NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, February 1, 2006

6:00 P.M.
Call to Order, Roll Call, Public Comment on Closed Session Items, Closed Session

7:00 P.M.
Open Session

MEETING NO. 4
Regular Business Meeting

Pasadena City College
Circadian
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 4, a Regular Business Meeting. The meeting will begin at 6:00 P.M. with the Call to Order, Roll Call, Public Comment on Closed Session Items, and the Closed Session. The Regular Business Meeting will begin at 7:00 p.m. The Board will meet in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 4
REGULAR BUSINESS MEETING
Wednesday, February 1, 2006
6:00 P.M. Closed Session
7:00 P.M. Open Session
Circadian
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54957  Public Employee Appointment
       (Dean, Performing and Communication Arts)
   Government Code §54957  Public Employee Discipline, Dismissal, Release
   Government Code §54957.6 Labor Negotiations
       (CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto; Management/Confidential9s, Kossler/Hardash)

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
   F. DISCUSSION, WITH POSSIBLE ACTION: AUTHORIZATION TO TRANSMIT SECOND QUARTERLY FINANCIAL STATUS REPORT [Staff]
   G. DISCUSSION, WITH POSSIBLE ACTION: BOARD MEETING SCHEDULE [Board]
   H. DISCUSSION, WITH POSSIBLE ACTION: BOARD OFFICE HOURS [Board]
   I. DISCUSSION, WITH POSSIBLE ACTION: STUDENT BENEFIT INDEX REPORT [Board]
J. DISCUSSION, WITH POSSIBLE ACTION: AGENDA FOR JOINT MEETING WITH PUSD BOARD [Board]

K. PRESIDENT’S REPORT (INCLUDING VICE PRESIDENTS)

L. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

M. FUTURE BOARD MEETING DATES

N. FUTURE AGENDA ITEMS

O. ADJOURNMENT
CONSENT ITEMS

43-S Approval of funding for Winter Puente Meeting
44-S Approval of Student Travel for Upward Bound Classic Program, Camarillo, CA, February 13, 2006
45-S Approval of Student Travel for Upward Bound Classic Program – Los Angeles, CA, February 11, 2006
46-S Approval of Tuition Fee Waiver for F-1 Visa Students
47-S Approval of Student Travel – PCC Rights of Passage in Education (ROPE), Los Angeles, CA February 11, 2006
48-S Approval of Student Travel – PCC Cross Cultural Center, Los Angeles, CA, March 10, 2006
49-S Approval of Student Travel – PCC A.S. Lobby Committee, Washington, D.C., March 2-8, 2006
50-S Approval Student Travel for Upward Bound Classic Program, Los Angeles, CA February 25, 2006
51-S Approval of Student Travel for Upward Bound Math/Science Program, Pasadena, CA February 16, 2006
52-S Approval of Student Travel for Upward Bound Math/Science Program, Los Angeles, CA February 18, 2006
53-S Approval of Student Travel for Upward Bound Math/Science Program, Pomona, CA February 25, 2006

82-I Approval of Instructional Trip for Geology 2F, April 8, 2006
83-I Approval of Instructional Trip for Geology 2F, May 18-21, 2006
84-I Approval of Instructional Trip for HSDP – Community Education Center, May 25-26, 2006
85-I Approval of Instructional Trip for Music 155, February 25, 2006
86-I Approval of Instructional Trip for Teaching and Learning Center, February 25, 2006

145-B Approve Professional Conference Attendance
146-B Approve Purchasing Transactions
147-B Receive and Reject Claim – Manuel E. Cordoza
148-B Approve/Ratify Staff Development Activities
149-B Approve/Ratify/Amend Contracts
150-B Approve/Ratify Vocational Education Activities
151-B Amendment to Consent Item No 97-B – Ratify Vocational Education Activities
152-B Reporting and Approval of Revolving Fund Reimbursement
153-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation
154-B Budget Augmentation
155-B Budget Augmentation
156-B Budget Augmentation
157-B Budget Augmentation

72-P Stipends for Classified and Unclassified Personnel
73-P Stipends for Academic Personnel
74-P Employment of Hourly Credit Teachers and Substitute Teachers, 2005-2006
75-P Salary Compensation Factors – Large Group Instruction
76-P Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees 2005-2006
77-P Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees 2005-2006
Meeting No. 2
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 2 on Wednesday, January 18, 2006, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:02 p.m. by Mr. Geoffrey Baum, President.

ROLL CALL
Trustees Present
Mr. Geoffrey L. Baum, President
Ms. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Stephen Juarez, Interim Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was represented by Candice Borromeo.
The Management Association was represented by Mr. Dale Pittman.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session Items.

The Board adjourned to Closed Session at 6:04 p.m.

II. CLOSED SESSION
Government Code §72122     Student Expulsion (Student ID: 00675926)
Government Code §54957.6     Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash;
ISSU, Sugimoto; Management/Confidential, Kossler/Hardash)

Closed Session was adjourned at 6:52 p.m.
III. OPEN SESSION
Mr. Baum reconvened the Open Session at 7:00 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Bradbury-Huang led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Jacobs introduced Dr. Michelle Ireland-Galman and David McCabe, who shared with the Board the Board of Governors’ Exemplary Program Award presented to the PCC Teacher Prep Program by the Statewide Academic Senate.

Dr. Kessler introduced Dr. Jorge Aguiñiga, the new Dean of Human Resources.

Mr. Juarez introduced Candice Boormeo, who will be representing the Associated Students at the Board meetings.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment on non-agenda items.

D. APPROVAL OF MINUTES - Annual Organizational Meeting and Regular Business Meeting, December 7, 2005
Page 8467 - Approval of Consent Item 116-B
Ms. Rey Castro requested that the wording be changed from “approve” to “consider”. After further discussion, the motion was changed as follows: “...to approve Item 116-B, Authorization to Solicit Bids, Stadium Site Improvement, including a report from the administration regarding possible outside financing sources.”

Page 8468 - Announcements by Faculty, Staff, Students and Board of Trustees
Mrs. Wells-Miller requested that her comment regarding the Board being kept apprised of campus news be expanded to include the expression of her disgust at having learned of issues in the athletic program through the media rather than through a communication to the Board from the administration.

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to approve the Minutes of Meeting No. 1, the Annual Organizational Meeting and Regular Business Meeting, December 7, 2005, as amended.
Advisory Vote: Aye

The following agenda item was taken out of order.

F. DISCUSSION, WITH POSSIBLE ACTION: STUDENT EXPULSION (Student ID: 00675926)

MOTION: ON MOTION OF Mrs. Wells-Miller, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve Expulsion of Student ID 00675926.

E. APPROVAL OF CONSENT ITEMS
140-B – Approval of 2006-07 Non-Resident Tuition Fee
Ms. Miele questioned why the non-resident tuition fee is higher for foreign students than for out-of-state students. Mr. Hardash explained that there is a formula determined by the state, which allows additional tuition to be charged to compensate for capital outlay.

122-B – Approve/Ratify/Amend Contracts
B-96713-6
Mr. Baum commented on the excellence of Artist in Residence, Jessica Bronson.
E. APPROVAL OF CONSENT ITEMS (Continued)
122-B – Approve/Ratify/Amend Contracts
B-96724-6
Mr. Baum asked if this increase completes the contract with Paul Hastings. Dr. Kossler replied that it does.

129-B – Approve/Ratify Extended Learning Presenters
Mr. Baum asked if the fee charged for the Lorette DuBois Tours allows a large enough margin. Ms. Levine responded that it does, but it is also a community outreach effort, so the margin is kept relatively small.

68-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Ms. Rey Castro noted the retirements of Brenda Adams (14 years) and Elaine Komai (28 years) and thanked them for their years of service to PCC. Mr. Hardash pointed out the Ms. Adams will be continuing at PCC in a faculty position.

MOTION: ON MOTION OF Ms. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items,
   Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION: 2004-05 AUDIT REPORT
Mr. Bill Rauch of Vavrinek, Trine, Day & Co., LLP reviewed the 2004-2005 District Financial Audit. He pointed out that the audit rendered no findings and resulted in an unqualified report for financial statements, federal awards and state awards. He also emphasized that there was not one area of non-compliance found in the expenditures of federal and state awards.

Mrs. Wells-Miller thanked Ms. Kim Miles and Ms. Odessa Walker for their diligent oversight of these district funds.

Mr. Martin, as chair of the Audit Subcommittee, reported that this audit confirmed completion of the Board goal to complete the fiscal year with ongoing expenditures that do not exceed ongoing revenues, while maintaining prudent reserves. PCC was commended by the auditors for being open and cooperative, having a relatively low amount of long term debt, and being “ahead of the game” on GASB45 implementation.

Dr. Mann asked if there was any indication that the District was “hiding assets”. Mr. Rauch responded that that would be an impossibility, since the auditors conduct a physical inspection.

Ms. Miele asked if the Foundation audit was included. Mr. Rauch said that it was included for information only, as it is a separate audit which is approved annually by the Foundation Board. Dr. Mann asked that the Foundation audit be provided to the Trustees each year.

Mr. Juarez asked where the Flea Market funds are reflected. Mr. Hardash said that he will look into it and let him know.

MOTION: ON MOTION OF Mr. Martin, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to receive the 2004-2005 District Financial Audit.
   Advisory Vote: Aye
H. DISCUSSION, WITH POSSIBLE ACTION: AWARDING OF BID FOR PREPARATION OF ROBINSON STADIUM FOR INSTALLATION OF ARTIFICIAL TURF

Mr. Hardash opened the discussion by reviewing the bids for preparation of the stadium for installation of artificial turf. Dr. Kossler then reviewed the figures of the estimated cost, potential savings, proposed revenue sources, use of the field, and benefits, pointing out that this will be funded with capital outlay money.

Dr. James Arwine spoke in favor of the artificial turf, citing that it is difficult for the marching band to practice on the grass field. Also, during Bandfest, the wet field was a potential safety hazard.

Mr. Warren Weber pointed out that the Big 10 and Pac 10 originally contributed funds for the field so it could be used as an alternative practice field. It is his understanding that this practice has been extended to the BCS, and the field also supported by the Tournament of Roses. PCC has a reputation in the community as being a first class facility and the new turf would enhance that image.

Mr. Martin asked about the life expectancy of artificial turf on a field that is used so extensively. Mr. Hardash responded that it is generally ten to fifteen years; the contractor guarantees full replacement for eight years. Although the savings don’t cover the entire cost, they do cover the District’s costs.

Mrs. Wells-Miller remarked that a small percentage of students are enrolled in physical education classes and expressed her concern about a large outlay that benefits very few.

Dr. Mann stated that she was reluctant to spend these funds on a field, rather than to provide office space for adjunct faculty. Dr. Kossler pointed out that the office space issue it due to no building space on the property. He also mentioned that full time faculty and adjuncts are sharing office space. Dr. Mann said she would like to see a drive to solicit more outside funds for the artificial turf and Dr. Kossler welcomed suggestions of private donors.

Dr. Bradbury-Huang commended the low bid. She remarked on the positive environmental impact of the artificial turf; saving water, no mower emissions, no fertilizers or insecticides. She feels that it’s a wise decision to invest in a safe, attractive field.

Mr. Juarez and Miss Boormeo stated that the students are in favor of artificial turf. Many students do take transferable P.E. classes, plus safety is a factor for some of the extracurricular activities, such as the pep squad.

Ms. Miele expressed her desire to see the field made more accessible to the public. Dr. Kossler responded that he couldn’t guarantee that, but that an effort would be made to accommodate the public at specific hours. He pointed out that this is public education space, and the first priority is to the students.

Ms. Rey Castro encouraged increased exploration of outside funding. She expressed concern that, due to high construction costs, the college might not be able to deliver what was promised to the public in the bond measure. Mrs. Wells-Miller concurred that the Measure P commitments should be the top priority. Dr. Kossler responded that the Administration feels the Measure P projects can be met with the funds on hand.

Mr. Baum asked for a roll call vote.

MOTION: ON MOTION OF Mr. Martin, and seconded by Dr. Bradbury-Huang, the Board voted, by a majority vote of the seven members present, to approve Preparation of Robinson Stadium for Installation of Artificial Turf.

Aye: Martin, Baum, Miele, Bradbury-Huang
No: Mann, Rey Castro, Wells-Miller
Advisory Vote: Aye
I. DISCUSSION, WITH POSSIBLE ACTION: PROPOSED CHANGES TO BOARD 
BYLAW 1450, TRUSTEES' CODE OF ETHICS
Dr. Mann opened the discussion of Bylaw 1450, the Trustees' Code of Ethics, by saying 
that the language for the changes was provided by the League. Sanctions for violations of 
the ethics code must be defined within the code. Dr. Mann stated that she feels the 
language provided addresses the issue appropriately.

MOTION: ON MOTION OF Dr. Mann, and seconded by Ms. Rey Castro, the Board 
voted, by a unanimous vote of the seven members present, to approve 
Changes to Board Bylaw 1450, Trustees' Code of Ethics. 
Advisory Vote: Aye

J. DISCUSSION, WITH POSSIBLE ACTION: AGENDA ITEMS FOR JOINT MEETING 
WITH PUSD BOARD
Mr. Baum asked for suggestions of discussion topics for the February 21 meeting with the 
Board from Pasadena Unified.

Mrs. Miele suggested the brochure of services offered by PCC be shared. Mrs. Wells-
Miller requested that ways to speak directly with students and parents be provided. 
Ms. Rey Castro asked for recommendations on how to better identify the needs of PUSD 
and match them to existing programs and services offered by PCC. Dr. Mann suggested 
a presentation on the Stepping Up program. Ms. Rey Castro asked that PUSD bring their 
top three priorities to the meeting. Ms. Miele requested that discussion be kept specific 
rather than philosophical.

K. PRESIDENT'S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
• commended the Art Division for the Artist in Residence event;
• asked that any additions or changes to the high school programs brochure be 
sent to Ms. Levine or Dr. Sugimoto;
• reported that enrollment for winter is up about 11% from last year; spring 
enrollment is currently trailing by about 4%, but there are four more weeks 
before the semester begins; and
• highlighted the Governor's proposed budget including the Proposition 98 split of 
10.79%, COLA of 5.18%, 3% enrollment growth; equalization of $130M; and an 
additional ongoing $30M for vocational education.

L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Ms. Kay Dabelow, Academic Senate
• congratulated the Teacher Prep Program on the Exemplary 
Program award.

Mr. Louis Holly, Classified Senate
• announced that Denise Albright has succeeded Ramona Nale as 
President of the Classified Senate and that Hollis Stewart will be 
serving as Vice-President.

Ms. Candice Borromeo, Associated Students
• announced the "SHE" program which addresses women's health 
issues; reported that the students are researching bills for which to 
lobby when they go to Washington D.C.; and said that Spring 
Welcome Week plans are underway.

Mr. Stephen Juarez, Interim Student Trustee
• announced that he will be serving as the interim Student Trustee 
until after the spring AS election.
L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES (Continued)

Ms. Susanna Miele, Board of Trustees
- reported that she will be attending the CCLC Legislative Conference in Sacramento at the end of January.

Dr. Jeanette Mann, Board of Trustees
- commented on the KPCC public service announcement about PCC enrollment, and reported that, although she sat through the Rose Parade in the rain, Dr. Kossler marched the entire route with the PCC marching band.

Dr. Hilary Bradbury-Huang, Board of Trustees
- commented on her campus tour, highlighted by the environmental study of filtering and recycling greywater for irrigation.

Mr. Geoffrey Baum, President, Board of Trustees
- commented on the remarkable collection of art on display in the gallery and commended the Artist in Residence Program.

M. FUTURE BOARD MEETINGS
There will be a special meeting of the Board of Trustees to discuss two items, Measure P Update and L.E.E.D. (Leadership in Energy and Environmental Design), on Tuesday, January 24, 2006, at 5:00 p.m. in the Circadian at PCC. The next regular meeting will be on Wednesday, February 1, 2006 also in the Circadian at PCC. Closed Session will precede the Open Session. On February 21 there will be a joint meeting with the Board from Pasadena Unified School District. Dinner will be at 6:00 p.m., followed by the meeting at 7:00 p.m. in the Board Room at PUSD. Cancellation of the February 15 meeting will be discussed at the February 1 meeting.

MOTION: ON MOTION OF Dr. Mann, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to hold a special meeting on January 24, 2006, at 5:00 p.m. in the Circadian.
Advisory Vote: Aye

N. FUTURE AGENDA ITEMS
Ms. Miele requested discussion of public access to the college facilities.

Dr. Mann requested a report on the office space shared by full time faculty with adjunct faculty.

Ms. Rey Castro asked for a report on Martin Luther King, Jr. activities on campus.

O. ADJOURNMENT
Meeting No. 2 was adjourned at 9:45 p.m.
MOTIONS CARRIED AT MEETING NO. 2– January 18, 2006

1. Approval of Minutes of Meeting No. 1, the Annual Organizational Meeting and Regular Business Meeting, December 2, 2005, as amended.

2. Approval of Consent Items.

3. Approval of Expulsion of Student ID 00675926.


5. Approval to Award Bid for Preparation of Robinson Stadium for Installation of Artificial Turf.

6. Approval of Changes to Board Bylaw 1450, Trustees’ Code of Ethics.

7. Approval to hold a Special Board meeting on Tuesday, January 24, 2006, at 5:00 p.m. in the Circadian at PCC.

Geoffrey Baum, President
Board of Trustees

James Kossler, Secretary
Board of Trustees
Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Education Code §72122    Student Expulsion
   (Student ID: 00675926)
   Government Code §54957.6 Labor Negotiations
   (CTA, Jacobs; CSEA 777, Hardash;
    CSEA 819, Hardash; ISSU, Sugimoto;
    Management/Confidential, Kossler/Hardash)

III. OPEN SESSION
A. PLEDGE OF ALLEGIANCE
B. INTRODUCTIONS
C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
D. APPROVAL OF MINUTES – Meeting No. 1, Annual Organizational Meeting and Regular Business Meeting, December 7, 2005
E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
F. DISCUSSION, WITH POSSIBLE ACTION: STUDENT EXPULSION
   (Student ID: 00675926) (Staff)
G. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: 2004-05 AUDIT REPORT (Board)
H. DISCUSSION, WITH POSSIBLE ACTION: AWARDING OF BID FOR PREPARATION OF ROBINSON STADIUM FOR INSTALLATION OF ARTIFICIAL TURF (Board)
I. DISCUSSION, WITH POSSIBLE ACTION: PROPOSED CHANGES TO BOARD BYLAW 1450, TRUSTEES’ CODE OF ETHICS (Board)
J. DISCUSSION, WITH POSSIBLE ACTION: AGENDA ITEMS FOR JOINT MEETING WITH PUSD BOARD (Board)

K. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)

L. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

M. FUTURE BOARD MEETING DATES

N. FUTURE AGENDA ITEMS

O. ADJOURNMENT
<table>
<thead>
<tr>
<th>TAB NO. 1</th>
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<tbody>
<tr>
<td><strong>F.</strong> DISCUSSION, WITH POSSIBLE ACTION: AUTHORIZATION TO TRANSMIT SECOND QUARTERLY FINANCIAL STATUS REPORT</td>
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</tbody>
</table>

<table>
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<tr>
<th>TAB NO. 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>H.</strong> PRESENTATION, WITH DISCUSSION AND STUDENT BENEFIT INDEX REPORT</td>
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</tbody>
</table>

February 6, 2006
Board Agenda Item F: Authorization to Transmit Second Quarterly Financial Status Report

Board Meeting: February 1, 2006

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, authorize transmittal of the 2005-2006 Second Quarterly Financial Status Report to the Chancellor’s Office, California Community Colleges, as required by AB2910.

Background: The Second Quarterly Financial Status Report contains no significant changes to the District’s fiscal condition since the First Quarterly Report.

Submitted and Recommended by: 
Vice President, Administrative Services

Approved for Submission to the Board of Trustees by: 
Superintendent/President
Fiscal Year 2005-2006  
District:(770)PASADENA  Quarter Ended: (Q2) December 31, 2005

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

<table>
<thead>
<tr>
<th></th>
<th>As of June 30 for fiscal year (FY) specified.</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>FY02-03</td>
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<tr>
<td>General Fund Revenues (Objects 8100, 8600, and 8800)</td>
<td>103,027,765</td>
</tr>
<tr>
<td>Other Financing Sources (Objects 8900)</td>
<td>646,682</td>
</tr>
<tr>
<td>General Fund Expenditures (Objects 1000-6000)</td>
<td>104,017,202</td>
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<tr>
<td>Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)</td>
<td>2,400,009</td>
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<tr>
<td>Reserve for contingency Unrestricted</td>
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<tr>
<td>Reserve for contingency Total</td>
<td>0</td>
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<tr>
<td>General Fund Ending Balance Unrestricted</td>
<td>6,827,774</td>
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<tr>
<td>General Fund Ending Balance Total</td>
<td>6,827,774</td>
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<tr>
<td>Prior-Year Adjustments</td>
<td>0</td>
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<tr>
<td>Attendance FTES</td>
<td>21,945</td>
</tr>
</tbody>
</table>

II. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

<table>
<thead>
<tr>
<th></th>
<th>Total Budget (Annual)</th>
<th>Actual (Year-to-Date)</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>General Fund Revenues (Objects 8100, 8600, and 8800)</td>
<td>116,966,904</td>
<td>53,651,579</td>
<td>45.87</td>
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<tr>
<td>Other Financing Source (Objects 8900)</td>
<td>95,241</td>
<td>6,766</td>
<td>6.82</td>
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<tr>
<td>General Fund Expenditures (Objects 1000-6000)</td>
<td>119,792,820</td>
<td>43,283,842</td>
<td>36.13</td>
</tr>
<tr>
<td>Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)</td>
<td>2,065,688</td>
<td>1,015,426</td>
<td>49.16</td>
</tr>
</tbody>
</table>

III. Has the district settled any employee contracts during this quarter? Yes ☐ No ☐

If yes, complete the following: (If multi-year settlement, provide information for all years covered)

Salaries

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify)</th>
<th>Management</th>
<th>Academic(Certificated)</th>
<th>Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Salary</td>
<td>Cost-Increase %*</td>
<td>Total Salary</td>
<td>Cost-Increase %*</td>
</tr>
<tr>
<td>Year 1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Year 2</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Year 3</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</table>

* As specified in collective bargaining agreement.

Benefits

<table>
<thead>
<tr>
<th>Contract Period Settled</th>
<th>Management Total</th>
<th>Academic Total</th>
<th>Classified Total</th>
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<tr>
<td>Year 1</td>
<td>0</td>
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</tr>
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<td>Year 2</td>
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</tr>
<tr>
<td>Year 3</td>
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</tbody>
</table>

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

IV. Did the district have significant events for the quarter? (Include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.) Yes ☐ No ☐
If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

V. Does the district have significant fiscal problems that must be addressed this year? Yes ☐ No ☐
Next year? Yes ☐ No ☐ If yes, what are the problems and what actions will be taken?
(Include additional pages of explanation if needed.)
<table>
<thead>
<tr>
<th>OBJECT DESCRIPTION</th>
<th>BEG BALANCE</th>
<th>CURRENT TRANSACTIONS</th>
<th>YEAR-TO-DATE TRANSACTIONS</th>
<th>ENCUMBRANCES</th>
<th>ENDING BALANCE</th>
<th>PERCENT</th>
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<tbody>
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<td><strong>REVENUES</strong></td>
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<td>OBJECT</td>
<td>DESCRIPTION</td>
<td>BEG BALANCE/ADJ. BUDGET</td>
<td>CURRENT TRANSACTIONS</td>
<td>YEAR-TO-DATE TRANSACTIONS</td>
<td>ENCUMBRANCES</td>
<td>ENDING BALANCE</td>
</tr>
<tr>
<td>----------------------</td>
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### Object Description

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<tr>
<th><strong>ASSETS</strong></th>
<th><strong>LIABILITIES</strong></th>
<th><strong>REVENUES</strong></th>
<th><strong>EXPENDITURES</strong></th>
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<tbody>
<tr>
<td><strong>911X CASH IN COUNTY TREASURY</strong></td>
<td><strong>956X ACCOUNTS PAYABLE ACCRUAL</strong></td>
<td><strong>81XX FEDERAL REVENUES</strong></td>
<td><strong>1XXX ACADEMIC SALARIES</strong></td>
</tr>
<tr>
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<td>221,303.68</td>
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<td><strong>912X CASH IN BANK</strong></td>
<td><strong>952X ACCOUNTS PAYABLE-MANUAL ACCR/PEOP</strong></td>
<td><strong>86XX STATE REVENUES</strong></td>
<td>4,104,741.00</td>
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<td><strong>916X ACCOUNTS RECEIVABLE</strong></td>
<td><strong>953X FRINGE BENEFITS SUBS-H&amp;W/PEOPL</strong></td>
<td><strong>88XX LOCAL REVENUES</strong></td>
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<td><strong>922X PREPAID ITEMS</strong></td>
<td><strong>954X 169ERRED REVENUES</strong></td>
<td><strong>89XX OTHER FINANCING SOURCES</strong></td>
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<td><strong>TOTAL REVENUES</strong></td>
<td><strong>TOTAL EXPENDITURES</strong></td>
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<table>
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<tr>
<th><strong>END DATE</strong></th>
<th><strong>BEGIN DATE</strong></th>
<th><strong>PERCENT</strong></th>
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<tbody>
<tr>
<td>01/04/06</td>
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### Financial Status Report

**District 06**

**Fiscal Year 2005-06**

**For Month Ending December 31, 2005**

**Fund 03 General Fund, Restricted**

**Beginning Balance**

<table>
<thead>
<tr>
<th>Beg Balance/ Adj. Budget</th>
<th>Current Transactions</th>
<th>Year-to-Date Transactions</th>
<th>Encumbrances</th>
<th>Ending Balance</th>
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<tbody>
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<td>.00</td>
</tr>
</tbody>
</table>

**Total Assets**

3,750,100.45

**Total Liabilities**

3,137,276.45

**Total Fund Balance**

612,824.00

**Total Revenues**

13,182,899.00

**Total Expenditures**

13,845,723.00
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Funding for Winter Puente Meeting

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Puente Program
NUMBER: 30 (28 Students and 2 Advisors)
DATE: Wednesday, February 8, 2006
TIME: Between 6:00 p.m. and 8:00 p.m.
DESTINATION: Hamburger Hamlet, 214 South Lake Avenue, Pasadena, California
EVENT: Winter Puente Meeting
TRANSPORTATION: None
ADVISOR: Robert Oventile, Assistant Professor, English Division; Ivette Rosas, Puente Project Counselor

NOT TO EXCEED: $300.00

FISCAL IMPLICATIONS: Costs associated with this event to be funded by the 2005-2006 Student Services Fund Board of Directors annual budget line item: Puente Project. Food: $300.00.

BACKGROUND: The Puente mentors will meet with each other and with Ivette and Robert to discuss mentoring strategies, to plan mentor-student activities, and to assess specific students’ progress in the mentor relationship.

Submitted by:
Dr. Jeanie M. Nishime
Associate Dean, Counseling and Career Services

Recommended for Approval:

Lisa A. Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Students Travel for
Upward Bound Classic Program
Camarillo, CA – February 13, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic Program
NUMBER: 65 (60 students, 5 staff)
DATE(S): Saturday, February 13, 2006
TIME: 8:00 a.m. to 5:00 p.m.
DESTINATION(S): California State University Channel Islands
Camarillo, CA
EVENT: College Tour
TRANSPORTATION: 1 PCC van and 1 charter bus
ADVISOR: Upward Bound Classic Program staff
NOT TO EXCEED: $2,140.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Classic Program, 03-5250-6418-0000. Cost categories and amounts are: Meals, $1,400.00 ($20.00 X 70); Transportation, $640.00 (1 charter bus w/driver @ $540.00; 1 PCC van @ $100.00); and $100.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federal program designed to provide comprehensive academic and cultural activities to high school students to enable them to enter and succeed in secondary and higher education. This college tour gives high school students the opportunity to have first hand exposure to the admissions process, campuses facilities, college students, tours of housing facilities, and distinctive characteristics of this institution.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Classic Program
Los Angeles, CA – February 11, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic Program
NUMBER: 12 (10 students, 2 staff)
DATE: Saturday, February 11, 2006
TIME: 8:00 a.m. to 2:30 p.m.
DESTINATION: Mount Saint Mary's College – Doheny Campus
Los Angeles, CA
EVENT: 16th Annual WESTOP Student Leadership Conference
TRANSPORTATION: 2 PCC vans if available (rental van if necessary)
ADVISOR: Upward Bound Classic Program Staff
NOT TO EXCEED: $720.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Classic Program, 03-5250-6418-0000. Cost categories and amounts are: Registration fees, $420.00 ($35.00 X 12); Transportation, $200.00 (2 X $100.00); and $100.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to succeed in secondary education, and to encourage higher education. This conference is designed to help students to develop their leadership skills, provide networking opportunities, and to give them a sense of accomplishment.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Tuition Fee Waiver for F-1 Visa Students

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following students for a 50% waiver for Spring, 2006:

1. Uk, Cynthia D. 888-90-4049  Belize
2. Shoshkova, Polina Svetlomirova 888-90-7629  Bulgaria
3. Galindo, Diego  888-31-0496  Colombia
4. Kamajaya, Aron  888-90-3430  Indonesia
5. Malounda, Dina  888-90-3367  Indonesia
6. Ongkowidjojo, Feny  888-90-4011  Indonesia
7. Susanto, Meliana  888-90-3714  Indonesia
8. Robles, Monica  603-43-5643  Mexico
9. Ozkaritz, Josu  888-90-7652  Spain
10. Mendis, Eshini Narmada  888-90-7520  Sri Lanka

FISCAL IMPLICATIONS: The District will receive 50% of tuition charges for units taken by these students during the Spring, 2006 semester.

BACKGROUND: Article 9, Section 76140 of the California Education Code permits community college districts to exempt from all or part of the tuition fee, up to 10% of the non-resident international students (F-1 visa students). There are currently 800 F-1 visa students attending Pasadena City College. Partial Non-Resident Tuition Waivers are granted to F-1 visa students who have experienced unforeseen changes in their economic circumstances and who require financial assistance to remain in college. These students must maintain a 2.6 grade point average, be enrolled in a minimum of twelve units, and submit two (2) letters of recommendation. After completing an application, the file of each applicant is reviewed by the Tuition Assistance Committee, composed of Jeanie Nishime and Amy Yan. The names of the students who appear to meet the criteria stated above are recommended to the Board of Trustees for a Partial Non-Resident Tuition Waiver.

Submitted by:
Dr. Jeanie M. Nishime
Associate Dean, Counseling and Career Services

Recommended for Approval:

Lisa A. Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel -
PCC Rights of Passage in Education (ROPE)
Los Angeles, CA February 11, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: PCC Rights of Passage in Education (ROPE)
NUMBER: 12 (11 students and 1 advisor)
DATES: February 11, 2006
TIMES: 8:00 a.m. to 3:00 p.m.
DESTINATION: Los Angeles Convention Center
Los Angeles, CA
EVENT: Black College Fair
TRANSPORTATION: District-arranged vehicles
ADVISOR: C. Anderson
NOT TO EXCEED: $420.00

FISCAL IMPLICATIONS: The costs associated with this trip to be funded by the 2005-2006 Student Service Fund Board of Directors Annual Budget line-item: Rights of Passage in Education. Cost categories and amounts are: $120.00 (12 x $10.00), admission; $150.00 (12 x $12.50), participant memento t-shirts; and $150.00, transportation.

BACKGROUND: This activity involves travel to an annual college fair in Los Angeles.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel - PCC Cross Cultural Center
Los Angeles, CA March 10, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Cross Cultural Center
NUMBER: 15 (14 students and 1 staff)
DATES: March 10, 2006
TIMES: 6:30 p.m. to 10:30 p.m.
DESTINATIONS: Geffen Playhouse
Westwood, CA
EVENT: Stage production – Boston Marriage
TRANSPORTATION: District-arranged vehicles
ADVISOR: C. Afuso
NOT TO EXCEED: $600.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the 2005-2006 Student Service Fund Board of Directors annual budget line-item: Cross Cultural Center. Cost category and amount is $600.00 ($40.00 x 15) tickets.

BACKGROUND: This activity involves travel by students to a stage production in Los Angeles.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel - PCC A.S. Lobby Committee
Washington, D.C. March 2-8, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC A.S. Lobby Committee
NUMBER: 17 (15 students and 2 advisors)
DATE(S): March 2-8, 2006
TIMES: Various
DESTINATION: Washington Court Hotel
Washington, D.C.
EVENT: Washington D.C. Experience and USSA Legislative Conference
TRANSPORTATION: Air, shuttles, taxi
ADVISOR: C. Afuso and A. Schaefer
NOT TO EXCEED: $23,558.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the 2005-2006 Associated Students Lobby Fee Finance Committee annual budget line-item: Lobbying: Conference/USSA –Spring. Cost categories and amounts are: airfare $3,800.00 (16 x $223.53 and 1x $223.52); ground transportation $1,800.00; lodging $9,600.00 ($160.00 x 10 rooms x 6 nights); registration $2,250.00 ($150.00 x 15); meals $3,808.00 ($32.00 x 7 days x 17); lobbying–related internet access fees, copying charges, and materials $300.00 and $2,000.00, staff salary (C.Afuso and A. Schaefer).

BACKGROUND: This activity involves travel to an annual legislative conference and lobbying in federal government offices.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Student Travel for
Upward Bound Classic Program
Los Angeles, CA – February 25, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic Program
NUMBER: 65 (60 students, 5 staff)
DATE: Saturday, February 25, 2006
TIME: 7:00 a.m. to 3:00 p.m.
DESTINATION: University of Southern California
Los Angeles, CA
EVENT: National TRIO Day
TRANSPORTATION: 1 PCC van and 1 charter bus
ADVISOR: Upward Bound Program Staff
NOT TO EXCEED: $2,060.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Classic Program, 03-5250-6418-0000. Cost categories and amounts are: Registration, $650.00 ($10.00 X 65); Program Registration, $20.00 (2 X $10.00); Transportation, $640.00 (charter bus w/driver @ $540.00; 1 PCC van @ $100.00); Meals, $650.00 ($10.00 X 65); and $100.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary education, and to encourage higher education. The National TRIO Day activities will provide PCC Upward Bound students with the opportunity to interact with other college bound high school students in a university setting. The Upward Bound students will learn about the educational opportunities available at the University of Southern California, including academic programs, scholarship opportunities and campus tours.

Submitted by:

Approved for Submission to
the Board of Trustees:

Assistant Dean of EOP&S

Vice President, Student/Learning Services

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Math/Science Program
Pasadena, CA – February 16, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 55 (50 students, 5 staff)
DATE: Thursday, February 16, 2006
TIME: 7:00 p.m. to 10:00 p.m.
DESTINATION: Caltech - Beckman Auditorium
Pasadena, CA
EVENT: Educational Lecture – "Murder and Molecules: Scientific Detectives of Mystery Fiction"
TRANSPORTATION: 1 yellow or charter bus with driver (if necessary)
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $640.00

FISCAL IMPLICATIONS: Funds for these activities are provided in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000. Cost categories and amounts are: Transportation, $540.00 and $100.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary education, to successfully complete secondary education, enter and graduate from an institution of higher education, and facilitate careers in Math and Science fields.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Travel for
Upward Bound Math/Science Program
Los Angeles, CA – February 18, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 55 (50 students, 5 staff)
DATE: Thursday, February 18, 2006
TIME: 7:00 a.m. - 2:00 p.m.
DESTINATION: California State University at Los Angeles
Los Angeles, CA
EVENT: College Campus Tour
TRANSPORTATION: 1 charter bus (with driver)
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $640.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000. Cost categories and amounts are: Transportation, $540.00 and $100.00 for necessary out of pocket (expenses incurred by staff for students).

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary education, to successfully complete secondary education, enter and graduate from an institution of higher education, and facilitate careers in Math and Science fields.

Submitted by:

Assistant Dean of EOP&S

Recommended for Approval:

Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Approval for Students Travel for
Upward Bound Math/Science Program
Pomona, CA – February 25, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Math/Science Program
NUMBER: 55 (50 students, 5 staff)
DATE: Saturday, February 25, 2006
TIME: 7:00 a.m. - 2:00 p.m.
DESTINATION: Cal Poly Pomona
Pomona, CA
EVENT: College Campus Tour
TRANSPORTATION: 1 charter bus w/driver
ADVISOR(S): Upward Bound Math/Science Staff
NOT TO EXCEED: $1,190.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2005-2006 Upward Bound Math/Science Program, 03-5250-6425-0000. Cost categories and amounts are: Transportation, $540.00; Meals, $550.00 ($10.00 X 55); and $100.00 for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Math/Science Program is a federal program designed to provide comprehensive academic activities to high school students to enable them to enter and succeed in secondary education, to successfully complete secondary education, enter and graduate from an institution of higher education, and facilitate careers in Math and Science fields.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 2F, April 8, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 2F students
NUMBER: 23 students
DATE: April 8, 2006
TIME: 7:00 a.m. - 7:00 p.m.
DESTINATION: Rainbow Basin, Barstow, California
EVENT: Introduction to field mapping
TRANSPORTATION: District vehicles
ADVISOR: Division of Natural Sciences: Martha House, Instructor; Gerald L. Lewis, Instructor; David Douglass, Division Dean and Professor.
NOT TO EXCEED: $800.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-0000 (Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

[Signature]
Division Dean, Natural Sciences

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 2F,
May 18-21, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 2F students
NUMBER: 20 students
DATE: May 18 - 21, 2006
TIME: Depart: 5/18/06, 7:00 a.m.
Return: 5/21/06, 7:00 p.m.
DESTINATION: White Mountains, Big Pine, and Cedar Flat, California
EVENT: Practice in advanced geological mapping
TRANSPORTATION: District vehicles (with tow hitch), department trailer
ADVISOR: Division of Natural Sciences: Martha House, Instructor; Gerald L. Lewis, Instructor; David Douglass, Division Dean and Professor.

