The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 13 on Wednesday, June 18, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:04 p.m. by Mr. John Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Dr. Consuelo Rey Castro
Mrs. Beth Wells-Miller
Mr. William E. Thomson
Mr. John Campo, Student Trustee

Trustees Absent
Dr. Hilary Bradbury-Huang, Clerk
Mr. Geoffrey L. Baum

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
Dr. Jorge Aguñiga, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Ms. Debra Cantarero.
The Associated Students Board was represented by Mr. Sean O’Connor.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.
Mr. Martin adjourned the Board to Closed Session at 6:06 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
[Appointment of Faculty: Piano; Speech Communication; Counselor (Outreach)]

Government Code §54957 Employee Discipline, Dismissal, Release

Government Code §54957 Public Employee Performance Evaluations
[Non-tenured faculty]

Closed Session was adjourned at 6:52 p.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 7:01 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Ms. Dabelow led the Pledge of Allegiance.

B. INTRODUCTIONS

Mr. Campo introduced retiring Chief Justice Leonardo Gorito, and newly elected Vice President for Campus Activities, Ms. Joan Tibay.

Dr. Perfumo introduced Jaylene Moseley who spoke about apprenticeship programs in the construction trades.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

Dr. David Douglass, Dean of Natural Sciences, distributed “The Shakeout Earthquake Scenario – a Story that Southern Californians are Writing”, a handout that was written by CalTech. He spoke about seismic safety as a follow-up to Mrs. Murillo’s Seismic Structural Report which she presented at the June 4, 2008 Board Meeting.

D. APPROVAL OF MINUTES – Meeting No. 10, Joint Meeting with Pasadena Unified School District, May 6, 2008; Meeting No. 11, Joint Meeting with Associated Students’ Board, May 22, 2008; Meeting No. 12, Regular Business Meeting, June 4, 2008.

Corrections and Additions to Minutes of Meeting No. 12:
Page 8, V. Future Agenda Items:
The word “board” should be capitalized in lines 1 and 2. (Mrs. Wells-Miller)

Page 3, 144-P:
The word “-track” should be inserted after the word “tenure”. (Dr. Mann)

Page 3, 144-P:
In the third motion, line 4, a hyphen should be inserted between the word “tenure” and the word “track”. (Dr. Mann)

Dr. Mann suggested that any amendments to motions be set out by themselves rather than be included in the body of the paragraph.

Page 3, 144-P:
In the third motion, in the “Ayes” line, “Rey Castro” should be replaced by “Bradbury-Huang”. (Dr. Rey Castro)

Page 4, continuation of Motion:
“Bradbury-Huang” should be replaced by “Rey Castro”. (Dr. Rey Castro)

Page 7, Associated Students Board:
Line 3, replace “attended” with “announced”. (Mr. Campo)
Line 4, replace “Superintendent Diaz” with “Ed Honowitz”. (Mr. Campo)
Dr. Mann suggested that ayes could be identified by Mr. Martin as well as the nays for more ease of recognizing the voices upon transcription of the tapes.

**MOTION:**  
**ON MOTION OF** Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve the Minutes of Meeting No. 12, Regular Business Meeting, held on June 4, 2008, as amended.  
Advisory Vote: Aye

**Corrections to Minutes of Meeting No. 11:**

- **P. 4, Academic Calendar:**
  Insert “Advisory Vote: Abstained”. (Mr. Campo)

- **P. 6, 133-P:**
  Replace “O’Conner” with “O’Connor”. (Mr. Campo)

- **P. 4, 4. Campus Smoking Policy:**
  Dr. Mann suggested extensive revisions to this section.

Due to revisions needed on the discussion regarding the campus smoking policy, a vote on the Minutes of Meeting No. 11, Joint Meeting with Associated Students’ Board, held on May 22, 2008, was tabled, to be put on the agenda for the next Board meeting.

**MOTION:**  
**ON MOTION OF** Mrs. Wells-Miller and seconded by Mr. Campo, the Board voted, with four affirmative votes, to approve the Minutes of Meeting No. 10, Joint Meeting with Pasadena Unified School District, held on May 6, 2008, as submitted. Mr. Martin abstained.  
Advisory Vote: Aye

**E. APPROVAL OF CONSENT ITEMS**

**MOTION:**  
**ON MOTION OF** Dr. Rey Castro and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve Consent Items 80-S through 87-S; 149-I through 152-I; 197-B through 206-B; and 145-P through 156-P.  
Advisory Vote: Aye

**F.** (intentionally left blank: there was no F. on the Agenda)

**G. APPROVAL OF 2008-2009 COLLEGE GOALS**

**MOTION:**  
**ON MOTION OF** Dr. Rey Castro and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve the 2008-2009 College Goals.  
Advisory Vote: Aye

**H. APPROVAL OF 2009-2010 INSTITUTIONAL STRATEGIC DIRECTIONS**

Strategic Direction V:
Insert “The College will” before “improve” (which should be changed to lower case). (Dr. Mann)

**MOTION:**  
**ON MOTION OF** Dr. Rey Castro and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve the 2009-2010 Institutional Strategic Directions, as amended.  
Advisory Vote: Aye
I. APPROVAL OF 2008-2009 TENTATIVE BUDGET

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve the 2008-2009 Tentative Budget.

