NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, April 5, 2006

6:00 P.M.
Call to Order, Roll Call, Public Comment on Closed Session Items, Closed Session

7:00 P.M.
Open Session

MEETING NO. 8
Regular Business Meeting

Pasadena City College
Circadian
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 8, a Regular Business Meeting. The meeting will begin at 6:00 P.M. with the Call to Order, Roll Call, Public Comment on Closed Session Items, and the Closed Session. The Regular Business Meeting will begin at 7:00 p.m. The Board will meet in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
MEETING NO. 8  
REGULAR BUSINESS MEETING  
Wednesday, April 5, 2006  
6:00 P.M. Closed Session  
7:00 P.M. Open Session  
Circadian  
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board” form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION  
   Government Code §54957    Public Employee Discipline, Dismissal, Release  
   Government Code §54957.6 Labor Negotiations  
   (CTA, Jacobs; CSEA 777, Hardash;  
   CSEA 819, Hardash; ISSU, Sugimoto;  
   Management, Kossler/Hardash)

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. OATH OF OFFICE  
      Connie Chung, Student Trustee
   D. PUBLIC COMMENT ON NON-AGENDA ITEMS  
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   E. APPROVAL OF MINUTES – Meeting No. 7, Regular Business Meeting, March 15, 2006
   F. APPROVAL OF CONSENT ITEMS (See pages 3-4, attached)
   G. APPROVAL OF AGREEMENT BETWEEN THE PASADENA AREA COMMUNITY COLLEGE DISTRICT AND THE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) [Staff]
H. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM CHAPTER 777 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Staff]

I. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO CHAPTER 777 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) [Staff]

J. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM CHAPTER 819 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Staff]

K. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO CHAPTER 819 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) [Staff]

L. DISCUSSION, WITH POSSIBLE ACTION: POLICY 5350 – PRIVACY, SECURITY AND ACCEPTABLE USE OF ELECTRONIC RESOURCES [Staff]

M. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM ADDITIONS [Staff]

N. DISCUSSION, WITH POSSIBLE ACTION: BOARD VOTE FOR CCCT BOARD OF DIRECTORS [Board]

O. PRESIDENT’S REPORT (INCLUDING VICE PRESIDENTS)

P. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

Q. FUTURE BOARD MEETING DATES

R. FUTURE AGENDA ITEMS

S. ADJOURNMENT
CONSENT ITEMS

68-S Approval of Student Travel for Upward Bound Classic Program, Southern California
       April 13, 2006
69-S Approval of Student Travel for Upward Bound Classic and Math/Science Programs, Southern
       California, April 20, 2006
70-S Approval of Student Travel for Upward Bound Math/Science Program, Pasadena and Irvine, CA,
       April 10, 2006
71-S Approval of Student Travel for Upward Bound Math/Science Program, San Bernardino
       County, April 12-15, 2006
72-S Approval of Instructional Trip for Puente Project to UCSC, UCB AND SFSU
73-S Approval of Student Travel – PCC A.S. Supreme Council Retreat, Altadena, CA
       April 7, 2006
74-S Approval of Student Travel – PCC A.S. Supreme Council Retreat, Altadena, CA
       April 14, 2006
75-S Approval of Student Travel – PCC Dental Lab Technology Program, Pasadena, CA
       June 15, 2006
76-S Approval of Student Travel – ASPCC Lobby Committee, Sacramento, CA, April 26, 2006
77-S Approval of Student Travel – ASPCC Lobby Committee, Sacramento, CA, May 8, 2006
78-S Approval of Student Travel – ASPCC Lobby Committee, Sacramento, CA, May 24, 2006
79-S Approval of Student Travel – PCC NAACP Club – Oakland, CA, April 8, 2006

107-I Approval of Instructional Trip for Biology 14, April 7, 2006
108-I Approval of Instructional Trip for Biology 40, May 3, 2006
109-I Approval of Instructional Trip for Architecture 20AB, June 3-14, 2006
110-I Approval of Instructional Trip for Biology 14, April 14-16, 2006
111-I Approval of Instructional Trip for Biology 14, April 28, 2006
112-I Approval of Instructional Trip for Library 104, May 12, 2006
113-I Approval of Instructional Trip for GRCOM 132AB, 133AB, April 12, 2006

189-B Approve Professional Conference Attendance
190-B Amendment to Consent Item 83-B, Adoption of Approved List, Approval of Payment – Women’s
       Basketball Officials
191-B Amendment to Consent Item 84-B, Adoption of Approved List, Approval of Payment – Men’s
       Basketball Officials
192-B Approve/Ratify/Amend Contracts
193-B Approve “What Drives L.A.?” Activities
194-B Approve/Ratify Extended Learning Presenters
195-B Amendment to Consent Item No. 129-B – Approve/Ratify Extended Learning Presenters
196-B Amendment to Consent Item No. 242-B – Approve/Ratify Extended Learning Presenters
197-B Ratify Vocational Education Activities
198-B Approve Staff Development Activities
199-B Reporting and Approval of Revolving Fund Reimbursement
200-B Reporting and Approval of Self-Insurance Fund Reimbursements, Workers’ Compensation
201-B Budget Augmentation
202-B Budget Augmentation
203-B Budget Augmentation
204-B Budget Augmentation
205-B Budget Augmentation
206-B Authorization to Use Facilities for Teacher Preparation Program Observational Field Work
207-B Amendment to Consent Item No. 164-B – Approve Vocational Education Activity
208-B Ratify Mileage Authorization
209-B Approve Purchasing Transactions
100-P  Stipends for Classified and Unclassified Personnel
101-P  Stipends for Academic Personnel
102-P  Employment of Hourly Credit Teachers and Substitute Teachers, 2005-2006
103-P  Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees, 2005-2006
104-P  Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
105-P  Authorization to Reimburse Applicant(s)
106-P  Management Professional Leaves (Sabbatical), 2006-2007
107-P  Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Meeting No. 7

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 7 on Wednesday, March 15, 2006, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:02 p.m. by Mr. Geoffrey Baum President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President
Ms. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Stephen Juarez, Interim Student Trustee

Trustees Absent
Dr. Jeanette Mann
Dr. Hilary Bradbury-Huang

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was represented by Miss Candice Borromeo.
The Management Association was not represented.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session Items.

The Board adjourned to Closed Session at 6:05 p.m.

II. CLOSED SESSION

Government Code §54957
Public Employee Appointment
(Academic Manager: Division/Athletic Coordinator)

Government Code §54957
Public Employee Discipline, Dismissal, Release

Government Code §54957.6
Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash;
CSEA 819, Hardash; ISSU, Sugimoto;
Management/Confidentials, Kossler/Hardash)

Closed Session was adjourned at 7:10 p.m.
III. OPEN SESSION
Mr. Baum reconvened the Open Session at 7:12 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Miss Borromeo led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment on non-agenda items.

D. APPROVAL OF MINUTES: Regular Business Meeting No. 4, February 1, 2006; Meeting No. 5, Joint Meeting with PUSD, February 21, 2006; Regular Business Meeting No. 6, March 1, 2006
February 1, 2006 - Page 8483 – Student Benefit Index Report
Ms. Dabelow provided additional language to clarify her remarks regarding the SBI.

February 1, 2006 – Page 8483 – Agenda Items for Joint Meeting with P.U.S.D. Board
Ms. Miele suggested that the last sentence be changed to read, "Mr. Baum reconfirmed the appointment of Dr. Mann, Ms. Miele and Ms. Rey Castro as a Board ad hoc Committee to meet with three members of the P.U.S.D. Board on an ongoing basis to address these concerns."

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve the Minutes of Meeting No. 4, a Regular Business Meeting, February 1, 2006, as revised.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a majority vote of the five members present, to approve the Minutes of Meeting No. 5, Joint Meeting with PUSD, February 21, 2006.
Aye: Miele, Martin, Rey Castro, Baum
Abstain: Wells-Miller
Advisory Vote: Aye

March 1, 2006 – Page 8493
Mrs. Wells-Miller asked that the minutes reflect that she had requested that the Board hear a report from a compensation specialist.

March 1, 2006 – Page 8491 – Approval of Minutes
Mrs. Wells-Miller pointed out that she, not Ms. Miele, had remarked that there was not enough detail provided related to Ms. Trendler’s remarks.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a majority vote of the five members present, to approve the Minutes of Meeting No. 6, a Regular Business Meeting, March 1, 2006, as revised.
Aye: Miele, Martin, Baum, Wells-Miller
Abstain: Rey Castro
Advisory vote: Aye

E. APPROVAL OF CONSENT ITEMS
106-I – Approval of Instructional Trip for Biology Students
Ms. Rey Castro questioned whether students traveling out of the country are covered by insurance. Ms. Hassan responded that all approved activities are covered by the college insurance. Ms. Rey Castro also asked how the students were selected for this trip and Dr. Jacobs answered that the students who were chosen had all worked on the MWD grant project from the beginning.
E.  
APPROVAL OF CONSENT ITEMS (Continued)

174-B – Approve/Ratify Staff Development Activities
Ms. Miele asked about the hiring diversity workshops. Dr. Jacobs and Dr. Aguiñiga explained that each person selected to serve on a hiring committee will participate in a diversity orientation which will better prepare them on how to approach the selection of a candidate.

187-B – Budget Augmentation
Ms. Miele inquired about the MDRC Panel and Mr. Miller explained that this is a part of the James Irvine Foundation. Ms. Miele expressed hope that use and outcomes of this grant can be shared in some way with PUSD.

95-P – Employment, Change of Status, Leave of Absence and Separation of Classified Employees
Ms. Rey Castro congratulated Helen Petty on her upcoming retirement, and thanked her for her 30 years of service to PCC.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a unanimous vote of the five members present, to approve the Consent Items, with Consent Items 175-B and 181-B taken out for a separate vote.

Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Consent Items 175-B Adoption of Resolution No. 397 – Ratify Agreement- Child Care and Development Services.

Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Rey Castro and seconded by Mr. Martin, the Board voted, by a unanimous vote of the five members present, to approve Consent Items 181-B, Resolution No. 396 to Authorize the Sale of 207 S. Meredith Ave., Pasadena – Sale to the General Public.

Advisory Vote: Aye

F.  
DISCUSSION, WITH POSSIBLE ACTION: PCC FOUNDATION AUDIT
Dr. Kossler opened the discussion by stating that the Foundation received an unqualified audit with no findings. He then introduced Tom Delahooke, President of the Foundation Board. Mr. Delahooke reported that all accounts are monitored and donor instructions are honored. He stated that the Foundation is planning to employ a Director of Development. Mr. Delahooke also remarked that the Foundation has contracted with an accounting firm with experience in non-profit fund accounting to assist in providing more detailed statements.

Ms. Louise Bell addressed the Board and shared some of her observations about the Foundation. Correspondence from Ms. Bell was provided to the Board President.

Mrs. Wells-Miller asked what funds are used to pay for the audit, and Ms. Levine answered that unrestricted funds are used for that purpose. Mrs. Wells-Miller also suggested that the Foundation might plan an annual event geared toward fundraising. Mr. Baum thanked Mr. Delahooke and the entire Foundation Board for volunteering their time to support the college. He also underscored the importance of managing the Foundation funds with the highest degree of professionalism, because it reflects not only on the reputation of the Foundation, but also on the reputation of the college. Mrs. Wells-Miller asked that the Board receive periodic updates from the Foundation.
G. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE CHAPTER 777 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the five members present, to Receive, and Set Public Hearing Regarding, Initial Bargaining Agreement from the Pasadena City College Chapter 777 of the California School Employees Association to the Pasadena Area Community College District.

