I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:02 p.m. by Mr. Geoffrey Baum, President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President
Ms. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Stephen Juarez, Interim Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was represented by Candice Borromeo.
The Management Association was represented by Mr. Dale Pittman.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session Items.

The Board adjourned to Closed Session at 6:04 p.m.

II. CLOSED SESSION

Government Code §72122 Student Expulsion (Student ID: 00675926)
Government Code §54957.6 Labor Negotiations (CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto; Management/Confidential, Kossler/Hardash)

Closed Session was adjourned at 6:52 p.m.
III. OPEN SESSION
Mr. Baum reconvened the Open Session at 7:00 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Bradbury-Huang led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Jacobs introduced Dr. Michelle Ireland-Galman and David McCabe, who shared with the Board the Board of Governors’ Exemplary Program Award presented to the PCC Teacher Prep Program by the Statewide Academic Senate.

Dr. Kossler introduced Dr. Jorge Aguiñiga, the new Dean of Human Resources.

Mr. Juarez introduced Candice Boormeo, who will be representing the Associated Students at the Board meetings.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There was no public comment on non-agenda items.

D. APPROVAL OF MINUTES - Annual Organizational Meeting and Regular Business Meeting, December 7, 2005
Page 8467 - Approval of Consent Item 116-B
Ms. Rey Castro requested that the wording be changed from “approve” to “consider”. After further discussion, the motion was changed as follows: “…to approve Item 116-B, Authorization to Solicit Bids, Stadium Site Improvement, including a report from the administration regarding possible outside financing sources.”

Page 8468 - Announcements by Faculty, Staff, Students and Board of Trustees
Mrs. Wells-Miller requested that her comment regarding the Board being kept apprised of campus news be expanded to include the expression of her disgust at having learned of issues in the athletic program through the media rather than through a communication to the Board from the administration.

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to approve the Minutes of Meeting No. 1, the Annual Organizational Meeting and Regular Business Meeting, December 7, 2005, as amended.
Advisory Vote: Aye

The following agenda item was taken out of order.

F. DISCUSSION, WITH POSSIBLE ACTION: STUDENT EXPULSION (Student ID: 00675926)

MOTION: ON MOTION OF Mrs. Wells-Miller, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve Expulsion of Student ID 00675926.

E. APPROVAL OF CONSENT ITEMS
140-B – Approval of 2006-07 Non-Resident Tuition Fee
Ms. Miele questioned why the non-resident tuition fee is higher for foreign students than for out-of-state students. Mr. Hardash explained that there is a formula determined by the state, which allows additional tuition to be charged to compensate for capital outlay.

122-B – Approve/Ratify/Amend Contracts
B-96713-6
Mr. Baum commented on the excellence of Artist in Residence Program.
E. APPROVAL OF CONSENT ITEMS (Continued)

122-B – Approve/Ratify/Amend Contracts
B-96724-6
Mr. Baum asked if this increase completes the contract with Paul Hastings. Dr. Kossler replied that it does.

129-B – Approve/Ratify Extended Learning Presenters
Mr. Baum asked if the fee charged for the Lorette DuBois Tours allows a large enough margin. Ms. Levine responded that it does, but it is also a community outreach effort, so the margin is kept relatively small.

68-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Ms. Rey Castro noted the retirements of Brenda Adams (14 years) and Elaine Komai (28 years) and thanked them for their years of service to PCC. Mr. Hardash pointed out the Ms. Adams will be continuing at PCC in a faculty position.

MOTION: ON MOTION OF Ms. Rey Castro and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items,
Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION: 2004-05 AUDIT REPORT

Mr. Bill Rauch of Vavrinek, Trine, Day & Co., LLP reviewed the 2004-2005 District Financial Audit. He pointed out that the audit rendered no findings and resulted in an unqualified report for financial statements, federal awards and state awards. He also emphasized that there was not one area of non-compliance found in the expenditures of federal and state awards.

Mrs. Wells-Miller thanked Ms. Kim Miles and Ms. Odessa Walker for their diligent oversight of these district funds.

Mr. Martin, as chair of the Audit Subcommittee, reported that this audit confirmed completion of the Board goal to complete the fiscal year with ongoing expenditures that do not exceed ongoing revenues, while maintaining prudent reserves. PCC was commended by the auditors for being open and cooperative, having a relatively low amount of longterm debt, and being "ahead of the game" on GASB45 implementation.

Dr. Mann asked if there was any indication that the District was “hiding assets”. Mr. Rauch responded that that would be an impossibility, since the auditors conduct a physical inspection.

Ms. Miele asked if the Foundation audit was included. Mr. Rauch said that it was included for information only, as it is a separate audit which is approved annually by the Foundation Board. Dr. Mann asked that the Foundation audit be provided to the Trustees each year.

Mr. Juarez asked where the Flea Market funds are reflected. Mr. Hardash said that he will look into it and let him know.

MOTION: ON MOTION OF Mr. Martin, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to receive the 2004-2005 District Financial Audit.
Advisory Vote: Aye
DISCUSSION, WITH POSSIBLE ACTION: AWARDING OF BID FOR PREPARATION OF ROBINSON STADIUM FOR INSTALLATION OF ARTIFICIAL TURF

Mr. Hardash opened the discussion by reviewing the bids for preparation of the stadium for installation of artificial turf. Dr. Kossler then reviewed the figures of the estimated cost, potential savings, proposed revenue sources, use of the field, and benefits, pointing out that this will be funded with capital outlay money.

Dr. James Arnwine spoke in favor of the artificial turf, citing that it is difficult for the marching band to practice on the grass field. Also, during Bandfest, the wet field was a potential safety hazard.

Mr. Warren Weber pointed out that the Big 10 and Pac 10 originally contributed funds for the field so it could be used as an alternative practice field. It is his understanding that this practice has been extended to the BCS, and the field also supported by the Tournament of Roses. PCC has a reputation in the community as being a first class facility and the new turf would enhance that image.

Mr. Martin asked about the life expectancy of artificial turf on a field that is used so extensively. Mr. Hardash responded that it is generally ten to fifteen years; the contractor guarantees full replacement for eight years. Although the savings don’t cover the entire cost, they do cover the District’s costs.

Mrs. Wells-Miller remarked that a small percentage of students are enrolled in physical education classes and expressed her concern about a large outlay that benefits very few.

Dr. Mann stated that she was reluctant to spend these funds on a field, rather than to provide office space for adjunct faculty. Dr. Kossler pointed out that the office space issue it due to no building space on the property. He also mentioned that full time faculty and adjuncts are sharing office space. Dr. Mann said she would like to see a drive to solicit more outside funds for the artificial turf and Dr. Kossler welcomed suggestions of private donors.

Dr. Bradbury-Huang commended the low bid. She remarked on the positive environmental impact of the artificial turf; saving water, no mower emissions, no fertilizers or insecticides. She feels that it’s a wise decision to invest in a safe, attractive field.

Mr. Juarez and Miss Borromeo stated that the students are in favor of artificial turf. Many students do take transferable P.E. classes, plus safety is a factor for some of the extracurricular activities, such as the pep squad.

Ms. Miele expressed her desire to see the field made more accessible to the public. Dr. Kossler responded that he couldn’t guarantee that, but that an effort would be made to accommodate the public at specific hours. He pointed out that this is public education space, and the first priority is to the students.

Ms. Rey Castro encouraged increased exploration of outside funding. She expressed concern that, due to high construction costs, the college might not be able to deliver what was promised to the public in the bond measure. Mrs. Wells-Miller concurred that the Measure P commitments should be the top priority. Dr. Kossler responded that the Administration feels the Measure P projects can be met with the funds on hand.

Mr. Baum asked for a roll call vote.

MOTION: ON MOTION OF Mr. Martin, and seconded by Dr. Bradbury-Huang, the Board voted, by a majority vote of the seven members present, to approve Preparation of Robinson Stadium for Installation of Artificial Turf.

Aye: Martin, Baum, Miele, Bradbury-Huang
No: Mann, Rey Castro, Wells-Miller
Advisory Vote: Aye
I. DISCUSSION, WITH POSSIBLE ACTION: PROPOSED CHANGES TO BOARD BYLAW 1450, TRUSTEES’ CODE OF ETHICS
Dr. Mann opened the discussion of Bylaw 1450, the Trustees’ Code of Ethics, by saying that the language for the changes was provided by the League. Sanctions for violations of the ethics code must be defined within the code. Dr. Mann stated that she feels the language provided addresses the issue appropriately.

MOTION: ON MOTION OF Dr. Mann, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve Changes to Board Bylaw 1450, Trustees’ Code of Ethics.
Advisory Vote: Aye

J. DISCUSSION, WITH POSSIBLE ACTION: AGENDA ITEMS FOR JOINT MEETING WITH PUSD BOARD
Mr. Baum asked for suggestions of discussion topics for the February 21 meeting with the Board from Pasadena Unified.

Mrs. Miele suggested the brochure of services offered by PCC be shared. Mrs. Wells-Miller requested that ways to speak directly with students and parents be provided. Ms. Rey Castro asked for recommendations on how to better identify the needs of PUSD and match them to existing programs and services offered by PCC. Dr. Mann suggested a presentation on the Stepping Up program. Ms. Rey Castro asked that PUSD bring their top three priorities to the meeting. Ms. Miele requested that discussion be kept specific rather than philosophical.

K. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
• commended the Art Division for the Artist in Residence event;
• asked that any additions or changes to the high school programs brochure be sent to Ms. Levine or Dr. Sugimoto;
• reported that enrollment for winter is up about 11% from last year; spring enrollment is currently trailing by about 4%, but there are four more weeks before the semester begins; and
• highlighted the Governor’s proposed budget including the Proposition 98 split of 10.79%, COLA of 5.18%, 3% enrollment growth; equalization of $130M; and an additional ongoing $30M for vocational education.

L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Ms. Kay Dabelow, Academic Senate
• congratulated the Teacher Prep Program on the Exemplary Program award.

Mr. Louis Holly, Classified Senate
• announced that Denise Albright has succeeded Ramona Nale as President of the Classified Senate and that Hollis Stewart will be serving as Vice-President.

Ms. Candice Borromeo, Associated Students
• announced the “SHE” program which addresses women’s health issues; reported that the students are researching bills for which to lobby when they go to Washington D.C.; and said that Spring Welcome Week plans are underway.

Mr. Stephen Juarez, Interim Student Trustee
• announced that he will be serving as the interim Student Trustee until after the spring AS election.
L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
(Continued)

Ms. Susanna Miele, Board of Trustees
• reported that she will be attending the CCLC Legislative Conference in Sacramento at the end of January.

Dr. Jeanette Mann, Board of Trustees
• commented on the KPCC public service announcement about PCC enrollment, and reported that, although she sat through the Rose Parade in the rain, Dr. Kossler marched the entire route with the PCC marching band.

Dr. Hilary Bradbury-Huang, Board of Trustees
• commented on her campus tour, highlighted by the environmental study of filtering and recycling greywater for irrigation.

Mr. Geoffrey Baum, President, Board of Trustees
• commented on the remarkable collection of art on display in the gallery and commended the Artist in Residence Program.

M. FUTURE BOARD MEETINGS
There will be a special meeting of the Board of Trustees to discuss two items, Measure P Update and L.E.E.D. (Leadership in Energy and Environmental Design), on Tuesday, January 24, 2006, at 5:00 p.m. in the Circadian at PCC. The next regular meeting will be on Wednesday, February 1, 2006 also in the Circadian at PCC. Closed Session will precede the Open Session. On February 21 there will be a joint meeting with the Board from Pasadena Unified School District. Dinner will be at 6:00 p.m., followed by the meeting at 7:00 p.m. in the Board Room at PUSD. Cancellation of the February 15 meeting will be discussed at the February 1 meeting.

MOTION: ON MOTION OF Dr. Mann, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to hold a special meeting on January 24, 2006, at 5:00 p.m. in the Circadian.
Advisory Vote: Aye

N. FUTURE AGENDA ITEMS
Ms. Miele requested discussion of public access to the college facilities.

Dr. Mann requested a report on the office space shared by full time faculty with adjunct faculty.

Ms. Rey Castro asked for a report on Martin Luther King, Jr. activities on campus.

O. ADJOURNMENT
Meeting No. 2 was adjourned at 9:45 p.m.
MOTIONS CARRIED AT MEETING NO. 2—January 18, 2006

1. Approval of Minutes of Meeting No. 1, the Annual Organizational Meeting and Regular Business Meeting, December 2, 2005, as amended.

2. Approval of Consent Items.

3. Approval of Expulsion of Student ID 00675926.


5. Approval to Award Bid for Preparation of Robinson Stadium for Installation of Artificial Turf.

6. Approval of Changes to Board Bylaw 1450, Trustees’ Code of Ethics.

7. Approval to hold a Special Board meeting on Tuesday, January 24, 2006, at 5:00 p.m. in the Circadian at PCC.

Geoffrey Baum, President
Board of Trustees

James Kossler, Secretary
Board of Trustees