Meeting No. 11

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 11 on Thursday, May 22, 2008, in Sexson Auditorium, Building C of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 10:46 a.m. by Mr. John Martin, Board President.

ROLL CALL

**Trustees Present**
Mr. John Martin, President - left at 2:15 p.m.
Dr. Jeanette Mann, Vice President - led meeting at 2:15 p.m.
Dr. Hilary Bradbury-Huang, Clerk – arrived at 11:20 a.m., left at 3:20 p.m.
Mr. William Thomson
Mr. Geoffrey L. Baum
Mrs. Beth Wells-Miller - left at 3:15 p.m.
Mr. Sean O'Connor, Student Trustee

**Trustees Absent**
Dr. Consuelo Rey Castro

**Administrative Officers in Attendance**
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mrs. Kindred Murillo, Vice President, Administrative Services
Mrs. Elaine Chapman, Interim Dean,External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

**Administrative Officers Absent**
Dr. Jorge Aguña, Dean, Human Resources

**The Academic Senate** was represented by Ms. Kay Dabelow.
**The Classified Senate** was represented by Mr. Raymond Mitchell.
**The Associated Students Board** representative was Mr. Michael Sansosti.
**The Management Association** representative was Ms. Ellen Ligons.

**Associated Students Executive Board**
Mr. Michael S. Sansosti, President
Ms. Natalie Courtney, Vice-President for Internal Affairs
I. Continued

Mr. Joshua Acevedo, Vice-President for Student Services
Mr. Christopher Ramos, Vice-President for Academic Affairs
Mr. Adam M. Kratt, Vice-President for Public Relations
Ms. Vanessa Quiroz, Vice-President for Cultural Diversity
Ms. Karina Roman, Vice-President for Campus Activities
Ms. Erica Colon, Vice-President for Business Services
Mr. Leonardo Gorito, Chief Justice
Mr. Sean O’Connor, Student Trustee

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.
Mr. Martin adjourned the Board to Closed Session at 10:49 a.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
- Appointment of Faculty: Electronics/Electrical; Food Services; Journalism
- Appointment of Administrator: Associate Dean/ Counseling and Student Success Services

Government Code §54957 Employee Discipline, Dismissal, Release

Government Code §54957 Public Employee Performance Evaluations [Non-tenured faculty]

Closed Session was adjourned at 11:46 a.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 11:55 a.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Sean O’Connor led the Pledge of Allegiance.

B. INTRODUCTIONS

Mr. Martin asked the PACCD Board members and the Associated Students’ Board Members to introduce themselves. Dr. Perfumo then introduced Marissa Victoria Castro, secretary of the Associated Students, noting that she had traveled to Sacramento May 20 as part of a Pasadena City College lobbying delegation.

Elizabeth Garcia from Assembly member Anthony Portantino’s office presented the Phi Theta Kappa/USA Today All-USA Academic Team medallions to students Sean O’Connor and Teresa Mayer. Mr. Martin also presented them with certificates from Congressman Adam Schiff and State Senator Jack Scott; Alpha Gamma Sigma award winners were recognized: John J. Campo -- Kathleen D. Loly Scholarships, Leonardo Gorito -- Kathleen D. Loly Scholarships, Joan T. Tibay -- Ed Walsh Scholarship for Outstanding Service.

Capitol Day briefing - Marissa Victoria Castro spoke about her great experience at Capital Day with our PCC delegation, and that she felt that she was “not a statistic” in front of legislators.

Elizabeth Garcia (Assembly Member Portantino’s office) shared her story about receiving a scholarship to attend Pepperdine University because she was noticed while lobbying.

Dr. Perfumo acknowledged Trustee Geoff Baum’s access to Sacramento state government leaders and opportunities he provided during the visit.
Ellen Ligons was acknowledged for being the Recipient of the Los Angeles African American Political Action Committee’s (LAAAPAC) Power PAC Women of 2008. Mr. Martin presented recognition from Mayor Antonio Villaraigosa.

Mary Ann Laun, Assistant Dean of the Library, was recognized for the 2008 U.S. Excellence In Academic Libraries Award. The original presentation was Tuesday, May 13, 2008 at Shatford Library. Assistant Dean Laun recognized her fellow librarians and support staff.

Sean O’Connor introduced the newly elected 2008-2009 Student Government Officers.

The Women’s Basketball team was acknowledged for their achievements and Trustee Geoffry Baum congratulated all student athletes.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment on non-agenda items.

D. APPROVAL OF MINUTES: Tabled in the interest of time. (Minutes of Meeting No. 10 Joint Board Meeting with Pasadena Unified School District, May 6, 2008)

E. JOINT MEETING WITH PCC ASSOCIATED STUDENTS’ BOARD
(Items were taken out of order)

1. INTRODUCTION OF MEMBERS OF PACCD/AS BOARD MEMBERS

FOLLOW-UP FROM LAST YEAR’S JOINT MEETING
Dr. Sugimoto addressed issues resulting from last year’s joint meeting with the ASB with a power point presentation referring to the packet.
Mrs. Murillo commented that she would be addressing sustainability issues later on in the agenda, and that family (gender neutral) restrooms will be addressed as construction planning continues on Measure P projects.

