Meeting No. 28
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 28 on Tuesday, November 20, 2007, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 11:03 a.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL
Trustees Present
Dr. Consuelo Rey Castro, President
Mr. John Martin, Vice President
Mr. Geoffrey L. Baum (arrived at 11:15 a.m.)
Dr. Jeanette Mann
Mrs. Beth Wells-Miller
Mr. Sean O’Connor, Student Trustee

Trustees Absent
Ms. Susanna Miele, Clerk
Dr. Hilary Bradbury-Huang

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
Dr. Jacqueline Jacobs, Vice President, Instruction
Mrs. Kindred Murillo, Vice President, Administrative Services
Mrs. Elaine Chapman, Interim Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow and Mr. Edward Martinez.
The Classified Senate was represented by Ms. Debra Cantarero.
The Associated Students Board was represented by Mr. Michael Sansosti.
The Management Association was represented by Ms. Ellen Ligons.
PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session Items.

Prior to adjourning to Closed Session, Dr. Rey Castro announced that the Board would be discussing one matter with legal counsel. The facts and circumstances supporting the discussion concerned correspondence to the Board from Professor Richard McKee, considering litigation based on Government Code Section 3546.

Dr. Rey Castro adjourned the Board to Closed Session at 11:09 a.m.

II. CLOSED SESSION
Government Code §54957.6 Labor Negotiations (CSEA 777, Murillo)
Government Code §54956.9 Potential Litigation (1 case)

Closed Session was adjourned at 11:54 a.m.

III. OPEN SESSION
Dr. Rey Castro reconvened the Open Session at 12:09 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS
Ms. Natalie Courtney introduced members of the AS Lobby Committee, and Mr. Sansosti introduced the Associated Students Board.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Mr. Scott Svonkin, a former Student Trustee, thanked Board members Sue Miele, John Martin and Jeanette Mann for the positive impact they, and PCC, had made on his life, and announced that he was recently elected to serve on the school board of San Gabriel Unified School District.

D. APPROVAL OF MINUTES: Meeting No. 26, a Regular Business Meeting, November 20, 2007, and Special Meeting No. 28, November 7, 2007
Page 8733 – Approval of Consent Items
77-B – Mr. Baum explained that instead of “alternative fleet fuels”, the wording should be changed to “alternative fuel fleet vehicles”.

Page 8736 – Future Agenda Items
Mrs. Wells-Miller pointed out that she had requested information about the recruitment of math and science teachers, not the Teacher Prep program.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 26, a Regular Business Meeting, November 7, 2007.
Advisory: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Baum, the Board voted by a unanimous vote of the five members present to approve the Minutes of Meeting No. 27, a Special Meeting, November 7, 2007.
Advisory: Aye
E. APPROVAL OF CONSENT ITEMS

84-B – Approve Contracts
B-97179-8 and B-97180-8

Mr. Baum inquired about the consulting services of John Poggio and Douglas Glasnapp and Dr. Perfumo explained that PCC serves as the fiscal agent for the Statewide Matriculation Project, and this is a pass-through item.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. O’Connor, the Board voted by a unanimous vote of the five members present to approve the Consent Items.

Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION: MEMORANDUM OF UNDERSTANDING BETWEEN THE INSTRUCTIONAL SUPPORT SERVICES UNIT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER 777, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER 819, AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

Mr. Baum and Dr. Perfumo thanked the union leaders for working collaboratively to develop and approve the Memorandum of Understanding. Dr. Mann lauded the PCC Classified Senate, which serves as a model for California community colleges.

G. PRESENTATION: ACCREDITATION UPDATE (THEMES)

Lynn Wright explained six accreditation themes including institutional commitments; evaluation, planning, and improvement; student learning outcomes; organization; dialogue; and institutional integrity. The first draft of the self-study has been completed and will move to a subcommittee to summarize the themes. She said that PCC is focusing on the standards with the themes integrated throughout them.

Mrs. Wells-Miller said that PCC is fortunate to have the leadership of Ms. Wright and Dr. Wilcox on the Accreditation Steering Committee. Dr. Perfumo added that, with all the new standards, the committee has been very thorough with their organization of the self-study.

H. DISCUSSION, WITH POSSIBLE ACTION: REVIEW OF BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS, PRESENTATIONS AND/OR REPORTS

Dr. Perfumo stated that she had requested this item in order to get clarification of the context of the requests. Mr. Martin explained that past practice had been to agendize a requested item, have the Board member who requested it lead the discussion, and have the full Board vote on whether further action or direction is needed. Dr. Mann suggested that Board members look at the items to decide if they are still pertinent or if they can be deleted from the list. She also suggested that similar items might be combined. Mr. Baum suggested that the Board officers work on refining the list. Dr. Mann also recommended that materials that are provided pertaining to a requested item be read in advance so that questions can be formulated for the discussion.

