The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 6 on Wednesday, March 1, 2006, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:05 p.m. by Mr. Geoffrey Baum President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President
Mr. John Martin, Clerk
Dr. Hilary Bradbury-Huang
Ms. Susanna Miele
Mrs. Beth Wells-Miller

Trustees Absent
Ms. Consuelo Rey Castro, Vice President
Dr. Jeanette Mann
Mr. Stephen Juarez, Interim Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

Administrative Officers Absent
Dr. Jorge Aguiña, Dean, Human Resources

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Ms. Denise Albright.
The Associated Students Board was not represented.
The Management Association was not represented.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session Items.

The Board adjourned to Closed Session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
(Director of Nursing Programs, Assistant Dean of Student Affairs)

Government Code §54957 Public Employee Discipline, Dismissal, Release
Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto; Management/Confidentials, Kossler/Hardash)

Closed Session was adjourned at 6:52 p.m.

III. OPEN SESSION

Mr. Baum reconvened the Open Session at 7:05 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Jacobs led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Mr. Rod Foster spoke on the issue of negotiations and suggested that an outside consultant be hired to gather and present data on faculty compensation at comparable colleges.

Mr. Matthew Tiffany spoke to the Board about the problem of bicycle theft on campus and suggested that a bike cage be installed.

The following agenda item was taken out of order.

E. APPROVAL OF CONSENT ITEMS

101-I – Approval of Instructional Trip for Journalism 7AB, 22, and 23
Ms. Miele asked why lodging is included in the cost of this trip, since this conference is taking place within a 50 mile radius of the college. Dr. Jacobs explained that there are several evening activities and it is safer to house the students at the conference rather than having them commute late at night. Ms. Miele suggested that in the future, Policy No. should be waived in the background information.

164-B – Approve/Ratify Vocational Education Activities
Ms. Miele asked if the listed vocational activities include students from P.U.S.D. Dr. Jacobs responded that P.U.S.D. high school counselors will be attending the conference on March 8. There will be several sessions of the Tech Prep Student Tours, and P.U.S.D. will be included in a future session.

78-P – Stipends for Classified and Unclassified Personnel
Ms. Miele asked about the selection process for the Police Chief. Mr. Hardash explained that there are several candidates to be interviewed and, once a selection is made, a background check must be conducted. Mr. Hardash estimates that a recommendation should be forthcoming to the Board in June or July.

89-P – Approval of New Contracts and Salary Adjustments for Vice Presidents, 2005-2006
During public comment Mr. Hollis Stewart addressed the Board regarding the equity adjustment. He stated that the data used to calculate equity for classified employees did not reflect a realistic average salary. Mr. Baum described the method that was used to determine the compensation for the college president, and asked Dr. Kossler what data
E. APPROVAL OF CONSENT ITEMS (Continued)

was used to ascertain the average classified salary. Dr. Kossler responded that the information came from the Chancellor’s data mart. Also during public comment Mr. Rod Foster pointed out that arriving at comparable salaries for management staff is far less complex than comparing faculty salaries. Ms. Miele remarked that Open Session is not the appropriate forum for this discussion, and suggested that it be addressed at the bargaining table.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a majority vote of the five members present, to approve the Consent Items.

Aye: Miele, Martin, Baum, Wells-Miller
No: Bradbury-Huang

Dr. Bradbury-Huang expressed her objections to approval of Consent Items 87P-90-P. Mr. Baum entertained a motion for reconsideration of the previous motion.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, that approval of the Consent Items be reconsidered, with Items 87-P, 88-P, 89-P and 90-P removed for a separate vote, there not being four affirmative votes, the motion failed.

Aye: Miele, Bradbury-Huang, Wells-Miller
No: Martin, Baum

Dr. Kossler announced that, with approval of the Consent Items, the Board approved for hire Lois Douglas as Director of Nursing Programs, and Scott Thayer, as Assistant Dean of Student Affairs.

D. APPROVAL OF MINUTES: Special Meeting, January 24, 2006 and Regular Business Meeting, February 1, 2006

February 1, 2006 - Page 8483 – Student Benefit Index Report
Mrs. Wells-Miller remarked that there was not enough detail included in remarks made by Ms. Teri Trendler. Ms. Dabelow concurred that she felt specific, significant concerns should have been included for the record.

February 1, 2006 – Page 8483 – Agenda Items for Joint Meeting with P.U.S.D. Board
Ms. Miele suggested that the last sentence be changed to read, “Mr. Baum confirmed the previous appointment of Dr. Mann, Ms. Miele and Ms. Rey Castro as a Board ad hoc Committee to meet with three members of the P.U.S.D. Board on an ongoing basis to address these concerns.”

Mr. Baum tabled approval of the February 1, 2006 Minutes until the March 15 meeting, when more detailed language will be presented.

January 24, 2006 – Page 8478 – L.E.E.D.
The wording in paragraph two was changed to read, “Dr. Kossler stated that PCC is committed to building energy-efficient facilities, and that the firms working with the college on these projects all have L.E.E.D. certified architects on staff.”

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve the Minutes of Meeting No. 3, January 24, 2006, as revised.

The following agenda item was taken out of order.

I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF JOB DESCRIPTION AND EVALUATION INSTRUMENT FOR THE COLLEGE PRESIDENT

Mrs. Wells-Miller stated that she felt this item should be considered only when the full Board was present. Mr. Baum pointed out that the Board has a timeline which specifies that these items should be approved at the first meeting in March. Ms. Miele stated that there was no reason to delay approval of these items, since no changes had been made with the exception of updating the goals. Mr. Baum explained that the Board recently took
I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF JOB DESCRIPTION AND EVALUATION INSTRUMENT FOR THE COLLEGE PRESIDENT (Continued)

a comprehensive look at both the job description and the evaluation tool and updated them accordingly.

MOTION: ON MOTION OF Mr. Martin and seconded by Ms. Miele, the Board voted, by a unanimous vote of the five members present, to approve the Job Description and Evaluation Instrument for the College President.

F. DISCUSSION, WITH POSSIBLE ACTION: FOLLOW-UP TO JOINT MEETING WITH THE P.U.S.D. BOARD

Mr. Baum asked who will act as the administrative point person. He suggested that the two superintendents meet with the Board representatives. Dr. Kossler said that he will take responsibility for scheduling a follow-up meeting.

G. DISCUSSION, WITH POSSIBLE ACTION: BOARD RELATED ITEMS IN THE ACCREDITATION PROCESS

Dr. Kossler opened the discussion by referring to the chart provided by Dr. Wilcox. Dr. Wilcox pointed out four areas where supporting policies were not yet identified, and suggested that an ad hoc committee be appointed to validate that the evidence supports each standard. Mr. Baum appointed Dr. Bradbury-Huang and Ms. Miele to work with Dr. Wilcox on reviewing the Board-related standards.

The following agenda item was taken out of order.

J. DISCUSSION, WITH POSSIBLE ACTION: PHYSICAL EDUCATION PROGRAM

Mrs. Wells-Miller asked for information regarding definition of the UC credit limitation, enrollment in P.E. classes, all costs associated with the program, and the percentage of the budget allocated to physical education. Dr. Sugimoto explained that the UC limits the number of P.E. units they will accept. During public comment, Mr. Foster expressed that he felt the P.E. program warrants scrutiny due to problematic personnel, coaching stipends, and atmosphere in the division. Mrs. Wells-Miller stated that she was requesting information on the football and baseball programs specifically. Mr. Baum called for a motion to direct the administration to provide an enrollment report for the physical education program. No motion was made. Mr. Baum then requested a motion to direct the administration to provide a financial report related to the football and baseball program. No motion was made. Dr. Bradbury-Huang stated that she believes physical education is an integral part of the college program, and that related problems are issues that should be addressed separately. Ms. Dabelow concurred. Dr. Kossler reminded the Board that there are existing Board approved processes to resolve these kinds of issues.

H. DISCUSSION, WITH POSSIBLE ACTION: THE BOARD SELF-EVALUATION PROCESS

Due to the absence of three trustees, Mr. Baum requested that discussion of this item be tabled until the next meeting.

K. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler

- complimented Dr. Sugimoto on serving as President of the Association of California Community College Administrators (ACCCCA);
- commended Rick Hodge and Johari DeWitt Rogers on a very successful Black History Month event;
- reported that the women’s basketball team will be playing in the state playoffs;
- reported that the Young African American Women’s conference was held on campus and there were about 500 participants;
- announced that Art Night in Pasadena will be on March 10, and PCC will be a featured venue; and
- announced that Music Artist in Residence, Jerome Lowenthal, will be on campus from March 16-18.
ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Ms. Denise Albright, Classified Senate
- announced that she will be serving on the Board of the Statewide Classified Senate as representative from Area 3 South.

Ms. Kay Dabelow, Academic Senate
- reported that the Academic Senate held their first meeting of the Spring semester and that they hope to have the Program Discontinuance policy approved soon to send to the College Council.

Dr. Hilary Bradbury-Huang, Board of Trustees
- reported that she recently attended a school financial seminar and was pleased to hear that PCC is perceived as being financially healthy by the community.

Mr. Geoffrey Baum, President, Board of Trustees
- reported on the Community College National Legislative Summit that he and Dr. Mann attended in Washington D.C., and announced the passing of PCC alumnus, Octavia Butler, author of One City, One Book.

FUTURE BOARD MEETINGS
The next regular meeting of the Board of Trustees will be held on March 15. By the first meeting in April, a date will be set for a joint meeting with the Associated Students Board.

FUTURE AGENDA ITEMS
Ms. Miele requested a presentation about the International Student Program, and asked that problems with registration, addressed in The Courier, be discussed.

Mrs. Wells-Miller asked that the findings in the Foundation Annual Report be discussed. She also asked that there be a discussion of the comparable compensation study, and that the Board hear a report from a compensation specialist. Mr. Baum indicated that that would be a topic for collective bargaining discussions in Closed Session.

Dr. Bradbury-Huang requested discussion of possible solutions to the bicycle theft problem.

ADJOURNMENT
Meeting No. 6 was adjourned at 8:45 p.m. in memory of Octavia Butler.
MOTIONS CARRIED AT MEETING NO. 6– March 1, 2006

1. Approval of Minutes of Meeting No. 4, a Special Meeting, January 24, 2006, as revised.

2. Approval of Consent Items.

3. Approval of the Job Description and Evaluation Instrument for the College President.

Geoffrey Baum, President
Board of Trustees

James Kossler, Secretary
Board of Trustees