NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, March 1, 2006

6:00 P.M.
Call to Order, Roll Call, Public Comment on Closed Session Items, Closed Session

7:00 P.M.
Open Session

MEETING NO. 6
Regular Business Meeting

Pasadena City College
Circadian
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 6, a Regular Business Meeting. The meeting will begin at 6:00 P.M. with the Call to Order, Roll Call, Public Comment on Closed Session Items, and the Closed Session. The Regular Business Meeting will begin at 7:00 p.m. The Board will meet in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54957  Public Employee Appointment
   (Director of Nursing Programs; Assistant Dean, Student Affairs)
   Government Code §54957  Public Employee Discipline, Dismissal, Release
   Government Code §54957.6  Labor Negotiations
   (CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto; Management/Confidential, Kossler/Hardash)

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   D. APPROVAL OF MINUTES – Meeting No. 3, Special Meeting, January 24, 2006, Meeting No. 4, Regular Business Meeting, February 1, 2006
   E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
   F. DISCUSSION, WITH POSSIBLE ACTION: FOLLOW-UP TO JOINT MEETING WITH PUSD BOARD [Board]
   G. DISCUSSION, WITH POSSIBLE ACTION: BOARD RELATED ITEMS IN THE ACCREDITATION PROCESS [Board]
   H. DISCUSSION, WITH POSSIBLE ACTION: THE BOARD SELF-EVALUATION PROCESS [Board]
   I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF JOB DESCRIPTION AND EVALUATION INSTRUMENT FOR THE COLLEGE PRESIDENT [Board]
J. DISCUSSION, WITH POSSIBLE ACTION: PHYSICAL EDUCATION PROGRAM [Board]

K. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)

L. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

M. FUTURE BOARD MEETING DATES

N. FUTURE AGENDA ITEMS

O. ADJOURNMENT
CONSENT ITEMS

54-S Approval of University Campus Tours – Spring 2006
55-S Approval of Student Travel for Upward Bound Math/Science Program, Pasadena, CA, March 25, 2006
56-S Approval for Student Travel for Upward Bound Math/Science Program, Arcadia, CA March 18, 2006
57-S Approval for Student Travel for Upward Bound Math/Science Program, Pasadena, CA March 3, 2006
58-S Approval of Student Travel for Upward Bound Math/Science Program, Pasadena, CA March 9, 2006
59-S Approval of Student Trip for Uijima Program, March 29, 2006
60-S Approval of Student Trip for Uijima Program, April 24, 2006
61-S Approval of Student Travel – PCC Cross Cultural Center, Manzanar, CA, April 29, 2006

87-I Ratification of Instructional Trip for Graphic Communications 115, 116, February 14, 2006
88-I Ratification of Instructional Trip for Weld 200A-D, February 24, 2006
90-I Approval of Instructional Trip for Music 155, March 11, 2006
91-I Approval of Instructional Trip for Music 155, March 18, 2006
92-I Approval of Instructional Trip for Music 155, April 2, 2006
93-I Approval of Instructional Trip for Music 155, April 30, 2006
94-I Approval of Instructional Trip for Geology 1F, March 19, 2006
95-I Approval of Instructional Trip for Geology 30B, March 10-12, 2006
96-I Approval of Instructional Trip for Geology 30B, March 24-26, 2006
97-I Approval of Instructional Trip for Geology 12F, March 31- April 2, 2006
98-I Approval of Instructional Trip for Geology 1F, April 2, 2006
99-I Approval of Instructional Trip for Geology 1F, April 30, 2006
100-I Approval of Instructional Trip for Geology 1F, April 9, 2006
101-I Approval of Instructional Trip for Counseling 12, English 1A, March 9, 2006
102-I Approval of Instructional Trip for Journalism 7AB, 22, and 23, March 30-April 2, 2006

158-B Approve/Ratify Staff Development Activities
159-B Amend Professional Conference Attendance
160-B Reporting and Approval of Revolving Fund Reimbursement
161-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
162-B Budget Augmentation
163-B Approve/Ratify/Amend Contracts
164-B Approve/Ratify Vocational Education Activities
165-B Approve “What Drives L.A.?“ Activity
166-B Amendment to Consent Item No. 24-B – Approve Staff Development Activity
167-B Approve Purchasing Transactions
168-B Ratify Mileage Authorization
169-B Authorization to Approve Purchase Order to Empire & Associates, Inc., dba Sprinturf

78-P Stipends for Classified and Unclassified Personnel
79-P Stipends for Academic Personnel
80-P Employment of Hourly Credit Teachers and Substitute Teachers, 2005-2006
81-P Employment of Hourly Noncredit Teachers and Substitute Teachers, 2005-06
82-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees 83-
83-P Notification of Temporary Academic Employees
84-P Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees 2005-2006
85-P Authorization to Reimburse Applicant(s)
86-P Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees,
87-P Approval of Salary Adjustments for Confidential Employees, 2005-2006
88-P Approval of Salary Adjustments for College Deans, 2005-2006
89-P Approval of New Contracts and Salary Adjustments for Vice Presidents, 2005-2006
90-P Approval of Salary Adjustment for College President, 2005-2006
III. OPEN SESSION

A. CALL TO ORDER, ROLL CALL

The meeting was called to order at 5:03 p.m. by Mr. Geoffrey Baum, President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President
Ms. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Stephen Juarez, Interim Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguilíniga, Dean, Human Resources
Ms. Janet Levine, Dean, External Relations

Administrative Officers Absent
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was not represented.
The Associated Students Board was represented by Candice Borromeo.
The Management Association was represented by Mr. Dale Pittman.

B. PLEDGE OF ALLEGIANCE

Mr. Juarez led the Pledge of Allegiance.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment on non-agenda items.

D. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: STATUS OF MEASURE P PROJECTS

Dr. Kossler opened the discussion by reviewing the original ballot statement regarding the Measure P Bond Initiative, pointing out that it does not include specifics of the number of buildings, square footage, or programming. He stated that, although an inflationary factor was
D. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: STATUS OF MEASURE P PROJECTS (Continued)

built into the original budget, escalating construction costs have surpassed the amount that was budgeted. Dr. Kossler said that this has been a problem throughout the state and many districts are eliminating some of their projects, but that the construction management team at PCC has attempted to find creative ways to construct the buildings as planned, with some minor changes.

Dr. Kossler then reviewed some of the estimated cost figures for the Industrial Technologies Building (ITB). At the present time, the estimated project cost is $515,895 over budget. He explained, however, that there is sufficient funding from the savings in the Parking Structure and the interest that has accrued in Measure P to cover that additional cost. Mrs. Wells-Miller asked if the faculty in the various programs were involved in the planning. Dr. Kossler said that the faculty in each area worked directly with the architect and the Measure P staff to design the space within their available area. Mr. Baum asked whether people from the programs were informed of the need to reduce the building from three floors to two floors and to rearrange the programs to be housed in the new building. Dr. Kossler said that the ITB Committee was taken through all of the changes at their last meeting. Dr. Mann said that the shortfall in this project is almost exactly equal to the amount approved for the artificial turf in Robinson Stadium. Dr. Kossler agreed that the amounts are very close, but pointed out that one project is in the Capital Outlay Fund and this project is in the Measure P Fund. There is enough in the savings from the Parking Structure and the interest accrued in Measure P to cover the projected shortfall in the ITB.

Dr. Kossler then opened the discussion of the Campus Center. This project includes replacing the existing campus center as well as the bookstore. The cost to construct new buildings for both components exceeds the budget by several million dollars. The Measure P staff and the architect have examined the possibility of remodeling the existing campus center building and building a new structure for the bookstore. This construction/reconstruction approach would allow the project to remain within budget. Dr. Mann asked if the students were informed about this change. Mr. Juarez said they have not yet seen this proposal but that the Campus Center Committee will be meeting next week. Dr. Kossler indicated that space within the “reconstruction” concept has not yet been laid out, but that, if the concept is approved by the Board, the allocation of space will be done in consultation with the committee.

Dr. Kossler then discussed the Arts Building. Current estimates place this project somewhere between $3M and $6M over budget, depending on the efficiency of the design. Dr. Kossler asked Mr. Hardash to explain the proposal for dealing with the funding shortage. Mr. Hardash suggested that he would like to bring back to the Board for consideration a proposal for refinancing the existing bonds and a schedule for drawing down the unissued bonds. By changing the way the bonds are drawn down and financed, the projected shortfall in the Arts Building budget should be able to be covered. Dr. Mann suggested that private donations also be solicited.

Mr. Martin thanked Dr. Kossler for a comprehensive review and expressed confidence in the people managing the projects. He requested that the Board audit subcommittee meet with the Administration and bring back a proposed refinancing plan. Ms. Rey Castro thanked the Administration for the thorough report and expressed her satisfaction with the creative approaches to the possible scenarios. Mrs. Wells-Miller also complimented the report and commended the recommendations which would allow the projects to be completed in spite of a budget shortfall.

Mr. Baum stated that he would like to see the projects completed with the funds from the Bond Measure so that the college wouldn’t need to go back to the voters for additional money. He also asked what impact the refinance might have on the taxpayers in the form of higher property taxes. Mr. Hardash stated that it’s a very complex process and suggested that the Audit Subcommittee be “walked through” the entire process so that they are able to understand and articulate it to the Board.
D. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: STATUS OF MEASURE P PROJECTS (Continued)
Dr. Bradbury-Huang expressed delight with the creative approach to problem solving and asked that the core purpose be re-stated. Dr. Kossler responded that there had been no improvement of campus facilities for many years and these projects were designed to replace outdated facilities and improve the campus to match the quality of the instructional programs. Dr. Mann expanded on that statement by adding that PCC is looking to create an environment where student success can occur. The core value is excellence.

Dr. Bradbury-Huang inquired about the timeline. Dr. Kossler said that all of the major projects in Master Plan 2010 are still scheduled to begin before 2010.

MOTION: ON MOTION OF Mr. Martin and seconded by Ms. Rey Castro, the Board voted, by a majority vote of the seven members present, to authorize the Administration to bring back to the Board, when appropriate, a request to go to bid for the Industrial Technology Building, based on the financial guidelines which have been presented to the Board.
Aye: Baum, Rey Castro, Martin, Bradbury-Huang, Miele, Wells-Miller
No: Mann
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to authorize the Administration to pursue an alternative construction/reconstruction approach to the Campus Center project.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to authorize the Administration to present to the Board Ad-Hoc Subcommittee on the Audit, and eventually, to the whole Board, a proposed refinancing plan for the Measure P projects, including private donations, that will allow the Arts Building to be constructed reasonably close to the Master Plan 2010 parameters.
Advisory Vote: Aye

E. DISCUSSION, WITH POSSIBLE ACTION: L.E.E.D. (LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN)
Dr. Bradbury-Huang stated that it was her intent to bring information to the Board about L.E.E.D. and defined it as a tool to reduce or eliminate the negative impact of buildings on the environment and occupants through market transformation. She commented that the City of Pasadena now requires L.E.E.D. certification on all new buildings, and that PCC has a history of being environmentally friendly. Dr. Bradbury-Huang then showed a short video about "green buildings".

Dr. Kossler stated that PCC is committed to building energy-efficient facilities, and that those associated with the Measure P projects are aware of L.E.E.D. Dr. Mann asked that the L.E.E.D. standards be addressed when the Board reviews the building designs and Dr. Kossler suggested that the L.E.E.D. checklist might be used to determine what is economically feasible to incorporate into the design of the PCC projects. He added that this is something that should be addressed in the early stages of design, otherwise major changes could result in significantly higher costs. Dr. Mann and Ms. Miele concurred that L.E.E.D. principles should be considered during the initial design phase. Mr. Martin remarked that the Board wants campus buildings to be "green sensitive" and asked the Administration to bring back a process which incorporates and addresses the Board's sensitivity to this issue.

F. ADJOURNMENT
Meeting No. 3 was adjourned at 7:29 p.m.
MOTIONS CARRIED AT MEETING NO. 3 – January 24, 2006

1. Approval to authorize the Administration to bring back to the Board, when appropriate, a request to go to bid for the Industrial Technology Building, based on the financial guidelines which have been presented to the Board.

2. Approval to authorize the Administration to pursue an alternative construction/reconstruction approach to the Campus Center project.

3. Approval to authorize the Administration to present to the Board Ad-Hoc Subcommittee on the Audit, and eventually to the whole Board, a proposed refinancing plan for the Measure P projects, including private donations, that will allow the Arts Building to be constructed reasonably close to the Master Plan 2010 parameters.

Geoffrey Baum, President
Board of Trustees

James Kossler, Secretary
Board of Trustees
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 3
SPECIAL MEETING
Tuesday, January 24, 2006
5:00 P.M. Open Session
Circadian
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. OPEN SESSION
   A. CALL TO ORDER, ROLL CALL
   B. PLEDGE OF ALLEGIANCE
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   D. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: STATUS OF MEASURE P PROJECTS [Staff]
   E. DISCUSSION, WITH POSSIBLE ACTION: L.E.E.D. (LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN) [Board]
   F. ADJOURNMENT
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MINUTES OF MEETING NO. 4
OF THE BOARD OF TRUSTEES
Pasadena City College
Circadian
1570 East Colorado Boulevard
Pasadena, California 91106
6:00 P.M. Closed Session
7:00 P.M. Open Session
Wednesday, February 1, 2006

Meeting No. 4

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 4 on Wednesday, February 1, 2006, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:00 p.m. by Ms. Consuelo Rey Castro, Vice President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President (Arrived at 6:18 p.m.)
Ms. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Stephen Juarez, Interim Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiliga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was represented by Mr. Hans Holborn.
The Management Association was not represented.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session Items.

The Board adjourned to Closed Session at 6:02 p.m.

II. CLOSED SESSION

Government Code §54957

Public Employee Appointment
(Dean, Performing and Communication Arts)

Government Code §54957

Public Employee Discipline, Dismissal, Release

Government Code §54957.6

Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto; Management/Confidentials, Kossler/Hardash)

Closed Session was adjourned at 6:52 p.m.
III. OPEN SESSION
Mr. Baum reconvened the Open Session at 7:05 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Sarah Tramel and Esthela Torres de Siegrist gave a brief overview of PTSA and encouraged all to join.

D. APPROVAL OF MINUTES - Regular Business Meeting – January 18, 2006
Page 8474 – Awarding of Bid for Preparation of Robinson Stadium for Installation of Artificial Turf
Dr. Bradbury-Huang expanded her remarks to include an additional comment on the improved community relations a new field will provide, including availability to the public and other students in order to encourage increased exercise and counteract the national trend of obesity.

Page 8472 – Approval of Consent Items
Mr. Baum changed his comment on 122-B to reflect the excellence of the entire Artist in Residence program, not just the individual presenter.

Page 8472 – Approval of Minutes
Mrs. Wells-Miller stated that the verbatim wording she requested was not included in the December 7 Minutes. She will provide a copy so it can be inserted.

Mr. Baum reminded the Board that the essence of the Minutes is to report action taken by the board. Remarks should be noted briefly in order to explain the action.

MOTION: ON MOTION OF Ms. Miele and seconded by Ms Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the Minutes of Meeting No. 2, January 18, 2006, as revised.

Advisory Vote: Aye

The following agenda item was taken out of order.

E. APPROVAL OF CONSENT ITEMS
147-B – Receive and Reject Claim
Mr. Juarez asked for clarification of this item. Mr. Hardash explained that it is routine to receive and reject any claim against the District and forward it to the insurance carrier to be investigated.

149-B – Approve/Ratify/Amend Contracts
B-96731-6
Mr. Juarez requested more information about the Pasadena Bioscience Collaborative. Dr. Kossler explained that it is a consortium of CSULA, Cal Poly Pomona, City of Pasadena, Caltech and PCC to encourage local bioscience program development.

B-96732-B
Mr. Baum asked why PCC is using Arcadia's fields. Mr. Hardash explained that, while the Rose Bowl fields are being serviced, the Arcadia fields are used for baseball for about one month each year.
E. APPROVAL OF CONSENT ITEMS (Continued)
C-2877-4
Mr. Hardash explained that this is the third year of a three year contract with Delmac Construction and Development Co., to provide miscellaneous construction projects and repairs throughout the year.

