Enclosed is the Agenda for Meeting No. 4, a Regular Business Meeting. The Board will meet for a Workshop/New Trustee Orientation prior to the Open Session. The Open Session will begin at 6:00 P.M. with the Call to Order, Roll Call, and Public Comments on Closed Session items. Closed Session will follow. Open Session will resume at 7:00 P.M. The Board will meet in Harbeson Hall at Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 4
BOARD WORKSHOP AND NEW BOARD MEMBER ORIENTATION
AND REGULAR BUSINESS MEETING
Wednesday, February 20, 2008
4:30 P.M.
Pasadena City College
Harbeson Hall
1570 East Colorado Boulevard, Pasadena, CA 91106

BOARD WORKSHOP/NEW BOARD MEMBER ORIENTATION
4:30-5:45 P.M.
TOPIC: INSTRUCTIONAL SERVICES

BOARD MEETING AGENDA

The complete current Board agenda can be viewed in the President’s office at
Pasadena City College, Room C-235, or on the PCC website, www.pasadena.edu.

Notice: Members of the public may request the opportunity to address the Board
regarding any item on the agenda. To do so, please complete a "Request to Address the
Board" form and give it to the Board Secretary prior to the deliberation of the agenda item.
Individual speakers are limited to five minutes; total audience participation on any agenda
item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION
AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION
   Government Code §54957
   Employee Discipline, Dismissal, Release
   Government Code §54957.6
   Labor Negotiations (Faculty Association, Jacobs)

III. OPEN SESSION (7:00 p.m.)
A. PLEDGE OF ALLEGIANCE
B. INTRODUCTIONS
C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on
   any item not on the agenda, but members may make a brief
   comment or ask questions in response to public comments.
D. APPROVAL OF MINUTES – Meeting No. 3, Regular Business Meeting,
   February 6, 2008
E. APPROVAL OF CONSENT ITEMS (See page 3, attached)

F. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR SYSTEMATIC POLICY UPDATE/REVIEW

F. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO. 1000: GOVERNING BOARD POWERS AND DUTIES: DEFINITIONS [Board]

G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO. 1010: ORGANIZATION: TRUSTEE AREAS, BOARD COMPOSITION, VACANCIES

H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO. 1020: ORGANIZATION: ELECTION/TERMS

G. PRESIDENT’S REPORT

H. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

I. FUTURE BOARD MEETING DATES

J. FUTURE AGENDA ITEMS

K. ADJOURNMENT
CONSENT ITEMS

46-S Approval of Student Travel – PCC Puente Club, Los Angeles, CA, March 1, 2008
47-S Approval of Student Travel – ASPCC Lobby Committee, Washington D.C., March 14-18, 2008
48-S Approval of Student Travel – PCC Dental Lab Technology Program – Pasadena, CA, June 11, 2008
49-S Approval of Tuition Fee Waiver for F-1 Visa Students
50-S Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs, Los Angeles, CA, March 1, 2008

98-I Approval of Instructional Trip for Geology 12F, March 15, 2008
99-I Approval of Instructional Trip for Geology 12F, April 25-27, 2008
100-I Approval of Instructional Trip for Biology 14, May 2, 2008
101-I Approval of Instructional Trip for DLT 118B, March 26, 2008
102-I Approval of Instructional Trip for Anthropology 30D, June 16-July 7, 2008
103-I Approval of Instructional Activity for Physical Education Division, February 27-29, 2008

127-B Approve Purchasing Transactions
128-B Budget Augmentation
129-B Budget Augmentation

80-P Stipends for Classified and Unclassified Personnel
81-P Approve Stipends for Academic Personnel
82-P Employment of Hourly Credit Teachers and Substitute Teachers, 2007-08
83-P Employment of Hourly Noncredit Teachers and Substitute Teachers, 2007-2008
84-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2007-2008
85-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
86-P Adoption of Hearing Panel's Decision Regarding Termination Appeal of Daniel Olson (Closed Session)
To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 3

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 3 on Wednesday, February 6, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:02 p.m. by Mr. John Martin, President.

ROLL CALL

Trustees Present
Mr. John Martin, President
Dr. Jeanette Mann, Vice President
Dr. Hilary Bradbury-Huang, Clerk – 6:30 p.m.
Dr. Consuelo Rey Castro
Mr. William Thomson
Mr. Geoffrey L. Baum – 6:30 p.m.
Mrs. Beth Wells-Miller
Mr. Sean O’Connor, Student Trustee

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Jorge Aguñiga, Dean, Human Resources

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Raymond Mitchell.
The Associated Students Board was represented by Mr. Adam Kratt.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session items.

Mr. Martin adjourned the Board to Closed Session at 6:04 p.m.
II. CLOSED SESSION

Government Code §54957

Public Employee Appointment
(Division Dean, Mathematics)

Public Employee Discipline/Dismissal/Release
Labor Negotiations (ISSU, Sugimoto; PCCFA,
Jacobs; CSEA 819, Murillo; Confidentials, Aguiniga)

Closed Session was adjourned at 7:00 p.m.

III. OPEN SESSION

Mr. Martin reconvened the Open Session at 7:04 p.m.

A. PLEDGE OF ALLEGIANCE

Dr. Bradbury-Huang led the Pledge of Allegiance.

B. INTRODUCTIONS

1. Dr. Perfumo introduced the inaugural class of the President's Ambassadors students. She also introduced Mr. Lynell Wiggins, Counselor/Outreach (Temporary), from the high school outreach program and commended Mr. Wiggins, Ms. Dina Chase, Director/Transfer Center, and Dr. Lisa Sugimoto/Vice President/Student & Learning Services for their efforts in getting this program underway. Dr. Perfumo noted that in addition to their work with area high schools and junior high schools, the Ambassadors would be actively involved on campus in events such as Career Tech Day in March. Mr. Wiggins asked each of the students to introduce themselves; he then presented each student with their official name badges.

2. Dr. Perfumo introduced Dr. Wendie Johnston, Professor/Natural Sciences and announced that Dr. Johnston had recently been honored with a prestigious educational workforce development award for her work in the bioscience area. Dr. Perfumo noted that Sally Ride, U.S. Astronaut, had presented the award to Dr. Johnston. Dr. Johnston spoke briefly about successful partnerships in the bioscience area supported by PCC.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was none at this time.


Page 8752, Item F. 98-B: Dr. Mann asked that the reference to the CCLC be changed to the CCCT.

Page 8753, Item F. 70-P: Dr. Mann asked that her statement be corrected to read: Dr. Mann pointed out that 2% of the of the full-time equivalent faculty has been recommended for sabbaticals in 2008-2009 which is the minimum as defined by the collective bargaining agreement.

