Meeting No. 4

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 4 on Wednesday, February 20, 2008, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:02 p.m. by Mr. John Martin, President.

ROLL CALL

Trustees Present
- Mr. John Martin, President
- Dr. Jeanette Mann, Vice President
- Dr. Hilary Bradbury-Huang, Clerk
- Mr. Geoffrey L. Baum
- Mr. William Thomson
- Mrs. Beth Wells-Miller
- Mr. Sean O’Connor, Student Trustee

Trustees Absent
- Dr. Consuelo Rey Castro

Administrative Officers in Attendance
- Dr. Paulette J. Perfumo, Superintendent/President
- Mrs. Kindred Murillo, Vice President, Administrative Services
- Dr. Jacqueline Jacobs, Vice President, Instruction
- Dr. Jorge Aguiñiga, Dean, Human Resources
- Mrs. Elaine Chapman, Interim Dean, External Relations
- Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
- Dr. Lisa Sugimoto, Vice President, Student and Learning Services

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was not represented.
The Associated Students Board was represented by Mr. Adam Kratt.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

Mr. Mike Anderson, Attorney at Law, informed the Board that a formal objection to the arbitration panel’s ruling and request for immediate reinstatement had been filed on behalf of Daniel Olson.

Mr. Martin adjourned the Board to Closed session at 6:06 p.m.
II. CLOSED SESSION
   Government Code §54957
   Government Code §54957.6

   Employee Discipline, Dismissal, Release
   Labor Negotiations (Faculty Association,
   Jacobs)

   Closed Session was adjourned at 6:54 p.m.

III. OPEN SESSION

   Mr. Martin reconvened the Open Session at 7:02 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
   Dr. Wilcox led the Pledge of Allegiance.

B. INTRODUCTIONS
   There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   There was no public comment on non-agenda items.

D. APPROVAL OF MINUTES: Meeting No. 3, Regular Business Meeting, February 6, 2008
   Mr. O'Connor pointed out that Teresa Mayer's name was misspelled, and noted that she is a member of the AS Lobby Committee. He also pointed out that Nick Szamet's name was misspelled.

   Mr. Baum noted that SCPR's new office is on North South, rather than North South, Raymond Avenue.

   Mr. Martin asked that it also be noted that he reported that no action was taken in Closed Session.

   MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Baum, the Board voted, by a unanimous vote of the six members present, to approve the Minutes of Meeting No. 3, a Regular Business Meeting, February 6, 2008, as corrected.

   Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS

   47-S – Approval of Instructional Trip for ASPCC Lobby Committee to Washington, D.C.
   Mr. Baum commented on the importance of student lobbyists and said that he hopes the AS Lobby Committee will be briefed on the Trustees' recent visit with legislators prior to their departure. Dr. Perfumo responded that Mr. Gutierrez will be meeting with them to update them on current legislation and the positions that were shared with legislators so that our message is consistent.

   48-S – Approval of Student Travel – PCC Dental Lab Technology Program
   Both Mr. Baum and Dr. Mann expressed concern that this event is scheduled out of district, and asked that the item be pulled for a separate vote.

   129-B – Budget Augmentation
   Mr. Baum commented on how pleased he was to see that the California High School Exit Examination Preparation Grant (CAHSEE) has been extended and noted the important role that this program plays in the academic mission of the college.
E.  APPROVAL OF CONSENT ITEMS (Continued)
84-P – Employment, Change of Status, Leave of Absence and Separation of
Academic Employees 2007- 2008
Mr. O’Connor noted the retirement of Susan Clifford, Dean of Health Sciences, and
commended her on her 25 years of service to the District. Mrs. Wells-Miller commented
that PCC’s loss will be the State’s gain, as Dr. Clifford will be serving as Vice-President
of Commission Operations with the Accrediting Commission of Community and Junior
Colleges.

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Baum, the Board
voted, by a unanimous vote of the six members present, to approve the
Consent Items, with the exception of Item 48-S.
Advisory Vote: Abstain

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Bradbury-Huang, the
Board voted, by a tie vote of the six members present, to not approve
Consent Item 48-S. The administration may bring this back under the
condition that the event would be relocated within district boundaries, if
at all possible, without financial loss to the college.
Aye: Martin, Baum, Bradbury-Huang
No: Mann, Wells-Miller, Thomson
Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR SYSTEMATIC POLICY
UPDATE/REVIEW
Dr. Perfumo opened the discussion by thanking Dr. Wilcox for all his work in preparing
this tracking document. She pointed out that tracking the policy review is one of the
accreditation standards and stated that Executive Committee began their review in late
November. Generally the wording which is in bold type reflects the language
recommended by the Community College League policy service. Dr. Perfumo said that
the policies will come to the Board out of order as new policies become mandated by
state law, case law and legislation.

