The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 1 on Wednesday, December 7, 2005, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

A. CALL TO ORDER
   The meeting was called to order at 7:00 p.m. by Dr. Jeanette Mann, President.

B. ROLL CALL
   **Trustees Present**
   - Dr. Jeanette Mann, President
   - Mr. Geoffrey L. Baum, Vice President
   - Ms. Consuelo Rey Castro, Clerk
   - Dr. Hilary Bradbury-Huang
   - Mr. John Martin
   - Ms. Susanna Miele (arrived 7:04 p.m.)
   - Mr. Warren Weber
   - Mrs. Beth Wells-Miller
   - Mr. Nick Szamet, Student Trustee

   **Trustees Absent**

   **Administrative Officers in Attendance**
   - Dr. James Kossler, Superintendent/President
   - Mr. Peter J. Hardash, Vice President, Administrative Services
   - Dr. Lisa Sugimoto, Vice President, Student and Learning Services
   - Dr. Jacqueline Jacobs, Vice President, Instruction
   - Mr. Victor Collins, Interim Dean, Human Resources
   - Ms. Janet Levine, Dean, External Relations
   - Dr. Stuart Wilcox, Dean, Institutional Planning and Research

   The Academic Senate was represented by Ms. Kay Dabelow.
   The Classified Senate was represented by Ms. Denise Albright.
   The Associated Students Board was represented by Mr. Steven Juarez.

II. ANNUAL ORGANIZATIONAL MEETING
   Dr. Mann convened the Annual Organizational Meeting at 7:08 p.m.

A. PLEDGE OF ALLEGIANCE
   The Pledge of Allegiance was led by Mr. Weber. Following the Pledge, Dr. Kossler presented Mr. Weber with several tokens of appreciation for his many years of dedicated service to PCC.

B. OATH OF OFFICE
   Dr. Mann administered the Oath of Office to Geoffrey Baum, Hilary Bradbury-Huang, Consuelo Rey Castro and Beth Wells-Miller. Following the oath, the trustees introduced family and friends in the audience.
C. ELECTION OF BOARD OFFICERS

MOTION: ON MOTION OF Ms. Miele, and seconded by Mr. Martin, the Board voted, by a majority vote of the seven members present, to elect Mr. Geoffrey Baum Board President for 2006.
Advisory Vote: Aye

Following his election, Mr. Baum thanked Dr. Mann for her leadership and presented her with a gift.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to elect Ms. Consuelo Rey Castro Board Vice President for 2006.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to elect Mr. John Martin Board Clerk for 2006.
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Martin and seconded by Ms. Miele, the Board voted, by a unanimous vote of the seven members present, to elect Dr. James Kossler Board Secretary for 2006.
Advisory Vote: Aye

D. APPOINTMENT OF BOARD OF TRUSTEES’ REPRESENTATIVES

- Ms. Rey Castro will be the representative to the Los Angeles County Committee on School District Organization
- Dr. Bradbury-Huang will be the representative to the Los Angeles County School Trustees’ Association
- Dr. Mann will be the representative to the Community College League of California

E. CERTIFICATION OF SIGNATURES

MOTION: ON MOTION OF Mr. Martin and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to certify signatures of the 2006 Board of Trustees and administrative staff authorized to sign notices of employment, contracts and orders drawn on the funds of the district.
Advisory Vote: Aye

F. SETTING OF DAY AND TIME OF REGULAR MEETINGS FOR 2006

Dr. Mann suggested that one meeting per month be a business meeting and the second meeting be a study group. Mr. Martin asked what impact that might have on the college and Dr. Kossler said that he felt the college business could be conducted on a monthly basis. After additional discussion, Mr. Baum suggested that the Board might try alternating the business meetings and study sessions for a few months to determine if it is adequate time to conduct the college business.

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a majority vote of the seven members present, to hold the regular business meetings on the first and third Wednesdays of each month at 7:00 p.m. Closed Session will precede the Open Session.
Aye: Miele, Rey Castro, Baum, Martin, Wells-Miller, Bradbury-Huang
No: Mann
Advisory Vote: Aye

III. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment on Closed Session items. The Board adjourned to Closed Session at 7:32 p.m.
Minutes of Meeting No. 1  
December 7, 2005

IV. CLOSED SESSION
Government Code §54957  Public Employee Appointment
(Dean, Human Resources)

V. REGULAR BUSINESS MEETING
Mr. Baum called the regular business meeting to order at 7:26 p.m. and reported that no action was taken in the Closed Session.

