NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, July 16, 2008

6:00 P.M. CLOSED SESSION
7:00 P.M. OPEN SESSION

MEETING NO. 14

REGULAR BUSINESS MEETING

Harbeson Hall
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 14, a Regular Business Meeting. The Open Session will begin at 6:00 P.M. with the Call to Order, Roll Call, and Public Comments on Closed Session items. Closed Session will follow. Open Session will resume at 7:00 P.M. The Board will meet in Harbeson Hall at Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board” form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION

Government Code §54957
Public Employee Appointment
[Appointment] Computer Information Systems; Music History & Literature; Interim Vice President, Administrative Services; Interim Dean, Human Resources

Government Code §54957
Employee Discipline, Dismissal, Release
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: East Del Mar
Property: Colorado Blvd.
District negotiator: Dr. Paulette J. Perfumo
Negotiating Parties: Jeanette Henderson Realty
Under negotiation: Potential acquisition

III. OPEN SESSION (7:00 p.m.)

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS
Dr. Ted Young and Dr. Cathy Wei, The Hanyu Shuiping Kaoshi, (HSK) Award

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. APPROVAL OF MINUTES –Meeting No. 11, Joint Meeting with Associated Students’ Board, May 22, 2008; Meeting No. 13, Regular Meeting, June 18, 2008

E. APPROVAL OF CONSENT ITEMS (See page 3, attached)

F. DISCUSSION WITH POSSIBLE ACTION: BYLAW 1225, CLOSED SESSIONS

G. DISCUSSION WITH POSSIBLE ACTION: BYLAW 1310, CONTRACTS: ABSTENTION WHERE VESTED INTEREST

[TAB F]  [TAB G]
H. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1600, POWERS AND DUTIES: AUTHORIZED SIGNATURES [TAB H]
I. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW # 1610, POWERS AND DUTIES: GENERAL [TAB I]
J. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW # 1630, AUDITING DISTRICT ACCOUNTS [TAB J]
K. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW # 1650, MEETING AND NEGOTIATION IN PUBLIC EDUCATION [TAB K]
L. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW # 1660, COLLECTIVE BARGAINING: PUBLIC NOTICE PROCEDURE RELATING TO MEETING AND NEGOTIATION UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT (EERA) [TAB L]
M. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW # 1670, ADVISORY REPRESENTATIVES TO THE BOARD [TAB M]
N. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW # 1800, TRUSTEE AREAS [TAB N]
O. ADOPTION OF RESOLUTION NO. 437 TO AUTHORIZE INTERFUND CASH BORROWING [TAB O]
P. OUTREACH EFFORTS TO MIDDLE SCHOOLS – MRS. WELLS-MILLER
Q. PRESIDENT’S REPORT
R. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
S. FUTURE BOARD MEETING DATES
T. FUTURE AGENDA ITEMS
U. ADJOURNMENT
CONSENT ITEMS

1-S Approval of Northern California College Tours and Field Trips, Upward Bound Math/Science Program California July 28 – August 2, 2008
2-S Amendment to Consent Item 73-S Approve Student Travel for Upward Bound Classic and Math/Science Programs Los Angeles, CA June 27, 2008
3-S Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs Pasadena, CA July 21 and July 25, 2008
4-S Amendment to Consent Item 82-S Approval of Student Travel for Upward Bound Classic Summer Instruction and Activities Program Pasadena, CA June 23 – July 11, 2008
5-S Amendment to Consent Item 83-S Approve Upward Bound Classic Summer Residency Program Pomona, CA July 13 – July 25, 2008
6-S Amendment to Consent Item 84-S College Tours and Field Trips for Students in the Upward Bound Classic Summer Program California July 28 – July 31, 2008
7-S Amendment to Consent Item 86-S Approve Student Travel for Upward Bound Math/Science Program San Marino, CA July 10, 2008 July 10, 2008
8-S Amendment to Consent Item 72-S Approve Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs Huntington Beach, CA July 19, 2008
9-S Amendment to Consent Item 74-S Approval of Student Travel for Upward Bound Math/Science Program Los Angeles, CA July 14, 2008 July 18, 2008

1-I Approval of Instructional Trip for Geology 1, July 17, 2008
2-I Approval of Instructional Trip for Geology 1, July 23, 2008
3-I Approval of Instructional Trip for Community Education Center, Career Mentor Program, July 17, 2008
4-I Approval of Instructional Trip for Community Education Center, Career Mentor Program, July 24, 2008

1-B Ratify Grant Application, Math, Engineering & Science Achievement/California Community Colleges Program
2-B Approval of Organizations for Membership, 2008-09 Fiscal Year
3-B Authorization to Reimburse Associated Students' Fund for Payments to Game Officials
4-B Approve the Office of the President Meetings/Activities
5-B Approve/Amend/Renew Contracts
6-B Approve Career and Technical Education Activities
7-B Adoption of Resolution #435 – Renewal Agreement – Child Care and Development Services
8-B Adoption of Resolution #436 – Renewal Agreement – Child Care and Development Services
9-B Ratify Agreement with Los Angeles County Office of Education for PeopleSoft Financial System Services
10-B Approve Purchasing Transactions
11-B Approve Change Orders, Measure P Projects Campus-Wide Network Project / Infrastructure Upgrade
12-B Approve Change Orders, Measure P Projects Industrial Technology and Campus Center/Bookstore Buildings
13-B Amendment to Agenda Item J: Award Systems Agreement, Measure P Campus-Wide Network Project/Infrastructure Upgrade – September 19, 2007
14-B Reporting and Approval of Revolving Fund Reimbursement
15-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
16-B Authorization to Destroy Records
17-B Renewal of Contract for Student Loan Billing & Accounting System, ACS Education Services, Inc.
18-B Approve Staff Development Activity
19-B Receive and Reject Claim Jorge Aguifiga
20-B Ratify Professional Conference Attendance
21-B Increase Mileage Reimbursement Rate
22-B Approve Mileage Authorization
23-B Budget Augmentation
24-B Authorization re Naming Opportunity Designations for Center for the Arts Building
25-B Amendment to Consent Item No. 154-B Approve Change Orders, Measure P Project Campus-Wide Network Project/Infrastructure Upgrade
1-P  Approve/Ratify Stipends for Classified and Unclassified Personnel
2-P  Approve/Ratify Stipends for Academic Personnel
3-P  Employment of Hourly Credit Teachers and Substitute Teachers, Summer 2008
4-P  Employment of Hourly Noncredit Teachers and Substitute Teachers, Summer 2008
5-P  Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
6-P  Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009
7-P  Salary Compensation Factors – Large Group Instruction
8-P  Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009

(CLOSED SESSION)

Appointments - Faculty: Computer Information Systems; Music History & Literature;
Administration: Interim Vice President, Administrative Services; Interim Dean, Human Resources
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MINUTES OF MEETING NO. 13
OF THE BOARD OF TRUSTEES
Pasadena City College
Harbeson Hall
1570 East Colorado Boulevard
Pasadena, California 91106

6:00 p.m. Closed Session
7:00 p.m. Open Session
Wednesday, June 18, 2008

To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 13
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 13 on Wednesday, June 18, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:04 p.m. by Mr. John Martin, President.

ROLL CALL

**Trustees Present**
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Dr. Consuelo Rey Castro
Mrs. Beth Wells-Miller
Mr. William E. Thomson
Mr. John Campo, Student Trustee

**Trustees Absent**
Dr. Hilary Bradbury-Huang, Clerk
Mr. Geoffrey L. Baum

**Administrative Officers in Attendance**
Dr. Paulette J. Perfumo, Superintendent/President
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

**Administrative Officers Absent**
Dr. Jorge Aguñiga, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Ms. Debra Cantarero.
The Associated Students Board was represented by Mr. Sean O’Connor.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.
Mr. Martin adjourned the Board to Closed Session at 6:06 p.m.

II. CLOSED SESSION
   Government Code §54957 Public Employee Appointment
   [Appointment of Faculty: Piano; Speech
   Communication; Counselor (Outreach)]
   Government Code §54957 Employee Discipline, Dismissal, Release
   Government Code §54957 Public Employee Performance Evaluations
   [Non-tenured faculty]

Closed Session was adjourned at 6:52 p.m.

III. OPEN SESSION
Mr. Martin reconvened the Open Session at 7:01 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Dabelow led the Pledge of Allegiance.

B. INTRODUCTIONS
Mr. Campo introduced retiring Chief Justice Leonardo Gorto, and newly elected
Vice President for Campus Activities, Ms. Joan Tibay.
Dr. Perfumo introduced Jaylene Moseley who spoke about apprenticeship
programs in the construction trades.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Dr. David Douglass, Dean of Natural Sciences, distributed “The Shakeout
Earthquake Scenario – a Story that Southern Californians are Writing”, a handout
that was written by CalTech. He spoke about seismic safety as a follow-up to
Mrs. Murillo’s Seismic Structural Report which she presented at the June 4, 2008
Board Meeting.

D. APPROVAL OF MINUTES – Meeting No. 10, Joint Meeting with Pasadena
Unified School District, May 6, 2008; Meeting No. 11, Joint Meeting with
Associated Students’ Board, May 22, 2008; Meeting No. 12, Regular

Corrections and Additions to Minutes of Meeting No. 12:
Page 8, V. Future Agenda Items:
The word “board” should be capitalized in lines 1 and 2.(Mrs. Wells-Miller)

Page 3, 144-P:
The word “-track” should be inserted after the word “tenure”. (Dr. Mann)

Page 3, 144-P:
In the third motion, line 4, a hyphen should be inserted between the word
“tenure” and the word “track”. (Dr. Mann)
Dr. Mann suggested that any amendments to motions be set out by themselves
rather than be included in the body of the paragraph.

Page 3, 144-P:
In the third motion, in the “Ayes” line, “Rey Castro” should be replaced by
“Bradbury-Huang”. (Dr. Rey Castro)
Page 4, continuation of Motion:
“Bradbury-Huang” should be replaced by “Rey Castro”. (Dr. Rey Castro)

Page 7, Associated Students Board:
Line 3, replace “attended” with “announced”. (Mr. Campo)
Line 4, replace “Superintendent Diaz” with “Ed Honowitz”. (Mr. Campo)
Dr. Mann suggested that ayes could be identified by Mr. Martin as well as the nays for more ease of recognizing the voices upon transcription of the tapes.

**MOTION:** ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve the Minutes of Meeting No. 12, Regular Business Meeting, held on June 4, 2008, as amended. Advisory Vote: Aye

**Corrections to Minutes of Meeting No. 11:**
P. 4, Academic Calendar:
Insert “Advisory Vote: Abstained”. (Mr. Campo)
P. 6, 133-P:
Replace “O’Conner” with “O’Connor”. (Mr. Campo)

P. 4, 4. Campus Smoking Policy.
Dr. Mann suggested extensive revisions to this section.

Due to revisions needed on the discussion regarding the campus smoking policy, a vote on the Minutes of Meeting No. 11, Joint Meeting with Associated Students’ Board, held on May 22, 2008, was tabled, to be put on the agenda for the next Board meeting.

**MOTION:** ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Campo, the Board voted, with four affirmative votes, to approve the Minutes of Meeting No. 10, Joint Meeting with Pasadena Unified School District, held on May 6, 2008, as submitted. Mr. Martin abstained.
Advisory Vote: Aye

**E. APPROVAL OF CONSENT ITEMS**

**MOTION:** ON MOTION OF Dr. Rey Castro and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve Consent Items 80-S through 87-S; 149-I through 152-I; 197-B through 206-B; and 145-P through 156-P.
Advisory Vote: Aye

**F. (intentionally left blank: there was no F. on the Agenda)**

**G. APPROVAL OF 2008-2009 COLLEGE GOALS**

**MOTION:** ON MOTION OF Dr. Rey Castro and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve the 2008-2009 College Goals.
Advisory Vote: Aye

**H. APPROVAL OF 2009-2010 INSTITUTIONAL STRATEGIC DIRECTIONS**

Strategic Direction V:
Insert “The College will” before “improve” (which should be changed to lower case). (Dr. Mann)

**MOTION:** ON MOTION OF Dr. Rey Castro and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve the 2009-2010 Institutional Strategic Directions, as amended.
Advisory Vote: Aye
I. APPROVAL OF 2008-2009 TENTATIVE BUDGET

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve the 2008-2009 Tentative Budget.
Advisory Vote: Aye

J. STAFF PRESENTATION AND BOARD DISCUSSION, WITH POSSIBLE ACTION, OF THE 2008-2009 PROPOSED ADOPTED BUDGET AND RECOMMENDED STRATEGY

Mrs. Murillo presented the 2008-2009 proposed adopted budget and recommended a budget strategy for Fiscal Year 2008-2009.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve the 2008-2009 Proposed Adopted Budget and Recommended Strategy.
Advisory Vote: Aye

K. ADOPTION OF RESOLUTION NO. 434 REGARDING EMERGENCY RESPONSE SYSTEMS

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Resolution No. 434 Regarding Emergency Response Systems.
Advisory Vote: Aye

L. DISCUSSION, WITH POSSIBLE ACTION: MEMORANDUM OF UNDERSTANDING BETWEEN THE INSTRUCTIONAL SUPPORT SERVICES UNIT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER 777, PCC PEACE OFFICERS’ ASSOCIATION, AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve the Memorandum of Understanding Between the Instructional Support Services Unit, California School Employees Association Chapter 777, PCC Peace Officers’ Association, and the Pasadena Area Community College District.
Advisory Vote: Aye

M. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1210, REGULAR MEETINGS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1210, as submitted.
Advisory Vote: Aye

N. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1215, SPECIAL MEETINGS

Item 1, line 2: insert “if the President of the Board is unavailable the next available officer”. (Mr. Martin)
Item 1, line: remove “shall be called”. (Mrs. Wells-Miller)

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1215, as amended.
O. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1220, EMERGENCY MEETINGS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1220, as submitted.
Advisory Vote: Aye

P. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1230, ADJOURNED MEETINGS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1230, as submitted.
Advisory Vote: Aye

Q. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1240, AGENDA FOR MEETINGS
Item 2, line 4: delete "members of the". (Mrs. Wells-Miller)
Item 2, line 4: insert "members" after "Board". (Mrs. Wells-Miller)
Item 2, line 7: delete "Furthermore,". (Mrs. Wells-Miller)
Item 2, line 7: capitalize the 't' in "the". (Mrs. Wells-Miller)
Item 6.b., line 2: replace "designate" with "designee". (Mrs. Wells-Miller)
Item 6.b., line 5: replace "delegate" with "designee". (Mrs. Wells-Miller)

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1240, as amended.
Advisory Vote: Aye

R. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1250, MEETINGS: RECOMMENDED ORDER OF BUSINESS

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1250, as submitted.
Advisory Vote: Aye

S. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1260, MEETINGS: QUORUM AND VOTING

MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1260, as submitted.
Advisory Vote: Aye

T. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1270, MEETINGS: REPRESENTATION BY SHARED GOVERNANCE GROUPS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1270, as submitted.
Advisory Vote: Aye
U. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1280, MEETINGS: PARLIAMENTARY PROCEDURE

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Campo, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1280, as submitted.
Advisory Vote: Aye

V. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1290, MEETINGS: AUDIENCE

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1290, as submitted.
Advisory Vote: Aye

W. PRESIDENT’S REPORT

- Vision 2020: Under Consent Item 205-B, the request was approved for solicitation of requests for qualifications from firms that assist in comprehensive educational master plans. There will be town hall meetings, day and evening meetings, in each of the areas represented by the trustees. An amount of $200,000 will be spread over two years for the completion of the comprehensive educational master plan project, which will include the community voice. The Executive Committee will screen the requests for qualifications and will keep the Board apprised of the information gathered.

- Naming opportunities for the Center for the Arts: The CCS group through the Foundation is soliciting donations for the Center for the Arts. Only the Board can approve the naming rights and opportunities for the buildings. As set forth in the handout, a donation of $5 million is recommended for the naming of the entire Center for the Arts. There are two naming opportunities, $5 million each, for the recital hall and the gallery, with a total of 41 naming opportunities altogether. CCS is cultivating a donor base. This item will come back as a formal agenda item.

- PCC was awarded one of the career technical education community collaborative grants from the Chancellor’s office, along with Glendale Community College, in the amount of $600,000. PCC will be the lead fiscal agent on this collaborative. Congratulations to Dean Ligons for her assistance in our applying for and receiving this grant.

- Campus smoking policy: There was a presentation by Jo Buczko and Chief Peter Michael at the CCC meeting. Further recommendations will be solicited through the campus Health and Safety Committee.

- June 7th: The end-of-year employee BBQ was held, with a great turnout. Thanks to Trustees Baum and Rey Castro for attending.

- Academic Senate: Held a wonderful end-of-year breakfast which included an acknowledgement of all of the outstanding faculty and teaching at our institution. Thanks to Ms. Dabellow for all her efforts on this event.

- Commencement: There were 1,070 graduates. The ceremony was beautiful and the speaker inspiring.

- Measure P project: The window removal and replacement in the President’s office, Building C, begins tomorrow.

- Vacation: The President’s vacation commences on June 23rd; Dr. Jacobs will be acting President from June 23-27; Dr. Sugimoto will be acting President from July 1-3.

- SanFACC meeting: A dinner will be held July 10th at 6:00 p.m.
X. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Ms. Kathryn Dabelow, Academic Senate
  - She read a thank-you letter to the Board.
  - This is her final Board meeting.

Ms. Debra Cantarero, Classified Senate
  - She thanked Dr. Perfumo for her work with the unions to get the MOU signed.
  - A contingent went to the Classified Leadership Institute and had a successful time. Dr. Scott and his wife were given Classified Recognition mugs.

Mr. Sean O'Connor, Associated Students Board
  - Attended the Academic Senate breakfast with Leonardo Gorito and Christina Javier.
  - Current AS Board terms will expire 6/21/08.
  - This is Mr. O'Connor's final meeting representing the AS Board.
  - At CCC meeting today, all student representative seats were filled.
  - He invited Ms. Ligons and Ms. Cantarero to the Associated Students banquet tomorrow at 6pm in the Jack Scott Auditorium at the CEC.
  - He would like people to sign his hardhat.

Ms. Ellen Ligons, Management Association
  - No report.
  - Sandra Whitcomb was the driving force in transitioning the secretarial sciences program over to business information technology. She was also the teacher who created strategies for improving student success in business information technology.

Dr. Stuart Wilcox, Dean, Institutional Planning and Research
  - No report.

Mr. John Campo, Student Trustee
  - Alpha Gamma Sigma had its end-of-year banquet with a good turnout.
  - Summer classes began this week.
  - The new AS Board for 08-09 will be sworn in June 25th.

Mr. John Martin, President, Board of Trustees
  - He requested that the Board self-evaluation surveys be submitted.

Y. FUTURE BOARD MEETING DATES
The next meeting is a Regular Business Meeting in Harbeson Hall on Wednesday, July 16, 2008 at 6:00 p.m.

Z. FUTURE AGENDA ITEMS
  - Update on the arming of campus security officers (Mrs. Wells-Miller).

AA. ADJOURNMENT
Meeting No. 13 was adjourned at 9:21 p.m.
MOTIONS CARRIED AT MEETING NO. 13 – June 18, 2008

1. Approval of Minutes of Meeting No. 12, Regular Business Meeting, June 4, 2008, as amended.


3. Approval of Consent Items 80-S through 87-S; 149-I through 152-I; 197-B through 206-B; and 145-P through 156-P.


5. Approval of 2009-2010 Institutional Strategic Directions.


9. Approval of Memorandum of Understanding Between the Instructional Support Services Unit, California School Employees Association Chapter 777, PCC Peace Officers’ Association, and the Pasadena Area Community College District.

10. Approval of Bylaw No. 1210.

11. Approval of Bylaw No. 1215, as amended.

12. Approval of Bylaw No. 1220.

13. Approval of Bylaw No. 1230.

14. Approval of Bylaw No. 1240, as amended.

15. Approval of Bylaw No. 1250.

16. Approval of Bylaw No. 1260.

17. Approval of Bylaw No. 1270.

18. Approval of Bylaw No. 1280.

19. Approval of Bylaw No. 1290.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 13
Wednesday, June 18, 2008
6:00 P.M. Closed Session
7:00 P.M. Open Session
Pasadena City College
Harbeson Hall
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION
   Government Code §54957 Public Employee Appointment
   [Appointment] Piano; Speech Communication; Counselor (Outreach)
   Government Code §54957 Employee Discipline, Dismissal, Release
   Government Code §54957 Public Employee Performance Evaluations
   [Non-tenured faculty]

III. OPEN SESSION (7:00 p.m.)
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
      Jaylene Moseley
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   D. APPROVAL OF MINUTES – Meeting No. 10, Joint Meeting with Pasadena Unified School District, May 6, 2008; Meeting No. 11, Joint Meeting with Associated Students' Board, May 22, 2008; Meeting No. 12, Regular Meeting June 4, 2008.
   E. APPROVAL OF CONSENT ITEMS (See page 3, attached) F. is missing
   G. APPROVAL OF 2008-2009 COLLEGE GOALS [Tab G]
   H. APPROVAL OF 2009-2010 INSTITUTIONAL STRATEGIC DIRECTIONS [Tab H]
   I. APPROVAL OF 2008-2009 TENTATIVE BUDGET [Tab I]
   J. STAFF PRESENTATION AND BOARD DISCUSSION, WITH POSSIBLE ACTION, OF THE 2008-2009 PROPOSED ADOPTED BUDGET AND RECOMMENDED STRATEGY [Tab J]
K. ADOPTION OF RESOLUTION NO. 434 REGARDING EMERGENCY RESPONSE SYSTEMS

L. DISCUSSION, WITH POSSIBLE ACTION: MEMORANDUM OF UNDERSTANDING BETWEEN THE INSTRUCTIONAL SUPPORT SERVICES UNIT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER 777, PCC PEACE OFFICERS' ASSOCIATION, AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

M. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1210, REGULAR MEETINGS

N. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1215, SPECIAL MEETINGS

O. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1220, EMERGENCY MEETINGS

P. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1230, ADJOURNED MEETINGS

Q. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1240, AGENDA FOR MEETINGS

R. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1250, MEETINGS: RECOMMENDED ORDER OF BUSINESS

S. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1260, MEETINGS: QUORUM AND VOTING

T. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1270, MEETINGS: REPRESENTATION BY SHARED GOVERNANCE GROUPS

U. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1280, MEETINGS: PARLIAMENTARY PROCEDURE

V. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW #1290, MEETINGS: AUDIENCE

W. PRESIDENT'S REPORT
   - Vision 2020
   - Naming Opportunities for the Center for the Arts

X. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Y. FUTURE BOARD MEETING DATES

Z. FUTURE AGENDA ITEMS

AA. ADJOURNMENT
**CONSENT ITEMS**

80-S Approval of Student Travel for Upward Bound Math/Science Program Pasadena, CA June 21, 2008  
81-S Approval of Upward Bound Math/Science Summer Instruction and Activities Program Pasadena, CA June 23 – July 24, 2008  
82-S Approval of Upward Bound Classic Summer Instruction and Activities Program Pasadena, CA June 23 – July 11, 2008  
83-S Approval of Upward Bound Classic Summer Residency Program Pomona, CA July 13 – July 25, 2008  
85-S Approval of Student Travel for Associated Students Executive Board Annual Retreat Pasadena and Los Angeles, CA July 11 – 13, 2008  
84-S Approve Northern California College Tours and Field Trips for Students in the Upward Bound Classic Summer Program July 28 – July 31, 2008  
86-S Approval of Student Travel for Upward Bound Math/Science Program Los Angeles, CA July 19, 2008  
87-S Approval of Student Travel for Upward Bound Math/Science Program Los Angeles, CA July 8, 2008  

149-I Approval of Instructional Trip for Geology 30E, July 15-18, 2008  
150-I Approval of Instructional Trip for .XL Summer Bridge Program, July 7, 2008  
151-I Approval of Instructional Trip for .XL Summer Bridge Program, July 25, 2008  
152-I Approval for Instructional Activity for the TLC Programs, June 19, 2008  

197-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation  
198-B Reporting and Approval of Revolving Fund Reimbursement  
199-B Authorization for Year End Appropriation Transfers  
200-B Budget Augmentation  
201-B Ratify Grant Application, California High School Exit Exam Preparation Program Fund  
202-B Approve/Amend/Renew Contracts  
203-B Approve/Ratify Career and Technical Education Activities  
204-B Approve Purchasing Transactions  
205-B Authorize Solicitation of Request for Qualifications – Strategic & Educational Master Planning Service – VISION 2020  
206-B Transfer Between Major Objects  

145-P Stipends for Classified and Unclassified Personnel  
146-P Approval of College Assistant and Instructional Aide Positions – July 1, 2008 – December 31, 2008  
147-P Approve/Ratify Stipends for Academic Personnel  
148-P Employment of Hourly Credit Teachers and Substitute Teachers, Summer 2008  
149-P Employment of Hourly Noncredit Teachers and Substitute Teachers, Summer 2008  
150-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees  
151-P Approval of Contracts: Academic Coordinators and Directors, Division, Associate and Assistant Deans, 2008-2009  
152-P Employment of 11- and 12-Month Academic Employees, 2008-2009  
153-P Employment of 10-Month Non-Tenured Academic Credit and Noncredit Contract Employees, 2008-2009  
154-P Approval of Contracts: Deans  
155-P Approval of Contracts: Vice Presidents  
157-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009 (CLOSED SESSION) Piano; Speech Communication; Counselor (Outreach)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MINUTES OF MEETING NO. 11
OF THE BOARD OF TRUSTEES
and
JOINT MEETING WITH ASSOCIATED STUDENTS’ BOARD
Pasadena City College
Sexson Auditorium, Building C
1570 East Colorado Boulevard
Pasadena, California 91106
10:45 A.M. Closed Session
11:45 A.M. Open Session
Thursday, May 22, 2008

To listen to the full deliberation of the Board, please go to the college website,
www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 11

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 11 on Thursday, May 22, 2008, in Sexson Auditorium, Building C of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 10:46 a.m. by Mr. John Martin, Board President.

