The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 15 on Wednesday, August 6, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:08 p.m. by Mr. John Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Dr. Hilary Bradbury-Huang, Clerk
Mr. Geoffrey L. Baum
Dr. Consuelo Rey Castro
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
Mr. William E. Thomson

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Mark J. Zacovic, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mr. Lyle K. Engeldinger, Interim Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
None

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Mr. John Lindemann.
The Associated Students Board was represented by Ms. Christina Javier.
The Management Association was represented by Ms. Ellen Ligons.
PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Mr. Martin adjourned the Board to Closed Session at 6:09 p.m.

II. CLOSED SESSION

Government Code §54957  Employee Discipline, Dismissal, Release

Closed Session was adjourned at 6:57 p.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 7:11 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Mann led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Perfumo introduced Dr. Mark Zacovic, Interim Vice President, Administrative Services, and Mr. Lyle Engeldinger, Interim Dean, Human Resources. Mr. Campo introduced Mr. Mazen Ali, Vice President for External Affairs, and Ms. Christina Javier, President of the Associated Students.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment at this time.


MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, with five affirmative votes, to approve the Minutes of Meeting No. 14, Regular Business Meeting, held on July 16, 2008. Mr. Baum abstained.

Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS
28-B: Approve Purchasing Transactions. Dr. Mann complimented the staff on identifying the vendors who are within the District on the Purchase Orders and the Change Orders.

29-B: Approve Lease Purchase for Oce VP6200 Copier and CS650 Color Copier Using the L.A. County Contract. Mr. Eladio Fernandez clarified that the amount of $141,919.35 is the first year, and the amount of $709,596.75 is per year for five years. There are two copiers with software included, to replace the current equipment. It is a fair market value lease. Expenses are recovered by its use being charged out to the departments.

33-B: Approve/Ratify/Renew Contracts. Ms. Hassan explained that the disparity in the amounts allotted for Parent Education classes is dictated by how frequently the class meets and the square footage costs of the individual churches/facilities, and whether they have storage space for the playroom equipment. Mrs. Wells-Miller said there is space in the Arcadia Community Center for classes. Ms. Hassan said she would let Mr. Ibrahim Naeem know of this. Dr. Rey Castro requested a specified amount put on the contracts for Norman A. Traub Associates and Monjaras & Wismeyer Group, Inc. Ms. Hassan said both these contracts are centered around personnel matters. Mr. Baum suggested an amount not to exceed $20,000 be put on both these contracts.
Dr. Mann proposed a friendly amendment of adding the ending date of 6/30/09 to Monjaras & Wismeyer Group, Inc.'s description of articles or services.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Baum, the Board voted, by a unanimous vote of the six members present, to amend Consent Item 33-B by adding the language "dollar amount not to exceed $20,000" in the 'Amount' column for both of the contractors Norman A. Traub Associates and Monjaras & Wismeyer Group, Inc.; and adding the ending date of 6/30/09 to Monjaras & Wismeyer Group, Inc.'s description of articles or services.

Advisory Vote: Aye

11-P: Approve/Ratify Stipends for Academic Personnel. Dr. Mann pointed out that, in the future, academic personnel should have their supervisor sign off on their compensation.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Baum, the Board voted, by a unanimous vote of the six members present, to approve Consent Items 10-S; 5-I through 6-I; 26-B through 32-B; 33-B as amended; 34-B through 36-B; and 9-P through 14-P.

Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1410, ROLES OF BOARD, SUPERINTENDENT/ PRESIDENT, COLLEGE COMMUNITY AND PUBLIC
Dr. Mann recommended that section 1.b. be deleted. Dr. Bradbury-Huang was in opposition.

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted, by five affirmative votes of the members present, to amend ByLaw No. 1410 by striking 1.b. from the Bylaw.

Advisory Vote: Abstain

Item 2.f., line 3: Insert 's' after the word 'member'. (Mr. Campo)
Item 2.d., line 2: Add to the end of the sentence: “and the operations of the District.” (Mr. Martin)
Item 4.b., line 3: Insert between “may be” and “brought”, the following: “resolved through District procedures which include being”. (Mr. Martin)

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Bradbury-Huang, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1410, as amended.

