Meeting No. 20

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 20 on Wednesday, August 15, 2007, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:06 p.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL

Trustees Present
Dr. Consuelo Rey Castro, President
Mr. John Martin, Vice President – 6:45 p.m.
Dr. Hilary Bradbury-Huang – 6:24 p.m.
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Geoffrey L. Baum
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Jorge Aguiñiga, Dean, Human Resources

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Raymond Mitchell.
The Associated Students Board was not represented at this meeting.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed Session at 6:08 p.m.
II. CLOSED SESSION

Government Code §54957 Public Employee Appointments
College President

Government Code §54957 Public Employee Discipline/Dismissal/Release

Government Code §54957 Labor Negotiations (CSEA 777, Aguiniga)

Closed Session was adjourned at 7:01 p.m.

III. OPEN SESSION

Dr. Rey Castro reconvened the Open Session at 7:07 p.m. and announced there was no action taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. John Martin led the Pledge of Allegiance.

B. INTRODUCTIONS

Noting the Board would be taking formal action a little later in this meeting to appoint Dr. Paulette J. Perfumo as the new president of Pasadena City College, Dr. Kossler introduced Dr. Perfumo and her husband, Mr. Richard Truckner.

Dr. Rey Castro acknowledged that this would be Dr. Kossler’s last Board meeting as president of PCC and opened the meeting to Board members’ comments. Ms. Miele thanked Dr. Kossler for his love and concern for the college. Mrs. Wells-Miller thanked him for his years of dedication to faculty and students and for leaving the College in excellent fiscal condition. Dr. Mann said Dr. Kossler’s very strong suit was his financial expertise. She said when she and Ms. Miele first became Board members, the College had a reserve of $60,000.00 and now has a reserve of $13+ million. Dr. Bradbury-Huang said because of Dr. Kossler’s fiscal management, the College has far fewer financial worries than many others across the state. She thanked him for his integrity and called him a leader among his peers. Mr. Baum also recognized Dr. Kossler’s fiscal leadership and commended him for his emphasis on faculty and staff and on the mission of the College. Mr. Baum also shared that Mr. William Kling, CEO/Minnesota Public Radio, highlighted Dr. Kossler’s visionary role in broadcasting and technology which has made KPCC a model public radio station nationwide. Mr. Martin said it was a pleasure working with someone who was at the same time disciplined and creative. Mr. Martin remembered a time when state budget problems resulted in layoffs at other colleges but not at PCC, Dr. Kossler’s words at Commencement ceremonies, and his decisive but collaborative leadership. Dr. Rey Castro thanked Dr. Kossler for his commitment to student success and fiscal accountability, his leadership of the Measure P bond campaign and facilities construction, for leaving the College without blemish or scandal, and for the beautiful bell chimes heard over the campus every hour. Mr. Sansosti thanked Dr. Kossler for his support, personally, and to students, generally, and for the excellent education he was receiving at PCC which he attributed much to Dr. Kossler’s leadership of the College.

Dr. Rey Castro and Mr. Martin, on behalf of the College, then presented Dr. Kossler with a portrait sketch of himself which would be hung in a place of honor in the President’s Conference Room along with those of the other former Presidents of Pasadena City College. Dr. Kossler thanked everyone for the print and thanked Board members for their kind comments saying he would have accomplished nothing without the support of the Board of Trustees. He also said he wished to thank publicly all those individuals whose efforts make the Board meetings work.
C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   There was no public comment on Non-Agenda Items.

D. APPROVAL OF MINUTES: Meeting No. 18, a Regular Business Meeting, July 25, 2007 and Meeting No. 19, a Regular Business Meeting, August 1, 2007

MEETING No. 18 – July 25, 2007:
Mrs. Wells-Miller noted that the date in the heading on Page 8671 read Friday, July 25, 2007 and should be corrected to read Wednesday, July 25, 2007.

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by the following vote to approve the Minutes of Meeting No. 18, a Regular Business Meeting, July 25, 2007, as corrected by Mrs. Wells-Miller.
   Ayes: Rey Castro, Martin, Miele, Mann, Baum, Bradbury-Huang, Wells-Miller
   Noes: None
   Abstain: Sansosti

MEETING No. 19 – August 1, 2007
Mr. Baum noted that the date in the heading on Page 8673 read Tuesday, August 1, 2007 and should be corrected to read Wednesday, August 1, 2007.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Mr. Baum, the Board voted by the following vote to approve the Minutes of Meeting No. 19, a Regular Business Meeting, August 1, 2007 as corrected by Mr. Baum.
   Ayes: Rey Castro, Martin, Mann, Baum, Bradbury-Huang, Wells-Miller
   Noes: None
   Abstain: Miele, Sansosti

E. APPROVAL OF CONSENT ITEMS
   19-P – Stipends for Academic Personnel
   In response to a question from Mrs. Wells-Miller. Dr. Jacobs clarified that Mabel Duncan would assist with the CEC coordination during the summer 2007. In response to a question from Mr. Baum as to the difference in coordination duties for Mabel Duncan and Ibrahim Naeem, Dr. Kossler said Ms. Duncan is an academic coordinator and Mr. Naeem is non-academic and oversees operational and support areas of the Center. Mrs. Wells-Miller asked if Ms. Duncan is still teaching and what she would be coordinating. Dr. Jacobs said that Ms. Duncan is teaching and also acting as the evening coordinator at CEC.
   31-B – Approval of Amended Certification of Signatures
   In response to a question from Ms. Miele, Dr. Kossler said certification of Dr. Perfumo’s signature prior to her appointment scheduled next on this agenda would not present a problem.
   27-B – Authorization to Solicit Bids: Pool maintenance
   Mr. Baum noted the Board had just approved a pool maintenance contract at its last meeting. Dr. Kossler clarified that the previous consent item was for the period July 1, 2007 through September 30, 2007; this item sought approval to go out to bid for the next year.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted by the following vote to approve the Consent Items as submitted.
   Ayes: Rey Castro, Martin, Miele, Mann, Baum, Bradbury-Huang, Wells-Miller
   Noes: None
   Advisory Vote: Aye/Sansosti

F. DISCUSSION WITH POSSIBLE ACTION: APPOINTMENT OF THE COLLEGE PRESIDENT
   Mr. Martin said it was with great pleasure that he was asked by the Board to make this motion.
MOTION: **ON MOTION OF** Mr. Martin and seconded by Ms. Miele and Mr. Sansosti, the Board voted by the following vote to appoint Dr. Paulette J. Perfumo Superintendent-President of Pasadena City College effective Monday, August 20, 2007.  
Ayes: Rey Castro, Martin, Miele, Mann, Baum, Bradbury-Huang, Wells-Miller  
Noes: None  
Advisory Vote: Aye/Sansosti  
Note: It was the Board’s consensus that Mr. Sansosti be allowed to also second the above motion.

F. **DISCUSSION WITH POSSIBLE ACTION: APPOINTMENT OF THE COLLEGE PRESIDENT, continued**
Dr. Rey Castro invited Dr. Perfumo to make a few comments. Dr. Perfumo thanked the Board for their vote of confidence saying she looked forward to working with the faculty, staff and students of this prestigious college. She then introduced her husband, Mr. Richard Truckner. She thanked Dr. Kossler for his leadership of PCC and his offer to work on some projects with her as the college transitions under her leadership. She said she also looked forward to the beginning of the new semester on August 27th and Welcome Day on Friday, August 24th.

The Board adjourned for a short reception at 7:45 p.m. to welcome the new President and resumed the public meeting at 8:00 p.m.

G. **DISCUSSION, WITH POSSIBLE ACTION: ELECTION OF BOARD SECRETARY**
MOTION: **ON MOTION OF** Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by the following vote to elect Dr. Paulette J. Perfumo to the office of Board Secretary.  
Ayes: Rey Castro, Martin, Miele, Mann, Baum, Bradbury-Huang, Wells-Miller  
Noes: None  
Advisory Vote: Aye/Sansosti  
Dr. Rey Castro noted that Dr. Perfumo’s duties as Board Secretary would commence at the next meeting of the Board.

