NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, September 19, 2007

6:00 P.M.
Closed Session

7:00 P.M.
Open Session

MEETING NO. 23
REGULAR BUSINESS MEETING

Harbeson Hall
Pasadena City College
1570 E. Colorado Blvd.
Pasadena, California 91106
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 23
REGULAR BUSINESS MEETING
Wednesday, September 19, 2007
6:00 P.M.
Pasadena City College
Harbeson Hall
1570 East Colorado Boulevard, Pasadena, CA 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS (6:00 p.m.)

II. CLOSED SESSION
Government Code §54957.6 Labor Negotiations (CSEA 777, Murillo/Aguiniga) (CSEA 819, Murillo)

III. OPEN SESSION (7:00 p.m.)
A. PLEDGE OF ALLEGIANCE
B. INTRODUCTIONS
C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
D. APPROVAL OF MINUTES – Meeting No. 21, Regular Business Meeting, September 5, 2007
E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
F. OATH OF OFFICE
   Sean O'Connor, Student Trustee
G. PUBLIC HEARING AND APPROVAL OF CONTRACT FOR 2006-2009 BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 777 (CSEA) AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
H. RECEIVE AND SET PUBLIC HEARING REGARDING RE-OPENER NEGOTIATIONS FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 777 TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
I. RECEIVE AND SET PUBLIC HEARING REGARDING RE-OPENER NEGOTIATION FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 777
J. DISCUSSION, WITH POSSIBLE ACTION: AWARD SYSTEMS AGREEMENT, MEASURE P CAMPUS-WIDE NETWORK INFRASTRUCTURE UPGRADE PROJECT

K. REPORT: SYSTEMS OFFICE ANNUAL BUDGET WORKSHOP

L. PRESIDENT'S REPORT

M. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

N. FUTURE BOARD MEETING DATES

O. FUTURE AGENDA ITEMS

P. ADJOURNMENT
CONSENT ITEMS

15-S Approval of Student Travel – Associated Students Lobby Committee Retreat, Pasadena, CA, October 12-14, 2007
16-S Approval of Student Travel – ASPCC Executive Board to CCCSAA Conference, Los Angeles, CA, October 19-21, 2007

23-I Approval of Instructional Trip for Geology 1F, October 6, 2007
24-I Approval of Instructional Trip for Geology 30A, October 6, 2007
25-I Approval of Instructional Trip for Geology 40, October 12-14, 2007
26-I Approval of Instructional Trip for Music 55 and 61, October 8, 2007
27-I Approval of Instructional Trip for Music 55 and 61, October 16, 2007
28-I Approval of Instructional Trip for Music 61, November 10, 2007
29-I Approval of Instructional Trip for Music 61, November 15, 2007
30-I Approval of Instructional Trip for Music 61, November 17, 2007
31-I Approval of Instructional Trip for English 400, November 14, 2007
32-I Approval of Instructional Trips for PACT 82ABC (Baseball), Fall 2007
33-I Approval of Instructional Activity for the SSPIRE Grant Program on October 8, 2007
34-I Approval of Instructional Activity for the Community Education Center, September 25, 2007
35-I Approval of Instructional Activity for the Community Education Center, October 30, 2007

45-B Approve/Amend Contracts
46-B Approve Staff Development Activities
47-B Approve Professional Conference Attendance
48-B Approve Purchasing Transactions
49-B Accept Notice of Completion C-2891-7, Carrier Corporation
50-B Authorization to Sell Surplus Pianos
51-B Amendment to Consent Item No. 2-B, Approval of Organizations for Membership, 2007-08 Fiscal Year
52-B Ratify Mileage Authorization
53-B Amendment to Consent Item No. 235-B, Approve/Ratify Conference Attendance

32-P Salary Compensation Factors – Large Group Instruction
33-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2007-2008
34-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
35-P Employment of Hourly Credit Teachers and Substitute Teachers, 2007-08
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MINUTES OF MEETING NO. 21
OF THE BOARD OF TRUSTEES
Pasadena City College
Harbeson Hall
1570 East Colorado Boulevard
Pasadena, California 91106
6:00 Closed Session
7:00 Open Session
Wednesday, September 5, 2007

To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on "Audiocast of Meetings".

Meeting No. 21
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 21 on Wednesday, September 5, 2007, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:04 p.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL
Trustees Present
Dr. Consuelo Rey Castro, President
Mr. John Martin, Vice President – 6:09 p.m.
Dr. Hilary Bradbury-Huang – 6:47 p.m.
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Geoffrey L. Baum – 6:30 p.m.
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. Paulette J. Perfumo, Superintendent/President
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguina, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Raymond Mitchell.
The Associated Students Board was not represented at this meeting.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed Session at 6:06 p.m.
II. CLOSED SESSION  
Government Code §54957  
Public Employee Appointment  
Librarian  
Government Code §54957  
Labor Negotiations (CSEA 777, Aguiniga)

Closed Session was adjourned at 7:05 p.m.

III. OPEN SESSION  
Dr. Rey Castro reconvened the Open Session at 7:11 p.m. and announced there was no action taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE  
Mr. Michael Sansosti led the Pledge of Allegiance.

B. INTRODUCTIONS  
Mr. Sansosti introduced Mr. Sean O'Connor, Student Trustee for 2007-2008, saying Mr. O'Connor would take his oath of office at the September 19, 2007 Board of Trustees meeting. Mr. O'Connor said he was a major in environmental science with plans to transfer to UCLA or USC. He thanked the Board for their support of the student trustee position, said he was grateful for the associated students' trust in him, and was looking forward to working with the Trustees.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS  
There was no public comment on Non-Agenda items.

D. APPROVAL OF MINUTES: Meeting No. 20, a Regular Business Meeting, August 15, 2007  
Referring to Page 8683, Approval of Consent Items, discussion on Consent Item 19-P, Mrs. Wells-Miller said she specifically asked at the August 15th meeting what Mabel Duncan was coordinating for $8400.00 and asked if Ms. Duncan was also teaching at the same time but neither of her questions was answered by Dr. Jacqueline Jacobs. Dr. Rey Castro said she recalled the discussion and that a distinction was made between the academic and non-academic coordinator functions in terms of management but did not recall any more than that. Dr. Jacobs then explained that Ms. Duncan did teach and in addition served as the evening and Saturday academic coordinator at CEC since academic staff cannot report to the non-academic coordinator, Mr. Ibrahim Naeem, on academic matters. Mr. Martin suggested that, rather than taking this discussion up again at this meeting, Mrs. Wells-Miller speak later with the person who took the minutes for the August 15th meeting about how the minutes should read.

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted by the following vote to approve the minutes of Meeting No. 20, a Regular Business Meeting, August 15, 2007, with the stipulation that Mrs. Wells-Miller would work with the person who recorded the minutes as to what Mrs. Wells-Miller wanted the minutes to say.  
Ayes: Rey Castro, Martin, Miele, Marin, Baum, Bradbury-Huang, Wells-Miller  
Noes: None  
Abstain: Sansosti
E. APPROVAL OF CONSENT ITEMS

34-B – awarding of Bid 865 for construction of the Industrial Technologies Building and the Campus Center Building to Douglas E. Barnhart, Inc. In addition to this bid being over the originally proposed budget, Ms. Miele asked for additional information about this company and their record on other projects. Mrs. Murillo said when the District went out to bid on this project, it was hoped the bid would come in around 10% of where the budget should be; she said the District was pleased with the Barnhart bid amount. She explained the District would be able to award this project and still remain on target with the Arts building. Mrs. Murillo said the District has maintained a $3 million contingency for this project which does not include any of the interest this fund will have earned. She said the Board would be getting a budget showing exactly how Measure P funds had been allocated and this budget would be discussed in depth at the upcoming Board Retreat. Mr. Martin said it appears that basically the savings the District incurred with prior projects would cover the $3 million overage on this project. Mr. Martin asked how much of the approximate $3 million in the contingency fund was interest and what was the current balance of that fund. A short discussion followed about how the contingencies were being calculated, how interest was calculated, and how interest money was budgeted within allowable IRS and other legal regulations. Mrs. Murillo said, without including interest calculations, the balance was about $3 million adding that Dr. van Pelt and Mr. Schulman were carefully tracking the monies. Mr. Martin said his one area of concern with bond projects was that budgets be managed properly so there are no surprises and projects cannot be completed. He said although the Board will receive in depth information at their upcoming Retreat, he hoped they would have been able to review actual figures at this meeting when they were being asked to vote to approve the expenditure. He said he was not usually comfortable in voting for something that was over budget but because of how the Measure P projects have been handled up to this point, he would vote for approval. However, Mr. Martin emphasized again that, in the future, he would like to see the figures prior to or when the Board was asked to vote on a project and not after. Mrs. Murillo said administration was planning to schedule quarterly reports to the Board on the Measure P budget showing actual expenditures and adjustments. Ms. Miele said when building the parking structure, the District had negotiated an absolute cost of materials clause in the contract. She asked if this had been done with this contract. Mr. Schulman said this was also a fixed-cost contract just like the parking structure contract.