Advisory Vote: Aye

J. STAFF PRESENTATION AND BOARD DISCUSSION, WITH POSSIBLE ACTION, OF THE 2008-2009 PROPOSED ADOPTED BUDGET AND RECOMMENDED STRATEGY

Mrs. Murillo presented the 2008-2009 proposed adopted budget and recommended a budget strategy for Fiscal Year 2008-2009.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve the 2008-2009 Proposed Adopted Budget and Recommended Strategy.

Advisory Vote: Aye

K. ADOPTION OF RESOLUTION NO. 434 REGARDING EMERGENCY RESPONSE SYSTEMS

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Resolution No. 434 Regarding Emergency Response Systems.

Advisory Vote: Aye

L. DISCUSSION, WITH POSSIBLE ACTION: MEMORANDUM OF UNDERSTANDING BETWEEN THE INSTRUCTIONAL SUPPORT SERVICES UNIT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER 777, PCC PEACE OFFICERS’ ASSOCIATION, AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve the Memorandum of Understanding Between the Instructional Support Services Unit, California School Employees Association Chapter 777, PCC Peace Officers’ Association, and the Pasadena Area Community College District.

Advisory Vote: Aye

M. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW No. 1210, REGULAR MEETINGS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1210, as submitted.

Advisory Vote: Aye

N. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW No. 1215, SPECIAL MEETINGS

Item 1, line 2: insert “if the President of the Board is unavailable the next available officer”. (Mr. Martin)

Item 1, line: remove “shall be called”. (Mrs. Wells-Miller)

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1215, as amended.
O. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW No. 1220, EMERGENCY MEETINGS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1220, as submitted.
Advisory Vote: Aye

P. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW No. 1230, ADJOURNED MEETINGS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1230, as submitted.
Advisory Vote: Aye

Q. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW No. 1240, AGENDA FOR MEETINGS

Item 2, line 4: delete “members of the”. (Mrs. Wells-Miller)
Item 2, line 4: insert “members” after “Board”. (Mrs. Wells-Miller)
Item 2, line 7: delete “Furthermore,”. (Mrs. Wells-Miller)
Item 2, line 7: capitalize the ‘t’ in “the”. (Mrs. Wells-Miller)
Item 6.b., line 2: replace “designate” with “designee”. (Mrs. Wells-Miller)
Item 6.b., line 5: replace “delegate” with “designee”. (Mrs. Wells-Miller)

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1240, as amended.
Advisory Vote: Aye

R. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW No. 1250, MEETINGS: RECOMMENDED ORDER OF BUSINESS

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1250, as submitted.
Advisory Vote: Aye

S. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW No. 1260, MEETINGS: QUORUM AND VOTING

MOTION: ON MOTION OF Mr. Thomson and seconded by Dr. Mann, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1260, as submitted.
Advisory Vote: Aye

T. DISCUSSION WITH POSSIBLE ACTION: BOARD BYLAW No. 1270, MEETINGS: REPRESENTATION BY SHARED GOVERNANCE GROUPS

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1270, as submitted.
Advisory Vote: Aye
U. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1280, MEETINGS: PARLIAMENTARY PROCEDURE

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Campo, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1280, as submitted.
Advisory Vote: Aye

V. DISCUSSION WITH POSSIBLE ACTION:
BOARD BYLAW No. 1290, MEETINGS: AUDIENCE

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Thomson, the Board voted, by a unanimous vote of the five members present, to approve Bylaw No. 1290, as submitted.
Advisory Vote: Aye

W. PRESIDENT’S REPORT

o Vision 2020: Under Consent Item 205-B, the request was approved for solicitation of requests for qualifications from firms that assist in comprehensive educational master plans. There will be town hall meetings, day and evening meetings, in each of the areas represented by the trustees. An amount of $200,000 will be spread over two years for the completion of the comprehensive educational master plan project, which will include the community voice. The Executive Committee will screen the requests for qualifications and will keep the Board apprised of the information gathered.

