The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 12 on Wednesday, June 4, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:11 p.m. by Mr. John Martin, Board President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Dr. Hilary Bradbury-Huang, Clerk
Dr. Consuelo Rey Castro
Mr. William Thomson
Mr. Geoffrey L. Baum
Mrs. Beth Wells-Miller
Mr. Sean O'Connor, Student Trustee

Trustees Absent
None

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mrs. Kindred Murillo, Vice President, Administrative Services
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
Dr. Jorge Agüiñiga, Dean, Human Resources

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Debra Cantarero.
The Associated Students Board representative was Mr. Sean O'Connor.
The Management Association representative was Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.
Mr. Martin adjourned the Board to Closed Session at 6:14 p.m.
II. CLOSED SESSION

Government Code §54957  
Public Employee Appointment  
[Appointment of Faculty: English as a Second Language; History]

Government Code §54957  
Employee Discipline, Dismissal, Release

Government Code §54957  
Public Employee Performance Evaluations  
[Non-tenured faculty]

Closed Session was adjourned at 7:08 p.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 7:12 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Dr. Bradbury-Huang led the Pledge of Allegiance.

B. INTRODUCTIONS

Dr. Perfumo introduced Courtney Hunter regarding the campus wide diversity mixer with a creative mosaic activity sponsored by The California Tomorrow Foundation. The themes of diversity, inclusion and access were integrated in this multicultural project, and the mosaics were present for Board members and the public to view.

Sean O’Connor introduced new student government officers.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment on non-agenda items.

D. APPROVAL OF MINUTES

Minutes of Meeting No. 11 Joint Board Meeting with Associated Students’ Board, May 22, 2008; and Meeting No. 10 Joint Board Meeting with Pasadena Unified School District, May 6, 2008; were pulled from the agenda.

E. APPROVAL OF ADDITION AND DELETIONS TO THE CREDIT CURRICULUM

Dr. Jacobs discussed the need for deletions because there is a need to remove courses no longer being offered since we must develop student learning outcomes. Mr. Baum recognized Dean Douglas Haines and the specialized courses in Administration of Justice. Mr. Haines explained that traditionally, law enforcement sought community college specialized courses. However, demand has diminished and the Advisory Committee recommended that these courses be removed from our offerings.

MOTION: Moved by Mrs. Wells-Miller, seconded by Mr. Baum. The Board unanimously approved the addition and deletions to the credit curriculum.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro, Thomson, Wells-Miller
Noes: 0
Absent: 0
Abstentions: 0
Advisory Vote: Yes (Sean O’Connor)

F. OATH OF OFFICE FOR STUDENT TRUSTEE

John J. Campo was sworn in as the new student trustee for 2008-2009 by Mr. Martin. Mr. Campo’s family was introduced. Sean O’Connor was thanked and given gifts of appreciation.
G. APPROVAL OF CONSENT ITEMS

77-S: Adoption of Resolution No. 431 and Approval of Conferring Special Recognition:
Mr. Thomson acknowledged her contribution to the Board.

79-S: Adoption of Resolution No. 433 and Approval of Conferring Special Recognition:
Mr. Campo acknowledged Ms. Dabelow’s years of service and contribution to students.

148-I: Ratification and Approval for Instructional Activity for the Community Education
Center, November 4, 2006:
Dr. Mann pulled this item for date clarification. This was described by Dr. Jacobs as a
cleaning up of an oversight from two years ago.

185-B: Approve Purchasing Transactions:
Dr. Rey Castro wanted to call to everyone’s attention. Of approximately 146
transactions, only 11 represent local vendors.

144-P: Employment, Change of Status, Leave of Absence, and Separation of Academic
Employees, 2008-2009:
Dr. Mann pulled for a separate vote and would like to bring the issue of tenure-track
positions as an agenda item to a future meeting.

MOTION: Moved by Mrs. Wells-Miller, seconded by Mr. Baum. The Board
unanimously approved the consent items with the exception of 77-S and
144-P.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro,
Thomson, Wells-Miller
Noes: 0
Absent: 0
Abstentions: 0
Advisory Vote: Yes

MOTION: Moved by Mr. Thomson, seconded by Dr. Mann. The Board
unanimously approved consent item 77-S.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro,
Thomson, Wells-Miller
Noes: 0
Absent: 0
Abstentions: 0
Advisory Vote: Yes

MOTION: Moved by Dr. Rey Castro, seconded by Mrs. Wells-Miller. Dr. Mann
discussed budget implications. Dr. Rey Castro asked if these positions
were advertised prior to March 15, 2008. Dr. Perfumo indicated that they
were. Dr. Mann requested that policy regarding tenure-track faculty
positions be addressed as an agenda item at a future board meeting.
The Board approved consent item 144-P.