Advisory Vote: Aye

H. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CHAPTER 777 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the five members present, to Receive, and Set Public Hearing Regarding, Initial Bargaining Agreement from the Pasadena Area Community College District to the Pasadena City College Chapter 777 of the California School Employees Association.

Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION: BOARD OUTREACH TO CONSTITUENTS

Ms. Rey Castro opened the discussion by stating that she feels it is important to be accessible to constituents, and suggesting that community meetings might be a way to achieve that connection. Mr. Juarez pointed out that he felt a newsletter mailing to the community, which includes contact information, would be more successful than expecting attendance at an informational meeting. Mr. Baum shared his experience with town hall meetings where no one from the community attended. Ms. Rey Castro conceded that approaches might have to be customized for the various communities, and asked if the Administration would be willing to commit to providing support, once meetings were arranged, in the form of written materials and staff to present information. Dr. Kossler said that he felt that was not a problem. Mrs. Wells-Miller suggested that the media be utilized to advertise outreach efforts. Ms. Miele said that she felt targeted meetings would be most effective in disseminating information about services offered by PCC.

J. DISCUSSION, WITH POSSIBLE ACTION: NURSING PROGRAM ENHANCEMENT

Mrs. Wells-Miller commended the Nursing Program and presented an idea to encourage graduates to pursue a four-year degree by establishing an articulation with UCLA or some other four-year university. Ms. Rey Castro commented that PCC has no problem attracting students to this program; if anything, more classes are needed. Dr. Kossler took the opportunity to report that the Nursing Program was just awarded a grant from the Chancellor's office, which will enable establishment of an evening and weekend component, which will accommodate an additional thirty students. Ms. Miele asked if the college has worked with Huntington Memorial Hospital, and Dr. Kossler responded that PCC uses all the local hospitals for clinical sites.

K. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES SELF-EVALUATION

Mr. Baum reviewed the evaluation process with the Board and invited discussion. Ms. Rey Castro and Mrs. Wells-Miller stated that they would support soliciting input from other shared governance groups, including the students. Mr. Juarez pointed out that, in the proposed evaluation instrument, there are no questions specifically related to the students, and that, perhaps, an additional section could be added. Mr. Baum directed the Administration to explore development of a student-related section to be added next year. Ms. Miele stated that the performance of the Board members is evaluated by the voters, and that it is necessary to keep in mind exactly what the Board's role is. She also
K. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES SELF-EVALUATION (Continued)

stressed that the questions currently used do fulfill the legal obligations. Mr. Baum said that the Board will schedule a meeting with the Board officers to discuss the survey instrument and which additional groups will be invited to provide feedback. The group will bring a proposal back to the full Board for discussion.

L. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler
- announced that the women’s basketball team made it to the Final Eight;
- congratulated Alex Kritselis and Jim Arwine for a successful Art Night; and
- announced that PCC has two students, Ivan Lee and Kim De La Peza, on the Phi Theta Kappa Academic first team.

M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Mr. Louis Holly, Classified Senate
- reported that the Classified newsletter will soon be distributed, and announced that the General Session of the Classified Senate will be held on May 4.

Ms. Kay Dabelow, Academic Senate
- highlighted the Senate Seconds.

Miss Candice Booromeo, Associated Students
- reported that 40 clubs were represented at the ICC conference on March 10, and described some of her experiences during the AS Lobby Committee trip to Washington, D.C.

Mr. Steven Juarez, Interim Student Trustee
- reported on the Student Trustee debate, and said that the voting will begin on March 16.

Mr. Geoffrey Baum, President, Board of Trustees
- reminded the Board members to complete the Conflict of Interest forms, and gave kudos to both the art and music students who participated in Art Night.

N. FUTURE BOARD MEETINGS

The next regular meeting of the Board of Trustees will be held on April 5. April 19 will be the Spring Board retreat and May 4 has been set as the joint meeting with the Associated Students Board.

O. FUTURE AGENDA ITEMS

Mr. Juarez asked that the AS Lobby Committee Washington D.C. trip report be agendized. He also requested that the topic of voting by the Student Trustee be discussed.

Mrs. Wells-Miller asked that Board parliamentary procedures be reviewed with respect to the reconsideration vote taken at the March 1 meeting.

Ms. Rey Castro requested a presentation on the findings and recommendations submitted by the technology infrastructure committee.

P. ADJOURNMENT

Meeting No. 6 was adjourned at 9:10 p.m.
MOTIONS CARRIED AT MEETING NO. 7– March 15, 2006

1. Approval of Minutes of Meeting No. 4, January 24, 2006, as revised.

2. Approval of Minutes of Meeting No. 5, Joint Board Meeting with Pasadena Unified School District, February 21, 2006

3. Approval of Minutes of Meeting No. 6, March 1, 2006, as corrected.

4. Approval of Consent Items, with Items 175-B and 181-B taken out for a separate vote.

5. Approval of Consent Item 175-B, Adoption of Resolution No. 397 – Ratify Agreement- Child Care and Development Services.

6. Approval of Consent Item 181-B, Resolution No. 396 to Authorize the Sale of 207 S. Meredith Ave., Pasadena – Sale to the General Public.

7. Approval to Receive, and Set Public Hearing Regarding, Initial Bargaining Agreement from the Pasadena City College Chapter 777 of the California School Employees Association to the Pasadena Area Community College District.

8. Approval Receive, and Set Public Hearing Regarding, Initial Bargaining Agreement from the Pasadena Area Community College District to the Pasadena City College Chapter 777 of the California School Employees Association.

Geoffrey Baum, President
Board of Trustees

James Kessler, Secretary
Board of Trustees
BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
MEETING NO. 7  
REGULAR BUSINESS MEETING  
Wednesday, March 15, 2006  
6:00 P.M. Closed Session  
7:00 P.M. Open Session  
Circadian  
1570 East Colorado Boulevard, Pasadena, California 91106  

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I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION  
Government Code §54957  
Public Employee Appointment  
(Academic Manager: Division/Athletic Coordinator)  
Government Code §54957  
Public Employee Discipline, Dismissal, Release  
Government Code §54957.6  
Labor Negotiations  
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto; Management/Confidential, Kossler/Hardash)

III. OPEN SESSION

A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS  
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. APPROVAL OF MINUTES – Meeting No. 4, Regular Business Meeting, February 1, 2006, Meeting No. 5, Special Meeting, February 21, 2006, and Meeting No. 6, Regular Business Meeting, March 1, 2006

E. APPROVAL OF CONSENT ITEMS (See page 3, attached)

F. DISCUSSION, WITH POSSIBLE ACTION: PCC FOUNDATION AUDIT [Board]

G. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE CHAPTER 777 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT
H. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE CHAPTER 777 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA 777)

I. DISCUSSION, WITH POSSIBLE ACTION: BOARD OUTREACH TO CONSTITUENTS [Board]

J. DISCUSSION, WITH POSSIBLE ACTION: NURSING PROGRAM ENHANCEMENT [Board]

K. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES SELF-EVALUATION [Board]

L. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)

M. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

N. FUTURE BOARD MEETING DATES

O. FUTURE AGENDA ITEMS

P. ADJOURNMENT
G. PUBLIC HEARING AND APPROVAL OF AGREEMENT BETWEEN THE PASADENA AREA COMMUNITY COLLEGE DISTRICT AND THE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU)

H. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PCC CHAPTER 777 OF CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION TO THE PACCD

I. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PACCD TO THE PCC CHAPTER 777 OF CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

J. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PCC CHAPTER 819 OF CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION TO THE PACCD

K. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PACCD TO THE PCC CHAPTER 819 OF CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

L. DISCUSSION, WITH POSSIBLE ACTION: POLICY 5350 – PRIVACY, SECURITY AND ACCEPTABLE USE OF ELECTRONIC RESOURCES

M. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM ADDITIONS

N. DISCUSSION, WITH POSSIBLE ACTION: BOARD VOTE FOR CCCT BOARD OF DIRECTORS

April 5, 2006
Board Agenda Item G: Public Hearing and Approval of Agreement Between the Pasadena Area Community College District and the Instructional Support Services Unit (ISSU)

Board Meeting: April 5, 2006

Recommendation:
1. It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, conduct a hearing to allow members of the public to make comment on the proposed agreements between the Pasadena Area Community College District and the Instructional Support Services Unit (ISSU).

2. It is further recommended that the Board of Trustees approve the agreement for 2005-2006 between the Pasadena Area Community College District and the Instructional Support Services Unit (ISSU), including a 5.23% salary increase and a continuation of Health and Welfare benefits.

Fiscal Impact:
Estimated cost of 5.23% salary increase, effective July 1, 2005. $640,196
Estimated annual cost of continuation of existing benefits for ISSU Health and Welfare employees and dependents $2,895,000

Background:
The proposed agreement is consistent with agreements reached with other employee groups for 2005-2006. ISSU ratified the agreement on March 29, 2006

Submitted and Recommended by: Vice President, Student and Learning Services
Approved for Submission to the Board of Trustees by: Superintendent/President
March 9, 2006

Mr. Peter J. Hardash
Vice President
Administrative Services
For Distribution To
Board of Trustees
Pasadena Area Community College
1570 East Colorado Blvd.
Pasadena, CA 91106

Re:  **Amended** Sunshine Proposals per Government Code 3547
Via facsimile transmission to: 626-585-3117 and e-mail
transmission to pjhardash@pasadena.edu

Dear Mr. Hardash and the Board of Trustees,

CSEA and its Pasadena Area Community College Chapter # 777 seek the following modifications, changes and/or improvements in the following Articles for its agreement in collective bargaining:

**Article 1 – Agreement**
1. CSEA is interested in modifying Section 1.1 to show the correct date of the Agreement.

**Article 8 – Salary, Career Advancement, and Classification**
1. CSEA is interested in modifying Section 8.1 to include a fair and equitable wage increase.
2. CSEA is interested in adding a new Section to show an additional step in column, to be known as Step G.
3. CSEA is interested in having the current Salary Schedule added to this Agreement as Appendix E.

**Article 24 – District Sponsored Insurance Plans and Benefits**
1. CSEA is interested in modifying the Preamble to change the existing Vision Plan from employee only to employee and family.
2. CSEA is interested in adding a new section to show current benefits for employees who retire from the Pasadena Area Community College District.
3. CSEA is interested in modifying Section 24.1, Wellness Incentive Program, to increase the incentive.
**Article 31 – Term**

1. CSEA is interested in modifying Section 31.1 to show the term as July 1, 2005, through and including June 30, 2008.
2. CSEA is interested in modifying Section 31.2 to include the following: to reopen the Agreement for the 2006-2007 term on wages, health and welfare, plus 2 other Articles, and for the 2007-2008 term on wages, health and welfare, plus 2 other Articles.

In addition to the above, the parties previously agreed to the following carryover provisions to be negotiated:

**Article 5 – District Rights**

1. CSEA is interested in modifying Section 5.2 such that the reasons for layoffs are lack of work or lack of funds, and other provisions consistent.

**Article 9 – Attendance Accounting Procedure**

1. CSEA is interested in having this Article removed from the Agreement.

**Article 13 – Disciplinary Procedure**

1. CSEA is interested in modifying the final appeal process such that the appeal is heard before a hearing officer whose decision is final and binding on the parties.

**Article 14 – Grievance Procedure**

1. CSEA is interested in modifying Section 14.3, the procedural steps for grievances.
2. CSEA is interested in modifying Section 14.6 from advisory arbitration to binding arbitration.