Mr. Schulman then responded to Ms. Miele’s query about the contractor’s background explaining that the District’s Purchasing department always does background checks on contractors but with large construction projects, the Project Center also does more extensive checks. Mr. Schulman said the District did not have prior experience with Barnhart but reference checks of that company’s experience with projects similar in scope and cost to ours were good. Three of the architects the District was already working with were given as references by the Barnhart company; the only problems to surface were recording errors which were quickly corrected. The company was rated very highly by the contractors rating bureau and business license checks were all in order. In response to a question from Ms. Miele, Mr. Schulman confirmed this was the largest dollar amount contract the Board had been asked to approve to date. Dr. Bradbury-Huang asked about this company’s record in the area of environmental or ‘green’ construction. Mr. Schulman said this area was not researched in depth but judging from who this company has worked for and with, he felt they would have the necessary experience. He said he could get additional information if the Board wished; Mr. Schulman said he had also been instructed by Dr. Kossler to report later to the Board on the CHPS (Collaborative for High Performance Schools) component of the projects. Mr. Baum asked how the building cost
E. APPROVAL OF CONSENT ITEMS, continued

estimates for the Industrial Technology and the Campus Center Buildings were
developed. He asked if these estimates were created when the District went out to bid or
were these estimates original Bond Measure figures. Mr. Schulman explained that
estimates were developed using architects' estimates, evaluations by an outside estimator
not associated in any way with the project, and in-house cost calculations. Mr. Baum
asked if there were any projects located in the San Gabriel Valley this company had
constructed. Noting that Barnhart was a San Diego based company, Mr. Schulman said
he did not know about any local projects but would look into this. In response to another
question from Mr. Baum, Mr. Schulman said the final bid figures were not far off from
the figures published in the original Master Plan brochure. Mrs. Murillo said, if it met with
the Board's approval, she would propose a review of the original projections compared to the
current costs and projections. Mr. Baum said this would be important information for the
Board to know as Trustees met with their constituents. He said it appeared to him that the
$3 million in question was really over the estimated projected cost but not really over
budget.

Dr. Perfumo said she felt the Board would be comfortable with all the figures following the
discussion at the upcoming retreat. Dr. Bradbury-Huang asked if it would create a
problem if the Board held off voting on this matter until it had been more thoroughly
discussed at the retreat. Mr. Schulman said time was a factor in implementing this
contract. He reminded the Board that the IT Building was projected for 2005-2007 but
plan changes moved construction back; putting this approval off now would also move
other project dates back and he said the rainy season would arrive in a few weeks as well.
Dr. Mann said she understood Dr. Bradbury-Huang's concerns but said this item was on
the retreat agenda for discussion only so could not be acted on at that time. She
suggested in the future, however, the review and discussion could be presented prior to
the Board action. Dr. Perfumo said one of the issues to be discussed at the upcoming
retreat was development of a regular process for updating the Board on all the Measure P
projects including all the budget detail.

35-B – Ratification of the CAHSEE Exam Preparation Program. Noting this was reported
as a ratification, Ms. Miele asked when this program started. Dr. Jacobs said, although
the start date was being reported as July 26, 2007, the project had not yet actually started.
She explained that the proposal had come in late from the Chancellor's Office and then
required budget details to be worked out. Ms. Miele questioned the rationale for the
Chancellor's Office sending this proposal out so late and asked how high school students
from last spring could be found in order to be enrolled in the program at this late date. Dr.
Jacobs said PCC was working with the Unified School District to try to find students for the
program and noted that the District had a CAHSEE program during the summer for
students who graduated in June and those students were telling other students about this
program. Noting this program seems to have been fraught with problems, Ms. Miele
asked if enough students had completed the program for us to know if this class was
helpful to them. Dr. Jacobs said the summer students had not yet taken the final test so
results were still pending. Mr. Baum noted that the attached budget included provision for
two laptop computers at $5,100.00 each which he felt was somewhat high. Dr. Robert
Cody responded from the audience that even with software this cost seemed high but may
include some special features he was not aware of. Dr. Rey Castro said she would
appreciate follow-up information to clarify what is included with the cost of these laptops.

36-B – Grant Application for Developing Hispanic-Serving Institutions Program. Mr.
Martin expressed his concern that the grant budget did not allow for administrative or
indirect expenses incurred to operate these programs. Dr. Perfumo said districts were
very fortunate to receive Title V grants and, while most grants allow 4% for indirect costs,
Title V grants did not provide for indirect costs. However, what these grants did provide
were opportunities for new programs and services the District would not ordinarily be able
to provide. Dr. Rey Castro said she was pleased to see this new HSI grant build on what
E. APPROVAL OF CONSENT ITEMS, continued

was learned in the areas of teaching and student success in the previous grant. She asked if the Academic Senate had been involved in any part of the grant development; Ms. Dabelow said she and some other faculty had attended meetings in which the grant was discussed but their involvement was marginal. Dr. Rey Castro then asked if activities in this grant would coordinate with Student Learning Outcomes (SLOs) in terms of student success. Dr. Jacobs said this proposal was actually geared to coordinate with the Basic Skills Initiative, but grant activities would certainly have an impact on SLOs as well. Dr. Jacobs added that, in terms of faculty involvement in the grant development, the proposal grew out of a campus-wide committee made up of faculty from almost every discipline and the grant would support programs involving faculty and staff from across campus working together to support basic skills and student success. Dr. Rey Castro said that, although she did not see specific language in the proposal to that effect, she was pleased to hear this would involve Basic Skills.

38-B – Ratification of Liebert Cassidy Whitmore Contract B-97132-8. Mrs. Wells-Miller asked if there would be any advantage to the District changing legal firms. Dr. Perfumo said typically this district has renewed these types of contracts for 3-5 years but in discussions with Dr. Rey Castro it was felt this renewal should be for only one year for now allowing time for a review.

38-B – Nora Lee et al., Contract B-97133-8. In response to a question from Dr. Rey Castro, Dr. Sugimoto said the College was still working with a new financial aid system and coordinating efforts with MIS and Fiscal services to be sure all budgets were reconciled monthly and financial aid/scholarship checks were being sent out in a timely manner. This consultant has been working with the District for the past year through installation and conversion and this three month period represents the final phase of getting this system fully operational. Dr. Rey Castro said it will be good to have this system operational and no longer experience the problems of the last couple of years.

42-B – Ratification of Professional Conference Attendance. In response to a question from Dr. Rey Castro, Dr. Sugimoto explained that Joy Brittain is a District employee and the Director of the Trio Upward Bound-Math/Science Program; Ms. Brittain is also the President of the Western Association of the Council on Opportunity Educators. Dr. Sugimoto explained that the District just received word that it had been awarded the 5-year funding for the Trio Upward Bound-Math/Science program and submittal of this conference travel request was held pending notification that the funding would be received and Ms.Brittain would continue to be employed by the District. Ms Kathleen Rodarte, Assistant Dean/EOP&S, said the majority of math/science programs begin their year on October 1; PCC is one of only a few who begin on September 1. When requests for proposals were sent out, PCC had a shorter response time. Ms. Rodarte said that Ms. Nancy Roberts of the Grants Office worked very closely with Congressman Schiff's office to facilitate our submittal and notice that PCC did receive the grant. Notice was received on August 30. The award is for $250,000 this year and minimally that amount for each subsequent year. Dr. Rey Castro said her actual interest in this item was knowing who Joy Brittain was and how information from a conference on learning communities would be applied in the Student & Learning Services area. Dr. Sugimoto said there would be information on increasing retention of low-income students and developing networks for assisting those students as well as offering academic and cultural support for students. Ms. Rodarte said information on learning communities would also be applied directly to Upward Bound programs which offer residential components during the summer and programs throughout the year where students come together from various high schools to participate. Dr. Rey Castro said she would like to see the Learning Communities concept work beyond the Upward Bound and Trio programs and become campus-wide.
E. APPROVAL OF CONSENT ITEMS, continued

MOTION: ON MOTION OF Mr. Martin and seconded by Ms. Miele, the Board voted by the following vote to approve Consent Items 8-S through 14-S, 16-I through 22-I, 33-B through 44-B, and 25-P through 31-P as submitted.

Ayes: Rey Castro, Martin, Miele, Mann, Baum, Bradbury-Huang, Wells-Miller
Noes: None
Advisory Vote: Aye/Sansosti

F. STATUS REPORT ON SYSTEMS AGREEMENT WITH VERIZON BUSINESS SERVICES FOR CAMPUS WIDE NETWORK INFRASTRUCTURE UPGRADE

Dr. Perfumo gave a brief overview of how this proposed systems agreement was developed referring back to the Facilities Master Plan 2010 which included upgrading the District’s data and telephone infrastructure. She said completion of this project was critical if the College was to move forward in the area of technology. Mrs. Murillo introduced the District and Verizon teams instrumental in bringing the project to this point. She continued with a PowerPoint presentation outlining the background for going forward with this project, the vendor selection process and the reasons for recommending Verizon, what the infrastructure system would include, the $6,988,000.00 cost which would include an upgrade to CAT 6 cabling and work being done during nighttime hours, the estimated 18-20 month completion timeline beginning October 1, 2007, and how the new data and phone systems will benefit the District and ensure business continuity and emergency preparedness. Mrs. Murillo noted that $3.6 million of the cost would be funded with Measure P funds and $3.4 million would be funded from Capital Outlay/Fund 41. She commended Dr. James Kossler, past Superintendent-President of the District, for his fiscal prudence in ensuring there was money for these projects.

Mrs. Murillo opened the floor to questions. In response to a question from Mr. Sansosti, Mrs. Murillo said the plan does include a wireless component for students. Dr. Bradbury-Huang asked about software connectivity; Mrs. Murillo said the district could not go in this direction for at least 20 months until this proposed infrastructure was in place. In response to a question from Dr. Mann, Mrs. Murillo said the Board was not being asked to take any action at this meeting but the formal Systems Agreement would be brought to the Board for approval at the September 19, 2007 meeting. She said the Board would also be given complete budget information at that meeting as well. Ms. Miele asked how service disruptions would be handled during the installation. Dr. Robert Cody said the installation process will follow an implementation plan with specific timelines from building to building; additionally, the majority of the work will be done overnight. The plan also includes provision for 50 high priority areas where telephone service will stay up at all times. Mr. Irwin from Verizon spoke from the audience saying Verizon would assign dedicated resources to handle this project. Responding again to a question from Ms. Miele, Dr. Cody said this installation would also include the CEC, CDC, and the Warehouse. Mrs. Murillo said periodic downtimes in campus use such as summer breaks would be utilized as well. Dr. Rey Castro asked whether the cutover to the new system would occur all at once or in phases across campus. Mrs. Murillo said this would occur in phases based on timelines. Dr. Rey Castro asked if the Board would have access to the proposed Systems Agreement and time to review it prior to the September 19th meeting. Mrs. Murillo said yes. Ms. Miele asked about the integration of the upgrades in the older buildings with the new construction. Mrs. Murillo said the District was working with Verizon to ensure all the systems are integrated; completion of the upgrades will occur about the same time the new construction is scheduled for completion. Mr. Baum asked how the current $7 million
F. **STATUS REPORT ON SYSTEMS AGREEMENT WITH VERIZON BUSINESS SERVICES FOR CAMPUS WIDE NETWORK INFRASTRUCTURE UPGRADE, continued.**

Compared to the original estimated cost, Mrs. Murillo said the original estimate was in the area of $5.8 million but did not include work being done during the overnight hours or the CAT 6 cabling. If these two items were removed the project cost would be closer to the original estimate. Mr. Martin said he felt this project was properly researched and he felt comfortable that the project and the budget were being properly monitored. He said this will definitely be good for the College and he looked forward to having a copy of the Systems Agreement for review prior to the September 19th meeting. Dr. Rey Castro thanked Mrs. Murillo and members of both the District and the Verizon teams for a very thorough presentation saying this upgrade will definitely impact PCC's effectiveness as an institution.

G. **STATUS REPORT ON ADOPTED BUDGET**

Mrs. Murillo gave a brief overview of the timeline for preparation and approval of the 2007-2008 Adopted Budget explaining that the original timelines had changed because of the legislature's delay in approving the state budget. The Systems Office Annual Budget Workshop will be held on September 18, a presentation of that information will be made to the Board at their meeting on September 19, and the final budget will be taken to the Board for adoption at the October 3 meeting.

H. **STATUS REPORT: EMERGENCY PLAN TRAINING WORKSHOP at RIO HONDO COLLEGE**

Mrs. Murillo introduced Chief Peter Michael who would report on the training workshop and complimented him on the very professional campus police force he heads here at PCC. Chief Michael commended Dr. Perfumo and Mrs. Murillo for their support of his department. Chief Michael said the emergency plan training that is now taking place across the state is a result of the Chancellor's directive to the community colleges to prepare for any type of disaster or emergency. He said this report would be the first of three reports to the Board and would focus on the Systems Office directive, and the training workshop at Rio Hondo; future reports would discuss the Virginia Tech incident and how PCC would react to such a disaster, and later presentation of an Emergency Action Plan to the Board for approval and adoption. In the PowerPoint presentation that followed, Chief Michael highlighted components of the Chancellor's directive, explained the regional task force areas for shared resources, explained the Risk Assessment that was done as preparation for the Rio Hondo workshop, and reviewed general topics addressed at the training workshop as well as some of the basic items to be addressed in an emergency plan. Dr. Perfumo said the Systems Office was trying to ensure that all the community colleges met at least the NIMS (National Incident Management System) and SEMS (State Emergency Management System) certification requirements. In addition, she said one of her priority items was having an emergency plan in place on campus which addressed the four areas outlined in the Risk Assessment exercise, and would address provision of supplies and planning that would sustain the campus during an initial emergency period, provision for technology backup, protection of student and financial records, and protocols for interaction with regional shared resources and other emergency or governmental agencies. Chief Michael also addressed the need for well-rehearsed planning/table-top exercises, specific pre-emergency personnel assignments, a Mobile Command Center, standardized procedures, secure and well-maintained emergency equipment, and recovery planning. Board members asked questions and discussed the possibility of something happening before a finalized plan was in place and what community or statewide resources the College could depend on in such a case. Ms. Miele asked if it would be helpful to see the Risk Assessment exercise instrument completed for PCC. Chief Michael said he could provide that information to Board members adding that the College looked good in this assessment and that PCC was actually in a better position on this issue at this time than many other colleges.
H. STATUS REPORT: EMERGENCY PLAN TRAINING WORKSHOP at RIO HONDO COLLEGE, continued

Mr. Sansosti asked if PCC had a mobile command center. Chief Michael said it did but he did not know when it was last upgraded. Mr. Baum asked about text messaging emergency alerts to students and staff. Chief Michael said the College was recently contacted about being considered for a pilot program to test emergency text messaging alert systems. He said the test system would be paid for by corporate sponsors who could advertise in exchange for their support of the system. He said a contract for this no-cost-to-the-District service would be presented to the Board in the near future.

Chief Michael said the Governor and the Systems Office are taking this planning very seriously and the community colleges are taking the lead across the state. Dr. Bradbury-Huang said this planning was very important but training would be essential. Dr. Rey Castro thanked Chief Michael for a thorough report.

I. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Perfumo/Superintendent-president

- Dr. Perfumo thanked the campus community for graciously welcoming her to PCC saying she had experienced a very active first few days as the new Superintendent-President:
  - On August 23, she had the opportunity to attend the LVN Pinning Ceremony for 22 graduates in the Forum with Dr. Jacobs and commended Health Sciences staff for a very nice event. On August 24, she was able to experience all the excitement of Welcome Day and was able to meet and speak with many students, parents, and staff. She said it was heartening to see the number of staff who volunteered to make this such a well-planned event and she was surprised by the special cheer given to her by the PCC Cheerleaders welcoming her to the College. Dr. Perfumo said she has also been meeting with various groups on campus such as the Instructional Managers and Administrative Services Managers, was able to tour the Student & Learning Services area with Dr. Sugimoto, has visited classrooms and said she was very impressed with the two-day Faculty Orientation for new faculty.
- Reported that enrollment was up 1.2% in headcount and actually 3.4% in enrollment indicating students were actually carrying more units than last year.
- Received phone calls from Congressman Adam Schiff and Senator Jack Scott welcoming her to PCC; Congressman Schiff also congratulated her on PCC’s re-funding of the Trio Upward Bound Program. Said she looked forward to meeting with both Congressman Schiff and Senator Scott in the near future.
- Has been invited to attend the PCC Geology Department’s 80th anniversary celebration on Saturday, September 8, and hoped some of the Board members would be able to attend.
- Will attend the first Home Football game of the season on Saturday, September 8.
- Announced that, on September 11, Dr. Jacobs will present before the Board of Governors on activities related to producing more secondary math/science teacher candidates. Dr. Jacobs was chosen to participate on this panel because of her outstanding work in the area of teacher preparation especially with the PCC Math/Science Teacher Prep Program.
- Will attend the Systems Office Annual State Budget Workshop at Chaffey College on September 18 with Mrs. Murillo and Ms. Odessa Walker/Director-Fiscal Services.
J. ANNOUNCEMENT BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Ms. Kay Dabelow/Academic Senate
• Distributed copies of a letter from Mark Wade Lieu, President of the statewide Academic Senate highlighting a variety of issues being addressed statewide, and announcing that Course Repetition regulations had been changed and now allowed a student to repeat a course up to three times in order to change a GPA. She commended the PCC Academic Senate and in particular Mr. Edward Martinez/Counselor who also serves as the Secretary of the PCC Academic Senate because it was PCC's Senate and Mr. Martinez in particular who brought the problem of a Systems Office legal opinion to the attention of the statewide Senate. She said, due in part to the strong stance taken against this legal opinion by PCC's Senate, a change to Title V regulations was effected. She commended Mr. Martinez for his efforts in influencing this change.
• Plans are underway for a faculty Flex Day on September 25.

Mr. Raymond Mitchell/Classified Senate
• Reported the Senate’s Executive Committee had met with Dr. Perfumo.
• The Senate will hold a retreat on September 7 at the Huntington Library to develop goals for the new year and review Brown Act regulations.
• Planning is underway for the annual Halloween party.
• Senators are acting on their ARCC proposal to mentor Basic Skills students in the Project LEAP program.

Ms. Ellen Ligons/Management Association
• The Association officers are looking forward to their meeting with Dr. Perfumo on September 21 when they will be able to share some of their projects and concerns with her.

Mr. Michael Sansosti/Student Trustee [Acting]
• Today was the last day of the Blood Drive on campus.
• Last week’s Welcome Week was very successful.
• The Associated Students Board had a very successful retreat which centered around team building and goal setting.
• Announced this would be his last meeting as Acting Student Trustee but he would return as the Associated Student Body President representing the Associated Students at subsequent Board meetings for 2007-2008. He thanked the Board members, especially Ms. Miele, Mr. Baum and Dr. Bradbury-Huang for their support and advice.

Mr. Geoffrey Baum/Trustee
• Reported he came across a blogger who was commending the PCC alumni website and the alumni opportunities at PCC.

Dr. Hilary Bradbury-Huang/Trustee
• Announced she was looking forward to celebrating PCC's new President at the campus-wide Welcome reception scheduled for the following day.

Dr. Consuelo Rey Castro
• Reminded everyone of the Welcome reception for Dr. Perfumo scheduled for the following day, Thursday, September 6 from 12:00 noon to 1:30 p.m. in the C-Building. She hoped as many as were available would attend.
• Said she was very excited about the new semester and, in particular, the promises of this new school year with our new President now in place.

J. FUTURE BOARD MEETING DATES
Dr. Rey Castro reported the Board's Fall Retreat was scheduled for Friday, September 7 and the next regular Meeting was scheduled for Wednesday, September 19. All Board members indicated they would be present for these two meetings; Dr. Mann said she would not be present at the October 3 regular Meeting and Mr. Baum said he would not be present at the November 7 Regular Meeting.
K. FUTURE AGENDA ITEMS

- Mrs. Beth Wells-Miller asked for an update on outreach to the area schools.
- Mrs. Wells-Miller noted Citrus College has announced it will offer a Bachelor of Arts degree and this might be something PCC might want to do.
- Dr. Mann said she would like to revisit the issues of (1) how office space is allocated to faculty, and (2) classroom availability. For Dr. Perfumo’s benefit, Dr. Mann gave a brief history about the issue of office space and recounted how she and Dr. Jacobs had done a walk-through about 3-4 years ago to study allegations that room and space assignments were not equally or fairly allocated or some faculty were taking over space not assigned to them.

L. ADJOURNMENT

Meeting No. 21 was adjourned at 9:52 p.m.

MOTIONS CARRIED AT MEETING NO. 21 – September 5, 2007

1. Approval of Minutes of Meeting No. 20, a Regular Business Meeting, August 15, 2007, as corrected.
2. Approval of Consent Items 8-S through 14-S, 16-I through 22-I, 33-B through 44-B, and 25-P through 31-P

Dr. Paulette J. Perfumo, Secretary
Board of Trustees
<table>
<thead>
<tr>
<th>Tab No. 1</th>
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<tbody>
<tr>
<td><strong>G.</strong> PUBLIC HEARING AND APPROVAL OF CONTRACT FOR 2006-2009 BETWEEN CSEA CHAPTER 777 AND THE DISTRICT (PACCD)</td>
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<tr>
<th>Tab No. 2</th>
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<tbody>
<tr>
<td><strong>H.</strong> RECEIVE AND SET PUBLIC HEARING RE: RE-OPENER NEGOTIATIONS FROM THE CSEA CHAPTER 777 TO THE DISTRICT (PACCD)</td>
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</tbody>
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<tr>
<th>Tab No. 3</th>
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<tbody>
<tr>
<td><strong>I.</strong> RECEIVE AND SET PUBLIC HEARING RE: RE-OPENER NEGOTIATIONS FROM THE DISTRICT (PACCD) TO THE CSEA CHAPTER 777</td>
</tr>
</tbody>
</table>

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<tr>
<th>Tab No. 4</th>
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<tbody>
<tr>
<td><strong>J.</strong> AWARD SYSTEMS AGREEMENT, MEASURE P CAMPUS-WIDE NETWORK INFRASTRUCTURE UPGRADE PROJECT</td>
</tr>
</tbody>
</table>

September 5, 2007
Board Agenda Item G: Public Hearing and Approval of Contract for 2006-2009 Between California School Employees Association, Chapter 777 (CSEA) and the Pasadena Area Community College District

Board Meeting: September 19, 2007

Recommendation:

1. It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, conduct a hearing to allow members of the public to make comment on the proposed agreement between the California School Employees Association, Chapter 777, and the Pasadena Area Community College District.

2. It is further recommended that the Board of Trustees approve the agreement for 2006-2009 between the California School Employees Association, Chapter 777 and the Pasadena Area Community College District.

Fiscal Impact:

2006-2007
6.40% salary increase, effective July 1, 2006 Est. Cost: $270,000
Cover increased costs of health and welfare benefits for CSEA 777 employees and their dependents Est. Cost: $ 62,000

Background:

For the California School Employees Association, Chapter 777, this is a three-year contract with the District, through June 30, 2009. The agreement was ratified by CSEA 777 on August 16, 2007.

The three-year agreement has future re-openers on salary and two articles per party. The successor agreement also establishes a cap on vacation accrual and carry over, conditions for working overtime, and adds post-retirement medical, dental, and benefits similar to other units.

Submitted and Recommended by: Approved for Submission to the Board of Trustees by:

[Signature]
Vice President, Administrative Services

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item H: Receive and Set Public Hearing Regarding Re-Opener Negotiations from the California School Employees Association (CSEA), Chapter 777 to the Pasadena Area Community College District

Board Meeting: September 19, 2007

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

- Receive the initial bargaining proposal from the California School Employees Association, Chapter 777 to the Pasadena Area Community College District for re-opener negotiations for 2007-2008, and

- Designate the meeting of the Board of Trustees on October 3, 2007 as the time for receiving public comment regarding the initial proposal of the District.

Fiscal Impact: The fiscal impact for the 2007-2008 budget year will depend on the final outcome of negotiations between CSEA 777 and representatives of the District.

Background: Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

Submitted and Recommended by:

Approved for Submission to the Board of Trustees by:

Dina Marullo
Vice President, Administrative Services

Superintendent/President
PROPOSAL
OF THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 777
TO THE
PASADENA AREA COMMUNITY COLLEGE DISTRICT
2007-2008

• Article VII  Wages
• Article IX   Attendance Accounting Procedure
• Article X   Working Hours
Board Agenda Item I: Receive and Set Public Hearing Regarding Re-Opener Negotiations from the Pasadena Area Community College District to the California School Employees Association (CSEA), Chapter 777

Board Meeting: September 19, 2007

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

- Receive the initial bargaining proposal from the Pasadena Area Community College District to the California School Employees Association, Chapter 777 for re-opener negotiations for 2007-2008, and

- Designate the meeting of the Board of Trustees on October 3, 2007 as the time for receiving public comment regarding the initial proposal of the District.

Fiscal Impact: The fiscal impact for the 2007-2008 budget year will depend on the final outcome of negotiations between CSEA 777 and representatives of the District.

Background: Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.
PROPOSAL
OF THE
PASADENA AREA COMMUNITY COLLEGE DISTRICT
TO THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 777
2007-2008

- Article 13.3  Formal Hearings
- Article 14.6  Advisory Arbitration
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item J: Award Systems Agreement, Measure P Campus-Wide Network Infrastructure Upgrade Project

Board Meeting: September 19, 2007

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, award a Systems Agreement with attached exhibits to Verizon Business Services for the Measure P Campus-Wide Network Infrastructure Upgrade Project, Purchase Order Number P08-00892, in the amount of six million seven hundred eighty-eight thousand nine hundred eight dollars and eighteen cents ($6,788,908.18).

Fiscal Implications: Funds for this purpose are provided in the 2007-2008 Adopted Budget under the following cost centers shown:

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<th>Funding Sources</th>
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<th>Account Number</th>
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<td>Measure P Bond</td>
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<td>Capital Outlay</td>
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<td>41-6250-7112-0000</td>
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<tr>
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<th>Expenditures to 6.30.07</th>
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<tr>
<td>Western Telecommunication Consulting, Inc. Contract</td>
<td>$380,367.00</td>
<td>$337,669.68 $42,697.32</td>
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<td>Verizon Design</td>
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<td>$62,000.00</td>
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<td>Verizon System Agreement</td>
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<td>Contingency</td>
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<td>$7,437,275.18</td>
<td>$338,273.72 $7,099,001.46</td>
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</table>

Background: The Facilities Master Plan 2010 includes a project to upgrade the District's network and telephone infrastructure. A Request For Proposal (RFP) was issued in June 2006. Five telecommunication firms responded: AT&T, Hewlett Packard, NACR, NEC, and Verizon Business Services. The System Agreement proposed by Verizon Business Services will provide the District with upgrades and enhancements through the year 2018. The implementation period will run from October 1, 2007 through January 31, 2009. Ongoing

Submitted and Recommended by: [Signature]
Vice President, Administrative Services

Approved for Submission to the Board of Trustees by: [Signature]
Superintendent/President
equipment refreshment cycles and periodic maintenance will be funded separately. The breakdown in price summary is contained in Exhibit C of the Systems Agreement.

Education Code Section 81645 states that “the governing board of any community college district may contract with a party who has submitted one of the three lowest responsible competitive proposals or competitive bids for the acquisition, procurement, or maintenance of electronic data processing systems and equipment, electronic telecommunications equipment, supporting software and related materials, goods, and services, in accordance with procedures and criteria established by the governing board.”

The award is recommended to the lowest responsible bidder meeting all bidding requirements. Total project budget is projected at $7,437,275.18.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
Associated Students Lobby Committee Retreat
Pasadena, CA October 12-14, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Associated Students Lobby Committee
NUMBER: 17 (15 Students and 2 Advisors)
DATES: October 12-14, 2007
TIMES: 8:00 a.m. to 6:00 p.m.
DESTINATION: Courtyard Marriott
Pasadena, CA
EVENT: PCC Associated Students Lobby Committee Retreat
TRANSPORTATION: College-arranged vans
ADVISORS: A. Schaefer and R. Cobb
NOT TO EXCEED: $6,947.00

FISCAL IMPLICATIONS: The costs associated with this trip to be funded by the 2007-2008 PCC Associated Students Lobby Fund Annual Budget. Cost categories and amounts are: $1,632.00 (17 x $32.00 x 3 days) meals; $2,880.00 ($160.00 x 9 rooms x 2 nights) lodging; $900.00 (1 conference room x 3 days) meeting room; $935.00 ($55.00 x 17) rope course; and $600.00 (2 vans x $300.00) transportation.

BACKGROUND: Members of the committee will take part in workshops addressing group dynamics, personal leadership development, ethics, life experiences, diversity, communication, goal setting/vision development and citizenship. These activities will enhance the leadership and communication skills of participating students.

Submitted by:

[Signature]
Assistant Dean, Student Affairs

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel - ASPCC Executive Board to CCCSAA Conference
Los Angeles, CA October 19-21, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: ASPCC Executive Board
NUMBER: 14 (11 Students and 3 Advisors)
DATES: October 19-21, 2007
TIMES: Various
DESTINATION: Doubletree Hotel
Sacramento, CA
EVENT: California Community College Student Affairs Association Annual Student Leadership Conference
TRANSPORTATION: Air, shuttle, and vans
ADVISORS: S. Thayer, C. Afuso, and R. Cobb
NOT TO EXCEED: $ 8,380.00

FISCAL IMPLICATIONS: The costs associated with this trip to be funded by the 2007-2008 ASPCC Executive Board Annual Budget and 2007-2008 ASPCC Lobby Fund Annual Budget. Cost categories and amounts are: $2,250.00 ($125.00 x 9 rooms x 2 nights) lodging; $2,730.00 ($195.00 x 14) registration; $600.00 transportation; $280.00 (14 x $10.00 x 2 days (conference provides 2 meals)) meals; and $2,520.00 (14 x $180.00) airline tickets.

BACKGROUND: This activity involves travel to an annual statewide conference focusing on leadership development. The conference program includes attendance at the California Student Senate regional meetings.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
 Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 1F, October 6, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 1F students
NUMBER: 43 students
DATE: October 6, 2007
TIME: 7:30 a.m. – 4:30 p.m.
DESTINATION: Palos Verdes, Malaga Cove, Pt. Fermin, Cabrillo Beach, California
EVENT: Geology instruction
TRANSPORTATION: Bus
ADVISOR(S): Natural Sciences: Bruce Carter, Professor.
NOT TO EXCEED: $1,000.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1502-0000 (Natural Sciences: Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Geology 30A, October 6, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 30A students
NUMBER: 18 students
DATE: October 6, 2007
TIME: 8:00 a.m. – 5:00 p.m.
DESTINATION: Santa Monica Mountains, Ojai, Wheeler Gorge, California
EVENT: Investigation of local geology
TRANSPORTATION: District vehicles
ADVISOR(S): Natural Sciences: Bryan Wilbur, Instructor.
NOT TO EXCEED: $200.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1502-0000 (Natural Sciences: Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Paula Trujillo
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 40,
October 12-14, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 40 students
NUMBER: 35 students
DATE: October 12-14, 2007
TIME: Depart: 10/12/07, 7:00 a.m.
Return: 10/14/07, 5:00 a.m.
DESTINATION: Trona Searles Lakes, Death Valley, California
EVENT: Field observation
TRANSPORTATION: District vehicles (vans, pickup)
ADVISOR(S): Natural Sciences: Yuet-Ling O'Connor, Associate Professor.
NOT TO EXCEED: $1,500.00 (transportation)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 03-5250-5242-0000 (NSF MaS Grant).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55 and 61, October 8, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55 and 61 students
NUMBER: 45 students
DATE: October 8, 2007
TIME: 8:00 a.m. – 10:30 a.m.
DESTINATION: Tournament of Roses House, 391 S. Orange Grove Blvd., Pasadena, California
EVENT: Performance at Tournament of Roses Court Announcement
TRANSPORTATION: Bus, truck (flat bed)
ADVISOR: Division of Performing and Communication Arts: Kyle Luck, Instructor
NOT TO EXCEED: $400.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1555-0000 (Performing and Communication Arts).

BACKGROUND: This instructional field trip is requested by the Division Dean, Performing and Communication Arts.

Submitted by:

[Signature]
Division Dean, Performing and Communication Arts

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55 and 61, October 16, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55 and 61 students
NUMBER: 45 students
DATE: October 16, 2007
TIME: 8:00 a.m. – 10:30 a.m.
DESTINATION: Tournament of Roses House, 391 S. Orange Grove Blvd., Pasadena, California
EVENT: Performance at Tournament of Roses Court Announcement
TRANSPORTATION: Bus, truck (flat bed)
ADVISOR: Division of Performing and Communication Arts: Kyle Luck, Instructor
NOT TO EXCEED: $400.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1555-0000 (Performing and Communication Arts).

BACKGROUND: This instructional field trip is requested by the Division Dean, Performing and Communication Arts.

Submitted by:
James Ammon
Division Dean, Performing and Communication Arts

Recommended for Approval:
Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Paullette Parson
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 61, November 10, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 61 students
NUMBER: 100 students
DATE: November 10, 2007
TIME: 5:00 p.m. – 11:00 p.m.
DESTINATION: Granada Hills High School, 10535 Zelzah Ave., Granada Hills, California
EVENT: Field show exhibition
TRANSPORTATION: Buses, truck (25-foot enclosed)
ADVISOR: Division of Performing and Communication Arts: Charles Carpenter, Instructor; Kyle Luck, Instructor.

NOT TO EXCEED: $2,500 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1554-0000 (Performing and Communication Arts) and the Student Services Fund - Music.

BACKGROUND: This instructional field trip is requested by the Division Dean, Performing and Communication Arts.

Submitted by:

Division Dean, Performing and Communication Arts

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Approval of Instructional Trip for Music 61, November 15, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 61 students
NUMBER: 100 students
DATE: November 15, 2007
TIME: 5:00 p.m. – 11:30 p.m.
DESTINATION: Bellflower High School, 15301 S. McNab Ave., Bellflower, California
EVENT: Field show exhibition
TRANSPORTATION: Buses and district truck (25ft. enclosed)
ADVISOR: Performing and Communication Arts: Charles Carpenter, Instructor; Kyle Luck, Instructor.

NOT TO EXCEED: $2,500.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1554-0000 (Performing and Communications Arts) and the Student Services Fund - Music.

BACKGROUND: This instructional field trip is requested by the Division Dean, Performing and Communication Arts.

Submitted by:

[Signature]
Division Dean, Performing and Communication Arts

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 61, November 17, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 61 students
NUMBER: 100 students
DATE: November 17, 2007
TIME: 10:00 a.m. – 11:30 p.m.
DESTINATION: Moorpark College, 7075 Campus Road, Moorpark, California
EVENT: Field show exhibition
TRANSPORTATION: Buses, truck (25-foot enclosed)
ADVISOR: Division of Performing and Communication Arts: Charles Carpenter, Instructor; Kyle Luck, Instructor.
NOT TO EXCEED: $2,500.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 01-5250-1554-0000 (Performing and Communication Arts) and the Student Services Fund – Music.

BACKGROUND: This instructional field trip is requested by the Division Dean, Performing and Communication Arts.

Submitted by:
Division Dean, Performing and Communication Arts

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for English 400, November 14, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: English 400 students
NUMBER: 30 students
DATE: November 14, 2007
TIME: 8:00 a.m. – 1:30 p.m.
DESTINATION: Museum of Tolerance, 9786 W. Pico Blvd., Los Angeles, California
EVENT: Allow students to make cross-curricular (English and Mathematics) connections concerning the topic of Eugenics
TRANSPORTATION: District vehicles
ADVISOR: Division of English: Sylvia Villanueva, Instructor. Division of Mathematics: Ann Davis, Assistant Professor.
NOT TO EXCEED: $1,000.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-08 Adopted Budget in account code 01-5250-5201-2344 (SPECC Grant).

BACKGROUND: This instructional field trip is requested by the Division Dean, English.

Submitted by:
Amy
Division Dean, English

Recommended for Approval:
Jannali Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Paullette Macfarlane
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trips for PEACT 82ABC (Baseball), Fall 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trips shown on the attached list for the Pasadena City College Baseball Team, PEACT 82ABC, Fall 2007, during the Fiscal Year 2007-2008.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2007-2008 Athletic Revolving Fund and in the 2007-2008 budget cost center for 01-5250-1602-0000 (Physical Education Division).

BACKGROUND: The total number of contests shall not exceed those listed on the attached item schedule.

Activity dates are scheduled and agreed to by colleges involved. (Some shifting of times, dates and places may be necessary due to weather conditions or other unforeseen circumstances.)

These instructional field trips are requested by the Interim Division Dean of Physical Education.

Submitted by:
Beverly Tate
Interim Division Dean, Physical Education

Recommended for Approval:
Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Paulette L. Humphreys
Superintendent/President
To The Board of Trustees:

The Commission on Athletics recognizes a "non-traditional" season of sport. The attached sport chart indicates the dates allowed for each sport and the number of contests/scrimsages allowed for each sport during the "non-traditional" season of sport.

The sports teams here at Pasadena City College have scheduled games, scrimsages, meets and matches with the consent of the COA Board. The waiver was submitted and signed by our college president.
Pasadena City College  
INSTRUCTIONAL COMPETITION/ACTIVITY REQUEST  
Division of Physical Education  
2007 Men’s Baseball “Non-traditional” COA Approved Games

<table>
<thead>
<tr>
<th>No</th>
<th>Site</th>
<th>Date/s</th>
<th>Approx#</th>
<th>Est. Cost Home Games</th>
<th>Est. Cost Away Games</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>L.A. Valley College</td>
<td>10/02/07</td>
<td>30</td>
<td></td>
<td>250.00</td>
</tr>
<tr>
<td>2.</td>
<td>Antelope Valley</td>
<td>10/12/07</td>
<td>30</td>
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<tr>
<td>3.</td>
<td>Rio Hondo College</td>
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<td>4.</td>
<td>Taft College</td>
<td>11/02/07</td>
<td>30</td>
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<tr>
<td>5.</td>
<td>L.A. Mission</td>
<td>11/10/07</td>
<td>30</td>
<td></td>
<td>250.00</td>
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</table>

09/07/07
STATEMENT OF COMPLIANCE
NON-TRADITIONAL SEASON

This statement of compliance/participation is to verify that our college shall adhere to Bylaw
3.17, non-traditional season of sport and COA/CCCRA Bylaw 3.5.2

The athletic administration of our college has reviewed the contents and interpretations of the current
COA/CCCRA Bylaw 3.17 “Non-Traditional Season of Sports” and Bylaw 3.2.5 with our staff, employees,
representatives, and each person who works with the athletic program. We understand that violations of the
COA/CCCRA Bylaws shall subject our college and/or personnel to penalties.

<table>
<thead>
<tr>
<th>Sport</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>Softball</td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tennis (M)</td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tennis (W)</td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volleyball (M)</td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volleyball (W)</td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Polo (M)</td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Polo (W)</td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This statement shall be completed and forwarded to the Office of the Executive Director, with a copy sent to the
conference commissioner, and a copy retained on file in the president’s office on campus.

President
PASADENA CITY COLLEGE

Please forward your completed original Form R-3 to:

COA/R-3
2017 “O” Street
Sacramento, CA 95814
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Activity for the SSPIRE Grant Program on October 8, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student activity:

GROUP: SSPIRE Program Students
NUMBER: 3 students
DATE: October 3, 2007
TIME: 8:00 a.m. - 8:00 p.m.
DESTINATION: Fairmont Hotel, San Jose, California
EVENT: Strengthening Student Success Conference
ADVISOR: Brock Klein
NOT TO EXCEED: $858.00 (transportation and meals)

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2007-08 SSPIRE grant in account code 03-5250-5202-0000.

BACKGROUND: This student participation is a part of the Teaching and Learning Center (TLC) activities. Students have been invited to participate in the conference presentation on “Knowing Our Students: Tapping Student Voices and Leadership to Strengthen Campus Change Efforts”.

Submitted by:
[Signature]
Associate Dean, Academic Support

Recommended for Approval:
[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Activity for the Community Education Center, September 25, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student activity:

GROUP: Stepping-Up program students
NUMBER: 11 students
DATE: September 25, 2007
DESTINATION: USC University Park, Los Angeles, California
EVENT: College campus tour
ADVISOR: CEC: James Gray, Stepping-Up Coordinator
NOT TO EXCEED: $100 (transportation)

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2007-08 CAHSEE/Stepping-Up Grant in account code 03-5250-5218-0000.

BACKGROUND: This instructional activity is requested by the Division Dean, Community Education Center.

Submitted by:

Division Dean, Community Education Center

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Activity for the Community Education Center, October 30, 2007

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student activity:

GROUP: Stepping-Up program students
NUMBER: 11 students
DATE: October 30, 2007
DESTINATION: Cal-State L.A., 5151 State University Drive, Los Angeles, California
EVENT: College campus tour
ADVISOR: CEC: James Gray, Stepping-Up Coordinator
NOT TO EXCEED: $100 (transportation)

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2007-08 CAHSEE/Stepping-Up Grant in account code 03-5250-5218-0000.

BACKGROUND: This instructional activity is requested by the Division Dean, Community Education Center.

Submitted by:
Division Dean, Community Education Center

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM TITLE: Approve/Amend Contracts

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/amend the contracts listed on the attached page.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the cost centers shown.

BACKGROUND: These contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by: Sherry Hansen
Director, Business Services

Recommended for Approval: Linda Mccoll
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Paulette Washington
Superintendent/President
### REVIEW OF TRANSACTIONS AND CONTRACTS

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<tr>
<td><strong>Approve</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-97137-8</td>
<td>USC/Norris Comprehensive Cancer Center, Keck School of Medicine</td>
<td>No cost to District</td>
<td>To provide internship experience in biotechnology for Natural Sciences students 9/20/07 until terminated</td>
<td>Natural Sciences</td>
<td>N/A</td>
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<tr>
<td><strong>Amend</strong></td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>B-96962-7</td>
<td>Christina Christie</td>
<td>$5,000.00</td>
<td>To increase amount of agreement for additional evaluation services for National Science Foundation - Math/Science grant for an amount not-to-exceed $25,000.00</td>
<td>NSF MaS Grant 5242-0000</td>
<td>03-5120</td>
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<tr>
<td>C-2891-7</td>
<td>Carrier Corporation</td>
<td>$20,000.00</td>
<td>To increase amount of current agreement to provide for Option #1, Chilled Water Supply &amp; Return from 2&quot; to 4&quot; carbon steel underground lines for an amount not-to-exceed $669,837.00 and extend term from 1/10/07 to 4/25/07</td>
<td>M/P Bonnie Parking Structure 7402-0000</td>
<td>43-6150</td>
</tr>
</tbody>
</table>

Consent Item No. 45-B
September 19, 2007
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Staff Development Activities

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Staff Development activities listed below:

Approve

September 25, 2007 – Fall 2007 Flex Day at PCC, for faculty and classified staff. Anticipated expenses not-to-exceed $20,000.00 for speakers, supplies, duplicating and refreshments for approximately 1100 participants. Cost Center: 01-5210-4008-2705, Student Learning Outcomes Resource Center (ARCC)

October, 1, 2007 through June 30, 2008 – Writing Across the Curriculum Workshops at PCC. Anticipated expenses not-to-exceed $1,500.00 for materials and refreshments for approximately 30 participants at each workshop. Cost Center: 01-5210-1015-2302, Writing Across the Curriculum (ARCC)

FISCAL IMPLICATIONS: Funds for these activities will be budgeted in the cost centers indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Approve

ATTENDEE: Laura Burruss, Patricia Rees
LOCATION: ADOBE MAX 2007 and ADOBE MAX Pre-conference Workshop
           Chicago, Illinois
DATES: September 28 – October 3, 2007
PURPOSE: Obtain information and training to upgrade skills in Web Management and Web Production.
CHARGES: $5,825.00 total
COST CENTER: Burruss $2,710.00, Rees $1,558.00 - 03-5210-5116-0000, Rees $1,558.00 – 01-5210-4400-0000
RECOMMENDED BY: Dr. Jacqueline Jacobs

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the requesting Cost Center budgets as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the area Vice President and the College President.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions P08-00680 through P08-00788.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2007-2008 Tentative District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies revised by the Board of Trustees on August 6, 2006, Bylaw No. 1600. The purchase orders listed on the attached report include orders that are $500 or more.

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Fund Amount</th>
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<td>P08-00680</td>
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<td>COMPUTER SUPPLIES</td>
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<td>P08-00681</td>
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<td>COMP SVS</td>
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<tr>
<td>P08-00682</td>
<td>ELECTRONIC RISKS CONSULTANTS</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>PURCH SVS</td>
<td>01</td>
<td>$840.97</td>
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<tr>
<td>P08-00683</td>
<td>ACME NETWORK</td>
<td>SOFTWARE—WORD PROCESSING</td>
<td>CAREER AND TECH ED</td>
<td>03</td>
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<td>P08-00684</td>
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<td>ELECTRICAL SUP. &amp; EQUIP.</td>
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<td>P08-00687</td>
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<td>P08-00689</td>
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<td>P08-00694</td>
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<td>P08-00695</td>
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<td>P08-00711</td>
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<td>BUILDING MATERIALS</td>
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<td>FACILITIES</td>
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<td>CAMPUS CENTER</td>
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<td>HAMPTON TEDDER ELECTRIC CO., INC.</td>
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<td>CAMPUS CENTER</td>
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<td>P08-00721</td>
<td>MCDANIEL: ROBERT L.</td>
<td>SERVICE FEES/PROFESSIONAL SVS.</td>
<td>CONST. MGMT.</td>
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<td>P08-00722</td>
<td>SECURTECH COMPANY</td>
<td>DATA PROC./COMPUTER SUP.</td>
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<td>$2,422.09</td>
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<tr>
<td>P08-00723</td>
<td>PASADENA LOCK SHOP</td>
<td>LOCKS &amp; KEYS</td>
<td>COMP SVS</td>
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<td>P08-00724</td>
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<td>ANHA-NCHA</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>HLTH PCC</td>
<td>03</td>
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<td>P08-00727</td>
<td>CCS PRESENTATIONS SYSTEMS</td>
<td>AUDIOVISUAL SUP. &amp; EQUIP.</td>
<td>COMP SVS</td>
<td>01</td>
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<td>P08-00728</td>
<td>INDEPENDENT BRAKE LATHE SERVICE</td>
<td>REPAIRS</td>
<td>ENGTECH</td>
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<td>BSW</td>
<td>AUDIOVISUAL SUP. &amp; EQUIP.</td>
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<td>P08-00731</td>
<td>AMERICAN FOOTHILL PUB. CO., INC.</td>
<td>BIO: PRINTING SERVICES</td>
<td>VISUAL ARTS</td>
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<td>P08-00737</td>
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<td>PRINTING SERVICES</td>
<td>PUBLIC RELATIONS</td>
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<td>PRINTING SUP. &amp; EQUIP.</td>
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<td>VISUAL ARTS</td>
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<td>P08-00745</td>
<td>DASH MEDICAL GLOVES</td>
<td>JANITORIAL/CUSTODIAL SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
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<td>P08-00746</td>
<td>GRAINGER, INC.; W.W.</td>
<td>PAINT AND SUPPLIES</td>
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<td>P08-00747</td>
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<td>FACILITIES</td>
<td>01</td>
<td>$5,049.00</td>
</tr>
<tr>
<td>P08-00753</td>
<td>AMERICAN FOOTHILL PUB. CO., INC.</td>
<td>PRINTING SERVICES</td>
<td>PUBLIC RELATIONS</td>
<td>01</td>
<td>$2,051.34</td>
</tr>
<tr>
<td>P08-00755</td>
<td>RICE AUTOMOTIVE: TOM</td>
<td>BIO: AUTOMOTIVE PARTS &amp; SUP.</td>
<td>ENGTECH</td>
<td>03</td>
<td>$541.25</td>
</tr>
<tr>
<td>P08-00764</td>
<td>PEACOCKS MARCHING WORLD</td>
<td>MUSIC SUP. &amp; INSTRUMENTS</td>
<td>PERFORM AND COMM ARTS</td>
<td>01</td>
<td>$853.98</td>
</tr>
<tr>
<td>P08-00766</td>
<td>ENGINE PARTS WAREHOUSE</td>
<td>BIO: AUTOMOTIVE PARTS &amp; SUP.</td>
<td>ENGTECH</td>
<td>03</td>
<td>$541.25</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
## PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Consent Item 48-B  
September 19, 2007

<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P08-00767</td>
<td>UNISOURCE WORLDWIDE, INC.</td>
<td>JANITORIAL/CUSTODIAL SUP. &amp; EQUIP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$1,087.50</td>
</tr>
<tr>
<td>P08-00769</td>
<td>EXCELSIOR ELEVATOR</td>
<td>SERVICE FEES/PROFESSIONAL SVCS</td>
<td>FACILITIES</td>
<td>01</td>
<td>$2,465.00</td>
</tr>
<tr>
<td>P08-00773</td>
<td>AMERICAN 38 SCIENTIFIC</td>
<td>HEALTH EQUIPMENT</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>$1,846.75</td>
</tr>
<tr>
<td>P08-00774</td>
<td>PASCO SCIENTIFIC</td>
<td>SCIENTIFIC EQUIP.</td>
<td>NATURAL SCIENCE</td>
<td>03</td>
<td>$1,451.63</td>
</tr>
<tr>
<td>P08-00775</td>
<td>ROYAL OFFICE PRODUCTS</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>ACADEMIC SUPPORT</td>
<td>01</td>
<td>$685.01</td>
</tr>
<tr>
<td>P08-00778</td>
<td>ROYAL OFFICE PRODUCTS</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>$804.80</td>
</tr>
<tr>
<td>P08-00779</td>
<td>ROYAL OFFICE PRODUCTS</td>
<td>OFFICE SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>$1,066.28</td>
</tr>
<tr>
<td>P08-00780</td>
<td>APPLE COMPUTER, INC.</td>
<td>COMPUTER EQUIP.</td>
<td>COMP SVS</td>
<td>01</td>
<td>$16,224.51</td>
</tr>
<tr>
<td>P08-00782</td>
<td>PANADENT CORPORATION</td>
<td>HEALTH EQUIPMENT</td>
<td>CAREER AND TECH ED</td>
<td>03</td>
<td>$23,846.39</td>
</tr>
<tr>
<td>P08-00783</td>
<td>VALLEY BOBCAT, INC.</td>
<td>RENTAL OF EQUIP./TOOLS</td>
<td>ENG/TECH</td>
<td>01</td>
<td>$6,499.94</td>
</tr>
<tr>
<td>P08-00784</td>
<td>HARDY, INC.;CHARLES</td>
<td>BUILDING MATERIALS</td>
<td>FACILITIES</td>
<td>01</td>
<td>$1,283.41</td>
</tr>
<tr>
<td>P08-00785</td>
<td>PLUMBING WHOLESALE OUTLET</td>
<td>HEALTH EQUIP.</td>
<td>FACILITIES</td>
<td>01</td>
<td>$913.44</td>
</tr>
<tr>
<td>P08-00786</td>
<td>CONSOLIDATED ELEC. DIST. (CED)</td>
<td>ELECTRICAL SUP. &amp; EQUIP.</td>
<td>COUNSEL</td>
<td>01</td>
<td>$906.49</td>
</tr>
<tr>
<td>P08-00788</td>
<td>PCC BOOKSTORE</td>
<td>BIO: BOOKS</td>
<td></td>
<td></td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

* $253,424.73

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
## PASADENA AREA COMMUNITY COLLEGE DISTRICT
### Pasadena City College

### CHANGE ORDERS
#### $500 OR MORE

**Consent Item 48-B**  
**Date:** September 19, 2007

<table>
<thead>
<tr>
<th>PO #</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>SITE</th>
<th>FUND</th>
<th>INC/DEC...</th>
</tr>
</thead>
<tbody>
<tr>
<td>122501</td>
<td>CONSULTING PSYCHOLOGISTS PRESS</td>
<td>Increase PO per Dept.</td>
<td>ASSESSMENT</td>
<td>03</td>
<td>(1,080.88)</td>
</tr>
<tr>
<td>122767</td>
<td>GRAINGER, INC.: W.W.</td>
<td>Increase PO per Dept.</td>
<td>VISUAL ARTS</td>
<td>03</td>
<td>527.06</td>
</tr>
<tr>
<td>122809</td>
<td>MERRY X-RAY EQUIPMENT</td>
<td>Increase PO per Vendor</td>
<td>HEALTH SCI</td>
<td>01</td>
<td>3,648.84</td>
</tr>
<tr>
<td>P08-00018</td>
<td>DRAIN ROOTER PLUMBING</td>
<td>Increase PO per Dept.</td>
<td>FACILITIES</td>
<td>01</td>
<td>845.50</td>
</tr>
<tr>
<td>P08-00311</td>
<td>INFORMATION TECHNOLOGY PARTNER</td>
<td>Decrease PO per Dept.</td>
<td>MIS</td>
<td>01</td>
<td>(3,978.19)</td>
</tr>
<tr>
<td>P08-00460</td>
<td>MCKESSON GENERAL MEDICAL</td>
<td>Increase PO per Dept.</td>
<td>HEALTH SCI</td>
<td>01</td>
<td>728.08</td>
</tr>
<tr>
<td>P08-00788</td>
<td>PCC BOOKSTORE</td>
<td>Increase PO per Dept.</td>
<td>COUNSELING</td>
<td>01</td>
<td>500.00</td>
</tr>
</tbody>
</table>

**Total:** $1,190.41
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Accept Notice of Completion C-2891-7, Carrier Corporation

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept as complete work on Contract C-2891-7 to Carrier Corporation to furnish and install an air conditioning absorption chiller unit at Parking Lot 5.

It is further recommended that the Director of Purchasing Services be authorized to file a Notice of Completion with the Los Angeles County Recorder and that ninety percent (90%) payment be released to the contractor, subject to labor or material claims, assessed damages, or other appropriate withholdings, as needed. Final payment shall be released thirty-five (35) days following this board action.

FISCAL IMPLICATIONS: No additional financial obligation is created by this action.

BACKGROUND: At its meeting of September 6, 2006, Consent Item 53-B, the Board of Trustees authorized the issuance of contract C-2891-7 to Carrier Corporation per the terms and specifications of Bid 856. The work on this contract is now complete.

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Sell Surplus Pianos

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the sale of surplus pianos consisting of one (1) Knabe Piano, one (1) Everett Piano and one (1) Wurlitzer Piano, to Pasadena Unified School District for One Dollar ($1.00) tax included in accordance with Education Code Section 81450.5.

FISCAL IMPLICATIONS: The District will realize an income amounting to One Dollar ($1.00), which will be deposited in the general fund.

BACKGROUND: Education Code Section 81450.5 authorizes the Board to sell or donate District property to any other School or Community College District.

Pasadena Unified School District wishes to acquire this surplus equipment for educational purposes. By authorizing this sale, District personnel will not be required to move and/or to store these items.

The Performing and Communication Arts Division has replaced these old pianos with new ones.

Submitted by:

Edgar R. Namellkhan
Director Purchasing Services

Recommended for Approval:

Rondessa Muir
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Paulette Perman
Superintendent/President
CONSEN'T ITEM TITLE: Amendment to Consent Item No. 2-B, Approval of Organizations for Membership, 2007-08 Fiscal Year

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 2-B, approved on July 11, 2007, to include membership in the following organization:

Recording for the Blind & Dyslexic (RFB&D) $500.00

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the 2007-08 Adopted Budget in Object 5310, Membership, under Cost Center 5318 (Disabled Student Programs & Services).

BACKGROUND: The Vice President for Student & Learning Services supports this institutional membership.

Submitted by:
Vice President, Student & Learning Services

Recommended for Approval:
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Mileage Authorization

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the hourly employees whose names are listed below to receive mileage reimbursement for approved travel on District business effective July 1, 2007 through June 30, 2008:

<table>
<thead>
<tr>
<th>Name</th>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ng, Rosalind</td>
<td>01-5220-1301-0000 &amp;</td>
<td>Registered Nursing</td>
</tr>
<tr>
<td></td>
<td>01-5220-1302-0000</td>
<td>Licensed Vocational Nursing</td>
</tr>
<tr>
<td>Beckwith, Oliver</td>
<td>01-5220-4402-0000</td>
<td>Extended Learning</td>
</tr>
<tr>
<td>Strauss, Jane</td>
<td>01-5220-4402-0000</td>
<td>Extended Learning</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Funds for this purpose will be provided in the 2007-08 Adopted Budget in the cost centers listed.

BACKGROUND: The Dean for Health Sciences and the Interim Dean for External Relations have requested these mileage reimbursements.

Submitted by:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 235-B, approved on June 6, 2007 for the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

ATTENDEE: Jeanette-Mann John Martin
LOCATION: ACCT Community College Congress
           San Diego, California
DATES: September 24-29, 2007
PURPOSE: Role of the Community College Trustee in Securing Future Economic Prosperity.
CHARGES: $2,270.00
COST CENTER: 01-5210-4100-0000
RECOMMENDED BY: Dr. James Kessie Dr. Paulette J. Perfumo

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose are or will be budgeted in the requesting Cost Center budget as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the College President.

Submitted by:

Approved for Submission to the Board of Trustees:

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Director, Business Services

Vice President, Administrative Services

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Salary Compensation Factors—Large Group Instruction

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve, pursuant to the agreement with the Pasadena City College Chapter of the California Teachers Association, Article 5.6.2, that the following named employee(s) be assigned salary compensation factors as noted for the fall semester 2007:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>LOAD RATIO</th>
<th>SECTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arenson, Lauren</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>2512, 2621</td>
</tr>
<tr>
<td>Kiotas, Julie</td>
<td>Social Sciences</td>
<td>1.018</td>
<td>0429</td>
</tr>
<tr>
<td>Price, Paul</td>
<td>Social Sciences</td>
<td>1.018</td>
<td>2882 (ITV)</td>
</tr>
<tr>
<td>Uranga, David</td>
<td>Social Sciences</td>
<td>1.018</td>
<td>2135 (ITV)</td>
</tr>
<tr>
<td>Volckmann, Jean</td>
<td>Social Sciences</td>
<td>1.018</td>
<td>2684 (ITV)</td>
</tr>
<tr>
<td>Foster, Rod</td>
<td>Visual Arts/Media Std</td>
<td>1.072</td>
<td>0820, 0852, 1007, 2419</td>
</tr>
<tr>
<td>Hallinger, Jane</td>
<td>Visual Arts/Media Std</td>
<td>1.036</td>
<td>2644, 3584</td>
</tr>
<tr>
<td>Haynes, Sandra</td>
<td>Visual Arts/Media Std</td>
<td>1.036</td>
<td>0080, 0082</td>
</tr>
</tbody>
</table>

It is further recommended that the following named instructor(s) be paid an amount equal to the hourly summer intersession or overload rate times the number of hours listed each week in ADDITION to the regular compensation for teaching hourly classes during the fall semester 2007:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>ADDITIONAL HOURS/WEEK</th>
<th>SECTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dabelow, Katherine (O/L)</td>
<td>Social Sciences</td>
<td>1</td>
<td>1128 (ITV)</td>
</tr>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>2</td>
<td>0345, 0451</td>
</tr>
<tr>
<td>Nebrida, Victor</td>
<td>Social Sciences</td>
<td>1</td>
<td>1904 (ITV)</td>
</tr>
<tr>
<td>Schander, Mary</td>
<td>Social Sciences</td>
<td>1</td>
<td>3579 (ITV)</td>
</tr>
<tr>
<td>Yamauchi, Kent (O/L)</td>
<td>Social Sciences</td>
<td>1</td>
<td>2092</td>
</tr>
<tr>
<td>Andres, Annalee</td>
<td>Visual Arts/Media Std</td>
<td>2</td>
<td>0081, 0084</td>
</tr>
<tr>
<td>Foster, Rod (O/L)</td>
<td>Visual Arts/Media Std</td>
<td>2</td>
<td>1008, 1347</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Monies will be transferred from hourly instructional accounts.

BACKGROUND: In conformance with the agreement with the Pasadena City College Chapter of the California Teachers Association, Article 5.6.2.

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>ADDITIONAL HOURS/WEek</th>
<th>SECTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keast, F. Brent</td>
<td>Visual Arts/Media Std</td>
<td>1</td>
<td>3335</td>
</tr>
<tr>
<td>Maxwell, Caroline</td>
<td>Visual Arts/Media Std</td>
<td>1</td>
<td>0086</td>
</tr>
<tr>
<td>Sierra, Joseph (O/L)</td>
<td>Visual Arts/Media Std</td>
<td>2</td>
<td>2413, 2414</td>
</tr>
<tr>
<td>Taylor, Valerie</td>
<td>Visual Arts/Media Std</td>
<td>1</td>
<td>0083</td>
</tr>
<tr>
<td>Wright, Timothy</td>
<td>Visual Arts/Media Std</td>
<td>2</td>
<td>0087, 3314</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2007-2008

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nakata, Stephanie</td>
<td>A-10</td>
<td>100% - 10 months</td>
<td>09/10/07 – 06/13/08</td>
</tr>
<tr>
<td>Temporary Instructor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Sciences</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CHANGE OF STATUS

<table>
<thead>
<tr>
<th>NAME</th>
<th>CLASS</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chen, Chia-Wei</td>
<td>E-13</td>
<td>From: 100% To: 75%</td>
<td>08/27/07 – 12/14/07</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>Natural Sciences</td>
<td></td>
</tr>
<tr>
<td>Natural Sciences</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits.

Submitted by:

Office of Human Resources

Recommended for Approval:

[Signature]
Dean, Human Resources

[Signature]
Superintendent/President

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMEND</td>
<td></td>
<td>Retirement</td>
<td>10/16/07</td>
</tr>
<tr>
<td>Pham, Larry Air Conditioning, Refrigeration and Ventilation Technician Facilities Services</td>
<td></td>
<td>Change in retirement date due to business necessity</td>
<td>12/04/07</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits

Submitted by:
Office of Human Resources

Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Employment of Hourly Credit Teachers and Substitute Teachers, 2007-08

Board Meeting Date: September 19, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2007-08. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gatica, Juan</td>
<td>Adjunct Counselor</td>
<td>A</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Guzman, Julio</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Business and Computer Studies</td>
</tr>
<tr>
<td>Lue, Chad</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Ramos, Gloria Lozano</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Samaan, Elie</td>
<td>Adjunct Faculty</td>
<td>E</td>
<td>1</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Selinske, Tom</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Business and Computer Studies</td>
</tr>
<tr>
<td>Sierra, Ramon</td>
<td>Adjunct Faculty</td>
<td>D</td>
<td>1</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Styles, Chris</td>
<td>Adjunct Faculty</td>
<td>D</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President