Ayes: Baum, Bradbury-Huang, Martin, Thomson, Wells-Miller
Noes: Mann
Absent: 0
Abstentions: Rey Castro
Advisory Vote: Abstain

H. SEISMIC STRUCTURAL REPORT
Mrs. Murillo referred to handouts in Board members’ packets. Mr. Baum asked where
the money came from for this study. Mrs. Murillo indicated that it was appropriated from
her consulting budget. Dr. Perfumo stated that safety issues go right to the top at the
state level for funding. Dr. Mann noted that this should become a board priority citing her
experience at Cal State Northridge. Mrs. Murillo discussed raising awareness when
students return in the fall regarding education, emergency response time, how to
evacuate buildings and the next steps to be taken.

I. BUILDING THE SPIRIT OF A VIBRANT COMMUNITY
Dr. Perfumo reported that The Pasadena City College Foundation is establishing a
“Building the Spirit of a Vibrant Community” Award and annual benefit luncheon to honor
individually, organizations or businesses that have made an exceptional contribution and
commitment to the advancement of PCC and the greater community. The Inaugural
award will honor Senator Jack Scott on October 30, 2008, at the Westin beginning at
11:00 a.m. This high profile event is expected to both raise awareness of PCC and act
as a fundraising opportunity. Mr. Martin previously appointed Mr. Thomson to be
involved as a liaison to the Foundation Board, and asked that his appointment be
reflected in the minutes.

J. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1480 Conflict of Interest

MOTION: Moved by Mrs. Wells-Miller, seconded by Mr. Thomson. The
Board unanimously approved Bylaw #1480.

Dr. Rey Castro asked if trustees are given honorariums, could they be turned over
to the Foundation. Mr. Baum said that it can be donated.Individuals cannot accept
honorariums as they relate to the college. Mr. Thomson suggested that we look
back at the Education Code.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro,
Thomson, Wells-Miller
Noes: 0
Absent: 0
Abstentions: 0
Advisory Vote: Yes

K. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1450 Trustees Code of Ethics (Including Student Trustees)

MOTION: Moved by Dr. Rey Castro, seconded by Mr. Baum. The Board
unanimously approved Bylaw #1450.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro,
Thomson, Wells-Miller
Noes: 0
Absent: 0
Abstentions: 0
Advisory Vote: Yes
L. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1460 Community Relations

Mr. Baum questioned the value of the by-law and moved to strike it. Following discussion, it was agreed we should keep it.

**MOTION:** Moved by Dr. Rey Castro, seconded by Dr. Bradbury-Huang. The Board unanimously approved Board Bylaw #1460.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro, Thomson, Wells-Miller
Noes: 0
Absent: 0
Abstentions: 0
Advisory Vote: Yes

M. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1490 Board Self-Assessment

Mr. Thomson questioned the word anonymity.

**MOTION:** Moved by Dr. Rey Castro, seconded by Dr. Mann. Accepted with AMENDMENT to MOTION: Moved by Mr. Thomson to strike the sentence regarding anonymity, “Anonymity is not preserved”. The Board unanimously approved Board Bylaw #1490.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro, Thomson, Wells-Miller
Noes: 0
Absent: 0
Abstentions: 0
Advisory Vote: Yes

N. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1320 Minutes of Meetings

**MOTION:** Moved by Mr. Baum, seconded by Dr. Mann. The Board voted to approve Bylaw #1320. Amendment to Motion. Moved by Dr. Mann and seconded by Mrs. Wells-Miller, that any audiocast not on the website would be permanently archived. Amended motion fails.

Ayes: Mann, Rey Castro, Wells-Miller
Noes: Baum, Bradbury-Huang, Martin, Thomson
Absent: 0
Abstentions: 0
Advisory Vote: Yes
AMENDMENT FAILS
MOTION: Amendment to Motion Moved by Mr. Thomson and seconded by Mr. Baum, to cross out “will be kept in a publicly accessible space”. The Board approved Board Bylaw #1320 by a vote of five to two.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Thomson,
Noes: Rey Castro, Wells-Miller
Absent: 
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

O. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1300 Suspension of the Rules/Amendments/Additions/Appeals of Policies, Rules and Regulations

MOTION: Moved by Dr. Mann and seconded by Mr. Thomson, the Board unanimously approved Board Bylaw #1300.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro, Thomson, Wells-Miller
Noes: 0
Absent: 0
Abstentions: 0
Advisory Vote: Yes

P. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1440 Staff Reports

MOTION: Moved by Dr. Mann and seconded by Mr. Thomson, the Board unanimously approved Board Bylaw #1440.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro, Thomson, Wells-Miller
Noes: 0
Absent: 
Abstentions: 0
Advisory Vote: Yes

Q. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1430 Authority Only as A Board

MOTION: Moved by Dr. Mann and seconded by Mrs Wells-Miller, the Board unanimously approved Board Bylaw #1430.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro, Thomson, Wells-Miller
Noes: 0
Absent: 
Abstentions: 0
Advisory Vote: Yes
R. DISCUSSION, WITH POSSIBLE ACTION:
Board Bylaw #1400 General Authority, Restrictions and Reports: Adoption of
Bylaws/Board Authority

MOTION: Moved by Dr. Mann and seconded by Mrs. Wells-Miller,
the Board unanimously approved Board Bylaw #1400.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Rey Castro,
Thomson, Wells-Miller
Noes: 0
Absent:
Abstentions: 0
Advisory Vote: Yes

S. PRESIDENT'S REPORT

• Dr. Perfumo mentioned numerous year end scholarship and award ceremonies
  she has attended at both the CEC and main campus.
• She acknowledged Mrs. Wells-Miller for her role in suggesting the Foundation
  rent caps and gowns for the CEC general education graduation ceremony.
  Foundation Board President Mark Ladesich indicated that this would become a
  permanent line item.
• Our math team was first in the nation, and Dr. Perfumo distributed a press
  release about the prestigious award.
• Saturday, May 31st, a BBQ was held to honor the Inaugural President’s
  Ambassadors at the President’s home.
• Dr. Perfumo was the Keynote speaker at Rotary at noon where she shared her
  vision of the college’s future.
• Her monthly classified coffee discussion revolved around a smoke free campus.
• Dr. Perfumo and Pasadena Unified School District Superintendent Diaz are
  meeting as a follow-up to the joint board meeting.
• Dr. Perfumo invited the Shared Governance groups to give reports.

The Academic Senate: Ms. Dabelow provided a report from the June 2, 2008 meeting.
Jim Bickley was announced as the 2008-2009 Academic Senate President. Academic
Senate Scholarships were highlighted. A list of additions and modifications regarding the
Faculty Handbook will be worked on over the summer. Ms. Dabelow reminded the Board
about their invitation to the June 13th Senate breakfast at the CEC, at 7:30 a.m.

The Classified Senate: Ms. Cantarero announced Classified Senate scholarships.

The Associated Students Board: Mr. O’Connor discussed the Annual Report for the
Child Development Center annual evaluation. He distributed a copy of the slideshow on
textbook pricing from the May 22, 2008 joint ASB board meeting. Mr. O’Connor
announced a recent Saturday rally with PUSD Board Member Ed Honowitz. He also
attended the spring quarter Measure P oversight committee meeting. Associated
Students had a cultural diversity event May 29, 2008 and there was a Relay for Life on

The Management Association: Ms. Ellen Ligons reminded everyone that there would
be a Management Association breakfast for retirees at Brookside the following morning.

T. ANNOUNCEMENTS BY MEMBERS OF THE BOARD

• Mr. Baum described his participation in the Memorial Fiesta Day Celebration,
  with PCC’s entry in the parade, “Building Community through Sports”.
Dr. Bradbury-Huang discussed her local legislative committee for the South Pasadena Chamber.

Mrs. Wells-Miller thanked the Foundation for purchasing the caps and gowns for CEC. She requested three-step risers for future ceremonies.

Mr. Thomson spoke about the Pasadena Educational Foundation.

John Campo recognized Sean O’Connor and mentioned the Friday, June 6, 2008 fundraiser for the Northern China Disaster.

U. FUTURE BOARD MEETING DATES  June 18, 2008

V. FUTURE AGENDA ITEMS

Mrs. Wells-Miller requested information on televising Board meetings.

Mr. Baum requested administration to report back to the Board regarding audiocasting on the website.

Dr. Mann alerted the Board that 10 more policies would be included on each future agenda until they've all been discussed and approved.

Dr. Bradbury-Huang will not be at the next meeting, June 18, 2008. She requested a brief description of the Biotech program.

W. ADJOURNMENT

Meeting No. 12 was adjourned at 10:07 p.m. by Mr. Martin.

CLOSED SESSION – There was no second closed session.
MOTIONS CARRIED AT MEETING NO. 12– June 4, 2008

Approval of addition and deletions to the credit curriculum.

Approval of Consent Items 78-S though 79-S; 142-I through 148-I; 185-B through 196-B; 140-P through 143-P

Approval of Consent Item 77-S by separate vote.

Approval of Consent Item 144-P by separate vote.

Approval of Board Bylaw #1480 Conflict of Interest

Approval of Board Bylaw #1450 Trustees Code of Ethics (Including Student Trustees)

Approval of Board Bylaw #1460 Community Relations

Approval of Board Bylaw #1490 Board Self-Assessment with AMENDMENT to remove “Anonymity is not preserved.”

Approval of Board Bylaw #1320 Minutes of Meetings with AMENDMENT to remove “will be kept in a publicly accessible space”

Approval of Board Bylaw #1300 Suspension of the Rules/Amendments/Additions/Appeals of Policies, Rules and Regulations

Approval of Board Bylaw #1440 Staff Reports

Approval of Board Bylaw #1430 Authority Only as A Board

Approval of Board Bylaw #1400 General Authority, Restrictions and Reports: Adoption of Bylaws/Board Authority

Paulette J. Perfumo, Secretary
Board of Trustees