**Article 18 – Vacation**

1. CSEA is interested in modifying Section 18.4 to change the notice requirement.

**Article 22 – Call-Back Pay**

1. CSEA is interested in modifying Section 22.1 to change the 3-hour-pay provision to a 4-hour pay provision.

**Appendix C – Grievance Report Forms**

1. CSEA is interested in the modification of the forms to coincide with the modifications in the Grievance Procedure set forth in Article 14.

Further, the following Articles that were previously agreed to by the parties as carryover items are being withdrawn as such at this time:

**Article 16 – Holidays**
Article 17 – Leaves
Article 21 – Overtime and Compensatory Time
Appendix B – Application for Personal/Professional Growth Benefit

By this letter, CSEA requests that this letter and the items contained herein be placed on the Agenda of the Board of Trustees next meeting, scheduled for March 15, 2006, as discussed at our meeting of March 8, 2006. Thank you for your cooperation.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Lisa G. Lewis
Labor Relations Representative

Copies: Chapter 777 Executive Board; Chapter 777 Negotiating Team; Rosemarie Riley, Region 95 Representative; Jennie Batiste, Area I Director; Starlene Porter, Field Director SFFO; Dr. James P. Kossler, Superintendent PACC; Jorge C. Aguiniga (?), Dean, Human Resources, PACC; Chapter 777 file
Initial Proposal for 2005-2006
from the
Pasadena Area Community College District
to the
California School Employees Association, Chapter 777 (CSEA)

Negotiation of a successor to the contract which ended on June 30, 2005:

- The District proposes a three-year agreement for the period of July 1, 2005 – June 30, 2008.

The District proposes changes in the following areas:

- **Article 7 – Evaluation**
  
The District has an interest in updating and improving the performance evaluation process and forms.

- **Article 8 – Salary, Career Advancement, and Classification**
  
The District has an interest in providing fair and equitable compensation increases for CSEA employees taking into account: salary, longevity, steps, and health and welfare benefits.

  The District has further interests in discussing and possibly adjusting entering salaries for new employees, as well as for acting appointments, temporary employees, and for employees who are selected for promotional positions. The anniversary dates for employees may also need to be adjusted.

- **Article 10 – Working Hours**
  
The District has an interest in discussing working hours.

- **Article 13 – Discipline**
  
The District has an interest in including a list of causes for discipline.
Receive and Set Public Hearing Regarding Initial Bargaining Proposal from the California School Employees Association Chapter 819 to the Pasadena Area Community College District

Board Meeting: April 5, 2006

Recommendation:
It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

- Receive the initial bargaining proposal from the California School Employees Association Chapter 819 for a successor to the agreement which expired on June 30, 2005, and

- Designate the meeting of the Board of Trustees on May 4, 2006 as the time for receiving public comment regarding the initial proposal of the Association.

Fiscal Impact:
The fiscal impact for the 2005-2006 budget year will depend on the final outcome of negotiations between CSEA 819 and representatives of the District.

Background:
Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

CSEA 819 and the District will be negotiating a successor to the current one-year agreement which expired on June 30, 2005.
March 10, 2006

Peter Hardash, Vice President
Administrative Services
Pasadena Area Community College District
1570 E. Colorado Blvd
Pasadena, CA 91106-2003

Re: [redacted]

Dear Mr. Hardash:

The California School Employees Association (CSEA) and its Pasadena Community College Police Chapter #819 respectfully submit the following sunshine proposals for continued negotiations with the District.

**Articles carried over are:**

- Vacation—Five (5) day notice to change of vacation.
- Grievances—Add binding arbitration to the procedure.
- Lay-off language that conforms to the California Education Code and PERB decisions—No waivers of rights.
- District Rights—No waivers of CSEA’s bargaining unit member’s rights under California Education Code and all applicable PERB decisions.
- Concerted activities—Waiting on response from District since April 25, 2005.
- Personal Necessity Leave—Seven (7) days in accordance with California Education Code.

**New articles:**

- Wages—State COLA or “me too clause” whichever is greater for next three (3) years.
- Term—July 1, 2005–June 30, 2008

Our mission: To improve the lives of our members, students and community.
Peter Hardash, Vice President
Administrative Services
March 10, 2006
Page 2

CSEA hereby request that this sunshine letter be placed on the Agenda of the Board of Trustees meeting scheduled for March 15, 2006. If you have any questions or concerns regarding this matter, please do not hesitate to contact me at (626) 258-3349. Thank you for your cooperation in this matter.

Respectfully,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Valerie Hollins
Labor Relations Representative

VH/va

C:  Alan Chan, Chapter #819 President
    Rosemarie Riley, Region #95 Representative
    Jennie Batiste, Area I Director
    Starlene Porter, Field Director
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item K: Receive and Set Public Hearing Regarding Initial Bargaining Proposal from the Pasadena Area Community College District to the California School Employees Association Chapter 819

Board Meeting: April 5, 2006

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

- Receive the initial bargaining proposal from the Pasadena Area Community College District to the California School employees Association Chapter 819 for a successor to the agreement which expired on June 30, 2005, and

- Designate the meeting of the Board of Trustees on May 4, 2006 as the time for receiving public comment regarding the initial proposal of the District.

Fiscal Impact: The fiscal impact for the 2005-2006 budget year will depend on the final outcome of negotiations between CSEA 819 and representatives of the District.

Background: Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

CSEA 819 and the District will be negotiating a successor to the current one-year agreement which expired on June 30, 2005.

Submitted and Recommended by:

[Signature]
Vice President, Administrative Services

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
PROPOSAL
OF THE
PASADENA AREA COMMUNITY COLLEGE DISTRICT
TO THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER 819

Maintain the provisions of the California School Employees Association 819 agreement which expired June 30, 2005, with the following changes:

- Update contract and/or Memorandum of Understanding related to the 3/12 workweek for officers
- A fair and equitable compensation package composed of both salary and benefit components, taking into account the need for maintaining fiscal integrity of the District.
- A three-year contract
- Membership on Health Benefits Committee
It is the policy of the Pasadena Area Community College District that there be privacy, security, and acceptable use of its electronic resources, as follows:

1. As a part of the physical and social learning infrastructures, Pasadena City College (PCC) acquires, develops, and maintains computers, voice communications, world wide web computer systems, and networks. These computer and voice resources are intended for college-related purposes, including direct and indirect support of the college's instruction, research, and service missions; of college administrative functions; of student and campus life activities; and of the free exchange of ideas among members of the college community and between the college community and the wider local, national, and world communities.

2. The rights of academic freedom and freedom of expression apply to the use of these college computing and voice transmission resources. In that regard, PCC respects the privacy of the communications of its employees and students while they are engaged in acceptable use of these resources. The college does not however guarantee that these communications are completely private.

3. The use of college computing and voice transmissions resources, like the use of any other college-provided resource and like any other college-related activity, is subject to the normal requirements of legal and ethical behavior within the college community. Thus, acceptable use of these electronic resources does not extend to whatever is technologically possible. Although some limitations are built into communications systems and networks, those limitations are not the sole restrictions on what is permissible. Users must abide by all applicable restrictions, whether or not they are built into the communication or network and whether or not they can be circumvented.

Approved by the Board of Trustees: March 15, 2000
1. Applicability
   a. These procedures apply to all users of computers, voice communications, world wide
      web computer systems, and networks, hereinafter referred to as systems and to all uses
      of those systems, whether on campus or from remote locations. Additional procedures
      may apply to specific computers, computer systems, voice mail, or networks provided or
      operated by specific units of the college. Consult the operators or managers of the
      specific computer, computer system, or network in which you are interested for further
      information.

2. Acceptable Use
   All users of college systems must:
   a. Comply with all federal, California, and other applicable law; all generally applicable
      college rules and policies; and all applicable contracts and licenses. Examples of such
      laws, rules, policies, contracts, and licenses include the laws concerned with libel,
      privacy, copyright, trademark, obscenity, and child pornography; the Electronic
      Communications Privacy Act, the Computer Fraud and Abuse Act, and California Penal
      Code Section 502, which prohibit "hacking," "cracking," and similar activities; the college's
      code of student conduct; the college's sexual harassment policy; and all applicable
      software licenses. Users who engage in electronic communications with persons in other
      states or countries or on other systems or networks should be aware that they may also
      be subject to the laws of those other states and countries and the rules and policies of
      those other systems and networks. Users are responsible for ascertaining, understanding,
      and complying with the laws, rules, policies, contracts, and licenses applicable to their particular uses.

   b. Use only those computing and voice transmission resources that they are authorized to
      use and use them only in the manner and to the extent authorized. Ability to access
      computing and voice mail resources does not, by itself, imply authorization to do so.
      Users are responsible for ascertaining what authorizations are necessary and for
      obtaining them before proceeding. Accounts and passwords may not, under any
      circumstances, be shared with, or used by, persons or groups other than those to whom
      they have been assigned by the college.

   c. Respect the privacy of other users and their accounts, regardless of whether those
      accounts are securely protected. Again, ability to access other persons' accounts does
      not, by itself, imply authorization to do so. Users are responsible for ascertaining what
      authorizations are necessary and for obtaining them before proceeding.

   d. Respect the finite capacity of those resources and limit use so as not to consume an
      unreasonable amount of those resources or to interfere unreasonably with the activity of
      other users. Although there is no set bandwidth, disk space, CPU time, or other limit
      applicable to all uses of college computing and voice transmission resources, the college
      may require users of those resources to limit or refrain from specific uses in accordance
      with this principle. The reasonableness of any particular use will be judged in the context
      of all the relevant circumstances.

   e. Recognize that these resources are not provided for personal commercial purposes or for
      personal financial or other gain. Personal use of college "systems" is permitted when it
      does not consume a significant amount of those resources, does not interfere with the
      performance of the user's job or other college responsibilities, and is otherwise in
      compliance with this procedure. Further limits may be imposed upon personal use in
      accordance with normal supervisory procedures.
f. Refrain from stating or implying that they speak on behalf of the college. Affiliation with the college does not, by itself, imply authorization to speak on behalf of the college. The use of disclaimers is encouraged when appropriate.

g. Refrain from using college logos without authorization to do so. Users are directed to refer to the college policies regarding the uses of the college logo.

3. Enforcement
a. Users who violate this procedure may be denied access to college computing and voice transmission resources and may be subject to other penalties and disciplinary action, both within and outside the college. Violations will normally be handled through the college disciplinary policy applicable to the relevant user. However, the college may temporarily suspend or block access to an account, prior to the initiation or completion of such procedures, when it reasonably appears necessary to do so in order to protect the integrity, security, or functionality of college or other computing resources or to protect the college from liability. The college may also refer suspected violations of applicable law to appropriate law enforcement agencies.

4. Security
a. The college employs various measures to protect the security of its computing and voice transmission resources and of users' accounts. Users should be aware, however, that the college cannot guarantee such security. Users should therefore engage in secure practices by establishing appropriate access restrictions for their accounts, guarding their passwords, and changing passwords regularly.

b. The employees and students of Pasadena City College may expect that the privacy of their communications will be respected except where access is required by law or by the requirements of maintaining the technology.