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items,
Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION: AUTHORIZATION TO TRANSMIT SECOND QUARTERLY FINANCIAL STATUS REPORT
Mr. Hardash pointed out that the projected FTES numbers are the same as for 2004-05, explained the one-time expenditures, and remarked that the remainder of the report is routine.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Miele, the Board voted, by a unanimous vote of the seven members present, to authorize transmittal of the Second Quarterly Financial Status Report.
Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION: BOARD MEETING SCHEDULE
Ms. Rey Castro opened the discussion by saying that a venue should be provided for students and faculty to attend meetings. Mr. Holly said that Tuesday or Thursday at noon would be most convenient for classified staff. Ms. Dabelow stated that, with the compressed calendar, there is no good time for faculty. Mr. Juarez concurred with Ms. Dabelow, saying that students who have jobs only remain on campus during class time. He suggested that a Town Hall meeting, scheduled on a club day (Tuesday/Thursday), that was planned well in advance and advertised extensively might be the best alternative. Dr. Bradbury-Huang commented that the Board should partner with the AS Board to develop an agenda containing issues of interest to the students. Dr. Kossler suggested that, perhaps, a joint Board meeting could be held. Mr. Baum directed the Administration to consult with the Associated Students to determine a date for a joint meeting on campus.

H. DISCUSSION, WITH POSSIBLE ACTION: BOARD OFFICE HOURS
Mrs. Wells-Miller opened the discussion by stating that she feels it is important for Board members to make themselves available to both students and faculty. The Classified Senate, Academic Senate, and Student Trustee agreed that this would be advantageous. Dr. Mann commented that she didn’t feel Board members should have office space until the campus is able to provide office space for adjunct faculty, and remarked that most of her meetings occur off-campus. Mr. Martin said that his experience with conducting formal conference hours had not been successful. Ms. Rey Castro suggested that Board contact and scheduling information be advertised in the Courier and the Crier, and that the Trustees be responsible for arranging their own appointments. Dr. Mann proposed that the Courier write an article describing the duties and responsibilities of a Trustee.

MOTION: ON MOTION OF Mr. Martin, and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to direct the Administration to work with any Board member who would like to have conference hours and assist them with finding a proper location at a mutually agreeable time.
Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION: STUDENT BENEFIT INDEX REPORT
Dr. Wilcox gave a brief summary of the definition and use of the Student Benefit Index, explaining that it is a scheduling tool which is a numerical score, calculated for each course, which reflects the number of students that need to take a particular course. Dr. Kossler reviewed some of the current figures and explained how the Enrollment
I. DISCUSSION, WITH POSSIBLE ACTION: STUDENT BENEFIT INDEX REPORT
(Continued)
Management Office is trying to raise each divisional SBI by offering more core courses
needed by students. Dr. Alquaddoomi stated that they look at what courses the deans are
offering to students, and try to address student access, student success and faculty
assignments. Ms. Teri Trendler, the chair of the Academic Senate ad-hoc sub-committee
on the SBI, spoke of the faculty concerns with the Student Benefit Index. Dr. Kossler
invited the Senate sub-committee to dialogue with the Administration to get a better
understanding of how the SBI actually works. Mr. Baum, Ms. Miele, and Dr. Mann all
concurred that the SBI is a tool used to help achieve the Board goal of ensuring student
success by offering the courses needed to obtain a degree or meet transfer requirements.
Ms. Rey Castro and Mrs. Wells-Miller recommended that the faculty and Administration
discuss the specific concerns and work to resolve them. Mr. Baum asked that the
Administration and the Academic Senate consult with each other and report the results of
that discussion to the Board.

J. DISCUSSION, WITH POSSIBLE ACTION: AGENDA ITEMS FOR JOINT MEETING
WITH PUSD BOARD
Mr. Baum reported on his meeting with PUSD Board President Ed Honowitz and reviewed
the agenda topics, including outreach counseling, career/tech education, joint purchasing
power, and regular meetings of "point people", then asked the Board if they had any
additional suggestions. Ms. Rey Castro reminded the Board that one of the top priorities
is to determine how to provide support for PUSD students through programs offered by
PCC, and to develop a partnership with PUSD for meeting student needs. Mrs. Wells-
Miller suggested a 1:1 student tutoring program, as well as outreach to parents. Ms. Miele
reported on a meeting with Ms. Duba, of PUSD, including a discussion of what PCC and
PUSD can do to expose students to college. Dr. Mann suggested that a presentation
about the "Stepping Up" program be included. Dr. Kossler stressed how important it is to
have a key person who can interface with PCC administrators. Ms. Rey Castro
encouraged discussion of follow-up, goal setting and timelines. Mr. Baum appointed Dr.
Mann, Ms. Miele, and Ms. Rey Castro as a Board ad hoc committee to meet with three
members of the PUSD Board on an ongoing basis to address these concerns.

K. PRESIDENT'S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
- reported that spring enrollment is currently trailing last year's numbers by about
  3%;
- pointed out a positive article from the Sacramento Bee regarding the
  Californians for Community Colleges ballot initiative effort;
- reported on the recommendation to implement SB361 which establishes a new
  funding process;
- announced that Mr. Hardash represents PCC on the joint use committee with
  the City of Pasadena and PUSD; and
- announced that, with approval of the consent items, Dr. James Arnwine was
  selected to be the Dean of Performing and Communication Arts.

L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Ms. Kay Dabelow, Academic Senate
- reported that the Disaster Relief committee continues efforts to
  enable students to remain at PCC; and announced that the second
  Student Learning Outcomes retreat will be March 17-19.

Mr. Louis Holly, Classified Senate
- announced the Classified staff development workshop scheduled
  for next week.

Ms. Hans Holborn, Associated Students
- reported that the AS is researching bills to lobby for, and legislators
  to visit, while in Washington D.C., March 2-8.
L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
(Continued)

Mr. Stephen Juarez, Interim Student Trustee
- thanked the Board for approval of the AS Washington D.C. trip.

Dr. Hilary Bradbury-Huang, Board of Trustees
- wished a Happy Lunar New Year to the Asian populace at PCC;
  and pointed out an article in The Bamboo Leaf about a former PCC
  student and Japanese internment camp refugee.

Dr. Jeanette Mann, Board of Trustees
- announced the Board of Trustees/Academic Senate Outstanding
  Faculty Lecture/Performance Award selections for 2006 and 2007 –
  Stephanie Schmidt (2006) and Mickey Bolliger (2007); reported that
  the Budget Act passed and money for student loans and assistance
  will be cut; reported on an ACCT resolution to have trustees donate
  $100 toward the California Community College Initiative; reported
  she had learned that money for technology for colleges and schools
  is available from the merger of SBC and Pacific Bell.

Ms. Susanna Miele, Board of Trustees
- thanked Ms. Levine and Mr. Gutierrez for facilitating meetings with
  State legislators and reported on the underfunded districts meeting
  at the CCLC Legislative Conference in Sacramento.

Mr. Geoffrey Baum, President, Board of Trustees
- reported on a presentation by Steve Wesley, State Controller,
  promoting free tuition to community college students who complete
  their stated goal.

M. FUTURE BOARD MEETINGS
On February 21 there will be a joint meeting with the Board from Pasadena Unified School
District. Dinner will be at 6:00 p.m., followed by the meeting at 7:00 p.m. in the Board
Room at PUSD.

MOTION: ON MOTION OF Dr. Mann, and seconded by Mrs. Wells-Miller, the Board
voted, by a unanimous vote of the seven members present, to cancel the
regular business meeting scheduled for February 15, 2006, in the Circadian.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Rey Castro, and seconded by Mrs. Wells-Miller, the
Board voted, by a unanimous vote of the seven members present, to hold a
joint meeting with the Board of PUSD on February 21, 2006, at the PUSD
District Office, 351 South Hudson, Pasadena, at 7:00 p.m.
Advisory Vote: Aye

N. FUTURE AGENDA ITEMS
Mr. Juarez asked if it is necessary for the Board to formally accept the resignation of
former Student Trustee, Nick Szamet.

Ms. Miele requested a discussion on the Vocational Program completion report.

Mrs. Wells-Miller would like to agendize the topic, Nursing: To a Degree.

Ms. Rey Castro asked for a discussion on how to better access constituents.

O. ADJOURNMENT
Meeting No. 4 was adjourned at 9:50 p.m.
MOTIONS CARRIED AT MEETING NO. 4—February 1, 2006

1. Approval of Minutes of Meeting No. 2, a Regular Business Meeting, January 18, 2006, as amended.

2. Approval of Consent Items.

3. Approval to transmit the Second Quarterly Financial Status Report.

4. Approval to direct the Administration to work with any Board member who would like to have conference hours and assist them with finding a proper location at a mutually agreeable time.

5. Approval to cancel the regular business meeting scheduled for February 15, 2006, in the Circadian.

6. Approval to hold a joint meeting with the Board of PUSD on February 21, 2006, at the PUSD District Office, 351 South Hudson, Pasadena, at 7:00 p.m..

Geoffrey Baum, President
Board of Trustees

James Kessler, Secretary
Board of Trustees
REVISED

BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 4
REGULAR BUSINESS MEETING
Wednesday, February 1, 2006
6:00 P.M. Closed Session
7:00 P.M. Open Session
Circadian
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54957 Public Employee Appointment
       (Dean, Performing and Communication Arts)
   Government Code §54957 Public Employee Discipline, Dismissal, Release
   Government Code §54957.6 Labor Negotiations
       (CTA, Jacobs; CSEA 777, Hardash;
       CSEA 819, Hardash; ISSU, Sugimoto;
       Management/Confidential, Kossler/Hardash)

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on
      the agenda, but members may make a brief comment or ask questions in response to
      public comments.
   D. APPROVAL OF MINUTES – Meeting No. 2, Regular Business Meeting, January 18,
      2006, and Meeting No. 3, Special Meeting, January 24, 2006
   E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
   F. DISCUSSION, WITH POSSIBLE ACTION: AUTHORIZATION TO TRANSMIT
      SECOND QUARTERLY FINANCIAL STATUS REPORT [Staff]
   G. DISCUSSION, WITH POSSIBLE ACTION: BOARD MEETING SCHEDULE [Board]
   H. DISCUSSION, WITH POSSIBLE ACTION: BOARD OFFICE HOURS [Board]
I. DISCUSSION, WITH POSSIBLE ACTION: STUDENT BENEFIT INDEX REPORT [Board]

J. DISCUSSION, WITH POSSIBLE ACTION: AGENDA FOR JOINT MEETING WITH PUSD BOARD [Board]

K. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)

L. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

M. FUTURE BOARD MEETING DATES

N. FUTURE AGENDA ITEMS

O. ADJOURNMENT
<table>
<thead>
<tr>
<th>TAB NO. 1</th>
<th>G. DISCUSSION, WITH POSSIBLE ACTION: BOARD ROLE IN ACCREDITATION</th>
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<tr>
<td>TAB NO. 2</td>
<td>I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF JOB DESCRIPTION AND EVALUATION INSTRUMENT FOR THE COLLEGE PRESIDENT</td>
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<tr>
<td>TAB NO. 3</td>
<td>J. DISCUSSION, WITH POSSIBLE ACTION: PHYSICAL EDUCATION PROGRAM</td>
</tr>
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March 1, 2006
The Role of the Board of Trustees
In the Accreditation Process

<table>
<thead>
<tr>
<th>Number</th>
<th>Standard Description</th>
<th>Evidence/Comments</th>
<th>Seems to be Met</th>
</tr>
</thead>
<tbody>
<tr>
<td>I-A2</td>
<td>The mission statement is approved by the governing board and published.</td>
<td>Policy 0200: College mission was approved June 19, 2002. It is published on page 1 of the catalog and on the college website.</td>
<td>Yes</td>
</tr>
<tr>
<td>I-A3</td>
<td>Using the institution's governance and decision-making processes, the institution reviews its mission statement on a regular basis and revises it as necessary.</td>
<td>The College mission statement was reviewed by a shared governance group that included community representation, and approved by the Board in 2002. The next review is planned for 2006-07.</td>
<td>Yes</td>
</tr>
</tbody>
</table>
| II-A7  | In order to assure the academic integrity of the teaching-learning process, the institution uses and makes public governing board-adopted policies on academic freedom and responsibility, student academic honesty, and specific institutional beliefs or world views. These policies make clear the institution's commitment to the free pursuit and dissemination of knowledge. | 1. Policy 3100: Academic Freedom  
2. Policy 4520: Student Conduct & Academic Honesty  
3. (Not applicable to PCC as a nonsecular institution)                                                                                                         | Yes             |
| II-B2a | The college catalog provides the names the Governing Board Members                                                                                                                                                   | The names of the Board of Trustees are listed in the College Catalog on page vii.                                                                                                                               | Yes             |
| III-A3 | The institution systematically develops personnel policies and procedures that are available for information and review. Such policies are equitably and consistently administered.                                               | There is a process policies go through as they are developed. All policies route through the College Coordinating Council before going to the Board of Trustees. Policies are published on the web. Personnel policies are those numbered in the 6000's | Yes             |
| III-D | Boards are ultimately responsible for fiscal oversight of the institution. | Policy 1630: Auditing District Accounts  
Policy 1610: Powers and Duties: General  
All fiscal transactions are routinely reported as part of the Board of Trustee meetings. The College budget and fiscal reports are reviewed and approved by the Board. | Yes |
| IV-A | The institution recognizes that ethical and effective leadership throughout the organization enables the institution to identify institutional values, set and achieve goals, learn and improve. | (Help is needed to identify evidence that relates to this standard.) | |
| IV-A1 | When ideas for improvement have policy or significant institution-wide implications, systematic participative processes are used to assure effective discussion, planning and implementation. | Policy 2000: Shared Governance  
The College has many shared governance committees that allow for systematic discussion and participation in the development of issues.  
Policy 2110: Planning Process | Yes |
| IV-A2 | The institution establishes and implements a written policy providing for faculty, staff, administrator and student participation in decision-making processes. | Policy 2000: Shared Governance  
Policy 1030: Student Trustee | Yes |
| IV-A3 | Through established governance structures, processes and practices, the governing board, administrators, faculty, staff, and students work together for the good of the institution. These processes facilitate discussion of ideas and effective communication among the institutions constituencies. | Policy 2000: Shared governance  
The College's Shared Governance policy establishes how constituent groups can work together for the good of the institution. The College Coordinating Council functions to facilitate effective communication among constituencies. | Yes |
| IV-B  | In addition to the leadership of individuals and constituencies, institutions recognize the designated responsibilities of the governing board for setting policies and of the chief administrator for the effective operation of the institution. | Policy 1410: Roles of the Board and President  
Policy 1620: Board delegation to the President | Yes |
| IV-B1 | The institution has a governing board that is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning programs and services and the financial stability of the institution. The governing board adheres to a clearly defined policy for selecting and evaluating the chief administrator for the college. | Policy 1410: Roles of the Board and President  
Policy 3200: Curriculum Development  
Policy 1610: Powers and Duties  
Policy 1630: Auditing District Accounts  
Policy 1680: Evaluation of the College President  
(Note: procedures for the selection of the President have not been identified.) | Partially met |
| IV-B1a | The governing board is an independent policy-making body that reflects the public interest in board activities and decisions. Once the Board reaches a decision, it acts as a whole. It advocates for and defends the institution and protects it from undue influence or pressure. | Policy 1610: Powers and Duties: General  
Policy 1430: Authority only as a Board | Yes |
| IV-B1b | The governing board establishes policies consistent with the mission statement to ensure the quality, integrity and improvement of student learning programs and services and the resources necessary to support them. | Policy 1610: Powers and Duties: General  
Policy 3200: Curriculum Development  
Policy 1630: Auditing District Accounts | Yes |
| IV-B1c | The governing board has ultimate responsibility for educational quality, legal matters, and financial integrity. | Policy 3200: Curriculum Development  
Policy 1610: Powers and Duties: General  
Policy 1630: Auditing District Accounts  
(Note: a policy delegating responsibility for legal matters has not been identified.) | Partially met |
| IV-B1d | The institution or the governing board publishes the board bylaws and policies specifying the board’s size, duties, responsibilities, structure and operating procedures | These issues are addressed in the Board Bylaws, specifically:  
Policy 1000: Board duties  
Policy 1010: Board structure  
Policy 1020: Organization  
Policy 1100 & 1120: Officers  
Policy 1110: Duties  
Policies 1200-1830: Operating Procedures  
Policy 1610: Powers and Duties | Yes |
| IV-B1e | The governing board acts in a manner consistent with its policies and bylaws. The board regularly evaluates its policies and practices and revises them as necessary. | The Board acts consistent with its policies and bylaws and revises them as necessary. However, the Board’s evaluation of its policies does not seem to be done on a regular basis but rather as needed. | Partially met |
| IV-B1f | The governing board has a program for board development and new member orientation. It has a mechanism for providing for continuity of board membership and staggered terms of office. | Policy 1040: Orientation of new Board Members  
Policy 1020: Organization Election/ Terms | Yes |
| IV-B1g | The governing board's self-evaluation processes for assessing board performance are clearly defined, implemented and published in its policies or bylaws. | Policy 1490: Self-appraisal of the Board | Yes |
| IV-B1h | The governing board has a code of ethics that includes a clearly defined policy for dealing with behavior that violates its code. | Policy 1450: Trustees’ Code of Ethics | Yes |
| IV-B1i | The governing board is informed about and involved in the accreditation process. | Policy 2120: Process for Institutional Accreditation | Yes |
| IV-B1j | The governing board has the responsibility for selecting and evaluating the college chief administrator (most often known as the president) in the case of a single college. The governing board delegates full responsibility and authority to him/her to implement and administer board policies without board interference and holds him/her accountable for the operation of the college. | Policy 1680: Evaluation of the College President  
Policy 1620: Duties and authority delegated to the college President | Yes |
COLLEGE PRESIDENT

THE POSITION

The President is the chief executive officer of the college. The President reports to the Board of Trustees and directly supervises the Vice Presidents for Instruction, Student and Learning Services, and Administrative Services, and the Deans for Human Resources, Institutional Planning and Research, and External Relations.

