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Meeting No. 10
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 10 on Tuesday, May 6, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 5:00 p.m. by Mr. John Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Consuelo Rey Castro – arrived at 5:11 p.m.
Mr. Geoffrey L. Baum – arrived 5:18 p.m.
Dr. Hilary Bradbury-Huang, Clerk – arrived 5:39 p.m.
Dr. Jeanette Mann, Vice President
Mr. William E. Thomson
Mrs. Beth Wells-Miller
Mr. Sean O’Connor, Student Trustee – arrived at 5:38 p.m.

Trustees Absent
None

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mrs. Elaine Chapman, Interim Dean, External Relations

Administrative Officers Absent
Dr. Jorge Aguñiga, Dean, Human Resources

The Academic Senate was represented by Mr. James Bickley and Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Raymond Mitchell.
The Associated Students Board was represented by Ms. Natalie Courtney, Vice President for External Affairs.
The Management Association was represented by Mr. Dale Pittman.
PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment at this time.
Mr. Martin adjourned the Board to Closed Session at 5:02 p.m.

II. CLOSED SESSION
Government Code §54957.6 Labor Negotiations [Management Association, Murillo]
Government Code §54957 Public Employee Appointment [Geography; Mathematics; Television and Radio]
Government Code §54957 Employee Discipline, Dismissal, Release

Closed Session was adjourned at 6:00 p.m.

III. OPEN SESSION
Dr. Mann reconvened the Open Session at 6:02 p.m. and reported that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Thomson led the Pledge of Allegiance.

B. APPROVAL OF MINUTES – Meeting No. 9, Spring Board Retreat, April 23, 2008.

Dr. Perfumo noted that the next Board meeting, on May 22, 2008, will be held in Sexson Auditorium, and not Harbeson Hall as the April 23 Minutes indicated, and will commence at 10:45 a.m. with Closed Session, followed by Open Session at 11:45 a.m.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the Minutes of Meeting No. 9, Spring Board Retreat, held on April 23, 2008, as submitted.

Advisory Vote: Aye

C. APPROVAL OF CONSENT ITEMS

163-B: Authorization to Solicit Bids: Miscellaneous Asbestos Abatement, Time and Materials: Mr. Baum initiated a discussion about this item. Dr. Van Pelt responded.

164-B: Approve Purchase Order to DLT Solutions, Inc.: Mr. Baum initiated a discussion about this item. Dr. Van Pelt responded.

165-B: Approve and Ratify Professional Conference Attendance: Mr. Baum asked for the ratification for Pete Mhunzi to be pulled for a separate vote.

166-B: Approve/Amend Contracts: Mr. Baum asked about the Stepping Up program needing an increased amount. Dr. Jacobs responded.

174-B: Ratify Grant Application, Youth Empowerment Strategies for Success (YESS) California Program: Dr. Mann noted that on May 19 she and Kim Miles are going to make a presentation on the YESS program to the L.A. Commission on Children and Youth.

119-P: Employment, Change of Status, Leave of Absence, and Separation of Classified Employees: Dr. Mann noted that Kathryn Carter is retiring after
13 years and Betty Trubo is retiring after 19 years of service. She thanked them for their service.

**124-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2007-2008:** Mr. Thomson and Mrs. Wells-Miller noted that Jean Volckmann is retiring after 38 years of service and thanked her for her service.

**MOTION:**

**ON MOTION OF** Mr. Thomson and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the six members present, to approve Consent Items 69-S and 70-S; 131-I through 135-I; 162-B through 164-B; 166-B through 175-B; 116-P through 126-P; with 165-B held for separate vote.

Advisory Vote: Aye

**MOTION:**

**ON MOTION OF** Dr. Rey Castro and seconded by Mr. O'Connor, the Board voted, with five affirmative votes, to approve Consent Item 165-B.

No: G. Baum

Advisory Vote: Aye

**D. THIRD QUARTER (311Q) FINANCIAL STATUS REPORT:**

Ms. Murillo presented the quarterly financial report which was also included in the Board of Trustees’ packet.

**MOTION:**

**ON MOTION OF** Dr. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the six members present, to approve the Third Quarter (311Q) Financial Status Report.

Advisory Vote: Aye

Dr. Mann noted that, when approving the Consent Items in Item C above, it was drawn to her attention that Consent Item 135-I should have been voted on as Consent Item 135-I Revised, reflecting a correction under Fiscal Implications in the budget year from 2006-2007 to 2007-2008.

**MOTION:**

**ON MOTION OF** Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Consent Item 135-I Revised.

Advisory Vote: Aye

Open Session was adjourned at 6:18 p.m.

**IV. RECEPTION**

A brief reception was held to welcome the visiting members of the PUSD Board of Education and staff.

**V. JOINT MEETING – PACCD Board of Trustees and PUSD Board of Education**

Dr. Mann reconvened the Open Session at 7:00 p.m. and reported that no action was taken in Closed Session.

**A. CALL TO ORDER**

The meeting was called to order at 7:02 p.m. by Dr. Mann.

**B. PLEDGE OF ALLEGIANCE**

PUSD Board President Mr. Selinske led the Pledge of Allegiance.

**C. WELCOME**

Dr. Mann welcomed the PUSD Board members and administrators, and members of the community, as well as staff members of the College.
D. INTRODUCTIONS
Dr. Perfumo introduced the student ambassadors, the administrative officers, and the Deans; in welcoming our guests, she asked the PACCD Board members and student trustee to introduce themselves. Superintendent Diaz introduced the PUSD Board members and the PUSD staff members.