ROLL CALL

Trustees Present
Mr. John Martin, President - left at 2:15 p.m.
Dr. Jeanette Mann, Vice President - led meeting at 2:15 p.m.
Dr. Hilary Bradbury-Huang, Clerk – arrived at 11:20 a.m., left at 3:20 p.m.
Mr. William Thomson
Mr. Geoffrey L. Baum
Mrs. Beth Wells-Miller - left at 3:15 p.m.
Mr. Sean O’Connor, Student Trustee

Trustees Absent
Dr. Consuelo Rey Castro

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mrs. Kindred Murillo, Vice President, Administrative Services
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
Dr. Jorge Aguiñiga, Dean, Human Resources

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Raymond Mitchell.
The Associated Students Board representative was Mr. Michael Sansosti.
The Management Association representative was Ms. Ellen Ligons.

Associated Students Executive Board
Mr. Michael S. Sansosti, President
Ms. Natalie Courtney, Vice-President for Internal Affairs
I. Continued
Mr. Joshua Acevedo, Vice-President for Student Services
Mr. Christopher Ramos, Vice-President for Academic Affairs
Mr. Adam M. Kratt, Vice-President for Public Relations
Ms. Vanessa Quiroz, Vice-President for Cultural Diversity
Ms. Karina Roman, Vice-President for Campus Activities
Ms. Erica Colon, Vice-President for Business Services
Mr. Leonardo Gorito, Chief Justice
Mr. Sean O’Connor, Student Trustee

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.
Mr. Martin adjourned the Board to Closed Session at 10:49 a.m.

II. CLOSED SESSION

<table>
<thead>
<tr>
<th>Government Code §54957</th>
<th>Public Employee Appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Appointment of Faculty: Electronics/Electrical;</td>
</tr>
<tr>
<td></td>
<td>Food Services; Journalism</td>
</tr>
<tr>
<td></td>
<td>Appointment of Administrator: Associate Dean/</td>
</tr>
<tr>
<td></td>
<td>Counseling and Student Success Services</td>
</tr>
</tbody>
</table>

| Government Code §54957 | Employee Discipline, Dismissal, Release |

<table>
<thead>
<tr>
<th>Government Code §54957</th>
<th>Public Employee Performance Evaluations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>[Non-tenured faculty]</td>
</tr>
</tbody>
</table>

Closed Session was adjourned at 11:46 a.m.

III. OPEN SESSION
Mr. Martin reconvened the Open Session at 11:55 a.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Sean O’Connor led the Pledge of Allegiance.

B. INTRODUCTIONS

Mr. Martin asked the PACCD Board members and the Associated Students’ Board Members to introduce themselves. Dr. Perfumo then introduced Marissa Victoria Castro, secretary of the Associated Students, noting that she had traveled to Sacramento May 20 as part of a Pasadena City College lobbying delegation.

Elizabeth Garcia from Assembly member Anthony Portantino’s office presented the Phi Theta Kappa/USA Today All-USA Academic Team medallions to students Sean O’Connor and Teresa Mayer. Mr. Martin also presented them with certificates from Congressman Adam Schiff and State Senator Jack Scott. Alpha Gamma Sigma award winners were recognized: John J. Campo — Kathleen D. Loly Scholarships, Leonardo Gorito — Kathleen D. Loly Scholarships, Joan T. Tibay — Ed Walsh Scholarship for Outstanding Service.

Capitol Day briefing - Marissa Victoria Castro spoke about her great experience at Capital Day with our PCC delegation, and that she felt that she was “not a statistic” in front of legislators.

Elizabeth Garcia (Assembly Member Portantino’s office) shared her story about receiving a scholarship to attend Pepperdine University because she was noticed while lobbying.

Dr. Perfumo acknowledged Trustee Geoff Baum’s access to Sacramento state government leaders and opportunities he provided during the visit.
Ellen Ligons was acknowledged for being the Recipient of the Los Angeles African American Political Action Committee’s (LAAAPAC) Power PAC Women of 2008. Mr. Martin presented recognition from Mayor Antonio Villaraigosa.

Mary Ann Laun, Assistant Dean of the Library, was recognized for the 2008 U.S. Excellence In Academic Libraries Award. The original presentation was Tuesday, May 13, 2008 at Shaford Library. Assistant Dean Laun recognized her fellow librarians and support staff.

Sean O’Connor introduced the newly elected 2008-2009 Student Government Officers. The Women’s Basketball team was acknowledged for their achievements and Trustee Geoffry Baum congratulated all student athletes.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment on non-agenda items.

D. APPROVAL OF MINUTES: Tabled in the interest of time. (Minutes of Meeting No. 10 Joint Board Meeting with Pasadena Unified School District, May 6, 2008)

E. JOINT MEETING WITH PCC ASSOCIATED STUDENTS’ BOARD
(Items were taken out of order)

1. INTRODUCTION OF MEMBERS OF PACCD/AS BOARD MEMBERS

FOLLOW-UP FROM LAST YEAR’S JOINT MEETING
Dr. Sugimoto addressed issues resulting from last year’s joint meeting with the ASB with a power point presentation referring to the packet.
Mrs. Murillo commented that she would be addressing sustainability issues later on in the agenda, and that family (gender neutral) restrooms will be addressed as construction planning continues on Measure P projects.

Andrew Gomez, a member of the audience, addressed the Board regarding the need for family restrooms.

2. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION:
BOOKSTORE PRICING
Sean O’Connor presented a Power Point that he and Leonardo Goritto researched together. He discussed alternatives such as rental programs, and an open Educational Resource Program.

MOTION: Moved by Mr. Baum and seconded by Dr. Bradbury-Huang, the Board voted, by a unanimous vote, to direct the administration to review the recommendations presented by the students and report back to the Board for possible action.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Thomson, Wells-Miller
Noes: 0
Absent: Rey Castro
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

3. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION:
APPROVAL OF ACADEMIC CALENDAR
Board President Martin opened the discussion to public input. Glenn Watterson, President/ISSU, said that she had reluctantly signed off on this calendar but explained that an extra week between sessions would be very
useful for support staff preparing for the next session. Other concerns voiced were related to the coordination of PCC’s calendar with that of the unified school districts and major universities, and students’ need for some down-time between semesters.

**MOTION:** Moved by Mr. Baum and seconded by Dr. Mann, the Board voted by unanimous vote to approve the 2009-2010 Calendar as submitted and directed the Administration to ensure active student participation in the annual calendar development process.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Thomson, Wells-Miller
Noes: 0
Absent: Rey Castro
Abstentions: Advisory Vote
MOTION PASSED

4. **PRESENTATION, WITH DISCUSSION: CAMPUS SMOKING POLICY**

During her Power Point presentation, Ms. Jo Buczko, Associate Professor, Health Services, referred the Board to handouts in their packets. There was a discussion about the difficulties encountered with enforcement of the current policy. Following existing State law, the policy prohibits smoking inside any District owned, or District occupied building or vehicle. The policy also prohibits outdoor smoking: a) within 20 feet of the outside perimeter of any District owned or District occupied building, b) within 20 feet of any space where food is being served, and c) within the perimeter of any outdoor athletic venue owned or occupied by the District. The Associated Students Board recommended that the Board authorize enforcement of the existing policy following sufficient notification to the campus community.

**MOTION:** Moved by Dr. Mann and seconded by Mrs. Wells-Miller, that the Board direct the administration to develop a policy that would make Pasadena City College a smoke-free campus and develop a mechanism for enforcing that policy.

Ayes: Mann,
Noes: Baum, Martin, Thomson, Wells-Miller
Absent: Rey Castro
Abstentions: Bradbury-Huang
Advisory vote: Yes
MOTION FAILED

**MOTION:** Moved by Mr. Baum and seconded by Sean O’Connor, that the Board authorize Campus Safety Officers to enforce the current policy.

Ayes: Thomson, Wells-Miller
Noes: Baum, Mann, Martin
Absent: Rey Castro
Abstentions: Bradbury-Huang
Advisory Vote: Yes
MOTION FAILED
MOTION: Moved by Mr. Thomson and seconded by Dr. Bradbury-Huang, that the Board direct the administration, after appropriate consultation with shared governance bodies, to come back to the Board with a recommendation for a smoking policy.

MOTION: Moved by Dr. Mann and seconded by Mr. Baum to amend the motion to include authorizing Campus Safety Officers to begin immediate enforcement of the current smoking policy. The new motion to read, "That the Board direct the administration, after appropriate consultation with shared governance bodies, to come back to the Board with recommendations for a smoking policy; and that the Board authorize Campus Safety Officers to begin immediate enforcement of the current smoking policy."

Ayes: Baum, Bradbury-Huang, Mann, Martin, Wells-Miller
Noes: Thomson
Absent: Rey Castro
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

BREAK – 2:10 – 2:15 p.m.
Dr. Mann reconvened the Open session at 2:15 p.m.

5. PRESENTATION, WITH DISCUSSION: SUSTAINABILITY ON CAMPUS
Mrs. Murillo, referring to material in the Board folders, discussed the new committee for sustainability on campus. A brief discussion ensued.

6. PRESENTATION: BUDGET UPDATE
Mrs. Murillo, referring to the second principal apportionment simulation materials included in the folders, discussed the May Revise, P1 and P2 simulation.

7. DISCUSSION, WITH POSSIBLE ACTION: STUDENT TRUSTEE PRIVILEGES (Policy #1030)
Following a short discussion, during which Dr. Mann commended Sean O’Connor as being an exemplary Student Trustee, a vote was taken.

MOTION: Moved by Mr. Thomson and seconded by Mr. Baum, the Board unanimously voted to reaffirm the rights afforded the Student Trustee for the coming year, 2008-2009 under District Bylaw #1030.

Ayes: Baum, Bradbury-Huang, Mann, Thomson
Noes: 0
Absent: Martin, Rey Castro, Wells-Miller
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

8. DISCUSSION, WITH POSSIBLE ACTION: TIME, PLACE, AND MANNER POLICY (Policy #2550) Withdrawn

F. APPROVAL OF CONSENT ITEMS

178-B Approve/Amend Contracts
Dr. Bradbury-Huang requested information on changing $800,000 to $80,000. Mrs. Murillo clarified that it was an additional $80,000 to $800,000 for a total of $880,000.00. Dr. Bradbury-Huang wants this pulled for a separate vote as she believes it is a colleague of hers at USC.

128-P Approve Stipends for Academic Personnel:
Mr. Baum requested a separate vote.

133-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees:
Mr. O'Connor recognized Mr. Eugene Lopez for 42 years of outstanding service with Facilities Services.

134-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009:
Mr. O'Connor recognized Ms. Kathryn Dabelow for her 41 years of service.

138-P Resolution No. 430: Declaration of Indefinite Salaries for 2008-2009:
Mr. Thomson asked what is the effect of this resolution. Dr. Perfumo replied that when we are in delayed negotiations, this resolution allows us to preserve the right to go back retroactively to enact the new payment schedule.

139-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009 (CLOSED SESSION):
Dr. Mann asked that the minutes reflect her concern regarding tenure track appointments.

MOTION: Moved by Mr. Baum and seconded by Dr. Bradbury-Huang, the Board unanimously approved Consent Items 71-S through 76-S; 136-I through 141-I; 176-B through 184-B with 178-B held for separate vote; 127-P through 139-P with 128-P held for separate vote.

Ayes: Baum, Bradbury-Huang, Mann, Thomson
Noes: 0
Absent: Martin, Rey Castro, Wells-Miller
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

MOTION: Moved by Mr. Thomson and seconded by Mr. Baum, the Board unanimously approved Consent Item 178-B.

Ayes: Baum, Bradbury-Huang, Mann, Thomson
Noes: 0
Absent: Martin, Rey Castro, Wells-Miller
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

MOTION: Moved by Mr. Thomson and seconded by Dr. Bradbury-Huang, was amended by Mr. Baum to reflect removal of the stipend for Pete Mhunzi. The Board unanimously approved Consent Item 128-P, with the exception of the recommendation for special project employment for Mr. Mhunzi.

Ayes: Baum, Bradbury-Huang, Mann, Thomson
Noes: 0  
Absent: Martin, Rey Castro, Wells-Miller  
Abstentions: 0  
Advisory Vote: Yes  
MOTION PASSED  

G. APPOINTMENT OF MEASURE P CITIZENS' OVERSIGHT COMMITTEE

MOTION: Moved by Mr. Thomson and Seconded by Mr. Baum, the Board voted by a unanimous vote of the members present to accept the Trustee appointments to the Citizens Oversight Committee as submitted.

Ayes: Baum, Bradbury-Huang, Mann, Thomson  
Noes: 0  
Absent: Martin, Rey Castro, Wells-Miller  
Abstentions: 0  
Advisory Vote: Yes  
MOTION PASSED  

H. PRESIDENT'S REPORT  

I. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD Sean O'Connor thanked the Board. Dr. Perfumo introduced new hire JoEllyn McGrath, Administrative Assistant to the President and Board of Trustees.  

J. FUTURE BOARD MEETING DATES June 4, 2008  

L. CLOSED SESSION  

There was no second closed session.  

M. ADJOURNMENT  

Meeting No. 11 was adjourned at 3:20 p.m.
1. Motion to approve administrative review, future report back to Board on book leasing program.

2. Motion to approve 2009-2010 academic calendar.

3. Motion to approve policy #1030, Student Trustee Privileges.

4. Motion that the Board direct the administration, with input from the shared governance group, for immediate enforcement of Citations that would include fines for second offenses of the current Campus Smoking Policy.

5. Approval of Consent Items 71-S through 76-S; 136-I through 141-I with 137-I withdrawn; 176-B through 184-B with 178-B pulled for a separate vote; and 127-P through 139-P, with 128-P pulled for a separate vote.

6. Approval of Consent Item 178-B, by separate vote.

7. 128-P Approval of Stipends for Academic Personnel was amended to reflect removal of the stipend for Pete Mhuangi. Item 128-P without Mhuangi stipend was held for separate vote. The Board unanimously approved Consent Item 128-P, with the exception of the recommendation for special project employment for Mr. Mhuangi.

8. Approval of new Citizens Oversight Committee members.

Paulette J. Perfumo, Secretary
Board of Trustees
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 11 and
JOINT MEETING WITH ASSOCIATED STUDENTS’ BOARD
Thursday, May 22, 2008
10:45 A.M. Regular Business Meeting
11:45 A.M. Joint Meeting with Associated Students’ Board
Note: Regular Business Meeting will continue at conclusion of
Joint Meeting with Associated Students’ Board

Location: Pasadena City College
Sexton Auditorium, Building C
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board” form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54957    Public Employee Appointment
   - Appointment of Faculty: Electronics/Electrical;
     Food Services; Journalism
   - Appointment of Administrator: Associate Dean/
     Counseling and Student Success Services

   Government Code §54957    Employee Discipline, Dismissal, Release
   Government Code §54957    Public Employee Performance Evaluations
                            [Non-tenured faculty]

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
      ▪ Phi Theta Kappa/USA Today: All-USA Academic Team:
        • Sean O’Connor
        • Teresa Mayer
      ▪ Alpha Gamma Sigma awards:
        • John J. Campo -- Kathleen D. Loly Scholarships
        • Leonardo Goro -- Kathleen D. Loly Scholarships.
        • Joan T. Tibay -- Ed Walsh Scholarship for Outstanding Service
      ▪ Mary Ann Laun: Presentation of 2008 U.S. Excellence In Academic Libraries Award
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

E. JOINT MEETING WITH PCC ASSOCIATED STUDENTS' BOARD

1. INTRODUCTION OF MEMBERS OF PACCD/AS BOARD MEMBERS

2. FOLLOW-UP FROM LAST YEAR'S JOINT MEETING [Staff]

3. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: BOOKSTORE PRICING [Students]

4. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: APPROVAL OF ACADEMIC CALENDAR [Staff]  (Tab 1)

5. PRESENTATION, WITH DISCUSSION: CAMPUS SMOKING POLICY [Students]

6. PRESENTATION, WITH DISCUSSION: SUSTAINABILITY ON CAMPUS [Staff]

7. PRESENTATION: BUDGET UPDATE

8. DISCUSSION, WITH POSSIBLE ACTION: STUDENT TRUSTEE PRIVILEGES (Policy #1030)  (Tab 2)

9. DISCUSSION, WITH POSSIBLE ACTION: TIME, PLACE, AND MANNER POLICY (Policy #2550)  (Tab 3)

F. APPROVAL OF CONSENT ITEMS (See page 3, attached)

G. APPOINTMENT OF MEASURE P CITIZENS' OVERSIGHT COMMITTEE  (Tab 4)

H. PRESIDENT'S REPORT

I. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

J. FUTURE BOARD MEETING DATES

K. FUTURE AGENDA ITEMS

L. CLOSED SESSION

Government Code §54957 - Public Employee Appointment
- Appointment of Faculty: Electronics/Electrical; Food Services; Journalism
- Appointment of Administrator: Associate Dean/ Counseling and Student Success Services

Government Code §54957 - Employee Discipline, Dismissal, Release
Government Code §54957 - Public Employee Performance Evaluations [Non-tenured faculty]

M. ADJOURNMENT
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>71-S</td>
<td>Approval of Puente Program Mentor Banquet, Pasadena, CA June 12, 2008</td>
</tr>
<tr>
<td>72-S</td>
<td>Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs, Huntington Beach, CA July 19, 2008</td>
</tr>
<tr>
<td>73-S</td>
<td>Approval of Student Travel for Upward Bound Math/Science Program, Los Angeles, CA June 27, 2008</td>
</tr>
<tr>
<td>74-S</td>
<td>Approval of Student Travel for Upward Bound Math/Science Program, Los Angeles, CA July 11, 2008</td>
</tr>
<tr>
<td>75-S</td>
<td>Approval of Student Travel for Upward Bound Math/Science Program, Pasadena, CA Playhouse Season 2008</td>
</tr>
<tr>
<td>76-S</td>
<td>Acceptance of Commencement Speaker Address to be given by: Rayna Grande, Pasadena, CA June 13, 2008</td>
</tr>
<tr>
<td>136-I</td>
<td>Amendment to Consent Item 115-I Approval of Instructional Trip for Anthropology 30H, June 18 – July 5, 2008</td>
</tr>
<tr>
<td>137-I</td>
<td>WITHDRAWN</td>
</tr>
<tr>
<td>138-I</td>
<td>Approval of Instructional Trip for English 1A, Puente Project Students, May 29, 2008</td>
</tr>
<tr>
<td>139-I</td>
<td>Approval of Instructional Trip for GRCOM 132AB and 133AB, May 30, 2008</td>
</tr>
<tr>
<td>140-I</td>
<td>Approval of Instructional Trip for Child Development Center, May 30, 2008</td>
</tr>
<tr>
<td>141-I</td>
<td>Approval for Instructional Activity for the MESA Program, May 30, 2008</td>
</tr>
<tr>
<td>176-B</td>
<td>Approve Purchasing Transactions</td>
</tr>
<tr>
<td>177-B</td>
<td>Approve Change Orders, Measure P Projects Campus-Wide Network Project/Infrastructure Upgrade</td>
</tr>
<tr>
<td>178-B</td>
<td>Approve/Amend Contracts</td>
</tr>
<tr>
<td>179-B</td>
<td>Approve Staff Development Activity</td>
</tr>
<tr>
<td>180-B</td>
<td>Ratify Career and Technical Education Activities</td>
</tr>
<tr>
<td>181-B</td>
<td>Amendment to Consent Item No. 132-B – Approve Staff Development Activities</td>
</tr>
<tr>
<td>182-B</td>
<td>Approve Change Orders, Measure P Projects Industrial Technology and Campus Center/Bookstore Buildings</td>
</tr>
<tr>
<td>183-B</td>
<td>Reporting and Approval of Revolving Fund Reimbursement</td>
</tr>
<tr>
<td>184-B</td>
<td>Budget Augmentation</td>
</tr>
<tr>
<td>127-P</td>
<td>Stipends for Classified and Unclassified Personnel</td>
</tr>
<tr>
<td>128-P</td>
<td>Approve Stipends for Academic Personnel</td>
</tr>
<tr>
<td>129-P</td>
<td>Employment of Hourly Credit Teachers and Substitute Teachers, 2007-08</td>
</tr>
<tr>
<td>130-P</td>
<td>Employment of Hourly Noncredit Teachers and Substitute Teachers, 2007-08</td>
</tr>
<tr>
<td>131-P</td>
<td>Employment of Hourly Credit Teachers and Substitute Teachers, Summer 2008</td>
</tr>
<tr>
<td>132-P</td>
<td>Employment of Hourly Noncredit Teachers and Substitute Teachers, Summer 2008</td>
</tr>
<tr>
<td>133-P</td>
<td>Employment, Change of Status, Leave of Absence, and Separation of Classified Employees</td>
</tr>
<tr>
<td>134-P</td>
<td>Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009</td>
</tr>
<tr>
<td>136-P</td>
<td>Management Professional Leave (Sabbatical), 2008-2009</td>
</tr>
<tr>
<td>137-P</td>
<td>Authorization to Reimburse Applicant(s)</td>
</tr>
<tr>
<td>138-P</td>
<td>Resolution No. 430: Declaration of Indefinite Salaries for 2008-2009</td>
</tr>
<tr>
<td>139-P</td>
<td>Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009 (CLOSED SESSION)</td>
</tr>
<tr>
<td>Tab</td>
<td>Board Bylaw</td>
</tr>
<tr>
<td>-----</td>
<td>-------------</td>
</tr>
<tr>
<td>F</td>
<td>1225, Closed Sessions</td>
</tr>
<tr>
<td>G</td>
<td>1310, Contracts: Abstention Where Vested Interest</td>
</tr>
<tr>
<td>H</td>
<td>#1800, Powers and Duties: Authorized Signatures</td>
</tr>
<tr>
<td>I</td>
<td>#1610, Powers and Duties: General</td>
</tr>
<tr>
<td>J</td>
<td>#1630, Auditing District Accounts</td>
</tr>
<tr>
<td>K</td>
<td>#1650, Meeting and Negotiation in Public Education</td>
</tr>
<tr>
<td>L</td>
<td>#1660, Collective Bargaining: Public Notice Procedure Relating to Meeting and Negotiation Under the Educational Employment Relations Act (EEERA)</td>
</tr>
<tr>
<td>M</td>
<td>#1670, Advisory Representatives to the Board</td>
</tr>
<tr>
<td>N</td>
<td>#1800, Trustee Areas</td>
</tr>
<tr>
<td>O</td>
<td>Adoption of Resolution No. 437 to Authorize Interfund Cash Borrowing</td>
</tr>
</tbody>
</table>
Board Agenda Item F: Approval of District Bylaw 1225, Closed Sessions

Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1225, Closed Sessions.