I. PRESENTATION: EMERGENCY RESPONSE PLAN

This item was postponed to a later date.

J. DISCUSSION, WITH POSSIBLE ACTION: SUPERINTENDENT/PRESIDENT HOUSING ASSISTANCE

Dr. Rey Castro stated that she had requested that this item be placed on the agenda. She pointed out that the Board had taken action to provide temporary housing assistance until Dr. Perfumo was able to purchase a home in the area. She explained that due to the housing market, Dr. Perfumo has been unable to sell her home in Northern California. Dr. Rey Castro asked the Board for ideas on how to facilitate the relocation. Mr. O’Connor suggested that the college might consider
J. DISCUSSION, WITH POSSIBLE ACTION: SUPERINTENDENT/PRESIDENT HOUSING ASSISTANCE (Continued)
purchasing a residence that would be used as a home for the college president. Dr. Mann said that the college might grant a low or no interest loan. Mrs. Wells-Miller asked that information be gathered from other community colleges. Dr. Rey Castro directed the Administration to look at the various ideas which were presented at the meeting and research other colleges, and requested that the item be placed on a future agenda.

K. PRESIDENT'S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Perfumo

- thanked Bob Miller and Debra Cantarero for their work on the accreditation standards committees;
- reported that she and Dr. Mann had attended the CCLC conference in San Jose;
- reported that PCC has surpassed its target goal for fundraising for Proposition 92, the Community College Initiative and thanked the students for their generous donation;
- reported on her lunch with Mayor Bogaard and City Manager Cynthia Kurtz regarding future partnering;
- announced that she attended her first Board meeting of the Pasadena Bioscience Collaborative and that Wendy Johnston was nominated as a Teacher of Excellence;
- said that she is assisting Bill Thomson with transitioning onto the Board;
- encouraged Board members to register for the League meetings and Lobby Day in January;
- announced that the college enrollment is up 9%;
- announced that the President’s Holiday Reception will be held on December 19 at the Athenaeum.

I. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Mr. Edward Martinez, Academic Senate
- distributed the Senate Seconds and reported that the Senate was represented at the Statewide Academic Senate meeting.

Ms. Debra Cantarero, Classified Senate
- thanked Ray Mitchell and Gary Potts for helping to explain the MOU to classified staff members, and thanked the Board for approving the MOU.

Mr. Michael Sansosti, Associated Students
- reported that the AS Lobby Committee wrote several resolutions to submit to the Board of Governors, including sustainability, a ban on smoking, and making/seconding motions privileges for the Student Trustee.

Mr. Sean O’Connor, Student Trustee
- thanked the Board for allowing the Lobby Committee and AS Board introductions and distributed copies of the Student Activities report.

Mr. Geoffrey Baum, Board of Trustees
- reported that Homecoming was a great celebration and asked that the Board be apprised of future alumni events.

Dr. Jeanette Mann, Board of Trustees
- reported that she attended some excellent presentations at the CCLC conference and emphasized the importance of student participation to aid in the passage of Proposition 92.
J. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD (Continued)
Dr. Consuelo Rey Castro, President, Board of Trustees
- reported that she and Ms. Miele attended the meeting of the Youth Development and Violence Prevention committee held last week at CEC.

O. FUTURE BOARD MEETINGS
Dr. Rey Castro pointed out that Bylaw 1205 mandates that the Annual Organizational Meeting be held after the first Friday of the month.

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Baum, the Board voted by a unanimous vote of the five members present to change the date of the Annual Organizational meeting, followed by a regular business meeting, from December 5 to December 12, 2007.
Advisory: Aye

P. FUTURE AGENDA ITEMS
There were no future agenda items requested.

Q. ADJOURNMENT
Meeting No. 28 was adjourned at 2:27 p.m.
MOTIONS CARRIED AT MEETING NO. 28– November 20, 2007

1. Approval of Minutes of Meeting No. 26, a Regular Business Meeting, November 7, 2007, as corrected.

2. Approval of Minutes of Meeting No. 27, a Special Meeting, November 7, 2007.

3. Approval of the Consent Items.

4. Approval to change the date of the Annual Organizational Meeting, followed by a regular meeting, from December 5 to December 12, 2007.

Paulette J. Perfumo
Secretary, Board of Trustees