E. AUDIENCE PARTICIPATION/PUBLIC COMMENT
There was no public comment at this time.

F. SHARING OF OUR PRIORITIES BY EACH SYSTEM – PCC and PUSD Major Initiatives Underway
Superintendent Diaz, referring to materials distributed at the meeting, commented on the Approach to Excellence, the college and career initiative, the John Muir High School reinvention, the middle school reform, the District Office reorganization, the technology upgrades, the facilities master plan and the State budget reductions.
Dr. Perfumo, referring to materials included in the folders for the PACCD Board and the PUSD Board, commented on the programs and opportunities offered to students at middle and high school levels, including the President’s Ambassadors Program, the Basic Skills Initiative, the technology infrastructure upgrade, the development of an emergency preparedness plan, new efforts in career-technical programs, the accreditation process, the Measure P facilities construction projects, and Vision 2020.

G. PROFILE OF PUSD STUDENTS
Dr. Stuart Wilcox, referring to materials included in the Board packet, commented on the success rates of PUSD students. **Action:** To identify the data needed, and compile the data presented to both boards. PUSD will use it for college profiles; PACCD will use it for focusing its outreach into the schools.

H. ARTICULATION OF CAREER AND TECHNICAL EDUCATION PROGRAMS
Dean Ligons introduced Terri Trendler, Articulation Coordinator, who works solely with PUSD faculty, counselors and students. Dean Ligons noted there are plans (a) for an annual Articulation Day, (b) to track the students’ progress, and (c) to work with the PCC outreach officers. There will be a Health Sciences Information Day on June 7 for PUSD students (information will be sent out). **Action:** To make changes in PUSD counseling practices; to clarify and support the strengthening of the connections of PUSD counselors to PCC counselors; the need for PCC and PUSD to work together to develop programs in middle/high schools that would be natural feeders into PCC in the career and technical areas; to investigate clear multiple pathways into the career and technical areas; to work on structural issues (are there other barriers that we need to address, e.g. transportation); the need for data regarding the students coming into the career and technical programs at PCC; and, to expand Girls In Science Day to include boys from underrepresented groups (use AAUW as model).

I. EARLY COLLEGE HIGH SCHOOL PROGRAM
Ms. Dina Chase, referring to materials included in the folders for both Boards, commented on PCC’s Fast Track Program and degree and transfer services. The College Advantage Program will be commencing in the fall of 2008. Superintendent Diaz, referring to materials distributed at the meeting, outlined the Early College High School Program. Mr. O’Connor described his experience with the Fast Track Program. **Action:** To direct the superintendents to explore multiple areas in which to work together.

J. FIFTH GRADE: COLLEGE DAY
Dr. Mann said this item will not be discussed at this time.
K. COORDINATION OF OUR BASIC SKILLS INTERVENTION
Dr. Jacobs commented on basic skills, which include reading, writing, mathematics, learning skills, study skills, and English as a second language. Dean Hodge, referring to materials handed out at the meeting, commented on the Stepping Up Program and the CAHSEE Program, both collaborations with PUSD. **Action:** To implement the Basic Skills Initiative, and to convene a task force to further collaborate on and develop the existing programs.

L. REPORT: TEACHER PREP PROGRAM
Dr. Jacobs introduced Mr. David McCabe, the coordinator of the Teacher Preparation Program. Mr. McCabe, referring to materials distributed at the meeting, outlined the Teacher Preparation Program. **Action:** To further explore exposing the PUSD high school students to teaching careers that could directly link into the Teacher Prep Program, and to collaborate on and support this area of growing importance.

M. ACADEMIC CALENDAR COMPATIBILITY
Dr. Sugimoto, referring to materials included in both Boards’ folders, reviewed the PCC calendar. **Action:** Coordinate the PCC and PUSD calendars to accommodate the early college model for high school students.

N. SUMMARY: POSSIBLE ACTION PLAN:
Dr. Mann noted that possible action plans had already been discussed under each item above. **Further suggestions:**
- Create a subcommittee to keep the dialogue moving forward. (Thomson)
- Is there some kind of PUSD priority for enrollment into PCC? What can we do to help improve concurrent enrollment? More information needed about Vision 2020 regarding careers for the future, and PUSD’s curriculum. Transportation can be a barrier for some students – they need greater access to all our facilities. How can we better share our facilities? (Selinske)
- Would like follow-through of today’s meeting and a regularly scheduled meeting each year. (Rey Castro)
- Invite superintendents from other school districts that PCC serves. (Bradbury-Huang)
- Ask the two superintendents to suggest a priority list of action items, broken down into short term and long term projects. (Mann)
- Resolve issue of ad hoc committee, i.e. what is their structure, role and scope? Supports an annual meeting of the two boards. On May 31st there is a march from Boyer to Memorial Park to protest the recent cuts to education in the state budget. (Honowitz)
- Notify students through The Courier about the march. (Wells-Miller)

O. ADJOURNMENT
Meeting No. 10 was adjourned at 9:52 p.m.

Dr. Rey Castro requested the meeting be adjourned in memory of Mark Leon, a well-known community member who has served on several city commissions.
Meeting No. 10  
May 6, 2008

MOTIONS CARRIED AT MEETING NO. 10 – May 6, 2008

1. Approval of Minutes of Meeting No. 9, Spring Board Retreat, April 23, 2008.

2. Approval of Consent Items 69-S and 70-S; 131-I through 135-I; 162-B through 164-B; 166-B through 175-B; 116-P through 126-P, with 165-B held for separate vote.

3. Approval of Consent Item 165-B.

4. Approval of the Third Quarter (311Q) Financial Status Report.

5. Approval of Consent Item 135-I Revised.