The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 21 on Wednesday, November 16, 2005, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 11:30 a.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Mr. Geoffrey L. Baum, Vice President
Ms. Consuelo Rey Castro, Clerk
Mr. John Martin
Ms. Susanna Miele (arrived 11:40)
Mr. Warren Weber
Mr. Nicholas Szamet, Student Trustee

Trustees Absent
Mrs. Beth Wells-Miller

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Mr. Victor Collins, Interim Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Hollis Stewart.
The Associated Students Board was represented by Mr. Steven Juarez.
The Management Association was not represented.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session Items.

The Board adjourned to Closed Session at 11:31 a.m.

II. CLOSED SESSION

Government Code §54957.6 Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto; Management/Confidentials, Kossler/Hardash)

Closed Session was adjourned at 12:01 p.m.
III. OPEN SESSION
Dr. Mann reconvened the Open Session at 12:05 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Weber led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Mann introduced Dr. Hilary Bradbury-Huang, the newly elected trustee from Area 5.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Renata Costa spoke to the Board about her concern with bicycle thefts on campus and asked that they address the matter.

D. APPROVAL OF MINUTES - Regular Business Meeting No. 20, November 2, 2005
MOTION: ON MOTION OF Mr. Baum and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the Minutes of Meeting No. 20, a Regular Business Meeting, November 2, 2005.
Abstain: Miele
Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS
99-B – Approve/Ratify Professional Conference Attendance
Ms. Miele asked for clarification of the HSK exam. Dr. Jacobs explained that PCC is a site where that test for proficiency in the Chinese language is administered.

101-B – Approve Change Orders, Measure P Projects, Parking Structure
Mr. Hardash explained that these should be the final change orders for the parking structure. He also pointed out that money saved from this project will be redirected into the Measure P general contingency fund.

53-P and 54-P – Employment, Change of Status, Leave of Absence and Resignation of Academic and Classified Employees
Ms. Miele noted four retirements of employees with 25 or more years of service to PCC.
MOTION: ON MOTION OF Mr. Martin and seconded by Ms. Miele, the Board voted, by a unanimous vote of the six members present, to approve the Consent Items.
Advisory Vote: Aye

F. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: STUDENT ACTIVITIES
Mr. Steven Juarez gave an overview of the activities of the Associated Students including the AS Board positions and standing committees. He reviewed some of the AS sponsored activities including Welcome Week, the CDC trick-or-treating, Holiday Angels and Homecoming. Mr. Juarez also discussed shared governance committee involvement and training retreats and conferences attended by student leaders. He talked about student activism including Town Hall meetings, debates, forums, lobbying and voter registration. Mr. Baum remarked that student leadership is very important and that he encourages all-inclusive events, and asked how the Board can best support the students. Mr. Juarez answered that it would be nice to see Board members at some of the events. Mr. Szamet added that the student leaders have received good leadership training by following the example of on-campus administrators.

G. DISCUSSION, WITH POSSIBLE ACTION: SAFETY ON CAMPUS
Ms. Rey Castro opened the discussion by saying that the issue of campus safety had been brought up at a candidates’ forum. Mr. Martin suggested that the students be surveyed as to their concerns and those concerns be addressed by campus safety. He encouraged the student government to take the lead in identifying the issues.
G. DISCUSSION, WITH POSSIBLE ACTION: SAFETY ON CAMPUS (Continued)
Mr. Juarez said that campus safety will be a topic of discussion at the next AS board meeting. Ms. Rey Castro emphasized that students should feel safe when on campus, and that, perhaps, the visibility and presence of security should be increased. Dr. Mann suggested a campus safety walk which would identify potential problem areas. Ms. Rebecca Cobb reported that a student safety walk is conducted annually. Ms. Miele encouraged the use of campus police escort service, especially in the evening hours. Mr. Baum asked that the crime statistics report be sent to the Board members.

H. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: ANNUAL TRANSFER REPORT
Ms. Dina Chase presented figures related to transfers to the UC and CSU systems, stating that PCC is ranked #4 in the state in transfers. She presented information on ways for students to be better prepared to transfer, including early planning and creating their own educational plans. Ms. Chase discussed a new online educational plan which will guide students into selecting the courses they need to achieve their transfer goals. Ms. Miele commented that she hopes equal attention will be given to vocational students’ educational goals. Ms. Rey Castro and Mr. Martin commended Ms. Chase on an excellent report.

I. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM ADDITIONS AND DELETIONS
Dr. Jacobs went over the various courses to be added or deleted and explained the rationale. Dr. Mann suggested that the word “lecture” be changed to “classroom discussion”.

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the Curriculum Additions and Deletions
Advisory Vote: Aye

J. DISCUSSION, WITH POSSIBLE ACTION: RESOLUTION NO. 395 IN SUPPORT OF THE COMMUNITY COLLEGE INITIATIVE
Mr. Weber volunteered to advocate for this initiative. Ms. Miele asked if there is any plan in place to raise the funds needed for the signature gatherers. Dr. Kossler responded that there is a proposal to have each CEO contribute $1000 and each trustee contribute $500.

MOTION: ON MOTION OF Ms. Miele and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve Resolution No. 395 in support of the Community College Initiative.
Advisory Vote: Aye

K. DISCUSSION, WITH POSSIBLE ACTION: BOARD GOALS FOR 2005-2006
Dr. Mann reviewed the revised version of the Board goals and standards. Goal 05-8 was updated and will be added to the tracking chart.

MOTION: ON MOTION OF Ms. Rey Castro and seconded by Mr. Baum, the Board voted, by a unanimous vote of the six members present, to approve adopt the standards attached to the 2005-06 Board goals.
Advisory Vote: Aye

L. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
- welcomed Dr. Hilary Bradbury-Huang, the new trustee from Area 5;
- announced that the women’s soccer team is in the state playoffs; and
- reported that PCC is in discussion with the Rose Bowl to provide parking space for the BCS game on January 4.
M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Ms. Kay Dabelow, Academic Senate
- distributed the Senate Seconds, reported on the Katrina students’ luncheon, announced that the institutional student learning outcomes have been adopted by the Academic Senate; and reported that the Academic Senate supports the Community College Initiative.

Mr. Steven Juarez, Associated Students
- reported that the AS Lobby Committee attended a leadership retreat and that the AS now has a website.

Mr. Warren Weber, Board of Trustees
- announced that there were over 100 attendees at the reception honoring Dr. Robert Haugh.

Mr. Geoffrey Baum, Vice President, Board of Trustees
- distributed calendars provided by the Armory Center for the Arts.

Ms. Susanna Miele, Board of Trustees
- congratulated Dr. Sugimoto for her artwork which has been on display in China.

Dr. Jeanette Mann, President, Board of Trustees
- commended Mr. Szamet on his letter to the editor in the Star News.

N. FUTURE BOARD MEETINGS

The next regular meeting of the Board of Trustees will be on December 7, 2005, at 6:00 p.m. in Circadian at PCC.

MOTION: ON MOTION OF Mr. Baum, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the six members present, to cancel the December 21, 2005 and January 4, 2006 meetings of the Board of Trustees.

Advisory Vote: Aye

O. FUTURE AGENDA ITEMS

Mr. Baum requested a campus safety discussion follow-up.

P. ADJOURNMENT

Meeting No. 21 was adjourned at 2:22 p.m.
MOTIONS CARRIED AT MEETING NO. 21 – November 16, 2005

1. Approval of Minutes of Meeting No. 20, a Regular Business Meeting, November 2, 2005.
2. Approval of Consent Items.
3. Approval of the Curriculum Additions and Deletions.
5. Approval to adopt the Standards attached to the 2005-06 Board goals.
6. Approval to cancel the December 21, 2005 and January 4, 2006 Board of Trustees meetings.

Jeanette Mann, President
Board of Trustees

James Kossler, Secretary
Board of Trustees