o Naming opportunities for the Center for the Arts: The CCS group through the Foundation is soliciting donations for the Center for the Arts. Only the Board can approve the naming rights and opportunities for the buildings. As set forth in the handout, a donation of $5 million is recommended for the naming of the entire Center for the Arts. There are two naming opportunities, $5 million each, for the recital hall and the gallery, with a total of 41 naming opportunities altogether. CCS is cultivating a donor base. This item will come back as a formal agenda item.

o PCC was awarded one of the career technical education community collaborative grants from the Chancellor’s office, along with Glendale Community College, in the amount of $600,000. PCC will be the lead fiscal agent on this collaborative. Congratulations to Dean Ligons for her assistance in our applying for and receiving this grant.

o Campus smoking policy: There was a presentation by Jo Buczko and Chief Peter Michael at the CCC meeting. Further recommendations will be solicited through the campus Health and Safety Committee.

o June 7th: The end-of-year employee BBQ was held, with a great turnout. Thanks to Trustees Baum and Rey Castro for attending.

o Academic Senate: Held a wonderful end-of-year breakfast which included an acknowledgement of all of the outstanding faculty and teaching at our institution. Thanks to Ms. Dabelow for all her efforts on this event.

o Commencement: There were 1,070 graduates. The ceremony was beautiful and the speaker inspiring.

o Measure P project: The window removal and replacement in the President’s office, Building C, begins tomorrow.

o Vacation: The President’s vacation commences on June 23rd; Dr. Jacobs will be acting President from June 23-27; Dr. Sugimoto will be acting President from July 1-3.

o SanFACC meeting: A dinner will be held July 10th at 6:00 p.m.
X. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Ms. Kathryn Dabelow, Academic Senate
- She read a thank-you letter to the Board.
- This is her final Board meeting.

Ms. Debra Cantarero, Classified Senate
- She thanked Dr. Perfumo for her work with the unions to get the MOU signed.
- A contingent went to the Classified Leadership Institute and had a successful time. Dr. Scott and his wife were given Classified Recognition mugs.

Mr. Sean O’Connor, Associated Students Board
- Attended the Academic Senate breakfast with Leonardo Gorito and Christina Javier.
- Current AS Board terms will expire 6/21/08.
- This is Mr. O’Connor’s final meeting representing the AS Board.
- At CCC meeting today, all student representative seats were filled.
- He invited Ms. Ligons and Ms. Cantarero to the Associated Students banquet tomorrow at 6pm in the Jack Scott Auditorium at the CEC.
- He would like people to sign his hardhat.

Ms. Ellen Ligons, Management Association
- No report.
- Sandra Whitcomb was the driving force in transitioning the secretarial sciences program over to business information technology. She was also the teacher who created strategies for improving student success in business information technology.

Dr. Stuart Wilcox, Dean, Institutional Planning and Research
- No report.

Mr. John Campo, Student Trustee
- Alpha Gamma Sigma had its end-of-year banquet with a good turnout.
- Summer classes began this week.
- The new AS Board for 08-09 will be sworn in June 25th.

Mr. John Martin, President, Board of Trustees
- He requested that the Board self-evaluation surveys be submitted.

Y. FUTURE BOARD MEETING DATES
The next meeting is a Regular Business Meeting in Harbeson Hall on Wednesday, July 16, 2008 at 6:00 p.m.

Z. FUTURE AGENDA ITEMS
- Update on the arming of campus security officers (Mrs. Wells-Miller).

AA. ADJOURNMENT
Meeting No. 13 was adjourned at 9:21 p.m.
MOTIONS CARRIED AT MEETING NO. 13 – June 18, 2008

1. Approval of Minutes of Meeting No. 12, Regular Business Meeting, June 4, 2008, as amended.


3. Approval of Consent Items 80-S through 87-S; 149-I through 152-I; 197-B through 206-B; and 145-P through 156-P.


5. Approval of 2009-2010 Institutional Strategic Directions.


9. Approval of Memorandum of Understanding Between the Instructional Support Services Unit, California School Employees Association Chapter 777, PCC Peace Officers’ Association, and the Pasadena Area Community College District.

10. Approval of Bylaw No. 1210.

11. Approval of Bylaw No. 1215, as amended.

12. Approval of Bylaw No. 1220.

13. Approval of Bylaw No. 1230.

14. Approval of Bylaw No. 1240, as amended.

15. Approval of Bylaw No. 1250.

16. Approval of Bylaw No. 1260.

17. Approval of Bylaw No. 1270.

18. Approval of Bylaw No. 1280.

19. Approval of Bylaw No. 1290.

Submitted by:

Paulette J. Perfumo, Secretary
Board of Trustees