H. **DISCUSSION, WITH POSSIBLE ACTION: RECEIPT OF FOURTH QUARTERLY FINANCIAL STATUS REPORT**
MOTION: **ON MOTION OF** Mr. Baum and seconded by Dr. Mann, the Board voted by the following vote to receive the 2006-2007 Fourth Quarterly Financial Status Report which will be transmitted to the Chancellor’s Office by the Vice President for Administrative Services as required by AB2910.  
Ayes: Rey Castro, Martin, Miele, Mann, Baum, Bradbury-Huang, Wells-Miller  
Noes: None  
Advisory Vote: Aye/Sansosti  
Dr. Mann asked if the District would be able to make payroll and pay bills if the state budget is not signed by the end of August. Mrs. Murillo said she would address this in her report on the Budget.

I. **PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: 2007-2008 BUDGET**
Mrs. Murillo distributed copies of the PowerPoint visual she was presenting noting that this was the 46th day of the state budget stalemate, considered to be the 5th worst standoff in California history. The System Office has given districts some relief on budget submittal: Budgets are now due October 15th, the Annual Financial Statement is due November 1, and audits are due as usual. Mrs. Murillo reviewed state budget assumptions including a 4.53% COLA, 2.0% Growth, and backfill funding to compensate for the reduction in the enrollment fee. She noted that PCC would not be including any growth revenue in its Adopted Budget. Mrs. Murillo told the Board the Final Budget would be presented to them on September 5 with adoption of the Final Budget scheduled for September 19, 2007.

Addressing Dr. Mann’s earlier question about meeting payroll and paying bills if a state
I. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: 2007-2008 BUDGET (Continued)

budget were not adopted, Mrs. Murillo said the District was currently using reserves to meet payroll and, if a budget was not passed, administration may request board approval on September 5 to move funding from the Fund 41/Capital Outlay fund in order to continue to cover expenses. She reviewed actual expenditures and appropriations for FY 06-07 which show a current reserve of $14,492,770.00. In response to a question from Mr. Baum, Mrs. Murillo said the District would repay any money borrowed from reserves and capital outlay when the budget was passed and apportionments received. She also clarified that the District was currently meeting expenses from the $14 million reserves; the Capital Outlay funds would be used only if reserve monies were depleted. Ms. Miele asked if reserves and capital outlay funds run out, did the District have a line of credit. Mrs. Murillo said the Community College League was currently working on arrangements for a group line of credit for the community colleges. She emphasized the District was still in good shape for a couple of months yet and commended Dr. Kossler for his fiscal foresight and management. Ms. Miele asked about the possibility of experiencing a mid-year cut as happened in 2002-2003. Mrs. Murillo said this happens every so often and that is why it is important to have reserves set aside. A short discussion followed about FTE’s, enrollment growth and the impact of non-resident/international student enrollment. Dr. Mann said it was important that we get information out about this growth opportunity; she said many community leaders complain that there is no room at PCC for local students. Dr. Kossler said even with the 3.5% increase that perception is somewhat correct because the College is getting full. In response to a question from Dr. Bradbury-Huang, Dr. Kossler said we do not show preference to in-District students; Dr. Mann emphasized that we cannot show preference by law.

J. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF PRESIDENT’S RECOMMENDATION REGARDING ACCEPTANCE OF A WORK OF ART FOR THE PCC BOONE SCULPTURE GARDEN

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by the following vote to accept the gift from Alex and Adelaide Hixon of a commissioned sculpture by artist Yutaka Sone for placement in the Pasadena City College Boone Sculpture Garden.

Ayes: Rey Castro, Martin, Miele, Mann, Baum, Bradbury-Huang, Wells-Miller
Noes: None
Advisory Vote: Aye/Sansosti

Mrs. Wells-Miller expressed thanks to Mrs. Adelaide Hixon for her generosity in making this acquisition possible. Mr. Baum asked Mr. Alex Kritselis, Division Dean/Visual and Media Studies, to describe this work of art. Mr. Kritselis said this would be the third sculpture in the Sculpture Garden collection and is of the same high standard as the first two. He described the selection process saying both committees supported this acquisition following rigorous debate; he added that Mrs. Hixon was also very involved in the discussions. Dr. Mann said she represented the Board in the selection process and fully supported this selection. She complimented Adelaide Hixon for her commitment to having high quality works of art on community college campuses so that all students could experience the same level of art. In response to a question from Ms. Miele, Mr. Kritselis said this sculpture would be installed on the grass area close to Sarafian Hall at the east side of the garden. Ms. Miele thanked Mr. Kritselis for all his efforts in this project and asked how the College would show their appreciation to Mrs. Hixon. Dr. Kossler said Mrs. Hixon was recognized by resolution at Commencement two years ago and he suggested individual Board members could share their appreciation with her as well.
K. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler:

- Reported that enrollment was up 3.4% over last year.
- Called the Board’s attention to a CD of press clippings about PCC that Juan referred to recent articles in the newspaper about changes to the plaza at One Colorado Boulevard in Pasadena. The City would be moving a sculpture from the plaza depicting men repairing a water pipe and has offered to make it available to the College. Administration has accepted the City’s offer and will place the sculpture on the grassy area just across from the Facilities building by the pool. Dr. Kossler said Administration could accept this item directly from the City because receipt of this sculpture would not fall under the art acquisition process outlined in Board policy.

L. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Mrs. Kathryn Dabelow, Academic Senate

- On behalf of the Academic Senate Board, thanked Dr. Kossler for working so collaboratively with the Senate and the Senate Board.
- Welcomed Dr. Perfumo on behalf of the Senate Board saying she looked forward to working with her as well.

Mr. Raymond Mitchell, Classified Senate

- Announced the results of the Classified Senate board elections, 2007-2008: Debra Cantarero/President, Leslie Thompson/Vice President, Lisa Costa-Yamauchi/Secretary, Julio Huerta/Treasurer, Barbara Salmon/Parliamentarian, Raymond Mitchell/Board of Trustees Representative.
- Plans are underway for a Senate retreat for the purpose of formulating 2007-2008 goals.

Ms. Ellen Ligons, Management Association

- On behalf of the Management Association, thanked Dr. Kossler for all his leadership of the College and wished him a long, healthy retirement.
- Welcomed Dr. Perfumo to PCC on behalf of the Management Association.

Mr. Michael Sansosti, Student Trustee

- Announced he was nominated to participate in the UC Riverside Copernicus Project and learned about proposed changes for teaching math and science to students in K-12 grades.
- The Associated Student Board has filled four vacant positions; the Chief Justice and Student Trustee positions remain open.
- The budget for Welcome Week has been approved and the Club Week budget would be approved the following day.
- Reported he was pleased that Dr. Perfumo has offered to mentor him in the same way Dr. Kossler had and that she had also agreed to work with the students on implementing open forums with the college President.

Ms. Susanna Miele, Clerk, Board of Trustees

- Introduced Mr. Charles Nelson, candidate for the Area 4 seat on the Board of Trustees which Ms. Miele will vacate in December.
- Referred to an article in the newspaper about a recent disaster training workshop at Rio Hondo CC and asked if PCC had participated. Dr. Kossler said PCC had sent representatives to that workshop.
K. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD (Continued)

Dr. Jeanette Mann, Board of Trustees
• Reported she had received a letter from the Community College Initiative campaign announcing the Initiative will be on the ballot in February 2008. She said community colleges now have new fundraising goals. She said PCC met its goal of $53,000 in the previous campaign; PCC’s goal for this campaign is $47,000. She said she would give the letter to Dr. Kossler for handling adding there would probably be another letter forthcoming asking each of the Trustees to contribute personally as well. Mr. Sansosti said he and Ms. Natalie Courtney would be conducting a workshop for student leaders on this initiative at the upcoming CCCT and CCSAA conferences.
• Received an invitation from Glendale Community College for the opening of their new parking structure. Also received an invitation to an open house at the Monterey Park district office of Assemblymember Judy Chu on August 18; Dr. Mann was unable to attend but said she would get the information to the other Board members in case anyone else could.

Dr. Hilary Bradbury-Huang, Board of Trustees
• Pasadena is undertaking the rewriting of its Integrated Resource Plan. And, as the Board thinks about forming a committee to discuss issues of sustainability, she said she felt it was important that PCC consider being a partner with the City in the development of the updated plan.

Mr. Geoffrey Baum, Board of Trustees
• Offered his congratulations to Dr. Mann and Mr. Martin as they will continue representing their districts on the Board for the next two years since no one filed to oppose them in the November election. Dr. Rey Castro also congratulated both Trustees saying their service on the Board was very much appreciated. She noted that Ms. Miele has announced she will step down from her seat on the Board in December and there were two candidates who will be running for that position in November. Dr. Rey Castro also noted that Ms. Miele had served on the PCC Board of Trustees for 24 years.

Dr. Consuelo Rey Castro, President/Board of Trustees
• Thanked Mr. Juan Gutierrez/Director-Public Relations for the CD of news clippings saying the CD will eliminate a lot of paper waste.
• Reported she participated in a recent press conference at LA Trade Tech with Senators Jack Scott and Gloria Romero, Dr. Drummond/Chancellor of the LACC system, and other leaders from the LACC system and from other districts as well; KPCC was also there. The topic was the state budget crisis. There was consensus among those present that there should be a concerted effort to contact legislators to encourage an end to the stalemate and approval of a budget.

M. FUTURE BOARD MEETING DATES
Following a short discussion, it was decided to schedule a Fall Board Retreat.

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by the following vote to set the date and time of its Fall Board Retreat for Friday, September 7, 2007 to begin at 12:00 noon and end at 4:00 p.m. or 5:00 p.m. if extra time was needed.
Ayes: Rey Castro, Martin, Miele, Mann, Baum, Bradbury-Huang, Wells-Miller
Noes: None
Abstention: Sansosti
M. FUTURE BOARD MEETING DATES (Continued)
Discussion continued about whether a consultant should be hired to facilitate the retreat. It was the consensus of the Board members to defer this question to the Board officers working with Dr. Perfumo on development of an agenda.

Dr. Rey Castro announced that this Retreat would be in addition to the Regular Business Meetings already scheduled for Wednesday, September 5 and Wednesday, September 19, 2007.

N. FUTURE AGENDA ITEMS
- Dr. Mann requested a report to the Board by representatives of the League of Women Voters on a League study of drop out prevention. She said she would get background information to Dr. Rey Castro for agenda preparation.
- Mr. Baum said he would like the Board to think about calls for community solutions to increased gang violence and murders in our community.
- Ms. Miele suggested the Board begin to plan a joint meeting with the PUSD Board. She recommended beginning the process soon since scheduling a meeting with the PUSD Board usually takes some time.
- Mrs. Wells-Miller asked for a discussion on what PCC is doing to reach middle school students.

M. FUTURE AGENDA ITEMS, revisited.
Dr. Rey Castro asked to revisit this item in order to discuss scheduling of a formal campus reception to welcome the new President. This daytime reception would be a Board-sponsored event held on campus as an opportunity for the campus community to meet Dr. Perfumo. Following input from constituent representatives, it was decided to schedule the reception on September 6, from 12:00 noon to about 1:30 p.m. Ms. Miele noted that all Board members did not need to be there. Possible locations for the reception were discussed. Dr. Mann pointed out that no formal action was needed to schedule this event since it was part of the presidential hiring process; guests would include all members of the first level screening committee. Dr. Rey Castro asked Mrs. Elaine Chapman, Interim Director/External Relations to coordinate the planning.

O. ADJOURNMENT
Meeting No. 20 was adjourned at 9:11 p.m.
1. Approval of Minutes of Meeting No. 18, a Regular Business Meeting, July 25, 2007, as corrected; and Minutes of Meeting No. 19, a Regular Meeting, August 1, 2007 as corrected.
2. Approval of Consent Items.
3. Appointment of Dr. Paulette J. Perfumo as Superintendent-President of Pasadena City College effective August 20, 2007.
4. Election of Dr. Paulette J. Perfumo as Board Secretary with duties to commence at the next meeting of the Board of Trustees.
6. Approval of President’s Recommendation regarding acceptance of a work of Art for the PCC Boone Sculpture Garden.
7. Scheduled a Fall Retreat for September 7, 2007 from 12:00 noon to 4:00 p.m. or 5:00 p.m.

James Kossler, Secretary
Board of Trustees