DUTIES AND RESPONSIBILITIES

1. Provides leadership in:
   - Promoting academic excellence and innovation in the teaching-learning process
   - Maintaining the learning-centered focus of the curriculum and instructional programs of the college
   - Fostering a campus environment that values integrity, fairness, and ethical conduct
   - Managing the college’s financial resources and maintaining a prudent reserve
   - Ensuring that the college remains an educational resource responsive to the needs of the individuals, businesses, and social agencies in the community
   - Maintaining support for the diverse learning needs of the students the college serves
   - Promoting a campus environment that values the cultural and ethnic diversity of the college’s students, faculty and staff, and supports cultural inclusiveness in the college’s curriculum
   - Fostering an environment conducive to harmonious employee relations and productive collective bargaining negotiations
   - Actively seeking ancillary resources for enhanced support of quality instruction and student learning
   - Promoting the use of technology, where appropriate, to support quality teaching and learning and accessible services to students
   - Advocating for the college’s programs and students to the community and to state and federal agencies and officials
   - Developing effective relationships with K-12 districts, businesses, colleges and universities, and community agencies so as to enhance quality instruction and student success

2. Advocates for students to ensure high-quality and professional instruction and student-friendly and effective services

3. Within the Board’s budget guidelines:
   - Supports the college’s faculty by providing the necessary resources to support quality instruction and student learning
   - Supports the college’s managers and staff by providing the necessary resources to carry out their responsibilities in support of student learning

4. Supports a comprehensive program of research and accountability that regularly monitors the effectiveness of the college’s instructional programs and services for students

5. Provides support to the Board of Trustees in carrying out their responsibilities
Directions:
1. Use a pen or pencil.
2. Erase completely to change.
3. Correct Marking (●)
4. Wrong Markings (●)(X)
5. Answer all the questions.
6. Print any additional comments about the President’s performance or about the survey in the comments section. If you need more space, please use another sheet.
7. Sign and date the evaluation on page 2. Return your completed evaluation form to the Board president.

Please rate the President’s effectiveness in each of the areas listed below. Use the 1 to 5 scale on the right to indicate your rating.

Student Learning and Services
Promotes academic and instructional excellence in the teaching-learning process ............................................ 0 0 0 0 0
Promotes academic and instructional innovation ................................................................. 0 0 0 0 0
Fosters the learning-centered focus of the curriculum and instructional programs of the college ................................. 0 0 0 0 0
Encourages the use of technology, where appropriate, to support:
— quality teaching and learning .................................................................................................................. 0 0 0 0 0
— access to services for students (e.g., grades on-line) ............................................................................ 0 0 0 0 0
Promotes student-friendly and effective services to support student success .............................................. 0 0 0 0 0
Supports the diverse learning needs of the students ................................................................................. 0 0 0 0 0
Fosters cultural inclusiveness in the college curriculum ........................................................................... 0 0 0 0 0

Faculty, Staff, and Administrative Relations
Fosters an environment conducive to harmonious employee relations ........................................................... 0 0 0 0 0
Treats all personnel with fairness and respect .............................................................................................. 0 0 0 0 0
Fosters an environment conducive to productive collective bargaining negotiations ............................ 0 0 0 0 0
Within the Board’s budget guidelines, supports the college’s:
— faculty by providing the necessary resources for quality instruction ...................................................... 0 0 0 0 0
— managers by providing the necessary resources to carry out their responsibilities ................................ 0 0 0 0 0
— classified staff by providing the necessary resources to carry out their responsibilities ....................... 0 0 0 0 0
Promotes the recruitment of highly qualified personnel ............................................................................ 0 0 0 0 0

Public and Community Relations
Promotes community involvement and ensures that the college is responsive to the needs of the community ......................................................................................................................... 0 0 0 0 0
Advocates for the college’s programs and students to the community ......................................................... 0 0 0 0 0
Advocates for the college’s programs and students to state and federal agencies and officials .................... 0 0 0 0 0
Develops effective relationships with K-12 districts, colleges, and universities ........................................ 0 0 0 0 0
Develops effective relationships with businesses, civic and community agencies .................................... 0 0 0 0 0

Governance and Institutional Leadership
Fosters a campus environment that values integrity, fairness, and ethical conduct ...................................... 0 0 0 0 0
Promotes a campus climate that values the cultural and ethnic diversity of students, faculty, and staff ................................................................................................................................. 0 0 0 0 0
Promotes long-range planning that provides an effective vision for the college ........................................ 0 0 0 0 0
Promotes participation by all groups in planning and shared governance structures .................................... 0 0 0 0 0

Mark Description of Rating
1 Very Low
2 Low
3 Medium
4 High
5 Very High
N You have no opportunity to observe.
### Budgetary and Fiscal Management

Supports a comprehensive program of research and accountability that regularly monitors the needs and effectiveness of the college’s:

- instructional programs .................................................. 0 0 0 0 0 0
- services for students ....................................................... 0 0 0 0 0 0

Actively seeks outside funding in support of the college. .......................................................... 0 0 0 0 0 0

Effectively manages the college’s financial resources ......................................................... 0 0 0 0 0 0

Maintains a prudent reserve for the college ................................................................. 0 0 0 0 0 0

### Board of Trustees Relations

Provides support to the Board in carrying out their responsibilities ........................................ 0 0 0 0 0 0

Provides accurate and complete information on college operations and programs .................. 0 0 0 0 0 0

Carries out Board policies in a conscientious manner ......................................................... 0 0 0 0 0 0

### President’s Goals for 2005-2006

Promote the vision of Pasadena City College as a learning-focused institution, especially by supporting the College’s efforts to improve: ......................................................... 0 0 0 0 0 0

- the successful course completion rate
- the number of degrees and certificates awarded
- the number of students who transfer to four-year institutions
- the success rate of students in the basic skills curriculum

Support the efforts of the Student Learning Outcomes Steering Committee ............................. 0 0 0 0 0 0

Support the implementation of the College’s collegiality and integrity recommendations .......... 0 0 0 0 0 0

Support the implementation of the Measure P projects ......................................................... 0 0 0 0 0 0

Support the Vice President of Instruction and the Vice President of Student and Learning Services in the development of an Educational Master Plan which includes a focus on maximizing the number of core course class offerings ......................................................... 0 0 0 0 0 0

Support the development of a statement of institutional core values ..................................... 0 0 0 0 0 0

Support the effort of the Dean of Human Resources to develop a Pasadena City College Equal Opportunity Plan, based on the Chancellor’s Office model, which fosters diversity and upward mobility within the College workforce ......................................................... 0 0 0 0 0 0

Support efforts of the Vice President of Instruction and the Academic Senate leadership in building awareness of, and support for, the value of diversity in the College’s instructional team as an important component in promoting student success ......................................................... 0 0 0 0 0 0

Support the management of a College budget that ensures that on-going revenue exceeds on-going expenses, and that prudent reserves are maintained ......................................................... 0 0 0 0 0 0

Support the efforts of the Board of Trustees to achieve its annual goals ..................................... 0 0 0 0 0 0

### Comments:

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Signed: ___________________________ Date: ___________________________
1. The college president will be evaluated annually by the Board of Trustees.
   a. When the fall semester begins in an odd-numbered year, the evaluation will be conducted with input from the Board alone.
   b. When the fall semesters begins in an even-numbered year, the evaluation will be conducted by the Board with input from the college staff as described in paragraph 4, below.

2. When the fall semester begins in an odd-numbered year, the schedule for the evaluation will be as follows:
   a. At or before the first meeting in March, the Board will review and approve the current job description of the president and the evaluation instrument that the Board members will use.
   b. At or before the second Board meeting in March, the Board members will receive their individual evaluation instruments, the College President's approved job description, the College President's self evaluation of progress toward meeting his/her annual goals, and a copy of the previous year's evaluation of his/her performance.
   c. At or before the first Board meeting in April, the Board members will return their completed evaluation instruments to the Board president.
   d. At or before the second Board meeting in April, the Board president will deliver to the members of the Board a draft consolidated evaluation report, together with copies of the data received from the Board members. The evaluation report shall detail areas of achievement as well as areas that require extra attention.
   e. At or before the first Board meeting in May, the Board will approve the consolidated evaluation report.
   f. At or before the second Board meeting in May, the Board will share the evaluation report with the college president.
   g. At or before the first Board meeting in June, the college president will have the opportunity to respond to the Board regarding the evaluation report.
   h. At or before the second Board meeting in June, the Board will make a decision regarding the extension of the contract of the college president.

3. When the fall semester begins in an even-numbered year, the schedule for the evaluation will be as follows:
   a. At or before the first Board meeting in February, the Board will review and approve the current job description of the president and the evaluation instruments that those providing input to the Board and that the Board members themselves will use.
   b. At or before the second Board meeting in February, evaluation instruments and the College President's approved job description will be sent to those providing input to the Board.
   c. At or before the first Board meeting in March, those providing input to the Board will return their completed evaluation instruments addressed to the President of the Board of Trustees.

Approved by the Board of Trustees: September 4, 1996; Revised: January 20, 1999, Revised April 3, 2002, Revised April 9, 2003
d. At or before the second Board meeting in March, the Board members will receive their individual instruments, the College President's approved job description, the College President's self evaluation of progress toward meeting his/her annual goals, and a copy of the previous year's evaluation of his/her performance. Four evaluation summary reports (one for each organization) and copies of all the completed evaluation instruments.

e. At or before the first Board meeting in April, the Board members will return their completed evaluation instruments to the Board president.

f. At or before the second Board meeting in April, the Board president will deliver to the members of the Board a draft consolidated evaluation report, together with copies of the data received from the other Board members. The evaluation report shall detail areas of achievement as well as areas that require extra attention.

g. At or before the first Board meeting in May, the Board will approve the consolidated evaluation report.

h. At or before the second Board meeting in May, the Board will share the evaluation report with the College president.

i. At or before the first Board meeting in June, the college president will have the opportunity to respond to the Board regarding the evaluation report.

j. At or before the second Board meeting in June, the Board will make a decision regarding the extension of the contract of the college president.

4. When the fall semester begins in an even-numbered year, the Board will seek input from those listed in subparagraphs a through d, below, in preparing their evaluation of the college president:

a. Officers of the Faculty Senate, the Classified Senate, and the Management Association. Officers shall not exceed six from each organization.

b. The members of the Executive Board of the Associated Student Body and the current and active members of the Interclub Council.

c. Those managers who report directly to the college president.

d. In addition to the officers, then percent (10%) of the members of the faculty, the classified staff, and the management staff, randomly selected. Not more than forty (40) participants will be selected from any one group.

e. The Dean for Human Resources will consult with the organizations and provide the names of the individuals described in subparagraph a, above.

f. The Assistant Dean for Student Affairs will consult with the organizations and provide the names of the individuals described in subparagraph b, above.

g. The Dean for Institutional Planning and Research will oversee the random selection process, and will distribute, collect, and tally all the evaluation responses in such a way as to insure the anonymity of those individuals providing input to the Board. The dean will provide to the Board separate tallies for students, faculty, staff, and management. The dean will be directed to destroy all original data used in the input process. The dean will not keep a copy of the summary or detailed reports.
DIVISION OF PHYSICAL EDUCATION

PHYSICAL EDUCATION ACTIVITY

PEACT 3A BEGINNING SWIMMING I 1
Basic swimming and safety skills for non-swimmers. Instruction to include orientation to the water, floating and kicking on front and back, arm stroking for front and back, and rhythmic breathing. Safety skills to include treading water, survival float, reaching techniques and pool safety rules. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 3B ADVANCED BEGINNING SWIMMING II 1
Recommended preparation: PEAct 3A or American Red Cross Level III Lifesaving certificate.
Build on the foundations established in Beginning Swimming I. More emphasis will be placed on stroke development and breathing coordination. Underwater swimming, jumping into the pool, and basic rescue. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 3C INTERMEDIATE SWIMMING 1
Recommended preparation: PEAct 3B or American Red Cross Level IV Lifesaving certificate.
Strokes included will be elementary backstroke, breaststroke, and sidestroke. Front crawl and back crawl for increased distances. Diving from the side of the pool, turns, and CPR are introduced. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 3D ADVANCED SWIMMING AND DIVING 1
Recommended preparation: PEAct 3C or American Red Cross Level IV Lifesaving certificate.
All strokes taught in beginning, advanced beginning, and intermediate will be perfected. Diving from the board and the butterfly stroke will be taught. Introductory life guarding and rescue skills will be introduced. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 3E DISTANCE SWIMMING FOR FITNESS 1
Recommended preparation: PEAct 3C or 3D.
A physical fitness program based on progressive distance swims using the front crawl. For students with the ability to swim 500 yards in 12 minutes or less. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 27 ADAPTED FITNESS ACTIVITIES 1
Prerequisite: Recommendation by Special Services or College physician.
Emphasis on exercises to increase level of physical, motor and postural fitness through training with weights, stretching exercises and relaxation techniques. For students unable to participate in regular physical education activities because of temporary or permanent limitations. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 28A BEGINNING AQUATIC FITNESS ACTIVITIES 1
Physical fitness activities in the pool. Swimming skill not necessary. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 28B INTERMEDIATE AQUATIC FITNESS ACTIVITIES 1
Recommended preparation: PEAct 28A.
Intermediate physical fitness activities in the pool. Swimming skills not necessary. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 29A BODY BUILDING 1
Improvement of muscular development and physical fitness through use of resistive exercises; training with barbells and dumbbells. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.
PEACT 29B INTERMEDIATE BODY BUILDING 1
Recommended preparation: PEAct 29A.
Improvement of muscular development and physical fitness through the use of weight lifting and physical conditioning exercises. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 29C ADVANCED BODY BUILDING 1
Recommended preparation: PEAct 29B.
Improvement of muscular development and physical fitness through use of resistive and isometric exercises and through circuit training. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 30 FITNESS TESTING AND INDEPENDENT EXERCISE 1
Testing to determine individual fitness level. Goals established and fitness program designed for each individual. Periodic retesting after independent exercise to determine if goals are being met. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 32A BEGINNING FITNESS ACTIVITIES 1
Emphasis on achieving an improved level of physical performance through basic training with weights, circuits, aerobics and stretching programs. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 32B INTERMEDIATE FITNESS ACTIVITIES 1
Recommended preparation: PEAct 32A.
Emphasis on improving individual performance in the areas of strength and muscle tone, cardiovascular endurance, flexibility, relaxation and body composition. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 32C ADVANCED FITNESS ACTIVITIES 1
Recommended preparation: PEAct 32B.
Improvement in individual fitness levels through advanced activities. Emphasis on a well balanced program of physical activities designed to enhance endurance, flexibility, strength, cardiovascular efficiency, and weight distribution based on a selected exercise program, aerobic work, nutritional information, circuit training, stretching and relaxation. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 33 STRETCHING FITNESS ACTIVITY 1
Emphasis on achieving and improving level of flexibility through basic stretching exercises. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 34A SELF DEFENSE 1
Techniques to develop the basic knowledge, attitudes and skills of self defense. Total of 54 hours laboratory.
Formerly PEAct 34.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 34B INTERMEDIATE SELF-DEFENSE 1
Intermediate techniques to increase the knowledge, attitudes, body movements and skills used in self-defense.
Maximum credit 2 units, 1 unit each semester. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit under review

PEACT 36 AEROBIC FITNESS 1
An introduction to the basic principles and techniques of cardiovascular fitness by using a combination of rhythmic movement and low impact aerobics. Students will also work to improve their muscular strength and tone through the use of calisthenics and/or hand weight circuits. Proper nutrition and a healthy diet for peak performance are emphasized. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.
PEACT 37 POLICE-FIRE AGILITY TRAINING
Instruction and practice in the skills required to complete police and fire departments’ physical agility tests. Techniques on how to scale a six foot smooth wall, an eight foot chain link fence, drag a 165 pound dummy from behind the steering wheel of a vehicle; unwind, drag and coil 150 pounds of fire hose. Weight lifting for upper body strength and general physical conditioning. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 38 CARDIOVASCULAR CONDITIONING
Achievement of physical fitness and efficiency of the cardiovascular system by utilizing aerobic point system, fartlek training, internal training, parcourse, obstacle course and various exercise techniques. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 39A CYCLING FOR FITNES - OUTDOOR
Basic cardiovascular fitness through cycling: general cycling, fast cycling, sprints, intervals and hill climbing. Cycling safety, bike fit, minor repair instruction and cycling etiquette. Student must provide own bicycle. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 39B CYCLING FOR FITNESS - STATIONARY, INDOOR
Basic cardiovascular fitness through cycling: general cycling, fast cycling, sprints, intervals and hill climbing. Cycling safety, bike fit, heart rate training. Incorporates a choreographed workout on a specially designed stationary bicycle, using music and fundamental cycling techniques. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 46A BEGINNING BADMINTON
Instruction in the basic strokes of badminton: clears, drops, smash, around the head clear shot, short and long serves. Rules, strategy, playing terms and etiquette for singles and doubles play. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 46B INTERMEDIATE BADMINTON
Review of the basic skills presented in the beginning class: the overhead and underhand clears, the drop, the smash, and short and long serves. Introducing the flick serve, drive serve, the backhand serve, cross court net drops, half smash, the forehead and backhand drives and the round head smash and drop. Emphasis will be placed on conditioning and skill development. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 46C ADVANCED BADMINTON
Review previous strokes from beginning and intermediate levels of badminton. The backhand cross court drop, the fast drop, net brush shots and advanced service returns. Emphasis will be on deception in holding shots, execution and placement. Conditioning and on-court drills will be stressed. Court strategy for the game of mixed doubles and advanced strategy for singles and doubles play. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 48A BEGINNING FENCING
Basic foil fencing fundamentals and techniques. Conditioning for fencing. Emphasis on beginning boutting, strategy, etiquette, tournament fencing, directing, judging and scoring. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 48B INTERMEDIATE FENCING
Recommended preparation: PEAct 48A.
Introduction to electric foil. Principles of strength and endurance. Intermediate foil skills: footwork, bladework and body mechanics. Emphasis on intermediate boutting strategy, etiquette, tournament fencing, directing, judging and scoring. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 48C ADVANCED FENCING
Recommended preparation: PEAct 48B.
Advanced foil skills, techniques and conditioning. Introduction to electric epee and sabre. Emphasis on advanced electric and beginning epee boutting strategy, etiquette, tournament fencing, directing, judging and scoring. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.
PEACT 49A BEGINNING GOLF
Basic techniques, rules and etiquette. Off campus for driving range, putting practice and playing on a "par 3" golf course. Required instructional trips. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 49B INTERMEDIATE AND ADVANCED GOLF
Recommended preparation: PEAct 49A.
Review of basic techniques, rules and etiquette. Off campus for driving range, putting practice, advanced stroke practice, establishing handicaps, basics of team play and playing on a full golf course. Required instructional trips. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 53 TABLE TENNIS
Basic techniques for forehand and backhand strokes, the serve and volley. Strategy for doubles and singles play. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 54A BEGINNING TENNIS
Development of basic ground strokes: forehand and backhand drives; basic volley and serve; rules and scoring; court etiquette. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 54B INTERMEDIATE TENNIS
Recommended preparation: PEAct 54A.
Development of strokes: forehand and backhand drives, spin serves, overhead strokes; ball, top and back spins; rules; strategy at the intermediate level. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 54C ADVANCED TENNIS
Recommended preparation: PEAct 54B.
Development of strokes; lob, smash, spin; approach to net; advanced game strategy. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 65A BEGINNING BASKETBALL
Rules; techniques; passing, dribbling, pivoting, footwork and various types of shots; team play and strategy of game. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 65B INTERMEDIATE BASKETBALL
Recommended preparation: PE Act 65A.
Rules; skills and techniques; passing, dribbling and shooting; strategy of team play. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 65C ADVANCED BASKETBALL
Recommended preparation: PEAct 65B.
Rules; skills and techniques; passing, dribbling and shooting; zone, man to man, and pressing defense; high and low post and motion offense. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 69 SOCCER
Rules; techniques; passing, dribbling, footwork and various types of shots; team play and strategy of game. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 81A BEGINNING VOLLEYBALL
Basic techniques, rules and simple strategies. Total of 54 hours laboratory. Transfer Credit: CSU; UC credit limitations. See counselor.
PEACT 81B  INTERMEDIATE VOLLEYBALL  1
Recommended preparation: PEAct 81A.
Review of fundamental skills; strategies and techniques. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 81C  ADVANCED VOLLEYBALL  1
Recommended preparation: PEAct 81B.
Advanced skills: techniques, positions and strategies. High level of competition through tournament play. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 82A-E  INTERCOLLEGIATE SPORTS  5
Recommended preparation: PEAct 82B-E each requires the preceding course in this sequence.
Opportunity for improvement in fundamental skills of sports and knowledge of rules: baseball, basketball, cross country, football, golf, soccer, softball, swimming, tennis, track and field, volleyball and water polo. Maximum credit 5 units in any combination of PEACT 82A-E, 1 unit each semester. Each course 1 unit and 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 83A-C  INTERCOLLEGIATE SPORTS—BASEBALL  6
Recommended preparation: PEAct 83B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 83A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 84A-C  INTERCOLLEGIATE SPORTS—BASKETBALL  6
Recommended preparation: PEAct 84B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 84A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 85A-C  INTERCOLLEGIATE SPORTS—CROSS COUNTRY  6
Recommended preparation: PEAct 85B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 85A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 86A-C  INTERCOLLEGIATE SPORTS—FOOTBALL  6
Recommended preparation: PEAct 86B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 86A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 87A-C  INTERCOLLEGIATE SPORTS—GOLF  6
Recommended preparation: PEAct 87B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 87A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 89A-C  INTERCOLLEGIATE SPORTS—SOCCER  6
Recommended preparation: PEAct 89B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 89A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 90A-C  INTERCOLLEGIATE SPORTS—SOFTBALL  6
Recommended preparation: PEAct 90B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 90A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.
PEACT 91A-C INTERCOLLEGIATE SPORTS—SWIMMING 6
Recommended preparation: PEAct 91B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 91A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 92A-C INTERCOLLEGIATE SPORTS—TENNIS 6
Recommended preparation: PEAct 92B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 92A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 93A-C INTERCOLLEGIATE SPORTS—TRACK AND FIELD
Recommended preparation: PEAct 93B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 93A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 94A-C INTERCOLLEGIATE SPORTS—VOLLEYBALL 6
Recommended preparation: PEAct 94B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 94A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 95A-C INTERCOLLEGIATE SPORTS—WATER POLO 6
Recommended preparation: PEAct 95B-C each requires the preceding course in this sequence.
Basic and advanced techniques, strategy and rules. Required instructional trips. Maximum credit 6 units in any combination of PEACT 95A-C, 2 units each semester. Each course 2 units and 180 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PEACT 110 PEP SQUAD AND CHEER 1
Prerequisite: Audition.
Essentials of cheerleading, songleading, pep squad, and dance related aerobic routines. Subsequent enrollment in additional semesters will provide the student an opportunity for additional skills and competency development within the subject matter. Required instructional trips. Maximum credit 4 units, 1 unit each semester. Total of 54 hours laboratory.

PEACT 179 INTERCOLLEGIATE SPORTS—BADMINTON 2
Basic and advanced techniques, strategy and rules. Required instructional trips. Total of 180 hours laboratory.

PHYSICAL EDUCATION THEORY

PETH 3 INTRODUCTION TO HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE 3
Introduction to the history and significance of health, physical education, recreation and dance. Total of 54 hours lecture.
Transfer Credit: CSU; UC

PETH 5 FIRST AID - RESPONDING TO EMERGENCIES 3
Provides the knowledge and skill necessary in an emergency to help sustain life, reduce pain, and minimize the consequences of injury or sudden illness until professional medical help arrives. American Red Cross certificates will be issued to successful candidates in First Aid Responding to Emergencies and Adult CPR. Total of 54 hours lecture.
Transfer Credit: CSU; UC
PETH 6 AQUATIC CERTIFICATION

Prerequisites: Swimming skills equivalent to the ARC Swimmers Certificate, ability to swim 500 yards continuously, and ARC Basic or Emergency Water Safety Certificate or ARC Safety training for swim coaches. Theory and practice of swimming strokes, diving, lifesaving, teaching methods and emergency procedures. Preparation for and completion of tests for American Red Cross Lifeguarding, Water Safety Instructor, First Aid, Community CPR, CPR/BLS and Instructor Candidate Training Certificates. Total of 54 hours lecture and 54 hours laboratory.
Transfer Credit: CSU; UC

PETH 20 INDEPENDENT STUDY

Prerequisite: Completion of any PETH course and approval of student project on topics in physical education. Student project on topics in physical education; emphasis on research techniques; written reports. Maximum credit 2 units, 1 unit each semester. Total of 54 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PETH 27C EARLY CHILDHOOD PHYSICAL EDUCATION

Creative movement, perceptual motor and rhythmic experiences suitable for preschool children; ideas for equipment; evaluating and individualizing activities, assessing and selecting equipment and creating a safe and active learning environment. Total of 36 hours lecture.
Transfer Credit: CSU

PETH 31A PROFESSIONAL ACTIVITIES—OFFICIATING

Rules and advanced techniques of games in season: basketball, football, minor sports. Fall semester. Total of 36 hours lecture and 18 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PETH 31B PROFESSIONAL ACTIVITIES—OFFICIATING

Rules and advanced techniques of games in season: baseball, track, minor sports. Spring semester. Total of 36 hours lecture and 18 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PETH 46 PROFESSIONAL ACTIVITIES—BASEBALL

Analysis of advanced and basic fundamentals; theory and philosophy of offensive and defensive strategy. Principles of practice and score keeping. Total of 36 hours lecture, and 18 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PETH 48 PROFESSIONAL ACTIVITIES—PHYSICAL FITNESS

Implementation of basic concepts of physical fitness. A wide variety of conditioning programs and techniques utilized in designing individual fitness programs. Total of 36 hours lecture, and 18 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PETH 51 PROFESSIONAL ACTIVITIES—TRACK AND FIELD

Basic and advanced skills, rules and strategy in track and field events. Total of 36 hours lecture, and 18 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PETH 52 PROFESSIONAL ACTIVITIES—BASKETBALL

Analysis of basic and advanced skills of men’s basketball. Offensive and defensive strategy. Principles of scoring. Total of 36 hours lecture, and 18 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PETH 53A PROFESSIONAL ACTIVITIES—FOOTBALL

Analysis of basic football fundamentals, theory and philosophy of offensive and defensive strategy, principles of the kicking game. Total of 36 hours lecture, and 18 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.
PETH 53B PROFESSIONAL ACTIVITIES—FOOTBALL

Prerequisite: PETH 53A.
Analysis of advanced football fundamentals, theory and philosophy of offensive and defensive strategy, principles of the kicking game. Total of 36 hours lecture, and 18 hours laboratory.
Transfer Credit: CSU; UC credit limitations. See counselor.

PETH 97 THEORY AND DEVELOPMENT OF FITNESS AND WELLNESS
Mastering core skills in health and wellness, fitness, kinesiology of physical activity, goal setting, decision making, leadership, time management, achievement skills, education, attitudes and habits, and cognitive style preferences. Total of 54 hours lecture, and 18 hours laboratory.
Transfer Credit: CSU

PETH 101 INTRODUCTION TO ATHLETIC TRAINING
Technique and theory in prevention and care of athletic injuries. Use of taping techniques, use of modalities for therapy, strength and conditioning programs. Total of 36 hours lecture, and 18 hours laboratory.

HEALTH EDUCATION

HED 2A, E HEALTH EDUCATION
General aspects of personal and community health issues. Maximum credit 2 units. No credit if taken after HEd 44. Each course 2 units, and a total of 36 hours lecture.
Transfer Credit: CSU; UC credit limitations. See counselor.

HED 2A CONTEMPORARY HEALTH ISSUES
Includes drug education and the effects of the use of tobacco, alcohol, narcotics and other drugs, and sex education.
Transfer Credit: CSU; UC credit limitations. See counselor.

HED 2E HUMAN SEXUALITY; SELF-ESTEEM
Transfer Credit: CSU

HED 20 INDEPENDENT STUDY
Prerequisites: One semester in health education and permission of department chairperson.
Student project on topics in health; emphasis on research techniques, written reports. Maximum credit 2 units, 1 unit each semester. Total of 54 hours laboratory.
Transfer Credit: CSU

HED 44 HEALTH EDUCATION
Physical and mental health factors; individual, community and school health concepts; the effects of the use of tobacco, alcohol, narcotics and other drugs and dangerous substances. Recommended for majors in physical education, health education and elementary education, but open to all qualified students. Total of 54 hours lecture.
Transfer Credit: CSU; UC credit limitations. See counselor.
PASADENA CITY COLLEGE
INTERCOLLEGIATE ATHLETIC TEAMS
2005 - 2006

WOMEN
BASKETBALL
BADMINTON
SOFTBALL
SOCCER
VOLLEYBALL
WATER POLO

MEN
BASEBALL
BASKETBALL
FOOTBALL
SOCCER

MEN AND WOMEN
CROSS COUNTRY
SWIMMING
TRACK & FIELD
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of University Campus Tours
Spring 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trips:

GROUP: Prospective Transfer Students
NUMBER: Fifteen maximum per trip
DATES AND DESTINATIONS:
March 3, 2006: California State University, Los Angeles
March 10, 2006: California State Polytechnic University, Pomona
March 24, 2006: University of California, Irvine
April 7, 2006: University of California, Davis
April 14, 2006: University of Southern California
April 14, 2006: University of California, Riverside
April 28, 2006: University of California, Los Angeles
May 5, 2006: California State University, Long Beach

TIME: Varies between 8:00 a.m. and 5:00 p.m.
EVENT: Campus Tour and Admission Orientation
TRANSPORTATION: Van
ADVISOR(S): Minnie Hightower, Intermediate Clerk 1, and/or designated staff person
NOT TO EXCEED: $1,500.00 (Cost of driver and rental vehicle)

FISCAL IMPLICATIONS:
Funds for this purpose are budgeted in the 2005-2006 adopted budget in account code 01-5250-6302-0000 (Transfer Center).

BACKGROUND:
Each year the Transfer Center sponsors visits to four-year institutions to provide prospective transfer students with information about the campus, its programs and services.

Submitted by:
Dina Chase
Assistant Director, Transfer Center

Recommended for Approval:
Lisa Sugimoto, Vice President
Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Student Travel for
Upward Bound Math/Science Program
Pasadena, CA – March 25, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 55 (50 students, 5 staff)
DATE: Saturday, March 25, 2006
TIME: 12:00 p.m. - 3:00 p.m.
DESTINATION: Caltech – Beckman Auditorium
Pasadena, CA
EVENT: Film Screening and Discussion – “Space Are We Alone?”
TRANSPORTATION: 1 bus with driver (if necessary)
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $1,275.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000. Cost categories and amounts are: Transportation, $350.00; Meals, $550.00 (55 X $10.00); Tickets, $275.00 (55 X $5.00); and $100.00 for necessary out-of-pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary education, to successfully complete secondary education, enter and graduate from an institution of higher education, and facilitate careers in Math and Science fields.

Submitted by:
Assistant Dean of EOP&S

Recommended for Approval:
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval for Students Travel for
Upward Bound Math/Science Program
Arcadia, CA – March 18, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 55 (50 students, 5 staff)
DATE: Saturday, March 18, 2006
TIME: 12:00 p.m. - 6:00 p.m.
DESTINATION: The Arboretum of Los Angeles County
Arcadia, CA
EVENT: Educational Field Trip
TRANSPORTATION: 1 bus with driver
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $1,035.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000. Cost categories and amounts are: Transportation, $350.00; Meals, $550.00 ($10.00 X 55); Tickets, $35.00 (required for staff only 5 X $7.00); and $100.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary education, to successfully complete secondary education, enter and graduate from an institution of higher education, and facilitate careers in Math and Science fields.

Submitted by:
[Signature]
Assistant Dean of EOP&S

Recommended for Approval:
[Signature]
Vice President, Student Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Math/Science Program
Pasadena, CA – March 3, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 55 (50 students, 5 staff)
DATE: Friday, March 3, 2006
TIME: 6:00 p.m. - 11:00 p.m.
DESTINATION: Caltech – Beckman Auditorium
               Pasadena, CA
EVENT: Cultural Field Trip – Dance Performance: “Flamenco Vivo Carlota Santana”
TRANSPORTATION: 1 bus with driver (if necessary)
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $1,900.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000. Cost categories and amounts are: Transportation, $350.00; Meals, $825.00 (55 X $15.00); Tickets, $625.00 (50 students X $10.00 and 5 staff X $25.00); and $100.00 for necessary out of pocket (expenses incurred by staff for students).

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary education, to successfully complete secondary education, enter and graduate from an institution of higher education, and facilitate careers in Math and Science fields.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Math/Science Program
Pasadena, CA – March 9, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 55 (50 students, 5 staff)
DATE: Thursday, March 9, 2006
TIME: 7:00 p.m. - 10:00 p.m.
DESTINATION: Caltech – Beckman Auditorium
Pasadena, CA
EVENT: Educational Lecture by National Geographic Photographer Annie Griffiths
Voices of Visions Series – "Behind the Veil: Inside the World of Arab Women"
TRANSPORTATION: 1 bus with driver (if necessary)
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $450.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000. Cost categories and amounts are: Transportation, $350.00; and $100.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary education, to successfully complete secondary education, enter and graduate from an institution of higher education, and facilitate careers in Math and Science fields.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Trip for Ujima Program
March 29, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Ujima Program
NUMBER: 22 (20 students and 2 advisors)
DATE: Wednesday, March 29, 2006
TIME: 11:30 a.m. to 4:30 p.m.
DESTINATION: Los Angeles, California
EVENT: Museum of Tolerance
TRANSPORTATION: Charter Bus, 47 passenger
ADVISORS: Michael McClellan, Donna Mungen
NOT TO EXCEED: $619.00

FISCAL IMPLICATIONS: The Ujima Program Partnership for Excellence Grant 01-5250-6301-2234 will cover up to $619.00 (admission for students and advisors, $160.00, transportation, $459.00). Students will provide lunch on their own.

BACKGROUND: The Museum of Tolerance will expose students to a museum whose primary focus is on diversity and how to make the world a better place for all of humanity. In the library, they will be able to take a tour and be able to gather information from different time periods such as: the Holocaust and the Civil Rights Movement. This would be an excellent learning excursion for the student to attend.

Submitted by:
Dr. Jeanie M. Nishime
Associate Dean, Counseling and Career Services

Recommended for Approval:

Lisa A. Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Trip for Ujima Program
April 24, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Ujima Program
NUMBER: 22 (20 students and 2 advisors)
DATE: Wednesday, April 24, 2006
TIME: 9:00 a.m. to 2:00 p.m.
DESTINATION: Nixon Library and Memorial
EVENT: Nixon Library
TRANSPORTATION: Charter Bus, 47 passenger
ADVISORS: Michael McClellan, Donna Mungen
NOT TO EXCEED: $568.50

FISCAL IMPLICATIONS: The Ujima Program Partnership for Excellence Grant 01-5250-6301-2234 will cover up to $568.50 ($109.50 admission for students and advisors, $459.00 transportation). Students will provide lunch on their own.

BACKGROUND: This tour will expose students to the political process and presidential history.

Submitted by:
Dr. Jeanie M. Nishime
Associate Dean, Counseling and Career Services

Recommended for Approval:

Lisa A. Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
PCC Cross-Cultural Center
Manzanar, CA        April 29, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Cross-Cultural Center
NUMBER: 45 (44 students and 1 advisor)
DATE: April 29, 2006
TIMES: 6:30 a.m. to 7:00 p.m.
DESTINATION: Manzanar National Park
            Manzanar, CA
EVENT: Tours
TRANSPORTATION: District-arranged bus
ADVISOR: C. Afuso
NOT TO EXCEED: $1,200.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the 2005-2006 Student Service Fund Board of Directors annual budget line-item: Cross Cultural Center. Cost category and amount: transportation, $1,200 (district-arranged bus).

BACKGROUND: This activity involves travel to a national park for a historical exhibit and tour.

Submitted by:
Assistant Dean, Student Affairs

Recommended for Approval:
Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
PCC Cross-Cultural Center
Mountain Center, CA March 31 – April 2, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Cross-Cultural Center
NUMBER: 45 (40 students and 5 staff)
DATES: March 31 – April 2, 2006
TIMES: Various
DESTINATION: Massey Training Center
Mountain Center, CA
EVENT: Annual Cross-Cultural Retreat
TRANSPORTATION: District-arranged bus, vans, and personal vehicle
ADVISOR: C. Afuso, R. Cobb,
NOT TO EXCEED: $6,250.00

FISCAL IMPLICATIONS: Costs associated with this event to be funded by the 2005-2006 Student Service Fund Board of Directors Annual Budget line-item: Cross Cultural Retreat. Costs categories and amounts are: $3,300.00, lodging; $1,200.00, transportation; $800.00, participants’ memento t-shirts; $800.00, materials; and $150.00, miscellaneous.

BACKGROUND: This activity involves traveling to an annual college-wide student development retreat.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratification of Instructional Trip for Graphic Communications 115, 116, February 14, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following instructional trip:

GROUP: GRCOM 115, 116 students
NUMBER: 23 students
DATE: February 14, 2006
TIME: 9:00 a.m. – 11:30 a.m.
DESTINATION: Coastal Printworks, 7344 Hinds Ave., No. Hollywood, California
EVENT: Visit to a commercial textile printer
TRANSPORTATION: District vehicle, private automobile
ADVISOR: Division of Engineering and Technology: Kris Pilon, Associate Professor
NOT TO EXCEED: $230.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-0900-0000 (Engineering and Technology).

BACKGROUND: This instructional field trip is requested by the Division Coordinator of Engineering and Technology. Regarding ratification: information was not received in time for last Board of Trustees meeting.

Submitted by:

Division Coordinator, Engineering & Technology

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratification of Instructional Trip for Weld 200A-D, February 24, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following instructional trip:

GROUP: Weld 200A-D students
NUMBER: 2 students
DATE: February 24, 2006
TIME: 7:00 a.m. – 2:00 p.m.
DESTINATION: Washington Iron Works, 17926 S. Broadway, Gardena, California
EVENT: Obtain donated steel for student welding practice
TRANSPORTATION: District vehicle (stake bed truck)
ADVISOR: Division of Engineering and Technology: Alan Armstrong, Assistant Professor
NOT TO EXCEED: $75.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5820-0900-0000 (Engineering and Technology).

BACKGROUND: This instructional field trip is requested by the Division Coordinator of Engineering and Technology. Regarding ratification: information was not received in time for last Board of Trustees meeting.

Submitted by:

[Signature]
Division Coordinator, Engineering & Technology

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 155, March 11, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 155 students
NUMBER: 30 students
DATE: March 11, 2006
TIME: 5:00 p.m. – 11:30 p.m.
DESTINATION: Artesia High School, 12108 E. Del Amo Blvd., Lakewood, California
EVENT: Percussion competition
TRANSPORTATION: District vehicles, bus
ADVISOR(S): Performing and Communication Arts: Charles Carpenter, Instructor; Luis Garcia and Colin Hayakawa, Instructional Aides.

NOT TO EXCEED: $1,500.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts).

BACKGROUND: This instructional field trip is requested by the Division Dean of Performing and Communication Arts.

Submitted by:

Division Dean, Performing and Communication Arts

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Approval of Instructional Trip for Music 155,  
March 18, 2006

Board Meeting Date:  March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP:  Music 155 students
NUMBER:  30 students
DATE:  March 18, 2006
TIME:  5:00 p.m. – 11:30 p.m.
DESTINATION:  Edison High School, 21400 Magnolia, Huntington Beach, California
EVENT:  Percussion competition
TRANSPORTATION:  District vehicles, bus
ADVISOR(S):  Performing and Communication Arts: Charles Carpenter, Instructor; Luis Garcia and Colin Hayakawa, Instructional Aides.

NOT TO EXCEED:  $1,500.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1050-2418 (Performing and Communication Arts).

BACKGROUND: This instructional field trip is requested by the Division Dean of Performing and Communication Arts.

Submitted by
Division Dean, Performing and Communication Arts

Recommended for Approval:

[Signatures]

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Vice President, Instruction]

[Superintendent/President]
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 155,
March 31 – April 2, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 155 students
NUMBER: 30 students
DATE: March 31 - April 2, 2006
TIME: Depart: 3/31/06, 12:00 noon
Return: 4/2/06, 3:00 p.m.
DESTINATION: Rancho Buena Vista High School, 1601 Longhorn Dr., Vista, California
EVENT: Percussion competition
TRANSPORTATION: District vehicles, bus
ADVISOR(S): Performing and Communication Arts: Charles Carpenter, Instructor; Luis Garcia and Colin Hayakawa, Instructional Aides.
NOT TO EXCEED: $3,500.00 (transportation, meals, lodging)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in Student Services Fund – Music.

BACKGROUND: This instructional field trip is requested by the Division Dean of Performing and Communication Arts.

Submitted by: [Signature]
Division Dean, Performing and Communication Arts

Recommended for Approval: [Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Music 155, April 30, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 155 students
NUMBER: 30 students
DATE: April 30, 2006
TIME: 4:00 p.m. – 10:30 p.m.
DESTINATION: A.B. Miller High School, 6821 Oleander Ave., Fontana, California
EVENT: Percussion competition
TRANSPORTATION: District vehicles, bus
ADVISOR(S): Performing and Communication Arts: Charles Carpenter, Instructor; Luis Garcia and Colin Hayakawa, Instructional Aides.

NOT TO EXCEED: $1,500.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1050-0000 (Performing and Communication Arts).

BACKGROUND: This instructional field trip is requested by the Division Dean of Performing and Communication Arts.

Submitted by: [Signature]
Division Dean, Performing and Communication Arts

Recommended for Approval: [Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 1F, March 19, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 1F students
NUMBER: 40 students
DATE: March 19, 2006
TIME: 8:00 a.m. – 5:00 p.m.
DESTINATION: Malaga Cove, Point Fermin, Abalone Cove, Cerro Grande Park, Harbor Park, California
EVENT: Field observations of geologic relationships
TRANSPORTATION: Bus
NOT TO EXCEED: $600.00 (transportation)

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-2317 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
CONSENT ITEM TITLE: Approval of Instructional Trip for Geology 30B, March 10-12, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 30B students
NUMBER: 20 students
DATE: March 10-12, 2006
TIME: Depart: 3/10/06, 7:30 a.m.
Return: 3/12/06, 5:30 a.m.
DESTINATION: Coachella Valley, Salton Sea, Anza-Borrego, California
EVENT: Field observations of geologic relationships
TRANSPORTATION: District vehicles (vans, pickup)
NOT TO EXCEED: $1,200.00 (transportation)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-0000 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction
Superintendent/President

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Geology 30B, March 24-26, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 30B students
NUMBER: 20 students
DATE: March 24-26, 2006
TIME: Depart: 3/24/06, 7:30 a.m.
      Return: 3/26/06, 5:30 a.m.
DESTINATION: Hole-in-the-Wall, Cima volcanic field, Boron Mine, Mojave Desert, California
EVENT: Field observations of geologic relationships
TRANSPORTATION: District vehicles (vans, pickup)
ADVISOR(S): Natural Sciences: Yuet-Ling O’Connor, Instructor.
NOT TO EXCEED: $1,200.00 (transportation)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-0000 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE: 
Approval of Instructional Trip for Geology 12F,  
March 31 – April 2, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 12F students  
NUMBER: 30 students  
DATE: March 31 – April 2, 2006  
TIME: 
Depart: 3/31/06, 7:00 a.m.  
Return: 4/2/06, 6:00 a.m.  
DESTINATION: San Diego, Orange County coastline, California  
EVENT: Study oceanographic features  
TRANSPORTATION: District vehicles (vans, one with trailer hitch)  
ADVISOR(S): Natural Sciences: David Douglass, Professor and Division Dean  
NOT TO EXCEED: $1,200.00 (transportation)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-0000 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:  
Division Dean, Natural Sciences

Recommended for Approval:

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

Vice President, Instruction

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 1F, April 2, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 1F students
NUMBER: 40 students
DATE: April 2, 2006
TIME: 8:00 a.m. – 5:00 p.m.
DESTINATION: San Rafael Hills, Highland Park, Eaton Canyon, California
EVENT: Field observations of geologic relationships
TRANSPORTATION: Bus
NOT TO EXCEED: $450.00 (transportation)

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-2317 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Geology 1F, April 30, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 1F students
NUMBER: 40 students
DATE: April 30, 2006
TIME: 8:00 a.m. – 5:00 p.m.
DESTINATION: Devil's Punchbowl, Wrightwood, California
EVENT: Field observations of geologic relationships
TRANSPORTATION: Bus
NOT TO EXCEED: $550.00 (transportation)

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-2317 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Vice President, Instructor

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 1F, April 9, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 1F students
NUMBER: 40 students
DATE: April 9, 2006
TIME: 8:00 a.m. – 5:00 p.m.
DESTINATION: San Gabriel Mountains, California
EVENT: Field observations of geologic relationships
TRANSPORTATION: Bus
NOT TO EXCEED: $600.00 (transportation)

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-2317 (Natural Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Counseling 12, English 1A, March 9, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Counseling 12 and English 1A students
NUMBER: 28 students
DATE: March 9, 2006
TIME: 9:00 a.m. – 4:00 p.m.
DESTINATION: University of Southern California, University Park Campus, Los Angeles, California
EVENT: Meet with Admissions and Financial Aid representatives; campus tour
TRANSPORTATION: District vehicle
ADVISOR(S): English: Robert Oventile, Assistant Professor. Counseling: Yvette Rosas, Puente Counselor.

NOT TO EXCEED: $350.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 01-5250-4900-0000 (Guidance).

BACKGROUND: This instructional field trip is requested by the Associate Dean of Counseling/Career Services.

Submitted by:

Associate Dean, Counseling/Career Services

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Journalism 7AB, 22, and 23, March 30 – April 2, 2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Journ 7AB, 22, and 23 students
NUMBER: 25 students
DATE: March 30 - April 2, 2006
TIME: Depart: 3/30/06, 2:00 p.m.
      Return: 4/2/06, 12:00 noon
DESTINATION: Journalism Association of Community Colleges, State Conference, Grand Hotel, 930 Wilshire Blvd., Los Angeles, California
EVENT: Participation in workshops, seminars, conferences, on-the-spot competitions in writing and press photography for newspapers and magazines
TRANSPORTATION: Private automobiles
ADVISOR: Visual Arts and Media Studies Division: Michaelene R. Bolliger, Associate Professor; Rachel Fermi, Instructor.
NOT TO EXCEED: $9,970.00 (registration, $5,400.00; lodging, $4,470.00; photo processing fee for photo competition, $100.00)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget of the Journalism T & A account.

BACKGROUND: This instructional field trip is requested by the Division Dean of Visual Arts and Media Studies.

Submitted by: __________________________
Division Dean, Visual Arts and Media Studies

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Staff Development Activities

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Staff Development activities listed below:

Approve

March 17, 2006 through March 19, 2006 – Student Learning Outcomes Conference at UCLA Conference Center, Lake Arrowhead. Anticipated expenses not-to-exceed $11,200.00 for room and board, facilitators, and miscellaneous meeting expenses for approximately 30 participants. Cost Centers: 01-5210-6001-2319, Office of Instruction (Partnership) and 01-5210-6603-0000, Academic Senate

Ratify

February 24, 2006 through February 26, 2006 – Natural Sciences Field Program Planning Retreat at the James Reserve, Idyllwild, to plan for curriculum changes and equipment needs in conjunction with the MaS National Science Foundation Grant. Anticipated expenses not-to-exceed $700.00 for lodging, transportation and refreshments for approximately 10 participants. Cost Center: 03-5210-7065-0000, National Science Foundation Grant

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amend Professional Conference Attendance

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Approve

ATTENDEE: Enrique Orozco
LOCATION: Oxford Roundtable: Diversity in Society
Oxford, England
DATES: March 11-18, 2006
PURPOSE: Will obtain information that will enhance teaching skills.
CHARGES: $1,000.00 $1,800.00 Substitutes: $900.00
COST CENTER: $1,000.00 - 01-5210-2200-2320, $800.00 - 01-5210-6001-0000
RECOMMENDED BY: Dr. Jacqueline Jacobs

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the requesting Cost Center budgets as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the area Vice President and the College President.

Submitted by:
Director, Business Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Recommended for Approval:
Vice President, Administrative Services

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Revolving Fund
Reimbursement

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $2,638.88.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

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<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
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BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.
# Revolving Fund Reimbursement
## March 2006 Expense Summary

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<td>Bus passes</td>
<td>$77.00</td>
<td></td>
</tr>
<tr>
<td>Enrollment refunds</td>
<td>$130.00</td>
<td></td>
</tr>
<tr>
<td>Parking refunds</td>
<td>$128.00</td>
<td>$1,047.02</td>
</tr>
</tbody>
</table>

Grand total: $2,638.88
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $17,722.14.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-25-06</td>
<td>13660439</td>
<td>$17,722.14</td>
</tr>
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<td></td>
<td></td>
<td>$9,211.41</td>
</tr>
<tr>
<td>Medicai</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Benefit Payments</td>
<td>5,354.81</td>
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</tr>
<tr>
<td>Mileage</td>
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<td>25.00</td>
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<tr>
<td>Legal</td>
<td></td>
<td>3,147.44</td>
</tr>
<tr>
<td>Interest</td>
<td></td>
<td>-16.52</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$17,722.14</td>
</tr>
</tbody>
</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by: [Signature]
Director, Fiscal Services

Recommended for Approval: [Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: [Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-06-Adopted Budget for the Economic Development Biotechnology Grant.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase Revenue:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03-8629-7027-0000</td>
<td>State Revenue, Biotech</td>
<td>$ 85,998</td>
</tr>
<tr>
<td>01-8629-7027-0000</td>
<td>State Revenue, Biotech</td>
<td></td>
</tr>
<tr>
<td>01-8629-7027-0000</td>
<td>Indirect Cost Allowance</td>
<td>3,440</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 89,438</td>
</tr>
<tr>
<td>Increase Appropriations:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03-1230-7027-0000</td>
<td>Academic Salaries,</td>
<td>$ 29,400</td>
</tr>
<tr>
<td>03-2312-7027-0000</td>
<td>Noninstructional Monthly</td>
<td></td>
</tr>
<tr>
<td>03-3430-7027-0000</td>
<td>Classified Salaries, Overtime,</td>
<td></td>
</tr>
<tr>
<td>03-4301-7027-0000</td>
<td>Relief or Extra Help</td>
<td>8,000</td>
</tr>
<tr>
<td>03-5120-7027-0000</td>
<td>Employee Benefits</td>
<td>10,000</td>
</tr>
<tr>
<td>03-5410-7027-0000</td>
<td>Supplies</td>
<td>4,700</td>
</tr>
<tr>
<td>01-7900-6606-0000</td>
<td>Consultants</td>
<td>30,398</td>
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<tr>
<td>01-7900-6606-0000</td>
<td>New Equipment</td>
<td>3,500</td>
</tr>
<tr>
<td>01-7900-6606-0000</td>
<td>Contingencies</td>
<td>3,440</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 89,438</td>
</tr>
</tbody>
</table>

BACKGROUND: This increase is based upon the most recent information available from the Chancellor's office.

<table>
<thead>
<tr>
<th>2005-06 Adopted Budget</th>
<th>Increase</th>
<th>2005-06 Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biotech $85,998</td>
<td>$ 85,998</td>
<td>$ 171,996</td>
</tr>
</tbody>
</table>

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify/Amend Contracts

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

Sherry Hase
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-96736-6</td>
<td>California Partnership for Achieving</td>
<td>No cost to</td>
<td>To provide educational institutions with academic data concerning their respective students</td>
<td>Institutional Planning &amp;</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Student Success (Cal-PASS)</td>
<td>District</td>
<td>3/02/06 thru 7/31/10</td>
<td>Research Office</td>
<td></td>
</tr>
<tr>
<td>B-96737-6</td>
<td>Jason Calloway</td>
<td>$75.00</td>
<td>To provide a solo cello concert for Music 10 students</td>
<td>PCA: Music</td>
<td>01-5140</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4/06/06</td>
<td>1050-0000</td>
<td></td>
</tr>
<tr>
<td>B-96738-6</td>
<td>Paul Puccinelli</td>
<td>180.00</td>
<td>To provide a brass quintet concert for Music 10 students</td>
<td>PCA: Music</td>
<td>01-5140</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4/13/06</td>
<td>1050-0000</td>
<td></td>
</tr>
<tr>
<td>B-96739-6</td>
<td>Jerome Lowenthal</td>
<td>400.00</td>
<td>To provide a solo piano concert for Music 10 student</td>
<td>PCA: Music</td>
<td>01-5140</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3/16/06</td>
<td>1050-0000</td>
<td></td>
</tr>
<tr>
<td>B-96740-6</td>
<td>Amy Seiter</td>
<td>900.00</td>
<td>To provide services as trainer for Model Approaches to Partnerships in Parenting</td>
<td>CEC: Model Approaches to</td>
<td>03-5140</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>participants 3/06/06 thru 6/30/06</td>
<td>Partnerships in Parenting</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>7043-0000</td>
<td></td>
</tr>
<tr>
<td>B-96741-6</td>
<td>Cora Pearson</td>
<td>175.00</td>
<td>To provide services as trainer for Foster Care Education participants</td>
<td>CEC: Foster Care Education</td>
<td>03-5140</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3/04/06 thru 6/30/06</td>
<td>7040-0000</td>
<td></td>
</tr>
<tr>
<td>B-96742-6</td>
<td>Rafael Gonzalez</td>
<td>5,000.00</td>
<td>To provide services to design and oversee printing of grant-related materials, and web design and</td>
<td>Academic Support:</td>
<td>01-5120</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>maintenance 3/02/06 thru 12/31/06</td>
<td>6742-0000, 7065-0000 &amp; 7090-0000</td>
<td></td>
</tr>
</tbody>
</table>

Consent Item No. 163-B
March 1, 2006
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-96743-6</td>
<td>David Mascarina</td>
<td>$5,000.00</td>
<td>To provide services to design and oversee printing of grant-related materials, and web design and maintenance 3/02/06 thru 12/31/06</td>
<td>Academic Support: 6742-0000, 7090-0000</td>
<td>01-5120, 03-5120</td>
</tr>
<tr>
<td>B-96744-6</td>
<td>Robin Reed</td>
<td>130.00</td>
<td>To provide a voice and piano concert for Music 10 students 6/01/06</td>
<td>PCA: Music 1050-0000</td>
<td>01-5140</td>
</tr>
<tr>
<td>B-96745-6</td>
<td>Claremont Graduate University</td>
<td>36,000.00</td>
<td>To provide evaluation services for all Student Support Partnership Integrating Resources &amp; Education (SSPIRE) programs, resources and services 3/02/06 thru 12/31/09 (34 months)</td>
<td>SSPIRE 7090-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-96746-6</td>
<td>Claremont Graduate University</td>
<td>30,000.00</td>
<td>To provide evaluation services for all Strengthening Pre-Collegiate Education in Community Colleges (SPECC) programs, resources and services 3/02/06 thru 12/31/07 (22 months)</td>
<td>SPECC 6742-0000</td>
<td>01-5120</td>
</tr>
<tr>
<td>B-96747-6</td>
<td>The Learning Chameleon, Inc.</td>
<td>50,000.00</td>
<td>To provide technical support and provide consulting services for Interactive Multi-Media Exercises (IMMEX), a component of the National Science Foundation Grant 3/02/06 thru 9/30/10 (58 months)</td>
<td>National Science Foundation Grant 7065-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-96748-6</td>
<td>Sandra Chase</td>
<td>2,800.00</td>
<td>To provide services as trainer for Model Approaches to Partnerships in Parenting participants 3/08/06 thru 7/30/06</td>
<td>CEC: Model Approaches to Partnerships in Parenting 7043-0000</td>
<td>03-5140</td>
</tr>
<tr>
<td>Contract Number</td>
<td>Contractor</td>
<td>Description of Articles or Services</td>
<td>Account Number</td>
<td>Department</td>
<td>Amount</td>
</tr>
<tr>
<td>-----------------</td>
<td>------------------</td>
<td>------------------------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>-----------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>B-96759-6</td>
<td>Mirza A. Alvarez</td>
<td>To provide services as trainer for Model Approaches to Partnership in Parenting 3/06/06 thru 7/31/06</td>
<td>03-5140</td>
<td>CEC: Model Approaches to Partnership in Parenting 7014-0000</td>
<td>$1,750.00</td>
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<tr>
<td>B-96750-6</td>
<td>Maria Arvizu</td>
<td>To provide services as trainer for Model Approaches to Partnership in Parenting 3/08/06 thru 7/31/06</td>
<td>03-5140</td>
<td>CEC: Model Approaches to Partnership in Parenting 7043-0000</td>
<td>1,400.00</td>
</tr>
<tr>
<td>B-96751-6</td>
<td>DeAnna Quesada</td>
<td>To provide services as trainer for Model Approaches to Partnership in Parenting 3/07/06 thru 6/30/06</td>
<td>03-5140</td>
<td>CEC: Model Approaches to Partnership in Parenting 7043-0000</td>
<td>3,675.00</td>
</tr>
<tr>
<td>B-96752-6</td>
<td>DeAnna Quesada</td>
<td>To provide services as trainer for Early Start to Emancipation &amp; Preparation participants 3/05/06 thru 6/30/06</td>
<td>03-5140</td>
<td>CEC: Early Start to Emancipation &amp; Preparation 7043-0000</td>
<td>2,100.00</td>
</tr>
<tr>
<td>B-96753-6</td>
<td>Robert Zuniga</td>
<td>To provide services as trainer for Early Start to Emancipation &amp; Preparation participants 3/05/06 thru 6/30/06</td>
<td>03-5140</td>
<td>CEC: Early Start to Emancipation &amp; Preparation 7043-0000</td>
<td>2,100.00</td>
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<tr>
<td>B-96756-6</td>
<td>Robert Zuniga</td>
<td>To provide services as trainer for Independent Living Program – B participants 3/06/06 thru 6/30/06</td>
<td>03-5140</td>
<td>CEC: Independent Living Program – B 7042-0000</td>
<td>4,200.00</td>
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<tr>
<td>B-96758-6</td>
<td>California State University, Long Beach</td>
<td>To provide for student internships in District’s Health Center 3/06/06 until terminated</td>
<td>N/A</td>
<td>Health Center</td>
<td>No cost to District</td>
</tr>
</tbody>
</table>

**Consent Item No. 163-B**

**March 1, 2006**
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
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<th>Description of Articles or Services</th>
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<tbody>
<tr>
<td>B-96754-6</td>
<td>Rachel Jones</td>
<td>$75.00</td>
<td>To provide a solo harp concert for Music 10 students 2/23/06</td>
<td>PCA: Music</td>
<td>01-5140</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1050-0000</td>
<td></td>
</tr>
<tr>
<td>B-96757-6</td>
<td>Occidental College</td>
<td>No cost to District</td>
<td>To provide use of facilities for Men and Women's Track and Field practices 2/21/06 thru 5/31/06</td>
<td>Physical Education</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96759-6</td>
<td>CRC Sign Language Interpreting Services, Inc.</td>
<td>55.00 per hour</td>
<td>To provide sign language interpreting services for DSP&amp;S students for an amount not-to-exceed $10,000.00 2/21/06 thru 6/30/06</td>
<td>DSP&amp;S: Special Services Office</td>
<td>03-5820</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6411-0000</td>
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<tr>
<td>Amend</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>182-B (4/21/04)</td>
<td>Sparrow Mortgage Corporation</td>
<td>District to receive revenue</td>
<td>To add Sparrow Mortgage Corporation as a Federal Work Student site 3/02/06 until terminated</td>
<td>Federal Work Study</td>
<td>N/A</td>
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</table>

Consent Item No. 163-B  
March 1, 2006
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Vocational Education Activities

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Vocational Education activities listed below:

Approve:

March 8, 2006 – High School Counselor Conference/Tech Prep Career Fair at PCC, to provide training opportunities and outreach to area high school counselors and faculty. Anticipated expenses not-to-exceed $2,500.00 for materials, technical support and refreshments for approximately 100 participants. Cost Center: 03-5210-7035-0000, Tech Prep

March 10, 2006 – Telecommunications Program Advisory Committee at PCC. Anticipated expenses not-to-exceed $470.00 for materials and refreshments for approximately 25 participants. Cost Center: 03-5210-7021-0000, VTEA – Telecom

March 11, 2006 – Child Development Workshop entitled “The Theories Behind the Practices of Reggio Emilia” at PCC Child Development Center. Anticipated expenses not-to-exceed $1,800.00 for presenter and refreshments for approximately 50 participants. Cost Center: 03-5210-7007-0000, VTEA-Child Development

March 30, 2006 – Vocational Education Mini Conference at Altadena Town & Country Club. Anticipated expenses not-to-exceed $14,410.00 for presenters, facility, materials and refreshments for approximately 75 vocational education deans and faculty. Cost Center: 01-5210-6004-2653, Occupational Education Office (Partnership)

April 7, 2006 – Tech Prep High School Student Tours at PCC, to expose high school students to the campus and visit various vocational education programs. Anticipated expenses not-to-exceed $3,500.00 for high school instructor substitutes, tour-related miscellaneous expenses and refreshments for approximately 270 participants. Cost Center: 03-5210-7035-0000, Tech Prep

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
May 5, 2006 – Annual Industry/Education Partnership Breakfast at Alhambra Town & Country Club, for business and industry representatives. Anticipated expenses not-to-exceed $15,000.00 for facilities, guest speaker, musicians, materials and refreshments for approximately 300 participants. Cost Centers: 03-5210-7002-0000, 7003-0000, 7004-0000, 7005-0000, 7006-0000, 7007-0000, 7008-0000, 7020-0000, 7021-0000, 7022-0000, 7023-0000, 7035-0000, Vocational Education

May 11, 2006 – Annual Spring Job Fair at PCC, to increase student awareness of work-learning opportunities and expand PCC’s outreach to local business and industry. Anticipated expenses not-to-exceed $3,200.00 for advertising, materials and refreshments for approximately 1,500 participants. Cost Center: 03-5210-7035-0000, Tech Prep

Ratify:

February 10, 2006 through May 6, 2006 – Child Development Workshop Series entitled “The Impact of the Environment on Children’s Learning”, at various locations in the community and at PCC. Anticipated expenses not-to-exceed $4,000.00 for presenters, facilities, and refreshments for approximately 600 participants. Cost Center: 03-5210-7049-0000, Family and Consumer Sciences Statewide Collaborative Grant

**FISCAL IMPLICATIONS:** Funds for these activities indicated above are budgeted in the cost centers listed.

**BACKGROUND:** These activities are intended to promote contract education and vocational education.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve “What Drives L.A.?” Activity

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the “What Drives L.A.?” activity listed below:

Approve:

March 18, 2006 – “What Drives L.A.? – The Hospice Approach Workshop at PCC, where participants will engage in discussions of end of life care, the differences between the traditional medical approach and the hospice approach, and the ethics of working with the dying. Anticipated expenses not-to-exceed $650.00 for facilitator, Hospice of Pasadena. Cost Center: 01-5210-6001-2540, Office of Instruction (Partnership)

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center indicated.

BACKGROUND: “What Drives L.A.?" activities are designed to encourage interdisciplinary instruction, active learning, collaboration, and collegiality. It’s an opportunity for students, professors, staff, administrators and community members to join together to learn together.

Submitted by:

Director, Business Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Amendment to Consent Item No. 24-B – Approve Staff Development Activity

Board Meeting Date: March, 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 24-B, approved on August 17, 2005, as follows:

August 22* through August 24, 2005 – State MIS Data Submission Workshop, “How and Why to Do It Correctly” at PCC. Training will be provided by Chancellor’s Office staff. Anticipated expenses not-to-exceed $2,300.00 $2,557.89 for materials, travel related expenses for Chancellor’s Office staff, and refreshments for approximately 100 participants. Cost Center: 01-5210-6704-0000, District Staff Development

*August 22 is a travel day

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center indicated.

BACKGROUND: Staff Development Activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics. Funds are available through the Community College Reform Bill AB1725 or various cost centers.

Submitted by:

Director, Business Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:  
Approve Purchasing Transactions

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions from 112165 through 112422.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2005-2006 District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies adopted by the Board of Trustees on April 20, 1994. The purchase orders listed on the attached report include orders that are $250.00 or more.

Submitted by:

Eugene R. Nunez
Director, Purchasing Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>112165</td>
<td>PERSONAL COURT REPORTERS, INC.</td>
<td>SERVCE FEES/PROFESSIONAL SERVICES</td>
<td>STUDENT SVS</td>
<td>1</td>
<td>$1,339.80</td>
</tr>
<tr>
<td>112166</td>
<td>CONTINENTAL TIME CLOCK</td>
<td>OFFICE SUPPLIES &amp; EQUIP.</td>
<td>FACILITY</td>
<td>1</td>
<td>$2,733.31</td>
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> Indicates local branch utilized outside of the District as required by Vendor.
<table>
<thead>
<tr>
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<th>Fund Amount</th>
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<td>112323</td>
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<td>PRIORITY MAILING, INC.</td>
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<td>OFFICE SVS</td>
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<td>112333</td>
<td>HERK EDWARDS, INC.</td>
<td>REPAIRS</td>
<td>CAMPUS RMDLG</td>
<td>41</td>
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<td>ARBUCKLE ELECTRIC COMPANY</td>
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<tr>
<td>112337</td>
<td>FRAZEE PAINT &amp; WALLCOVERING</td>
<td>PAINT AND SUPPLIES</td>
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<td>112338</td>
<td>ENTERPRISE RENT-A-CAR</td>
<td>INSURANCE</td>
<td>PROP DAM PUB/LIA</td>
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<td>112339</td>
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<td>ADVERTISING</td>
<td>EXTERNAL REL</td>
<td>1</td>
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<td>112341</td>
<td>LA OPINION</td>
<td>ADVERTISING</td>
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<td>112342</td>
<td>PASADENA JOURNAL</td>
<td>ADVERTISING</td>
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<td>112343</td>
<td>JOBELEPHANT.COM INC</td>
<td>ADVERTISING</td>
<td>HUM RES</td>
<td>3</td>
<td>$1,639.88</td>
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<tr>
<td>112344</td>
<td>U.S. POSTMASTER</td>
<td>MAILROOM SUPPLIES/EQUIPMENT</td>
<td>OFFICE SVS</td>
<td>1</td>
<td>$660.00</td>
</tr>
<tr>
<td>112348</td>
<td>EBSCO</td>
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<td>LIBRARY</td>
<td>1</td>
<td>$293.36</td>
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<tr>
<td>112353</td>
<td>BAKER &amp; TAYLOR CO.: THE</td>
<td>BOOKS</td>
<td>LIBRARY</td>
<td>1</td>
<td>$12,938.82</td>
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<tr>
<td>112354</td>
<td>ALIBRIS</td>
<td>BOOKS</td>
<td>LIBRARY</td>
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<td>$335.37</td>
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<tr>
<td>112355</td>
<td>MIDWEST LIBRARY SERVICE</td>
<td>BOOKS</td>
<td>LIBRARY</td>
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<td>MIDWEST LIBRARY SERVICE</td>
<td>BOOKS</td>
<td>LIBRARY</td>
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<td>112358</td>
<td>WEST GROUP</td>
<td>BOOKS</td>
<td>LIBRARY</td>
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<td>112359</td>
<td>R.R. BOWKER</td>
<td>BOOKS</td>
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<td>112360</td>
<td>U.S. BANK</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>CONST MGMT CTR</td>
<td>42</td>
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<td>112361</td>
<td>DASH GLOVES</td>
<td>JANITORIAL/CUSTODIAL SUPP/EQUIP.</td>
<td>FACILITY</td>
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<td>$302.67</td>
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<tr>
<td>112362</td>
<td>NEXGEN</td>
<td>AIR CONDITIONING SYS/SERVICE</td>
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<td>$2,502.74</td>
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<tr>
<td>112365</td>
<td>SNAP-ON INDUSTRIAL</td>
<td>AUTOMOTIVE PARTS AND SUPPLIES</td>
<td>ENGTECH</td>
<td>3</td>
<td>$262.43</td>
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<tr>
<td>112366</td>
<td>PASADENA JOURNAL</td>
<td>ADVERTISING</td>
<td>FIN AID</td>
<td>3</td>
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<tr>
<td>112367</td>
<td>CORPORATE EXPRESS</td>
<td>OFFICE SUPPLIES/EQUIP.</td>
<td>INSTRUCTION</td>
<td>3</td>
<td>$684.05</td>
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<td>112368</td>
<td>GRAINER, INC.: W.W.</td>
<td>MATERIAL HANDLING EQUIPMENT</td>
<td>FACILITY</td>
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<td>112370</td>
<td>HOME DEPOT</td>
<td>BUILDING MATERIAL</td>
<td>ENGTECH</td>
<td>1</td>
<td>$3,616.00</td>
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<tr>
<td>112371</td>
<td>HOME DEPOT</td>
<td>BUILDING MATERIAL</td>
<td>ENGTECH</td>
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<td>112372</td>
<td>XEROX CORPORATION</td>
<td>COPY/DUPLICATING EQUIP/SUPPLY</td>
<td>TSFR CTR</td>
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<td>112373</td>
<td>CRUCIAL TECHNOLOGY</td>
<td>COMPUTER SUPPLIES</td>
<td>COMP SVS</td>
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<td>STAR NEWS</td>
<td>ADVERTISING</td>
<td>FIN AID</td>
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<td>112378</td>
<td>STAR NEWS</td>
<td>ADVERTISING</td>
<td>FIN AID</td>
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<td>112379</td>
<td>STAR NEWS</td>
<td>ADVERTISING</td>
<td>FIN AID</td>
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<td>MPC-G, LLC</td>
<td>COMPUTER EQUIP.</td>
<td>COMP SVS</td>
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<td>112387</td>
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<td>COMPUTER EQUIP.</td>
<td>COMP SVS</td>
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<tr>
<td>112392</td>
<td>CALUMET PHOTOGRAPHIC</td>
<td>CAMERA EQUIP. &amp; PHOTO SUPPLY</td>
<td>ART</td>
<td>3</td>
<td>$3,809.46</td>
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<td>112393</td>
<td>MISSION PAVING AND SEALING, INC.</td>
<td>REPAIRS</td>
<td>FACILITY</td>
<td>1</td>
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<tr>
<td>112394</td>
<td>AIR TEMPERATURE</td>
<td>REPAIRS</td>
<td>FACILITY</td>
<td>1</td>
<td>$3,570.00</td>
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<tr>
<td>112395</td>
<td>MAXX DISTRIBUTION</td>
<td>ELECTRICAL SUPPLIES &amp; EQUIP.</td>
<td>FACILITY</td>
<td>1</td>
<td>$1,343.10</td>
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<tr>
<td>112396</td>
<td>PORTER BOILER SERVICE</td>
<td>REPAIRS</td>
<td>FACILITY</td>
<td>1</td>
<td>$2,997.42</td>
</tr>
<tr>
<td>112397</td>
<td>TRI-BEST CHALKBOARD COMPANY</td>
<td>INSTRUCTIONAL/EDUCATIONAL MATL.</td>
<td>ENGTECH</td>
<td>1</td>
<td>$780.63</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>112398</td>
<td>COMPVIEW</td>
<td>AUDIOVISUAL SUPPLIES &amp; EQUIP.</td>
<td>HEALTH SCI</td>
<td>3</td>
<td>$2,076.24</td>
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<tr>
<td>112400</td>
<td>CALIFORNIA SYNTHETIC TURF</td>
<td>LANDSCAPING SUPPLIES/FERTILIZER</td>
<td>MULTI PURP FIELD</td>
<td>41</td>
<td>$14,999.00</td>
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<tr>
<td>112409</td>
<td>PERFECT FORM BUSINESS SERVICES</td>
<td>PRINTING SERVICES</td>
<td>ADMIT</td>
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<tr>
<td>112410</td>
<td>DIRECT MONITORING SYSTEMS, LLC</td>
<td>SERVICE FEES/PROFESSIONAL SVS.</td>
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<td>112411</td>
<td>SUPERIOR LAMP, INC.</td>
<td>LIGHTING</td>
<td>FACILITY</td>
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<tr>
<td>112412</td>
<td>XEROX CORPORATION</td>
<td>PRINTING SUP. &amp; EQUIP.</td>
<td>COMMUNITY ED</td>
<td>3</td>
<td>$2,027.52</td>
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<tr>
<td>112418</td>
<td>MCKESSON GENERAL MEDICAL</td>
<td>NURSING SUPPLIES</td>
<td>HEALTH SCI</td>
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<tr>
<td>112419</td>
<td>CDW GOVERNMENT, INC.</td>
<td>SOFTWARE</td>
<td>VISUAL ARTS</td>
<td>3</td>
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<tr>
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<td>GLOVE CLUB/HENR SCHIEN</td>
<td>LABORATORY SUPPLIES</td>
<td>HEALTH</td>
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<td>112421</td>
<td>ANDY TRAN</td>
<td>ATHLETIC EQUIPMENT</td>
<td>PHYS ED</td>
<td>3</td>
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<tr>
<td>112422</td>
<td>BERG HARDWARE CO.</td>
<td>OFFICE SUPPLIES/EQUIP.</td>
<td>COMP SVS</td>
<td>1</td>
<td>$597.54</td>
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$380,110.31

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
<table>
<thead>
<tr>
<th>PO #</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>SITE</th>
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<th>INC/DEC...</th>
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<tbody>
<tr>
<td>110379</td>
<td>UNITED RENTALS</td>
<td>Decrease PO per Dept.</td>
<td>FACILITY</td>
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<td>$ (3,153.64)</td>
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</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Mileage Authorization

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following hourly employees to receive mileage reimbursement for approved travel on District business effective July 1, 2005 through June 30, 2006:

Beckwith, Oliver
01-5220-6114-0000
Extended Learning

Strauss, Jane
01-5220-6114-0000
Extended Learning

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2005-06 Adopted Budget in the cost centers listed.

BACKGROUND: The Dean of External Relations has requested these mileage reimbursements.

Submitted by:
Dean, External Relations

Recommended for Approval:
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Approve Purchase Order to Empire & Associates, Inc. dba Sprinturf

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Purchase Order Number 112254 for Four Hundred Seventy-Seven Thousand Four Hundred Fifty-Six Dollars and Fifty Cents ($477,456.50) to Empire & Associates, Inc. dba Sprinturf. This contract provides for the purchase, warranty, and installation of synthetic turf for the athletic field.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2005-2006 District Budget Capital Outlay Fund (41-6150-7186-0000).

BACKGROUND: Even though the purchase amount exceeds bidding limits, Los Angeles County Counsel has provided that school districts may purchase equipment which exceeds those limits when it utilizes the California Multiple Award Schedule (CMAS), administered by the State of California, Department of General Services, Procurement Division. Empire & Associates, Inc. dba Sprinturf, has been awarded a CMAS contract, and this purchase is made under CMAS Agreement #4-04-72-0033A.

On January 18, 2006, the District awarded Bid No. 857 to Kubly Golf Course Construction to prepare the field in Robinson Stadium for the artificial turf installation. This purchase order to Empire & Associates, Inc. is for the cost, warranty and actual installation of Sprinturf Ultrabrade Synthetic Turf. The installation of an in-filled synthetic turf field and drainage system will allow for year-round field activities and have a useful life of up to fifteen years.

A project committee, consisting of the Physical Education Division Dean, head football coach, track coach, soccer coach, Director of Facilities Services, Supervisor of Grounds, the Contract Specialist from Purchasing Services and the Vice President for Administrative Services, evaluated the various synthetic turf products and visited various campus sites. They determined that Sprinturf, Ultrabrade was the product of choice for Robinson Stadium.

Submitted by:

Edgar R. Naidas
Director, Purchasing Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Transfer from Reserve for Contingencies

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California approve a transfer of $176,540 from the Reserve for Contingencies.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decrease Reserve for Contingencies: 01-7900-6606-0000</td>
<td>Reserve for Contingencies, Administrative Services</td>
<td>$176,540</td>
</tr>
<tr>
<td>Increase Appropriations: 01-6410-6606-0000</td>
<td>Non-instructional Equipment</td>
<td>$176,540</td>
</tr>
</tbody>
</table>

BACKGROUND: To allocate funds for non-instructional equipment. The balance in Contingencies after this transfer will be $5,577,060.

Submitted by:

Odess Walker
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE: Interfund Transfer

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the following interfund transfer from the Unrestricted General Fund to the Capital Outlay and Scheduled Maintenance Funds.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Decrease Appropriations:</td>
<td>Contingencies</td>
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<tr>
<td>01-7900-6606-0000</td>
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<tr>
<td>Increase Appropriations:</td>
<td>Other Outgo, Transfers</td>
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<td>01-7310-6606-0000</td>
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<tr>
<td>41-8980-0000-0000</td>
<td>Capital Outlay, Projects Fund,</td>
<td>$900,000</td>
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<td>Incoming Transfers</td>
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<tr>
<td>41-6210-7159-0000</td>
<td>Campus Projects</td>
<td>$500,000</td>
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<tr>
<td>41-6254-7191-0000</td>
<td>Asbestos Removal</td>
<td>400,000</td>
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<tr>
<td>43-8980-0000-0000</td>
<td>Scheduled Maintenance,</td>
<td>$264,811</td>
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<tr>
<td></td>
<td>Incoming Transfers</td>
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<tr>
<td>43-6289-6606-0000</td>
<td>Scheduled Maintenance</td>
<td>$1,164,811</td>
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</table>

BACKGROUND: Transfer from the Unrestricted General Fund to the Capital Outlay and Scheduled Maintenance Funds. The Balance in Contingencies after this Transfer is $4,412,249.

Submitted by: [Signature]
Director, Fiscal Services

Recommended for Approval: [Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: [Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Stipends for Classified and Unclassified Personnel

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the stipends for the persons on the attached list for the fiscal year 2005-06.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
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</thead>
<tbody>
<tr>
<td>Cheng, Mei-Ling</td>
<td>300.00</td>
<td>Assisting PFE (#2650) project manager with organizing workshops and training tutors (Mathematics)</td>
</tr>
<tr>
<td>Diamond, Lori</td>
<td>2250.00</td>
<td>Provide SAT prep training sessions for Classic Upward Bound students, includes required staff training—Spring 2006 (EOP&amp;S)</td>
</tr>
<tr>
<td>Evans, Stefnie</td>
<td>2250.00</td>
<td>Provide SAT prep training sessions for Classic Upward Bound students, includes required staff training—Spring 2006 (EOP&amp;S)</td>
</tr>
<tr>
<td>Garcia, Jose L</td>
<td>1200.00</td>
<td>Maintaining equipment for Tournament of Roses Honor Band (Performing &amp; Communication Arts)</td>
</tr>
<tr>
<td>Johnson, Marilyn</td>
<td>2000.00</td>
<td>Project coordination in support of MWD Biofiltration Household Gray Water Project grant (Academic Support)</td>
</tr>
<tr>
<td>Kidd, Michael</td>
<td>1250.00</td>
<td>Provide SAT prep training sessions for Math/Science Upward Bound students, includes required staff training—Spring 2006 (EOP&amp;S)</td>
</tr>
<tr>
<td>Lopez, David</td>
<td>1400.00</td>
<td>Assistant Baseball Coach (Physical Education)</td>
</tr>
<tr>
<td>Martin, Demetrice</td>
<td>4000.00</td>
<td>Interim Football Director From 2-6-06 –3-17-06 (Physical Education)</td>
</tr>
<tr>
<td>Mills, Shane</td>
<td>1250.00</td>
<td>Provide SAT prep training sessions for Math/Science Upward Bound students, includes required staff training—Spring 2006 (EOP&amp;S)</td>
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<tr>
<td>Smith, Fritz Charles</td>
<td>1250.00</td>
<td>Provide SAT prep training sessions for Math/Science Upward Bound students, includes required staff training—Spring 2006 (EOP&amp;S)</td>
</tr>
<tr>
<td>Name</td>
<td>Amount</td>
<td>Description</td>
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<tr>
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</tr>
<tr>
<td>Song, Steve</td>
<td>1250.00</td>
<td>Provide SAT prep training sessions for Math/Science Upward Bound students, includes required staff training—Spring 2006 (EOP&amp;S)</td>
</tr>
<tr>
<td>Young, Bradley S</td>
<td>1100.00/month</td>
<td>Continue overseeing the Campus Safety operation in the absence of a full-time Director, effective 12-20-05 until the position is filled (Police &amp; Safety Services)</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Stipends for Academic Personnel

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed in a special project as listed, approved for the College year 2005-2006, unless otherwise indicated, or any portion thereof, as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andreasyan, Grayr</td>
<td>250.00</td>
<td>Partnership for Excellence—conducted the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Ceballos, Angela</td>
<td>250.00</td>
<td>Partnership for Excellence—conducted the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Chambers-Salazar, Polli</td>
<td>130.00</td>
<td>Partnership for Excellence—piano and violin for music 10</td>
</tr>
<tr>
<td>Cho, Jay</td>
<td>250.00</td>
<td>Partnership for Excellence—conducted the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Davis, Ann</td>
<td>250.00</td>
<td>Partnership for Excellence—conducted the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>DiFiori, Russell</td>
<td>2,000.00</td>
<td>Biofiltration—faculty advisor for MWD Gray Water Biofiltration</td>
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<tr>
<td>Evans, David</td>
<td>1,000.00</td>
<td>VTEA/CIS—CIS computer hardware/software coordinator; coordinates new install, tracks and follows-up on Help Desk incidents, tests and troubleshoots new software installs</td>
</tr>
<tr>
<td>Foster, Mark</td>
<td>50.00</td>
<td>Partnership for Excellence—participated in the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Gallup, Daniel</td>
<td>50.00</td>
<td>Partnership for Excellence—participated in the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Gonzalez, Rudy</td>
<td>50.00</td>
<td>Partnership for Excellence—participated in the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Helfter, Susan</td>
<td>130.00</td>
<td>Partnership for Excellence—horrn and piano for music 10</td>
</tr>
<tr>
<td>Hsiang, Cynthia</td>
<td>130.00</td>
<td>Partnership for Excellence—zheng duo for music 10</td>
</tr>
<tr>
<td>Kasfy, Hassan</td>
<td>50.00</td>
<td>Partnership for Excellence—participated in the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Kilislian, Garo</td>
<td>50.00</td>
<td>Partnership for Excellence—participated in the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
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<tr>
<td>Kowalski, Thomas</td>
<td>50.00</td>
<td>Partnership for Excellence—participated in the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Le, Tieng Quan</td>
<td>50.00</td>
<td>Partnership for Excellence—participated in the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Mortensen, Carrie</td>
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<tr>
<td>Nielsen, Donna</td>
<td>1,000.00</td>
<td>Health Sciences—administrative duties for winter 2006 CNA Program</td>
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<tr>
<td>Pedrini, Jamie</td>
<td>130.00</td>
<td>Partnership for Excellence—flute and piano for music 10</td>
</tr>
<tr>
<td>Si, Siv</td>
<td>50.00</td>
<td>Partnership for Excellence—participated in the workshop on: &quot;How to Help Basic Skills Students Be Successful&quot;</td>
</tr>
<tr>
<td>Sterling, Kathy</td>
<td>840.00</td>
<td>Partnership for Excellence—hold open lab hours; work on SLO, brochure and curriculum sewing machine, lab and computer maintenance</td>
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<tr>
<td>Yamato, Yoshiko</td>
<td>250.00</td>
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<tr>
<td>Young, Phillip</td>
<td>75.00</td>
<td>Partnership for Excellence—piano and video for music 10</td>
</tr>
<tr>
<td>Zusman, Shanon</td>
<td>180.00</td>
<td>Partnership for Excellence—renaisance music for music 10</td>
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</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, 2005-06

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2005-06. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alikhanyan, Tigran</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Arcila, Guillermo</td>
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<td>A</td>
<td>1</td>
<td>Performing &amp; Comm Arts</td>
</tr>
<tr>
<td>Briggs, Ray</td>
<td>Adjunct Faculty</td>
<td>E</td>
<td>7</td>
<td>Performing &amp; Comm Arts</td>
</tr>
<tr>
<td>Chairez, Octavio</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Mathematics</td>
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<tr>
<td>Chan, Amy</td>
<td>Adjunct Faculty</td>
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<td>1</td>
<td>Business &amp; Computer Studies</td>
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<tr>
<td>Chang, Chia-Lan</td>
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<td>A</td>
<td>1</td>
<td>Languages</td>
</tr>
<tr>
<td>Combs, Jamey</td>
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<td>1</td>
<td>Performing &amp; Comm Arts</td>
</tr>
<tr>
<td>Dauchan, Desha</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Visual Arts &amp; Media Studies</td>
</tr>
<tr>
<td>Duffin, Allan</td>
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<td>1</td>
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<tr>
<td>Em, David</td>
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<td>1</td>
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<td>1</td>
<td>Languages</td>
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<tr>
<td>Fallahpour, Kamela</td>
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<tr>
<td>Fernandez, Tonita</td>
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<tr>
<td>Fiedler, Robin</td>
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<td>1</td>
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<td>Garcia, Martin</td>
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<td>1</td>
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<tr>
<td>Grotzinger, Donna</td>
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<td>7</td>
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<tr>
<td>Harris, Brice</td>
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<tr>
<td>Hill, Glen</td>
<td>Adjunct Faculty</td>
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<td>Engineering &amp; Technology</td>
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<tr>
<td>Hovasapyan, Samvel</td>
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<td>1</td>
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<tr>
<td>Joseph, Joretta</td>
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<td>Business &amp; Comp Studies</td>
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<tr>
<td>Kelley, Rebecca</td>
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<td>King, Barbara</td>
<td>Adjunct Faculty</td>
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<td>4</td>
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<td>Kirkwood, Craig</td>
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<tr>
<td>Kitley, Ryan</td>
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<td>7</td>
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<td>Koerner, Christoph</td>
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<td>C</td>
<td>6</td>
<td>Engineering &amp; Technology</td>
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<tr>
<td>Krikorian, BJ</td>
<td>Adjunct Faculty</td>
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<td>1</td>
<td>Social Sciences</td>
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<tr>
<td>Lei, Li Hua</td>
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<td>1</td>
<td>Mathematics</td>
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<tr>
<td>Martinez, Ricardo</td>
<td>Adjunct Counselor</td>
<td>E</td>
<td>7</td>
<td>Community Education Center</td>
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<tr>
<td>Mayer, Maria</td>
<td>Adjunct Faculty</td>
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<td>1</td>
<td>Languages</td>
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<tr>
<td>Menshikov, Victoria</td>
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<td>1</td>
<td>Mathematics</td>
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<tr>
<td>Moore, Celeste</td>
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<td>1</td>
<td>Visual Arts &amp; Media Studies</td>
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<td>Nguyen, Cao</td>
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<td>Mathematics</td>
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<td>Ni, Zhi-Jun</td>
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<td>1</td>
<td>Mathematics</td>
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<tr>
<td>Ohannessian, Lucine</td>
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<tr>
<td>Park, Nuri</td>
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<td>Health Sciences</td>
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<tr>
<td>Ramaraj, Pandurangan</td>
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<td>Natural Sciences</td>
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<tr>
<td>Saucedo, Yolanda</td>
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<td>Health Sciences</td>
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<tr>
<td>Schwartz, Jason</td>
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<td>Natural Sciences</td>
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<tr>
<td>Shea, Anne</td>
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<td>English</td>
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<td>Singer, James</td>
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<td>Social Sciences</td>
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<tr>
<td>Strode, Katie E.</td>
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<td>English</td>
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<tr>
<td>Tan, Salomon</td>
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<td>1</td>
<td>Health Sciences</td>
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<tr>
<td>Tomren, Holly</td>
<td>Adjunct Librarian</td>
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<td>1</td>
<td>Library</td>
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<tr>
<td>Tram, Vui</td>
<td>Adjunct Faculty</td>
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<td>1</td>
<td>Engineering &amp; Technology</td>
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<tr>
<td>Traylor, Selina</td>
<td>Adjunct Faculty</td>
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<td>Performing &amp; Comm Arts</td>
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<tr>
<td>Vansistine, Mary Kay</td>
<td>Adjunct Librarian</td>
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<td>Library Services</td>
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<tr>
<td>Vaughter, Phal</td>
<td>Adjunct Faculty</td>
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<td>1</td>
<td>Languages</td>
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</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Noncredit Teachers and Substitute Teachers, 2005-06

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the person listed below to be employed as a temporary teacher of noncredit classes in the respective major and/or minor at the respective hourly rate derived from the academic hourly salary schedule for teachers of noncredit classes approved for the College year 2005-06 or any portion thereof as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>DIVISION</th>
<th>CLASS &amp; STEP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patzkowski, Douglas</td>
<td>Community Education Center</td>
<td>NM-7</td>
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</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>MONTHLY RATE</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen, Ursula</td>
<td>36C</td>
<td>$2775.10</td>
<td>100% - 12 mo.</td>
<td>03/06/06</td>
</tr>
<tr>
<td>Intermediate Clerk II</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Education Center</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Replacing: Beula Moore</td>
<td></td>
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<td></td>
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<tr>
<td>Cortes, Oscar</td>
<td>31A</td>
<td>$2227.39</td>
<td>100% - 12 mo.</td>
<td>03/02/06</td>
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<tr>
<td>Bookstore Stock Clerk</td>
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<tr>
<td>Bookstore</td>
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</tr>
<tr>
<td>Replacing: Flora Tigner</td>
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<tr>
<td>Rico, David</td>
<td>32F</td>
<td>$3044.97*</td>
<td>100% - 12 mo.</td>
<td>02/13/06</td>
</tr>
<tr>
<td>Custodian</td>
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<tr>
<td>Facilities Services</td>
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<tr>
<td>Reinstatement from Custodian Re-Employment List</td>
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</tbody>
</table>

CHANGES

Burkhardt, Valerie
From: Intermediate Clerk II
To: Acting Secretary II
Physical Education

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>MONTHLY RATE</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rico, David</td>
<td>32F</td>
<td>$3292.86**</td>
<td>100% - 12 mo.</td>
<td>01/03/06 until position is filled</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>MONTHLY RATE</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
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</thead>
<tbody>
<tr>
<td>Lopez, Gena</td>
<td>40E</td>
<td>$3373.15</td>
<td>100% - 12 mo.</td>
<td>01/03/06 until position is filled</td>
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<tr>
<td>Educational Advisor</td>
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<td></td>
<td></td>
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<tr>
<td>Counseling</td>
<td></td>
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<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>MONTHLY RATE</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
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<tbody>
<tr>
<td>From: 62.5% - 11 mo.</td>
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<tr>
<td>To: 75% - 11 mo.</td>
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</table>

Submitted by:
Office of Human Resources

Recommended for Approval:

Approved for submission to the Board of Trustees:

Dean, Human Resources

Superintendent/President
CHANGES (cont.)

Servillo, Marianna
Intermediate Clerk II
Replacing: Julie Altamirano
Voluntary transfer under ISSU Contract Article 15

Zimler, Yolanda
From: Intermediate Clerk II 36B
To: Acting Secretary II 40A
Business and Computer Technology

From: International Student Office
To: Health Sciences 02/16/05

$2669.38** 100% - 12 mo.
$2775.10 100% - 12 mo. 01/02/06 until position is filled

AMEND

Li, Catherine
Senior Clerk
International Student Office

From: Termination
To: Resignation 12/15/05

SEPARATION

Alaniz, Eva
Department Laboratory Aide
Visual Arts & Media Studies

Resignation 02/28/06

* Includes 6% shift differential
** Includes 5% shift B differential

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Notification to Temporary Academic Employees

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the Superintendent-President to send a letter to each of the following academic employees notifying them that the Board of Trustees has determined that they are not to be reemployed in their current temporary assignment for the 2005-2006 academic year because that assignment was for one year or less.

It is further recommended by the Superintendent-President that he be authorized to send to these employees a copy of the Consent Item of such Board action.

<table>
<thead>
<tr>
<th>NAME</th>
<th>DIVISION/PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benedicto, Aido</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Clay, Charles</td>
<td>Student Support Program/Pass</td>
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<tr>
<td>Fields, Lana</td>
<td>CalWORKS Program</td>
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<tr>
<td>Gonzalez, Rudy</td>
<td>Mathematics</td>
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<tr>
<td>Jimenez Jr., Fernando</td>
<td>English</td>
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<tr>
<td>Parson, Earl K.</td>
<td>Engineering and Technology</td>
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<tr>
<td>Quintanar, Evangelina</td>
<td>Counseling</td>
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<tr>
<td>Simpson-Rodgers, Nii-Boye</td>
<td>Mathematics</td>
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<td>Sweimeh, Khuloud</td>
<td>Natural Sciences</td>
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<tr>
<td>Warrender, Mary</td>
<td>CalWORKs Program</td>
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FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transaction within budget limits.

Submitted by: Office of Human Resources

Recommended for Approval: [Signature]

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: [Signature]

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Authorization to Reimburse Applicant(s)

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the following applicant(s) for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown:

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthony Gutierrez</td>
<td>$319.28</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 03-5210-6706-0000 (Staff Diversity).

BACKGROUND: Reimbursement for travel for second-level interviews is used to assist with the recruitment of qualified candidates for positions.

Submitted by:
Office of Human Resources

Recommended for Approval:

Approved for submission to the Board of Trustees:

Dean, Human Resources

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

**CONSENT ITEM TITLE:**
Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees, 2005-2006

**Board Meeting Date:** March 1, 2006

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legg, Beverly, Instructor, Health Sciences (Replacing: J. Porush)</td>
<td>B-9</td>
<td>100% Temporary</td>
<td>2/21/06 – 06/17/06</td>
</tr>
<tr>
<td>Thompson, Brent, Instructor, Engineering &amp; Technology (Replacing: J. Spohr)</td>
<td>B-6</td>
<td>100% Temporary</td>
<td>2/21/06 – 06/17/06</td>
</tr>
</tbody>
</table>

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signatures]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Salary Adjustments for Confidential Employees, 2005-2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve a 2005-2006 salary adjustment of 5.23% for the confidential employees, effective July 1, 2005, and continue existing Health and Welfare benefits.

FISCAL IMPACT: Estimated cost of 5.23% salary adjustment: $ 30,600
Estimated annual cost of existing Health and Welfare benefits: $104,220

BACKGROUND: The 5.23% salary adjustment is consistent with the salary adjustment offered to other college units. Salaries continue to be indefinite for unrepresented employees for 2005-2006.

Submitted by:
Office of Human Resources

Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSENС ITEM TITLE: Approval of Salary Adjustments for College Deans, 2005-2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve a 2005-2006 salary adjustment of 5.23% for the college deans (Human Resources, External Relations, and Institutional Planning and Research), effective July 1, 2005, and continue existing Health and Welfare benefits.

FISCAL IMPACT: Estimated cost of 5.23% salary adjustment: $19,862
Estimated annual cost of existing Health and Welfare benefits: $34,740

BACKGROUND: The 5.23% salary adjustment is consistent with the salary adjustment offered to other college units. Salaries continue to be indefinite for unrepresented employees for 2005-2006.
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Approval of New Contracts and Salary Adjustments for Vice Presidents, 2005-2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve three-year contracts (7/1/05 – 6/30/08) and a 2005-2006 salary adjustment of 5.23% for the vice presidents, effective July 1, 2005, and continue existing Health and Welfare benefits.

FISCAL IMPACT:  
Estimated cost of 8.8% equity and 5.23% salary adjustments: $66,892  
Estimated annual cost of existing Health and Welfare benefits: $34,740

BACKGROUND: The new contracts include the following:

1. An equity adjustment of 8.8%
2. A 5.23% 2005-2006 salary adjustment
3. A ½% longevity adjustment for each year of service in the position
4. Adjustment of mileage allowance per change in IRS rate

The 5.23% salary adjustment is consistent with the salary adjustment offered to other college units. Salaries continue to be indefinite for unrepresented employees for 2005-2006.

Submitted by:
Office of Human Resources

Recommended for Approval:

Approved for submission to the Board of Trustees:

Superintendent/President
CONSENT ITEM TITLE: Approval of Salary Adjustments for College President, 2005-2006

Board Meeting Date: March 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve a 2005-2006 salary adjustment of 5.23% for the college president, effective July 1, 2005, and continue existing Health and Welfare benefits.

FISCAL IMPACT:  
- Estimated cost of 5.23% salary adjustment: $20,623  
- Estimated annual cost of existing Health and Welfare benefits: $11,580

BACKGROUND: The 5.23% salary adjustment is consistent with the salary adjustment offered to other college units. Salaries continue to be indefinite for unrepresented employees for 2005-2006.

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President