The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 4 on Wednesday, February 1, 2006, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:00 p.m. by Ms. Consuelo Rey Castro, Vice President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President (Arrived at 6:18 p.m.)
Ms. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Stephen Juarez, Interim Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Agüiñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was represented by Mr. Hans Holborn.
The Management Association was not represented.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session Items.

The Board adjourned to Closed Session at 6:02 p.m.

II. CLOSED SESSION

Government Code §54957
Public Employee Appointment
(Dean, Performing and Communication Arts)

Government Code §54957
Public Employee Discipline, Dismissal, Release
Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash;
CSEA 819, Hardash; ISSU, Sugimoto;
Management/Confidential, Kossler/Hardash)

Closed Session was adjourned at 6:52 p.m.
III. OPEN SESSION

Mr. Baum reconvened the Open Session at 7:05 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE

Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS

There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

Sarah Tramel and Esthela Torres de Siegrist gave a brief overview of PTSA and encouraged all to join.

D. APPROVAL OF MINUTES - Regular Business Meeting – January 18, 2006

Page 8474 – Awarding of Bid for Preparation of Robinson Stadium for Installation of Artificial Turf

Dr. Bradbury-Huang expanded her remarks to include an additional comment on the improved community relations a new field will provide, including availability to the public and other students in order to encourage increased exercise and counteract the national trend of obesity.

Page 8472 – Approval of Consent Items

Mr. Baum changed his comment on 122-B to reflect the excellence of the entire Artist in Residence program, not just the individual presenter.

Page 8472 – Approval of Minutes

Mrs. Wells-Miller stated that the verbatim wording she requested was not included in the December 7 Minutes. She will provide a copy so it can be inserted.

Mr. Baum reminded the Board that the essence of the Minutes is to report action taken by the board. Remarks should be noted briefly in order to explain the action.

MOTION: ON MOTION OF Ms. Miele and seconded by Ms Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the Minutes of Meeting No. 2, January 18, 2006, as revised.

Advisory Vote: Aye

The following agenda item was taken out of order.

E. APPROVAL OF CONSENT ITEMS

147-B – Receive and Reject Claim

Mr. Juarez asked for clarification of this item. Mr. Hardash explained that it is routine to receive and reject any claim against the District and forward it to the insurance carrier to be investigated.

149-B – Approve/Ratify/Amend Contracts

B-96731-6

Mr. Juarez requested more information about the Pasadena Bioscience Collaborative. Dr. Kossler explained that it is a consortium of CSULA, Cal Poly Pomona, City of Pasadena, Caltech and PCC to encourage local bioscience program development.

B-96732-B

Mr. Baum asked why PCC is using Arcadia’s fields. Mr. Hardash explained that, while the Rose Bowl fields are being serviced, the Arcadia fields are used for baseball for about one month each year.
E. APPROVAL OF CONSENT ITEMS (Continued)

C-2877-4

Mr. Hardash explained that this is the third year of a three year contract with Delmac Construction and Development Co., to provide miscellaneous construction projects and repairs throughout the year.

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items.

Advisory Vote: Aye

F. DISCUSSION, WITH POSSIBLE ACTION: AUTHORIZATION TO TRANSMIT SECOND QUARTERLY FINANCIAL STATUS REPORT

Mr. Hardash pointed out that the projected FTES numbers are the same as for 2004-05, explained the one-time expenditures, and remarked that the remainder of the report is routine.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Miele, the Board voted, by a unanimous vote of the seven members present, to authorize transmittal of the Second Quarterly Financial Status Report.

Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION: BOARD MEETING SCHEDULE

Ms. Rey Castro opened the discussion by saying that a venue should be provided for students and faculty to attend meetings. Mr. Holly said that Tuesday or Thursday at noon would be most convenient for classified staff. Ms. Dabelow stated that, with the compressed calendar, there is no good time for faculty. Mr. Juarez concurred with Ms. Dabelow, saying that students who have jobs only remain on campus during class time. He suggested that a Town Hall meeting, scheduled on a club day (Tuesday/Thursday), that was planned well in advanced and advertised extensively might be the best alternative. Dr. Bradbury-Huang commented that the Board should partner with the AS Board to develop an agenda containing issues of interest to the students. Dr. Kossler suggested that, perhaps, a joint Board meeting could be held. Mr. Baum directed the Administration to consult with the Associated Students to determine a date for a joint meeting on campus.

H. DISCUSSION, WITH POSSIBLE ACTION: BOARD OFFICE HOURS

Mrs. Wells-Miller opened the discussion by stating that she feels it is important for Board members to make themselves available to both students and faculty. The Classified Senate, Academic Senate, and Student Trustee agreed that this would be advantageous. Dr. Mann commented that she didn’t feel Board members should have office space until the campus is able to provide office space for adjunct faculty, and remarked that most of her meetings occur off-campus. Mr. Martin said that his experience with conducting formal conference hours had not been successful. Ms. Rey Castro suggested that Board contact and scheduling information be advertised in the Courier and the Crier, and that the Trustees be responsible for arranging their own appointments. Dr. Mann proposed that the Courier write an article describing the duties and responsibilities of a Trustee.

MOTION: ON MOTION OF Mr. Martin, and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to direct the Administration to work with any Board member who would like to have conference hours and assist them with finding a proper location at a mutually agreeable time.

Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION: STUDENT BENEFIT INDEX REPORT

Dr. Kossler introduced the report by reminding the Board that one of the benchmarks under 2005-06 Board Goal #05-2 is that the Board will monitor the SBI value of courses offered each semester by division. He then asked Dr. Wilcox to review briefly how the SBI is constructed for each course. Dr. Alquaddoomi then explained how the Enrollment Management Office
I. DISCUSSION, WITH POSSIBLE ACTION: STUDENT BENEFIT INDEX REPORT (Continued)
is using the SBI to guide the college in offering the courses that are most needed by the students. Referring to the report, Dr. Kossler indicated that most of the divisions have raised their divisional SBI numbers when comparing Fall 2004 to Fall 2005. During public comment, Ms. Teri Trendler, the chair of the Academic Senate ad-hoc sub-committee on the SBI, spoke of the serious concerns which faculty have about the amount of faculty involvement in the SBI tabulation for individual courses, and the fear that the SBI could be used as a tool for retaliation. Ms. Kay Dabelow, President of the Academic Senate, supported the view expressed by Ms. Trendler, stressing that faculty had not been involved in the creation of the SBI and that faculty suggestions to improve the SBI had largely been ignored. Dr. Kossler said that Dr. Wilcox and Dr. Alquaddoomi have both indicated a willingness to work with the faculty subcommittee to review and refine the process. Mr. Martin, Ms. Miele and Dr. Mann concurred that the SBI is a tool used to help achieve the Board goal of ensuring student success by offering the courses needed to obtain a degree or meet transfer requirements. Mr. Baum and Ms. Rey Castro asked that the Administration and the Academic Senate consult with each other and report the results of that discussion to the Board.

J. DISCUSSION, WITH POSSIBLE ACTION: AGENDA ITEMS FOR JOINT MEETING WITH PUSD BOARD
Mr. Baum reported on his meeting with PUSD Board President Ed Honowitz and reviewed the agenda topics, including outreach counseling, career/tech education, joint purchasing power, and regular meetings of “point people”, then asked the Board if they had any additional suggestions. Ms. Rey Castro reminded the Board that one of the top priorities is to determine how to provide support for PUSD students through programs offered by PCC, and to develop a partnership with PUSD for meeting student needs. Mrs. Wells-Miller suggested a 1:1 student tutoring program, as well as outreach to parents. Ms. Miele reported on a meeting with Ms. Duba, of PUSD, including a discussion of what PCC and PUSD can do to expose students to college. Dr. Mann suggested that a presentation about the “Stepping Up” program be included. Dr. Kossler stressed how important it is to have a key person who can interface with PCC administrators. Ms. Rey Castro encouraged discussion of follow-up, goal setting and timelines. Mr. Baum reconfirmed the appointment of Dr. Mann, Ms. Miele, and Ms. Rey Castro as a Board ad hoc committee to meet with three members of the PUSD Board on an ongoing basis to address these concerns.

K. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
• reported that spring enrollment is currently trailing last year’s numbers by about 3%;
• pointed out a positive article from the Sacramento Bee regarding the Californians for Community Colleges ballot initiative effort;
• reported on the recommendation to implement SB361 which establishes a new funding process;
• announced that Mr. Hardash represents PCC on the joint use committee with the City of Pasadena and PUSD; and
• announced that, with approval of the consent items, Dr. James Arnwine was selected to be the Dean of Performing and Communication Arts.

L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Ms. Kay Dabelow, Academic Senate
• reported that the Disaster Relief committee continues efforts to enable students to remain at PCC; and announced that the second Student Learning Outcomes retreat will be March 17-19.

Mr. Louis Holly, Classified Senate
• announced the Classified staff development workshop scheduled for next week.
L.  ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES  
(Continued)  
Mr. Hans Holborn, Associated Students  
• reported that the AS is researching bills to lobby for, and legislators 
  to visit, while in Washington D.C., March 2-8.  

Mr. Stephen Juarez, Interim Student Trustee  
• thanked the Board for approval of the AS Washington D.C. trip.  

Dr. Hilary Bradbury-Huang, Board of Trustees  
• wished a Happy Lunar New Year to the Asian populace at PCC; 
  and pointed out an article in The Bamboo Leaf about a former PCC 
  student and Japanese internment camp refugee.  

Dr. Jeanette Mann, Board of Trustees  
• announced the Board of Trustees/Academic Senate Outstanding 
  Faculty Lecture/Performance Award selections for 2006 and 2007 – 
  Stephanie Schmidt (2006) and Mickey Bolliger (2007); reported that 
  the Budget Act passed and money for student loans and assistance 
  will be cut; reported on an ACCT resolution to have trustees donate 
  $100 toward the California Community College Initiative; reported 
  she had learned that money for technology for colleges and schools 
  is available from the merger of SBC and Pacific Bell.  

Ms. Susanna Miele, Board of Trustees  
• thanked Ms. Levine and Mr. Gutierrez for facilitating meetings with 
  State legislators and reported on the underfunded districts meeting 
  at the CCLC Legislative Conference in Sacramento.  

Mr. Geoffrey Baum, President, Board of Trustees  
• reported on a presentation by Steve Wesley, State Controller, 
  promoting free tuition to community college students who complete 
  their stated goal.  

M.  FUTURE BOARD MEETINGS  
On February 21 there will be a joint meeting with the Board from Pasadena Unified School 
District. Dinner will be at 6:00 p.m., followed by the meeting at 7:00 p.m. in the Board 
Room at PUSD.  

MOTION:  ON MOTION OF Dr. Mann, and seconded by Mrs. Wells-Miller, the Board 
  voted, by a unanimous vote of the seven members present, to cancel the 
  regular business meeting scheduled for February 15, 2006, in the Circadian. 
  Advisory Vote: Aye  

MOTION:  ON MOTION OF Ms. Rey Castro, and seconded by Mrs. Wells-Miller, the 
  Board voted, by a unanimous vote of the seven members present, to hold a 
  joint meeting with the Board of PUSD on February 21, 2006, at the PUSD 
  District Office, 351 South Hudson, Pasadena, at 7:00 p.m. 
  Advisory Vote: Aye  

N.  FUTURE AGENDA ITEMS  
Mr. Juarez asked if it is necessary for the Board to formally accept the resignation of 
former Student Trustee, Nick Szamet. 

Ms. Miele requested a discussion on the Vocational Program completion report. 

Mrs. Wells-Miller would like to agendize the topic, Nursing Program Enhancement. 

Ms. Rey Castro asked for a discussion on how to better access constituents.  

O.  ADJOURNMENT
MOTIONS CARRIED AT MEETING NO. 4—February 1, 2006

1. Approval of Minutes of Meeting No. 2, a Regular Business Meeting, January 18, 2006, as amended.

2. Approval of Consent Items.

3. Approval to transmit the Second Quarterly Financial Status Report.

4. Approval to direct the Administration to work with any Board member who would like to have conference hours and assist them with finding a proper location at a mutually agreeable time.

5. Approval to cancel the regular business meeting scheduled for February 15, 2006, in the Circadian.

6. Approval to hold a joint meeting with the Board of PUSD on February 21, 2006, at the PUSD District Office, 351 South Hudson, Pasadena, at 7:00 p.m..

Geoffrey Baum, President
Board of Trustees

James Kessler, Secretary
Board of Trustees