Fiscal Impact: None

Background: The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College’s Executive Committee before being further reviewed by the Board’s Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES BYLAWS

Title: Closed Sessions
Legal Authority: California Education Code Sections 72122, 72243,
Government Code Sections 54956-54957; 11125.4
California Public Records Act Section 6254

Page 1 of 3

1. Authorization
Closed sessions may only be held where explicitly allowed by the Brown Act, by some other laws
(such as those concerning student discipline and receipt of gifts), or inferred from some other
confidentiality provision of law (such as by Act of Congress). Closed sessions may only be held
during a regular or special meeting. A special meeting can be called for the sole purpose of
conducting a closed session.

2. Brown-Act Matters discussed in closed session may include:
The Brown Act, in the order set forth in that Act, permits closed sessions as hereinafter set forth.
NOTE: Only brief descriptions are given below. Applicable Brown Act sections are incorporated by
reference as a part of these Bylaws.

a. Real Property
   The Board may meet with its negotiator in regard to the purchase, sale, exchange, or lease
   of real property (The Brown Act, 54956.8). The Agenda is to specify what is to be
   negotiated, that is, price and terms.

b. Litigation: Existing or Anticipated
   The Board may, upon advice of its legal counsel, meet with or receive advice from such
   counsel, when discussion in open session would prejudice the position of the District. The
   Agenda is to specify either existing litigation or number of anticipated cases.

c. Liability Claims
   The Board may meet to consider claims of tort liability, public liability, or workers’
   compensation liability. The Agenda shall specify the name of the claimant and agency
   claimed against.

d. Threat to Public Services
   The Board may meet with law enforcement representatives concerning threats to the
   security of buildings or the public access to services and buildings. The Agenda shall
   specify the name and title of the law enforcement representatives.

e. Personnel Matters
   The Board may meet to consider the appointment, employment, evaluation of performance,
   or dismissal of a public employee or to hear complaints or charges brought against the
   employee by another person or employee unless the employee requests a public session.
   As a condition to holding a closed session on specific complaints or charges brought
   against an employee by another person or employee, the employee shall be given written
   notice of his or her right to have the complaints or charges heard in an open session rather
   than a closed session, which notice shall be delivered to the employee personally or by
   mail at least 24 hours before the time for holding the session. If notice is not given, any
   disciplinary or other action taken by the legislative body against the employee based on the
   specific complaints or charges in the closed session shall be null and void.

Approved by the Board of Trustees: August 17, 1994; revised September 20, 2000
If any person requests an opportunity to present complaints to the Board about a specific employee, such complaints shall first be presented to the College President. Notice shall be given to the employee against whom the charges or complaints are directed. If the complaint is not resolved at the administrative level, the matter shall be scheduled for a closed session of the Board. The employee shall be given at least 24 hours written notice of the closed session, and shall be given the opportunity to request that the complaints be heard in an open meeting of the Board.

f. Labor Negotiations Salaries, Salary Schedules, Fringe Benefits

The Board may meet with the District's representative as to salaries, salary schedules, and fringe benefits. The Board may also meet with a state conciliator. No discussion shall be included concerning availability of funds, funding priorities or budget. The Agenda shall specify the name of the District negotiator, the employee organization or the name of the position title of an unrepresented employee.

g. Honorary Degrees

The Board may hold closed sessions to consider conferring honorary degrees.

Education Code

a.h. Student Suspension and Discipline

Unless the student requests a public hearing, the Board shall consider suspension or disciplinary action or any other action as to students (except expulsion) in closed session if a public hearing would lead to the giving out of information concerning students which would be in violation of law. The final action shall be taken at a public meeting.

b.l. Gifts

The Board may hold closed sessions to consider gifts from a donor who wishes to remain anonymous.

j. Response to final draft audit report

The Board may meet in closed session to consider its response to a confidential final draft report from the Bureau of State Audits.

Confidentiality of Materials

a. Materials used by the Board during the discussion of closed session agenda items, as described in Section 2 above, shall be considered confidential, provided they meet the requirements of Section 6254 of the California Public Records Act.

b. The Board President may direct that such confidential materials remain in the custody of the Board Secretary between closed sessions and until such time as the matter under discussion has been resolved.

c. The Board President may also direct that the Board Secretary make such confidential materials available to a Board member for viewing between scheduled meetings. In such cases, the Board member shall not make copies of the confidential materials.

5. Agenda Descriptions

The Brown Act spells out the various ways in which agenda items are properly described as to closed sessions permitted by that Act. The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

6. Reports of Action Taken

Reporting of actions taken and the votes (or abstentions) shall be reported in accordance with the Brown Act. After any closed session, the Board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote of every member present.

Approved by the Board of Trustees: August 17, 1994; revised September 20, 2000
7.6. **Minute Book Record of Closed Sessions; Inspection**
The record to be made of closed sessions and who may inspect the record shall be in accordance with the Brown Act.

8. **Notices**
Prior to holding a closed session, an announcement must be made at an open meeting as to what is to be discussed. After a closed session, the Board shall reconvene into open session and report on action taken in the closed session.

9.7. **Penalties for Violation of Closed Session Confidentiality**
Applicable penalties may be imposed by the Board for violation of the confidentiality of closed session meetings.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item G:
Approval of District Bylaw 1310, Contracts: Abstention Where Vested Interest

Board Meeting:
July 16, 2008

Recommendation:
It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1310, Contracts: Abstention Where Vested Interest.

Fiscal Impact:
None

Background:
The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College’s Executive Committee before being further reviewed by the Board’s Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
IT IS RECOMMENDED THAT THIS BYLAW BE ELIMINATED BECAUSE IT IS REDUNDANT DUE TO THE ADDITION OF SECTIONS 4 AND 5 TO BYLAW 1480, APPROVED ON JUNE 4 BY THE BOARD.

PASADENA AREA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES BYLAWS

Title: Contracts: Abstention Where Vested Interest
Legal Authority: Government Code Section 1091.5

Bylaw No. 1310
Page 1 of 1

1. Members of the Board who have a vested interest in any contract made by the Board shall abstain from voting on motions pertaining to that contract.

2. Any member of the Board may vote on any contract presented to the Board as long as he/she owns less than three (3) percent of the shares of the contracting corporation for profit, and as long as the total annual income from stock dividends, including the value of stock dividends, from the corporation does not exceed five (5) percent of his/her total income, and as long as any other payments made to him/her by the corporation, do not exceed 5% of his/her total annual income (Government Code Section 1091.5).

Approved by the Board of Trustees: August 17, 1994
1. Conflict of Interest codes
Pursuant to the provisions of Government Code Sections 87300, the Board adopts a Conflict of Interest Code. Nothing contained therein is intended to modify or abridge the provisions of the Political Reform Act of 1974, (Government Code Section 81000 et seq.). The provisions of this Code are additional to Government Code Section 87100 and other laws pertaining to conflicts of interest. Except as otherwise indicated, the definitions of the Political Reform Act of 1974 and associated regulations are incorporated within this bylaw. A copy of the Code is on file in the Office of the Vice President of Administrative Services.

2. Designated Positions
The following positions are designated positions, and disclosure statements shall be filed in the categories as listed:

<table>
<thead>
<tr>
<th>Positions</th>
<th>Category(ies)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member, Board of Trustees</td>
<td>5*</td>
</tr>
<tr>
<td>Superintendent/President</td>
<td>1, 2, 3</td>
</tr>
<tr>
<td>Vice Presidents</td>
<td>1, 2, 3</td>
</tr>
<tr>
<td>Dean of External Relations</td>
<td>4</td>
</tr>
<tr>
<td>Director of Fiscal Services</td>
<td>4</td>
</tr>
<tr>
<td>Director of Purchasing</td>
<td>1, 4</td>
</tr>
</tbody>
</table>

*County Board of Supervisors currently include non-residence realty which could potentially be used by the Community College in Category 5.

3. Officers and employees holding these positions are designated employees and are deemed to make, or participate in the making of, decisions which may foreseeably have a material effect on a financial interest. These individuals shall file statements of Economic Interest with the Human Resources office, which in turn will file the statements with the appropriate county office.

4. Board members shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members. A Board member shall not be considered to be financially interested in a contract if his or her interest is limited to those interests defined as remote under Government Code Section 1091 or is limited to interests defined by Government Code Section 1091.5.

5. If a Board member or designated employee determines that he or she has a financial interest in a decision, as described in Government Code Section 87103, this determination shall be disclosed and made part of the Board’s official minutes. In the case of a designated employee, this announcement
shall be made in writing and submitted to the Board. A Board member, upon identifying a conflict of interest, or a potential conflict of interest, shall do all of the following prior to consideration of the matter.

a. Publicly identify the financial interest in detail sufficient to be understood by the public;
b. Recuse himself or herself from discussing and voting on the matter;
c. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded unless the matter is placed on the agenda reserved for uncontested matters. A Board member may, however, discuss the issue during the time the general public speaks on the issue.

6. A Board member shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with, or inimical to his or her duties as an officer of the District.

7. Board members and any employees who manage public investments shall not accept from any single source in any calendar year any gifts in excess of the prevailing gift limitation specified in law.

Designated employees shall not accept from any single source in any calendar year any gifts in excess of the prevailing gift limitation specified in law if the employee would be required to report the receipt of income or gifts from that source on his/her statement of economic interests.

The above limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value.

Gifts of travel and related lodging and subsistence shall be subject to the above limitations except as described in Government Code Section 89506.

A gift of travel does not include travel provided by the District for board members and designated employees.

Board members and any employees who manage public investments shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering (Government Code Sections 89501, 89502) that is given or offered in connection with any speech, article, or other activity related to his/her responsibilities or duties for the Board of Trustees, Pasadena City College, or the Pasadena Area Community College District.

Designated employees shall not accept any honorarium that is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, if the employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

The term “honorarium” does not include:

a. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade or profession is making speeches.

b. Any honorarium that is not used and, within 30 days after receipt, is either returned to the donor or delivered to the District for donation into the general fund without being claimed as a deduction from income tax purposes.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item H: Approval of District Bylaw 1600, Powers and Duties: Authorized Signatures

Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1600, Powers and Duties: Authorized Signatures.

Fiscal Impact: None

Background: The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College’s Executive Committee before being further reviewed by the Board’s Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
1. Preface
In order to be valid and enforceable against the District, all transactions require Board approval or ratification, except the following:
   a. Any purchase which does not exceed $500.
   b. Any amendment to an expenditure, previously approved by the Board, which does not exceed $500.
   c. Field contracts for facilities modifications or maintenance under $15,000.
   d. Contracts that involve no cost to the District.
   e. Contracts for equipment, supplies, materials, and leases under $5,000.
   f. Personal service agreements not to exceed one year in length and total contract amounts under $3,000.
   g. Authorizations to proceed to bid that are for $5,000 or less, and
   h. Contract change orders which do not exceed 10% of the contract or $5,000 per contract.

2. Authorized Signatures of Board Officers
The Board authorizes the Board President, Vice President, Clerk, and Secretary to sign contracts, warrants, and documents.

3. Deputation of Authorized Signatures
   a. The Board delegates to the Superintendent/President, or to such person as the Superintendent/President may designate, the power to make the transactions listed in the Preface of this article as not requiring Board approval or ratification. If the Superintendent/President delegates any powers and duties entrusted to him or her by the Board, the Superintendent/President will be responsible to the Board for the execution of such delegated powers and duties.
   b. The Board delegates to the Superintendent/President and Assistant Superintendent for Vice President for Administrative Services and/or the Dean of Human Resources, (in the place of the Vice President Assistant Superintendent for Administrative Services) authority to sign orders for salary payments (warrants) and notices of employment, subject to the approval or ratification of the Board in order for the transaction to be valid and enforceable against the District. The Superintendent/President or designee will withhold approval of District warrants when:
      (1) Disbursement of funds will result in the total amounts expended in any major account classification to exceed the amount budgeted.
      (2) Established procedures have not been followed to permit verification of authenticity of the expenditure.
   c. In all other cases, either the Superintendent/President or the Assistant Superintendent for Vice President for Administrative Services is delegated to sign on behalf of the Board, subject to the approval or ratification of the Board in order for the transaction to be valid and enforceable against the District.

4. The Superintendent/President or designee shall make appropriate reports to the Board and shall keep the Board fully advised regarding the financial status of the District.
5. All transactions shall comply with applicable laws and regulations, and with the California Community Colleges Budget and Accounting Manual.
Board Agenda Item I: Approval of District Bylaw 1610, Powers and Duties: General

Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1610, Powers and Duties: General.

Fiscal Impact: None

Background: The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College's Executive Committee before being further reviewed by the Board's Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
Board members should recognize that the Board makes policy, ensures its implementation, and employs the Superintendent/President to administer those policies. Accordingly, the Board shall:

1. After appropriate consultation, select, establish the rate of compensation for, provide regular evaluation of, and/or terminate the Superintendent/President.

2. Through an appropriate process, conduct, at least annually, a self-evaluation.

3. Adopt courses of study after considering the recommendations of the Curriculum and Instruction Committee and the administration. Authorize the publication of bulletins and schedules of classes (Government Code, Section 772830).

4. From time to time consider and evaluate reports from the administrative officers concerning the management progress, condition, and educational program of the College.

5. Approve the Faculty Handbook, Student Handbook, Handbook for Classified Employees, and other handbooks as appropriate.

6. Approve the College Calendar.

7. Employ certificated and classified personnel, and establish their rates of compensation after considering recommendation(s) of the Superintendent/President.

8. Approve employment and compensation of all consultants, guest speakers, and artists.

9. Recognize employee and student organizations and strive for open lines of communication between Board, administration, faculty, staff, and students.

10. Approve health and safety policies for protection of students and employees.

11. Approve the community services of the College.

12. Consider communications and requests from citizens or organizations.

13. Interpret the College needs to the public.

14. Refer administrative problems, complaints, criticism, or requests directly to the Superintendent/President; hear such matters only after the Superintendent/President has had the opportunity to review the matter, unless such an emergency prevails that there is no time for a review by the Superintendent/President.

15. Adopt an annual budget for the District.

Approved by the Board of Trustees: August 17, 1994, revised May 21, 2003

17. Approve and monitor the expenditure of all District funds.

18. Provide for the establishment of accepted accounting methods, including a system of property control and inventory.

19. Plan with the administration, plan the construction of new buildings, hire architects and engineers, and approve plans with specifications submitted by the architects.

20. Provide housing, equipment, supplies, and services for the operation of the College.

21. Lease, buy, and rent property for the District.

22. Be ultimately responsible for legal matters.
Board Agenda Item J: Approval of District Bylaw 1630, Auditing District Accounts

Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1630, Auditing District Accounts.

Fiscal Impact: None

Background: The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College's Executive Committee before being further reviewed by the Board's Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strikethroughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
1. The Board shall select a qualified Certified Public Accountant to audit the District accounts annually including Associated Student accounts, Bookstore, KPCC, Cafeteria, the Foundation, and any other proprietary accounts and funds under the jurisdiction and control of the Governing Board. The accountant shall:
   a. Conduct such examination in accordance with generally accepted audit standards as prescribed by the Department of Finance, State of California.
   b. Prepare such financial statements as are required by law.
   c. Make recommendations to the Board of Trustees concerning its accounting records, procedures, and related activities as may appear necessary or desirable.
   d. Perform such other related services as may be requested by the Board.

Approved by the Board of Trustees: August 17, 1994
Board Agenda Item K : Approval of District Bylaw 1650, Meeting and Negotiation in Public Education

Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1650, Meeting and Negotiation in Public Education.

Fiscal Impact: None

Background: The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College’s Executive Committee before being further reviewed by the Board’s Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
1. Interested Parties
   a. Section 3540 et seq of the Government Code describes the legal parameters within which collective bargaining may be conducted; unit determination and exclusive representation; and the mutual rights and responsibilities of certified employee organizations and the District in the conduct of negotiations. As provided in Section 53200 of the Administrative Code, the primary function of the Faculty Senate is to make recommendations to the administration with respect to academic and professional matters. (See Sections Policy No. 2000 0300, et. seq., “Shared Governance”, of these Bylaws.)

   b. Proposed changes and/or suspensions of policy in areas other than those designated above, will be proposed in open Board meeting and may not be acted upon until the next regular meeting but need not be referred specifically to the Faculty Senate or an exclusive representative in the interim.

   c. Policies, or parts of policies, in these Bylaws, may be superseded by the articles and provisions of labor contracts with the legal representatives of the employees of the Pasadena Area Community College District. However, these policies shall remain in the Policy/Procedure Manual and are applicable to administrators and other personnel who are not covered by the collectively bargained contracts.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College


Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1660, Collective Bargaining: Public Notice Procedure Relating to Meeting and Negotiating under the Educational Employment Relations Act (EERA).

Fiscal Impact: None

Background: The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College’s Executive Committee before being further reviewed by the Board's Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
1. Public Presentation of Initial Proposals
   a. The initial proposals of an exclusive representative, or of the District, which relates to matters within the scope of representation, shall be presented at a public meeting of the Board and thereafter shall be public records.
      (1) For purposes of this policy, the term "initial proposal" shall include all non-technical amendments to an agreement.
      (2) Either an exclusive representative or the District may present the First Initial Proposal.
      (3) The presentation of the Initial Proposal in response to the first initial proposal by either party shall be processed in accordance with Section 1670 B., below.

2. Public Hearing
   a. The Board shall schedule a public hearing on the initial proposal after the public has been given a reasonable time within which to become informed of the contents of the proposal. The public hearing may be scheduled to be held at a regular meeting or at a special meeting.
   b. The public shall have an opportunity to express itself regarding the proposal.

3. Adoption of District's Initial Proposals
   a. After the public has had the opportunity to express itself on the District's initial proposal, the Board shall, at a public meeting, adopt its initial proposal.
   b. After the public has had the opportunity to express itself on the exclusive representative's initial proposal, the Board shall, at a public meeting, accept the initial proposal.

4. New Subjects of Meeting and Negotiating
   a. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within twenty-four (24) hours.
   b. If a vote is taken on such subject by the Board, the vote thereon by each member voting shall be made public within twenty-four (24) hours.
Whenever an initial collective bargaining proposal is received from an exclusive representative of District employees, or whenever the District's own negotiator presents an initial proposal, the following actions must be taken at public meetings of the Board of Trustees:

The exclusive representative or the District must present the initial collective bargaining proposal orally or in writing to the Board at a public meeting.

The public shall have an opportunity to respond to the exclusive representative's or District's initial proposal at a subsequent public Board meeting. The opportunity for public response shall appear on the Board's regular agenda. Public response shall be taken in accordance with the Board's policies regarding speakers.

After the public has an opportunity to respond to an initial proposal presented by the District, the Board shall, at the same meeting or a subsequent meeting, adopt the District's initial proposal. The adoption shall be indicated as a separate action item on the Board agenda. There shall be no amendment of the District's initial proposal unless the public is again afforded a responsible opportunity to respond to the proposed amendment at a public meeting.

If new subjects of meeting and negotiating arise after the presentation of initial proposals, the following procedure shall be followed: all new subjects of meeting and negotiating, whether proposed by the exclusive representative or the District, shall be posted by the District in the same public place as it posts its agendas within twenty-four (24) hours after their presentation in negotiations.

When a request to reopen a collective bargaining agreement, as required by the agreement, is received from an exclusive representative or is made by the District, the public notice procedure outlined in this procedure shall be followed.

When the District and the exclusive representative agree to amend an executed collective bargaining agreement in accordance with the agreement, the following procedure shall be followed:

The amendment shall appear on the agendas as a notice item for action at a subsequent Board meeting.

The public shall have an opportunity to respond to the amendment at a subsequent Board meeting. The public response shall be indicated on the agenda.
Board Agenda Item M: Approval of District Bylaw 1670, Advisory Representatives to the Board

Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1670, Advisory Representatives to the Board.

Fiscal Impact: None

Background: The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College's Executive Committee before being further reviewed by the Board's Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
1. The Board may contract for the Services of an attorney in private practice, as an employee or independent contractor, or utilize an administrative adviser for whatever purpose the Board deems appropriate. Compensation of such attorney pursuant to contract shall be a proper use of District funds. For the purposes of this section, "an attorney in private practice" shall include a sole practitioner, partnership or professional corporation.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item N: Approval of District Bylaw 1800, Trustee Areas

Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1800, Trustee Areas.

Fiscal Impact: None

Background: The bylaws were compared to model policies provided by the Community College League of California and reviewed by the College's Executive Committee before being further reviewed by the Board's Subcommittee on Policy Review.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES BYLAWS

Title: Trustee Areas
Legal Authority: Education Code, Sections 5019-5019.5, 72022-72023.5; 72026

Bylaw No. 1800

Page 1 of 1

1. Present Trustee Areas
   a. The Pasadena Area Community College District is comprised of the communities represented by the following school districts: Arcadia, a portion of El Monte, La Canada/Flintridge, Pasadena, Rosemead, San Marino, South Pasadena, and Temple City.
   b. The District is governed by an elected seven-member Board of Trustees representing the seven trustee areas. A non-voting Student Trustee is elected by the student body.

2. Trustee Areas: Mandated Boundary Adjustment (Education Code, Section 5019.5)
   Following each decennial federal census and using population figures as validated by the Population Research Unit of the Department of Finance as a basis, the Board shall adjust the boundaries of any or all of the trustee areas of the District so that the population of each area is, or nearly as may be, the same proportion of the total population of the District as the ratio which the number of Board members elected from the areas bears to the total number of members of the Board.

3. Board Requested Boundary Adjustment (Education Code, Section 72022)
   a. The county committee on school district organizations, upon petition of the Board, may provide for the establishment, or abolishment of trustee areas in any community college district or may increase or decrease the number of members of the Board, in the same manner as trustee areas may be provided for in other districts under Sections 5020 to 5024 inclusive of the Education Code.
   b. If the governing board of the trustee areas do not conform to the district's geography or population distribution due to annexation of territory to the district after the trustee boundaries were formed, the board may, in its discretion, order a special election seeking voter approval for rearrangement of such areas in the manner provided in Ed. Code Sections 72026 and 72026.5.

4. Time Deadline For Boundary Adjustment (Ed. Code, Section 5019.5)
   The boundaries of the trustee areas shall be adjusted by the Board before the first day of March of the year following the year in which the results of each decennial census are released. If the governing board fails to adjust the boundaries in the time specified, the county committee on school district organization shall do so before the 30th day of April of the same year. (Education code, Sections 5019-5019.6, 72022-72023.5, 72026.) (For Policy/Procedures regarding Special Election for rearrangement of Trustee Area Boundaries due to annexation of territory, see Education Code, Section 72026.)
Board Agenda Item O: Adoption of Resolution No. 437 to Authorize Interfund Cash Borrowing

Board Meeting: July 16, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, adopt Resolution No. 437 to authorize the Vice President for Administrative Services to transfer an aggregate cash balance among all District funds if the need arises.

Fiscal Implications: The District will lose interest as the cash flow is depleted. Monies will be restored as State Funds are replenished.