Dr. Mann stated that, to her recollection, at no time, has the 1000 series of policies
related to the Board been reviewed by the shared governance groups, and she
considers it a misuse of their time. Dr. Perfumo responded that it was a courtesy to
share the information with the College Coordinating Council. Dr. Mann said that shared
governance does not apply to the Board organization or how it conducts its business.

Dr. Bradbury-Huang said that it would be helpful to know when policies originated and
Mr. Martin pointed out that the last review is noted at the bottom of the page, and the
legal authority is listed in the heading of each policy.

Mr. Baum emphasized that the Board is the only body that approves policy, and that
wording should be changed on the tracking chart to show that items were reviewed by
Executive Committee and the CCC, but approved by the Board. After a discussion of
changes to the chart headings, Dr. Mann commented that it was good to approve the
process. Mr. Martin directed the Administration to bring the tracking chart with the
recommended changes back to the Board for approval.

G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO 1000:
GOVERNING BOARD POWERS AND DUTIES: DEFINITIONS
Dr. Mann pointed out that this is a boilerplate policy. Dr. Bradbury-Huang again
suggested that it would be interesting to know when it originated. Dr. Mann recollected
that in 1994 the Board reviewed all policies, although they didn’t track the entire history
of their origins. Dr. Perfumo suggested that, in the future, perhaps a chronology could
be added at the bottom of each page. Mr. Martin agreed that this might be helpful,
dependent upon the time commitment it would entail.
G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO 1000:
GOVERNING BOARD POWERS AND DUTIES: DEFINITIONS (Continued)

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the
Board voted, by a unanimous vote of the six members present, to
approve Bylaw No. 1000: Governing Board Powers and Duties:
Definitions.
Advisory Vote: Aye

H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO 1010:
ORGANIZATION: TRUSTEE AREAS, BOARD COMPOSITION, VACANCIES
Mr. O’Connor asked if item 4 of Bylaw 1010 would pertain to Student Trustees who
might also be student workers. Dr. Mann pointed out that item 4 of Bylaw 1000 states
that the definition of the word “trustee” does not include the student trustee.

Dr. Perfumo stated that the wording in item 2 pertaining to the student advisory vote is
taken from the League model.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the
Board voted, by a unanimous vote of the six members present, to
approve Bylaw No. 1010: Organization: Trustee Areas, Board
Composition, Vacancies.
Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF BYLAW NO 1020:
ORGANIZATION: ELECTION/TERMS
Dr. Mann questioned where the new language for this bylaw originated. She expressed
concern that the manner in which a tie vote should be addressed was not included in the
bylaw. Mr. Thomson asked why the Superintendent/President would be responsible for
making recommendations for any adjustments to the boundaries of each trustee area,
which could put him/her in a tenuous political position. Dr. Wilcox explained that each
school district must go through redistricting within the two years following the census.

Dr. Bradbury-Huang felt that more specific language should be included with regards to
filling vacant positions, and suggested that wording should be lifted directly from the
Education Code to provide additional clarification. Mr. Martin explained that the last time
the policies were revised the Ed. Code language was eliminated because it became so
cumbersome to constantly update the bylaws every time the Ed. Code was rewritten.

Dr. Mann stated that this is precisely the reason the statutory codes are included with
each bylaw. Dr. Bradbury-Huang reiterated that the manner in which a vacancy is to be
handled should receive more clarification. Dr. Perfumo explained that, should a position
become vacant, there are two choices on how to fill it. The first is to appoint an interim
to fill the position until the next scheduled election. The second is, if there is no election
scheduled, to have a separate election and be responsible for the entire financial burden
of that election. Dr. Mann recommended that this policy be revisited and rewritten, and
brought back to the Board once the concerns were addressed.

J. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Perfumo
- reported that growth, as of the second day of the semester, is up 5%;
- reported that the CEOs will be meeting to strategize about how to
  handle student growth and the State budget cuts;
- described her experience of tossing the first pitch at PCC’s opening
  baseball game, and her commitment to improving the field at Brookside
  Park;
J. **PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS] (Continued)**

- reminded the Board about the dedication of the “Children at Play” statue in honor of Sue Miele at the CDC on February 26;
- reported that Mrs. Murillo and she will be holding two Presidential Forums on the state budget and what it means to PCC;
- reminded Board members of the February 29 Winter Retreat;
- thanked Administration, staff, Board, and students for their commitment to the policy review process;
- encouraged the PCC Lobby Committee to attend at least one of the three planned lobby days and continue to be a presence in Sacramento; and
- announced that she will be attending the Phi Delta Theta luncheon in Sacramento honoring the All-State Academic Team, which includes PCC students Sean O’Connor and Teresa Mayer.

K. **ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES**

**Ms. Kay Dabelow, Academic Senate**
- extended an invitation to an Academic Senate Scholarship fundraiser, a workshop on screen printing by Kris Pilon, on March 28.

**Mr. Adam Kratt, Associated Students**
- announced Club Week and Student Services events and reported that the AS is working to fill student vacancies on the shared governance committees.

**Mr. Sean O’Connor, Student Trustee**
- commented that several of the AS Lobby Committee members had been present at the beginning of the meeting, that the AS is reviewing a resolution on arming POST certified police officers; and that, in spite of receiving a negative email regarding the upcoming speech by Rajmohan Ghandi, he feels that an educational setting is the right venue for students to broaden their knowledge of different philosophies. Mr. Martin remarked that, in the future, Mr. O’Connor is welcome to introduce any student guests during the introduction portion of the Board meeting.

**Mrs. Beth Wells-Miller, Board of Trustees**
- thanked the Foundation for providing caps and gowns for the CEC High School graduates.

**Mr. William Thomson, Board of Trustees**
- reported on the ACCT National Legislative Summit attended by Mr. Baum, Dr. Mann and himself, stating that they had heard several interesting budget talks, and found that Congressmen Schiff and Dreier are very supportive of California’s community colleges.

**Dr. Jeanette Mann, Vice President, Board of Trustees**
- announced that on March 10 she will be honored in Sacramento as Woman of the Year from the 21st Senatorial District.

**Dr. Hilary Bradbury-Huang, Clerk, Board of Trustees**
- stated that she will not be able to attend the statue dedication, and expressed her concern about the possibility of having to turn students away during a time of growth.

**Mr. Geoffrey Baum, Board of Trustees**
- reported that Assemblymember Portantino has been nominated for Assembly speaker; said how beneficial it was to have former Pasadena
K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES (Continued)
Mayor and current Trustee Bill Thomson as part of the PCC delegation in Washington, and asked that a moment of silence be observed at the close of the meeting in memory of the all students who have been victims of campus violence.

Mr. John Martin, President, Board of Trustees
- announced that Dr. Rey Castro has resigned from the City of Pasadena Youth Development and Violence Prevention Committee, and asked that Mr. Baum, as the alternate, fill that vacancy. He asked that the information be forwarded to the City Clerk.

L. FUTURE BOARD MEETINGS
The Winter Retreat of the Board of Trustees will be held on Friday, February 29, at 516 South Catalina Avenue, Pasadena. The next regular business meeting will be March 5, 2008, in Harbeson Hall at PCC.

M. FUTURE AGENDA ITEMS
There were no future agenda items requested.

N. ADJOURNMENT
Mr. Martin stated that Dr. Mann had been a faculty member at North Illinois University and so was personally touched by that tragedy. A moment of silence was observed in memory of those lost and their families.

Meeting No.4 was adjourned at 9:10 p.m.
MOTIONS CARRIED AT MEETING NO. 4—February 20, 2008

1. Approval of Minutes of Meeting No. 3, a Regular Business Meeting, February 6, 2008.

2. Approval of Consent Items, with the exception of Consent Item No. 48-S.

3. Approval of Consent Item 48-S, under the condition that the event would be relocated within the District boundaries, if at all possible, without financial loss to the college.

3. Approval of Bylaw No. 1000: Governing Board Powers and Duties: Definitions

4. Approval of Bylaw No. 1010: Organization: Trustee Areas, Board Composition, Vacancies

Paulette J. Perfumo, Secretary
Board of Trustees