PASADENA AREA COMMUNITY COLLEGE DISTRICT
MINUTES OF MEETING NO. 14
OF THE BOARD OF TRUSTEES
Pasadena City College
Harbeson Hall
1570 East Colorado Boulevard
Pasadena, California 91106

6:00 p.m. Closed Session
7:00 p.m. Open Session
Wednesday, July 16, 2008

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Meeting No. 14
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 14 on Wednesday, July 16, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:04 p.m. by Dr. Jeanette Mann, Vice President.

ROLL CALL
Trustees Present
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Dr. Hilary Bradbury-Huang, Clerk
Dr. Consuelo Rey Castro
Mr. William E. Thomson
Mrs. Beth Wells-Miller
Mr. John Campo, Student Trustee

Trustees Absent
Mr. Geoffrey L. Baum

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations

Administrative Officers Absent
Dean, Human Resources

The Academic Senate was represented by Dr. James Bickley.
The Classified Senate was represented by Ms. Denise Albright.
The Associated Students Board was represented by Mr. Paulo Rodriguez.
The Management Association was represented by Ms. Ellen Ligons.
PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.

Dr. Mann adjourned the Board to Closed Session at 6:06 p.m. Dr. Perfumo added that Conference with Real Property Negotiators, the third item in Closed Session, will be pulled.

II. CLOSED SESSION

Government Code §54957  Public Employee Appointment
[Appointment of Faculty: Computer Information Systems; Music History & Literature; Interim Vice President, Administrative Services; Interim Dean, Human Resources]

Government Code §54957  Employee Discipline, Dismissal, Release

Government Code §54956.8  CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: East Del Mar
Property: Colorado Blvd.
District negotiator: Dr. Paulette J. Perfumo
Negotiating Parties: Jeanette Henderson Realty
Under negotiation: Potential acquisition

Closed Session was adjourned at 6:54 p.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 7:04 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Thomson led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Theodore Young, Dean of Languages Division, and Dr. Cathy Wei, Professor, Languages Division, were introduced by Dr. Perfumo. Mr. Martin presented the “Hanyu Shuiping Kaoshi (HSK) Award for the 2007 Overseas Chinese Test Center of the Year, Pasadena City College, USA”, to Drs. Young and Wei. Mr. Campo introduced the ASB representatives for 2008-2009: Paulo Rodriguez, Vice President for Internal Affairs, Marshall Roe, Vice President for Public Relations, Devin Leung, Vice President for Business Affairs, Lauren Crisci, Vice President for Student Services, Joan Tibay, Vice President for Campus Activities, Connor Lewis, Vice President for Academic Affairs, Garbo Tat, Chief Justice, and Cristina Abadia, Vice President for Cultural Diversity.
Dr. Perfumo introduced Ms. Cynthia Olivo, the new Associate Dean for Counseling and Student Success Services.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment at this time.

D. APPROVAL OF MINUTES – Meeting No. 11, Joint Meeting with Associated Students’ Board, May 22, 2008; Meeting No. 13, Regular Business Meeting, June 18, 2008.

MOTION:  ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Campo, the Board voted, with five affirmative votes, to approve the Minutes of Meeting No. 11, Joint Meeting with Associated Students’ Board, held on May 22, 2008. Dr. Rey Castro abstained.
Advisory Vote: Aye
MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, with five affirmative votes, to approve the Minutes of Meeting No. 13, Regular Business Meeting, held on June 18, 2008, as submitted. Dr. Hilary Bradbury-Huang abstained. Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS

2-S, 4-S, 6-S, 8-S: Dr. Sugimoto said that the major increase in the student numbers and costs, which are funded by the Upward Bound grant, is due to the fact that the grant states that we should offer as many students as possible the opportunity to participate in the Upward Bound trips.

4-B: Mrs. Murillo explained that various object codes refers to the object codes for supplies (4000 range), services (5000 range), and equipment (6000 range).

5-B: Mrs. Murillo explained that two companies were going to do the technology assessment, one of which was PlanNet Consulting. PlanNet will do a risk assessment and a continuity plan, and once our technology infrastructure is in place they will assess our security.

Regarding the two contracts with Leadership Resource Solutions, Inc., Dr. Perfumo explained that B-97378-9 includes a finder’s fee, compensation and housing; and B-97379-9 includes a finder’s fee and $1,000/month towards housing, thus the discrepancy in the two amounts.

10-B: Mr. Martin said as one of the future policy reviews, the Board will decide what would be the parameters in terms of indicating whether a vendor is located inside the Pasadena Area Community College District.