Page 8753, Item H, Paragraph 2, Line 3: Dr. Bradbury-Huang asked that the third sentence be revised to read: Dr. Bradbury-Huang questioned how many students want to transfer, and to which colleges, other than the UC and CSU campuses and requested more than raw scores be reported.

Page 8755, Item L: Mr. O'Connor asked that the second and third sentences in Bullet #1 under comments from Mr. Adam Kratt, Associated Students be corrected to read as follows: ....that Aaron Schafer has left PCC to take a job at Senema San Mateo CC; and that the AS will revisit the issue of arming campus security POST certificated police officers.

MOTION: ON MOTION OF Mrs. Wells-Miller, and seconded by Dr. Rey Castro, the Board voted by a unanimous vote to approve the minutes of Meeting No. 2, Regular Meeting, January 16, 2008 as corrected.

Ayes: Martin, Baum, Bradbury-Huang, Mann, Rey Castro, Thomson, Wells-Miller

Noes: None

Abstain: None

Advisory vote: Aye/O'Connor
K. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: ANNUAL UPDATE ON KPCC OPERATIONS

Dr. Perfumo introduced Mr. Bill Davis, President/Southern California Public Radio (SCPR). Mr. Davis reported on the financial status of SCPR saying that, in the audited financial statements for last year, the operations fund total revenue for SCPR was $11,339,000 with total expenses of $11,540,000 leaving a deficit of $284,000. But SCPR had net assets of slightly more than $550,000 leaving the net assets of the operations account at $270,000.

He noted that SCPR was currently in a capital campaign to raise money to build its new studios on North Raymond Ave. in Pasadena. He said the campaign has to date raised about $18 million and it is hoped that when this campaign is completed at the end of calendar year 2008, the overall goal of $27 million will have been reached. Building plans are being reviewed at this time, renovation should begin in March with a groundbreaking event planned for April 2008.

He said that, currently, SCPR is working on two challenges: a $3.4 million challenge put forward by the SCPR Board and a $1.2 million challenge received in January from the Kresge Foundation. When these two challenges have been met, the campaign will enter the public phase which, although referenced during public radio programming, will not be an on-air campaign per its agreement with Pasadena City College.

In terms of programming, nine years ago KPCC was one of the least listened to radio stations in the country which is why this Board of Trustees sought out ways to have the station operated differently. Davis said recently released fall 2007 Arbitron ratings show that KPCC is now the most listened to public radio station in southern California with a total weekly audience of 575,000 making it one of four top public radio stations in the country. He added that SCPR is the recent recipient of six Golden Mic awards from the LA Press Club and has won over 200 local and regional awards for journalistic excellence over the past eight years.

In response to a question from Dr. Mann, Mr. Davis said KPCC had 10 PCC student interns as of fall 2007. Mr. Baum asked about the acquisition of station KUOR/University of Redlands repeater signal and whether that inclusion would dilute recognition of the KPCC name. Davis said it would not. Baum asked if KPCC would vacate the PCC campus space when they move to the new building. Davis said on-campus operations would be scaled back but the station is required by FCC rules to retain some operations at the College. Thomson asked why there were no Pasadena City College representatives on the KPCC board. Davis explained that this was a matter of agreement between PCC and SCPR to avoid any conflict of interest. Mr. Martin explained that when the station was under control of the College, there was concern on the part of the Board and Administration that programming decisions could have political considerations so the Board looked for a way to use the license to benefit students and not be seen as using the station for political benefits. Martin said he would like to hear a report on how students are being benefited by the current arrangement. O'Connor said he would like to see the radio station develop a more visible link with the College so students would have a greater feeling of connection to the station; he also said he would like to know how many students are among station listeners. Davis said this is not a specifically monitored demographic by Arbitron. Dr. Mann said it might be good for the Board to have a more in depth study session to cover some of the questions being raised. Dr. Mann also referred to a Board subcommittee (Dr. Mann, Mrs. Wells-Miller, and Mr. Martin) which met several years ago
K. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: ANNUAL UPDATE ON KPCC OPERATIONS, continued

as the current contract agreement was being developed. Dr. Rey Castro said she would like information about specific listener demographics. Davis gave some general listener information and said he would send more complete information to Dr. Perfumo to share with the Board.

In response to questions from Mr. Thomson, Davis explained that the agreement between the Pasadena Area Community College District and Southern California Public Radio is a 20-year public service operating agreement involving financial and programming considerations and also requiring the announcement of call letters, frequency and city of license at least once every hour. A short discussion followed about this component of the contract. Baum remarked on the public relations value of these announcements saying he hoped this marketing asset was being fully utilized. Dr. Perfumo suggested she and Mr. Davis meet again soon to discuss the questions and concerns voiced at this time and plan a study session presentation for the Board. Martin said he would appreciate that future reports also indicate how students benefit from the station at PCC.

E. APPROVAL OF CONSENT ITEMS (See page 3, attached)

There was no discussion.

MOTION: ON MOTION OF Mr. O'Connor, and seconded by Mrs. Wells-Miller, the Board voted unanimously to approve Consent Items 38-S through 45-S; 90-I through 97-I, 112-B through 126-B; and 71-P through 79-P.

Ayes: Martin, Baum, Bradbury-Huang, Mann, Rey Castro, Thomson, Wells-Miller
Noes: None
Abstain: None
Advisory vote: Aye/O'Connor

F. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF AGREEMENT BETWEEN THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT (PACCD).

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Rey Castro, the Board voted unanimously to approve the extension of the term of the agreement between the Pasadena City College Instructional Support Services Unit (ISSU) and the Pasadena Area Community College District (PACCD) through June 30, 2010.

Ayes: Martin, Baum, Bradbury-Huang, Mann, Rey Castro, Thomson, Wells-Miller
Noes: None
Abstain: None
Advisory vote: Aye/O'Connor

Dr. Perfumo commended Dr. Lisa Sugimoto and Ms. Gienna Watterson, President/ISSU for their efforts in drawing up this agreement. Dr. Sugimoto thanked the District negotiating team, the ISSU team, and the ISSU membership for their collaboration in this process. Ms. Watterson thanked the Board of Trustees for approving the agreement saying she was very proud to be a part of this effort.
G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF WAGE AND BENEFIT CHANGES TO THE REOPENED ARTICLE 8 OF THE 2005-2008 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #819 (CSEA) AGREEMENT.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted unanimously to approve changes to Article 8 and related appendices in the agreement for 2005-2008 between the California School Employees Association, Chapter #819 and the Pasadena Area Community College District.

Ayes: Martin, Baum, Bradbury-Huang, Mann, Rey Castro, Thomson, Wells-Miller
Noes: None
Abstain: None
Advisory vote: Aye/O'Connor

Dr. Perfumo thanked Mrs. Murillo and the District team and Alan Chan and the CSEA #819 team for their efforts in reaching this agreement.

H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF AGREEMENT BETWEEN THE PASADENA CITY COLLEGE CONFIDENTIAL EMPLOYEES AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT.

MOTION: ON MOTION OF Dr. Rey Castro and seconded by Mr. Baum, the Board voted unanimously to approve the agreement reached through the meet-and-confer process with the Pasadena City College Confidential employees for the fiscal year 2007-2008.

Ayes: Martin, Baum, Bradbury-Huang, Mann, Rey Castro, Thomson, Wells-Miller
Noes: None
Abstain: None
Advisory vote: Aye/O'Connor

Dr. Perfumo thanked the District team chaired by Dr. Jorge Aguiniga and the members of the Confidential employees group for their efforts in also reaching agreement.

I. AUTHORIZATION TO TRANSMIT SECOND QUARTERLY FINANCIAL STATUS REPORT

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Rey Castro, the Board voted unanimously to authorize the transmittal of the Second Quarterly Financial Status Report to the Chancellor's Office, California Community Colleges, as required by AB2910.

Ayes: Martin, Baum, Bradbury-Huang, Mann, Rey Castro, Thomson, Wells-Miller
Noes: None
Abstain: None
Advisory vote: Aye/O'Connor

J. DISCUSSION: STATUS REPORT ON CAMPUS FACILITIES

Mr. Jack Schulman, Project Director/Measure P Construction Projects, began his presentation with background information on the Measure "P" bond passed in 2002 and a review of the Master Plan 2010 projects. Explaining that Series A of the bond was issued in June 2003 for $33 million, Series B in August 2007 for $65 million, and a refinancing for an additional $7.3 million in August 2007, he reported that a total of $52 million still remained to be issued and the reissue is projected to take place late in 2008. This brings the total Measure P budget to approximately $170 million with the refinancing and interest earnings. Mr. Schulman then gave a brief status on each of the construction components including reconstruction of existing spaces and the campus-wide infrastructure upgrades currently taking place. He addressed the recent rain delays saying that the construction crews have been very aggressive and projects are still mostly on schedule despite all the rain. He said the infrastructure upgrade was going very well and was also on schedule.
J. DISCUSSION: STATUS REPORT ON CAMPUS FACILITIES, continued

because of the very energetic crew of 20-22 people who are working every night.
Speaking to demolition activities, Schulman addressed sustainability and recycling issues
saying the College was able to recycle a lot of demolition materials for credit. Dr.
Bradbury-Huang voiced her pleasure that the College was taking this matter seriously.
Mr. O'Connor asked about solar panels, asbestos abatement, and the greening of the
campus. Dr. Bradbury-Huang voiced her concern that building plans did not meet City
regulations. In his conclusion, Mr. Martin explained that the College has done a great
deal to meet LEED certification standards without actually applying for certification. He
also explained that the campus was State property and therefore subject to State
regulations and not City regulations. Dr. Rey Castro commended Mr. Schulman and the
construction people for the effect their coordination and planning have had on minimizing
disruption to campus operations and for the fact that enrollment does not appear to have
been negatively impacted because of construction. Schulman concluded saying the
Facilities Master Plan 2010 will be completed in 2011 with the opening of the Arts Building
and preliminary work is now starting on the next ten-year facilities master plan which will
address safety and functional deficiencies in classroom buildings, R and U. Mr. Schulman
also touched on the Campus Access Plan - efforts to bring the campus into compliance
with future and pending legislated access requirements. He said the College was being
very proactive in this endeavor. Mr. Martin commented that at the last Citizens Oversight
Committee there was no quorum present; he asked each of the Board members to
encourage their representatives to attend meetings.

L. PRESENTATION, WITH DISCUSSION: CAREER-TECHNICAL EDUCATION ANNUAL
REPORT
Ms. Ellen Ligons, Associate Dean/Career and Technical Education (CTE), gave an
overview of the Career and Technical Education programs. Noting the collaboration
between her office, the Career and Technical Education Divisions, the Student and
Learning Services area, and the many business, industry, education and community
partnerships, Ms. Ligons began her presentation with an overview of the CTE programs,
goals, ongoing activities, certificates awarded, program challenges such as increasing the
number of students finishing programs, developing new and revising existing programs,
discontinuing obsolete programs, and offering curriculum applicable to current labor
market needs. Ms. Ligons also announced there would be a Career and Technical
Education Day at PCC on March 18, 2008 which will bring 800 students from 20 different
high schools to PCC to take part in classroom demonstrations and student activities.
There will also be opportunities for students to complete admissions applications and view
exhibits as well as enjoy a hosted lunch. Ms. Ligons said she would very much like to see
CTE students be officially recognized at Commencement; several Trustees voiced their
support of this idea. In the short discussion that followed, Ligons responded to questions
from the Trustees about articulation agreements with area high schools, cutting obsolete
programs, KPCC radio taglines to focus on CTE students, students’ Basic Skills needs,
outreach efforts, marketing to potential students, and funding resources.

K. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: ANNUAL UPDATE
ON KPCC OPERATIONS
Referring to Agenda Item K and Mr. Bill Davis’ earlier presentation, Mr. Martin noted this
agenda item did carry provision for possible action. He announced the re-activation of the
KPCC Subcommittee and appointed Dr. Rey Castro, Dr. Mann, and Mr. Thomson as
committee members. He asked Dr. Mann to chair this committee.
M. PRESIDENT’S REPORT

Dr. Perfumo/Superintendent-President

- Attended the CCLC New Trustee Orientation and Board Chair workshops and the Annual Legislative Conference in Sacramento January 25-29 with Dr. Mann, Mr. Thomson, Mr. Martin, and Juan Gutierrez, Director/Public Relations. The PCC attendees hosted a dinner for Senator Jack Scott and Assemblyman Anthony Portantino and spoke to them about legislation that would directly affect community colleges. The total membership of the SanFACC association came together as a lobbying group as well during the conference. She thanked Juan Gutierrez for coordinating the legislative contacts with Marilyn Grinsdale of Citrus College.

- Proposition 92 was defeated on the February 5 ballot. It is felt the current budget crisis overshadowed this issue.

- On January 31, she met with the PCC Arts Associates group along with Alex Kritselis, Dean/Visual Arts and Media Studies, and James Arnwine, Dean/Performing and Community Arts to share plans for the new Arts Building and to garner the group’s support for fundraising for an art gallery and performance space to be included in the building project. She said she was looking to raise approximately $2.5 million with the concerted support of the Arts Associates and the Foundation Board and has also spoken with Assemblymember Portantino and other individuals who have contacts who could help.

- Reminded the Board that the first home baseball game of the season was scheduled for the following day and she had been invited to attend and to throw out the first ball.

- Said she was scheduled to speak to the Professionals in Real Estate on February 8 with the intent that this would develop another connection to the business community for PCC.

- Announced that Dr. Mann, Mr. Baum, Mr. Thomson and Mr. Gutierrez would attend the ACCT National Legislative Summit in Washington D.C. the week of February 11th, visit our Washington representatives, and attend sessions related to the reauthorization of the Higher Education Act. She said a good legislative presence at both the State and National levels was very important for PCC.

- PCC enrollment is up 5.59%.

- Will be attending a Statewide CEO meeting at the end of February where the issue of the 1% growth figure and strategies to offset the negative effects it will have on enrollment will be discussed further.

- PCC’s Disabled Students Programs and Services department (DSPS) along with the Chancellor’s Office High Tech Center Unit will host a presentation at PCC on Section 508 which will allow access to electronic and information technology to all Americans with disabilities.

- The Transfer Center has a number of events coming up including University Day on March 5 and University Night on March 26.

- PCC will also be hosting the first Region 7 High School Counselor Conference on April 14 to include counselors from the LA Community College District, Glendale CC, Santa Monica CC, and high school counselors from PCC’s local high school areas.

- Announced that Dr. Robert Cody, Assistant Dean/Computing Services was recently honored with an Outstanding Alumnus award from Occidental College, and Mary Ann Laun, Director/Library was recently awarded the 2008 Excellence in Academic Libraries award. Dr. Perfumo said she would forward information to the Board about the formal presentation events planned for these two awards as the information becomes available.

- Announced that Sean O’Connor along with a fellow student Theresa Mayer will be representing PCC on the Phi Theta Kappa Academic Team and will be honored at an awards luncheon in Sacramento on March 27.
ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Ms. Kay Dabelow/Academic Senate
- Mr. Keith Miller continues his support for the Academic Senate's Keith Miller Scholarship fund with a recent contribution of $5000.
- Attended the recent community college Job Fair and was very impressed with PCC's presence at the event.

Mr. Adam Krat/ASB
- The AS Lobby Committee coordinated by Natalie Courtney, VP-External Affairs will be going to Sacramento in the next couple of weeks; planning is underway for the start of the Spring semester which is always a very busy time for the Associated Student Board; Nicholas Zamet, former Student Trustee has rejoined PCC as the interim coordinator of the PCC Flea market.

Ms. Ellen Ligons/Management Association
- The Management Association continues to meet to discuss negotiation issues; Association representatives will be meeting with Dr. Aguiniga in the next few days.

Mr. Jorge Aguiniga/Dean-Human resources
- Announced that 362 resumes had been collected at the recent community college Job Fair.

Mr. Sean O’Connor/Student Trustee
- Thanked Dr. Perfumo for her comments on his receiving the Phi Theta Kappa Academic Team Award and voiced his gratitude to PCC faculty and staff who supported his nomination.
- Referred the Board to his Student Activity Report, February 6 copies of which were placed at each Trustee’s place earlier.
- Noted that one of the recently introduced President’s Ambassadors is also a Justice of the AS Supreme Council.

Mrs. Beth Wells-Miller/Trustee
- Noted that Ms. Joanne Kim, Professor/Library, was retiring from PCC after 26 years of outstanding service.
- Added her congratulations to Mary Ann Laun and the PCC Library staff for the recent award.

Dr. Jeanette Mann/Trustee
- Said she would be serving on an accreditation team at West Valley College and would not be at the second Board meeting in March.

Dr. Hilary Bradbury-Huang/Trustee
- Wished everyone a Happy New Year of the Rat.

Mr. John Martin/Trustee
- Also congratulated Ms. Joanne Kim on her retirement and acknowledged her long service to PCC.
- Noting how quickly the Board was able to approve Consent Items at this meeting, Mr. Martin asked Board members to continue forwarding any questions about consent items or board items to Dr. Perfumo prior to Board meetings for answers as this greatly reduces the amount of time during the meeting and allows staff time to prepare. He said this was an idea taken from a recent CCLC Board workshop in Sacramento.

FUTURE BOARD MEETING DATES
- Mr. Martin announced the next regular Meeting would be held on February 20, 2008 and a Board Retreat was scheduled for Friday, February 29 at 1:00 p.m. Dr. Perfumo said she would be forwarding additional details about the Retreat to the Trustees. Dr. Perfumo also announced that a dinner for Ms. Susanna Miele, recently retired PCC Trustee, would be held following the Retreat on February 29; details would follow.
N.  FUTURE BOARD MEETING DATES, continued
- Dr. Perfumo also reminded the Board that on February 26 at 4:30 p.m. there would be a dedication ceremony at the Child Development Center of a metal sculpture which will be installed and dedicated in honor of Ms. Miele’s 24 years on the PCC Board of Trustees. Those details would also be forwarded in the next few days.
- Mr. Martin referred to an e-mail sent to each of the Trustees by Dr. Mann advising them of a call for presentations for next year’s ACCT meeting. He said Dr. Mann suggested submitting PCC’s Board norms as a possible discussion item.
- Noting that the Board meeting traditionally held at the Community Education Center each fall was not held there this year due to President’s office staff considerations, Mr. O’Connor asked if a meeting would be scheduled there during this 2007-2008 school year. Mr. Martin said he and Dr. Perfumo would discuss this.

O.  FUTURE AGENDA ITEMS
- Mrs. Wells-Miller asked for a discussion on televising Board meetings, a discussion about wording of future Presidents’ contracts, and a report on the resolution of the vehicle purchase for the President. Mr. Martin noted that the President’s contract will be reviewed annually and there is a similar item regarding the vehicle already on the Board’s list of future agenda items.
- Dr. Bradbury-Huang asked for discussion about a more systematic plan to engage with the PCC community and to develop community connections which will help in fundraising efforts.
- Mr. Baum asked that his earlier request for a discussion about the Board’s roll in finding solutions to community problems be taken off the future agenda list as this has already been addressed with the Board’s appointment of two of its members to the city-wide committee addressing youth violence issues.

P.  ADJOURNMENT
Mr. Martin adjourned the meeting at 9:48 p.m.
MOTIONS CARRIED AT MEETING NO. 3 – February 6, 2008

1. Approval of Minutes, Meeting No. 2, Regular Meeting, January 16, 2008 as corrected.
2. Approval of Consent Items 38-S through 45-S; 90-I through 97-I; 112-B through 126-B; 71-P through 79-P.
3. Approval of Agreement between the Pasadena City College Instructional Support Services Unit (ISSU) and the Pasadena Area Community College District (PACCD).
4. Approval of the Wage and Benefit changes to the reopened Article 8 of the 2005-2008 California School Employees Association, Chapter #819 (CSEA) Agreement.
5. Approval of Agreement between the Pasadena City College Confidential Employees and the Pasadena Area Community College District.
7. Creation of KPCC Radio Subcommittee with members Dr. Jeanette Mann (Chair), Dr. Connie Rey Castro, and Mr. William Thomson (Board President appointments/no formal Motion made).

Dr. Paulette J. Perfumo, Secretary
Board of Trustees
BOARD MEETING AGENDA

The complete current Board agenda can be viewed in the President’s office at Pasadena City College, Room C-235, or on the PCC website, www.pasadena.edu.

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I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION
   Government Code §54957
   Public Employee Appointment
   (Division Dean, Mathematics)
   Government Code §54957
   Employee Discipline, Dismissal, Release
   Labor Negotiations (ISSU, Sugimoto; PCCFA, Jacobs; CSEA 819, Murillo; Confidentials, Aguifiga)
   Government Code §54957.6

III. OPEN SESSION (7:00 p.m.)
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
      President’s Ambassadors
      7:05 p.m.
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
      7:15 p.m.
      7:45 p.m.
E. APPROVAL OF CONSENT ITEMS (See page 3, attached) 7:50 p.m.

F. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF AGREEMENT BETWEEN THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT (PACCD) [Staff] 8:05 p.m.

G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF WAGE AND BENEFIT CHANGES TO THE REOPENED ARTICLE 8 OF THE 2005-2008 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #819 (CSEA) AGREEMENT [Tab 2] 8:10 p.m.

H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF AGREEMENT BETWEEN THE PASADENA CITY COLLEGE CONFIDENTIAL EMPLOYEES AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Staff] [Tab 3] 8:15 p.m.

I. AUTHORIZATION TO TRANSMIT SECOND QUARTERLY FINANCIAL STATUS REPORT [Tab 4] 8:20 p.m.

J. DISCUSSION: STATUS REPORT ON CAMPUS FACILITIES [Tab 5] 8:25 p.m.

K. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: ANNUAL UPDATE ON KPCC OPERATIONS [Board] 8:35 p.m.

L. PRESENTATION, WITH DISCUSSION: CAREER-TECHNICAL EDUCATION ANNUAL REPORT [Board] [Tab 6] 8:45 p.m.

M. PRESIDENT'S REPORT 8:55 p.m.

N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD 9:00 p.m.

O. FUTURE BOARD MEETING DATES 9:05 p.m.

P. FUTURE AGENDA ITEMS 9:10 p.m.

Q. ADJOURNMENT 9:15 p.m.
| TAB NO. 1 |
|__________|
| F. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR SYSTEMATIC POLICY UPDATE/REVIEW |

| TAB NO. 2 |
|__________|
| G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO 1000: GOVERNING BOARD POWERS AND DUTIES: DEFINITIONS |

| TAB NO. 3 |
|__________|
| H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO 1010: ORGANIZATION: TRUSTEE AREAS, BOARD COMPOSITION, VACANCIES |

| TAB NO. 4 |
|__________|
| I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO. 1020: ORGANIZATION: ELECTION/TERMS |

February 20, 2008
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no changes=There were no changes made, thus no second review.
skip = there were changes but they did not need a second review.
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skip = there were changes but they did not need a second review.

2/14/2008
Board Agenda Item G: Approval of District Bylaw 1000, Governing Board Powers and Duties; Definitions

Board Meeting: February 20, 2008

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1000, Governing Board Powers and Duties; Definitions

Fiscal Impact: None

Background: In accordance with the District’s Shared Governance Policy, through the College Coordinating Council, the policy/bylaw and procedures were shared with, and approved by, the Classified Senate, the Management Association, the Academic Senate, and the Associated Students.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
1. The Education Code (Section 70902) provides that each community college district shall be under
the control of a board of trustees, which shall establish, maintain, operate and govern one or
more community colleges in accordance with law. In so doing the governing board may initiate
and carry on any program, activity, or may otherwise act in any manner that is not in conflict with
or inconsistent with, or prevented by, any law and that is not in conflict with the purposes for
which community college districts are established.

2. The Education Code further provides that the governing board shall establish rules and
regulations not inconsistent with the regulations of the board of governors and the laws of this
state.

3. References to the “Board” are references to the Board of Trustees of the Pasadena Area
Community College District (herein occasionally referred to as “the district”).

4. Although the Student Trustee is a member of the Board, substantial parts of this manual refer to
bylaws, policies, and procedures applicable only to the other trustees. For convenience,
reference to “members of the Board”, to “a member” or to “Trustees” or “Trustee” excludes the
Student Trustee unless the context plainly indicates otherwise.

5. In order to avoid confusion between references to the President of the Board and the
Superintendent/President of the District, the latter will herein be referred to as
“Superintendent/President.”

6. Respective references to the Constitution, Statutes, and Codes are references to those of the
State of California.


8. The term “Bylaw” refers to rules adopted by the Board of Trustees for the government of its
members and the regulation of its affairs. The word “Bylaws” and the word “Rules” may be used
 interchangeably.

9. The term “Policy” refers specifically to Board of Trustees approved, college-wide statements
declaring definite courses or methods of action selected from among alternatives, and in light of
given conditions, serving as guides in determining present and future decisions and procedures
for the College.

10. The term “Procedure,” a term not used in the Bylaw series, refers to statements and/or series of
statements approved by the Superintendent/President which are based upon and grow out of
policy indicating:
a. A particular way of accomplishing something or of acting; or
b. A step or series of steps followed in a regular definite order.

Approved by the Board of Trustees: August 17, 1994
The term "Regulating," a term not used in the Bylaw series, refers to established statements and/or series of statements specified by Management, requiring action, which are based upon and derived from procedures.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item H :
Approval of District Bylaw 1010, Organization: Trustee Areas, Board Composition, Vacancies

Board Meeting:
February 20, 2008

Recommendation:
It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1010, Organization: Trustee Areas, Board Composition, Vacancies

Fiscal Impact:
None

Background:
In accordance with the District's Shared Governance Policy, through the College Coordinating Council, the policy/bylaw and procedures were shared with, and approved by, the Classified Senate, the Management Association, the Academic Senate, and the Associated Students.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
The Board of Trustees shall consist of:

1. Seven members, one from each of the seven trustee areas, elected for a four-year term by the qualified voters of the area, and

2. A non-voting student member (the Student Trustee) elected for a one year term by the College student body. The student member may cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the Board.

3. A member of the Board must reside in, and maintain residence within, the trustee area from which he/she was elected. A change of residence shall effect an automatic resignation and create a vacancy on the Board. (Please see Bylaws Section 1020, 4 as to the filling of vacancies.)

4. An employee of the District may not be sworn into office as an elected or appointed member of the governing board unless he or she resigns as an employee.

4.5 A detailed list of various events causing vacancies in office is found in Section 1770 of the Government Code, which is set forth in full as an appendix.

Approved by the Board of Trustees: August 17, 1994
Board Agenda Item I: Approval of District Bylaw 1020, Organization: Election/Terms

Board Meeting: February 20, 2008

Recommendation:

It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve District Bylaw 1020, Organization: Election/Terms.

Fiscal Impact:

None

Background:

In accordance with the District's Shared Governance Policy, through the College Coordinating Council, the policy/bylaw and procedures were shared with, and approved by, the Classified Senate, the Management Association, the Academic Senate, and the Associated Students.

Additions to the bylaws are shown in bold text, deletions show as strike throughs.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
Election of Members
Regular elections shall be held biennially on the first Tuesday after the first Monday in November of each odd-numbered year. Trustees from Trustee areas 2, 4, and 6 shall be elected in 1995 and at four-year intervals thereafter. Trustees from Trustee areas 1, 3, 5, and 7 shall be elected in 1997 and at four-year intervals thereafter. The election of a Board member residing in and registered to vote in the trustee area he or she seeks to represent shall be only by the registered voters of the same trustee area.

Candidates Statement
Candidates choosing to include a Candidate's Statement in the voters' packets are required to pay the estimated cost from printing of the statement. Such costs (as determined by the Registrar of Voters) shall be paid at the time of filing. The statement shall be limited to 200 words. If the actual cost of printing is less than the estimated cost, the difference shall be refunded from the County; if the cost of printing is more, the County will bill the candidate for the difference.

Terms of Office
Each Trustee elected at a regular biennial board election shall hold office for a term of four years commencing on the first Friday in December next succeeding his or her election. A Trustee whose term has expired shall continue to discharge the duties of the office until his or her successor has qualified.

Vacancies
Each vacancy on the Board shall be filled within 60 days of the vacancy from the area in which the vacancy occurs. The method of filling such vacancy shall conform to all applicable statutory provisions. Sections 5090, et seq., of the Education Code provides for either the calling of an election or the making of a provisional appointment. In the latter case, 1 ½ percent of the number of registered voters of the district, at the time of the last regular election for Board members, may call for an election. If an election is ordered, it shall be held on the regular election date not less than 130 days after the occurrence of the vacancy. The trustee elected shall hold office for the unexpired term. If a provisional appointment is made, it shall be subject to the conditions in Education Code Section 5091. Vacancies occurring within four months of the end of a term are not to be filled.

Filing and Reporting Requirements
The Pasadena Area Community College District shall not be responsible for the dissemination of information as to filing deadlines and procedures, the filing of campaign statements, campaign expenditure reporting, and other election matters. Such information is obtainable at Los Angeles County's Registrar-Recorder office. Filings are with that office and not with the College District.

Approved by the Board of Trustees: August 17, 1994
6. The Superintendent/President shall submit recommendations to the Board regarding adjustments to be made to the boundaries of each trustee area, if any adjustment is necessary, after each decennial federal census as specified in California Education Code Section 5019.5. The Superintendent/President shall submit the recommendation in time for the Board to act as required by law.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Puente Club
NUMBER: 30 (28 Students and 2 Advisors)
DATE(S): March 1, 2008
TIME(S): 7:30 a.m. to 4:30 p.m.
DESTINATION(S): University of California, Riverside
EVENT: Campus tour
TRANSPORTATION: District arranged
ADVISOR(S): Y. Rosas and S. Miranda
NOT TO EXCEED: $300.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2007-2008 Student Service Fund Board of Directors Annual Budget. Cost category and amount include: $300.00 (3 vans x $100.00), transportation.

BACKGROUND: This activity involves travel to a university campus for a college tour and to provide students with educational information about the transfer process.
CONSENT ITEM TITLE:
Approval of Student Travel - ASPCC Lobby Committee
Washington, D.C. March 14-18, 2008

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: Associated Students of Pasadena City College Lobby Committee
NUMBER: 18 (16 Students and 2 Advisors)
DATE(S): March 14-18, 2008
TIME(S): Various
DESTINATION(S): L’Enfant Plaza Hotel
Washington, D.C.
EVENT: Washington D.C. Experience and United States Student Association (USSA) Legislative Conference
TRANSPORTATION: Air, shuttles, taxi
ADVISOR(S): R. Cobb and C. Afuso
NOT TO EXCEED: $27,244.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2007-2008 Associated Students Lobby Fee Finance Committee Annual Budget. Cost categories and amounts include: $7,200.00 (16 participants and 2 advisors x $400.00), airfare; $2,220.00 ($185.00 x 12 vans (3 round trips to the airport, hotel, and lobbying)); ground transportation; $10,420.00 ($260.50 x 10 rooms x 4 nights), lodging; $2,800.00 ($175.00 x 16 participants), registration; and $2,304.00 ($32.00 x 4 days x 18 participants), meals; $2,000.00 ($1,000.00 x 2 advisors stipend); and $300.00, supplies.

BACKGROUND: This activity involves travel to an annual legislative conference and lobbying in federal government offices. The purpose of the Washington, D.C. Experience and USSA Legislative Conference is to provide students with a co-curricular, educational and hands-on experience regarding how our federal government works; opportunities to speak directly to federal legislators on matters, (e.g., bills) and issues that are important to community colleges. Students will also be given briefs and information on education public policy.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Dental Lab Technology Program
NUMBER: 100 (20 students, 1 advisor, and 79 guests)
DATE(S): June 11, 2008
TIME(S): 6:30 p.m. to 11:30 p.m.
DESTINATION(S): Friendly Hills Country Club
EVENT: Graduation Ceremony
TRANSPORTATION: Personal vehicles
ADVISOR(S): S. Sutton
NOT TO EXCEED: $3,500.00

FISCAL IMPLICATIONS: Funds for this activity are provided by the 2007-2008 Student Service Fund Board of Directors Annual Budget ($750.00), the 2007-2008 Dental Lab Technology Trust and Agency Account ($1,000.00), and the participants ($1,750.00). Cost category and amount include: meals $3,500.00 ($35.00 x 100 participants), meals.

BACKGROUND: This activity involves the cost of the banquet for a graduation dinner and pinning ceremony involving the dental lab technology students and their families.

Submitted by:
Assistant Dean, Student Affairs

Recommended for Approval:
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSSENT ITEM TITLE: Approval of Tuition Fee Waiver for F-1 Visa Students

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following students for a 50% waiver of tuition charges for Spring, 2008:

- Kornelus, Angeline
- Hahn, Sebastian
- Komaki, Mihoko
- Reimann, Dirk

FISCAL IMPLICATIONS: The District will receive 50% of tuition charges for units taken by these students during the Spring, 2008 semester.

BACKGROUND: Article 9, Section 76140 of the California Education Code permits community college districts to exempt from all or part of the tuition fee, up to 10% of the non-resident international students (F-1 visa students). There were 1,031 F-1 visa students attending Pasadena City College in Fall, 2007. Partial Non-Resident Tuition Waivers are granted to F-1 visa students who have experienced unforeseen changes in their economic circumstances and who require financial assistance to remain in college. These students must maintain a 2.6 grade point average, be enrolled in a minimum of twelve units, and submit two (2) letters of recommendation. After completing an application for a waiver, the file of each applicant is reviewed by the Tuition Assistance Committee, composed of the Interim Associate Dean, Student Success Services and the Assistant Director, International Students. The names of the students listed above meet the stated criteria and are recommended to the Board of Trustees for a Partial Non-Resident Tuition Waiver.

Submitted by:

[Signature]
Interim Associate Dean, Student Success Services

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE:
Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs
Los Angeles, CA March 1, 2008

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 34 (30 students and 4 staff)
DATE: Saturday, March 1, 2008
DESTINATION: CSU Los Angeles
TIME: 7:00 a.m. to 4:30 p.m.
EVENT: Western Association of Educational Opportunity Personnel (WESTOP) Student Leadership Conference
TRANSPORTATION: 1 school bus
ADVISOR: Upward Bound Programs Staff
NOT TO EXCEED: $2,035.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2007-2008 Upward Bound Classic Program cost center, 5300-0000 and Upward Bound Math/Science Program cost center, 5301-0000. Cost categories and amounts are: Transportation, $575.00 ($575.00 for one bus); Registration, $1,360.00 ($40.00 x 34 = $1,360.00 to include registration fees, materials, breakfast and lunch) and $100.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federal programs designed to provide comprehensive academic activities to high school students to support their success in secondary and higher education. These programs provide a variety of support services (e.g., academic advisement, exposure to college campuses and development of leadership skills). At this conference students will attend workshops on goal setting, communication, conflict resolution and networking strategies.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 12F,
March 15, 2008

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 12F students
NUMBER: 30 students
DATE: March 15, 2008
TIME: 7:30 a.m. – 4:30 p.m.
DESTINATION: Los Angeles and Arroyo Rivers, Los Angeles to Long Beach, California
EVENT: Study hydrologic cycle from the mountains to the sea
TRANSPORTATION: District vehicles, private automobiles
ADVISOR(S): Natural Sciences: David Douglass, Professor and Division Dean; Rick Fernandez, College Assistant.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1502-0000 (Natural Sciences: Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 12F, April 25-27, 2008

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 12F students
NUMBER: 30 students
DATE: April 25-27, 2008
TIME: Depart: 4/25/08, 12:00 noon
RETURN: 4/27/07, 5:00 p.m.
DESTINATION: Northern San Diego County and southern Orange County coastlines
EVENT: Study coastal oceanographic processes along San Diego and Orange counties
TRANSPORTATION: District vehicles (with trailer hitch), private automobiles
ADVISOR: Division of Natural Sciences: David Douglass, Division Dean and Professor; Rick Fernandez, College Assistant.

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2007-08 Adopted Budget in account code 01-5250-1502-0000 (Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

- **GROUP:** Biology 14 students
- **NUMBER:** 30 students
- **DATE:** May 2, 2008
- **TIME:** 7:00 a.m. – 5:00 p.m.
- **DESTINATION:** Coachella Valley Nature Preserve, Thousand Palms Oasis, Riverside County, California
- **EVENT:** Study desert ecology
- **TRANSPORTATION:** District vehicles, private automobiles
- **ADVISOR(S):** Natural Sciences: Erika Catanese, Instructor
- **NOT TO EXCEED:** $200.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1502-2317 (Natural Sciences: Physical Sciences).

**BACKGROUND:** This instructional field trip is requested by the Division Dean of Natural Sciences.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: DLT 118B students
NUMBER: 18 students
DATE: March 26, 2008
TIME: 7:45 a.m. – 4:00 p.m.
DESTINATION: USC, School of Dentistry, 925 W. 34th St., and UCLA, School of Dentistry, 10833 LeConte Ave., Los Angeles, California
EVENT: Lectures and guided tours of facilities
TRANSPORTATION: District vehicle
ADVISOR(S): Health Sciences: Anita Bobich, Instructor; Jeffrey Mattes, Instructor; Sandra Sutton, Lab Tech; Gilbert Lin, College Assistant, Alex Arouni, Student Tutor.
NOT TO EXCEED: $375.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1307-2442 (Health Sciences: Dental Lab Tech - ARCC).

BACKGROUND: This instructional field trip is requested by the Division Dean of Health Sciences.
CONSENT ITEM TITLE:
Approval of Instructional Trip for Anthropology 30D,
June 16 – July 7, 2008

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area
Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Anthropology 30D students
NUMBER: 22 students
DATE: June 16 – July 7, 2008
TIME: Depart: 6/16/08, 6:00 a.m.
      Return: 7/07/08, 6:00 p.m.
DESTINATION: Buffalo Bill Historical Center, 720 Sheridan Ave., Cody, Wyoming
EVENT: Field investigation of cultures, past and present, in the American West.
TRANSPORTATION: District vehicles, cargo van rental, private automobile
ADVISOR: Social Sciences: Elvio Angeloni, Professor; Derek Milne, Instructor; Gil Ramos,
Instructor; Andrea Murray, Instructor.
NOT TO EXCEED: $11,000.00 (camping and lodging fees, transportation, tour guides, telephone,
entrance fees, equipment, food)

Students will be camping out and providing their own meals. Allow for reimbursement to instructors for motel
lodging and food costs as a result of inclement weather, special events, lack of campgrounds.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City
College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2007-08 Adopted Budget in account
code 01-5250-1651-0000 (Social Sciences); 01-5250-1651-2232 (Social Sciences-ARCC).

BACKGROUND: This instructional field trip is requested by the Division Dean of Social Sciences.

Submitted by:
Division Dean, Social Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM TITLE:
Approval for Instructional Activity for Physical Education Division, February 27-29, 2008

Board Meeting Date: February 6, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following Instructional Activity:

February 27-28, 2008 – Student-Athlete Forums to be facilitated by two motivational guest speakers. Expected attendance is approximately 100 students and faculty. Anticipated expenses not to exceed $5000 for guest speaker fees.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2007-2008 adopted budget in account code 01-5120-1602-0000 (Physical Education: Athletics).

BACKGROUND: This instructional activity is to promote team building and is requested by the interim division dean of the Physical Education Division.

Submitted by:

Beverly Tate
Interim Division Dean, Physical Education

Recommended for Approval:

Jacqueline Garcia
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Paulette Perine
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P08-02288 through P08-02405.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2007-2008 District Budget in the fund indicated and charged to the cost center.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on August 6, 2006, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are $500 or more.
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<tr>
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* Indicates Vendor is located within the Pasadena Area Community College.
**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

Pasadena City College

**CHANGE ORDERS**

$500 OR MORE

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<th>INC/DEC...</th>
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**Total** $ 7,201.25
CONSENT ITEM No. 128-B

PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2007-08 adopted budget for the grant, Capacity Building for Nursing Program Expansion.

FISCAL IMPLICATIONS:

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<td>State Revenue - 4% Indirect</td>
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<td>Total</td>
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BACKGROUND: The purpose of the grant is to develop an evening-weekend accelerated program and to increase the number of PCC Associate Degree in Nursing/Registered Nursing (ADN-RN) program students by 30. Susan Clifford is the Project Manager.

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

Odessa Walker
Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Paulette E. Parman
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2007-08 Adopted Budget for the California High School Exit Examination Preparation Grant (CAHSEE).

FISCAL IMPLICATIONS:

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<td>01-7900-3000-0000</td>
<td>Contingencies</td>
<td>8,660</td>
</tr>
</tbody>
</table>

$ 225,160

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
BACKGROUND: The grant will help prepare students to pass the California High School Exit Exam. Rick Hodge is the administrator, the grant amount is $225,160 and the term of this grant is July 26, 2007-July 31, 2008.

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.
CONSENT ITEM TITLE:
Stipends for Classified and Unclassified Personnel

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the stipend for the person listed below for the fiscal year 2007-08.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson, Marilyn</td>
<td>950.00</td>
<td>Internship development for Southern California Earthquake Center (Teaching &amp; Learning Center)</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed in a special project as listed, approved for the College year 2007-08, unless otherwise indicated, or any portion thereof, as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andreasyan, Grayr</td>
<td>100.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges) Mathematics follow-up implementation after the Algebra Learning Outcome Workshop in fall 2007, 02-21-08 to 06-14-08</td>
</tr>
<tr>
<td>Billens-Ivory, Susan</td>
<td>1,650.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges) Performing and Communication Arts—one-to-one advisement to new and continuing Speech/Language/Pathology Assistance students (33 hours), 02-21-08 to 06-01-08</td>
</tr>
<tr>
<td>Dwyer, Janis</td>
<td>4,000.00</td>
<td>Social Sciences Division—provide curriculum support for Teacher Preparation Program, 02-21-08 to 06-13-08</td>
</tr>
<tr>
<td>Handelman, Linda</td>
<td>3,500.00</td>
<td>Social Sciences Division—coordinate philosopher-citizen programs for spring 2008, 02-25-08 to 06-13-08</td>
</tr>
<tr>
<td>Ireland-Galman, Michelle</td>
<td>4,000.00</td>
<td>Social Sciences Division—provide curriculum support for Teacher Preparation Program, 02-21-08 to 06-13-08</td>
</tr>
<tr>
<td>Mantle, Kristen</td>
<td>2,150.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges) Performing and Communication Arts—one-to-one advisement to new and continuing Speech/Language/Pathology Assistance students (43 hours), 02-21-08 to 06-01-08</td>
</tr>
<tr>
<td>Rose, James</td>
<td>100.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges) Mathematics follow-up implementation after the Algebra Learning Outcome Workshop in fall 2007, 02-21-08 to 06-14-08</td>
</tr>
<tr>
<td>Scott, Rosemary</td>
<td>1,150.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges) Performing and Communication Arts—preparation of advisement materials; mentor training, 02-21-08 to 06-01-08</td>
</tr>
<tr>
<td>Seliger, Philip</td>
<td>100.00</td>
<td>ARCC (Accountability Reporting for the Community Colleges) Mathematics follow-up implementation after the Algebra Learning Outcome Workshop in fall 2007, 02-21-08 to 06-14-08</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, 2007-08

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2007-08. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the current labor agreement.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Araki, Noriko</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Languages</td>
</tr>
<tr>
<td>Burkemper, Bruce</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Cohenour, Holly</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Coulter, Suzanne</td>
<td>Adj Health Profssnl</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Dames, Mary</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Languages</td>
</tr>
<tr>
<td>Daoudian, Mehran</td>
<td>Adj Health Profssnl</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Ferguson, Timothy</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Gaydosh, Lisa</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Gifford, Meg</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Johnson, Joan</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Kuk, James</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Malkin, Stewart</td>
<td>Adj Health Profssnl</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Mathewson, John</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Motoike, Kathleen</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Nava, Imelda</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Okamoto, Scott</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Pearlman, Andrew</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>English</td>
</tr>
<tr>
<td>Redin, Tatiana</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Visual Arts &amp; Media Studies</td>
</tr>
<tr>
<td>Washington, Sara</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Windsor, Lance</td>
<td>Adj Health Profssnl</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Noncredit Teachers and Substitute Teachers, 2007-08

Board Meeting Date: February 20, 2008

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of noncredit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of noncredit classes approved for the College year 2007-08 or any portion thereof as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the current labor agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chan, Freda</td>
<td>Adjunct NC Faculty</td>
<td>N</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Oliver, Chris</td>
<td>Adjunct NC Faculty</td>
<td>N</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME</th>
<th>CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clifford, Susan</td>
<td>Division Dean</td>
<td></td>
<td>Retirement</td>
<td>03/20/08</td>
</tr>
<tr>
<td></td>
<td>Heath Sciences</td>
<td></td>
<td>25 years of service</td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transaction within budget limits.
**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:** Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

**Board Meeting Date:** February 20, 2008

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miller, Ron</td>
<td>50A</td>
<td>100% - 12 mo.</td>
<td>02/21/08</td>
</tr>
<tr>
<td>Locksmith</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: James Ludwing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nazarpour, Rafik</td>
<td>40A</td>
<td>100% - 12 mo.</td>
<td>02/25/08</td>
</tr>
<tr>
<td>Department Laboratory Technician</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natural Sciences</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Aron Kamajaya</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CHANGES</strong></td>
<td></td>
<td></td>
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<tr>
<td>Nelson, Homa</td>
<td>From: 100% - 11 mo.</td>
<td>07/01/08-06/30/09</td>
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<tr>
<td>Evaluator</td>
<td>To: 75% - 11 mo.</td>
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<td></td>
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<tr>
<td>Admissions and Records</td>
<td></td>
<td></td>
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<tr>
<td>Roberson, Rosie</td>
<td>From: 50% - 11 mo.</td>
<td>02/01/08-06/30/08</td>
<td></td>
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<tr>
<td>Intermediate Clerk I</td>
<td>To: 100% - 11 mo.</td>
<td></td>
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<tr>
<td>Counseling</td>
<td></td>
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<td></td>
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<tr>
<td>Matriculation funding</td>
<td></td>
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<tr>
<td><strong>SEPARATION</strong></td>
<td></td>
<td></td>
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<tr>
<td>Jackson, Tina</td>
<td>Declined offer</td>
<td>01/28/08</td>
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<tr>
<td>Department Laboratory Technician III</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Natural Sciences</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FISCAL IMPLICATIONS:** None

**BACKGROUND:** Routine personnel transactions within budget limits

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President