Advisory Vote: Abstain

G. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1420, RESOLUTIONS BY THE BOARD/BOARD ACTION ON LEGISLATIVE ISSUES

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1420, as submitted.

Advisory Vote: Aye
H. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 4000, ADMISSIONS AND CONCURRENT ENROLLMENT

MOTION:  ON MOTION OF Dr. Mann and seconded by Dr. Bradbury-Huang, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 4000, as submitted.
Advisory Vote:  Aye

I. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 4020, ENROLLMENT PRIORITIES

MOTION:  ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 4020, as submitted.
Advisory Vote:  Aye

J. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 4051, GRADE APPEAL

MOTION:  ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 4051, as submitted.
Advisory Vote:  Aye

K. ACCREDITATION UPDATE REPORT
Dr. Wilcox, referring to materials in the Board packet, reviewed the monthly status report of the accreditation self-study.

L. DISCUSSION, WITH POSSIBLE ACTION:
KPCC EXPANSION OF SERVICES

MOTION:  ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the following:

That the Board of Trustees, Governing Board of the Pasadena Area Community College District, approve Southern California Public Radio's (SCPR) formal request to allow SCPR to rebroadcast KPCC on station KBXO, an FM radio station in the Coachella Valley. KBXO was recently purchased by SCPR's parent company American Public Media Group; and

That the Board of Trustees, Governing Board of the Pasadena Area Community College District, approve SCPR's request to apply to the Federal Communications Commission for a booster signal to broadcast KPCC in the Santa Clarita Valley.

Advisory Vote:  Aye

M. DISCUSSION, WITH POSSIBLE ACTION:
BOARD SELF EVALUATION (Board)
Mr. Martin commented on the Board Self Evaluation included in the Board packet. Discussion followed among the trustees regarding their self-evaluation results.
MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the Board Self Evaluation, as submitted.
Advisory Vote: Aye

N. DISCUSSION, WITH POSSIBLE ACTION:
SUPERINTENDENT/PRESIDENT’S ANNUAL EVALUATION (Mr. Geoffrey Baum)

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1680, Evaluation of the Performance of the College President, as submitted.
Advisory Vote: Aye

Dr. Rey Castro proposed a friendly amendment of adding language of “What is working” and “What is not working” before the ‘Comments’ section on the second page of the Evaluation of Superintendent/President instrument, similar to the Board Self Evaluation.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted, with five affirmative votes, to approve the Evaluation of Superintendent/President instrument, as amended.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted, by a unanimous vote of the six members present, to approve the Position description for the Superintendent/President, as submitted.
Advisory Vote: Aye

Dr. Mann proposed a friendly amendment of adding, after ‘2nd meeting in September’ in line d., the following: “or at the Board’s annual retreat”.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the College President Evaluation Schedule for the Superintendent/President, as amended.
Advisory Vote: Aye

O. STATUS OF STATE BUDGET
Dr. Perfumo, referring to materials included in the Board of Trustees’ packet, commented on the data presented in the status report on the state budget.

P. REPORT ON CAMPUS SECURITY AT PCC – Chief Peter Michael
• STATUS REPORT ON ARMING PCCPD TASK FORCE
• EARTHQUAKE
• COUNTER TERRORISM CONFERENCE AT PCC
Chief Michael reviewed the handout “Police and Safety Services Board Report” and commented on campus security, an update on the arming of the PCCPD task force, including the timeline for the remaining work of the task force, the recent Chino Hills earthquake, and the Counter Terrorism Conference which he organized, which was the first of its kind in the United States. PCC will be hosting another campus counter terrorism conference on April 20 and 21, 2009, which will include information regarding Virginia Tech.
Q. PRESIDENT’S REPORT

- Met with Superintendent Diaz. At a second meeting they will prioritize the different ideas that both Boards came up with at the joint meeting.
- Measure P projects are on track. The interior and exterior of C building are being painted.
- Will schedule a tour of the site for the Board prior to one of the September Board meetings.
- Speaker at the Leadership California Statewide Conference. Will be discussing guaranteed transfer agreements with Cal State Dominguez Hills.
- Tomorrow will meet with Dr. Jolene Koester, President of Cal State Northridge.
- Thanked the staff at our Incident Command Center for their performance during the recent earthquake.
- Working with Scott Stimpfel, of the REEO project, who is enthusiastic about expanding opportunities for at-risk students and those who cannot afford to attend college and pay for all the textbooks and other costs.
- Met with the vice presidents to put together a District-wide Articulation Council for middle and high school principals and superintendents, as well as the articulation officers of our nearby public and private universities.

R. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Mr. Edward Martinez, Academic Senate
- Annual retreat on Saturday, September 6, at the Huntington Library. Will be drafting goals for the year, Title 5 changes, and continued support of SLOs and accreditation process.

Mr. John Lindemann, Classified Senate
- Met today to get new senators in place: President Debra Cantarero, Vice President Leticia Velez, Parliamentarian Barbara Salmon, Secretary Tamiya Cousins, Treasurer Leslie Thompson, Board Representative John Lindemann.

Ms. Christina Javier, Associated Students Board
- Working on Welcome Day.
- Hiring ASB Secretary. Leonardo Gorito is the interim.
- Have officially endorsed increased awareness of imposing smoking restrictions.

Ms. Ellen Ligons, Management Association
- No report.

Mr. John Campo, Student Trustee
- Provided handout of ASB’s goals.
- Will be attending student trustee conference this weekend in San Francisco.

Mrs. Beth Wells-Miller, Trustee
- Suggested inviting Chairman Lynn Wright and Pattie Lynn to speak to the Board regarding things they have noticed to improve our process for accreditation.

Dr. Jeanette Mann, Vice President, Board of Trustees
- Met with a community committee to try to bring resources in the community to focus on the dropout rate in the PUSD.

Dr. Bradbury Huang, Clerk, Board of Trustees
- Enrolled in Introduction to Mandarin at PCC.

Mr. Geoffrey Baum, Trustee
- Attended warm send-off for Vice President Murillo.
- Expressed a warm welcome to the Interim Vice President and Interim Dean of Human Resources.

Mr. John Martin, President, Board of Trustees
- Read postcard from Connie Chung, who was the student trustee in 2006.
S. FUTURE BOARD MEETING DATES
The next meeting is a Regular Business Meeting in Harbeson Hall on Wednesday, August 20, 2008.
An e-mail will be sent out asking for potential dates for the Board retreat in September.

T. FUTURE AGENDA ITEMS
None.

U. ADJOURNMENT
Meeting No. 15 was adjourned at 9:42 p.m.
MOTIONS CARRIED AT MEETING NO. 15 – August 6, 2008


2. Approval to amend Consent Item 33-B by adding the language “dollar amount not to exceed $20,000” in the ‘Amount’ column for both of the contractors Norman A. Traub Associates and Monjaras & Wismeyer Group, Inc.; and adding the ending date of 6/30/09 to Monjaras & Wismeyer Group, Inc.’s description of articles or services.

3. Approval of Consent Items 10-S; 5-I through 6-I; 26-B through 32-B; 33-B as amended; 34-B through 36-B; and 9-P through 14-P.

4. Approval to amend Bylaw No. 1410 by striking 1.b. from the Bylaw.

5. Approval of Bylaw No. 1410, as amended.

6. Approval of Bylaw No. 1420.

7. Approval of Bylaw No. 4000.

8. Approval of Bylaw No. 4020.

9. Approval of Bylaw No. 4051.

10. Approval of Southern California Public Radio’s (SCPR) formal request to allow SCPR to rebroadcast KPCC on station KBXO, an FM radio station in the Coachella Valley. KBXO was recently purchased by SCPR’s parent company American Public Media Group; and approval of SCPR’s request to apply to the Federal Communications Commission for a booster signal to broadcast KPCC in the Santa Clarita Valley.

11. Approval of the Board Self Evaluation, as submitted.

12. Approval of Bylaw No. 1680, Evaluation of the Performance of the College President, as submitted.

13. Approval of the Evaluation of Superintendent/President, as amended.

14. Approval of the Position Description for the Superintendent/President, as submitted.

15. Approval of the College President Evaluation Schedule for the Superintendent/President, as amended.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees