NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, February 28, 2007

6:00 P.M.
Open Session

MEETING NO. 6
SPECIAL MEETING

Circadian
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 6, a Special Meeting. The Special Meeting will begin at 6:00 P.M. The Board will meet in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 6
SPECIAL MEETING
Wednesday, February 28, 2007
6:00 P.M. Open Session
Pasadena City College
Circadian
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. OPEN SESSION
   A. CALL TO ORDER AND ROLL CALL
   B. PLEDGE OF ALLEGIANCE
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   D. PRESENTATION, WITH POSSIBLE DISCUSSION: SEARCH SERVICES PROVIDED BY COMMUNITY COLLEGE SEARCH SERVICES ( LESLIE PURDY) [Board]
   E. DISCUSSION, WITH POSSIBLE ACTION: SELECTION OF SEARCH SERVICE FIRM [Board]
   F. DISCUSSION, WITH POSSIBLE ACTION: RECEIPT OF SUMMARIES FROM PUBLIC FORUMS [Board]
   G. ADJOURNMENT
F. DISCUSSION, WITH POSSIBLE ACTION: RECEIPT OF SUMMARIES FROM PUBLIC FORUMS

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PASADENA AREA COMMUNITY COLLEGE DISTRICT
PUBLIC FORUM – SELECTION OF THE COLLEGE PRESIDENT
Community Education Center
Saturday February 10, 2007

To listen to the full transcript of the forum, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Board Members Present: Dr. Jeanette Mann, Mr. Geoffrey Baum, Dr. Hilary Bradbury-Huang.

Dr. Jeanette Mann, acting as moderator of the panel, opened the Public Forum at 10:10 a.m. and made some introductory remarks on behalf of the Board, and then invited comments from those in attendance.

Ralph Hurtado, Member of the President's Latino Advisory Committee
The next president should:
- have experience with multi-ethnic and multi-cultural communities;
- encourage a seamless process between the high schools and the community college, in vocational education programs as well as academic programs;
- encourage recruitment of Latino students and staff, especially in mid-level management positions;
- form a collaboration with the City of Pasadena and the neighboring K-12 school district;
- focus on the housing needs of foster care students.

Mr. Hurtado also stated that the selection process should be transparent and asked that the community be invited to meet the top two candidates.

Cecile Davis Anderson, Counselor, PCC
The next president should:
- be able to speak to the "Rules of the Game" paper compiled by the Institute of Higher Leadership and Policy at Sacramento State;
- focus on increased completion rates for all racial groups;
- encourage the growth of an educated labor force;
- encourage success in upward mobility;
- be deeply rooted in student equity and social justice;
- be savvy in the needs of culturalism and how to address the needs of the population, and maximize the upward mobility and completion of all students.

Ms. Anderson also expressed her hope that it would be a fair process.

Hank Guerrero, Member of the President's Latino Advisory Committee
The next president should:
- have experience in building an endowment fund for scholarships;
- build up the alumni association;
- build a base of businesses that can also be solicited for funds;
- make scholarship availability a priority.

Samuel Perry III, Student, PCC
The next president should:
- increase library study rooms;
- increase computer availability for student use;
- monitor the condition of campus facilities;
- improve textbook prices and stock.
Gienna Watterson, President, ISSU
The next president should:
- have demonstrated that he/she can manage managers, and should be questioned about his/her philosophy on management styles;
- understand the importance of upgrading campus technology;
- encourage better morale on campus.

Ms. Watterson said that often the hiring committee is not given enough time to discuss the candidates and encouraged the Board to select a search firm that would be sensitive to the importance of discussion time.

Julianne Worrell, Member, Neighborhood Committee
The next president should:
- have experience with a land-locked college campus and the impact of daily activities and growth of the college on the surrounding neighborhood; and
- continue to be sensitive to and desire to remain in communication with the neighborhood community.

Hollis Stewart, President, Classified Senate
The next president should:
- be willing to reach out to high school and middle school students by making campus visits;
- be sensitive to diversity.

Mr. Stewart also stated that members of the selection committee should be given the opportunity not only to score the candidates, but to discuss them. He said that often, one member of the committee might miss something that is said by a candidate, and having a time for discussion following the interview is helpful.

Sarah Tramel, President, PTSA, Member of the President’s African-American Advisory Committee
The next president should:
- continue to be supportive of the PTSA;
- encourage seamless interaction between middle/high schools and PCC;
- recognize that good parenting is a resource;
- emphasize that PCC is not a “grade 13”;
- continue to interact with the African American community through the President’s Advisory Committee.

Dr. Mann announced that there will be an open discussion of the consultant candidates, hopefully at the meeting scheduled for February 28. She also encouraged the community to address any concerns regarding the consulting firm to a Board member.

Receiving no further requests to address the panel, Dr. Mann closed the forum at 11:35 a.m.
Dr. Consuelo Rey Castro, acting as moderator of the panel, opened the Public Forum at 12:02 p.m. and made some introductory remarks on behalf of the Board, and then invited comments from those in the audience.

Ann Reynolds, CEC
The next president should:
• be an community advocate, and consider expansion of the parent education and seniors and
disabled adults programs; and
• encourage partnerships with community agencies

Jean Porush, Retired Teacher, PCC, Resident of Sierra Madre
The next president should:
• concentrate on the improvement of overall student learning;
• be aware of faculty and staff morale and address these issues;
• promote collegiality and professionalism from the top down; and
• treat students and faculty with respect

Bianca Richards, Counselor, Disabled Student Services
The next president should:
• partner more with business and industry in the community; and
• be involved in career and technical education.

Elvio Angeloni, Professor, Social Sciences
The next president should:
• promote collegiality;
• deal with the problem of staff and faculty morale;
• respect the diversity of opinion and be willing to sit down with all segments, with mutual respect,
for an exchange of ideas;
• entertain a change of mindset regarding shared governance
• ask what can be done to better prepare students to be at the college level...perhaps more
counseling, more relationship with feeder schools; and
• continue the policy of open contact with the Academic Senate.

Amy Ulmer, Dean, English Division
The next president should:
• have a strong background in instruction, in order to understand how the faculty deals with
students; and
• teach a class every semester.
Edgar Nandkishore, Director of Purchasing, PCC
The next president should:
- consider the addition of courses in laser technology and real estate.

Jorge Aguilera, Dean, Human Resources
The next president should:
- be a candidate from California who has had previous executive level community college experience, and understands the California community college system.

Hollis Stewart, President, Classified Senate
The next president should:
- continue to advocate for shared governance;
- be supportive of the Classified Senate;
- be visionary about the diversity of the entire area;
- provide the best possible learning environment;
- be asked how he/she feels about “working people”; 
- possess a sense of humor and spirit of happiness;
- be acquainted with the shared governance process in California; and
- visit the feeder middle and high schools letting students know that PCC wants them.

Fred Keene, Faculty, Math Division
The next president should:
- have at least five years of community college teaching experience; and
- be familiar with the “core functions” of the institution.

Sarah Tramel, President, PCC PTSA; Member, President’s African-American Advisory Committee
The next president should:
- continue the support of PTSA;
- look into the return policy and cost for books;
- look into the condition of the restrooms;
- support outreach at the middle school level;
- keep the community informed about all programs offered at the college, including associate degrees, transfers, and certificate programs;
- promote the idea that PCC is not “grade 13”
- continue support of the African-American advisory committee.

Carol Curtis, ESL Faculty Member
The next president should:
- be able to communicate the “big picture” to all faculty and staff; in order to motivate them to move as one unified body;
- invest in ways to train faculty in technology; and
- encourage faculty to take on the validation process for pre-requisites, and give them incentive to do so.

Susie Ling, Associate Professor, Social Sciences; President of Asian Pacific American Association
The next president should:
- compare the percentage of Asian students attending PCC to the Asian population in feeder districts, so that they are not underrepresented;
- be visionary...look at the 21st century and what it represents; and
- have the voice of diversity;
Kay Dabelow, President, Academic Senate
The next president should:
- believe firmly in the shared governance process, and not consider it as “tokenism”.
- be firmly committed to academic integrity and rigor.

Denise Albright, Secretary, English Division
The next president should:
- be as supportive as Dr. Kossler has been of both the campus and statewide Classified Senates.

Anna Mae Jones, External Relations
The next president should:
- provide technical training for classified staff
- re-examine the classified staff deficiencies...unfreeze positions so that work can be done more effectively.

Sandra Haynes, Professor, Art History
The next president should:
- have a major commitment to and background in technology.

David Krause, Facilities
The next president should:
- respect the union contracts.

This concluded the comments from the audience. Dr. Rey Castro closed the meeting at 2:00.
To listen to the full transcript of the forum, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Board Members Present: Mr. John Martin, Ms. Susanna Miele, Mrs. Beth Wells-Miller

Mr. John Martin, acting as moderator of the panel, opened the Public Forum at 12:10 p.m. and made some introductory remarks on behalf of the Board, and then invited comments from those in the audience.

Richard Beyer, Special Services
The next president should:
- be collaborative with the PACCD at large;
- have cognitive flexibility; not be rigid;
- see the “big picture” and make decisions based to their effect on the many, not just a few;
- have five years of community college classroom teaching experience as a full-time faculty member;
- makes decisions based on sufficient data;
- see problems as challenges to be met, not barriers to goals;
- be able to anticipate the effect of his/her decisions on other departments;
- keep in mind who the “customer” is…not always just the student;
- have confidence in his/her managers; support and guide them, not micro-manage;
- have the courage to remove those who are not performing their jobs;
- develop a continuous quality improvement plan;
- be committed to total quality management.

Robert McLean, Social Sciences
The next president should:
- show leadership in dealing with the level of students who enter the transfer program and are not prepared – lacking basic and study skills;
- allocate additional revenue to hire additional counselors;
- have an awareness of this type of problem and what to do about it – working with the faculty to develop strategies to address this issue.

Susan Clifford, Dean, Health Sciences
The next president should:
- provide leadership in coordinating instruction and student services.
Ellen Ligons, President, Management Association
The next president should:
- be a competent community college leader;
- understand organizational strategy and work to strengthen the middle management structure at PCC;
- maintain a strong financial structure;
- have excellent communication skills;
- understand and be committed to the California Community College system mission, as well as the PCC mission;
- work ethically to set high standards for self and others by continuously improving his/her self and surroundings;
- demonstrate conceptual, technical, and human skills that will serve the best interests of PCC and its students;
- demonstrate accountability to and for the institution for the long-term viability of the college community;
- develop and maintain a responsive, cooperative, and mutually beneficial and ethical internal and external relationship that nurtures diversity, promotes the success of all students and maintains PCC’s mission;
- promote the development of a strong bridge between PUSD and PCC in the career/technical education programs;
- be a cloned combination of Jack Scott and Jim Kossler.

Rod Foster, Visual Arts & Media Studies
The next president should:
- change direction in terms of the fiscal approach; be a risk-taker;
- put less emphasis on the physical plant and find a new direction to move forward;
- be someone who is accustomed to this "culture" (demographics); consider the "culture question";
- support a system where the teacher is technologically interactive with student services;
- fill vacant positions;
- possess academic rather than fiscal experience;
- be someone who has had great success someplace else and brings a new direction to us;
- look at a physical master plan which will accommodate the educational activities that take place inside the buildings; and
- be committed to offering the best educational experience, and then find the resources to support it, while maintaining a prudent fiscal position for the district.

Kay Dabelow, President, Academic Senate (speaking for Wendy Johnston and Karen Carlisi)
The new president should:
- have experience with career/technical education
- have experience in working with contract and work force education;
- support a permanent, ongoing faculty development program that offers pedagogical orientation and support to new faculty as well as refresher strategies for continuing faculty.
Chuck Ward, Counselor
The new president should:

- focus on retaining students, not just attracting new students;
- consider increasing the counseling staff;
- not be limited to someone with an “Instruction” background…someone with a strong Student Services background could be a good candidate too.
- understand that both “hard” (i.e. academic) and “soft” (i.e. study) skills are being taught;
- be able to suggest strategies whereby counselors and teaching faculty can communicate their concerns;
- provide creative ideas and release time for faculty development.

Edward Martinez, Counselor
The new president should:

- create a greater sense of unity and
- bring a vision to integrate all the various components of the college community.

Julie Kiotas, Social Sciences
The new president should:

- have come up through the ranks, with a long-term teaching record;
- have taken and taught courses at a 2 year school;
- support the faculty;
- make technology upgrades a priority…create “smart classrooms” where students and faculty have access to technology.

Pat Rees, Media Center
The new president should:

- embrace where we are in the digital age today;
- be actively engaged in this teaching/learning experience; understand that students are “digital natives” who learn in a “game-type” learning environment;
- be cognizant of the need to have adequate technical staff to support the campus needs;
- be able to trust, depend upon, and empower second-tier management to act alone.

Dorothy Potter, Library
The new president should:

- have good communication skills;
- really listen…not just give lip service
- have a good working knowledge and appreciation of technology and budget the resources to support it.

Hollis Stewart, President, Classified Senate
The new president should:

- continue to be supportive of the Classified Senate.