Background: Due to the budget crisis at the state level, it has been projected that the State Budget will be adopted late. A shortage of funds will be created by the deferral of the July apportionment payment or the lack of an authorizing State Adopted Budget which could delay the release of other state funds normally received during this period. As a result, the District may temporarily find that they do not have enough cash to meet their fiscal obligations in the general or other operating funds. The Board’s authorization would ensure that all business operations would be performed according to schedule without any major disruptions.

Submitted and Recommended by: [Signature]
Vice President, Administrative Services

Approved for Submission to the Board of Trustees by: [Signature]
Superintendent/President
RESOLUTION NO. 437
PASADENA AREA COMMUNITY COLLEGE DISTRICT

AUTHORIZE TEMPORARY INTERFUND CASH BORROWING

WHEREAS, Assembly Bill 1802 provided a deferral of community college apportionment from June of a fiscal year to July of the next fiscal year, and it is anticipated that the State of California Budget Act will be adopted later for FY 08-09; therefore, community colleges are not anticipated to receive apportionment funding no earlier than September of 2008; and

WHEREAS, the District may temporarily find that they do not have enough cash to meet their fiscal obligations in the general or other operating funds due to the shortage of funds created by the deferral of the July apportionment payment or the lack of an authorizing State Adopted budget which delays the release of other state funds normally received during this period; and

WHEREAS, the District may temporarily borrow, as identified under Education Code 42603, cash from any fund of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Pasadena Area Community College District hereby approves this blanket resolution to authorize the use of an aggregate cash balance in all District funds if the need arises. The maximum amount that is allowable in the borrowing would be $21,000,000.

Passed and adopted this 16th day of July, 2008 by the following vote:

Aye: __________
No: __________
Abstain: __________
Absent: __________

I certify that the foregoing Resolution was duly introduced, passed and adopted as stated.

______________________________
John H. Martin, President of the Board of Trustees
Pasadena Area Community College District
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Northern California College Tours and Field Trips, Upward Bound Math/Science Program
California
July 28 – August 2, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP(S): Upward Bound Math/Science Program
NUMBER: 24 (17 students, 6 staff and 1 bus driver)
DATE(S) and DESTINATION(S): Northern California July 28 – August 2, 2008
    July 28, 2008
    July 29, 2008
    July 30, 2008
    July 31, 2008
    August 1, 2008
    August 2, 2008
    Tour(s): CSU Fresno and UC Merced
    Activity: Golffland-Sunsplash, Roseville, CA
    Tour(s): CSU Chico
    Activity: Harbor Lane Bowling, Eureka, CA
    Tour(s): CSU Humboldt and Redwood Forest
    Tour(s): UC Berkeley and Alcatraz Island
    Tour(s): UC San Francisco
TIME(S): 6:30 a.m. to 10:30 p.m.
EVENT(S): Northern California College Tours and Field Trips
TRANSPORTATION: 3 Vans
ADVISOR(S): Upward Bound Math/Science Program Staff
NOT TO EXCEED: $12,627.15

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Math/Science Program cost center: 03-5250-5301-0000 (to include the months of July and August 2008). Cost categories and amounts are: Transportation, $2,100.00 (3 vans x $100.00 x 7 days = $2,100.00), rental company requires payment for 7 days when vehicles are returned on a Saturday); meals, $3,036.00 (lunch, $10.00 each x 23 people x 6 days = $1,380.00, dinner, $10.00 each x 23 people x 5 days = $1,150.00 and dinner, $22.00 each x 23 people x 1 day = $506.00); lodging, $5,508.88, includes room for bus driver (Modesto, $173.31 x 8 rooms x 1 night = $1,386.48; Chico, $113.22 x 8 rooms x 1 night = $905.76; Arcata, $122.08 x 8 rooms x 1 night = $976.64; Ukiah, $133.28 x 8 rooms x 1 night = $1,066.24; and San Francisco, $146.72 x 8 rooms x 1 night = $1,173.76); activity fees, $1,782.27 (Golffland-Sunsplash, $35.99 each x 23 people = $827.77, bowling $10.00 each x 23 = $230.00 and Alcatraz $31.50 each x 23 people = $724.50); and $200.00 for necessary cut-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federally funded program. It is designed to provide comprehensive academic, recreational, social, and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education, particularly in the areas of mathematics and the sciences. The northern California college tours provide students with exposure to a greater range of opportunities at colleges outside the local area.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Amendment to Consent Item 73-S
Approve Student Travel for Upward Bound Classic and Math/Science Programs
Los Angeles, CA June 27, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following amendment(s) to Consent Item 73-S approved May 22, 2008, as follows:

GROUP(S): Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 446 135 (98 116 students, 47 19 staff)
Upward Bound Classic: 50 65 students and 10 staff
Upward Bound Math Science: 48 51 students and 7 9 staff
DATE(S): Friday, June 27, 2008
TIME(S): 9:00 a.m. to 4:30 p.m.
DESTINATION(S): California Science Center/IMAX Theater
Los Angeles, CA
EVENT(S): Educational Activity
TRANSPORTATION: 2 Charter buses, 2 PCC Vans
ADVISOR(S): Upward Bound Programs staff: Joy Brittain, Heba Griffiths, Pablo Carreon and other staff who will be hired for the Upward Bound summer programs.
NOT TO EXCEED: $3,902.50 $4,352.50

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 and Upward Bound Math/Science Program cost center: 03-5250-5301-0000 (to include July and August 2008) and a PCC Foundation mini grant. Cost categories and amounts are: Transportation, $1,075.00 (2 buses X $437.50 = $875.00 and $100.00 X 2 PCC vans = $200.00); admission tickets, $1,437.50 $1,687.50 ($12.50 per ticket X 35 55 people and $1,000.00 received from mini grant to cover 80 participants); meals, $1,150.00 $1,350.00 ($10.00 X 445 135 people); parking, $40.00 ($10.00 for each of the vehicles X 4); and $200.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federal programs designed to provide comprehensive academic, social, and cultural activities for high school students to enable their success in higher education, and facilitate careers in Math and Science fields. The increase in the number of students participating in the California Science Center/IMAX Theater activity and the related increased costs were due to unanticipated budget cuts that reduced high school summer class offerings. Therefore, Upward Bound participants who no longer had summer high school classes to attend were able to take advantage of the activities provided by the program. Upward Bound programs are required to offer enrollment in the Upward Bound Summer Program to all student participants if funds are available.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Student Travel for
Upward Bound Math/Science Program
Los Angeles, CA       June 27, 2008

Board Meeting Date: May 22, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area
Community College District of Los Angeles County, California, approve the following student trip:

GROUP:  Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 115 (98 students, 17 staff)
         Upward Bound Classic: 50 students and 10 staff
         Upward Bound Math Science: 48 students and 7 staff
DATE(S): Friday, June 27, 2008
TIME(S): 9:00 a.m. to 4:30 p.m.
DESTINATION(S): California Science Center/IMAX Theater
                Los Angeles, CA
EVENT(S): Educational Activity
TRANSPORTATION: 2 school buses, 2 PCC vans
ADVISOR(S): Upward Bound Programs staff: Joy Brittain, Heba Griffiths, Pablo Carreon and
              other staff who will be hired for the Upward Bound summer programs.
NOT TO EXCEED: $3,902.50

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic:
Program cost center: 03-5250-5300-0000 and Upward Bound Math/Science Program cost center: 03-5250-
5301-0000 (to include June, July and August 2008) and a PCC Foundation mini grant. Cost categories and
amounts are: Transportation, $1,075.00 (2 school buses X $437.50 = $875.00; and $100.00 X 2 PCC vans =
$200.00); Admission tickets, $1,437.50 ($12.50 per ticket X 35 people = $437.50, and $1,000.00 received from
mini grant to cover 80 participants); Meals, $1,150.00 ($10.00 X 115 people); Parking, $40.00 ($10.00 for each of
the vehicles X 4); and $200.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federal programs
designed to provide comprehensive academic, social, and cultural activities for high school students to enable
their success in higher education, and facilitate careers in Math and Science fields. The California Science
Center/IMAX Theater has a special exhibit which will be incorporated into the science classes offered during the
2008 Upward Bound Summer Programs instructional component.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs
Pasadena, CA July 21 and July 25, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following student trip:

GROUP(S): Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 66 (49 students and 7 staff)
       Upward Bound Classic: 20 students and 4 staff
       Upward Bound Math Science: 29 students and 3 staff
DATE(S): Monday, July 21, 2008 and Friday, July 25, 2008
TIME(S): 8:00 a.m. to 4:00 p.m.
DESTINATION(S): Jet Propulsion Laboratory
                Pasadena, CA
EVENT(S): Educational Activity
TRANSPORTATION: 1 School Bus and 2 Vans
ADVISOR(S): Upward Bound Programs Staff
NOT TO EXCEED: $815.00 (for both programs)

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 and Upward Bound Math/Science Program cost center, 03-5250-5301-0000 (to include the months of July and August 2008). Cost categories and amounts are: Transportation, $615.00 ($415.00 for 1 school bus and $100.00 per van x 2 vans = $200.00); and $200.00 for miscellaneous out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Math/Science Programs are federally funded programs. They are designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education, facilitate enrollment and success in higher education and in the fields of mathematics and the sciences. This activity is a component of the Jet Propulsion Laboratory’s “Imagine Mars” project, an arts, sciences, and technology education initiative in which students collaborate with scientists, engineers, artists, and civic leaders to design a futuristic Mars community of 100 people.

Submitted by:
[Signature]
Assistant Dean of EOP&S

Recommended for Approval:
[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
CONSENT ITEM TITLE:
Amendment to Consent Item 82-S
Approve Student Travel for Upward Bound Classic
Summer Instruction and Activities Program
Pasadena, CA June 23 – July 11, 2008

Board Meeting Date: June 18, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following amendment(s) to Consent Item 82-S approved June 18, 2008, as follows:

GROUP: Upward Bound Classic Program
NUMBER: 67 (55 students and 7 staff)
DATE(S): June 23 through July 11, 2008
TIME: Daily
DESTINATION(S): Pasadena City College
EVENT: Summer Instruction and Activities
TRANSPORTATION: Public Transportation and 1 PCC Van
ADVISOR(S): Heba Griffiths (Specialist) and Resident Assistants: Kellie Huynh, Angelina Gutierrez, Jazmine Garcia, Leina Saikali, Dana Sem and Daniel Peraza
NOT TO EXCEED: $3,435.00 $3,622.50

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 (to include the months of July and August 2008). Cost categories and amounts are: Transportation, $2,835.00 $3,022.50 (Public Transportation for 55 students x 2 bus tokens daily at $1.25 per token x 15 days = $1,875.00 $2,062.50 and $64.00 daily rate for driver x 15 days = $960.00); instructional supplies, $400.00; and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federally funded program. It is designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education. The increase in the number of students participating in the Upward Bound Summer Program and the related increased costs were due to unanticipated budget cuts that reduced high school summer class offerings. Therefore, Upward Bound participants who no longer had summer high school classes to attend were able to take advantage of the activities provided by the program. Upward Bound programs are required to offer enrollment in the Upward Bound Summer Program to all student participants if funds are available.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Upward Bound Classic Summer Instruction and Activities Program
Pasadena, CA June 23 – July 11, 2008

Board Meeting Date: June 18, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic Program
NUMBER: 57 (50 students and 7 staff)
DATE(S): June 23 through July 11, 2008
TIME: Daily
DESTINATION(S): Pasadena City College
EVENT: Summer Instruction and Activities
TRANSPORTATION: Public Transportation and 1 PCC van
ADVISOR(S): Heba Griffiths (Specialist) and Resident Assistants: Kellie Huynh, Angelina Gutierrez, Jazmine Garcia, Leina Saikali, Dara Sem and Daniel Peraza
NOT TO EXCEED: $3,435.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 (to include the months of June, July and August 2008). Cost categories and amounts are: Transportation, $2,835.00 (Public Transportation for 50 students x 2 bus tokens daily at $1.25 per token x 15 days = $1,875.00 and $64.00 daily rate for driver x 15 days = $960.00); instructional supplies, $400.00; and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federal program designed to provide comprehensive academic, recreational, and cultural activities to high school students to enable their success in secondary education, and enroll and succeed in higher education. The summer experience at Pasadena City College engages the students in rigorous academic work that models the college experience and strengthens their academic skills for the next academic year.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item 83-S
Approve Upward Bound Classic Summer Residency Program
Pomona, CA July 13 – July 25, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following amendment(s) to Consent Item 83-S approved June 18, 2008, as follows:

GROUP: Upward Bound Classic Program
NUMBER: 57 62 (50 55 students and 7 staff)
DATE(S): July 13 through July 25, 2008
TIME: Daily
DESTINATION(S): Cal Poly Pomona
EVENT: Summer Residency Program
TRANSPORTATION: 2 PCC Vans
ADVISOR(S): Heba Griffiths (Specialist), Kellie Huynh, Angelina Gutierrez, Jazmine Garcia, Leina Salikali, Dara Sem and Daniel Peraza, Resident Assistants

NOT TO EXCEED: $1,600.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 (to include the months of July and August 2008). Cost categories and amounts are: Miscellaneous instructional expenses, $1,400.00 and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federally funded program. It is designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education. This activity is a component of the Upward Bound Summer Residency Program. The increase in the number of students participating in the Summer Residency Program was due to unanticipated budget cuts that reduced high school summer class offerings. Therefore, Upward Bound participants who no longer had summer high school classes to attend were able to take advantage of the activities provided by the program. Upward Bound programs are required to offer enrollment in the Upward Bound Summer Program to all student participants if funds are available.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Upward Bound Classic Summer Residency Program
Pomona, CA July 13 – July 25, 2008

Board Meeting Date: June 18, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic Program
NUMBER: 57 (50 students and 7 staff)
DATE(S): July 13 through July 25, 2008
TIME: Daily
DESTINATION(S): Cal Poly Pomona
EVENT: Summer Residency Program
TRANSPORTATION: 2 PCC Vans
ADVISOR(S): Heba Griffiths (Specialist) and Resident Assistants: Kellie Huynh, Angelina Gutierrez, Jazmine Garcia, Leina Saikali, Dara Sem and Daniel Peraza

NOT TO EXCEED: $1,800.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 (to include the months of June, July and August 2008). Cost categories and amounts are: Miscellaneous instructional expenses, $1,400.00 and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federally funded program. It is designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education. The summer experience at Cal Poly Pomona is a component of the Upward Bound Summer Residency Program which provides student participants with the opportunity to reside in a college dormitory while taking a rigorous program of academic coursework that will prepare them for college level work.

Submitted by:
Assistant Dean of EOP&S

Recommended for Approval:
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Amendment to Consent Item 84-S  
College Tours and Field Trips for Students in the  
Upward Bound Classic Summer Program  
California  
July 28 – July 31, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following amendment(s) to Consent Item 84-S, June 18, 2008 as follows:

| GROUP: | Upward Bound Classic Program |
| NUMBER: | 58 63 (50 55 students, 7 staff and 1 bus driver) |
| DATE(S) and DESTINATION(S): | July 28 through July 31, 2008 |
| | July 28, 2008  
| Travel to Merced, CA  
| Campus Tour of University of California, Merced  
| Winchester Mystery House |
| | July 29, 2008  
| Campus Tour of California State University, San Jose  
| Paramount Great America, Santa Clara |
| | July 30, 2008  
| Campus tour of University of California, Santa Cruz  
| Land and Sea Tours, Santa Barbara |
| | July 31, 2008  
| Campus tour of University of California Santa Barbara and Westmont College |

| TIME(S): | 7:30 a.m. to 10:30 p.m. |
| EVENT(S): | Northern and Central California Colleges Tours |
| TRANSPORTATION: | 1 Charter Bus with Driver and 1 Van |
| ADVISOR(S): | Upward Bound Classic Program Staff |
| NOT TO EXCEED: | $22,438.32 $24,397.96 |

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 (to include the months of June, July and August 2008). Cost categories are: Transportation, $6,000.00 $6,400.00 ($1,500.00 daily x 4 days charter bus w/driver and 1 van x $100.00 x 4 days); meals, $7,048.00 $7,502.00 (breakfasts, $7.00 x 56 62 x 3 days = $1,218.00 $1,302.00; lunches, $8.00 x 56 62 x 4 days = $1,856.00 $1,984.00; dinners, $17.00 x 56 62 x 4 days = $3,944.00 $4,216.00); lodging, $4,575.74 $5,631.68, includes room for bus driver ($93.49 x 43 16 rooms x 2 nights = $2,430.74 $2,991.68, San Jose and $165.00 x 43 16 rooms x 1 night = $2,445.00 $2,640.00, Santa Barbara); activities fees, $4,344.68 $4,664.28 (Winchester House, $23.95 x 57 62 = $1,365.45 $1,484.90; Paramount Great America, $39.99 x 67 62 = $2,279.43 $2,479.38; Land and Sea Tours, $700.00 flat rate); and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The increase in the number of students participating in this activity and the related increased costs are due to unanticipated budget cuts that reduced high school summer class offerings. Therefore, Upward Bound participants who no longer had summer high school classes to attend are able to take advantage of the activities provided by the program. Upward Bound programs are required to offer enrollment in the Upward Bound Summer Program to all student participants if funds are available.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Northern California College Tours and Field Trips for Students in the Upward Bound Classic Summer Program July 28 – July 31, 2008

Board Meeting Date: June 18, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic Program
NUMBER: 58 (50 students, 7 staff and 1 bus driver)
DATE(S) and DESTINATION(S):
July 28, 2008 Travel to Merced, CA
July 29, 2008 Campus Tour of University of California, Merced
April 2008 Winchester Mystery House
July 30, 2008 Campus tour of California State University, San Jose
July 30, 2008 Paramount Great America, Santa Clara
July 31, 2008 Campus tour of University of California, Santa Cruz
July 31, 2008 Land and Sea Tours, Santa Barbara
July 31, 2008 Campus tour of University of California Santa Barbara and Westmont College
TIME(S):
7:30 a.m. to 10:30 p.m.
EVENT:
Northern and Central California Colleges Tours
TRANSPORTATION:
1 Charter Bus with Driver
ADVISOR(S):
Upward Bound Classic Program Staff
NOT TO EXCEED:
$22,138.32

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 (to include the months of June, July and August 2008). Cost categories are: Transportation, $6,000.00 ($1,500.00 daily x 4 days charter bus w/driver); meals, $7,018.00 (breakfasts, $7.00 x 58 x 3 days = $1,218.00; lunches, $8.00 x 58 x 4 days = $1,856.00; dinners, $17.00 x 58 x 4 days = $3,944.00); lodging, $4,575.74, includes room for bus driver ($93.49 x 13 rooms x 2 nights = $2,430.74, San Jose and $165.00 x 13 rooms x 1 night = $2,145.00, Santa Barbara; activities fees, $4,344.56 (Winchester House, $23.95 x 57 = $1,365.15; Paramount Great America, $39.99 x 57 = $2,279.43; Land and Sea Tours, $700.00 flat rate) and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federally funded program. It is designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education. The program provides activities that encourage high achievement in high school and preparation for success in college. The summer collegiate tours of the Northern California and Central campuses provide students with exposure to a greater range of opportunities at colleges outside the local area.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item 86-S
Approve Student Travel for Upward Bound Math/Science Program
San Marino, CA       July 19, 2008       July 10, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 28 (25 students and 3 staff)
TIME(S): 9:00 a.m. to 1:30 p.m. 8:30 a.m. to 3:30 p.m.
DESTINATION(S): Huntington Botanical Gardens
San Marino, CA

EVENT: Educational Activity
TRANSPORTATION: 1 School Bus
ADVISOR(S): David McCabe (Instructor), Pablo Carreon (Educational Advisor) and Bianca Palacios (Resident Assistant)

NOT TO EXCEED: $615.00

FISCAL IMPLICATIONS: Funds for this activity are provided in the 2007-2008 and 2008-2009 Copernicus budget cost center: 03-5250-5243-0000. Cost categories and amounts are: Transportation, $415.00 (1 school bus) and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federally funded program designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment in higher education. This activity’s date and time span were incorrectly stated on the original consent item. The above day and time span are now correct.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 28 (25 students and 3 staff)
DATE(S): July 19, 2008
TIME(S): 9:00 a.m. to 1:30 p.m.
DESTINATION(S): Huntington Botanical Gardens
San Marino, CA
EVENT: Educational Activity
TRANSPORTATION: 1 School Bus
ADVISOR(S): David McCabe (Instructor), Pablo Carreon (Educational Advisor) and Bianca Palacios ( Resident Assistant)

FISCAL IMPLICATIONS: Funds for this activity are provided in the 2007-2008 and 2008-2009 Copernicus budget cost center: 03-5250-5243-0000. Cost categories and amounts are: Transportation, $415.00 (1 school bus) and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federally funded program designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment in higher education. This event is in collaboration with and funded by, the Copernicus Project to provide the Upward Bound Math/Science students the opportunity to learn about Charles Darwin's Venus Fly Trap and the theory of natural selection.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item 72-S
Approve Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs
Huntington Beach, CA July 19, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 445 123 (96 106 students and 17 staff)
Upward Bound Classic: 50 55 students
Upward Bound Math/Science: 48 51 students, 7 staff
DATE(S): Friday, July 19, 2008
TIME(S): 9:00 a.m. to 7:00 p.m.
DESTINATION(S): Huntington Beach, CA
EVENT(S): Social Activity
TRANSPORTATION: 2 Charter buses, two PCC and 2 vans
ADVISOR(S): Upward Bound Programs staff: Joy Brittain, Heba Griffiths, Pablo Carreon and other staff who will be hired for the Upward Bound summer programs.

NOT TO EXCEED: $5,685.00 $5,845.00 (for both programs)

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 and Upward Bound Math/Science Program cost center, 03-5250-5301-0000 (to include the months of June, July and August 2008). Cost categories and amounts are:
Transportation, $2,660.00 ($1,230.00 per bus x 2 = $2,460.00 plus $100.00 per van x 2 = $200.00); Parking fees, $300.00 ($75.00 per vehicle x 4); Picnic site fees, $200.00 flat fee; Processing fee, $25.00; Meals, $2,300.00 $2,460.00 ($15.00 each for meals x 145 123 = $1,725.00 $1,845.00 plus $5.00 for snacks X 145 123 = $575.00 $615.00); and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federally funded programs. They are designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education. The increase in the number of students participating in the Upward Bound Programs activities and the related increased costs are due to unanticipated budget cuts that reduced high school summer class offerings. Therefore, Upward Bound participants who no longer had summer high school classes to attend are able to take advantage of the activities provided by the program. Upward Bound programs are required to offer enrollment in the Upward Bound Summer Program to all student participants if funds are available.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs
Huntington Beach, CA July 19, 2008

Board Meeting Date: May 22, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER:
115 (98 students and 17 staff)
Upward Bound Classic: 50 students, 10 staff
Upward Bound Math Science: 48 students, 7 staff
DATE(S): Friday, July 19, 2008
TIME(S): 9:00 a.m. to 7:00 p.m.
DESTINATION(S): Huntington Beach, CA
EVENT(S): Social Activity
TRANSPORTATION: 2 Charter buses, two PCC vans
ADVISOR(S): Upward Bound Programs staff: Joy Brittain, Heba Griffiths, Pablo Carreon and other staff who will be hired for the Upward Bound summer programs.