5. Privacy
a. Users should also be aware that their uses of college computing and voice transmission resources are not completely private. While the college does not routinely, without cause, monitor individual usage of its computing and voice transmission resources, the normal operation and maintenance of the college's computing and voice transmission resources require the backup and caching of data and communications, the logging of activity, the monitoring of general usage patterns, and other such activities that are necessary for the rendition of service.

b. The college may also specifically monitor the activity and accounts of individual users of college computing and voice transmission resources, including individual login sessions and communications, without notice, when
   (1) the user has voluntarily made them accessible to the public, as by posting to Usenet or a web page;
   (2) it reasonably appears necessary to do so to protect the integrity, security, or functionality of college or other computing and voice transmission resources or to protect the college from liability;
   (3) there is reasonable cause to believe that the user has violated, or is violating, this policy;
   (4) an account appears to be engaged in unusual or unusually excessive activity, as indicated by the monitoring of general activity and usage patterns; or
   (5) it is otherwise required by law. Any such individual monitoring, other than that specified in "(5)," required by law, or necessary to respond to perceived emergency situations, must be authorized in advance by the College President.
c. A copy of the written authorization must be provided to the Manager who is directed to provide the access. Within 72 hours of the President's authorization of such monitoring, the President and Manager shall give written notice to the appropriate representative of the employee or student whose electronic or voice transmissions have been monitored without personally identifiable information - notice shall be given in all instances unless prohibited by court order. The notices shall include the reasons for the monitoring, and the section (1) through (5) above under which the monitoring occurred, but shall not include any personally identifying information regarding the person whose electronic or voice mail transmissions have been monitored, other students or employees of the College, or other persons who are referenced in or involved in the transmissions.

d. In all cases except 5(b)(5) above, the individual will be notified within 72 hours that their electronic resources have been accessed. Before or at notification, the District may, at its discretion, take action to prevent messages, information, or data from being destroyed, altered, mutilated, enciphered, or removed.

e. An authorized agent of the college may disclose the results of any such general or individual monitoring, including the contents and records of individual communications, to appropriate college personnel or law enforcement agencies and may use those results in appropriate college disciplinary proceedings. Communications made by means of college computing and voice transmission resources are also generally subject to California's Public Records Statute to the same extent as they would be if made on paper.

f. Nothing in this policy/procedures is intended to contradict or override the existing policies and procedures of the College, including but not limited to, the disciplinary articles of the collective bargaining agreements and the College's sexual harassment policy/procedures.
Board Agenda Item M: Approval of Additions to the Credit Curriculum

Board Meeting: April 5, 2006

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the attached Pasadena City College credit curriculum additions.

Fiscal Implications: None

Background: These new credit courses have been approved by the Curriculum and Instruction Committee and have been recommended to the Vice President of Instruction for review.

Submitted by: Curriculum & Instruction Committee

Approved for Submission to the Board of Trustees by:

Recommended for Approval by:

Vice President, Instruction

Superintendent/President
### ADDS – Effective Fall 2006:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 330</td>
<td>SKILLS FOR COLLEGE SUCCESS IN ELEMENTARY ALGEBRA</td>
<td>2</td>
</tr>
</tbody>
</table>

**Corequisite:** Math 125.

Development and rigorous practice of essential study techniques and course material for success in Elementary Algebra. Integration of web-based supplemental instruction, life management skills, strategies for successful classroom experience, and critical thinking/problem solving strategies. **No credit** if taken after Math 110. **For** students admitted to the Math Path program but open to all qualified students. **Maximum credit** 6 units. Total of 36 hours lecture. **First offered** Fall 2006.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 331</td>
<td>SKILLS FOR COLLEGE SUCCESS IN INTERMEDIATE ALGEBRA</td>
<td>2</td>
</tr>
</tbody>
</table>

**Corequisite:** Math 131.

Development and rigorous practice of essential study techniques and course material for success in Intermediate Algebra. Integration of web-based supplemental instruction, life management skills, strategies for successful classroom experience, and critical thinking/problem solving strategies. **No credit** if taken after math 110. **For** students admitted to the Math Path program but open to all qualified students. **Maximum credit** 6 units. Total of 36 hours lecture. **First offered** Fall 2006.
2006 CCCT ELECTION
CANDIDATES IN RANDOM DRAWING ORDER

1. *Anita Grier, San Francisco CCD
2. *Rebecca J. Garcia, Cabrillo CCD
3. Marcia Zableckis, Barstow CCD
4. Brian Conley, Rancho Santiago CCD
5. Janet Chaniot, Mendocino-Lake CCD
6. Nancy C. Chadwick, Palomar CCD
7. Bill McMillin, Ohlone CCD
8. *Charles Meng, Napa Valley CCD
9. Mary Anne Rooney, Ventura County CCD
10. Donald Nelson, Victor Valley CCD
11. *Edward C. Ortell, Citrus CCD
12. Bernard E. Jones, Allan Hancock Joint CCD
13. *Kay Albiani, Los Rios CCD
14. *Paul Fong, Foothill-DeAnza CCD
15. *Carolyn Batiste, MiraCosta CCD
16. Isabel Barreras, State Center CCD
17. Rosanne Bader, Mt. San Antonio CCD
18. Jim Buchan, Yuba CCD
19. *Judi D. Beck, Shasta-Tehama-Trinity Joint CCD
20. Ted Edmiston, Cerritos CCD
21. Eva Kinsman, Copper Mountain CCD
22. *Marie Kiersch, San Luis Obispo County CCD

*incumbent

Based on Secretary of State’s
Random Draw 2/21/06
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Classic Program
Southern California – April 13, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic Program
NUMBER: 70 (65 students, 5 staff)
DATE(S): Thursday, April 13, 2006
TIME: 7:00 a.m. to 6:00 p.m.
DESTINATION(S): California State University Long Beach, California State University Fullerton, University of California Irvine and Cal Poly Pomona
EVENT: College Tours for Upward Bound Pasadena Unified School District students
TRANSPORTATION: 2 PCC vans and 1 charter bus
ADVISOR: Upward Bound Classic Program staff
NOT TO EXCEED: $3,090.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Classic Program, 03-5250-6418-0000. Cost categories and amounts are: Meals, $2,100.00 ($30.00 X 70); Transportation, $840.00 (1 charter bus w/driver @ $640.00; 2 PCC vans @ $100.00 each); and $150.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federal program designed to provide comprehensive academic and cultural activities to high school students to enable them to enter and succeed in secondary and higher education. These college tours give high school students the opportunity to have first hand exposure to the admissions process, campuses facilities, college students, tours of housing facilities, and distinctive characteristics of these institutions.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Classic and Math/Science Programs
Southern California – April 20, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area
Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 25 (20 students, 5 staff)
DATE(S): Thursday, April 20, 2006
TIME: 7:00 a.m. to 6:00 p.m.
DESTINATION(S): California State University Long Beach, California State University Fullerton,
University of California Irvine and Cal Poly Pomona
EVENT: College Tours for Upward Bound Arroyo High School students
TRANSPORTATION: 2 PCC vans (driven by authorized staff)
ADVISOR: Upward Bound Classic Program staff
NOT TO EXCEED: $1,100.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Classic
Program, 03-5250-6418-0000 and Upward Bound Math/Science, 03-5250-6425-0000. Cost categories and
amounts are: Meals, $750.00 ($30.00 X 25); Transportation, $200.00 (2 PCC vans @ $100.00 each); and
$150.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federal programs
designed to provide comprehensive academic and cultural activities to high school students to enable them to
enter and succeed in secondary and higher education. These college tours give high school students the
opportunity to have first hand exposure to the admissions process, campuses facilities, college students, tours of
housing facilities, and distinctive characteristics of these institutions.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Math/Science Program
Pasadena and Irvine, CA – April 10, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 45 (40 students, 5 staff)
DATE: Monday, April 10, 2006
TIME: 8:00 a.m. - 5:00 p.m.
DESTINATION: Caltech and University of California, Irvine
EVENT: College Tours for Upward Bound Math/Science students
TRANSPORTATION: 1 charter bus (with driver)
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $1030.26

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000. Cost categories and amounts are: Transportation, $430.26; Meals, $450.00 (45 X $10.00); and $150.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary and higher education. These college tours give high school students the opportunity to have first hand exposure to the admissions process, campuses facilities, college students, tours of housing facilities, and distinctive characteristics of these institutions.

Submitted by:
Assistant Dean of EOP&S

Recommended for Approval:
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Math/Science Program
San Bernardino County – April 12-15, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 30 (25 students, 5 staff)
DATE: Wednesday, April 12 through Saturday, April 15, 2006
TIME: 6:00 a.m. departure from PCC (4/12/06) and return 5:00 p.m. to PCC (4/15/06)
DESTINATION: Palm Springs, Mission Creek, Salton Sea, Whitewater River, Barstow, Mojave and Tehachapi
EVENT: Desert Geography Field Trip
TRANSPORTATION: Provided by Outward Bound Adventures
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $6,070.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000 and PFE funds, 01-5250-6425-2539. Cost categories and amounts are: Outward Bound Adventures, $5,920.00 (including meals); and $150.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary and higher education and facilitate careers in Math and Science fields. This field trip will emphasize environmental education through the observation of geographic differences and commonalities of the various sites. Students will use geographic information systems as a component of their scientific observations.

Submitted by:
[Signature]
Assistant Dean of EOP&S

Recommended for Approval:
[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Puente Project to UCSC, UCB, AND SFSU

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Puente Project
NUMBER: 17 (14 students, 2 advisors, 1 bus driver)
DATE: April 10-12, 2006
TIME: Varies between departure on April 10, 2006 at 7 a.m. with a return on April 12, 2006 at 5 p.m.
DESTINATION: University of California, Santa Cruz
1156 High Street
Santa Cruz, CA 95060
University at Berkeley
Berkeley, CA 94720
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132

EVENT: Campus Tours and Orientations
TRANSPORTATION: 25-passenger van
ADVISOR: Robert S. Oventile, Puente Instructor and Ivette Rosas, Puente Project Counselor

NOT TO EXCEED: $2,656.61

FISCAL IMPLICATIONS: Lodging: 14 students (4 students per room), 2 advisors, and one driver for two days totalling $1,401.61, Transportation: $1,250.00 (students will contribute $40.00 each towards this activity). Meals: students, advisors, and driver will be responsible for the cost of all meals. Funds for this activity are provided in the 2005-2006 Puente Project Student Services account ($1,850.00), the Puente PCC Foundation account ($456.61), and from the Counseling Division Instructional Budget 01-5250-4900-0000 ($350.00).

BACKGROUND: The Puente students will be touring the University of California, Santa Cruz, University of California Berkeley, and San Francisco State University campuses, participating in workshops on scholarships, admissions, housing, and attending panel discussions of academic opportunities.

Submitted by:

Dr. Jeanie Nishime
Associate Dean, Counseling and Career Services

Recommended for Approval:

Lisa A. Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
PCC A.S. Supreme Council Retreat
Altadena, CA  April 7, 2006

Board Meeting Date:  April 5, 2006

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP:  PCC A.S. Supreme Council
NUMBER:  6 (5 Students and 1 Advisor)
DATES:  April 7, 2006
TIMES:  11:00 a.m. – 4:00 p.m.
DESTINATIONS:  Coffee Gallery
                Altadena, CA
EVENT:  Supreme Council Leadership Retreat
TRANSPORTATION:  District-arranged van
ADVISOR:  R. Cobb
NOT TO EXCEED:  $ 220.00

FISCAL IMPLICATIONS:  Costs associated with this trip to be funded by the 2005-2006 A.S. Executive Board Annual Budget line-item: Supreme Council-Retreat. Costs categories and amounts are: meals, $120.00 (6x $20.00) and materials, $100.00.

BACKGROUND:  This activity involves travel to an all day leadership retreat.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
PCC A.S. Supreme Council Retreat
Altadena, CA April 14, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC A.S. Supreme Council
NUMBER: 6 (5 Students and 1 Advisor)
DATES: April 14, 2006
TIMES: 11:00 a.m. – 4:00 p.m.
DESTINATIONS: Coffee Gallery
Altadena, CA
EVENT: Supreme Council Leadership Retreat
TRANSPORTATION: District-arranged van
ADVISOR: R. Cobb
NOT TO EXCEED: $220.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the 2005-2006 A.S. Executive Board Annual Budget line-item: Supreme Council-Retreat. Costs categories and amounts are: meals, $120.00 (6x $20.00) and materials, $100.00.