Andrew Gomez, a member of the audience, addressed the Board regarding the need for family restrooms.

2. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: BOOKSTORE PRICING
Sean O’Connor presented a Power Point that he and Leonardo Gorito researched together. He discussed alternatives such as rental programs, and an open Educational Resource Program.

MOTION: Moved by Mr. Baum and seconded by Dr. Bradbury-Huang, the Board voted, by a unanimous vote, to direct the administration to review the recommendations presented by the students and report back to the Board for possible action.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Thomson, Wells-Miller
Noes: 0
Absent: Rey Castro
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

3. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: APPROVAL OF ACADEMIC CALENDAR
Board President Martin opened the discussion to public input. Glenna Watterson, President/ISSU, said that she had reluctantly signed off on this calendar but explained that an extra week between sessions would be very
useful for support staff preparing for the next session. Other concerns voiced were related to the coordination of PCC’s calendar with that of the unified school districts and major universities, and students’ need for some down-time between semesters.

**MOTION:** Moved by Mr. Baum and seconded by Dr. Mann, the Board voted by unanimous vote to approve the 2009-2010 Calendar as submitted and directed the Administration to ensure active student participation in the annual calendar development process.

Ayes: Baum, Bradbury-Huang, Mann, Martin, Thomson, Wells-Miller
Noes: 0
Absent: Rey Castro
Abstentions: Advisory Vote
MOTION PASSED

4. **PRESENTATION, WITH DISCUSSION: CAMPUS SMOKING POLICY**

During her Power Point presentation, Ms. Jo Buczko, Associate Professor, Health Services, referred the Board to handouts in their packets. There was a discussion about the difficulties encountered with enforcement of the current policy. Following existing State law, the policy prohibits smoking inside any District owned, or District occupied building or vehicle. The policy also prohibits outdoor smoking: a) within 20 feet of the outside perimeter of any District owned or District occupied building, b) within 20 feet of any space where food is being served, and c) within the perimeter of any outdoor athletic venue owned or occupied by the District. The Associated Students Board recommended that the Board authorize enforcement of the existing policy following sufficient notification to the campus community.

**MOTION:** Moved by Dr. Mann and seconded by Mrs. Wells-Miller, that the Board direct the administration to develop a policy that would make Pasadena City College a smoke-free campus and develop a mechanism for enforcing that policy.

Ayes: Mann,
Noes: Baum, Martin, Thomson, Wells-Miller
Absent: Rey Castro
Abstentions: Bradbury-Huang
Advisory vote: Yes
MOTION FAILED

**MOTION:** Moved by Mr. Baum and seconded by Sean O’Connor, that the Board authorize Campus Safety Officers to enforce the current policy.

Ayes: Thomson, Wells-Miller
Noes: Baum, Mann, Martin
Absent: Rey Castro
Abstentions: Bradbury-Huang
Advisory Vote: Yes
MOTION FAILED
MOTION: Moved by Mr. Thomson and seconded by Dr. Bradbury-Huang, that the Board direct the administration, after appropriate consultation with shared governance bodies, to come back to the Board with a recommendation for a smoking policy.

MOTION: Moved by Dr. Mann and seconded by Mr. Baum to amend the motion to include authorizing Campus Safety Officers to begin immediate enforcement of the current smoking policy. The new motion to read, “That the Board direct the administration, after appropriate consultation with shared governance bodies, to come back to the Board with recommendations for a smoking policy; and that the Board authorize Campus Safety Officers to begin immediate enforcement of the current smoking policy.”

Ayes: Baum, Bradbury-Huang, Mann, Martin, Wells-Miller
Noes: Thomson
Absent: Rey Castro
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

BREAK – 2:10 – 2:15 p.m.
Dr. Mann reconvened the Open session at 2:15 p.m.

5. PRESENTATION, WITH DISCUSSION: SUSTAINABILITY ON CAMPUS
Mrs. Murillo, referring to material in the Board folders, discussed the new committee for sustainability on campus. A brief discussion ensued.

6. PRESENTATION: BUDGET UPDATE
Mrs. Murillo, referring to the second principal apportionment simulation materials included in the folders, discussed the May Revise, P1 and P2 simulation.

7. DISCUSSION, WITH POSSIBLE ACTION: STUDENT TRUSTEE PRIVILEGES (Policy #1030)
Following a short discussion, during which Dr. Mann commended Sean O’Connor as being an exemplary Student Trustee, a vote was taken.

MOTION: Moved by Mr. Thomson and seconded by Mr. Baum, the Board unanimously voted to reaffirm the rights afforded the Student Trustee for the coming year, 2008-2009 under District Bylaw #1030.

Ayes: Baum, Bradbury-Huang, Mann, Thomson
Noes: 0
Absent: Martin, Rey Castro, Wells-Miller
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

8. DISCUSSION, WITH POSSIBLE ACTION: TIME, PLACE, AND MANNER POLICY (Policy #2550) Withdrawn

F. APPROVAL OF CONSENT ITEMS

178-B Approve/Amend Contracts
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Dr. Bradbury-Huang requested information on changing $800,000 to $80,000. Mrs. Murillo clarified that it was an additional $80,000 to $800,000 for a total of $880,000.00. Dr. Bradbury-Huang wants this pulled for a separate vote as she believes it is a colleague of hers at USC.

128-P  Approve Stipends for Academic Personnel:
Mr. Baum requested a separate vote.

133-P  Employment, Change of Status, Leave of Absence, and Separation of Classified Employees:
Mr. O’Connor recognized Mr. Eugene Lopez for 42 years of outstanding service with Facilities Services.

134-P  Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009:
Mr. O’Connor recognized Ms. Kathryn Dabelow for her 41 years of service.

138-P  Resolution No. 430: Declaration of Indefinite Salaries for 2008-2009:
Mr. Thomson asked what is the effect of this resolution. Dr. Perfumo replied that when we are in delayed negotiations, this resolution allows us to preserve the right to go back retroactively to enact the new payment schedule.

139-P  Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2008-2009 (CLOSED SESSION):
Dr. Mann asked that the minutes reflect her concern regarding tenure track appointments.

MOTION: Moved by Mr. Baum and seconded by Dr. Bradbury-Huang, the Board unanimously approved Consent Items 71-S through 76-S; 136-I through 141-I; 176-B through 184-B with 178-B held for separate vote; 127-P through 139-P with 128-P held for separate vote.

Ayes: Baum, Bradbury-Huang, Mann, Thomson
Noes: 0
Absent: Martin, Rey Castro, Wells-Miller
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

MOTION: Moved by Mr. Thomson and seconded by Mr. Baum, the Board unanimously approved Consent Item 178-B.

Ayes: Baum, Bradbury-Huang, Mann, Thomson
Noes: 0
Absent: Martin, Rey Castro, Wells-Miller
Abstentions: 0
Advisory Vote: Yes
MOTION PASSED

MOTION: Moved by Mr. Thomson and seconded by Dr. Bradbury-Huang, was amended by Mr. Baum to reflect removal of the stipend for Pete Mhunzi. The Board unanimously approved Consent Item 128-P, with the exception of the recommendation for special project employment for Mr. Mhunzi.

Ayes: Baum, Bradbury-Huang, Mann, Thomson
Noes: 0  
Absent: Martin, Rey Castro, Wells-Miller  
Abstentions: 0  
Advisory Vote: Yes  
MOTION PASSED

G. APPOINTMENT OF MEASURE P CITIZENS' OVERSIGHT COMMITTEE

MOTION: Moved by Mr. Thomson and Seconded by Mr. Baum, the Board voted by a unanimous vote of the members present to accept the Trustee appointments to the Citizens Oversight Committee as submitted.

Ayes: Baum, Bradbury-Huang, Mann, Thomson  
Noes: 0  
Absent: Martin, Rey Castro, Wells-Miller  
Abstentions: 0  
Advisory Vote: Yes  
MOTION PASSED

H. PRESIDENT’S REPORT

I. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD  
Sean O’Connor thanked the Board. Dr. Perfumo introduced new hire JoEllyn McGrath, Administrative Assistant to the President and Board of Trustees.

J. FUTURE BOARD MEETING DATES  
June 4, 2008

L. CLOSED SESSION

There was no second closed session.

M. ADJOURNMENT

Meeting No.11 was adjourned at 3:20 p.m.
MOTIONS CARRIED AT MEETING NO. 11– May 22, 2008

1. Motion to approve administrative review, future report back to Board on book leasing program.

2. Motion to approve 2009-2010 academic calendar.

3. Motion to approve policy #1030, Student Trustee Privileges.

4. Motion that the Board direct the administration, with input from the shared governance group, for immediate enforcement of Citations that would include fines for second offenses of the current Campus Smoking Policy.

5. Approval of Consent Items 71-S through 76-S; 136-I through 141-I with 137-I withdrawn; 176-B through 184-B with 178-B pulled for a separate vote; and 127-P through 139-P, with 128-P pulled for a separate vote.

6. Approval of Consent Item 178-B, by separate vote.

7. 128-P Approval of Stipends for Academic Personnel was amended to reflect removal of the stipend for Pete Mhunzi. Item 128-P without Mhunzi stipend was held for separate vote. The Board unanimously approved Consent Item 128-P, with the exception of the recommendation for special project employment for Mr. Mhunzi.

8. Approval of new Citizens Oversight Committee members.

Paulette J. Perfumo, Secretary
Board of Trustees