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center: 03-5250-5300-0000 and Upward Bound Math/Science Program cost center, 03-5250-5301-0000 (to include the months of June, July and August 2008). Cost categories and amounts are:
Transportation, $2,660.00 ($1,230.00 per bus x 2 = $2,460.00 plus $100.00 per van x 2 = $200.00); Parking fees, $300.00 ($75.00 per vehicle x 4); Picnic site fees, $200.00 flat fee; Processing fee, $25.00; Meals, $2,300.00 ($15.00 each for meals x 115 = $1,725.00 plus $5.00 for snacks X 115 = $575.00) and $200.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federally funded programs. They are designed to provide comprehensive academic, recreational, social and cultural activities for participating high school students. These activities support student success in secondary education and facilitate enrollment and success in higher education. This activity is the final component of the summer experience and is an opportunity for the program to obtain feedback from participants on student learning outcomes. Social activities are allowable expenditures within the Upward Bound Programs.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item 74-S
Approval of Student Travel for Upward Bound Math/Science Program
Los Angeles, CA July 11, 2008 July 18, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 56 (50 students, 6 staff)
DATE(S): Friday, July 11, 2008 July 18, 2008
TIME(S): 10:00 a.m. to 4:00 p.m.
DESTINATION(S): Peterson Automotive Museum
Los Angeles, CA
EVENT(S): Educational Trip
TRANSPORTATION: 1 Charter bus
ADVISOR(S): Upward Bound Math/Science staff: Joy Brittain, Pablo Carreon, Irene Ko, Victor Gonzalez, Bianca Palacios and Hugo Perez
NOT TO EXCEED: $1,170.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 (to include the months of July and August) Upward Bound Math/Science Program, 03-5250-5301-0000. Cost categories and amounts are: Transportation, $360.00 ($360.00 cost of one Charter bus); Tickets, $50.00 ($1.00 per ticket x 50 students); Meals, $560.00 ($10.00 x 56 people = $560.00) and $200.00 for necessary out of pocket expenses for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic, cultural and recreational activities for high school students to enable their success in post secondary education, to enter and graduate from an institution of higher education, and facilitate careers in the areas of mathematics and the sciences. The Peterson Automotive Museum has a special engineering exhibit which will be incorporated into this summer’s science classes. The change to the date for this activity was necessary in order to coordinate field trips with the Copernicus and Imagine Mars activities. Also, the change in date gave the participants a more convenient admission time.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Math/Science Program
Los Angeles, CA July 11, 2008

Board Meeting Date: May 22, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 56 (50 students, 6 staff)
DATE(S): Friday, July 11, 2008
TIME(S): 10:00 a.m. to 4:00 p.m.
DESTINATION(S): Peterson Automotive Museum
Los Angeles, CA
EVENT(S): Educational Trip
TRANSPORTATION: 1 school bus
ADVISOR(S): Upward Bound Math/Science staff: Joy Brittain, Pablo Carreon, Irene Ko, Victor Gonzalez, Blanca Palacios and Hugo Perez
NOT TO EXCEED: $1,170.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 (to include the months of July and August) Upward Bound Math/Science Program, 03-5260-5301-0000. Cost categories and amounts are: Transportation, $360.00 ($360.00 cost of one school bus); Tickets, $50.00 ($1.00 per ticket x 50 students); Meals, $560.00 ($10.00 x 56 people = $560.00) and $200.00 for necessary out of pocket expenses for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic, cultural and recreational activities for high school students to enable their success in post secondary education, to enter and graduate from an institution of higher education, and facilitate careers in the areas of mathematics and the sciences. The Peterson Automotive Museum has a special engineering exhibit which will be incorporated into this summer’s science classes.

Submitted by:
Robert M. Roberts
Assistant Dean of EOP&S

Recommended for Approval:

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President

Vice President, Student/Learning Services
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Geology 1, July 17, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 1 students
NUMBER: 42 students; 1 faculty
DATE: July 17, 2008
TIME: 9:00 a.m. – 4:00 p.m.
DESTINATION: Natural History Museum, 900 Exposition Blvd., Los Angeles, California
EVENT: Study of mineral collections and fossils
TRANSPORTATION: Bus
ADVISOR(S): Division of Natural Sciences: Bryan Wilbur, Instructor
NOT TO EXCEED: $681.00 (transportation, $450 – school bus; museum admission fees, $231.00 [42 students @ $5.50 each]).

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2008-09 Adopted Budget in account code 01-5250-1502-0000 (Natural Sciences: Physical Sciences) for transportation and the Student Services Fund for museum admission fees.

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 1,
July 23, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 1 students
NUMBER: 42 students; 1 faculty
DATE: July 23, 2008
TIME: 9:00 a.m. – 4:00 p.m.
DESTINATION: La Brea Tar Pits, 5801 Wilshire Blvd., Los Angeles, California
EVENT: Study of Pleistocene fauna of Southern California
TRANSPORTATION: Bus
ADVISOR(S): Division of Natural Sciences: Bryan Wilbur, Instructor
NOT TO EXCEED: $870.00 (transportation, $450 – school bus; guided tour and admission fees, $420.00 [42 students @ $10 each]).

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2008-09 Adopted Budget in account code 01-5250-1502-0000 (Natural Sciences: Physical Sciences) for transportation and the Student Services Fund for tour and admission fees.

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Approval of Instructional Trip for Community Education Center, Career Mentor Program, July 17, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Community Education Center, Career Mentor Program students
NUMBER: 10 students; 2 faculty
DATE: July 17, 2008
TIME: 10:30 a.m. – 4:00 p.m.
DESTINATION: Anaheim Convention Center, 800 W. Katella Ave., Anaheim, California
EVENT: Visit to job fair
TRANSPORTATION: District vehicle
ADVISOR(S): Community Education Center: La Thea Black, Instructor; Walter Craig, Instructor
NOT TO EXCEED: $188.00 (transportation, $100 [12-passenger van]; van driver, $88 [5.5 hours @ $16 per hour])

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2008-09 Adopted Budget in account code 03-5250-5219-0000 (Summer College Youth Mentor Program).

BACKGROUND: This instructional field trip is requested by the Division Dean, Community Education Center.

Submitted by:

Division Dean, Community Education Center

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Community Education Center, Career Mentor Program,
July 24, 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Community Education Center, Career Mentor Program students
NUMBER: 10 students; 2 faculty
DATE: July 24, 2008
TIME: 8:00 a.m. – 1:00 p.m.
DESTINATION: University of Southern California, University Park Campus, Los Angeles, California
EVENT: Campus tour
TRANSPORTATION: District vehicle
ADVISOR(S): Community Education Center: La Thea Black, Instructor; Walter Craig, Instructor
NOT TO EXCEED: $180.00 (transportation, $100 [12-passenger van]; van driver, $80 [5 hours @ $16 per hour])

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2008-09 Adopted Budget in account code 03-5250-5219-0000 (Summer College Youth Mentor Program).

BACKGROUND: This instructional field trip is requested by the Division Dean, Community Education Center.

Submitted by:

[Signature]
Division Dean, Community Education Center

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Grant Application, Math, Engineering & Science Achievement/California Community Colleges Program

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the submittal of a grant application by the Vice President for Instructional Administration to the California Community Colleges Chancellor's Office, to continue the Math, Engineering and Science Achievement (MESA) Program providing a strong support system for economically disadvantaged and underrepresented students with enhanced opportunities to successfully transfer and to pursue careers in the fields of mathematics, engineering and the sciences.

FISCAL IMPLICATIONS: Each MESA program is required to recruit and serve 100 students. The maximum funding for each MESA/CCCP program in the 2008/2009 Program Year is $73,033, with grant support for counseling limited to five hours per week. The program requires a dollar-for-dollar (100%) district match (requested from ARCC) which must include the Program Director’s salary. District funds and in-kind match may be combined to meet the 100% matching requirement.

BACKGROUND: The Math, Engineering and Science Achievement/California Community Colleges Program (MESA/CCCP) is a statewide program whose purpose is to support the administration and implementation of MESA/CCCP Centers. These Centers are designed to provide academic and support services for financially and educationally disadvantaged students majoring in calculus-based fields who seek to transfer to four-year universities. Through these Centers, community college faculty, staff, business leaders, and students work collaboratively with four-year universities to achieve the program's objectives.

Submitted by:

[Signature]
Vice President, Instructional Administration

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
AUTHORIZATION TO SUBMIT A GRANT PROPOSAL

Title of Proposal
Math, Engineering and Science Achievement/California Community Colleges Program (MESA/CCCP)

Prepared by
Juan Carlos Morales, Robert Miller, and Nancy Roberts

Submitted to
Chancellor’s Office, California Community Colleges

Abstract of Proposal
This proposal will continue PCC’s MESA Program with the primary objective of increasing the number of educationally and financially disadvantaged students at PCC pursuing degrees in mathematics, sciences, engineering, or computer science and transferring to four-year colleges or universities. Since the program’s inception in 1999, PCC’s MESA students have shown increased retention and success in higher-level math and science classes. MESA will serve a target group of at least 100 (and up to 125) educationally and financially disadvantaged students. Components of the program will include a dedicated MESA Student Center, tutoring assistance and subject-based Academic Excellence Workshops, clustering within transfer level courses, extensive academic counseling and support services, assistance with financial aid and scholarship applications, and training in leadership and other special skills that enhance student success. In addition to increasing transfer rates, expected outcomes of the project will include improving academic performance, increasing leadership skills, and raising the educational expectations of MESA students.

Staffing Impact
Grant-funded: Counselor support (5 hours per week), clerical support, student assistants, Academic Excellence Workshop facilitators, and tutors
District Match (through ARCC): Program Director, Counselor support (11 hours per week), faculty stipends

Fiscal Impact

<table>
<thead>
<tr>
<th>External Grant</th>
<th>In-Kind Contribution</th>
<th>District Matching</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$73,033</td>
<td>$71,673</td>
<td>$105,575</td>
<td>$250,281</td>
</tr>
</tbody>
</table>

Authorizations

Project Manager/Contact Person

Dean/Division Chairperson

Area Assistant Superintendent

Asst Supt Administrative Services

Superintendent/President

Date of Board of Trustees Approval
# PASADENA AREA COMMUNITY COLLEGE DISTRICT
# AUTHORIZATION TO SUBMIT A GRANT PROPOSAL

## BUDGET SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>PROJECT FUNDED</th>
<th>DISTRICT INKIND MATCH*</th>
<th>DISTRICT MATCH **</th>
<th>PROJECT TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECT COSTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1000 Certificated Salaries</td>
<td>*** 8,480</td>
<td>15,145 (1)</td>
<td>22,455 (1)</td>
<td>46,080</td>
</tr>
<tr>
<td>2000 Classified Salaries</td>
<td>*** 34,560</td>
<td>-0- (1)</td>
<td>55,674 (1)</td>
<td>90,234</td>
</tr>
<tr>
<td>3000 Employee Benefits</td>
<td>3,072</td>
<td>1,628 (1)</td>
<td>27,446 (1)</td>
<td>32,146</td>
</tr>
<tr>
<td>4000 Materials/Supplies</td>
<td>4,971</td>
<td>-0- (1)</td>
<td>-0- (1)</td>
<td>4,971</td>
</tr>
<tr>
<td>5000 Other Operating</td>
<td>9,141</td>
<td>54,900 (1)</td>
<td>-0- (1)</td>
<td>64,041</td>
</tr>
<tr>
<td>6000 Capital Outlay</td>
<td>-0-</td>
<td>-0- (1)</td>
<td>-0- (1)</td>
<td>-0-</td>
</tr>
<tr>
<td>7000 Other Outgo</td>
<td>10,000</td>
<td>-0- (1)</td>
<td>-0- (1)</td>
<td>10,000</td>
</tr>
<tr>
<td>TOTAL DIRECT</td>
<td>70,224</td>
<td>71,673</td>
<td>105,575</td>
<td>247,472</td>
</tr>
<tr>
<td>INDIRECT COSTS ****</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Direct Costs x .04)</td>
<td>2,809</td>
<td>N/A</td>
<td>N/A</td>
<td>2,809</td>
</tr>
<tr>
<td>PROJECT TOTALS</td>
<td>73,033</td>
<td>71,673</td>
<td>105,575</td>
<td>250,281</td>
</tr>
</tbody>
</table>

(1) Cost Center which will provide in-kind or matching funds:
Cost Centers: Accountability Reporting for Community Colleges (ARCC) - District Match

* DISTRICT IN-KIND refers to items already funded in the college budget, but which will be used in support of this project. In-Kind support for this project consists of loaned time for administrative support (Certificated Salaries); associated Employee Benefits; and non-profit use fees for classrooms and labs (Other Operating).

** DISTRICT MATCH refers to new funding the District must secure or provide in support of this project. In this instance, matching funds have been requested from Accountability Reporting for Community Colleges (ARCC). These include faculty stipends and 11 hours per week (out of 16 hours per week) of the Counselor’s salary (Certificated Salaries), the full salary of the Program Director (Classified Salaries), and associated Employee Benefits.

*** Certificated Salaries funded by this grant include 5 hours per week of the Counselor’s salary. Classified Salaries paid from grant funds are comprised of part-time clerical support, student assistants, Academic Excellence Workshop facilitators, and tutors. Other Operating costs include travel for project staff and students, a monitoring and evaluation fee of 3% of grant funds (required by the MESA Program), and postage. Other Outgo is comprised of the cost of textbooks for MESA students.

**** The Chancellor’s Office limits indirect costs for this grant to 4% of direct costs.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Organizations for Membership, 2008-09 Fiscal Year

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the attached list of organizations for institutional membership in Fiscal Year 2008-09.

FISCAL IMPLICATIONS: Funds for these memberships will be contained in the 2008-09 Adopted Budget under Object Code 5310 in the appropriate cost center.

BACKGROUND: Institutional memberships require Board approval. The attached list contains active memberships from 2007-08 (with membership fees representing 2007-08 actual amounts) and new memberships (reflecting 2008-09 proposed rates).

Submitted by:
Office for Administrative Services

Recommended for Approval:

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Vice President, Administrative Services

Superintendent/President
Institutional Memberships 2008 - 2009

ATTACHMENT
## INSTITUTIONAL MEMBERSHIPS 2008 - 2009

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Amount</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>League for Innovation/Alliance for Community Colleges</td>
<td>1,275</td>
<td>Superintendent/President</td>
</tr>
<tr>
<td>Instructional Technology Council (ITC)</td>
<td>450</td>
<td>Academic Support</td>
</tr>
<tr>
<td>International Sculpture Center</td>
<td>200</td>
<td>External Relations</td>
</tr>
<tr>
<td>Learning Resources Network (LERN)</td>
<td>395</td>
<td>Extended Learning Center</td>
</tr>
<tr>
<td>Los Angeles County School Trustees Association</td>
<td>140</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Metropolitan Cooperative Library System</td>
<td>200</td>
<td>Library</td>
</tr>
<tr>
<td>National Association of Colleges &amp; Employers (NACE)</td>
<td>380</td>
<td>Career Planning &amp; Placement</td>
</tr>
<tr>
<td>National Association of Foreign Student Advisors (NAFSA)</td>
<td>650</td>
<td>Counseling/Guidance Services</td>
</tr>
<tr>
<td>National Association of Student Financial Aid Administrators (NASFAA)</td>
<td>1,783</td>
<td>Scholarships &amp; Financial Aid</td>
</tr>
<tr>
<td>National Collegiate Honors Council</td>
<td>500</td>
<td>Student Services</td>
</tr>
<tr>
<td>National Council For Marketing &amp; Public Relations (NCMPR)</td>
<td>350</td>
<td>Public Relations</td>
</tr>
<tr>
<td>National Council of Institutional Administrators (NCIA)</td>
<td>200</td>
<td>VTEA: Nursing</td>
</tr>
<tr>
<td>National League for Nursing</td>
<td>1,660</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>National Tutoring Association</td>
<td>400</td>
<td>Learning Assistance Center</td>
</tr>
<tr>
<td>National Student Nurses Association</td>
<td>250</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>New Media Centers Consortium</td>
<td>2,000</td>
<td>Economic Development/MEI</td>
</tr>
<tr>
<td>OCTANE (Biotech)</td>
<td>1,000</td>
<td>Biotech Center</td>
</tr>
<tr>
<td>Pasadena Chamber of Commerce</td>
<td>375</td>
<td>Superintendent/President</td>
</tr>
<tr>
<td>Pasadena Entretec</td>
<td>500</td>
<td>Center for Applied Biotechnology</td>
</tr>
<tr>
<td>Phi Delta Kappa International</td>
<td>350</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Recording for Blind &amp; Dyslexic</td>
<td>500</td>
<td>DSP&amp;S</td>
</tr>
<tr>
<td>Research &amp; Planning Group for CCC</td>
<td>350</td>
<td>Institutional Planning &amp; Research</td>
</tr>
<tr>
<td>San Gabriel/Foothill Association of Community Colleges (SanFACC)</td>
<td>800</td>
<td>Superintendent/President &amp; Board of Trustees</td>
</tr>
<tr>
<td>San Gabriel Valley Economic Partnership</td>
<td>5,000</td>
<td>Superintendent/President</td>
</tr>
<tr>
<td>Screen Printing Association International (aka SGIA)</td>
<td>50</td>
<td>Engineering &amp; Technology</td>
</tr>
<tr>
<td>South Pasadena Chamber of Commerce</td>
<td>100</td>
<td>Board of Trustees</td>
</tr>
<tr>
<td>Southern 30 Information Exchange Consortium</td>
<td>200</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Southern California Biomedical Council</td>
<td>750</td>
<td>Center for Applied Biological Technologies</td>
</tr>
<tr>
<td>Southern California Broadcasters Association</td>
<td>35</td>
<td>Public Relations</td>
</tr>
<tr>
<td>Southern California Directors of Vocational Nursing Programs</td>
<td>30</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Southern California Higher Education Recruitment Consortium</td>
<td>2,775</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Southern California Intersegmental Visual Articulation Council (SCIAC)</td>
<td>75</td>
<td>Counseling/Career Services</td>
</tr>
<tr>
<td>Transfer Center Directors Association</td>
<td>50</td>
<td>Transfer Center</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Reimburse Associated Students' Fund for Payments to Game Officials

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the District to reimburse the Associated Students' Fund for documented payments to approved game officials at Pasacena City College athletic competitions during the 2008-09 fiscal year for a total amount not to exceed the approved budget in the account listed below.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the 2008-09 Adopted Budget in cost center 01-5851-1602-0000, Athletics.

BACKGROUND: Recently the district simplified the timely payment of game officials by making those payments through the Associated Students' Fund (Athletic Revolving Account). This recommended action will allow the district to reimburse the Associated Students' Fund for those payments.

Each request for payment to a game official will be signed by the official, by either the Division Dean for Physical Education or by the Division Coordinator for Physical Education or by a Vice President.

Submitted by:
[Signature]
Vice President, Instructional Administration

Recommended for Approval:
[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
CONSENT ITEM TITLE:  
Approve the Office of the President Meetings/Activities

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Office of the President Meetings/Activities listed below:

Approve

July 1, 2008 through June 30, 2009 – Outreach and Community Related Meetings/Activities at PCC and various locations throughout the District. Anticipated expenses not-to-exceed $50,000 for materials, advertising, supplies, duplicating, printing, postage, refreshments and other miscellaneous items. Cost Center: 4000-0000 Office of the President, various object codes.

FISCAL IMPLICATIONS: Funds for these activities will be budgeted in the cost center indicated.

BACKGROUND: The District will continue to enhance its relationship with the community by reaching out to various community groups, unified school boards within the District, city agencies, and faculty/staff with town hall meetings, forums, small group sessions, tours, and the PCC Student Ambassador Program. The next major event will be the ribbon-cutting ceremony for the Industrial Technologies Building and Campus Center/Bookstore in Spring/Summer 2009. Members of the community will be invited to these and other events.

Submitted by:  

[Signature]
Director, Business Services

Recommended for Approval:  

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Amend/Renew Contracts

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/amend/renew the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are or will be budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

Director, Business Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Approve</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97364-9</td>
<td>PlanNet Consulting</td>
<td>$129,560.00</td>
<td>To provide consulting services related to risk and security assessment and business impact analysis of existing technology 7/17/08 thru 6/30/09</td>
<td>Administrative Services 3000-0000</td>
<td>01-5120</td>
</tr>
<tr>
<td>B-97378-9</td>
<td>Leadership Resource Solutions, Inc.</td>
<td>$161,161.00 which includes finder's fee, compensation plus lodging for Interim Dean for Human Resources 8/01/08 thru 6/30/09</td>
<td>Human Resources 4300-0000</td>
<td>01-5820</td>
<td></td>
</tr>
<tr>
<td>B-97379-9</td>
<td>Leadership Resource Solutions, Inc.</td>
<td>$25,311 for finder's fee plus lodging for Interim Vice President for Administration Services 8/01/08 thru 6/30/09</td>
<td>Human Resources 4300-0000</td>
<td>01-5820</td>
<td></td>
</tr>
<tr>
<td><strong>Amend</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-96889-7</td>
<td>Ventura County Community College District</td>
<td>$3,000.00</td>
<td>To increase amount of agreement for additional services related to completing the work plan for the SB-70 Quick Start Grant at Moorpark College for an amount not-to-exceed $24,000.00</td>
<td>Quick Start Biotechnologies/ Biosciences 5119-0000 (Grant)</td>
<td>03-5820</td>
</tr>
</tbody>
</table>

Consent Item No. 5-B
July 16, 2008
### REVIEW OF TRANSACTIONS AND CONTRACTS

#### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-97245-8</td>
<td>Wittry Associates</td>
<td>$14,500.00</td>
<td>To increase amount of agreement for additional electrical engineering services for site signal conduit systems for various locations for an amount not-to-exceed $29,000.00</td>
<td>M/P Industrial Technologies Building, Campus Center &amp; HVAC/Electrical Upgrades 7403-0000 7405-0000 7416-0000</td>
<td>42-6217</td>
</tr>
<tr>
<td>B-97262-8</td>
<td>Kathleen “Kitty” Moriwaki</td>
<td>$1,400.00</td>
<td>To increase amount of agreement for additional consulting services for the California Community College Assessment Association Test-Development Feasibility Project for an amount not-to-exceed $12,950.00 as requested by the Chancellor's Office</td>
<td>Statewide Matriculation 5401-0000 (Fiscal Agent)</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-97263-8</td>
<td>Mark Samuels</td>
<td>$1,400.00</td>
<td>To increase amount of agreement for additional consulting services for the California Community College Assessment Association Test-Development Feasibility Project for an amount not-to-exceed $11,550.00 as requested by the Chancellor's Office</td>
<td>Statewide Matriculation 5401-0000 (Fiscal Agent)</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-97358-8</td>
<td>Chris Bryant</td>
<td>$5,000.00</td>
<td>To increase amount of agreement for continuing services as coordinator for the Stepping Up Program for the summer for an amount not-to-exceed $5,625.00 and extend term from 6/30/08 to 8/29/08</td>
<td>CEC: California High School Exit Exam Program 5218-0000 (Grant)</td>
<td>03-5120</td>
</tr>
</tbody>
</table>

**Consent Item No. 5-B**
July 16, 2008
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-96338-5</td>
<td>XAP Corporation</td>
<td>$10,822.00</td>
<td>To provide for online electronic admission application system (CCC Apply) for the California Community College System 7/01/08 thru 6/30/09</td>
<td>Management Information Services 3500-0000</td>
<td>01-5820</td>
</tr>
<tr>
<td>B-96538-6</td>
<td>Lynn Marie Worrilow</td>
<td>$475.00 per assigned class for Fall 2008, Winter Intersession 2009, Spring 2009 &amp; Summer Intersession 2009</td>
<td>To provide services as booking agent for models for life drawing classes 8/28/08 thru 8/31/09</td>
<td>Visual Arts &amp; Media Studies Division 1701-0000</td>
<td>01-5140</td>
</tr>
<tr>
<td>B-96596-6</td>
<td>CF Environmental, Inc.</td>
<td>$75,000.00</td>
<td>To provide services related to identification and removal of asbestos and asbestos related materials from various areas on campus 7/01/08 thru 6/30/09</td>
<td>Various Cost Centers</td>
<td></td>
</tr>
</tbody>
</table>

Consent Item No. 5-B
July 16, 2008

Page 3 of 3
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Career and Technical Education Activities

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Career and Technical Education activities listed below:

Approve:

July 17, 2008 – June 30, 2009 – Biotechnology Center Internship Training Workshops at Oak Crest Institute and Pasadena Bioscience Incubator, both in Pasadena, to train students on use of plate-pouring equipment using Amgen kits. Anticipated expenses not-to-exceed $1,200.00 for supplies, materials and refreshments for approximately 15 participants. Cost Center: 03-5210-5118-0000, Biotechnology Center (Grant)

July 24, 2008 – Career and Technical Education Planning Retreat at PCC, to discuss staff organization and assignments. Anticipated expenses not-to-exceed $350.00 for materials, supplies and refreshments for approximately 12 participants. Cost Center: 03-5210-5100-0000, CTEA: Administration (Grant, formerly VTEA)

FISCAL IMPLICATIONS: Funds for these activities will be budgeted in the cost centers listed.