BACKGROUND: This activity involves travel to an all day leadership retreat.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:
Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/ President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel - 
PCC Dental Lab Technology Program
Pasadena, CA 
June 15, 2006

Board Meeting Date: 
April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Dental Lab Technology Program
NUMBER: 60 (20 students, 4 staff, and 36 guests)
DATES: June 15, 2006
TIMES: 6:00 p.m. to 11:00 p.m.
DESTINATION: Bahooka Restaurant
Rosemead, CA
EVENT: Graduation
TRANSPORTATION: Personal vehicles
ADVISOR: S. Sutton
NOT TO EXCEED: $1,500.00

FISCAL IMPLICATIONS: Cost associated with this event to be funded by the 2005-2006 Student Service Fund Board of Directors Annual Budget line-item: Health Science Graduation, the 2005-2006 Dental Lab Technology Trust and Agency Account, and the participants. Cost category and amount is: meals $1,500.00 (60 x $25.00).

BACKGROUND: This activity involves travel to a restaurant for a graduation dinner.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Approval of Student Travel- ASPCC Lobby Committee
Sacramento, CA April 26, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: ASPCC Lobby Committee
NUMBER: 10 (9 students and 1 staff)
DATES: April 26, 2006
TIMES: Various
DESTINATION: State Capitol Building
Sacramento, CA.
EVENT: Sacramento Lobby Day
TRANSPORTATION: Air and shuttle
ADVISOR: A. Schaefer
NOT TO EXCEED: $3,420.00

FISCAL IMPLICATIONS: Costs associated with this event funded by the 2005-2006 Associated Students Lobby Fee Finance Committee annual budget line-items: Conferences and Lobbying. Cost categories and amounts are: $2,500.00 (10 x $250.00), airfare; $320.00 (10 x $32.00), meals; and $600.00, ground transportation.

BACKGROUND: This activity involves travel for lobbying on state legislative matters as identified by the ASPCC Lobbying Committee.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Suginoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel-
ASPCC Lobby Committee
Sacramento, CA  May 8, 2006

Board Meeting Date:  April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: ASPCC Lobby Committee
NUMBER: 10 (9 students and 1 staff)
DATES: May 8, 2006
TIMES: Various
DESTINATION: State Capitol Building
Sacramento, CA.  
EVENT: Sacramento Lobby Day
TRANSPORTATION: Air and shuttle
ADVISOR: A. Schaefer
NOT TO EXCEED: $3,420.00

FISCAL IMPLICATIONS: Costs associated with this event funded by the 2005-2006 Associated Students Lobby Fee Finance Committee annual budget line-items: Conferences and Lobbying. Cost categories and amounts are: $2,500.00 (10 x $250.00), airfare; $320.00 (10 x $32.00), meals; and $600.00, ground transportation.

BACKGROUND: This activity involves travel for lobbying on state legislative matters as identified by the ASPCC Lobbying Committee.

Submitted by:

______________________________
Assistant Dean, Student Affairs

Recommended for Approval:

______________________________
Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

______________________________
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel
ASPCC Lobby Committee
Sacramento, CA  May 24, 2006

Board Meeting Date:  April 5, 2006

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP:  ASPCC Lobby Committee
NUMBER:  10 (9 students and 1 staff)
DATES:  May 24, 2006
TIMES:  Various
DESTINATION:  State Capitol Building
              Sacramento, CA.
EVENT:  Sacramento Lobby Day
TRANSPORTATION:  Air and shuttle
ADVISOR:  A. Schaefer
NOT TO EXCEED:  $3,420.00

FISCAL IMPLICATIONS:  Costs associated with this event funded by the 2005-2006 Associated Students Lobby Fee Finance Committee annual budget line-items:  Conferences and Lobbying.  Cost categories and amounts are:  $2,500.00 (10 x $250.00), airfare;  $320.00 (10 x $32.00), meals;  and $600.00, ground transportation.

BACKGROUND:  This activity involves travel for lobbying on state legislative matters as identified by the ASPCC Lobbying Committee.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Student Travel - PCC NAACP Club
Oakland, CA April 8, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC NAACP Club
NUMBER: 1 (1 student)
DATES: April 8, 2006
TIMES: 8:00 a.m. – 5:00 p.m.
DESTINATION: San Francisco Marriott
San Francisco, CA
EVENT: California State NAACP Convention
TRANSPORTATION: Air and shuttle
ADVISOR: C. Clay (non-accompanying)
NOT TO EXCEED: $342.00

FISCAL IMPLICATIONS: The costs associated with this trip to be funded 2005-2006 Student Services Fund Board of Directors Annual Budget line-item: NAACP. Cost categories and amounts are: $250.00 (1 x $250.00), air transportation; $60.00, ground transportation; and $32.00 (1 x $32.00 x 1 day), meal.

BACKGROUND: This activity involves travel to a statewide convention.

Submitted by:

__________________________
Assistant Dean, Student Affairs

Recommended for Approval:

__________________________
Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

__________________________
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Biology 14,
April 7, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Biology 14 students
NUMBER: 24 students
DATE: April 7, 2006
TIME: 9:00 a.m. – 6:00 p.m.
DESTINATION: California Poppy Reserve, Arthur B. Ripley Desert Woodland State Park, Antelope Valley, California
EVENT: Biological field studies
TRANSPORTATION: District vehicles
ADVISOR(S): Division of Natural Sciences: Erika Catanese, Instructor
NOT TO EXCEED: $200.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-0400-0000 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

[Signature]
Division Dean, Natural Sciences

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Approval of Instructional Trip for Biology 40, 
May 3, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Biology 40 students  
NUMBER: 24 students  
DATE: May 3, 2006  
TIME: 8:40 a.m. – 11:45 a.m.  
DESTINATION: Puente Hills Landfill, 1955 Workman Mill Rd., Whittier, California  
EVENT: Observe the operation of a sanitary landfill  
TRANSPORTATION: District vehicles or bus  
ADVISOR(S): Division of Natural Sciences: Margo Steinman, Instructor  
NOT TO EXCEED: $300.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-0400-2317 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:  
Division Dean, Natural Sciences

Recommended for Approval:  
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

**CONSENT ITEM TITLE:**
Approval of Instructional Trip for Architecture 20AB, June 3-14, 2006

**Board Meeting Date:** April 5, 2006

**RECOMMENDATION:**
It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

<table>
<thead>
<tr>
<th>GROUP</th>
<th>Architecture 20AB students</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUMBER</td>
<td>4 students</td>
</tr>
<tr>
<td>DATE</td>
<td>June 3-14, 2006</td>
</tr>
<tr>
<td>TIME</td>
<td>8:00 a.m. – 5:00 a.m.</td>
</tr>
<tr>
<td>DESTINATION</td>
<td>AIA/Los Angeles – 2X8: Groundworks, 810 Flower St., Los Angeles, California</td>
</tr>
<tr>
<td>EVENT</td>
<td>Annual student exhibition and participation in showcase of student projects. Exhibition in place through June 14, 2006.</td>
</tr>
<tr>
<td>TRANSPORTATION</td>
<td>Private automobiles</td>
</tr>
<tr>
<td>ADVISOR</td>
<td>Engineering and Technology Division: C. Coleman Griffith, Assistant Professor</td>
</tr>
<tr>
<td>NOT TO EXCEED</td>
<td>$500.00 (exhibition fee)</td>
</tr>
</tbody>
</table>

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

**FISCAL IMPLICATIONS:**
Funds for this purpose are budgeted in the 2005-06 Adopted Budget in account code 01-5250-0900-0000 (Engineering and Technology).

**BACKGROUND:**
This instructional field trip is requested by the Division Coordinator of Engineering and Technology.

Submitted by:

**P. Haines**
Division Coordinator, Engineering and Technology

Recommended for Approval:

**Jacqueline Jacobs**
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

**Superintendent/President**
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Biology 14 students
NUMBER: 24 students
DATE: April 14-16, 2006
TIME: Depart: 4/14/06, 8:00 a.m.
Return: 4/16/06, 4:00 p.m.
DESTINATION: Anza Borrego Desert State Park, California
EVENT: Biology field studies
TRANSPORTATION: District vehicles and private automobiles
ADVISOR(S): Division of Natural Sciences: Erika Catanese, Instructor; Russell Di Fiori, Instructor.
NOT TO EXCEED: $700.00 (transportation)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-0400-2317 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences: [Signature]
Recommended for Approval:
Vice President, Instruction: [Signature]

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President: [Signature]
CONSENT ITEM TITLE:
Approval of Instructional Trip for Biology 14, April 28, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Biology 14 students
NUMBER: 24 students
DATE: April 28, 2006
TIME: 9:00 a.m. – 5:00 p.m.
DESTINATION: Malibu Creek State Park and Point Dume, California
EVENT: Biology field studies
TRANSPORTATION: District vehicles or bus
ADVISOR(S): Division of Natural Sciences: Erika Catanese, Instructor
NOT TO EXCEED: $200.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-0400-0000 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Approval of Instructional Trip for Library 104, May 12, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Library 104 students
NUMBER: 15 students
DATE: May 12, 2006
TIME: 10:00 a.m. – 12:00 noon
DESTINATION: Kater-Crafts Bookbinders, 4860 Gregg Rd., Pico Rivera, California
EVENT: Observe bookbinding process, tools and machines
TRANSPORTATION: District vehicle
ADVISOR(S): Library: Joanne Y. Kim, Professor
NOT TO EXCEED: $164.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-6106-0000 (College Library).

BACKGROUND: This instructional field trip is requested by the Assistant Dean, Library Services.

Submitted by:
Mary Ann Leah
Assistant Dean, Library Services

Recommended for Approval:
Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for GRCOM 132AB, 133AB, April 12, 2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: GRCOM 132AB, 133AB students
NUMBER: 20 students
DATE: April 12, 2006
TIME: 9:00 a.m. – 12:00 noon
DESTINATION: Instagraphic Systems, 13925 E. 166th St., Cerritos, California
EVENT: Visit to producer of heat transfers; observe manufacturing of heat transfer equipment
TRANSPORTATION: District vehicles and private automobiles
ADVISOR(S): Division of Engineering and Technology: Kris Pilon, Associate Professor
NOT TO EXCEED: $230.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-0900-0000 (Engineering and Technology).

BACKGROUND: This instructional field trip is requested by the Division Coordinator of Engineering and Technology.

Submitted by:

P. Haines
Division Coordinator, Engineering and Technology

Recommended for Approval:

Jacqueline Jacob
Vice President, Instruction

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve Professional Conference Attendance

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

ATTENDEE: Pilar Ara
LOCATION: Eighty-Eighth Annual Conference of the American Association of Teachers of Spanish and Portuguese
           Salamanca, Spain
DATES: June 28 – July 13, 2006 (June 17, 2006 additional travel date; June 18-27 is personal travel time).
PURPOSE: Will obtain information on language literature and pedagogy.
CHARGES: $500.00
COST CENTER: 01-5210-1501-2320
RECOMMENDED BY: Dr. Jacqueline Jacobs

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the requesting Cost Center budgets as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the area Vice President and the College President.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item 83-B, Adoption of
Approved List, Approval of Payment – Women’s
Basketball Official(s)

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area
Community College District of Los Angeles County, California, amend Consent Item No. 83-B approved on
October 19, 2005 to include the following name(s) as a women’s basketball official(s): Susan Woo.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2005-06 District Budget in cost center 01-
5851-0801-0000, Athletics.

BACKGROUND: The use of this official(s) is requested by the Division Dean for Physical Education.

Submitted by:

[Signature]
Vice President, Instructional Administration

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 84-B approved on October 19, 2005 to include the following name(s) as men's basketball official(s): Lynnel Payne.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2005-06 District Budget in cost center 01-5851-0801-0000, Athletics.

BACKGROUND: The use of these official(s) is requested by the Division Dean for Physical Education.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve/Ratify/Amend Contracts

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by: [Signature]
Director, Business Services

Recommended for Approval: [Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-96775-6</td>
<td>Kirk Matossian, DDS</td>
<td>$390.00</td>
<td>To provide clinical supervision of dental assisting students 4/06/06 thru 5/30/06</td>
<td>Dental Assisting</td>
<td>0403-0000</td>
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<tr>
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<td>01-5140</td>
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<tr>
<td>B-96776-6</td>
<td>American Program Bureau, Inc.</td>
<td>6,000.00</td>
<td>To provide services as booking agent for Azadeh Moaveni as keynote speaker on &quot;Pink Veil, Black Veil: Being Young, Muslim and Modern in Today’s Middle East&quot; 4/13/06</td>
<td>Cross Cultural Speakers Fund</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96778-6</td>
<td>Joni Collins</td>
<td>2,000.00</td>
<td>To provide services to organize Independent City event 4/10/06 thru 6/30/06</td>
<td>CEC: Independent Living Program – A 7041-0000</td>
<td>03-5140</td>
</tr>
<tr>
<td>B-96780-6</td>
<td>Mark Stambler</td>
<td>4,000.00</td>
<td>To provide writing services and consultation for the Pathway “Quick Start” Partnerships Grant 4/06/06 thru 4/18/06</td>
<td>Multimedia/ Entertainment Regional Center Consortium 7014-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-96782-6</td>
<td>Gregory Everett</td>
<td>750.00</td>
<td>To provide services as guest speaker on the history of South Central Los Angeles for staff, students and community 4/27/06</td>
<td>College Diversity Initiative 6012-0000</td>
<td>01-5140</td>
</tr>
</tbody>
</table>

Consent Item No. 192-B
April 5, 2006
# REVIEW OF TRANSACTIONS AND CONTRACTS

## PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<tr>
<td><strong>Ratify</strong></td>
<td></td>
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<td></td>
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<tr>
<td>B-96773-6</td>
<td>Carol Beckwith</td>
<td>$1,500.00</td>
<td>To provide services as guest lecturer on &quot;Rites of Passage in African Cultures&quot; 4/04/06</td>
<td>Social Sciences Division 2200-0000, Cross Cultural Speakers Fund &amp; Associated Student Body</td>
<td>01-5140</td>
</tr>
<tr>
<td>B-96779-6</td>
<td>Nora Lee, et al</td>
<td>6,800.00</td>
<td>To provide services to evaluate MIS systems to replace the District's HP 3000 system 2/13/06 thru 4/25/06</td>
<td>Administrative Services 6606-0000</td>
<td>01-5120</td>
</tr>
<tr>
<td>B-96783-6</td>
<td>California Community College Foundation</td>
<td>District to receive revenue</td>
<td>To provide training sessions for the Kinship Education, Preparation and Support (KEPS) program for an amount not-to-exceed $40,250.00</td>
<td>CEC: KEPS 7044-0000</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96784-6</td>
<td>California Community College Foundation</td>
<td>District to receive revenue</td>
<td>To provide training sessions for the Model Approach to Partnerships in Parenting (MAPP) program for an amount not-to-exceed $24,300.00</td>
<td>CEC: MAPP 7043-0000</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Amend</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>163-B</td>
<td>Claremont Graduate University</td>
<td>N/A</td>
<td>To correct the term of the agreement from 3/02/06 thru 12/31/07 to 1/01/06 thru 12/31/07</td>
<td>SPECC 6742-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-96609-6</td>
<td>DeAnna Quesada</td>
<td>750.00</td>
<td>To increase amount of agreement for additional services as trainer for Foster Care Education for an amount not-to-exceed $3,900.00</td>
<td>Foster Care Education 7040-0000</td>
<td>03-5140</td>
</tr>
</tbody>
</table>

Consent Item No. 192-B
April 5, 2006
<table>
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<tr>
<th>Contract Number</th>
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<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<tr>
<td>B-96610-6</td>
<td>Robbie Odom</td>
<td>$500.00</td>
<td>To increase amount of agreement for additional services as trainer for Foster Care Education for an amount not-to-exceed $1,900.00</td>
<td>Foster Care Education</td>
<td>03-5140</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td>7040-0000</td>
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</tr>
<tr>
<td>B-96625-6</td>
<td>Eleanor Leatrice Givens</td>
<td>500.00</td>
<td>To increase amount of agreement for additional services as trainer for Foster Care Education for an amount not-to-exceed $1,500.00</td>
<td>Foster Care Education</td>
<td>03-5140</td>
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<td></td>
<td></td>
<td>7040-0000</td>
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</tr>
</tbody>
</table>

Consent Item No. 192-B
April 5, 2006

Page 3 of 3
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve “What Drives L.A.?” Activities

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the “What Drives L.A.?” activities listed below:

Approve:

April 12, 2006 – “What Drives L.A.? – Bearing Witness To Aids” at PCC. Anticipated expenses not-to-exceed $200.00 for speaker, Professor Thomas McGovern. Cost Center: 01-5210-6001-2540, Office of Instruction (Partnership)

May 17, 18 and 19, 2006 – “What Drives L.A.? – Witness Exhibit” at PCC. This is a photography exhibit presented by the University of Arizona’s College of Humanities Media, Democracy & Policy Initiative documenting the work of Cesar E. Chavez and the United Farm Workers Movement. Anticipated expenses not-to-exceed $3,000.00. Cost Centers: 01-5210-6001-2540, Office of Instruction (Partnership), 01-5210-6012-0000, College Diversity Initiative, and Student Services Fund

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers indicated.

BACKGROUND: “What Drives L.A.?” activities are designed to encourage interdisciplinary instruction, active learning, collaboration, and collegiality. It’s an opportunity for students, professors, staff, administrators and community members to join together to learn together.

Submitted by:
Director, Business Services

Recommended for Approval:
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM TITLE: Approve/Ratify Extended Learning Presenters

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the employment for the following presenters on the attached list for Extended Learning Center Fee classes on the designated dates.

It is further recommended that the presenters be paid the amount indicated from account #01-5140-6114-0000, in addition to remuneration when appropriate for actual instructional materials that are consumed.

FISCAL IMPLICATIONS: There is no cost to the District. Extended Learning Center presenters are paid from participants' fees.

BACKGROUND: Services of the presenters are requested by the Director of Extended Learning.

Submitted by: 
Dean, External Relations
Recommend for Approval: 
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
EXTENDED LEARNING FEE CLASSES
PRESENTERS

APPROVE April 6, 2006 to June 30, 2006

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leng, Brian</td>
<td>Photography Adventure</td>
<td>45% of the Gross</td>
</tr>
<tr>
<td>Loretta DuBois Tours</td>
<td>Canyons of the West: Grand Canyon, Bryce, Zion &amp; Sedona, Lake Powell, Monument Valley (SINGLE)</td>
<td>$1,175.00 Per Student</td>
</tr>
<tr>
<td>Loretta DuBois Tours</td>
<td>Festival of Arts &amp; Pageant of the Masters in Laguna Beach</td>
<td>$84.00 Per Student</td>
</tr>
<tr>
<td>Loretta DuBois Tours</td>
<td>Flowers, Wine &amp; Early California History (DOUBLE)</td>
<td>$750.00 Per Student</td>
</tr>
<tr>
<td>Loretta DuBois Tours</td>
<td>Flowers, Wine &amp; Early California History (SINGLE)</td>
<td>$1,010.00 Per Student</td>
</tr>
<tr>
<td>Loretta DuBois Tours</td>
<td>Lake Arrowhead – Cruise &amp; Luncheon</td>
<td>$70.00 Per Student</td>
</tr>
<tr>
<td>Loretta DuBois Tours</td>
<td>Santa Barbara &amp; Lotusland</td>
<td>$68.00 Per Student</td>
</tr>
<tr>
<td>Martinez, Francisco</td>
<td>The Marvels of Malibu &amp; The Getty Villa</td>
<td>$40.00 Per Student</td>
</tr>
<tr>
<td>McNeil, Suzanne</td>
<td>Ballroom Dancing</td>
<td>50% of the Gross</td>
</tr>
<tr>
<td>Nyerges, Christopher</td>
<td>Belly Dancing Continued</td>
<td>$25.00 Per Hour</td>
</tr>
<tr>
<td>Nyerges, Christopher</td>
<td>Canyon Trail to Mt. Lukens</td>
<td>$21.00 Per Hour</td>
</tr>
<tr>
<td>Nyerges, Christopher</td>
<td>Upper Arroyo Seco</td>
<td>$21.00 Per Hour</td>
</tr>
<tr>
<td>Nyerges, Christopher</td>
<td>West Fork of the San Gabriel River</td>
<td>$21.00 Per Hour</td>
</tr>
<tr>
<td>Ptacek, Edward</td>
<td>Real Estate Appraisal: New Career/New Business</td>
<td>$21.00 Per Hour</td>
</tr>
<tr>
<td>Rounds, Miller &amp; Associates</td>
<td>Build Your Own Business Website &amp; Safe $$$</td>
<td>$25.00 Per Hour</td>
</tr>
<tr>
<td>Taulbee, Jack</td>
<td>Your ADHD Child - Positive Techniques for Improvement</td>
<td>$25.00 Per Hour</td>
</tr>
<tr>
<td>Wilkes, Linda</td>
<td>Beginning Hula</td>
<td>$25.00 Per Hour</td>
</tr>
</tbody>
</table>

RATIFY January 17, 2006 to June 30, 2006

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hashe, Janis</td>
<td>Shakespeare for the Elizabethan Impaired</td>
<td>$25.00 Per Hour</td>
</tr>
<tr>
<td>Jobal Healthcare Resource, Inc.</td>
<td>Medical Terminology</td>
<td>50% of the Net</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE: Amendment to Consent Item No. 129-B – Approve/Ratify Extended Learning Presenters

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 129-B, approved on January 18, 2006, as follows:

Amend:

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miller, Nancy</td>
<td>1001 Things To Do Before I Die</td>
<td>$25.00 Per Hour</td>
</tr>
<tr>
<td>Rounds, Miller &amp; Associates</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yarbrough, Jeffrey</td>
<td>Street Science Self-Defense (Adult)</td>
<td>$25.00 Per Hour, 50% of the Gross</td>
</tr>
<tr>
<td>Yarbrough, Jeffrey</td>
<td>Street Science Self-Defense (Ages 8-16)</td>
<td>$25.00 Per Hour, 50% of the Gross</td>
</tr>
</tbody>
</table>

It is further recommended that the presenters be paid the amount indicated from account #01-5140-6114-0000, in addition to remuneration when appropriate for actual instructional materials that are consumed.

FISCAL IMPLICATIONS: There is no cost to the District. Extended Learning Center presenters are paid from participants’ fees.

BACKGROUND: Services of the presenters are requested by the Director of Extended Learning.

Submitted by:

[Signature]
Dean, External Relations

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item No. 242-B –
Approve/Ratify Extended Learning Presenters

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 242-B, approved on June 1, 2005, as follows:

Amend:

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Khosravi, Fereidoon</td>
<td>Introduction to the Internet</td>
<td>$13.00-Per-Student</td>
</tr>
<tr>
<td>Martinez, Francisco</td>
<td>Argentine Tango</td>
<td>$37.00 Per Student</td>
</tr>
<tr>
<td>Martinez, Francisco</td>
<td>Salsa I</td>
<td>60% of the Gross</td>
</tr>
<tr>
<td></td>
<td>Introduction to French for Tourists</td>
<td>50% of the Gross</td>
</tr>
<tr>
<td>Petrens, Nicole</td>
<td>French for Tourists</td>
<td>60% of the Gross</td>
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<tr>
<td></td>
<td></td>
<td>50% of the Gross</td>
</tr>
</tbody>
</table>

It is further recommended that the presenters be paid the amount indicated from account #01-5140-6114-0000, in addition to remuneration when appropriate for actual instructional materials that are consumed.

FISCAL IMPLICATIONS: There is no cost to the District. Extended Learning Center presenters are paid from participants’ fees.

BACKGROUND: Services of the presenters are requested by the Director of Extended Learning.

Submitted by: [Signature]
Dean, External Relations

Recommended for Approval: [Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: [Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Vocational Education Activities

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the Vocational Education activities listed below:

Ratify:

March 8, 2006 through April 30, 2006 – Biotechnology Marketing Events, at PCC and local high schools. Anticipated expenses not-to-exceed $500.00 for materials and refreshments for approximately 30 participants. Cost Center: 03-5210-7027-0000, Biotechnology Center

March 9, 2006 through June 1, 2006 – Bridges to the Future Program Monthly Meetings at PCC and various community locations, to develop strategies for providing education and training to students and incumbent workers in the biotechnology field. Anticipated expenses not-to-exceed $500.00 for materials and refreshments for approximately 30 participants. Cost Center: 03-5210-7027-0000, Biotechnology Center

March 10, 2006 through June 3, 2006 – Plate Pouring Equipment Training Workshops, at Pasadena Bioscience Incubator and Oak Crest Institute. Anticipated expenses not-to-exceed $500.00 for materials and refreshments for approximately 10 students. Cost Center: 03-5210-7027-0000, Biotechnology Center

FISCAL IMPLICATIONS: Funds for these activities indicated above are budgeted in the cost centers listed.

BACKGROUND: These activities are intended to promote contract education and vocational education.

Submitted by:
Director, Business Services

Recommended for Approval:
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve Staff Development Activities

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Staff Development activities listed below:

Approve

April 6, 2006 – Division Council for Student Learning Outcomes Workshop at PCC. Anticipated expenses not-to-exceed $290.00 for refreshments and materials for approximately 20 participants. Cost Center: 01-5210-6001-2540, Office of Instruction (Partnership)

April 7, 2006 – Introduction to NSF Grant Retreat for Mathematics Division at Caltech Athenaeum. Anticipated expenses not-to-exceed $650.00 for room rental and refreshments for approximately 20 participants. Cost Center 03-5210-7065-0000, NSF Grant

May 19, 2006 – Strategic Planning Team Retreat at Altadena Town & Country Club. Anticipated expenses not-to-exceed $1,500.00 for facility, materials and refreshments for approximately 30 participants. Cost Center: 01-5210-6704-0000, District Staff Development

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $6,398.82.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
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<td>03-10-06</td>
<td>13815004</td>
<td>$3,295.40</td>
</tr>
<tr>
<td>03-17-06</td>
<td>13845072</td>
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</tr>
<tr>
<td>03-20-06</td>
<td>13848622</td>
<td>1,392.88</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$6,398.82</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
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<td>3/10/2006</td>
<td>13815004</td>
<td>$3,295.40</td>
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<td>Tool parts/repair</td>
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<td>Bus passes</td>
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<td>Enrollment refunds</td>
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<td>Parking refunds</td>
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<td>Citation refunds</td>
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<td>Library refunds</td>
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<td><strong>Total</strong></td>
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<tr>
<td>3/17/2006</td>
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<td>Bus passes</td>
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<td>Enrollment refunds</td>
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<td>ASB refund</td>
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<td>Parking refunds</td>
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<td>Citation refunds</td>
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<td>Health fee</td>
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<td><strong>Total</strong></td>
<td>$1,710.54</td>
</tr>
<tr>
<td>3/20/2006</td>
<td>13848622</td>
<td>$1,392.88</td>
<td>Supplies</td>
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<td>Duplicating</td>
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<td>Repairs</td>
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<td>Costume rental</td>
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<td>Enrollment refunds</td>
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<td>ASB refunds</td>
<td>$2.00</td>
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<td></td>
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<td>Health fee refunds</td>
<td>$20.00</td>
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<tr>
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<td></td>
<td></td>
<td><strong>Total</strong></td>
<td>$1,392.88</td>
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<tr>
<td></td>
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<td></td>
<td><strong>Grand total</strong>:</td>
<td>$6,398.82</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $26,217.53

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-07-06</td>
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<td>$14,965.41</td>
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<tr>
<td>03-14-06</td>
<td>13825748</td>
<td>11,252.12</td>
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<tr>
<td></td>
<td></td>
<td>$26,217.53</td>
</tr>
</tbody>
</table>

Medical $10,864.04
Benefit Payments 9,659.56
Legal 5,683.01
Mileage 29.92
Interest -19.00

$26,217.53

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-2006 Adopted Budget for the Child Development Center for Instructional Materials.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase Revenue: 33-8199-2218-0000</td>
<td>Federal Revenue, Child Development</td>
<td>$2,185</td>
</tr>
<tr>
<td>Increase Appropriation: 33-4301-2218-0000</td>
<td>Supplies</td>
<td>$2,185</td>
</tr>
</tbody>
</table>

BACKGROUND: The funds will be used to purchase materials and supplies for the Child Development Program for the period July 1, 2005-June 30, 2006.

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-06 Adopted Budget for Vocational and Technical Education ACT (VTEA).

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-8170-0000-0000</td>
<td>Federal Revenue</td>
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</tr>
<tr>
<td>03-8170-0000-0000</td>
<td>Categorical, VTEA</td>
<td>$92,189</td>
</tr>
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Increase Appropriations:

<table>
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<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>03-5210-7001-0000</td>
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<tr>
<td>03-5210-7002-0000</td>
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<tr>
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<tr>
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</tbody>
</table>

BACKGROUND: This increase is based upon the most recent information available from the Chancellor's office.

2005-06 Adopted Budget
VTEA $565,048

Increase $92,189

2005-06 Revised Budget
$657,237

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Service

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-06 Adopted Budget for Disabled Students Programs and Services (D.S.P. & S.).

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td>Increase Revenue:</td>
<td>State Revenue, Categorical, D.S.P. &amp; S.</td>
<td>$33,245</td>
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<td>03-8623-6411-0000</td>
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| Increase Appropriations: | Classified Salaries, Overtime, Relief, or Extra Help | $33,245 |
| 03-2312-6411-0000 |                                                      | ========|

BACKGROUND: This increase is based upon the most recent information available from the Chancellor's office.

2005-06 Adopted Budget
D.S.P. & S. $879,929

Increase $33,245

2005-06 Revised Budget
$913,174

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-06 Adopted Budget for Cooperative Agency Resources Education (C.A.R.E.).

FISCAL IMPLICATIONS:
PAC#  
Increase Revenue:  
03-8621-6415-0000  
State Revenue, Categorical, C.A.R.E  
$5,609

Increase Appropriations:  
03-1230-6415-0000  
Academic Salaries, Non-Instructional Contract  
$5,609

BACKGROUND: This increase is based upon the most recent information available from the Chancellor's Office.

2005-06 Adopted Budget
C.A.R.E. $132,584
Increase $5,609
2005-06 Revised Budget
$138,193

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:
Olese Walker
Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Budget Augmentation

Board Meeting Date:  April 5, 2006

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-06 Adopted Budget for Extended Opportunity Programs and Services (E.O.P. & S.).

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
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<tr>
<td>03-8622-6409-0060</td>
<td>State Revenue, Categorical, E.O.P. &amp; S.</td>
<td>$ 69,089</td>
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<tr>
<td>74-8622-7307-0060</td>
<td>State Revenue, Categorical, E.O.P. &amp; S.</td>
<td>32,626</td>
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<td>$ 101,715</td>
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Increase Appropriations:

<table>
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<tr>
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<tr>
<td>03-1210-6409-0060</td>
<td>Academic Salaries, Non-Instructional Contract Overload</td>
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<td>03-1240-6409-0060</td>
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<td>03-2311-6409-0060</td>
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<td>03-3130-6409-0060</td>
<td>Employee Benefits</td>
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<td>03-4301-6409-0060</td>
<td>Supplies</td>
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<td>03-5210-6409-0060</td>
<td>Conferences, Seminars, Workshops, &amp; Retreats</td>
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<td>03-7610-6409-0060</td>
<td>Student Aid/Books &amp; Supplies</td>
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<tr>
<td>74-7500-7307-0060</td>
<td>Student Financial Aid</td>
<td>32,626</td>
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<td></td>
<td></td>
<td>$ 101,715</td>
</tr>
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Submitted by:  
Odessa Walker  
Director, Fiscal Services

Recommended for Approval:  
[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
[Signature]
Superintendent/President
BACKGROUND: This increase is based upon the most recent information available from the Chancellor's Office.

<table>
<thead>
<tr>
<th>2005-06 Adopted Budget</th>
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<th>2005-06-Revised Budget</th>
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<td>E.O.P. &amp; S.</td>
<td>$ 994,252</td>
<td>$ 101,715</td>
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<td>===========</td>
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<tr>
<td></td>
<td>$ 1,095,967</td>
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This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.
CONSENT ITEM TITLE: Authorization to Use Facilities for Teacher Preparation Program Observational Field Work

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve and authorize the Vice President for Administrative Services to enter into agreements for use of the following facilities for observational field work for the Teacher Preparation Program students beginning on July 1, 2006 until terminated:

Alhambra Unified School District  
Pasadena Unified School District  
Rosemead Unified School District  
San Gabriel Unified School District  
South Pasadena Unified School District  
Temple City Unified School District

FISCAL IMPLICATIONS: There will be no cost to the District for the use of these facilities.

BACKGROUND: Students in the Teacher Preparation Program need to be provided the opportunity to observe experts in the field so they can apply theory to practice. Field work will take place in elementary, middle and high schools.

Submitted by:  
Director, Business Services

Recommended for Approval:  
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 164-B, approved on March 1, 2006, as follows:

Approve:

March 10, 2006 – Telecommunications Program Advisory Committee at PCC. Anticipated expenses not-to-exceed $470.00 $524.00 for materials and refreshments for approximately 25 participants. Cost Center: 03-5210-7021-0000, VTEA – Telecom

FISCAL IMPLICATIONS: Funds for this activity indicated above are budgeted in the cost center listed.

BACKGROUND: These activities are intended to promote contract education and vocational education.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Ratify Mileage Authorization

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following hourly employee to receive mileage reimbursement for approved travel on District business effective July 1, 2005 through June 30, 2006:

Wendy Hermosillo 01-5220-0900-0000 Engineering & Technology

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2005-06 Adopted Budget in the cost center listed.

BACKGROUND: The Division Coordinator for Engineering & Technology requested this mileage reimbursement.

Submitted by: Jacqueline Jacobs
Vice President, Instructional Administration

Recommended for Approval: 

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions from 112602 through 112840.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2005-2006 District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies adopted by the Board of Trustees on April 20, 1994. The purchase orders listed on the attached report include orders that are $250.00 or more.

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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<td>SOFTWARE</td>
<td>COMP. SVS</td>
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<td>LABORATORY/BEAUTY SUPPLY</td>
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<td>AIR COLD SUPPLY INC.</td>
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<td>LAKESHORE LEARNING MATERIALS</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
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<td>BAKER &amp; TAYLOR CO.: THE</td>
<td>BOOKS</td>
<td>LIBRARY</td>
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<td>AMERICAN ASSOC. OF DENTAL SCH.</td>
<td>SERVICE FEES/PROFESSIONAL SVS.</td>
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<td>REPAIRS</td>
<td>ELEC. MNT. R</td>
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</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total</th>
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<td>112685</td>
<td>CONSTRUCTION HARDWARE COMPANY</td>
<td>BUILDING MATERIALS</td>
<td>FACILITY</td>
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<tr>
<td>112688</td>
<td>NAZ-DARK/KC WESTERN SUPPLY</td>
<td>COMPUTER EQUIP.</td>
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<td>COMPUTER EQUIP.</td>
<td>MATH</td>
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<tr>
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<td>CALUMET PHOTOGRAPHIC</td>
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<td>SUBSCRIPTIONS</td>
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<tr>
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<tr>
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<td>FARKING</td>
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<td>TRANSPORTATION</td>
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<td>ELECTRICAL SUPPLIES &amp; EQUIP.</td>
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<td>112768</td>
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<td>COSMET</td>
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<td>112771</td>
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* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
<table>
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<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
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<th>Fund Amount</th>
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<tr>
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<td>LABORATORY SUPPLIES</td>
<td>BIO SCI</td>
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<td>112815</td>
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</table>

$445,539.60

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
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<th>VENDOR</th>
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<tbody>
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<td>CEC</td>
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<td>ROSE CITY GLASS &amp; MIRROR CO.</td>
<td>Increase PO per Dept.</td>
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<tr>
<td>B-06523</td>
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<td>FIN AID</td>
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<td>10,000.00</td>
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<td>B-06792</td>
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<td>03</td>
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$ 13,241.72
**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**  
Stipends for Classified and Unclassified Personnel

**Board Meeting Date:** April 5, 2006

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the stipends for the persons listed below for the fiscal year 2005-06.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adeli, Sherine</td>
<td>1,500.00</td>
<td>Present 3-day workshop FCP 101: An Introduction to Final Cut Pro: Editing Professional Video; participants will include faculty and staff from across the state (Economic Development)</td>
</tr>
<tr>
<td>Bowman, Robert</td>
<td>600.00</td>
<td>Present workshop Web CT: Basics of Online Course Development; participants to include faculty and staff from across the state (Economic Development)</td>
</tr>
<tr>
<td>Jones, Michael</td>
<td>6,000.00</td>
<td>Head Men's Basketball Coach (Physical Education)</td>
</tr>
<tr>
<td>Matlovsky, Navarre</td>
<td>2,442.50</td>
<td>Presenter Ballroom Dancing Winter 2006 (Extended Learning)</td>
</tr>
<tr>
<td>Porter, Elizabeth</td>
<td>4,000.00</td>
<td>Training evaluators for preliminary transcript screening (Transfer Center)</td>
</tr>
<tr>
<td>Wilkes, Benjamin</td>
<td>600.00</td>
<td>Present workshop Advanced Digital Photography CS@: Shoot, Process, Print; participants will include faculty and staff from across the state (Economic Development)</td>
</tr>
</tbody>
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**FISCAL IMPLICATIONS:** Paid from dollar-controlled accounts.

**BACKGROUND:** The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:  
Stipends for Academic Personnel

Board Meeting Date:  April 5, 2006

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed in a special project as listed, approved for the College year 2005-2006, unless otherwise indicated, or any portion thereof, as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS:  Paid from dollar-controlled accounts.

BACKGROUND:  The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armstrong, Ahni</td>
<td>416.90</td>
<td>Partnership for Excellence—intro to dragon speech recognition software PC tablet using handwriting recognition</td>
</tr>
<tr>
<td>Bober, Sharon</td>
<td>500.00</td>
<td>Title V Coop Grant—participation in the Title V Coop grant’s Future Nurses Program, including implementation of innovative practices and alternative assessment plus attendance at regularly scheduled planning and evaluation meetings</td>
</tr>
<tr>
<td>Curtis, Carol</td>
<td>2,000.00</td>
<td>Carnegie and NSF—oversee development of marketing materials for Grant-Funded special projects targeting new students from Pasadena Area High Schools</td>
</tr>
<tr>
<td>Douglas, Earlie</td>
<td>750.00</td>
<td>Partnership for Excellence—teach Microsoft word levels 1-3 to faculty and staff</td>
</tr>
<tr>
<td>Fermi, Rachel</td>
<td>600.00</td>
<td>Multimedia &amp; Entertainment Initiative—prepare workshop presentation, all required handouts and any needed setup for the MEI Workshop Series. Present workshop entitled <em>Lighting and Shooting for the Digital Image</em>. Participants will include faculty and staff from across the state. Noncredit matriculation—continue to coordinate the Youth Leadership Action Network and continue to assist local school district and community organizations to identify at-risk students for the Stepping Up Program</td>
</tr>
<tr>
<td>Garcia, Debra</td>
<td>3,200.00</td>
<td>VTEA Administration—preparation of the RFA for Quick Start Partnerships in Biotechnologies/Biosciences</td>
</tr>
<tr>
<td>Johnston, Richard</td>
<td>2,000.00</td>
<td>VTEA Administration—preparation of a Tech Prep Model Pathway Program Demonstration Project RFA</td>
</tr>
<tr>
<td>Johnston, Richard</td>
<td>1,800.00</td>
<td>VTEA Administration—preparation of a Tech Prep Model Pathway Program Demonstration Project RFA</td>
</tr>
<tr>
<td>Lee, David</td>
<td>1,000.00</td>
<td>Multimedia &amp; Entertainment Initiative—Prepare workshop presentation, all required handouts and any needed setup for the MEI Workshop Series. Present workshop entitled <em>Alias SketchBook Pro: Sketching &amp; Drawing for Product Design and 3D Modeling &amp; Animation</em>. Participants will include faculty and staff from across the state. Title V Coop Grant—faculty lead for Title V Coop Grant’s Future Teachers Program; recruit faculty to create and teach innovative course pairings, organize and lead regular Future Teacher meetings, develop program sequence, cultivate internship opportunities, serve as a liaison between faculty and grant manager</td>
</tr>
<tr>
<td>McCabe, David</td>
<td>2,000.00</td>
<td>Title V Coop Grant—participation in the Title V Coop grant’s Future Teachers Program, including implementation of innovative practices and alternative assessment plus attendance at regularly scheduled planning and evaluation meetings</td>
</tr>
<tr>
<td>Nordstrom, Donna</td>
<td>500.00</td>
<td>Title V Coop Grant—participation in the Title V Coop grant’s Future Teachers Program, including implementation of innovative practices and alternative assessment plus attendance at regularly scheduled planning and evaluation meetings</td>
</tr>
<tr>
<td>Quintanar, Evangelina</td>
<td>100.00</td>
<td>Partnership for Excellence—two presentations to Tutor Training groups on “Communication Skills”</td>
</tr>
<tr>
<td>Wright, Lynn</td>
<td>1,000.00</td>
<td>Carnegie—PCC coordinator for the Carnegie Foundation Strategic Literacy Statewide Consortium (spring 2006), including organization of a one-day SLI (Strategic Literacy Initiative) conference</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, 2005-06

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2005-06. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ganea, Andrei</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Performing and Comm Arts</td>
</tr>
<tr>
<td>Harjuno, Thomas</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Hendricks, Sharon</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Performing and Comm Arts</td>
</tr>
<tr>
<td>Mariana, John</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Approved for submission to the Board of Trustees:

[Signatures]

[Signatures]
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees, 2005-2006

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harrington, Charles T.</td>
<td></td>
<td>Retirement (32 yrs of service)</td>
<td>6/18/06</td>
</tr>
<tr>
<td>Instructor, Business and Computer Technology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hayden, Mark R.</td>
<td></td>
<td>Retirement (37 yrs of service)</td>
<td>6/18/06</td>
</tr>
<tr>
<td>Instructor, Community Education Center</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hertz, Howard L.</td>
<td></td>
<td>Retirement (30 yrs of service)</td>
<td>6/18/06</td>
</tr>
<tr>
<td>Instructor, English Division</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits.

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

**CONSENT ITEM TITLE:** Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

**Board Meeting Date:** April 5, 2006

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>MONTHLY RATE</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Khanlary, Anet</td>
<td>39A</td>
<td>$2707.41</td>
<td>100% - 12 mo.</td>
<td>04/17/06</td>
</tr>
<tr>
<td>Intermediate Account Clerk III</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Cheryl Simmons</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Humphrey, Sharon</td>
<td>39A</td>
<td>$2707.41</td>
<td>100% - 12 mo.</td>
<td>04/17/06</td>
</tr>
<tr>
<td>Intermediate Account Clerk III</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Brenda Adams</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kollross, Crystal</td>
<td>54A</td>
<td>$3904.86</td>
<td>100% - 12 mo.</td>
<td>04/24/06-06/30/06</td>
</tr>
<tr>
<td>Institutional Planning and Research</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New position</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temporary funded</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Olivo, Denise</td>
<td>39A</td>
<td>$2707.41</td>
<td>100% - 12 mo.</td>
<td>04/17/06</td>
</tr>
<tr>
<td>Intermediate Account Clerk III</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Lois Gutierrez</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Williams, Monte</td>
<td>32C</td>
<td>$2693.77*</td>
<td>100% - 12 mo.</td>
<td>04/04/06</td>
</tr>
<tr>
<td>Custodian</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Edward Phillips</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Includes 6% shift differential

**FISCAL IMPLICATIONS:** None

**BACKGROUND:** Routine personnel transactions within budget limits

Submitted by:
Office of Human Resources

Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Reimburse Applicant(s)

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the following applicant(s) for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown:

Denise Carter $500.00

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 03-5210-6706-0000 (Staff Diversity).

BACKGROUND: Reimbursement for travel for second-level interviews is used to assist with the recruitment of qualified candidates for positions.

Submitted by:
Office of Human Resources

Recommended for Approval:

[Signature]
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE: Management Professional Leaves (Sabbatical), 2006 – 2007

Board Meeting Date: April 5, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, grant the following named academic monthly employees Sabbatical Leaves during the 2006-2007 academic year, as indicated, at 75% of the monthly salary each would normally receive during the 2006-2007 academic year under the conditions of the contract.

NAME

Laun, Mary Ann
Library
Year

Paxton, Don
Business & Computer Technology
Fall Semester

Ulmer, Amy
English Division
Spring Semester

SABBATICAL DESCRIPTION

RESEARCH: Explore new technology changes in the information environment that will affect Pasadena City College, as well as options, plans, agendas, and grants for digital resources to use as a model for the State; survey and assess the status of other community colleges; summarize findings in a document for the Council of Chief Librarians.

RESEARCH: Research and study the falling student enrollments in the “E-Learning” (Online) courses in the Business Management (BM) and Computer Information Systems (CIS) departments at Pasadena City College; examine the relevance of “E-Learning” education to determine whether curriculum and other factors are contributing to the downward student enrollment trends.

TRAVEL: Travel to Oxford, England, to teach three courses in PCC’s Study Abroad Program for the spring 2007 semester. Teaching will enhance abilities to foster student success and learning.

FISCAL IMPLICATIONS: Personnel transactions within budget limits.

BACKGROUND: Professional leaves for managers and supervisors are granted under Board Policy 2001 for the purpose of improving professional capabilities and knowledge, thereby enhancing the potential for contributions to the College.

Submitted by:
Office of Human Resources
Recommended for Approval:

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signatures]