The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 7 on Wednesday, March 15, 2006, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:02 p.m. by Mr. Geoffrey Baum President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President
Ms. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Stephen Juarez, Interim Student Trustee

Trustees Absent
Dr. Jeanette Mann
Dr. Hilary Bradbury-Huang

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was represented by Miss Candice Borromeo.
The Management Association was not represented.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session Items.

The Board adjourned to Closed Session at 6:05 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
(Academic Manager: Division/Athletic Coordinator)

Government Code §54957 Public Employee Discipline, Dismissal, Release
Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash;
CSEA 819, Hardash; ISSU, Sugimoto;
Management/Confidentials, Kossler/Hardash)

Closed Session was adjourned at 7:10 p.m.
III. OPEN SESSION
Mr. Baum reconvened the Open Session at 7:12 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Miss Borromeo led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment on non-agenda items.

D. APPROVAL OF MINUTES: Regular Business Meeting No. 4, February 1, 2006; Meeting No. 5, Joint Meeting with PUSD, February 21, 2006; Regular Business Meeting No. 6, March 1, 2006
February 1, 2006 – Page 8483 – Student Benefit Index Report
Ms. Dabelow provided additional language to clarify her remarks regarding the SBI.

February 1, 2006 – Page 8483 – Agenda Items for Joint Meeting with P.U.S.D. Board
Ms. Miele suggested that the last sentence be changed to read, “Mr. Baum reconfirmed the appointment of Dr. Mann, Ms. Miele and Ms. Rey Castro as a Board ad hoc Committee to meet with three members of the P.U.S.D. Board on an ongoing basis to address these concerns.”

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the five members present, to approve the Minutes of Meeting No. 4, a Regular Business Meeting, February 1, 2006, as revised.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a majority vote of the five members present, to approve the Minutes of Meeting No. 5, Joint Meeting with PUSD, February 21, 2006.
Aye: Miele, Martin, Rey Castro, Baum
Abstain: Wells-Miller
Advisory Vote: Aye

March 1, 2006 – Page 8493
Mrs. Wells-Miller asked that the minutes reflect that she had requested that the Board hear a report from a compensation specialist.

March 1, 2006 – Page 8491 – Approval of Minutes
Mrs. Wells-Miller pointed out that she, not Ms. Miele, had remarked that there was not enough detail provided related to Ms. Trendler’s remarks.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a majority vote of the five members present, to approve the Minutes of Meeting No. 6, a Regular Business Meeting, March 1, 2006, as revised.
Aye: Miele, Martin, Baum, Wells-Miller
Abstain: Rey Castro
Advisory vote: Aye

E. APPROVAL OF CONSENT ITEMS
106-I – Approval of Instructional Trip for Biology Students
Ms. Rey Castro questioned whether students traveling out of the country are covered by insurance. Ms. Hassan responded that all approved activities are covered by the college insurance. Ms. Rey Castro also asked how the students were selected for this trip and Dr. Jacobs answered that the students who were chosen had all worked on the MWD grant project from the beginning.
E. APPROVAL OF CONSENT ITEMS (Continued)

174-B – Approve/Ratify Staff Development Activities
Ms. Miele asked about the hiring diversity workshops. Dr. Jacobs and Dr. Aguiñiga explained that each person selected to serve on a hiring committee will participate in a diversity orientation which will better prepare them on how to approach the selection of a candidate.

187-B – Budget Augmentation
Ms. Miele inquired about the MDRC Panel and Mr. Miller explained that this is a part of the James Irvine Foundation. Ms. Miele expressed hope that use and outcomes of this grant can be shared in some way with PUSD.

95-P – Employment, Change of Status, Leave of Absence and Separation of Classified Employees
Ms. Rey Castro congratulated Helen Petty on her upcoming retirement, and thanked her for her 30 years of service to PCC.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a unanimous vote of the five members present, to approve the Consent Items, with Consent Items 175-B and 181-B taken out for a separate vote.

Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve Consent Items 175-B Adoption of Resolution No. 397 – Ratify Agreement- Child Care and Development Services.

Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Rey Castro and seconded by Mr. Martin, the Board voted, by a unanimous vote of the five members present, to approve Consent Items 181-B, Resolution No. 396 to Authorize the Sale of 207 S. Meredith Ave., Pasadena – Sale to the General Public.

Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION: PCC FOUNDATION AUDIT

Dr. Kossler opened the discussion by stating that the Foundation received an unqualified audit with no findings. He then introduced Tom Delahooke, President of the Foundation Board. Mr. Delahooke reported that all accounts are monitored and donor instructions are honored. He stated that the Foundation is planning to employ a Director of Development. Mr. Delahooke also remarked that the Foundation has contracted with an accounting firm with experience in non-profit fund accounting to assist in providing more detailed statements.

Ms. Louise Bell addressed the Board and shared some of her observations about the Foundation. Correspondence from Ms. Bell was provided to the Board President.

Mrs. Wells-Miller asked what funds are used to pay for the audit, and Ms. Levine answered that unrestricted funds are used for that purpose. Mrs. Wells-Miller also suggested that the Foundation might plan an annual event geared toward fundraising. Mr. Baum thanked Mr. Delahooke and the entire Foundation Board for volunteering their time to support the college. He also underscored the importance of managing the Foundation funds with the highest degree of professionalism, because it reflects not only on the reputation of the Foundation, but also on the reputation of the college. Mrs. Wells-Miller asked that the Board receive periodic updates from the Foundation.
G. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE CHAPTER 777 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

MOTION: ON MOTION OF Ms. Miele and seconded by Ms.Rey Castro, the Board voted, by a unanimous vote of the five members present, to Receive, and Set Public Hearing Regarding, Initial Bargaining Agreement from the Pasadena City College Chapter 777 of the California School Employees Association to the Pasadena Area Community College District.

Advisory Vote: Aye

H. RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CHAPTER 777 OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms.Rey Castro, the Board voted, by a unanimous vote of the five members present, to Receive, and Set Public Hearing Regarding, Initial Bargaining Agreement from the Pasadena Area Community College District to the Pasadena City College Chapter 777 of the California School Employees Association.

Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION: BOARD OUTREACH TO CONSTITUENTS

Ms. Rey Castro opened the discussion by stating that she feels it is important to be accessible to constituents, and suggesting that community meetings might be a way to achieve that connection. Mr. Juarez pointed out that he felt a newsletter mailing to the community, which includes contact information, would be more successful than expecting attendance at an informational meeting. Mr. Baum shared his experience with town hall meetings where no one from the community attended. Ms. Rey Castro conceded that approaches might have to be customized for the various communities, and asked if the Administration would be willing to commit to providing support, once meetings were arranged, in the form of written materials and staff to present information. Dr. Kossler said that he felt that was not a problem. Mrs. Wells-Miller suggested that the media be utilized to advertise outreach efforts. Ms. Miele said that she felt targeted meetings would be most effective in disseminating information about services offered by PCC.

J. DISCUSSION, WITH POSSIBLE ACTION: NURSING PROGRAM ENHANCEMENT

Mrs. Wells-Miller commended the Nursing Program and presented an idea to encourage graduates to pursue a four-year degree by establishing an articulation with UCLA or some other four-year university. Ms. Rey Castro commented that PCC has no problem attracting students to this program; if anything, more classes are needed. Dr. Kossler took the opportunity to report that the Nursing Program was just awarded a grant from the Chancellor’s office, which will enable establishment of an evening and weekend component, which will accommodate an additional thirty students. Ms. Miele asked if the college has worked with Huntington Memorial Hospital, and Dr. Kossler responded that PCC uses all the local hospitals for clinical sites.

K. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES SELF-EVALUATION

Mr. Baum reviewed the evaluation process with the Board and invited discussion. Ms. Rey Castro and Mrs. Wells-Miller stated that they would support soliciting input from other shared governance groups, including the students. Mr. Juarez pointed out that, in the proposed evaluation instrument, there are no questions specifically related to the students, and that, perhaps, an additional section could be added. Mr. Baum directed the Administration to explore development of a student-related section to be added next year. Ms. Miele stated that the performance of the Board members is evaluated by the voters, and that it is necessary to keep in mind exactly what the Board’s role is. She also
K. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES SELF-EVALUATION (Continued)
stressed that the questions currently used do fulfill the legal obligations. Mr. Baum said
that the Board will schedule a meeting with the Board officers to discuss the survey
instrument and which additional groups will be invited to provide feedback. The group will
bring a proposal back to the full Board for discussion.

L. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
• announced that the women’s basketball team made it to the Final Eight;
• congratulated Alex Kritselis and Jim Arnwine for a successful Art Night; and
• announced that PCC has two students, Ivan Lee and Kim De La Peza, on the
  Phi Theta Kappa Academic first team.

M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Mr. Louis Holly, Classified Senate
• reported that the Classified newsletter will soon be distributed, and
  announced that the General Session of the Classified Senate will be
  held on May 4.

Ms. Kay Dabelow, Academic Senate
• highlighted the Senate Seconds.

Miss Candice Booromeo, Associated Students
• reported that 40 clubs were represented at the ICC conference on
  March 10, and described some of her experiences during the AS
  Lobby Committee trip to Washington, D.C.

Mr. Steven Juarez, Interim Student Trustee
• reported on the Student Trustee debate, and said that the voting
  will begin on March 16.

Mr. Geoffrey Baum, President, Board of Trustees
• reminded the Board members to complete the Conflict of Interest
  forms, and gave kudos to both the art and music students who
  participated in Art Night.

N. FUTURE BOARD MEETINGS
The next regular meeting of the Board of Trustees will be held on April 5. April 19 will be
the Spring Board retreat and May 4 has been set as the joint meeting with the Associated
Students Board.

O. FUTURE AGENDA ITEMS
Mr. Juarez asked that the AS Lobby Committee Washington D.C. trip report be
agendized. He also requested that the topic of voting by the Student Trustee be
discussed.

Mrs. Wells-Miller asked that Board parliamentary procedures be reviewed with respect to
the reconsideration vote taken at the March 1 meeting.

Ms. Rey Castro requested a presentation on the findings and recommendations submitted
by the technology infrastructure committee.

P. ADJOURNMENT
Meeting No. 6 was adjourned at 9:10 p.m.
MOTIONS CARRIED AT MEETING NO. 7– March 15, 2006

1. Approval of Minutes of Meeting No. 4, January 24, 2006, as revised.

2. Approval of Minutes of Meeting No. 5, Joint Board Meeting with Pasadena Unified School District, February 21, 2006

3. Approval of Minutes of Meeting No. 6, March 1, 2006, as corrected.

4. Approval of Consent Items, with Items 175-B and 181-B taken out for a separate vote.

5. Approval of Consent Item 175-B, Adoption of Resolution No. 397 – Ratify Agreement- Child Care and Development Services.

6. Approval of Consent Item 181-B, Resolution No. 396 to Authorize the Sale of 207 S. Meredith Ave., Pasadena – Sale to the General Public.

7. Approval to Receive, and Set Public Hearing Regarding, Initial Bargaining Agreement from the Pasadena City College Chapter 777 of the California School Employees Association to the Pasadena Area Community College District.

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Geoffrey Baum, President  
James Kossler, Secretary  
Board of Trustees  
Board of Trustees