BACKGROUND: These activities are intended to promote Career and Technical Education programs.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Adoption of Resolution #435 - Renewal Agreement--Child Care and Development Services

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt the attached Resolution and authorize the Vice President for Administrative Services to renew an agreement with the California State Department of Education for a Child Care and Development Block Grant for the purpose of providing child care and development services. The term of the agreement shall be July 1, 2008 through June 30, 2009.

FISCAL IMPLICATIONS: The District shall receive from the California State Department of Education, Thirty-Four Dollars and Thirty-Eight Cents ($34.38) per child per day of full-time enrollment for an amount not-to-exceed Four Hundred Ninety Thousand Two Hundred Seventy-Two Dollars ($490,272.00).

BACKGROUND: At its December 10, 1997 meeting, the Board of Trustees approved the submittal of a grant application to the Department of Education, Child Development Division. The grant is intended to provide greater access to children of low-income families.

Submitted by:  
Director, Business Services

Recommended for Approval:  
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Superintendent/President
RESOLUTION NO. 435

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2008/2009.

================================================================================================

RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CCTR-8177 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>Name</th>
<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindred Murillo</td>
<td>Vice President Administrative Services</td>
<td>Kindred Murillo</td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED THIS 16th of July, 2008 by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Hilary Bradbury-Huang, clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board

____________________  ____________________
(Clerk’s Signature)    (Date)
RESOLUTION NO. 435

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2008/2009.

==================================================================

RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CCTR-8177 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>Name</th>
<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindred Murillo</td>
<td>Vice President</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Administrative Services</td>
<td></td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED THIS 16th of July, 2008 by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Hilary Bradbury-Huang, clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board

(Clerk’s Signature)             (Date)
RESOLUTION NO. 435

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2008/2009.

========================================================================

RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CCTR-8177 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>Name</th>
<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindred Murillo</td>
<td>Vice President</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Administrative Services</td>
<td></td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED THIS 16th of July, 2008 by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Hilary Bradbury-Huang, clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_________________________________________  ________________________________
(Clerk's Signature)                        (Date)
RESOLUTION NO. 435

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2008/2009.

============================================================================

RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CCTR-8177 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>Name</th>
<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindred Murillo</td>
<td>Vice President Administrative Services</td>
<td>Kindred Murillo</td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED THIS 16th of July, 2008 by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Hilary Bradbury-Huang, clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_______________________________  __________________________
(Clerk’s Signature)            (Date)
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Adoption of Resolution #436 - Renewal Agreement--Child Care and Development Services

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt the attached Resolution and authorize the Vice President for Administrative Services to renew an agreement with the California State Department of Education for a Child Care and Development Block Grant for the purpose of providing child care and development services. The term of the agreement shall be July 1, 2008 through June 30, 2009.

FISCAL IMPLICATIONS: The District shall receive from the California State Department of Education, Twenty-One Dollars and Twenty-Two ($21.22) per child per day of full-time enrollment for an amount not-to-exceed One Hundred Ninety Seven Thousand Nine Hundred Fifty-Four Dollars ($197,954.00).

BACKGROUND: At its December 10, 1997 meeting, the Board of Trustees approved the submittal of a grant application to the Department of Education, Child Development Division. The grant is intended to provide greater access to children of low-income families.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE:
Ratify Agreement with Los Angeles County Office of Education for PeopleSoft Financial System Services

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the action of the Vice President for Administrative Services to enter into and execute an agreement with the Los Angeles County Office of Education, 9300 East Imperial Highway, Downey, California 90242-2890 for PeopleSoft Financial System Services. Anticipated cost for these services will be $40,230.00. The term of this agreement shall be July 1, 2008 through June 30, 2009.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the 2008-09 Budget in Cost Center 01-5820-3200-0000, Fiscal Services.

BACKGROUND: The County Superintendent shall provide the District with online PeopleSoft Financial System (PSFS) services.

Submitted by:
[Signature]
Director, Business Services

Recommended for Approval:
[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:  
Approve Purchasing Transactions

Board Meeting Date:  July 16, 2008

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P08-03739 through P08-03804.

FISCAL IMPLICATIONS:  Funds for this purpose are provided in the 2007-2008 District Budget in the fund indicated and charged to the cost center.

BACKGROUND:  Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on August 6, 2006, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are $500 or more.

Submitted by:  
[Signature]
Director, Purchasing Services

Recommended for Approval:  
[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO0-03739</td>
<td>BUCKSTAFF C/O DKS SALE</td>
<td>FURNITURE-CLASSROOM</td>
<td>LIBRARY</td>
<td>01</td>
<td>$32,362.43</td>
</tr>
<tr>
<td>PO0-03740</td>
<td>WVR SCIENTIFIC, INC.</td>
<td>SCIENTIFIC EQUIP.</td>
<td>NATURAL SCIENCE</td>
<td>01</td>
<td>$10,206.89</td>
</tr>
<tr>
<td>PO0-03742</td>
<td>SVM CORP. LP</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>CEC</td>
<td>03</td>
<td>$798.20</td>
</tr>
<tr>
<td>PO0-03743</td>
<td>JOBELEPHANT.COM INC</td>
<td>ADVERTISING</td>
<td>HR</td>
<td>01</td>
<td>$8,459.41</td>
</tr>
<tr>
<td>PO0-03744</td>
<td>HOME DEPOT</td>
<td>BUILDING MATERIALS</td>
<td>ENGT/TECH</td>
<td>01</td>
<td>$1,952.70</td>
</tr>
<tr>
<td>PO0-03746</td>
<td>SOUTH COAST AIR QUALITY</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>FACILITIES</td>
<td>01</td>
<td>$750.00</td>
</tr>
<tr>
<td>PO0-03748</td>
<td>A &amp; A BUILDING MATERIALS</td>
<td>BUILDING MATERIALS</td>
<td>ENGT/TECH</td>
<td>01</td>
<td>$3,201.78</td>
</tr>
<tr>
<td>PO0-03749</td>
<td>MAJOR LEAGUE SOFTBALL</td>
<td>MAINTENANCE</td>
<td>PHYS ED</td>
<td>01</td>
<td>$992.00</td>
</tr>
<tr>
<td>PO0-03751</td>
<td>MAJOR LEAGUE SOFTBALL</td>
<td>AUDIO/VISUAL SUP. &amp; EQUIP.</td>
<td>PHYS ED</td>
<td>01</td>
<td>$896.00</td>
</tr>
<tr>
<td>PO0-03753</td>
<td>COMPVIEW</td>
<td>SUPPLIES</td>
<td>ENGT/TECH</td>
<td>01</td>
<td>$1,139.15</td>
</tr>
<tr>
<td>PO0-03756</td>
<td>AIRGAS WEST</td>
<td>ADVERTISING</td>
<td>HUMAN RESOURCES</td>
<td>01</td>
<td>$1,809.79</td>
</tr>
<tr>
<td>PO0-03757</td>
<td>JOBELEPHANT.COM INC</td>
<td>LOCKS &amp; KEYS</td>
<td>PROJECT CENTER</td>
<td>42</td>
<td>$579.14</td>
</tr>
<tr>
<td>PO0-03758</td>
<td>MONTGOMERY HARDWARE</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>PROJECT CENTER</td>
<td>42</td>
<td>$680.00</td>
</tr>
<tr>
<td>PO0-03759</td>
<td>CONCRETE CORING COMPANY</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>PROJECT CENTER</td>
<td>42</td>
<td>$1,585.00</td>
</tr>
<tr>
<td>PO0-03760</td>
<td>CONCRETE CORING COMPANY</td>
<td>AUDIO/VISUAL SUPPLIES &amp; EQUIPT.</td>
<td>COMP. SVS</td>
<td>03</td>
<td>$1,969.83</td>
</tr>
<tr>
<td>PO0-03762</td>
<td>B &amp; H PHOTO-VIDEO PRO AUDIO</td>
<td>LUMBER</td>
<td>PROJECT CENTER</td>
<td>42</td>
<td>$1,372.30</td>
</tr>
<tr>
<td>PO0-03764</td>
<td>WEBBER PLYWOOD &amp; LUMBER</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>EXTENDED LEARNING</td>
<td>01</td>
<td>$5,248.39</td>
</tr>
<tr>
<td>PO0-03765</td>
<td>FORD PRINTING &amp; MAILING</td>
<td>SUPPLIES &amp; EQUIP</td>
<td>DSP&amp;S</td>
<td>03</td>
<td>$2,352.60</td>
</tr>
<tr>
<td>PO0-03767</td>
<td>AUDITORY INSTRUMENT DIST.</td>
<td>SUPPLIES</td>
<td>HUMAN RESOURCES</td>
<td>01</td>
<td>$569.72</td>
</tr>
<tr>
<td>PO0-03768</td>
<td>CORPORATE EXPRESS</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>BOARD</td>
<td>01</td>
<td>$103,178.60</td>
</tr>
<tr>
<td>PO0-03769</td>
<td>RECORDER COUNTY L.A.</td>
<td>FURNITURE</td>
<td>DSP&amp;S</td>
<td>03</td>
<td>$5,678.80</td>
</tr>
<tr>
<td>PO0-03776</td>
<td>CORPORATE EXPRESS</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>PERFORM &amp; COMM ARTS</td>
<td>01</td>
<td>$2,475.00</td>
</tr>
<tr>
<td>PO0-03777</td>
<td>* SOUTHWEST SOUND</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>PERFORM &amp; COMM ARTS</td>
<td>01</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>PO0-03778</td>
<td>TEO'S PIANO VAN</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>PRES</td>
<td>01</td>
<td>$2,692.21</td>
</tr>
<tr>
<td>PO0-03781</td>
<td>KNORR SYSTEMS, INC.</td>
<td>PLUMBING SUP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$608.62</td>
</tr>
<tr>
<td>PO0-03782</td>
<td>* I-8 FOOD SERVICES</td>
<td>FOOD/MEAL SERVICE</td>
<td>PRES</td>
<td>01</td>
<td>$1,958.59</td>
</tr>
<tr>
<td>PO0-03783</td>
<td>* I-8 FOOD SERVICES</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>PRES</td>
<td>01</td>
<td>$1,951.50</td>
</tr>
<tr>
<td>PO0-03784</td>
<td>* T &amp; A CSF</td>
<td>ELECTRICAL SUP. &amp; EQUIP.</td>
<td>ENGT/TECH</td>
<td>01</td>
<td>$531.64</td>
</tr>
<tr>
<td>PO0-03785</td>
<td>MSC INDUSTRIAL SUPPLY</td>
<td>ADVERTISING</td>
<td>HUMAN RESOURCES</td>
<td>01</td>
<td>$8,724.31</td>
</tr>
<tr>
<td>PO0-03786</td>
<td>JOBELEPHANT.COM INC</td>
<td>FOOD/MEAL SERVICE</td>
<td>ACADEMIC SUPPORT</td>
<td>01</td>
<td>$221.85</td>
</tr>
<tr>
<td>PO0-03787</td>
<td>I-8 FOOD SERVICES</td>
<td>COMPUTER EQUIP.</td>
<td>BUSINESS SERVICES</td>
<td>03</td>
<td>$49,043.55</td>
</tr>
<tr>
<td>PO0-03788</td>
<td>CAPITAL DATACORP</td>
<td>CLOCKS &amp; TIME SYSTEMS</td>
<td>FACILITIES</td>
<td>43</td>
<td>$3,084.85</td>
</tr>
<tr>
<td>PO0-03789</td>
<td>AMERICAN TIME AND SIGNAL CO.</td>
<td>ADVERTISING</td>
<td>PERFORM &amp; COMM ARTS</td>
<td>01</td>
<td>$650.00</td>
</tr>
<tr>
<td>PO0-03790</td>
<td>SAN GABRIEL VALLEY TRIBUNE</td>
<td>THEATER/STAGE SUP. &amp; EQUIP.</td>
<td>PERFORM &amp; COMM ARTS</td>
<td>03</td>
<td>$970.55</td>
</tr>
<tr>
<td>PO0-03791</td>
<td>TOPANGA LUMBER AND HARDWARE CO.</td>
<td>MAINTENANCE</td>
<td>OFFICE SVS</td>
<td>01</td>
<td>$2,576.83</td>
</tr>
<tr>
<td>PO0-03793</td>
<td>XEROX CORPORATION</td>
<td>REPAIRS</td>
<td>PHYS ED</td>
<td>01</td>
<td>$870.42</td>
</tr>
<tr>
<td>PO0-03795</td>
<td>FITLINE</td>
<td>CAMERA EQUIP. &amp; PHOTO SUP.</td>
<td>DSP&amp;S</td>
<td>03</td>
<td>$19,676.46</td>
</tr>
<tr>
<td>PO0-03797</td>
<td>NAVCO NETWORKS &amp; SECURITY</td>
<td>BOOKS</td>
<td>HUMAN RESOURCES</td>
<td>03</td>
<td>$1,303.87</td>
</tr>
<tr>
<td>PO0-03800</td>
<td>WILSON: JACK &amp; ASSOCIATES</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>$661.38</td>
</tr>
<tr>
<td>PO0-03801</td>
<td>* PCC BOOKSTORE</td>
<td>MAINTENANCE</td>
<td>OFFICE SVS</td>
<td>01</td>
<td>$522.31</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College.
> Indicates local branch utilized outside of District as required by Vendor.

$286,649.34
<table>
<thead>
<tr>
<th>PO #</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>SITE</th>
<th>FUND</th>
<th>INC/DEC...</th>
</tr>
</thead>
<tbody>
<tr>
<td>B08-00021</td>
<td>EXCELSIOR ELEVATOR</td>
<td>Increase PO per Dept.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>B08-00024</td>
<td>AIRGAS DUARTE</td>
<td>Increase PO per Dept.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>B08-00065</td>
<td>FRAZEE PAINT &amp; WALLCOVERING</td>
<td>Increase PO per Dept.</td>
<td>PROJECT CENTER</td>
<td>42</td>
<td>$9,175.00</td>
</tr>
<tr>
<td>B08-00097</td>
<td>INTERVALLEY POOL SUPPLY</td>
<td>Increase PO per Dept.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>B08-00107</td>
<td>COMMERCIAL WASTE SERVICES</td>
<td>Increase PO per Dept.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$22,000.00</td>
</tr>
<tr>
<td>B08-00117</td>
<td>DRAIN ROOTER PLUMBING</td>
<td>Increase PO per Dept.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$1,456.00</td>
</tr>
<tr>
<td>B08-00156</td>
<td>PCC BOOKSTORE</td>
<td>Increase PO per Dept.</td>
<td>EOPS</td>
<td>03</td>
<td>$700.00</td>
</tr>
<tr>
<td>B08-00161</td>
<td>LIZARRAGA, ROSALINA</td>
<td>Decrease PO per Dept.</td>
<td>CALWORKS</td>
<td>03</td>
<td>$(531.00)</td>
</tr>
<tr>
<td>B08-00163</td>
<td>CARRIER, ALICIA</td>
<td>Decrease PO per Dept.</td>
<td>CALWORKS</td>
<td>03</td>
<td>$(1,693.26)</td>
</tr>
<tr>
<td>P08-00361</td>
<td>TOMS CLOTHING AND UNIFORMS</td>
<td>Increase PO per Dept.</td>
<td>POLICE</td>
<td>01,03</td>
<td>$13,000.00</td>
</tr>
<tr>
<td>P08-00637</td>
<td>CART MASTERS</td>
<td>Increase PO per Dept.</td>
<td>POLICE</td>
<td>01</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>P08-00703</td>
<td>CHEVRON U.S.A., INC.</td>
<td>Increase PO per Dept.</td>
<td>POLICE</td>
<td>01</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>P08-00731</td>
<td>AMERICAN FOOTHILL PUBLISHING</td>
<td>Increase PO per Dept.</td>
<td>VISUAL ARTS</td>
<td>01</td>
<td>$1,700.00</td>
</tr>
<tr>
<td>P08-00823</td>
<td>UNITEK IT EDUCATION</td>
<td>Increase PO per Dept.</td>
<td>MGMT INFO SVCS</td>
<td>01</td>
<td>$880.00</td>
</tr>
<tr>
<td>P08-00958</td>
<td>TILLMAN, DEBORAH</td>
<td>Decrease PO per Dept.</td>
<td>CALWORKS</td>
<td>03</td>
<td>$(1,794.00)</td>
</tr>
<tr>
<td>P08-00963</td>
<td>CRESCENTA VALLEY ADVENTIST</td>
<td>Decrease PO per Dept.</td>
<td>CALWORKS</td>
<td>03</td>
<td>$(544.00)</td>
</tr>
<tr>
<td>P08-01125</td>
<td>QUICKSORT LA, INC.</td>
<td>Increase PO per Dept.</td>
<td>OFFICE SERVICES</td>
<td>01</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>P08-01227</td>
<td>EASTER, YOLANDA</td>
<td>Decrease PO per Dept.</td>
<td>CALWORKS</td>
<td>03</td>
<td>$(2,500.00)</td>
</tr>
<tr>
<td>P08-02172</td>
<td>TRANE</td>
<td>Increase PO per Dept.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$1,957.00</td>
</tr>
<tr>
<td>P08-02732</td>
<td>PCC BOOKSTORE</td>
<td>Decrease PO per Dept.</td>
<td>COUNSEL</td>
<td>01</td>
<td>$(661.38)</td>
</tr>
<tr>
<td>P08-02949</td>
<td>CALIFORNIA MARKETING</td>
<td>Increase PO per Dept.</td>
<td>TRANSFER CTR</td>
<td>01</td>
<td>$4,200.00</td>
</tr>
<tr>
<td>P08-02954</td>
<td>CROCKETT, MARGIE</td>
<td>Decrease PO per Dept.</td>
<td>CALWORKS</td>
<td>03</td>
<td>$(520.00)</td>
</tr>
<tr>
<td>P08-03515</td>
<td>ELECTRONIC CLASSROOM WEST</td>
<td>Decrease PO per Dept.</td>
<td>SOCIAL SCIENCES</td>
<td>01</td>
<td>$(1,199.95)</td>
</tr>
<tr>
<td>P08-03551</td>
<td>ARCADIA PARTY RENTALS</td>
<td>Decrease PO per Dept.</td>
<td>TRANSFER CTR</td>
<td>01</td>
<td>$(730.69)</td>
</tr>
<tr>
<td>P08-03632</td>
<td>MITCHELL, MARGARET</td>
<td>Decrease PO per Dept.</td>
<td>CALWORKS</td>
<td>03</td>
<td>$(800.00)</td>
</tr>
<tr>
<td>P08-03411</td>
<td>BAKER &amp; TAYLOR CO.</td>
<td>Increase PO per Dept.</td>
<td>HUMAN RESOURCES</td>
<td>03</td>
<td>$559.54</td>
</tr>
<tr>
<td>P08-03411</td>
<td>BAKER &amp; TAYLOR CO.</td>
<td>Increase PO per Dept.</td>
<td>HUMAN RESOURCES</td>
<td>03</td>
<td>$983.60</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$88,636.86</td>
</tr>
</tbody>
</table>
Consent Item No. 11-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Change Orders, Measure P Projects
Campus-Wide Network Project/Infrastructure Upgrade

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Numbers Twelve (12) and Thirteen (13) to Verizon Select Services, Inc. for Purchase Order Number P08-00892, Measure P Campus-Wide Network Project/Infrastructure Upgrade. As part of the agreement between Verizon Business Services and the District, change orders may be related to the contract, labor, equipment and/or materials.

Change Order #12 – Add to provide, as needed, for the cable supports for the E-Building, all levels. This work was based on pre-approved labor and material costs. The total cost of this change order is Three Thousand Nine Hundred Seventy Dollars and Seventy-Five Cents ($3,970.75).

Change Order #13 – Add to terminate, test and document 40 stations in V-Building. This work was based on pre-approved labor and material costs. The total cost of this change order is Five Thousand Seven Hundred Thirty-Three Dollars and Fourteen Cents ($5,733.14).

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2008-2009 District Budget in the funds indicated and charged to the cost centers shown:

42-6250-7414-4000 - (M/P Technology Infrastructure)
41-6250-7112-0000 - (C/O Campus Telecommunications)

BACKGROUND: Periodic change orders to the original upgrade contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original contract amount. The Facilities Master Plan 2010 includes a project to upgrade the District’s Network and Telecommunication Infrastructure. The implementation period runs from October 2007 through January 2009. On September 19, 2007, the Board awarded the Systems Agreement to Verizon Business Services and authorized the issuance of Purchase Order Number P08-00892.

Submitted by:

Director, Purchasing Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
# Campus Wide Network Project/Infrastructure Upgrade
## Change Order Record

### Original Contract Award
Original Project Contingency

<table>
<thead>
<tr>
<th>CO #</th>
<th>Date</th>
<th>Description</th>
<th>C.O. Amount</th>
<th>Adjust +/—</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>04/23/08</td>
<td>Add to relocate fiber strands within main station room.</td>
<td>5,646</td>
<td>5,646</td>
<td>200,354</td>
</tr>
<tr>
<td>02</td>
<td>04/23/08</td>
<td>Add to install J-Hooks in L Building for new cable supports.</td>
<td>9,984</td>
<td>9,984</td>
<td>190,370</td>
</tr>
<tr>
<td>03</td>
<td>04/23/08</td>
<td>Add to install cable and dual saddle rack supports for cabling.</td>
<td>43,781</td>
<td>43,781</td>
<td>146,589</td>
</tr>
<tr>
<td>04</td>
<td>04/23/08</td>
<td>Add to install cable supports in D Building.</td>
<td>8,645</td>
<td>8,645</td>
<td>137,945</td>
</tr>
<tr>
<td>05</td>
<td>05/22/08</td>
<td>Add to install cable supports in FS Building.</td>
<td>679</td>
<td>679</td>
<td>137,266</td>
</tr>
<tr>
<td>06</td>
<td>05/22/08</td>
<td>Add to install cable supports in W Building.</td>
<td>3,222</td>
<td>3,222</td>
<td>134,044</td>
</tr>
<tr>
<td>07</td>
<td>05/22/08</td>
<td>Add to install cable supports in Child Development Center.</td>
<td>4,289</td>
<td>4,289</td>
<td>129,755</td>
</tr>
<tr>
<td>08</td>
<td>05/22/08</td>
<td>Add to install cable supports in GM Building.</td>
<td>794</td>
<td>794</td>
<td>128,961</td>
</tr>
<tr>
<td>09</td>
<td>05/22/08</td>
<td>Add to install cable supports in LL Building.</td>
<td>15,883</td>
<td>15,883</td>
<td>113,078</td>
</tr>
<tr>
<td>10</td>
<td>06/04/08</td>
<td>Add to develop AUTOCAD drawings for the LL, C, R, U, E Buildings.</td>
<td>6,894</td>
<td>6,894</td>
<td>106,184</td>
</tr>
<tr>
<td>11</td>
<td>06/04/08</td>
<td>Add to install cable supports for the C Building.</td>
<td>28,862</td>
<td>28,862</td>
<td>77,322</td>
</tr>
<tr>
<td>12</td>
<td>07/16/08</td>
<td>Add to provide labor and material for cable supports in E Building.</td>
<td>3,971</td>
<td>3,971</td>
<td>73,351</td>
</tr>
<tr>
<td>13</td>
<td>07/16/08</td>
<td>Add to terminate, test and document 40 stations in V Building.</td>
<td>5,733</td>
<td>5,733</td>
<td>67,618</td>
</tr>
</tbody>
</table>

### Value of Executed Change Orders

- **$138,382**

### Contract Amount with Executed Change Orders

- **$6,927,290**

### Remaining Project Contingency

- **$67,618**

### Percentage of Impact by Change Orders to Overall Contract

- **2.00%**

---

*CHANGE ORDER RECAP*

Set-up: 11/12/03

Updated: 7/10/2008
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Change Orders, Measure P Projects
Industrial Technology and Campus Center/Bookstore
Buildings

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Number Ten (10) to Douglas E. Barnhart, Inc. for Contract Number C2899-8, Measure P Industrial Technology (IT) and Campus Center/Bookstore (CCB) Buildings. As part of the agreement between Barnhart and the District, change orders may be related to the contract, labor, equipment and/or materials.

Change Order #10: Add for removal and replacement of existing loose concrete slabs on the east side of the Campus Center building, and removal and replacement of existing dilapidated metal roof deck and fireproofing. The conditions of the existing slab and roof were discovered during demolition. The total amount of this change order is Seventy-Nine Thousand Five Hundred Fifty-Two Dollars ($79,552).

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2008-2009 District Budget under the following cost centers shown:

42-6250-7403-0000 (M/P Industrial Technologies Building)
42-6250-7405-0000 (M/P Campus Center Building)

BACKGROUND: Periodic change orders to the original construction contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the construction contract up to ten percent (10%) of the original contract amount. On September 5, 2007, the Board awarded Bid 865 to Douglas E. Barnhart, Inc. and authorized the issuance of Contract Number C-2899-8.

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
### Original Contract Award

**Original Project Contingency**

<table>
<thead>
<tr>
<th>CO #</th>
<th>Date</th>
<th>Description</th>
<th>C.O. Amount</th>
<th>Adjust (-) / (+)</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>04/23/08</td>
<td>Add to replace details #8 on sheet S6.01 structural steel drawings.</td>
<td>2,279</td>
<td>2,279</td>
<td>2,213,673</td>
</tr>
<tr>
<td>02</td>
<td>04/23/08</td>
<td>Add to delete demolished scope of work previously performed.</td>
<td>29,320</td>
<td>29,320</td>
<td>2,184,353</td>
</tr>
<tr>
<td>03</td>
<td>04/23/08</td>
<td>Add for additional grading and compaction for removal of footings.</td>
<td>18,000</td>
<td>18,000</td>
<td>2,166,353</td>
</tr>
<tr>
<td>04</td>
<td>04/23/08</td>
<td>Add for structural seismic reinforcement to existing columns.</td>
<td>163,795</td>
<td>163,765</td>
<td>2,002,588</td>
</tr>
<tr>
<td>05</td>
<td>05/22/08</td>
<td>Deduct the value of work performed by District.</td>
<td>-14,370</td>
<td>-14,370</td>
<td>2,016,958</td>
</tr>
<tr>
<td>06</td>
<td>05/22/08</td>
<td>Add concrete grade beam and steel supports.</td>
<td>9,879</td>
<td>9,879</td>
<td>2,007,079</td>
</tr>
<tr>
<td>07</td>
<td>05/22/08</td>
<td>Add for installation/replacement of fire suppression system.</td>
<td>44,477</td>
<td>44,477</td>
<td>1,962,602</td>
</tr>
<tr>
<td>08</td>
<td>05/22/08</td>
<td>Add for installation of sheet metal and copper tubing.</td>
<td>27,139</td>
<td>27,139</td>
<td>1,935,463</td>
</tr>
<tr>
<td>09</td>
<td>06/04/08</td>
<td>Add for relocation of HVAC duct paths.</td>
<td>3,573</td>
<td>3,573</td>
<td>1,931,890</td>
</tr>
<tr>
<td>10</td>
<td>07/16/08</td>
<td>Add for removal/replacement of metal deck and loose concrete.</td>
<td>79,552</td>
<td>79,552</td>
<td>1,852,338</td>
</tr>
</tbody>
</table>

**Value of Executed Change Orders**  
$363,614

**Contract Amount with Executed Change Orders**  
$44,682,662

**Remaining Project Contingency**  
$44,319,048

**Percentage of Impact by Change Orders to Overall Contract**  
0.81%
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Agenda Item J: Award Systems Agreement, Measure P Campus-Wide Network Project/Infrastructure Upgrade – September 19, 2007

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following amendment to Agenda Item J approved on September 19, 2007 to amend the existing contract with Verizon Business Services for Purchase Order Number P08-00892, Measure P Campus-Wide Network Project/Infrastructure Upgrade to include cabling, labor and materials for the Industrial Technology Building (ITB) and Campus Center/Bookstore (CCB) projects.

FISCAL IMPLICATIONS: As part of the agreement between Verizon Business Services and the District, change orders may be related to the contract, labor, equipment and/or materials. The District is requesting to add the ISP/OSP cabling requirements, labor and materials to the ITB and CCB projects in the amount of Six Hundred Fifty-Nine Thousand One Hundred Eighty-Nine Dollars ($659,189.00). This is a high estimate and the actual is anticipated to be lower as the District is trying to reduce costs yet ensure full technology functionality. Funds for this purpose are provided in the 2008-09 District Budget in the accounts indicated and charged to the cost centers as shown below:

42-6250-7414-4000 (M/P Technology Infrastructure)
42-6250-7403-0000 (M/P Industrial Technologies Building)
42-6250-7405-0000 (M/P Campus Center Building)

BACKGROUND: Periodic change orders to the original upgrade contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original contract amount. The Facilities Master Plan 2010 includes a project to upgrade the District’s Network and Telecommunication Infrastructure. The infrastructure upgrade project went out to bid with the stipulation that the new buildings could be included. Because the District had not finalized a contract for the technology infrastructure at the time of the bid for the ITB and the CCB projects, the technology system was not in a final design format and cost estimates unknown. Having Verizon perform this work will provide consistency in equipment and quality for the District.

The implementation period runs from October 2007 through January 2009. A deductive change order will be issued to Douglas E. Barnhart to offset the costs to the Verizon contract. The District will also be receiving deductive change orders from Verizon from the R & U Building scope of work change order. The total Verizon contract is projected to be increased by approximately $100,000, once this addition and the deductive change orders of approximately $628,000 are finalized.

Submitted by:

Director, Purchasing Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $17,441.05.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>05-30-08</td>
<td>16222031</td>
<td>$992.29</td>
</tr>
<tr>
<td>06-10-08</td>
<td>16251059</td>
<td>4,802.06</td>
</tr>
<tr>
<td>06-11-08</td>
<td>16254919</td>
<td>951.82</td>
</tr>
<tr>
<td>06-12-08</td>
<td>16260069</td>
<td>1,713.62</td>
</tr>
<tr>
<td>06-19-08</td>
<td>16281720</td>
<td>4,105.76</td>
</tr>
<tr>
<td>06-24-08</td>
<td>16293685</td>
<td>4,375.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$17,441.05</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.

Submitted by:

Odessa Walker
Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/30/2008</td>
<td>16222031</td>
<td>$992.29</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$489.10</td>
</tr>
<tr>
<td></td>
<td>Postage</td>
<td>$294.19</td>
</tr>
<tr>
<td></td>
<td>Enrollment refunds</td>
<td>$195.00</td>
</tr>
<tr>
<td></td>
<td>ASB fee refunds</td>
<td>$1.00</td>
</tr>
<tr>
<td></td>
<td>Health fee refunds</td>
<td>$13.00</td>
</tr>
<tr>
<td>6/10/2008</td>
<td>16251059</td>
<td>$4,802.06</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$3,462.16</td>
</tr>
<tr>
<td></td>
<td>Books</td>
<td>$97.37</td>
</tr>
<tr>
<td></td>
<td>Bus passes</td>
<td>$250.00</td>
</tr>
<tr>
<td></td>
<td>Postage</td>
<td>$211.69</td>
</tr>
<tr>
<td></td>
<td>Duplicating</td>
<td>$35.59</td>
</tr>
<tr>
<td></td>
<td>Printing</td>
<td>22.25</td>
</tr>
<tr>
<td></td>
<td>Enrollment refunds</td>
<td>$604.00</td>
</tr>
<tr>
<td></td>
<td>Parking refunds</td>
<td>$60.00</td>
</tr>
<tr>
<td></td>
<td>Health fee refunds</td>
<td>$13.00</td>
</tr>
<tr>
<td></td>
<td>ASB refunds</td>
<td>$1.00</td>
</tr>
<tr>
<td></td>
<td>Citation refunds</td>
<td>$45.00</td>
</tr>
<tr>
<td>6/11/2008</td>
<td>16254919</td>
<td>$951.82</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$719.82</td>
</tr>
<tr>
<td></td>
<td>Workshop parking</td>
<td>$18.00</td>
</tr>
<tr>
<td></td>
<td>Postage</td>
<td>$44.00</td>
</tr>
<tr>
<td></td>
<td>Bus passes</td>
<td>$40.00</td>
</tr>
<tr>
<td></td>
<td>Enrollment refunds</td>
<td>$110.00</td>
</tr>
<tr>
<td></td>
<td>Parking refunds</td>
<td>$20.00</td>
</tr>
<tr>
<td>6/12/2008</td>
<td>16260069</td>
<td>$1,713.62</td>
</tr>
<tr>
<td></td>
<td>Supplies</td>
<td>$1,437.62</td>
</tr>
<tr>
<td></td>
<td>Parking fee</td>
<td>$6.00</td>
</tr>
<tr>
<td></td>
<td>Library refund</td>
<td>$55.00</td>
</tr>
<tr>
<td></td>
<td>Enrollment refund</td>
<td>$110.00</td>
</tr>
<tr>
<td></td>
<td>Parking refunds</td>
<td>$60.00</td>
</tr>
<tr>
<td></td>
<td>Citation refunds</td>
<td>$45.00</td>
</tr>
</tbody>
</table>
## REVOLVING FUND REIMBURSEMENT
### JULY 2008 EXPENSE SUMMARY

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/19/2008</td>
<td>16281720</td>
<td>$4,105.76</td>
</tr>
<tr>
<td>Supplies</td>
<td>$2,822.06</td>
<td></td>
</tr>
<tr>
<td>Enrollment refund</td>
<td>$715.00</td>
<td></td>
</tr>
<tr>
<td>Postage</td>
<td>$55.82</td>
<td></td>
</tr>
<tr>
<td>Newspaper subscription</td>
<td>$95.88</td>
<td></td>
</tr>
<tr>
<td>Parking fee</td>
<td>$35.00</td>
<td></td>
</tr>
<tr>
<td>Course fee refunds</td>
<td>$20.00</td>
<td></td>
</tr>
<tr>
<td>ASB refunds</td>
<td>$3.00</td>
<td></td>
</tr>
<tr>
<td>Health fee refunds</td>
<td>$39.00</td>
<td></td>
</tr>
<tr>
<td>Parking refunds</td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>Citation refunds</td>
<td>$20.00</td>
<td></td>
</tr>
</tbody>
</table>

| 6/24/2008  | 16293685       | $4,875.50   |
| Supplies   | $3,811.52      |
| Books      | $144.98        |
| Parking fee | $59.00         |
| Bus passes | $10.00         |
| Parking refunds | $700.00       |
| Enrollment refund | $150.00       |

Grand total: $17,441.05
CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $ 22,834.71.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06-06-08</td>
<td>16241623</td>
<td>$15,563.48</td>
</tr>
<tr>
<td>06-19-08</td>
<td>16281725</td>
<td>$7,271.23</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$22,834.71</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>$12,081.75</td>
</tr>
<tr>
<td>Benefit Payments</td>
<td>6,551.50</td>
</tr>
<tr>
<td>Legal</td>
<td>4,181.77</td>
</tr>
<tr>
<td>Mileage</td>
<td>27.94</td>
</tr>
<tr>
<td>Interest</td>
<td>-8.25</td>
</tr>
<tr>
<td></td>
<td>$22,834.71</td>
</tr>
</tbody>
</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by: 

[Signature]
Director, Fiscal Services

Recommended for Approval: 

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: 

[Signature]
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize destruction of Class 3 (Disposable) records listed below according to California Code of Regulations, Section 59025. Authority cited: Sections 66700 and 70901, Education Code.

FISCAL YEAR 2000-2001
- Paid Contracts - Vendor
- Expenditure Vouchers & Related Vendor Invoices & Purchase Order Copies
- Time Sheets
- Verification of Service Invoices & Overtime Cards
- Paid in Full Assigned or Cancelled National Defense/Direct/Perkins and Nursing Student/Loan Files
- Payroll Deduction Registers
- Federal & State Grants

FISCAL YEAR 2002-2003
- Department Time Reports
- Employee Absence Reports

FISCAL YEAR 2003-2004
- Cash Collection Reports
- Collection Receipts
- Journal Vouchers
- Paid District Invoices
- County Documents
- Charge Back Logs
- Payroll Labor Distribution Reports
- Stores Requisitions and Cards
- Warrant Cancellation Requests

FISCAL YEAR 2004-2005
- Bank Reconciliations and Canceled Checks
- Bank Deposit Slips
- NSF Paid Folders/Cards
- In-House Accts. Payable "B" Warrant Reports
- In-House Registration Refund Reports
- In-House Financial Aid "B" Warrant Reports

Submitted by:
Director, Fiscal Services

Recommended for Approval:
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Renewal of Contract for Student Loan Billing & Accounting System, ACS Education Services, Inc.

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, renew our agreement with Affiliated Computer Services (ACS), aka ACS Education Services, Inc., Los Angeles, California, to provide student loan billing and accounting services not to exceed $19,000.00 for the 2008-2009 fiscal year.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the 2008-2009 Budget, Fiscal Services, account number 01-5820-3200-0000.

BACKGROUND: It is a common practice of participating educational institutions to contract with a firm specializing in this area. Services provided are routine billing, collections, and correspondence on our National Defense/Direct Student Loan, Perkins Loan, and Nursing Student Loan accounts.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve Staff Development Activity

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Staff Development activity listed below:

Approve

July 21 – July 22, 2008 – Campus Terrorism Intelligence and Tactics Conference at PCC, to address terrorism and its potential impact on local schools. Anticipated expenses not-to-exceed $18,000.00 for presenter, Archangel Group, Ltd, materials, supplies, audio/visual equipment, and refreshments for approximately 700 to 800 participants from PCC, outside law enforcement agencies and school districts. Cost Center: 01-5210-3307-0000, Emergency Operations

FISCAL IMPLICATIONS: Funds will be budgeted in the cost center indicated with revenue produced from the conference registration fees. No District funds will be utilized.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

Director, Business Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Receive and Reject Claim
Jorge Aguiniga

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California receive and reject the Claim for Damages submitted by Jorge C. Aguiniga for actions alleged to have occurred after December 19, 2007.

FISCAL IMPLICATIONS: The District is self-insured through the Statewide Association Community Colleges (SWACC). The District has a self-insured retention of $50,000.00 for liability claims and the claim will be referred to SWACC.

BACKGROUND: Mr. Aguiniga alleges discrimination, retaliation and harassment by the District, its employees and agents. This action is pursuant to Government Code and is recommended by the District's third party administrator, Keenan & Associates.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Ratify Professional Conference Attendance

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Ratify

ATTENDEE: Teri Trendler
LOCATION: 2008 Life Sciences Summer Institute
La Jolla, California
DATES: July 9-26, 2008
PURPOSE: Information on effectively running an internship program.
CHARGES: $2,859.00
COST CENTER: 03-5210-5118-0000
RECOMMENDED BY: Dr. Jacqueline Jacobs

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the requesting Cost Center budgets as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the area Vice President and the College President.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Increase Mileage Reimbursement Rate

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize an increase in mileage reimbursement to employees from 50.5 cents per mile to 58.5 cents per mile, effective July 1, 2008.

Employees requesting reimbursement for parking fees must attach their original parking receipts to their mileage form.

FISCAL IMPLICATIONS: Funds are provided in the 2008-2009 budget.

BACKGROUND: The Internal Revenue Service increased the standard mileage reimbursement rate to 58.5 cents per mile effective 07-01-08. Mileage reimbursements to employees for business use of personal automobiles, which are made at a rate no greater than the standard IRS rate, are not reported on employee W-2 statements.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Mileage Authorization

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following hourly employees to receive mileage reimbursement for approved travel on District business effective July 1, 2008 through June 30, 2009.

Donna Brown  01-5220-5218-0000  CAHSEE
Danya Ensley  01-5220-5215-0000  Model Approaches/Partners
Elbony Henderson  01-5220-5251-0000  Project YESS
Eric Johnson  01-5220-5218-0000  CAHSEE
Maria Martinez  01-5220-5218-0000  CAHSEE
Astonn Penman  01-5220-5251-0000  Project YESS
Kate Russell  01-5220-5212-0000  Foster Care Education Program
Keshia Simpson  01-5220-5212-0000  Foster Care Education Program

FISCAL IMPLICATIONS: Funds for this purpose will be provided in the 2008-09 Adopted District Budget in the cost centers listed above.

BACKGROUND: This mileage reimbursement is requested by the Vice President for Instructional Administration.

Submitted by:

[Signature]
Vice President, Instructional Administration

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2007-08 Adopted Budget for the Student Financial Aid Administration Grant (S.F.A.A.), the Basic Skills Grant, and Telecommunications and Technology Infrastructure Program (T.T.I.P.).

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-8629-5316-0000</td>
<td>State Revenue, Categorical, S.F.A.A.</td>
<td>$1,500</td>
</tr>
<tr>
<td>03-4301-5316-0000</td>
<td>Supplies</td>
<td>$1,500</td>
</tr>
<tr>
<td>03-8629-5248-0000</td>
<td>State Revenue, Categorical, Basic Skills</td>
<td>$359,560</td>
</tr>
<tr>
<td>03-1420-5248-0000</td>
<td>Academic Stipends</td>
<td>$129,560</td>
</tr>
<tr>
<td>03-3130-5248-0000</td>
<td>Employee Benefits</td>
<td>25,000</td>
</tr>
<tr>
<td>03-4303-5248-0000</td>
<td>Duplicating</td>
<td>5,000</td>
</tr>
<tr>
<td>03-5210-5248-0000</td>
<td>Conferences, Seminars, Workshops and Retreats</td>
<td>200,000</td>
</tr>
</tbody>
</table>

 Submitted by: 

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
Consent Item No. 23-B  
Page Two  
July 16, 2008

**Increase Revenue:**  
03-8629-5404-0000  
State Revenue,  
Categorical, T.T.I.P.  
$ 8,820

**Increase Appropriations:**  
03-5810-5404-0000  
Software License – Multiple User  
$ 8,820

**BACKGROUND:** This increase for the S.F.A.A. Grant is based upon the most recent information available from the Chancellor’s office.

<table>
<thead>
<tr>
<th>Year</th>
<th>Adopted Budget</th>
<th>Increase</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007-08</td>
<td>$ 623,718</td>
<td>$ 1,500</td>
<td>$ 625,218</td>
</tr>
</tbody>
</table>

This increase for the Basic Skills Grant is based upon the most recent information available from the Chancellor’s office.

<table>
<thead>
<tr>
<th>Year</th>
<th>Adopted Budget</th>
<th>Increase</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007-08</td>
<td>$ -0-</td>
<td>$ 359,560</td>
<td>$ 359,560</td>
</tr>
</tbody>
</table>

This increase for the T.T.I.P. Program is based upon the most recent information available from the Chancellor’s office.

<table>
<thead>
<tr>
<th>Year</th>
<th>Adopted Budget</th>
<th>Increase</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007-08</td>
<td>$ 36,363</td>
<td>$ 8,820</td>
<td>$ 45,183</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:  
Authorization re Naming Opportunity Designations for Center for the Arts Building

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the following naming opportunity designations in connection with the Center for the Arts building:

<table>
<thead>
<tr>
<th>Center for the Arts (naming of entire building)</th>
<th>$ 5,000,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recital Hall</td>
<td>$ 500,000</td>
</tr>
<tr>
<td>Gallery</td>
<td>$ 500,000</td>
</tr>
<tr>
<td>Black Box Theatre</td>
<td>$ 500,000</td>
</tr>
<tr>
<td>Large Orchestral Hall</td>
<td>$ 250,000</td>
</tr>
<tr>
<td>Interior Lobby</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>Learning Center</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>Exterior Lobby</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>Cinema Sound Stage</td>
<td>$ 50,000</td>
</tr>
<tr>
<td>Music Lecture Hall</td>
<td>$ 50,000</td>
</tr>
<tr>
<td>Sculpture Patio</td>
<td>$ 25,000</td>
</tr>
<tr>
<td>Photo Studio</td>
<td>$ 25,000</td>
</tr>
<tr>
<td>Painting/Life Drawing/Drawing Labs (3 opp.)</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>Small Rehearsal Labs (5 opp.)</td>
<td>$ 15,000</td>
</tr>
<tr>
<td>Studios/Classrooms (18 opp.)</td>
<td>$ 10,000</td>
</tr>
<tr>
<td>Piano Classroom</td>
<td>$ 10,000</td>
</tr>
<tr>
<td>Electronic Music</td>
<td>$ 10,000</td>
</tr>
<tr>
<td><strong>Total of 39 opportunities</strong></td>
<td>$ 2,535,000</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Board Policy 2530, Procedure No. 2530.10, Subsection 2.a. allows the Board of Trustees to authorize naming opportunity designations.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item No. 154-B
Approve Change Orders, Measure P Projects
Campus-Wide Network Project/Infrastructure Upgrade

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Numbers One (1) through Four (4) to Verizon Select Services, Inc. for Purchase Order Number P08-00892, Measure P Campus-Wide Network Project/Infrastructure Upgrade. As part of the agreement between Verizon Business Services and the District, change orders may be related to the contract, labor, equipment and/or materials.

Change Order #1 – Add to relocate Nine (9) existing fiber strands from the east to the west half of the main station room to allow for remodel. The total cost of this change order is Five Thousand Six Hundred Forty-Six Dollars and Ten Cents ($5,646.10).

Change Order #2 – Add to install J-Hooks in the L building as needed for the new cable supports. The total cost of this change order is Nine Thousand Nine Hundred Eighty-Three Dollars and Sixty Cents ($9,983.60).

Change Order #3 – Add to install 200 cable supports and 364 dual saddle rack supports for the outside plant cabling inside of the tunnels. The total cost of this change order is Forty-Three Thousand Seven Hundred Eighty Dollars and Eighty-Four Cents ($43,780.84).

Change Order #4 – Add to install 381 cable supports in the D Building. The total cost of this change order is Eight Thousand Six Hundred Forty-Four Dollars and Eighty-Nine Cents ($8,644.89).

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2007-08 District Budget in the funds indicated and charged to the cost centers shown:

42-6250-7414-4000 - (M/P Technology Infrastructure)
41-6250-7112-0000 - (C/O Campus Telecommunications)

BACKGROUND: Periodic changes orders to the original upgrade contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original contract amount. The Facilities Master Plan 2010 includes a project to upgrade the District’s Network and Telecommunication Infrastructure. The implementation period runs from October 2007 through January 2009. On September 19, 2007, the Board awarded the Systems Agreement to Verizon Business Services and authorized the issuance of Purchase Order Number P08-00892.

