dr. Mann noted that when a friendly amendment is proposed after a motion is made, if the mover and seconder of the original motion accept the amendment, it then becomes a part of the motion. The minutes of Meeting No. 15 will be amended to reflect this change. The Board voted on this amended document as follows:

   MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Bradbury-Huang, the Board voted, by a unanimous vote of the five members present, to approve the Minutes of Meeting No. 15, Regular Business Meeting, held on August 6, 2008.
   Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS

   37-B: Approve/Amend/Renew Contracts. Mr. Martin stated that the first two contracts, B-97394-9 and B-97395-9, were pulled. A handout was provided on various hourly rates for Walsh & Associates, APC.
   43-B: Amendment to Consent Item No. 2-B, Approval of Organizations for Membership, 2008-09 Fiscal Year. Mr. Baum requested that the La Cañada Flintridge Chamber of Commerce be added to the list. Dr. Perfumo stated that Temple City, Rosemead and El Monte Chambers of Commerce will be on the next agenda.
   17-P: Employment of Hourly Credit Teachers and Substitute Teachers, 2008-2009. The pages attached to 17-P need to be corrected to state “Consent Item No. 17-P” (pp.1-36) in the upper right-hand corner.
   19-P: Employment, Change of Status, Leave of Absence, and Separation of Classified Employees. Dr. Mann thanked Nancy Sciarra for her 21 years of service.

   MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members
present, to approve Consent Items 11-S; 7-I through 15-I; 37-B, as amended; 38-B through 44-B; and 15-P through 20-P.

Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1620, AUTHORITY OF THE BOARD DELEGATED TO THE SUPERINTENDENT/PRESIDENT
Correction:
Item 2, last paragraph, line 2: after “action”, delete “from off campus”.
(Mr. Martin)

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1620, as amended.
Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 4010, STUDENT RECORDS AND DIRECTORY INFORMATION
Correction in the Procedures:
Item 2.c., line 1: after “subpoena”, delete “or other”. (Dr. Mann)

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 4010, as submitted.
Advisory Vote: Aye

H. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 4800, ATHLETICS
Correction:
Line 6: delete “well-being”. (Mr. Baum)
add after ‘capabilities’: “and the well-being”. (Mr. Baum)

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 4800, as amended.
Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 5050, RISK MANAGEMENT

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 5050, as submitted.
Advisory Vote: Aye

J. RECEIPT OF FOURTH QUARTERLY FINANCIAL STATUS REPORT
Dr. Zacovic, referring to materials in the Board packet, reviewed the fourth quarterly financial status report.
Mr. Martin acknowledged all the hard work from the entire campus that went into keeping the budget balanced.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve Receipt of Fourth Quarterly Financial Status Report, as submitted.
Advisory Vote: Aye
K. RESOLUTION NO. 438: INTERDISTRICT AGREEMENT BETWEEN PACCD AND HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT

Dr. Perfumo presented some background on this Resolution.

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Bradbury-Huang, the Board voted, by a unanimous vote of the five members present, to approve Resolution No. 438: Interdistrict Agreement Between PACCD and Hacienda La Puente Unified School District, as submitted.

Advisory Vote: Aye

L. UPDATE ON STUDENT LEARNING OUTCOMES AND STUDENT SUPPORT OUTCOMES

Dr. Jacobs and Dr. Sugimoto presented an update on student learning outcomes (SLOs) and student support outcomes. Dr. Bickley, referring to a handout passed out at the Board meeting, talked about SLO-ARCC.

M. PRESIDENT’S REPORT

- Thanked the Trustees, all the employees of the college and the students for making her first year so wonderful.
- Enrollment is at 7.6% in credit from the same day last year, and 3% in our non-credit, with 12 less sections in credit.
- The college will borrow from other accounts, if necessary, until such time as the state budget has passed.
- Managers retreat took place today, with updates on accreditation, emergency operations planning, leadership and professional development opportunities, and the faculty diversity project which will be headed by Dr. Douglass.
- Tomorrow will be the new student ambassadors orientation, and also the new Foundation Board members orientation.
- Editing of accreditation self-study is in process.
- New faculty orientation will be August 27th.
- Welcome Day is August 29th, 8:30 a.m. – noon.
- The campus will be closed September 1st for Labor Day.
- September 2nd is the first day of classes.
- September 13th is the first President’s Asian Advisory Committee meeting.
- Ellen Ligons was selected by the Pasadena NAACP for a Community Award that will be presented on September 11th at the annual Ruby McKnight Williams awards dinner at the Pasadena Hilton.

N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Dr. James Bickley, Academic Senate
- Annual retreat at the Huntington Library on September 6th.
- Changes to AA/AS majors will be brought for review.

Mr. John Lindemann, Classified Senate
- No report.

Ms. Christina Javier, Associated Students Board
- ASB has increased the frequency of regular meetings in preparation for the fall.
- Presentation to AS by Chief Michael regarding campus security.
- Mr. Campo and Ms. Javier attended the President’s Latino Advisory Committee meeting.
- Students have been invited to read the accreditation draft.
- AS is in support of campaign for awareness of smoking rules on campus.

Ms. Ellen Ligons, Management Association
- No report.
Thanked Dr. Perfumo for bringing her NAACP award to the attention of the Board.

Mr. John Campo, Student Trustee
- Attended the student trustee workshop on August 8th and 9th.
- Bookmarks are going to be handed out on Welcome Day, so students will be aware of the campaign to be in accordance with the state law regarding smoking on campus.

Mr. Baum, Trustee
- Would like a list of all the community members who serve on the various Presidential Advisory Committees.

O. FUTURE BOARD MEETING DATES
The next meeting is a Regular Business Meeting in Harbeson Hall on Wednesday, September 3, 2008. The Fall Retreat tentative date will be Friday, September 5th. The absent trustees will be contacted for their availability.

P. FUTURE AGENDA ITEMS
The evaluation of the President will be a retreat agenda item. Mrs. Wells-Miller stated that we should continue to pull from the existing list of Future Agenda Items.

Q. ADJOURNMENT
Meeting No. 16 was adjourned at 8:42 p.m.
MOTIONS CARRIED AT MEETING NO. 16 – August 20, 2008

1. Approval of Minutes of Meeting No. 15, Regular Business Meeting, August 6, 2008.

2. Approval of Consent Items 11-S; 7-I through 15-I; 37-B, as amended; 38-B through 44-B; and 15-P through 20-P.

3. Approval of Bylaw No. 1620, as amended.

4. Approval of Bylaw No. 4010.

5. Approval of Bylaw No. 4800, as amended.

6. Approval of Bylaw No. 5050.


Submitted by:
Paulette J. Perfumo, Secretary
Board of Trustees