Meeting No. 17

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 17 on Wednesday, July 11, 2007, in Harbeson Hall of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:00 p.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL

Trustees Present
Dr. Consuelo Rey Castro, President
Mr. John Martin, Vice President – 6:07 p.m.
Ms. Susanna Miele, Clerk
Dr. Hilary Bradbury-Huang – 6:07 p.m.
Dr. Jeanette Mann
Mrs. Beth Wells-Miller
Mr. Geoffrey L. Baum
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations

Administrative Officers Absent
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Jorge Aguíñiga, Dean, Human Resources

The Academic Senate was represented by Ms. Kathryn Dabelow.
The Classified Senate was represented by Ms. Denise Albright.
The Associated Students Board was represented by Ms. Natalie Courtney.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION
Government Code §54957
Public Employee Appointments
Instructors: Philosophy, Nursing
College President

Closed Session was adjourned at 6:59 p.m.

III. OPEN SESSION
Dr. Rey Castro reconvened the Open Session at 7:08 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Baum led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Kossler introduced Ms. Meta Holcomb, Administrative Assistant/President’s Office who would be filling in for Ms. Malinda Altmetz, Administrative Assistant/Board of Trustees during Ms. Altmetz’ recovery from recent surgery; Ms. Denise Albright, representing the Classified Senate, Ms. Natalie Courtney, filling in for Mr. Michael Sansosti as Associated Students representative, and Mr. Michel Sansosti acting as interim Student Trustee. Dr. Kossler said Mr. Sansosti’s report later in the meeting would explain the reason for the temporary assignments. Dr. Kossler also noted that Dr. Jacobs and Mr. Aguiniga were not present because they were both on vacation.

Dr. Kossler also noted that this was the first Board meeting to be held in Harbeson Hall which is where the Board of Trustees will meet for the next couple of years as construction of the new Campus Center takes place. He then thanked Facilities Services and Staging Services for all the work they had done to prepare this venue for the meetings.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Leilani Roberts, Senior Dispatcher/PCC Campus Police and Safety Services and Secretary to the Board of CSEA #819, encouraged the Board of Trustees to ensure that the Association’s concerns for increased funding, additional personnel and equipment are taken with serious concern.

The following Agenda item was taken out of order:

F. DISCUSSION WITH POSSIBLE ACTION: SEARCH FOR NEW COLLEGE PRESIDENT
Dr. Rey Castro announced that the Board of Trustees met and conducted interviews on Friday, July 6, 2007 and reported that the Board had not yet made a decision on the selection of a new president. She said the Board was still in the interview process and planned to set a date for the next interviews for Wednesday, July 25, 2007.

D. APPROVAL OF MINUTES: Meeting No. 14, a Regular Business Meeting, June 19, 2007 and Meeting No. 15, a Regular Business Meeting, June 20, 2007

MEETING No. 14 – June 19, 2007:
Page 8656 – Item D – Approval of Minutes
Under the second paragraph entitled “Page 8653 – Announcements”, line 4, Dr. Mann suggested the words “on page” be deleted and the sentence to read: “In the same manner, Dr. Mann’s request under Future Agenda Items be changed to read...”

Page 8658 – Item J – Collaborative in Support of PUSD
Under paragraph 1, line 1, Ms. Miele said the term “PCC/PUSC subcommittee” should be corrected to read “PCC/PUSD subcommittee.”
D. APPROVAL OF MINUTES: Meeting No. 14 continued.
Page 8658 – Item M – Announcements by Shared Governance Representatives and
Members of the Board
Under comments by Dr. Jeanette Mann, Board of Trustees, Dr. Mann suggested the the
phrase “of a Foundation employee” be added to her comment in bullet #1

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board
voted by the following vote to approve the Minutes of Meeting No. 14, a
Regular Business Meeting, June 19, 2007, as corrected:
Ayes: Castro, Martin, Miele, Mann, Bradbury-Huang, Wells-Miller
Abstained: Baum
Noes: None
Advisory Vote: Sansosti abstained

MEETING No. 15 – June 20, 2007:
MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board
voted by a unanimous vote of the seven members present to approve the
Minutes of Meeting No. 15, a Regular Business Meeting, June 20, 2007 as
submitted.
Advisory Vote: Sansosti abstained

E. APPROVAL OF CONSENT ITEMS
Prior to the vote, Mr. Martin noted that Consent Item 9-P had been amended by the Board
to approve the Instructor/Social Sciences position and defer approval of the
Instructor/Health Sciences position to another meeting. He also noted that Items 1-B and
12-B were being approved as Revised.