Submitted by:

Director, Purchasing Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
As a result of the Change Order Record error on Consent Item No. 154-B, the Campus-Wide Network Project/Infrastructure Upgrade Change Order Records attached to Consent Item No. 177-B dated May 22, 2008 and Consent Item No. 192-B dated June 4, 2008 now require corrections. Those corrected Change Order Records are also attached for your review.
<table>
<thead>
<tr>
<th>CO #</th>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>C.O. AMOUNT</th>
<th>ADJUST (+) / (-)</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>04/23/08</td>
<td>Add to relocate fiber strands within main station room.</td>
<td>5,646</td>
<td>5,646</td>
<td>200,364</td>
</tr>
<tr>
<td>02</td>
<td>04/23/08</td>
<td>Add to install J-Hooks in L Building for new cable supports.</td>
<td>9,884</td>
<td>9,884</td>
<td>190,370</td>
</tr>
<tr>
<td>03</td>
<td>04/23/08</td>
<td>Add to install cable and dual saddle rack supports for cabling.</td>
<td>43,781</td>
<td>43,781</td>
<td>146,590</td>
</tr>
<tr>
<td>04</td>
<td>04/23/08</td>
<td>Add to install cable supports in D Building.</td>
<td>8,645</td>
<td>8,645</td>
<td>137,945</td>
</tr>
</tbody>
</table>

VALUE OF EXECUTED CHANGE ORDERS: $63,055

CONTRACT AMOUNT WITH EXECUTED CHANGE ORDERS: $6,856,964

REMAINING PROJECT CONTINGENCY: $137,945

PERCENTAGE OF IMPACT BY CHANGE ORDERS TO OVERALL CONTRACT: 0.99%
<table>
<thead>
<tr>
<th>CO #</th>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>C.O. AMOUNT</th>
<th>ADJUST (+/-)</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>04/23/08</td>
<td>Add to relocate fiber strands within main station room.</td>
<td>5,646</td>
<td>5,646</td>
<td>200,354</td>
</tr>
<tr>
<td>02</td>
<td>04/23/08</td>
<td>Add to install J-Hooks in L Building for new cable supports.</td>
<td>9,984</td>
<td>9,984</td>
<td>190,370</td>
</tr>
<tr>
<td>03</td>
<td>04/23/08</td>
<td>Add to install cable and dual saddle rack supports for cabling.</td>
<td>43,781</td>
<td>43,781</td>
<td>146,589</td>
</tr>
<tr>
<td>04</td>
<td>04/23/08</td>
<td>Add to install cable supports in D Building.</td>
<td>8,645</td>
<td>8,645</td>
<td>137,945</td>
</tr>
<tr>
<td>05</td>
<td>05/22/08</td>
<td>Add to install cable supports in FS-Building.</td>
<td>679</td>
<td>679</td>
<td>137,266</td>
</tr>
<tr>
<td>06</td>
<td>05/22/08</td>
<td>Add to install cable supports in W-Building.</td>
<td>3,222</td>
<td>3,222</td>
<td>134,044</td>
</tr>
<tr>
<td>07</td>
<td>05/22/08</td>
<td>Add to install cable supports in Child Development Center.</td>
<td>4,289</td>
<td>4,289</td>
<td>129,755</td>
</tr>
<tr>
<td>08</td>
<td>05/22/08</td>
<td>Add to install cable supports in GM-Building.</td>
<td>794</td>
<td>794</td>
<td>128,961</td>
</tr>
<tr>
<td>09</td>
<td>05/22/08</td>
<td>Add to install cable supports in LL-Building.</td>
<td>15,883</td>
<td>15,883</td>
<td>113,078</td>
</tr>
</tbody>
</table>

VALUE OF EXECUTED CHANGE ORDERS: $92,922

CONTRACT AMOUNT WITH EXECUTED CHANGE ORDERS: $6,881,830

REMAINING PROJECT CONTINGENCY: $113,078

PERCENTAGE OF IMPACT BY CHANGE ORDERS TO OVERALL CONTRACT: 1.35%

CHANGE ORDER RECAP
<table>
<thead>
<tr>
<th>CO #</th>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>C.O. AMOUNT</th>
<th>ADJUST (+) / (-)</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>04/23/08</td>
<td>Add to relocate fiber strands within main station room.</td>
<td>5,646</td>
<td>5,646</td>
<td>200,354</td>
</tr>
<tr>
<td>02</td>
<td>04/23/08</td>
<td>Add to install J-Hooks in L Building for new cable supports.</td>
<td>9,964</td>
<td>9,964</td>
<td>190,370</td>
</tr>
<tr>
<td>03</td>
<td>04/23/08</td>
<td>Add to install cable and dual saddle rack supports for cabling.</td>
<td>43,781</td>
<td>43,781</td>
<td>146,589</td>
</tr>
<tr>
<td>04</td>
<td>04/23/08</td>
<td>Add to install cable supports in D Building.</td>
<td>8,645</td>
<td>8,645</td>
<td>137,945</td>
</tr>
<tr>
<td>05</td>
<td>05/22/08</td>
<td>Add to install cable supports in FS Building.</td>
<td>679</td>
<td>679</td>
<td>137,266</td>
</tr>
<tr>
<td>06</td>
<td>05/22/08</td>
<td>Add to install cable supports in W Building.</td>
<td>3,222</td>
<td>3,222</td>
<td>134,044</td>
</tr>
<tr>
<td>07</td>
<td>05/22/08</td>
<td>Add to install cable supports in Child Development Center.</td>
<td>4,289</td>
<td>4,289</td>
<td>129,755</td>
</tr>
<tr>
<td>08</td>
<td>05/22/08</td>
<td>Add to install cable supports in GM Building.</td>
<td>754</td>
<td>754</td>
<td>128,961</td>
</tr>
<tr>
<td>09</td>
<td>05/22/08</td>
<td>Add to install cable supports in LL Building.</td>
<td>15,883</td>
<td>15,883</td>
<td>113,078</td>
</tr>
<tr>
<td>10</td>
<td>06/04/08</td>
<td>Add to develop AUTOCAD drawings for the LL, C, R, U, E Buildings.</td>
<td>6,894</td>
<td>6,894</td>
<td>106,184</td>
</tr>
<tr>
<td>11</td>
<td>06/04/08</td>
<td>Add to install cable supports for the C Building.</td>
<td>28,862</td>
<td>28,862</td>
<td>77,322</td>
</tr>
</tbody>
</table>

VALUE OF EXECUTED CHANGE ORDERS: $128,678

CONTRACT AMOUNT WITH EXECUTED CHANGE ORDERS: $6,917,586

REMAINING PROJECT CONTINGENCY: $77,322

PERCENTAGE OF IMPACT BY CHANGE ORDERS TO OVERALL CONTRACT: 1.86%

Set-up: 11/12/03
Updated: 7/10/2008
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Stipends for Classified and Unclassified Personnel

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the stipends for the persons listed below for the fiscal year 2007-08 and 2008-09.

Name | Stipend | Special Project
--- | --- | ---
Anderson, Christopher | 3,000.00 | Presenter for Science Upward Bound Classic Summer Program 6/20/08 – 08/1/08 (EOP&S)
Cooper, Carol | 500.00 per month | Classification duties using a complex set of cataloging and subject heading rules 7/17/08 – 6/30/08 (Library)
Crespo, Armand | 8,000.00 | Head Men's & Women's Cross Country Coach 7/17/08 – 11/22/08 (Kinesiology, Health & Athletics)
Crespo, Armand | 4,000.00 | Co-Head Men's & Women's Track & Field Coach 1/15/09 – 5/16/09 (Kinesiology, Health & Athletics)
Guillen, Adrian | 1,000.00 | Assistant Men's Cross Country Coach 7/17/08 – 6/30/09 (Kinesiology, Health & Athletics)
Stoddard, Dana | 3,000.00 | Summer private swim instructor 6/23/08 – 8/29/08 (Extended Learning) (Academic Support)
Viscarra, Teyana | 500.00 | Women's Assistant Cross Country Coach 7/17/08 – 11/22/08 (Kinesiology, Health & Athletics)

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE: Approve/Ratify Stipends for Academic Personnel

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the College year 2007-08 and 2008-09, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPACTS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blount, Gia</td>
<td>8,000.00</td>
<td>Community Education Center—serve as coordinator of Parent Education Program (off campus), 09-01-08 to 12-31-08</td>
</tr>
<tr>
<td>Bober, Sharon</td>
<td>250.00</td>
<td>Mathematics Division—follow-up implementation and planning after Algebra Outcome Workshop, 03-19-08 to 06-14-08</td>
</tr>
<tr>
<td>Bronstein, Debra</td>
<td>50.00</td>
<td>Student and Learning Services—facilitate the work of the Ad Hoc Committee on Title 5 changes and 1) finalize updates to the AS and AA degrees; 2) provide first drafts of new AA majors or areas of emphasis; 3) modify a list of courses for diversity requirement, 07-18-08</td>
</tr>
<tr>
<td>Burruss, Laurie</td>
<td>5,000.00</td>
<td>Multimedia and Entertainment Initiative—project director of the Los Angeles/Orange County Center; required to work year-round providing training opportunities for high school and community college faculty, conducting workshops, planning activities and preparing the Final Report. In August she will attend the Siggraph Conference and the Flash Forward Conference; she will conduct curriculum development for “Fast Track Intensive Courses,” for fall 2008, formulating and scheduling classes, labs, appropriate presenters/instructors and workshop related public service announcements. The project director also attends MEI Directors’ meetings, works with local partners and continues working on current projects, 07-07-08 to 08-30-08</td>
</tr>
<tr>
<td>Carter, Bruce</td>
<td>10,000.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—oversight of Steering Committee and coordination of all ARCC projects. Reports to the President and the Board, 01-01-08 to 06-30-08</td>
</tr>
<tr>
<td>Carter, Bruce</td>
<td>10,000.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—oversight of Steering Committee and coordination of all ARCC projects. Reports to the President and the Board, 07-01-08 to 12-31-08</td>
</tr>
<tr>
<td>Cho, Jay</td>
<td>3,000.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—participation in summer 2008 Math Jam, 08-01-08 to 08-30-08</td>
</tr>
<tr>
<td>Davis, Ann</td>
<td>3,000.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—participation in summer 2008 Math Jam, 08-01-08 to 08-30-08</td>
</tr>
<tr>
<td>Faccuseh, Maria</td>
<td>250.00</td>
<td>Mathematics Division—follow-up implementation and planning after Algebra Outcome Workshop, 03-19-08 to 06-14-08</td>
</tr>
<tr>
<td>Fields, Lana</td>
<td>15,000.00</td>
<td>TANF (Temporary Aid for Needy Families) Child Development—program facilitator, $1,250 per month, 07-01-08 to 6-30-09</td>
</tr>
<tr>
<td>Fleming, Stephanie</td>
<td>50.00</td>
<td>Student and Learning Services—facilitate the work of the Ad Hoc Committee on Title 5 changes and 1) finalize updates to the AS and AA degrees; 2) provide first drafts of new AA majors or areas of emphasis; 3) modify a list of courses for diversity requirement, 07-18-08</td>
</tr>
<tr>
<td>Galindo, Douglas</td>
<td>9,000.00</td>
<td>Community Education Center—tutoring in Math for CAHSEE students primarily as well as for general CEC students during summer 2008</td>
</tr>
<tr>
<td>Gutierrez, Jesus</td>
<td>3,000.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges)—participation in summer 2008 Math Jam, 08-01-08 to 08-30-08</td>
</tr>
<tr>
<td>Heringer, Virginia</td>
<td>50.00</td>
<td>Student and Learning Services—facilitate the work of the Ad Hoc Committee on Title 5 changes and 1) finalize updates to the AS and AA degrees; 2) provide first drafts of new AA majors or areas of emphasis; 3) modify a list of courses for diversity requirement, 07-18-08</td>
</tr>
<tr>
<td>Hintzman, Linda</td>
<td>50.00</td>
<td>Student and Learning Services—facilitate the work of the Ad Hoc Committee on Title 5 changes and 1) finalize updates to the AS and AA degrees; 2) provide first drafts of new AA majors or areas of emphasis; 3) modify a list of courses for diversity requirement, 07-18-08</td>
</tr>
<tr>
<td>Keeler, Teresa</td>
<td>50.00</td>
<td>Student and Learning Services—facilitate the work of the Ad Hoc Committee on Title 5 changes and 1) finalize updates to the AS and AA degrees; 2) provide first drafts of new AA majors or areas of emphasis; 3) modify a list of courses for diversity requirement, 07-18-08</td>
</tr>
<tr>
<td>NAME</td>
<td>STIPEND</td>
<td>SPECIAL PROJECT</td>
</tr>
<tr>
<td>------------------</td>
<td>----------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Lynn, Patricia</td>
<td>50.00</td>
<td>Student and Learning Services—facilitate the work of the Ad Hoc Committee on Title 5 changes and 1) finalize updates to the AS and AA degrees; 2) provide first drafts of new AA majors or areas of emphasis; 3) modify a list of courses for diversity requirement, 07-18-08</td>
</tr>
<tr>
<td>Moore, Jessie</td>
<td>50.00</td>
<td>Student and Learning Services—facilitate the work of the Ad Hoc Committee on Title 5 changes and 1) finalize updates to the AS and AA degrees; 2) provide first drafts of new AA majors or areas of emphasis; 3) modify a list of courses for diversity requirement, 07-18-08</td>
</tr>
<tr>
<td>O, Jeong</td>
<td>4,400.00</td>
<td>Fostering Nursing Student Success—project director, summer work will include assessment of incoming RN students’ academic readiness and interventions for students in the Nursing Program. Plan and implement effective and helpful resources for students’ success, 06-16-08 to 08-29-08</td>
</tr>
<tr>
<td>Perales, Otilio</td>
<td>2,500.00</td>
<td>Title V Coop Grant—design, create materials and activities, and implement new 1-week “Summer Jam” for the Career Pathways first-year experience program, 07-21-08 to 08-29-08</td>
</tr>
<tr>
<td>Puglia, Kaitzer</td>
<td>50.00</td>
<td>Student and Learning Services—facilitate the work of the Ad Hoc Committee on Title 5 changes and 1) finalize updates to the AS and AA degrees; 2) provide first drafts of new AA majors or areas of emphasis; 3) modify a list of courses for diversity requirement, 07-18-08</td>
</tr>
<tr>
<td>Stoddard, Sheri</td>
<td>6,000.00</td>
<td>Extended Learning—summer 2008 swim coordinator, 06-23-08 to 08-24-08</td>
</tr>
<tr>
<td>Stroud, Linda</td>
<td>30,000.00</td>
<td>TANF (Temporary Aid for Needy Families) Child Development—program facilitator, $2,500 per month, 07-01-08 to 06-30-09</td>
</tr>
<tr>
<td>Wright, Lynn</td>
<td>4,000.00</td>
<td>Title V Coop Grant—temporarily replaced .XL program director during crucial two weeks leading to the start of Summer Bridge, 06-16-08 to 06-25-08. Create logic model and timeline for last year of the Title V Coop grant; organize grant-related faculty development projects; and oversee the design and implementation of the new Title V Career Pathways Summer Bridge, 07-21-08 to 08-25-08</td>
</tr>
<tr>
<td>Zusman, Shanon</td>
<td>1,000.00</td>
<td>Performing and Communication Arts—performing in orchestra for the opera production, 05-28-08 to 06-01-08</td>
</tr>
</tbody>
</table>
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for summer 2008. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the current labor agreement.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angeloni, Elvio</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>D</td>
<td>33</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Bolliger, Michaelene</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>B</td>
<td>33</td>
<td>Visual Arts and Media Studies</td>
</tr>
<tr>
<td>Carpenter, Kathryn</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>D</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Carter, Toi</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Casale, Kimie</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>D</td>
<td>2</td>
<td>Languages</td>
</tr>
<tr>
<td>Chen, Le-Shin</td>
<td>Adjunct Health Professional Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Dada, Olubamidele</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>8</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>D'Amico, Rita*</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>E</td>
<td>20</td>
<td>Languages</td>
</tr>
<tr>
<td>Hall, Naoko</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>B</td>
<td>17</td>
<td>Languages</td>
</tr>
<tr>
<td>Hanson, Eric*</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>D</td>
<td>7</td>
<td>Library</td>
</tr>
<tr>
<td>Hovsepian, Daniella</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>C</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Jackson, Connie</td>
<td>Adjunct Counselor Summer Intersession</td>
<td>B</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Johnson, Patricia</td>
<td>Adjunct Librarian Summer Intersession</td>
<td>A</td>
<td>13</td>
<td>Library</td>
</tr>
<tr>
<td>Krivan, Matilda</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Languages</td>
</tr>
<tr>
<td>Lightfoot, Scott</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Languages</td>
</tr>
<tr>
<td>Lue, Chad</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Malkin, Stewart</td>
<td>Adjunct Health Professional Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>McQueen, Ofelia</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>D</td>
<td>1</td>
<td>Languages</td>
</tr>
<tr>
<td>Miller, Barbara*</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>E</td>
<td>33</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Nelson, Eric</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>16</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Pacas, Edgar</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>5</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Panella, Amy</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>D</td>
<td>2</td>
<td>Performing and Communication Arts</td>
</tr>
<tr>
<td>Pangan, Brian Joseph</td>
<td>Adjunct Counselor Summer Intersession</td>
<td>A</td>
<td>3</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Sanchez, William</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>7</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Schulz, Vanessa</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Seto, Lillian</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>B</td>
<td>4</td>
<td>Languages</td>
</tr>
<tr>
<td>Shibasaki, Eugh</td>
<td>Adjunct Health Professional Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Smith, Michele</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>D</td>
<td>3</td>
<td>Languages</td>
</tr>
<tr>
<td>Standley, Paula</td>
<td>Adjunct Health Professional Summer Intersession</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Taylor, Daryl*</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>D</td>
<td>23</td>
<td>Business and Computer Technology</td>
</tr>
<tr>
<td>Valdez, Christina</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>A</td>
<td>4</td>
<td>Languages</td>
</tr>
<tr>
<td>Volckmann, Jean</td>
<td>Adjunct Faculty Summer Intersession</td>
<td>E</td>
<td>33</td>
<td>Social Sciences</td>
</tr>
</tbody>
</table>

*Full-time Faculty
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Noncredit Teachers and Substitute Teachers, Summer 2008

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of noncredit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of noncredit classes approved for summer 2008. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the current labor agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edwards, Brandon</td>
<td>Adjunct Noncredit Faculty Summer Intercession</td>
<td>NM</td>
<td>2</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Josias, Betsy</td>
<td>Adjunct Noncredit Faculty Summer Intercession</td>
<td>NM</td>
<td>12</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Khaled, Mimi</td>
<td>Adjunct Noncredit Faculty Summer Intercession</td>
<td>NM</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>O'Neil, Kathleen</td>
<td>Adjunct Noncredit Faculty Summer Intercession</td>
<td>NM</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Koupai, Katherine</td>
<td>Adjunct Noncredit Faculty Summer Intercession</td>
<td>NM</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Altamirano, Julie</td>
<td>39F</td>
<td>100% - 12 mo.</td>
<td>07/01/08-06/30/09</td>
</tr>
<tr>
<td>Senior Clerk</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CalWORKs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funded position</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Avila, Frances C.</td>
<td>39F</td>
<td>100% - 11 mo.</td>
<td>07/01/08-06/30/09</td>
</tr>
<tr>
<td>Learning Assistance Center Assistant II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Learning Assistance Center</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funded position</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Banh, Heather</td>
<td>36F</td>
<td>From: 100% - 12 mo. To: 75% - 12 mo.</td>
<td>07/01/08-06/30/09</td>
</tr>
<tr>
<td>Intermediate Clerk II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Career and Technical Education</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funded position</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hunter, Courtney</td>
<td>63D</td>
<td>100% - 12 mo.</td>
<td>07/01/08-06/30/09</td>
</tr>
<tr>
<td>Director, Professional and Diversity Development</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Resources</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marsh, James</td>
<td>46F</td>
<td>100% - 12 mo.</td>
<td>07/01/08-06/30/09</td>
</tr>
<tr>
<td>Educational Advisor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CalWORKs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funded position</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits

Submitted by:

Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
EMPLOYMENT (cont.)

Reed, Theresa 46D
Educational Advisor
Community Education Center - Foster Care
Funded position

100% - 12 mo. 07/01/08-06/30/09

CHANGES

Martinez, Nancy 40F
Data Controller III
Counseling
Funded position

From: 50% - 12 mo. 07/01/08-12/31/08
To: 100% - 12 mo.

Roberson, Rosie 32C
Intermediate Clerk I
Matriculation/Counseling
Funded position

From: 50% - 11 mo. 07/01/08-12/31/08
To: 100% - 11 mo.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMPLOYMENT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kuroki, Mikage</td>
<td>*</td>
<td>100%</td>
<td>09/02/08 – 06/19/09</td>
</tr>
<tr>
<td>Temporary Instructor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Manuel Perea</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Acting Writing Center Coordinator)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zacovic, Mark</td>
<td>Contract</td>
<td>100%</td>
<td>08/01/08 – 06/30/09 (or until position is filled, whichever is sooner)</td>
</tr>
<tr>
<td>Interim Vice President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Kindred Murillo</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CHANGE OF STATUS

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonilla, Martha</td>
<td>100%</td>
<td>75%</td>
</tr>
<tr>
<td>Instructor</td>
<td>English</td>
<td></td>
</tr>
</tbody>
</table>

From: 09/02/08 – 12/19/08

*Official placement will be made upon receipt of official transcripts and verification of previous employment.

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transaction within budget limits.

Submitted by:

Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEPARATION</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Duncan, Mabel</td>
<td></td>
<td>Retirement</td>
<td>08/29/08</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>28 years of service</td>
<td></td>
</tr>
<tr>
<td>Community Education Center</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Murillo, Kindred</td>
<td></td>
<td>Resignation</td>
<td>07/31/08</td>
</tr>
<tr>
<td>Vice President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ramirez, Arnoldo</td>
<td></td>
<td>Retirement</td>
<td>07/01/08</td>
</tr>
<tr>
<td>Counselor</td>
<td></td>
<td>33 years of service</td>
<td></td>
</tr>
<tr>
<td>Counseling &amp; Student Success Services</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Salary Compensation Factors—Large Group Instruction

Board Meeting Date: July 16, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve, pursuant to the agreement with the Pasadena City College Faculty Association, Article 5.6.2, that the following named instructors be paid as indicated below for teaching a large group instruction (LGI) section during the summer intersession 2008:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>SECTION</th>
<th>HOURS/WEEK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dabelow, Kay</td>
<td>Social Sciences</td>
<td>8872</td>
<td>3.10</td>
</tr>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>8025</td>
<td>9</td>
</tr>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>9032</td>
<td>3.10</td>
</tr>
<tr>
<td>Price, Paul</td>
<td>Social Sciences</td>
<td>8554</td>
<td>3.10</td>
</tr>
<tr>
<td>Schander, Mary</td>
<td>Social Sciences</td>
<td>8635</td>
<td>3.10</td>
</tr>
<tr>
<td>Volckmann, Jean</td>
<td>Social Sciences</td>
<td>8371</td>
<td>3.10</td>
</tr>
<tr>
<td>Andres, Annalee</td>
<td>Visual Arts/Media Stds</td>
<td>8012</td>
<td>9</td>
</tr>
<tr>
<td>Andres, Annalee</td>
<td>Visual Arts/Media Stds</td>
<td>8017</td>
<td>9</td>
</tr>
<tr>
<td>Foster, Rod</td>
<td>Visual Arts/Media Stds</td>
<td>8071</td>
<td>9</td>
</tr>
<tr>
<td>Foster, Rod</td>
<td>Visual Arts/Media Stds</td>
<td>8858</td>
<td>9</td>
</tr>
<tr>
<td>Foster, Rod</td>
<td>Visual Arts/Media Stds</td>
<td>8344</td>
<td>9</td>
</tr>
<tr>
<td>Futtner, Joe</td>
<td>Visual Arts/Media Stds</td>
<td>8567</td>
<td>9</td>
</tr>
<tr>
<td>Sierra, Joseph</td>
<td>Visual Arts/Media Stds</td>
<td>8116</td>
<td>9</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Monies will be transferred from hourly instructional accounts.

BACKGROUND: In conformance with the agreement with the Pasadena City College Faculty Association, Article 5.6.2.

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President