A. INTRODUCTIONS
There were no additional introductions.

B. PUBLIC COMMENT ON NON-AGENDA ITEMS
Mr. Matthew Tiffany addressed the Board and encouraged them to consider holding town hall meetings with the students on a regular basis.

Ms. Yuni Parada, on behalf of the Pasadena Latino Forum, congratulated the newly elected trustees.

Page 8462 – Announcements by Faculty, Staff, Students and Board of Trustees
Ms. Miele asked that the words “in China” be added to her comment regarding Dr. Sugimoto’s art display.

MOTION: ON MOTION OF Dr. Mann, and seconded by Ms. Miele, the Board voted, by a majority vote of the seven members present, to approve the Minutes of Meeting No. 21, November 16, 2005, as corrected.
Aye: Martin, Mann, Miele, Rey Castro, Baum
Abstain: Wells-Miller, Bradbury-Huang
Advisory Vote: Aye

D. APPROVAL OF CONSENT ITEMS
109-B Approve/Ratify/Amend/Renew Contracts
B-96555-5
Ms. Rey Castro asked for information regarding TLC Educational Counseling. Dr. Jacobs explained that this group provides for an ongoing counselor for the programs at CEC, including the Stepping Up program.

116-B Authorization to Solicit Bids- Stadium Site Improvement
Mr. Martin asked what the cost of the entire project will be. Mr. Hardash replied that it will be approximately $700,000-$750,000. Ms. Miele stated that she felt this matter should be agendized for additional discussion. Ms. Rey Castro requested that the item be pulled for a separate vote.

56-P Approval of College Assistant and Instructional Aide Positions – January 1, 2006 – June 30, 2006
Ms. Miele asked about the background of the legislation that necessitated this authorization. Mr. Collins responded that the legislation was created to prevent random creation of classifications.

58-P Employment of Hourly Credit Teachers and Substitute Teachers, Winter 2006
Ms. Miele requested that, in the future, full-time faculty be identified on the list.
D. APPROVAL OF CONSENT ITEMS (Continued)

61-P Employment, Change of Status, Leave of Absence and Resignation of Academic Employees, 2005-2006

Ms. Miele congratulated academic employees, Judith Fogle and Daniel Wong on their upcoming retirements, and thanked them for their many years of service to PCC.

MOTION: ON MOTION OF Mrs. Wells-Miller, and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items, with Item 116-B being pulled for a separate vote.

Advisory Vote: Aye

Mr. Baum requested a roll call vote for Consent Item 116-B

MOTION: ON MOTION OF Mr. Martin, and seconded by Ms. Rey Castro, the Board voted, by a majority vote of the seven members present, to approve Item 116-B, Authorization to Solicit Bids, Stadium Site Improvement, including a report from the administration regarding possible outside financing resources.”

Aye: Miele, Wells-Miller, Martin, Baum, Rey Castro, Bradbury-Huang
No: Mann
Advisory Vote: Aye

Following the vote, Dr. Kossler announced that with passage of the consent items, the hiring of the new Dean of Human Resources, Jorge Aguiña, had been approved by the Board.

E. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: STUDENT LEARNING OUTCOMES

Dr. Jacobs, Dr. Sugimoto, and Ms. Dabelow gave an in-depth presentation about student learning outcomes. They reviewed the definition, organization, activities and training, and timelines for establishing SLOs, adding that this will be an ongoing process which will include all segments of the campus. They concluded their presentation with a short video in which PCC was identified as being a leader statewide in developing SLOs.

Ms. Rey Castro commented that it is unusual to see Student Services integrated with Instruction and that is a very positive aspect of PCC’s development of SLOs. Ms. Miele questioned whether there would be conformity throughout the state. Ms. Dabelow responded that each college will have their own SLOs which have been mutually accepted. Ms. Rey Castro asked that the Board be given updates on the process from time to time.

F. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: COPERNICUS PROJECT

Mr. David McCabe, Dr. Michelle Ireland-Galman and Ms. Janis Dwyer explained that this project is being done in conjunction with UC Riverside and several other institutions in a five year grant from the US Department of Education Teacher Quality Enhancement Grants Program. This program created a consortium for the preparation of highly qualified science teachers focused on enriching teacher quality across a continuum of professional development. The project goals seek to substantially increase the number, quality and diversity of the state’s science teachers, and to become a nationally recognized model program for science education. Ten PCC students participated in the first Science Summer Institute, and fifteen students will participate next year. Ms. Miele asked how students are selected and Dr. Ireland-Galman explained that it is a competitive process. Ms. Rey Castro asked how the under-represented groups are attracted to the program and Dr. Ireland-Galman responded that the first group was quite diverse. Mr. Baum asked that they let the Board know how they can continue to support their efforts.
G. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)

Dr. Kossler, College President

- thanked Vic Collins for serving as the Interim Dean of Human Resources for over a year;
- congratulated Ramona Nale on her upcoming retirement;
- introduced Denise Albright, who will assume the presidency of the Classified Senate;
- congratulated Student Trustee, Nick Szamet, on his acceptance to UCSB, and wished him well;
- reported the passing of Tony Georgilas; and
- mentioned that community colleges that provide high school diplomas, as does PCC, will need to begin offering the California High School Exit Exam.

H. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

Ms. Kay Dabelow, Academic Senate

- reported that the Statewide Academic Senate awarded PCC $4000.00 to be used for student scholarships and announced that the Board of Trustees/Academic Senate Annual Faculty Lecture/Performance Award recipients for 2005-06 have been selected.

Ms. Denise Albright, Classified Senate

- stated that she looks forward to serving as Classified Senate President.

Mr. Steven Juarez, Associated Students

- welcomed Dr. Bradbury-Huang, announced the AS holiday party on Friday; and reported that the campus safety surveys are being finalized.

Mr. Nick Szamet, Student Trustee

- thanked the Board and administration for their support.

Ms. Susanna Miele, Board of Trustees

- reminded the Board of the Management reception on December 14.

Ms. Beth Wells-Miller, Board of Trustees

- reported that the PCC guitar quartet and vocalists have been well-received in the community; thanked CTA for their support in her re-election. She also asked that the following comment be quoted verbatim for the record. “I’d like to announce for the record my disgust at having to read about the mess in the physical education department in the sports section of the Pasadena Star News and the Courier. Trustees should have been apprised of this. It is embarrassing when constituents ask you about it and you have to say you know nothing about it. There is no excuse for this.”

Ms. Consuelo Rey Castro, Clerk, Board of Trustees

- thanked those who supported her in the election; and reported that she is organizing an advisory committee from Area 3 to improve communication.

Dr. Jeanette Mann, Board of Trustees

- reported that she attended the CCLC conference and brought back ideas on a Student Equity Leadership conference and a policy on ethics; and encouraged Mr. Baum to promote Board donations in support of the Community College Initiative.

Dr. Hilary Bradbury-Huang, Board of Trustees

- said that she is pleased to be a part of the Board and looks forward to making a positive contribution.
H. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES
(Continued)
Mr. Geoffrey Baum, President, Board of Trustees
• commented on the excellence of the Mary Hense performance; told Mr. Szamet that it was a privilege to serve with him on the Board and wished him well at UCSB; and appointed an ad hoc audit committee consisting of Mr. Martin (chair), Ms. Miele and Ms. Rey Castro.

I. FUTURE BOARD MEETING DATES
The next regular meeting of the Board of Trustees will be held on Wednesday, January 18, 2006, in the Circadian at Pasadena City College. A special meeting has been scheduled for February 21, 2006 with the PUSD Board.

J. FUTURE AGENDA ITEMS
Mr. Baum reiterated that a discussion of artificial turf for the stadium be agendized.

Mrs. Wells-Miller asked for a presentation on the computer upgrades, MIS and the network; a report on the campus emergency plan; discussion of office hours for the trustees; discussion of the athletic programs; and daytime meetings.

Ms. Rey Castro requested additional discussion about the campus town hall meetings with students; and promotion of the Community College Initiative.

K. ADJOURN BUSINESS MEETING
Regular Business Meeting No. 1 was adjourned at 10:13 p.m.
MOTIONS OF MEETING NO. 1 – December 7, 2005

1. Election of Officers for 2006 as follows: Mr. Geoffrey Baum, President; Ms. Consuelo Rey Castro, Vice President; Mr. John Martin, Clerk; Dr. James Kossler, Secretary.

2. Approval to certify signatures of the 2006 Board of Trustees and administrative staff authorized to sign notices of employment, contracts and orders drawn on the funds of the district.

3. Approval to hold regular meetings of the Board of Trustees on the first and third Wednesdays of each month at 7:00 p.m.

4. Approval of Minutes of Regular Meeting No. 21- November 16, 2005, as corrected.

5. Approval of Consent Items.