18-B: Mr. Martin appointed Mrs. Wells-Miller as the Board representative to whom Chief Peter Michael will report regarding the Counter Terrorism Intelligence and Tactics Conference.

6-P: Mrs. Wells-Miller and Dr. Rey Castro both thanked Mrs. Murillo and extended best wishes to her in her future position as Vice-Chancellor at Contra Costa College. Dr. Rey Castro wished both Arnoldo Ramirez and Mabel Duncan a great retirement.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the six members present, to approve Consent Items 1-S through 9-S; 1-I through 4-I; 1-B through 25-B; and 1-P through 8-P. Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1225, CLOSED SESSIONS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1225, as submitted. Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1310, CONTRACTS:
ABSTENTION WHERE VESTED INTEREST

Dr. Mann stated that Board Bylaw No. 1480, Conflict of Interest, which was approved at the June 4, 2008 Regular Business Meeting of the Board, has made Bylaw No. 1310 redundant.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the six members present, to approve the deletion of Bylaw No. 1310. Advisory Vote: Aye
H. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1600, POWERS AND DUTIES:
AUTHORIZED SIGNATURES

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1600, as submitted.
Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1610, POWERS AND DUTIES: GENERAL
Dr. Mann stated that this item has been withdrawn.

J. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1630, AUDITING DISTRICT ACCOUNTS

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1630, as submitted.
Advisory Vote: Aye

K. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1650, MEETING AND NEGOTIATION IN PUBLIC EDUCATION

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1650, as submitted.
Advisory Vote: Aye

L. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1660, COLLECTIVE BARGAINING: PUBLIC NOTICE PROCEDURE RELATING TO MEETING AND NEGOTIATION UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT (EERA)

Item 2.a. line 2: Delete “within which”. (Mrs. Wells-Miller)
Item 3.b. line 2: Replace “accept” with “receive”. (Dr. Rey Castro)
Item 4.b. line 1: Delete “thereon”. (Mrs. Wells-Miller)

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1660, as amended.
Advisory Vote: Aye

M. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1670, ADVISORY REPRESENTATIVES TO THE BOARD

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1670, as submitted.
Advisory Vote: Aye

N. DISCUSSION, WITH POSSIBLE ACTION:
BOARD BYLAW No. 1800, TRUSTEE AREAS

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Bylaw No. 1800, as submitted.
Advisory Vote: Aye
O. ADOPTION OF RESOLUTION NO. 437 TO AUTHORIZE INTERFUND CASH BORROWING
Mrs. Murillo explained that most of the college’s expenditures are out of Fund 01, the Unrestricted General Fund. If necessary, due to the State budget situation, some time in late August we would prepare a transaction for an interfund transfer, where we would take money from the Capital Outlay Fund 41, and transfer it into Fund 01 for temporary borrowing. This resolution authorizes that transfer. If the LA County Office of Education does not have the Board’s approval, it cannot transfer those funds. At the time when our apportionment comes back, we would move the money into Fund 41 to replace what we borrowed.

Add a sentence at the end of the ‘Background’ paragraph:
“Whenever money is transferred from one fund to another, the administration will advise the Board at the next public meeting.” (Mr. Thomson)

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Dr. Mann, the Board voted, by a unanimous vote of the six members present, to approve Adoption of Resolution No. 437 to Authorize Interfund Cash Borrowing.
Advisory Vote: Aye

P. OUTREACH EFFORTS TO MIDDLE SCHOOLS – Mrs. Wells-Miller
Mr. Martin said we wanted to proactively engage middle schools in the knowledge and availability of opportunities at PCC so it would become part of their goals to come here. Mr. Thomson said we should formulate a policy with procedures. Dr. Perfumo mentioned that she is setting up an articulation council with the schools. Mr. Campo shared his experience as a student ambassador. Mrs. Ligons said we received a $600,000 grant, a Community Collaborative grant, $100,000 of which has to be spent on outreach to the middle schools. Title V regulations require that we have an articulation policy in place. Dr. Mann added that we try to recruit outstanding students who are planning to go to college. Mr. Thomson suggested we put this item on a future agenda.