NOT TO EXCEED: $1,000.00 (transportation)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-0000 (Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Vice President, Instruction
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for HSDP – Community Education Center, May 25-26, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: HSDP – Community Education Center students
NUMBER: 100 students
DATE: May 25-26, 2006
TIME: Depart: 5/25/06, 9:30 p.m.
Return: 5/26/06, 7:00 a.m.
DESTINATION: Disneyland, 1313 S. Harbor Blvd., Anaheim, California
EVENT: Grad night for high school students
TRANSPORTATION: Bus
ADVISOR(S): Community Education Center: Blanca Henderson, Counselor; Eleanor Gray, Counselor; Doug Galindo, Instructor; Julio Huerta, Computer Tech
NOT TO EXCEED: $1,500.00 (transportation)

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 03-5250-6424-0000 (Noncredit Matriculation Funding).

BACKGROUND: This instructional field trip is requested by the Division Dean of the Community Education Center. Expense is for student transportation only. Entrance fees and other expenses paid for by students.

Submitted by:

Division Dean, Community Education Center

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional for Music 155, February 25, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 155 students
NUMBER: 30 students
DATE: February 25, 2006
TIME: 5:00 p.m.-11:30 p.m.
DESTINATION: La Sierra High School, 4146 La Sierra Ave., Riverside, California
EVENT: Percussion competition
TRANSPORTATION: District vehicles (truck), bus
ADVISOR: Division of Performing and Communication Arts: Charles Carpenter, Instructor.
NOT TO EXCEED: $1,500.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account number 01-5250-1050-0000 (Performing and Communication Arts).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean, Performing and Communication Arts.

Submitted by:
Interim Division Dean, Performing and Communication Arts

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Teaching and Learning Center, February 25, 2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Teaching and Learning Center students
NUMBER: 20 students
DATE: February 25, 2006
TIME: 7:00 a.m. - 9:00 p.m.
DESTINATION: University of California, Irvine, Beckman Conference Center, 100 Academy, Irvine, California
EVENT: Present information on peer mentoring, tutorials, transfer preparation, and workshops for under-represented STEM majors
TRANSPORTATION: District vehicles
ADVISOR(S): Teaching and Learning Center: Brock Klein, Program Director. MESA: Juan Carlos Morales, II, Program Director.
NOT TO EXCEED: $300.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted for in the 2005-06 Adopted Budget in account code 03-5250-7065-0000 (National Science Foundation Grant).

BACKGROUND: This instructional field trip is requested by the Associate Dean of Academic Support

Submitted by:
Associate Dean, Academic Support

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Participation at the Lab Management Today Lab Day West 2006 Exhibit – Irvine, California

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the District Dental Programs’ participation in the Lab Management Today Lab Day West 2006 Exhibit as follows:

April 8, 2006
9:00 a.m. – 4:00 p.m.
Irvine Marriott Hotel

The District expects to send Sandra Sutton to this exhibit to man a booth to recruit potential students to PCC’s dental programs. Anticipated expenses not-to-exceed $1,560.00 for the booth.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the Cost Center 01-5210-0405-2442, Dental Lab Technology (Partnership).

BACKGROUND: Lab Day West is a one-day exhibit in which more than 100 exhibitors present their products, offer courses, and hands-on time with new products.

Submitted by:

Director, Business Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions from 112010 through 112164.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2005-2006 District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies adopted by the Board of Trustees on April 20, 1994. The purchase orders listed on the attached report include orders that are $250.00 or more.

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
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<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
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<th>PO Number</th>
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$192,682.42

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$ 1,964.06
CONSENT ITEM TITLE:
Receive and Reject Claim
Manuel E. Cordova

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, receive and reject the Claim for Damages as alleged by Manuel E. Cordova.

FISCAL IMPLICATIONS: Mr. Cordova's claim is for an unspecified amount. The District is self-insured through the Statewide Association Community Colleges (SWACC) who was in effect at the time of the alleged occurrence.

BACKGROUND: Mr. Cordova alleges injury as the result of not receiving the grade he felt he should have in Chemistry 1A. In addition, he also alleges injury when his application for the nursing program was not included in the lottery selection process.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Staff Development Activities

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Staff Development activities listed below:

Approve

March 9 – 11, 2006 – On Course Workshop at Altadena Town & Country Club, to provide new strategies and activities to use in the classroom to improve student success. Anticipated expenses not-to-exceed $9,500.00 for facility, materials, speakers, audio-visual equipment and refreshments for approximately 40 participants. Cost Center: 03-5210-6301-2512, Counseling (Partnership)

Ratify

January 11, 2006 – Conflict Resolution Noontime Lunch Workshop at PCC. Anticipated expenses not-to-exceed $100.00 for materials and refreshments for approximately 35 participants. Cost Center: 03-5210-6704-0400, District Staff Development

January 24, 2006 – Get Fit For Life Noontime Lunch Workshop at PCC. Anticipated expenses not-to-Exceed $100.00 for materials and refreshments for approximately 35 participants. Cost Center: 03-5210-6704-0400, District Staff Development

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE: Approve/Ratify/Amend Contracts

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
**REVIEW OF TRANSACTIONS AND CONTRACTS**

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Approve</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-96728-6</td>
<td>Triumph College Admissions</td>
<td>$1,980.00</td>
<td>To provide Upward Bound staff with training on software covering the SAT tests, study guide and support tools to be taught to program participants 2/06/06 thru 6/30/06</td>
<td>Classic Upward Bound &amp; Math/Science</td>
<td>01-5140</td>
</tr>
<tr>
<td>B-96729-6</td>
<td>Sylgen Laboratories, Inc.</td>
<td>No cost to District</td>
<td>To provide use of facilities for internship experience for Biotechnology students 2/02/06 until terminated</td>
<td>Biotechnology</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96730-6</td>
<td>Dr. Renford Reese</td>
<td>500.00</td>
<td>To provide services as guest speaker on his new book, “Prison Race” 3/16/06</td>
<td>College Diversity Initiative</td>
<td>01-5140</td>
</tr>
<tr>
<td>B-96734-6</td>
<td>Tagreed Abassi</td>
<td>1,015.00</td>
<td>To provide re-certification for CPR and First Aid training for the Child Development Center’s staff 3/04/06</td>
<td>CDC: Child Care Access</td>
<td>03-5140</td>
</tr>
<tr>
<td>B-96735-6</td>
<td>Marty Ikkanda</td>
<td>2,000.00</td>
<td>To provide services as guest lecturer for Wetlab Skills Workshop for PUSD secondary teachers 2/03/06 thru 2/04/06</td>
<td>Biotechnology</td>
<td>03-5120</td>
</tr>
<tr>
<td><strong>Ratify</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-96726-6</td>
<td>Dr. Douglas Glasnapp</td>
<td>77,500.00</td>
<td>To provide review and evaluation of assessment procedures for the Statewide Matriculation Program, as requested by the Chancellor's Office 7/01/05 thru 6/30/06</td>
<td>Statewide Matriculation</td>
<td>03-5120</td>
</tr>
</tbody>
</table>

Consent Item No. 149-B
February 1, 2006
### REVIEW OF TRANSACTIONS AND CONTRACTS

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-96727-6</td>
<td>Dr. John Poggio</td>
<td>$77,500.00</td>
<td>To provide review and evaluation of assessment procedures for the Statewide Matriculation Program, as requested by the Chancellor's Office 7/01/05 thru 6/30/06</td>
<td>Statewide Matriculation 6732-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-96731-6</td>
<td>Pasadena Bioscience Collaborative</td>
<td>12,000.00</td>
<td>To provide marketing and event management for the Los Angeles/Orange County Biotech Center 1/01/06 thru 6/30/06</td>
<td>Center for Applied Biological Technologies 7027-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-96733-6</td>
<td>USDA Forest Service</td>
<td>No cost to District</td>
<td>To provide worksite (CEC) for one on-the-job trainee 1/17/06 thru 6/30/06</td>
<td>Community Education Center</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96732-6</td>
<td>Arcadia Unified School District</td>
<td>1,000.00</td>
<td>To provide use of baseball fields for practices and games 1/27/06 thru 2/28/06</td>
<td>Athletics 0801-0000</td>
<td>01-5660</td>
</tr>
<tr>
<td><strong>Amend</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-96233-4</td>
<td>Lamanda Park Public Library</td>
<td>No cost to District</td>
<td>To amend agreement to include use of facilities for Parent Education classes</td>
<td>CEC: Parent Education</td>
<td>N/A</td>
</tr>
<tr>
<td>C-2877-4</td>
<td>Delmac Construction and Development, Co.</td>
<td>250,000.00</td>
<td>To increase amount of agreement for additional remodeling projects for an amount not-to-exceed $1,000,000.00</td>
<td>Facilities Modifications 6503-0945</td>
<td>01-5630</td>
</tr>
</tbody>
</table>

Consent Item No. 149-B
February 1, 2006
CONSENT ITEM TITLE: Approve/Ratify Vocational Education Activities

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Vocational Education activities listed below:

Approve:

February 3, 2006 – Biotechnology Plate Pouring Workshop at Pasadena Bioscience Collaborative, to train students to use plate pouring equipment to produce materials for high schools using Amgen kits. Anticipated expenses not-to-exceed $200.00 for materials and refreshments for approximately 15 participants. Cost Center: 03-5210-7027-0000, Biotechnology Center

February 25, 2006 – Young African American Women’s Conference at PCC. This conference, which is co-sponsored by Women At Work, is designed to introduce junior and high school students to our vocational education and transfer programs. Anticipated expenses not-to-exceed $550.00 for hourly and custodial staff working the event. Cost Center: 03-5210-7035-0000, Tech Prep

March 4, 2006 – Girls’ Day in Science Program at PCC, to present hands-on workshops in the sciences. Anticipated expenses not-to-exceed $2,000.00 for presenters, supplies, materials and refreshments for approximately 200 middle school girls. Cost Center: 03-5210-7027-0000, Biotechnology Center

Ratify:

December 1, 2005 – Annual Computing Information Systems Advisory Committee Meeting at PCC. Anticipated expenses not-to-exceed $150.00 for materials, miscellaneous meeting expenses, and refreshments for approximately 15 industry members, faculty and staff. Cost Center: 03-5210-7005-0000, VTEA-CIS

FISCAL IMPLICATIONS: Funds for these activities indicated above are budgeted in the cost centers listed.

BACKGROUND: These activities are intended to promote contract education and vocational education.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item No. 97-B – Ratify Vocational Education Activities

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 97-B, approved on November 2, 2005, as follows:

October 26, 2005 – Career Pathways to Success Articulation Workshop at Altadena Town & Country Club. Anticipated expenses not-to-exceed $2,000.00 $2,511.00 for materials, facilities, set-up and refreshments for approximately 30 40 participants. Cost Center: 03-5210-7035-0000, Tech Prep

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center indicated.

BACKGROUND: Staff Development Activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics. Funds are available through the Community College Reform Bill AB1725 or various cost centers.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $4,344.78.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-12-06</td>
<td>13627471</td>
<td>$442.23</td>
</tr>
<tr>
<td>01-20-06</td>
<td>13648129</td>
<td>$3,902.55</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,344.78</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.

Submitted by: [Signature]
Director, Fiscal Services

Recommended for Approval: [Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: [Signature]
Superintendent/President
# Revolving Fund Reimbursement
## February 2006 Expense Summary

<table>
<thead>
<tr>
<th>Date</th>
<th>Warrant Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/12/2006</td>
<td>13627471</td>
<td>$442.23</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Books</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Postage</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Enrollment refunds</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Parking refunds</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td>1/20/2006</td>
<td>1368129</td>
<td>$3,902.55</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bus passes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lunches</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Postage</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Enrollment refunds</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ASB refunds</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Citation refunds</td>
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<tr>
<td></td>
<td></td>
<td>Health fee refunds</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Parking refunds</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

**Grand total:** $4,344.78
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $20,753.21.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-11-06</td>
<td>13622517</td>
<td>$20,753.21</td>
</tr>
<tr>
<td></td>
<td>Medical</td>
<td>$9,893.13</td>
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<tr>
<td></td>
<td>Benefit Payments</td>
<td>152.09</td>
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<tr>
<td></td>
<td>Mileage</td>
<td>13.23</td>
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<tr>
<td></td>
<td>Legal</td>
<td>10,694.76</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$20,753.21</td>
</tr>
</tbody>
</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Budget Augmentation

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-06 Adopted Budget for the grant, Enrollment Growth for Associate Degree Nursing Program.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-8629-7028-0000</td>
<td>State Revenue</td>
<td>$3,190</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Increase Appropriations:</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-4301-7028-0000</td>
</tr>
</tbody>
</table>

BACKGROUND: This increase is based upon the most recent information available from the Chancellor's Office.

2005-06 Adopted Budget
A.S. Degree-Nursing $81,203

Increase $3,190

2005-06 Revised Budget
$84,393

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

**CONSENT ITEM TITLE:**
Budget Augmentation

**Board Meeting Date:** February 1, 2006

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-06 Adopted Budget for Calworks.

**FISCAL IMPLICATIONS:**

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase Revenue:</td>
<td>State Revenue, Categorical, Calworks</td>
<td>$ 26,545</td>
</tr>
<tr>
<td>03-8629-6423-1300</td>
<td></td>
<td>========</td>
</tr>
<tr>
<td>Increase Appropriations:</td>
<td>Classified Salaries, Non-instructional Salaries, Hourly</td>
<td></td>
</tr>
<tr>
<td>03-2311-6423-1300</td>
<td>Student Help</td>
<td>$ 6,532</td>
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<tr>
<td>03-4301-6423-1300</td>
<td>Supplies</td>
<td>3,300</td>
</tr>
<tr>
<td>03-5220-6423-1300</td>
<td>Mileage Expense</td>
<td>1,700</td>
</tr>
<tr>
<td>03-7601-6423-1300</td>
<td>Other Payments to Students/Child Care</td>
<td>14,013</td>
</tr>
<tr>
<td>03-7610-6423-1300</td>
<td>Other Payments to Students/Books &amp; Supplies</td>
<td>1,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 26,545</td>
</tr>
<tr>
<td></td>
<td></td>
<td>========</td>
</tr>
</tbody>
</table>

**BACKGROUND:** This increase is based upon the most recent information available from the Chancellor's office.

- 2005-06 Adopted Budget
  - Calworks $ 504,348
  - Increase $ 26,545
  - 2005-06 Revised Budget
  - $ 530,893

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

**Director, Fiscal Services**

Recommended for Approval:

**Vice President, Administrative Service**

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

**Superintendent/President**
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-06 Adopted Budget for the Child Development Center, General Center Child Care Agreement.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase Revenue:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>33-8625-2207-0000</td>
<td>State Revenue, Child Development</td>
<td>$ 29,517</td>
</tr>
<tr>
<td>Increase Appropriations:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>33-2311-2207-0000</td>
<td>Classified Hourly Salaries</td>
<td>$ 10,000</td>
</tr>
<tr>
<td>33-2312-2207-0000</td>
<td>Student Help</td>
<td></td>
</tr>
<tr>
<td>33-3220-2207-0000</td>
<td>Classified Hourly Salaries</td>
<td>10,000</td>
</tr>
<tr>
<td>33-3220-2207-0000</td>
<td>Overtime, Relief, Extra Help</td>
<td>5,242</td>
</tr>
<tr>
<td>33-3320-2207-0000</td>
<td>Benefits – PERS</td>
<td>3,000</td>
</tr>
<tr>
<td>33-4301-2207-0000</td>
<td>Supplies</td>
<td>1,000</td>
</tr>
<tr>
<td>33-4303-2207-0000</td>
<td>Duplicating</td>
<td>50</td>
</tr>
<tr>
<td>33-5640-2207-0000</td>
<td>Repair/Maintenance of Equipment</td>
<td>25</td>
</tr>
</tbody>
</table>
| 33-5820-2207-0000 | Other Expenses & Services         | 200    | $ 29,517

BACKGROUND: This increase is based upon the most recent information available from the California Department of Education.

<table>
<thead>
<tr>
<th>2005-06 Adopted Budget</th>
<th>Increase</th>
<th>2005-06 Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Development</td>
<td>$ 316,254</td>
<td>$ 29,517</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 345,771</td>
</tr>
</tbody>
</table>

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2005-2006 Adopted Budget for the Child Development Center.

FISCAL IMPLICATIONS:
PAC# DESCRIPTION AMOUNT
Increase Revenue:
33-8199-2208-0000 Federal Revenue, Child Development $ 26,293

Increase Appropriation:
33-2312-2208-0000 Noninstructional Salaries
33-3220-2208-0000 Overtime, Relief, or Extra Help $ 8,000
33-3320-2208-0000 Employee Benefits – PERS 4,000
33-33420-2208-0000 Employee Benefits – OASDI 4,000
33-3420-2208-0000 Employee Benefits – HWB 6,293
33-3620-2208-0000 Employee Benefits – WCI 4,000
$ 26,293

BACKGROUND: This increase is based upon the most recent information available from the California Department of Education.

2005-2006 Adopted Budget Increase 2005-2006 Revised Budget
$ -0 - $ 26,293 $ 26,293

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:
Director, Fiscal Services

Recommended for Approval:
Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Stipends for Classified and Unclassified Personnel

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the stipends for the persons listed below for the fiscal year 2005-06.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:

[Signature]
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baumfeld, Micah Aaron</td>
<td>1,700.00</td>
<td>Assistant Baseball Coach (Physical Education)</td>
</tr>
<tr>
<td>Chevrier, Anthony</td>
<td>1,400.00</td>
<td>Assistant Baseball Coach (Physical Education)</td>
</tr>
<tr>
<td>Kleinpeter, Mark</td>
<td>4,000.00</td>
<td>Football Coach (Physical Education)</td>
</tr>
<tr>
<td>Lewis, Robert</td>
<td>500.00</td>
<td>Statistician for Softball games (Physical Education)</td>
</tr>
<tr>
<td>Martinez, Elaine</td>
<td>2,200.00</td>
<td>Assistant Softball Coach (Physical Education)</td>
</tr>
<tr>
<td>Maxwell, Melvin</td>
<td>1,000.00</td>
<td>Assistant Softball Coach (Physical Education)</td>
</tr>
<tr>
<td>Montoya, Natalie</td>
<td>800.00</td>
<td>Assistant Softball Coach (Physical Education)</td>
</tr>
<tr>
<td>O'Meara, Evan</td>
<td>6,000.00</td>
<td>Head Baseball Coach (Physical Education)</td>
</tr>
<tr>
<td>Kellogg, Carol</td>
<td>10,000.00</td>
<td>Payment for mediation services By-monthly citation review committee 2005-06 (Police &amp; Safety Services)</td>
</tr>
</tbody>
</table>
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed in a special project as listed, approved for the College year 2005-2006, unless otherwise indicated, or any portion thereof, as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collins, Victor</td>
<td>4,000.00</td>
<td>Human Resources—to provide services to the Office of Human Resources for the period of February 2006 to June 2006</td>
</tr>
<tr>
<td>Conway, George</td>
<td>2,000.00</td>
<td>Community Education Center—to develop strategic approaches to program offerings as well as marketing that will represent current trends in Business Office Systems.</td>
</tr>
<tr>
<td>Gagliardi, Lori</td>
<td>2,000.00</td>
<td>Tech Prep-to work with the Pasadena Unified School District high schools and academies in the development of curriculum in the areas of Dental Assisting, Dental Hygiene and Dental Lab. Facilitating the creation and/or revision of articulation agreements and MOU's. These agreements will serve as pathways for students from the high schools to Pasadena City College. Additional duties include serving on associated Advisory Committees. This faculty member will work with the academies located at the Alhambra, Gabrielino and San Gabriel High Schools.</td>
</tr>
<tr>
<td>Haines, Doug</td>
<td>1,000.00</td>
<td>Tech Prep-to work with the Pasadena Unified School District high schools and academies in the development of curriculum in the area of Graphic Communications. Facilitating the creation and/or revision of articulation agreements and MOU's. These agreements will serve as pathways for students from the high schools to Pasadena City College. Additional duties include serving on associated Advisory Committees.</td>
</tr>
<tr>
<td>Keehn, Mark</td>
<td>1,000.00</td>
<td>Tech Prep-to work with the Pasadena Unified School District high schools and academies in the development of curriculum in the areas of Science, Engineering and Technology. Facilitating the creation and/or revision of articulation agreements and MOU's. These agreements will serve as pathways for students from the high schools to Pasadena City College. Additional duties include serving on associated Advisory Committees.</td>
</tr>
<tr>
<td>Kong, Stan</td>
<td>1,000.00</td>
<td>Tech Prep-to work with the Pasadena Unified School District high schools and academies in the development of curriculum in the area of Visual Arts and Design. Facilitating the creation and/or revision of articulation agreements and MOU's. These agreements will serve as pathways for students from the high schools to Pasadena City College. Additional duties include serving on associated Advisory Committees.</td>
</tr>
<tr>
<td>Miller, Barbara</td>
<td>1,000.00</td>
<td>Partnership for Excellence—one year appointment as advisor to Phi Delta Kappa International under the teacher preparation program</td>
</tr>
<tr>
<td>Stroud, Linda</td>
<td>1,000.00</td>
<td>Tech Prep-to work with the Pasadena Unified School District high schools and academies in the development of curriculum in the area of Careers in Education. Facilitating the creation and/or revision of articulation agreements and MOU's. These agreements will serve as pathways for students from the high schools to Pasadena City College. Additional duties include serving on associated Advisory Committees.</td>
</tr>
<tr>
<td>Taylor, Daryl</td>
<td>1,000.00</td>
<td>Tech Prep-to work with the Pasadena Unified School District high schools and academies in the development of curriculum in the area of Business and Finance. Facilitating the creation and/or revision of articulation agreements and MOU's. These agreements will serve as pathways for students from the high schools to Pasadena City College. Additional duties include serving on associated Advisory Committees.</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Employment of Hourly Credit Teachers and Substitute Teachers, 2005-06

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2005-06. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carbone, Gerald</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>1</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Balaneji, Opelia</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>7</td>
<td>Natural Sciences</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signatures]
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Salary Compensation Factors—Large Group Instruction

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve, pursuant to the agreement with the Pasadena City College Chapter of the California Teachers Association, Article 5.6.2, that the following named instructors be paid as indicated below for teaching a large group instruction (LGI) section during the winter intersession 2006:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>SECTION</th>
<th>ADDITIONAL HOURS/WEEK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dabelow, Kay</td>
<td>Social Sciences</td>
<td>1618</td>
<td>3 hrs/17 min</td>
</tr>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>0346</td>
<td>3 hrs/17 min</td>
</tr>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>3474</td>
<td>3 hrs/17 min</td>
</tr>
<tr>
<td>Johnson, Lance</td>
<td>Social Sciences</td>
<td>3350</td>
<td>3 hrs/17 min</td>
</tr>
<tr>
<td>Uranga, David</td>
<td>Social Sciences</td>
<td>1150</td>
<td>3 hrs/17 min</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Monies will be transferred from hourly instructional accounts.

BACKGROUND: In conformance with the agreement with the Pasadena City College Chapter of the California Teachers Association, Article 5.6.2.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees, 2005-2006

Board Meeting Date: February 1, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMPLOYMENT</td>
<td></td>
<td>50% - 1 month Management</td>
<td>1/1/06 – 1/31/06</td>
</tr>
<tr>
<td>Collins, Victor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interim Dean, Human Resources</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits.

Submitted by:
Office of Human Resources

Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President