The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 13 on Wednesday, July 20, 2005, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:03 p.m. by Mr. Geoffrey Baum, Vice President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, Vice President
Ms. Consuelo Rey Castro, Clerk
Mr. John Martin
Ms. Susanna Miele
Mr. Warren Weber
Mrs. Beth Wells-Miller
Mr. Nicholas Szamet, Student Trustee

Trustees Absent
Dr. Jeanette Mann, President

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mr. Victor Collins, Interim Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was not represented.
The Associated Students Board was represented by Mr. Steven Juarez.
The Management Association was represented by Mr. Dale Pittman.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on closed session items.

The Board adjourned to Closed Session at 6:05 p.m.
II. CLOSED SESSION

Government Code §54957
Public Employee Dismissal, Discipline, Release

Government Code §54957
Public Employee Appointment
(Chinese, ESL)

Government Code §54957.6
Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto)

Closed Session was adjourned at 6:48 p.m.

III. OPEN SESSION

Mr. Baum reconvened the Open Session at 7:00 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS

Dr. Kossler introduced Nicholas Szmiet, the Student Trustee candidate.

Mr. Baum introduced Brandon Powers, a candidate for Trustee Area 7.

C. OATH OF OFFICE

Mr. Baum administered the oath of office to Mr. Szmiet, Student Trustee.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

Ms. Loretta Gonzales addressed the Board regarding difficulties encountered by her daughter in obtaining special accommodations and financial aid. Mr. Baum referred her to Dr. Sugimoto.

E. APPROVAL OF MINUTES - Regular Business Meeting No. 12, June 15, 2005

MOTION: ON MOTION OF Mr. Weber and seconded by Mrs. Wells-Miller, the Board voted, by a majority vote of the six members present, to approve the Minutes of Meeting No. 12, a Regular Business Meeting, June 15, 2005.

Abstain: Rey Castro

F. APPROVAL OF CONSENT ITEMS

Mr. Baum suggested that Consent Item 5-P be pulled for a separate vote. Ms. Miele commended Bruce Fink for his 42 years of service to the college.

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Consent Item 5-P.

G. OATH OF OFFICE

Mr. Baum administered the oath of office to Police Officer, Michael DeSpain.

F. APPROVAL OF CONSENT ITEMS (Continued)

4-S and 5-S – Approve Northern California College Tours and Field Trips for Students in Upward Bound Math/Science Program

Ms. Miele asked if these two items were reporting the same trip. Ms. Rodarte explained that there was so much detail, because of the various locations, that it had been broken into two separate items. Ms. Miele said that, in the future, she would prefer seeing the entire trip reported as one item, so that the total cost would be more clearly reflected.

2-I – Ratification of Instructional Trip for .XL Summer Bridge Program

Ms. Miele stated that she was unfamiliar with this program and asked for more information. Mr. Miller explained that this is a program which “bridges” from high school to college, and is primarily designed to target under-represented students.
1-B – Approval/Ratify/Amend/Renew Contracts
Kathleen A. Milnes
Ms. Rey Castro asked for more information regarding the contract with Kathleen Milnes. Dr. Jacobs responded that Ms. Milnes will be working with Laurie Buruss and that she will provide Ms. Rey Castro with additional data.

SixTen and Associates
Ms. Rey Castro asked if this firm submits the mandated costs reports for the district. Mr. Hardash identified some of the state mandated costs and explained that, although this firm compiles the data and checks for compliancy, the district files the claim.

Armory Center for the Arts
Dr. Jacobs explained that the Armory Center is providing space for an off-campus art class. Ms. Miele asked that additional information be provided.

Vavrinek, Trine, Day & Co., LLP
New compliance provisions required by the State Chancellor’s Office related to what are called “minimum conditions” have necessitated increasing the fee for the district auditor.

6-P – Employment, Change of Status, Leave of Absence and Resignation of Academic Employees 2005-2005
Ms. Miele asked about Wendie Johnston’s change of status. Dr. Jacobs explained that this is a renewal of the contract for this position. Ms. Miele also made note of the resignation of Stephen Johnson and wished him continuing success in his new position at Cerritos College.
Mr. Martin also thanked Mr. Collins for committing to an additional six months with the college as Interim Dean of Human Resources.

MOTION: ON MOTION OF Mr. Weber and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the six members present, to approve the remainder of the Consent Items.

H. PUBLIC HEARING AND APPROVAL OF CONTRACT FOR 2004-2005 BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 819, AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
Mr. Baum opened the public hearing. When there was no comment by the public, the hearing was closed.

MOTION: ON MOTION OF Mr. Weber and seconded by Mr. Martin, the Board voted, by a unanimous vote of the six members present, to approve the contract for 2004-2005 between the California School Employees Association (CSEA), Chapter 819, and the Pasadena Area Community College District.

I. PUBLIC HEARING AND APPROVAL OF CONTRACT FOR 2004-2005 BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 777, AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
Mr. Baum opened the public hearing. When there was no comment by the public, the hearing was closed.

MOTION: ON MOTION OF Mr. Weber and seconded by Mr. Martin, the Board voted, by a unanimous vote of the six members present, to approve the contract for 2004-2005 between the California School Employees Association (CSEA), Chapter 777, and the Pasadena Area Community College District.

J. DISCUSSION, WITH POSSIBLE ACTION: THE PATRIOT ACT
Ms. Rey Castro requested that this item be pulled from the agenda.
K. DISCUSSION, WITH POSSIBLE ACTION: LEGISLATIVE COORDINATION
Dr. Kossler reviewed the outline for legislative coordination with the Board. Ms. Rey Castro stated that this framework is a good beginning, but expressed concern that the External Relations department does not have a staff person to address legislative issues as they arise. Mr. Baum added that relationships with legislators must be built over time so it should be an ongoing process. Ms. Rey Castro requested that some time be taken at the retreat to discuss this further. Mr. Baum said that the ad hoc Board committee will be appointed after Dr. Mann returns. Dr. Kossler passed around the “screwball” paperweight which Mr. Weber had suggested might be used as a unique gift for legislators.

L. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
• reported that the TRIO program funding has been completely restored;
• highlighted the articles about the “Stepping Up” program included in the News Clips;
• announced that the college didn’t make the growth target for summer and that the community colleges may be reaching a plateau due to fee increases and other extenuating circumstances;
• reported that replacement of the front sidewalk will take place next summer;
• mentioned that C building is undergoing renovations including new paint, windows, and waterproofing;
• reported that new traffic signals are being installed on Bonnie at Colorado and Del Mar; and
• stated that the wall for the future soccer field is being built along Del Mar.

M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Ms. Kay Dabelow, Academic Senate
• reported that the SLO summer institute was a resounding success, and that PCC is considered as a model for the statewide SLO program.

Mr. Steven Juarez, Associated Students
• announced the names of the A.S. Board members and reported that the Leadership retreat held at Caltech was very valuable to all who participated.

N. FUTURE BOARD MEETINGS
The Summer Board retreat will be held on August 3, 2005, in the East-West Room of the Athenaeum at Caltech, beginning at 9:00 a.m. Ms. Miele will not be able to attend. The next regular meeting of the Board of Trustees will be on August 17, 2005, at 6:00 p.m. in the Circadian at Pasadena City College. Mr. Martin possibly will not be able to attend.

O. FUTURE AGENDA ITEMS
Ms. Miele requested a progress report on Judge Gutierrez’s recommendations. She also requested a presentation by the “Stepping Up” pilot program and appointment of a mentor for the Student Trustee.

Ms. Rey Castro requested a report from the SLO committee, and a presentation about Title V, including information about the program, services and outcomes.

Mrs. Wells-Miller requested that legislative coordination be discussed at the retreat.

P. ADJOURNMENT
The meeting was adjourned at 8:25 p.m.
MOTIONS CARRIED AT MEETING NO. 13– July 20, 2005

1. Approval of Minutes of Meeting No. 12, a Regular Business Meeting, June 15, 2005.

2. Approval of Consent Items.

3. Approval of Contract for 2004-05 between the California School Employees Association (CSEA), Chapter 819, and the Pasadena Area Community College District

4. Approval of Contract for 2004-05 between the California School Employees Association (CSEA), Chapter 777, and the Pasadena Area Community College District

Geoffrey L. Baum, Vice President  James Kossler, Secretary
Board of Trustees  Board of Trustees