To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on "Audiocast of Meetings".

Meeting No. 14
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 14 on Tuesday, June 19, 2007, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:00 p.m. by Mr. John Martin, Vice President.

ROLL CALL

Trustees Present
Dr. Consuelo Roy Castro, President
Mr. John Martin, Vice President
Ms. Susanna Miele, Clerk
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Mrs. Beth Wells-Miller

Trustees Absent
Mr. Geoffrey L. Baum
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations

Administrative Officers Absent

The Academic Senate was not represented.
The Classified Senate was not represented.
The Associated Students Board was not represented.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session items.

Mr. Martin adjourned the Board to Closed Session at 6:02 p.m.
II. CLOSED SESSION
   Government Code §54957

Public Employee Appointment
(Interim Dean, Physical Education;
Instructors, Psychology (2); Anthropology, ESL
Teacher/Coordinator: High School Diploma Program
(Science & Math)

Closed Session was adjourned at 6:52 p.m.

III. OPEN SESSION
Dr. Rey Castro reconvened the Open Session at 7:01 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
   Mrs. Murillo led the Pledge of Allegiance.

B. INTRODUCTIONS
   There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   Detective Alan Chan, speaking on behalf of CSEA Chapter 817, reported an attack on a police dispatcher, and requested that the Board ensure that the Police and Safety officers receive appropriate equipment and resources.

D. APPROVAL OF MINUTES: Meeting No. 13, a Regular Business Meeting, June 6, 2007
   Ms. Miele pointed out a typographical error on page 8653.

Page 8653 – Announcements
Ms. Miele referred to Dr. Mann’s comments and suggested that the wording be changed to “…and mentioned a proposal to form a joint committee comprised of representatives from PUSD, the Pasadena City Council, PCC, Altadena Town Council, and Sierra Madre City council…” . In the same manner, on page Dr. Mann’s request under Future Agenda Items be changed to read, “Dr. Mann requested discussion of participating in an inter-agency committee as proposed by ACT.”

Page 8652 – Item J – Annual Review of Bylaw 1450, Trustees’ Code of Ethics
Dr. Mann suggested that the second sentence be changed to read, “She asked if it would be a good idea to incorporate an affirmative statement on Conflict of Interest into the bylaws”.

Page 8653 – Item H - Announcements
Mrs. Wells-Miller wanted it noted for the record that she attended the CEC High School graduation event.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 13, a Regular Business Meeting, June 6, 2007, as corrected.

E. APPROVAL OF CONSENT ITEMS
   257-B and 258-B – Renewal Agreement – Child Care and Development
Dr. Mann said that it appears these two Resolutions are identical so why are the per child amounts different. Dr. Kossler explained that the differential is based on whether it is a daytime or evening program.
F. APPROVAL OF CONSENT ITEMS (Continued)
260-B – Purchasing Transactions
Dr. Mann asked for clarification of an expenditure made to Sinclair Printing. Mrs. Murillo explained that this was for the printing of the college and supplemental CEC catalogues.

138-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Mrs. Well-Miller recognized the retirement of Hollis Stewart and said that he will be missed on campus.

138-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Dr. Mann asked how many requests are received for position reviews, and how many are approved. Dr. Agüígá said that he will provide her with that information.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Miele, the Board voted by a unanimous vote of the six members present to approve the Consent Items.

F. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF 2007-08 TENTATIVE BUDGET
Dr. Mann pointed out that this is a formality to approve a roll-over budget to enable the college business to continue until the final budget is approved.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted by a unanimous vote of the six members present to approve the 2007-08 Tentative Budget.

G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF POLICY 3600, ADVISORY COMMITTEES FOR CAREER AND TECHNICAL EDUCATION PROGRAMS
Ms. Miele asked if there is already a policy in place. Ms. Ligons responded that the state requires Career and Technical Education programs to have an outside advisory committee, and although PCC has always had a committee, the requirement was never written into policy. Dr. Bradbury-Huang said that she was unclear as to what the Board was approving, and suggested that the policy have a tighter connection with the strategic goals. Ms. Ligons said that an overall program goal will be developed, which is separate from the policy, and will be brought to the Board at the time of the annual completion report.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve Policy 3600, Advisory Committee for Career and Technical Education Programs.

H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF POLICY 5650, INVESTMENTS
Dr. Bradbury-Huang said that she would be supportive or more rigorous language in the policy. Dr. Kossler suggested that the Administration add a sentence indicating that Board approval is needed for “other investments” and that the Board will review the policy every three years.

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the six members present to approve Policy 5650, Investments, with the proposed changes.

I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF POLICY 1450, TRUSTEES’ CODE OF ETHICS
Dr. Mann stated that she felt the Administration had captured the intent of the Board by adding the Conflict of Interest clause.
I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF POLICY 1450, TRUSTEES’ CODE OF ETHICS (Continued)

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the six members present to approve Policy 1450, Trustees' Code of Ethics.

J. DISCUSSION, WITH POSSIBLE ACTION: COLLABORATIVE IN SUPPORT OF PUSD
Ms. Miele asked what impact this committee would have on the existing PCC/PUSC PCC/PUSD subcommittee. Dr. Mann responded that this is more focused on resources, and that the two groups will be doing different types of work. Dr. Bradbury-Huang asked if there is a way that people from districts outside the PUSD boundaries could also be involved and Dr. Mann responded that, perhaps, in the future other alliances can be made with neighboring cities. Mr. Martin suggested that certain sections of the proposal be omitted.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to agree to participate in a joint interest commission and appoint a representative at the appropriate time.

Dr. Rey Castro asked Dr. Kossier to prepare a letter to communicate this Board action to Mayor Bogaard.

K. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT
Dr. Rey Castro stated that the interview questions have been developed by the Board officers and Dr. Purdy. Interviews will be conducted tomorrow.

L. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossier
- thanked all those who worked on Commencement for making it such an outstanding event;
- announced that the summer enrollment is up 1.7% over the same time last year;
- reported that all projects have cleared the Division of State Architect;
- distributed a Star News insert on PHS seniors college destinations; and
- reminded Board members that the self-evaluation forms are due to Dr. Rey Castro by July 6.

M. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
Ms. Ellen Ligons, Management Association
- announced that there are 159 PHS graduates planning to attend PCC.

Dr. Jeanette Mann, Board of Trustees
- mentioned an appointment noted in the Campus Report about a new PCC Foundation employee, and suggested that the Board hear about appointments prior to publication.

Dr. Hilary Bradbury-Huang, Board of Trustees
- congratulated the Commencement speakers on their moving addresses.

Dr. Consuelo Rey Castro, President, Board of Trustees
- expressed her regret that the Board had no opportunity to acknowledge Dr. Kossier's retirement during the Commencement exercises.
N. FUTURE BOARD MEETING DATES
The June 20 meeting will be held in the East-West Room of the Athenaeum at Caltech beginning at 11:00 a.m. The following meeting will be July 6, 2007, at 1:00 p.m. in Harbeson Hall.

O. FUTURE AGENDA ITEMS
Mrs. Wells-Miller requested a presentation on the Emergency Response Plan.
Dr. Mann requested discussion of the San Gabriel Foothills Association of Colleges.
Dr. Bradbury-Huang requested discussion on annual investment updates, parallel processes to the PUSD joint interest commission for neighboring communities to collaborate with PCC, and ways to support the transition from high school students to PCC. She also expressed support for Officer Humphrey, the injured police dispatcher.

IV. CLOSED SESSION
Government Code §54957 Public Employee Appointment
(College President)

Dr. Rey Castro stated that a second Closed Session was not necessary.

V. OPEN SESSION
P. ADJOURNMENT
Meeting No. 14 was adjourned at 8:30 p.m.
MOTIONS CARRIED AT MEETING NO. 14—June 19, 2007

1. Approval of Minutes of Meeting No. 13, a Regular Business Meeting, June 6, 2007, as corrected.
2. Approval of Consent Items.
3. Approval of the 2007-08 Tentative Budget.
4. Approval of Policy 3600, Advisory Committees for Career and Technical Education Programs.
5. Approval of Policy 5650, Investments, as revised.
6. Approval of Policy 1450, Trustees' Code of Ethics, as revised.
7. Approval to participate in a joint interest commission with the Pasadena City Council, PUSD, Altadena Town Council, and Sierra Madre City Council, and appoint a representative at the appropriate time.

James Kossler, Secretary
Board of Trustees