12-B – Approve/Ratify/Amend/Renew Contracts
Referring to the Jack Schulman Construction Company, Inc. contract on Page 2 of 4 of
the attachment, Mr. Baum asked for an explanation of this item and how the funds were
to be allocated. Dr. Kossler explained that this 3-year contract authorized Jack Schulman
to serve as the construction manager for the Measure P projects with the first year costs
listed as $356,220.00. Dr. Kossler explained that this contract included three other
employees who are part of Mr. Schulman’s team. Mr. Baum clarified that the four
individuals overseeing the Measure P projects, including Mr. Schulman, were not
employees of the District but rather contract employees. Dr. Kossler said that was
correct.

In response to a question from Dr. Mann, Dr. Kossler said this contract would be paid for
out of Measure P Bond monies. Mr. Martin said it was his belief that the District was very
fortunate to have Mr. Schulman managing the construction because projects under his
direction were on track and completed on time when so many other districts were having
so many problems; he was very pleased to be approving this contract. Dr. Mann also
said hiring Mr. Schulman and his team was the right way to manage PCC’s construction
projects. Dr. Rey Castro agreed.

6-P – Employment, Change of Status, Leave of Absence, and Separation of Classified
Employees
Referring to the two CAHSEE Grant Coordinator positions being approved in this item, Mr.
Baum asked if this program affected student success for public school students as well as
PCC students. Dr. Kossler said the testing and instruction components would help
student success for both.

Mr. Baum also noted the retirements of two long-time employees, Larry Pham/Facilities
Services and Ed Haines/Purchasing who represented 55 years of service to the college.
He said it is devoted service like this that makes this institution great.
F. APPROVAL OF CONSENT ITEMS, continued


Mr. Baum pointed out that, in approving this item, the Board was officially accepting the retirement of the college President, Dr. James Kossler. Ms. Miele noted also the retirements of faculty members Pete Mhunzi/Social Sciences and Patricia Staub/Performing & Communication Arts. She added that the retirement of Dr. Kossler is bittersweet for everybody. She wished him well and thanked him for his leadership and his vision. Dr. Rey Castro noted that Dr. Kossler’s retirement was effective on August 18.

MOTION: ON MOTION OF Mr. Martin and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve the Consent Items with 1-B Revised, 12-B Revised, and 9-P Amended.

G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF RESOLUTION #426, SAN GABRIEL/FOOTHILLS ASSOCIATION OF COLLEGES

Dr. Mann offered a friendly amendment to change the name of this group. She said it had been agreed by the participating colleges that the name of this association should be changed to the San Gabriel/Foothill Association of Community Colleges – changing the word ‘Foothills’ to the singular and adding the word ‘Community’ so that the acronym would now be SanFACC. Referring to the group’s draft mission statement, she said she thought this was something this district would want to support. She said experience has shown that when representatives of two or three districts approach legislators together it seems to make a stronger impact and representatives are able to get in to see more legislators than they would on their own. Mr. Martin voiced his agreement with what Dr. Mann said and added that, in reading the mission statement, it was his hope this organization would make regional issues and concerns a priority and let statewide organizations work on the statewide issues.

MOTION: ON MOTION OF Mr. Martin and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve Resolution #426 supporting the formation of the San Gabriel/Foothill Association of Community Colleges (SanFACC).

H. DISCUSSION, WITH POSSIBLE ACTION: BOARD BYLAW 1030, STUDENT TRUSTEE

Dr. Kossler reminded the Board that on May 4, 2006, the Board had added Item 5-C to Bylaw 1030 which stated that “during the period of May 4, 2006 and June 30, 2007, the Student Trustee may make and second motions.” He said this period has now ended; therefore, the question is what action the Board wishes to take at this time.

Prior to the vote, Mr. Sansosti said he hoped this would be made a permanent right; he said the matter could always be revisited if necessary. Dr. Mann voiced her agreement with making this permanent and said amending the Bylaw would be easy to do by simply removing any reference to a specific time period. Dr. Bradbury-Huang said she was very supportive of this change and asked Ms. Courtney if she had any comment. Ms. Courtney said she felt this right added more significance to the position of Student Trustee. Ms. Miele said the Board has seen that this right was used well by the Student Trustee and is now confident this will work well in the future. Mr. Baum also said that when the student Trustee has made a motion or second, it made the Board action more significant because it carried the students’ approval as well.

Dr. Mann asked Dr. Kossler if our Student Trustee would now have all the legal rights that a Student Trustee can have under California law. Dr. Kossler said he believed that was correct. Mr. Sansosti said he is one of only a few California student trustees who can make and second motions and said this is the highest level at which a student trustee in California can function at this time.
H. DISCUSSION, WITH POSSIBLE ACTION: BOARD BYLAW 1030, STUDENT TRUSTEE, continued.

MOTION: ON MOTION OF Ms. Miele and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to authorize a change to Item 5-C of Bylaw 1030 granting the Student Trustee the right to make and second motions permanently.
Advisory Vote: Aye

I. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler:
- noted that, after hearing announcements on KPCC that PCC leads the nation in degrees awarded to Asian American students, people sometimes ask where that information comes from. Dr. Kossler reported that this data comes from a very legitimate source, the Community College Week, a national publication which takes data from The National Center for Education Statistics. He said he was very pleased to announce that the most recent edition now reports that, in terms of all Associate Degrees awarded throughout the nation, PCC ranks 32nd out of 1200 institutions; in terms of degrees awarded to Asian American students, PCC remains at #1; for degrees awarded to Hispanic students, PCC ranks #13; and in terms of multi-disciplinary degrees, PCC ranks #1 in the nation.
- summer school attendance is up about 2-1/2% from last year, a good start for the new academic year.
- shared a recent Star News article which reported that one in five seniors in the Pasadena Unified School District fails the exit exam. However, referring to comments made earlier in the meeting during approval of the Consent items, he said the article also addresses what can happen for those students who do not pass and says many of these students qualify for CAHSEE prep classes during summer school or at Pasadena City College.
- shared a recent edition of a professional construction publication entitled, Real Estate and Construction Review, which carried a very nice article about PCC’s parking structure and included some very nice pictures as well.
- reported that, about a week ago, a meeting was held for those contractors who would be interested in bidding for our Industrial Technologies Building, Campus Center and Bookstore projects. Thirteen general contractors attended.

J. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

Ms. Natalie Courtney, Associated Students
- the AS Board is working hard to fill the remaining seats on the board; a retreat is being planned for sometime in August and it is hoped there will be a full Board by that time.
- announced that Michael Sansosti is the Associated Student Body President for the 2007-2008 academic year, and Natalie Courtney will serve as Vice President/External Affairs.
- students will be helping with Welcome Day scheduled for August 24.
- the Student Affairs office has now relocated to the T Building during construction of the Campus Center.

Mr. Michael Sansosti, Student Trustee
- announced that, according to the ASB Constitution and Bylaws, both Leonardo Gorito/Chief Justice-elect and Sean O’Connor/Student Trustee-elect have had excessive, excused absences since their election and have been removed from their respective positions. A new election is now planned for fall to fill these two positions; in the meantime Michael Sansosti will serve as Interim Student Trustee.
J. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD, continued.

Mr. Geoffrey Baum, Board of Trustees
- reported he recently attended the annual convention in Chicago of the Council for the Advancement and Support of Education and brought back some materials to share with Mrs. Chapman/Interim Dean/PCC Foundation.

Ms. Miele, Board of Trustees
- wished to pass along information she received in a letter from the mother of a PCC student who was struggling to achieve her dream of entering UCLA. The mother says she wishes all community college students could see how the community college transfer program really works. Ms. Miele asked that compliments be passed along to Mr. Harry Bloodgood/Counselor for his work with the Scholars Program.

Dr. Mann, Board of Trustees
- reported she had met with Councilman Victor Gordo who had suggestions for a possible apprenticeship program for young people for which he has already lined up funding sources; this program would also involve PCC, the City and the Unified School District. Dr. Mann said she would be meeting with Mr. Gordo again in the near future for further discussions.

Dr. Hilary Bradbury-Huang, Board of Trustees
- reminded everyone that the San Gabriel Valley Festival for Clean Vehicles and Clean Air will be held in South Pasadena on Sunday, July 15.

K. FUTURE BOARD MEETING DATES
Dr. Rey Castro asked for a motion to set a regular meeting of the Board for July 25, 2007 at 9:00 a.m.

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to set the date for a Regular Meeting of the Board for July 25, 2007 at 9:00 a.m. to be held at The Athenaeum at CalTech.

Advisory Vote: Aye

In response to a question from Dr. Rey Castro, Dr. Kossler confirmed that following the July 25th regular meeting the Board had just scheduled, the Board would be back on its regular meeting schedule with a Regular Meeting scheduled on August 1, 2007 in Harbeson Hall on the PCC campus. The Board then discussed the scheduling of a summer retreat. It was decided to postpone this item until the Board could meet with the new President.

L. FUTURE AGENDA ITEMS
None at this time.

M. ADJOURNMENT
Meeting No. 17 was adjourned at 7:58 p.m.
MOTIONS CARRIED AT MEETING NO. 17– July 11, 2007

1. Approval of Minutes of Meeting No. 14, a Regular Business Meeting, June 19, 2007, as corrected; and Minutes of Meeting No. 15, a Regular Meeting, June 20, 2007 as submitted.

2. Approval of Consent Items.

3. Approval of Resolution #426 supporting the formation of the San Gabriel/Foothill Association of Community Colleges.

4. Approval of amendment to Board Bylaw 1030/Student Trustee granting the Student Trustee the permanent right to make and second motions.

5. Approval to schedule a Regular Meeting for July 25, 2007 at 9:00 a.m. at The Athenaeum at CalTech.

James Kossler, Secretary
Board of Trustees