Q. PRESIDENT’S REPORT
• Hosting a reception for Mrs. Murillo, Wednesday, July 30, 3:00-5:00 p.m.
• Meeting regarding proposed ice rink construction project adjacent to CEC with Bernard Melekian, interim City Manager, City of Pasadena. Will also be looking at safety concerns on the Jackie Robinson Field.
• Met with Dr. Ted Young, Dr. Cathy Wei and Dr. Russell Frank regarding the Beijing Language and Culture University, who are interested in an MOU with PCC.
• Measure P construction projects were viewed by Mr. Thomson. A pre-Board-meeting visit to the construction projects will be scheduled in September for the trustees.
• Met with David Broome, UCLA Director of Government and Community Relations. UCLA is interested in hosting a joint reception to honor Jack Scott as our new State Chancellor for the Community College system on Friday, September 5.
• Building the Spirit of a Vibrant Community Award Luncheon will be held Tuesday, October 28, at 11:00 a.m. at the Westin Pasadena. Please put on your calendars.
• Will be meeting with Congressman Adam Schiff on Friday, July 18th.
• Have scheduled an aggressive calendar to work on the proposed adopted budget for 08-09 while Mrs. Murillo is still here.
• On Tuesday, August 5, she will be the speaker at the Leadership California Conference at the Omni Hotel in State Chancellor Diane Woodruff’s place.
On Thursday, August 7, she will meet with the President of California State University Northridge, Dr. Jolene Koester.

R. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Mr. James Bickley, Academic Senate
  - This is his first Board meeting as the representative of the Academic Senate.
  - Thanked Mrs. Murillo for her expertise.
  - He will miss Mabel Duncan and Arnoldo Ramirez, who are retiring.

Ms. Denise Albright, Classified Senate
  - No report.
  - Mrs. Murillo will be greatly missed by the Classified Senate and all classified employees.

Mr. Paulo Rodriguez, Associated Students Board
  - Thanked the Board for welcoming the ASPCC to the Board meeting.
  - Goals, which will be passed out at the next Board meeting, were compiled at their retreat.
  - Two shared governance committee appointments: Campus Technology – Hanna Petro (effective August 9), Resource Allocation – Devin Leung (effective immediately).

Ms. Ellen Ligons, Management Association
  - No report.
  - Thanked Mrs. Murillo for all her hard work.

Mr. John Campo, Student Trustee
  - Thanked Mrs. Murillo on behalf of the ASB.
  - Will be sending representatives to all shared governance meetings.
  - Will provide ASB’s goals at the next Board meeting.

Dr. Stuart Wilcox, Dean, Institutional Planning and Research
  - No report.

Mrs. Elaine Chapman, Interim Dean, External Relations
  - No report.

Mr. William Thomson
  - Received a letter dated July 1st from a student with a certain request. Other board members have also received the letter. Dr. Perfumo is handling the request.
  - National Dive Championships will be held next week at the Rose Bowl Aquatic Center. This is the last event by the U.S. diving Olympic team before going to the Beijing Olympics. There will be a gala event on Sunday evening, July 27th.

Dr. Jeanette Mann, Vice President, Board of Trustees
  - City Conversations has a task force on dropouts, meeting July 31st, Dr. Perfumo, Dr. Rey Castro and Dr. Mann will attend, as well as Superintendent Diaz, the League of Women Voters, and other members of the education community.

Dr. Bradbury Huang, Clerk, Board of Trustees
  - In June, served on Mayor Bogaard’s sustainability team representing PCC. Helped design Green Leadership Summit in June. Scholarships given out to ten members of the PCC community. Thanked Professor Ling O’Connor for her energy.
  - Stated it was a pleasure to work with Mrs. Murillo.
  - Attended South Pasadena Legislative body and came up with request for PCC administration to structure an intern
program. Would like to bring an update back to the South Pasadena folks.

**Dr. Rey Castro**
- Attended ASB reception.

### S. FUTURE BOARD MEETING DATES
The next meeting is a Regular Business Meeting in Harbeson Hall on Wednesday, August 6, 2008. Discussion ensued regarding a possible retreat the second week of September.

### T. FUTURE AGENDA ITEMS
Mrs. Wells-Miller suggested that instead of coming up with new agenda items, perhaps we could take a look at the items which have been waiting on the pending list, and select items from that chart.

### U. ADJOURNMENT
Meeting No. 14 was adjourned at 8:57 p.m.
MOTIONS CARRIED AT MEETING NO. 14 – July 16, 2008

1. Approval of Minutes of Meeting No. 11, Joint Meeting with Associated Students’ Board, May 22, 2008.


3. Approval of Consent Items 1-S through 9-S; 1-I through 4-I; 1-B through 25-B; and 1-P through 8-P.

4. Approval of Bylaw No. 1225.

5. Approval of deletion of Bylaw No. 1310.

6. Approval of Bylaw No. 1600.

7. Approval of Bylaw No. 1630.

8. Approval of Bylaw No. 1650.

9. Approval of Bylaw No. 1660, as amended.

10. Approval of Bylaw No. 1670.

11. Approval of Bylaw No. 1800.

12. Approval of Adoption of Resolution No. 437 to Authorize Interfund Cash Borrowing.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees