BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 19
REGULAR BUSINESS MEETING
Wednesday, October 19, 2005
6:00 P.M. Closed Session
7:00 P.M. Open Session
Circadian
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54957
   Government Code §54957.6
   Public Employee Discipline, Dismissal, Release
   Labor Negotiations
   (CTA, Jacobs; CSEA 777, Hardash;
   CSEA 819, Hardash; ISSU, Sugimoto;
   Management/Confidential, Kossler/Hardash)

III. OPEN SESSION

   A. PLEDGE OF ALLEGIANCE

   B. INTRODUCTIONS

   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

   D. APPROVAL OF MINUTES – Meeting No. 18, Regular Business Meeting, October 5, 2005

   E. CORRECTION OF MINUTES – Meeting No. 16, Regular Business Meeting, September 7, 2005

   F. APPROVAL OF CONSENT ITEMS (See page 3, attached)

   G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF 2006-2007 ACADEMIC CALENDAR [Staff]

   H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF STUDENT EQUITY PLAN [Staff]
I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF AGREEMENT WITH SOUTHERN CALIFORNIA PUBLIC RADIO [Staff]

J. DISCUSSION, WITH POSSIBLE ACTION: BOARD GOALS FOR 2005-2006 [Board]

K. DISCUSSION, WITH POSSIBLE ACTION: CAMPUS VISITS [Board]

L. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)

M. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

N. FUTURE BOARD MEETING DATES

O. FUTURE AGENDA ITEMS

P. ADJOURNMENT
CONSENT ITEMS

25-S Approval of Student Trip – PCC Alpha Gamma Sigma – Moorpark, CA, October 29, 2005
26-S Approval of Student Trip – PCC United Rainbow Alliance – Los Angeles, CA, October 22, 2005

38-I Ratification of Instructional Trip for Civic 3000, October 19, 2005
39-I Approval of Instructional Trip for Library 104, October 22, 2005
40-I Approval of Instructional Trip for Journalism 7A, 7B, 22, 23, October 28-29, 2005
41-I Approval of Instructional Trip for Astronomy 1, October 31, 2005
42-I Approval of Instructional Trip for Music 55, December 26, 2005
43-I Approval of Instructional Trip for Music 55, December 27, 2005
44-I Approval of Instructional Trip for Music 55, December 28, 2005
45-I Approval of Instructional Trip for Music 55, December 29, 2005
46-I Approval of Instructional Trip for Music 55, December 29, 2005
47-I Approval of Instructional Trip for Music 55, December 30, 2005
48-I Approval of Instructional Trip for Music 55, December 30, 2005
49-I Approval of Instructional Trip for Music 55, January 1, 2006
50-I Approval of Instructional Trip for Music 55, January 1, 2006
51-I Approval of Instructional Trip for Music 55, January 2, 2006
52-I Approval of Instructional Trip for Music 55, December 26, 2005 – January 2, 2006
53-I
54-I Approval of Instructional Trip for MESA Program, November 2-5, 2005
55-I Approval of Instructional Trip for Teaching and Learning Center – English 100, November 4, 2005
56-I Approval of Instructional Trip for the Teaching and Learning Center – English 400 and ESL 122, November 4, 2005

75-B Amendment to Consent Item No. 6-B, Approval of Organizations for Membership, 2005-06 Fiscal Year
76-B Approve/Ratify Professional Conference Attendance
77-B Approve/Ratify/Amend/Renew Contracts
78-B Approve/Ratify Staff Development Activities
79-B Ratify Vocational Education Activities
80-B Approve Purchasing Transactions
81-B Approve Change Orders, Measure P Projects, Parking Structure
82-B Ratify Authorization to Renew Agreement- Yosemite Community College District
83-B Adoption of Approved List, Approval of Payment – Women’s Basketball Officials
84-B Adoption of Approved List, Approval of Payment – Men’s Basketball Officials
85-B Reporting and Approval of Revolving Fund Reimbursement
86-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
87-B Adoption of Resolution No. 394 – Termination of the Tax-Deferred Annuity Program “Save a Valuable Employee” (S.A.V.E.)

37-P Stipends for Classified and Unclassified Personnel
38-P Stipends for Academic Personnel
39-P Employment of Hourly Credit Teachers and Substitute Teachers, 2005-2006
40-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
41-P Quarterly Report of Hourly Unclassified Employees, Student Workers, and Volunteers Hired for Fiscal Year 2005-2006
42-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Meeting No. 18
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 18 on Wednesday, October 5, 2005, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:02 p.m. by Dr. Jeanette Mann, President.

ROLL CALL
Trustees Present
Dr. Jeanette Mann, President
Mr. Geoffrey L. Baum, Vice President (arrived 8:47 p.m.)
Ms. Consuelo Rey Castro, Clerk
Mr. John Martin
Ms. Susanna Miele
Mr. Warren Weber
Mrs. Beth Wells-Miller
Mr. Nicholas Szamet, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mr. Victor Collins, Interim Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Hollis Stewart.
The Associated Students Board was represented by Mr. Steven Juarez.
The Management Association was represented by Mr. Dale Pittman.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on closed session items.

The Board adjourned to Closed Session at 6:02 p.m.

II. CLOSED SESSION
Government Code §54957.6 Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash;
ISSU, Sugimoto; Management/Confidentialis,
Kossler/Hardash)

Closed Session was adjourned at 6:58 p.m.

III. OPEN SESSION
Dr. Mann reconvened the Open Session at 7:01 p.m. and reported that no action was taken during the Closed Session.
A. PLEDGE OF ALLEGIANCE
Mr. Szamet led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Jacobs introduced Dr. James Amrwine, Interim Dean, Performing and Communication Arts. He, in turn, introduced two students, Ray Cruz and Gabriel Perez, who shared some of their experiences while performing with the band in Shanghai.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Mr. Duke Stroud invited the Board to the Halloween musical, "I'm Sorry, the Bridge is Out."

Mr. Tecumseh Shackelford, Mr. Ramon Miramontes and Mr. Anthony Kelley told the Board about the mentoring program for male students at John Muir. They asked for PCC support in the form of outreach, to create more college opportunities for high school students. Mrs. Wells-Miller stated that it would be prudent to start working on confidence-building in the lower grade levels. Ms. Miele commended them on their efforts, stated that outreach to the local high schools is a high priority for the Board, and suggested that a joint meeting with PUSD be scheduled. Dr. Kessler introduced Dr. Sugimoto, and said that she would be a good contact person.

D. APPROVAL OF MINUTES - Regular Business Meeting No. 17, September 21, 2005

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a majority vote of the six members present, to approve the Minutes of Meeting No. 17, a Regular Business Meeting, September 21, 2005.
Yes: Rey Castro, Miele, Martin, Wells-Miller, Weber
Abstain: Mann
Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS

36-I and 37-I Approval of Instructional Trips for Music 61
Mrs. Wells-Miller remarked that these appeared to be identical trips. Dr. Jacobs responded that they are two different Tournament of Rceses events.

67-B – Approve/Ratify/Amend Contracts
B-96656-6
Ms. Miele questioned the amount charged to design and sew PCC marching band and color guard uniforms. Dr. Sugimoto responded that this is for repairs on the uniforms.

B-96650-6
Ms. Rey Castro asked for additional information on the Stepping Up program. Dr. Jacobs replied that this will be discussed at the November 2 Board meeting at CEC.

69-B - Approve/Ratify Vocational Education Activities
Ms. Miele asked why there are so few counselors participating in this event. Dr. Kessler explained that PCC has Tech Prep agreements with specific schools, and they will be taking part in this particular conference.

34-P – Stipends for Academic Personnel
Mrs. Wells-Miller expressed her enthusiasm for the Copernicus Project, and requested that a presentation be made at a future meeting.

MOTION: ON MOTION OF Ms. Rey Castro and seconded by Ms. Miele, the Board voted, by a unanimous vote of the six members present, to approve the Consent Items.
Advisory Vote: Aye
F. **OATH OF OFFICE**  
Dr. Mann administered the oath of office to the new Campus Safety Officer, George Ito, approved in Consent Item 36-P.

G. **DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM ADDITIONS**  
Dr. Jacobs described three non-credit course additions.

**MOTION:** ON MOTION OF Mrs. Wells-Miller, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the Curriculum Additions.  
Advisory Vote: Aye

H. **PRESENTATION/DISCUSSION, WITH POSSIBLE ACTION: TITLE V**  
Dr. Brock Klein narrated a presentation highlighting the Title V program. He explained that this was a program which targeted low income, first generation Latino/a students enrolled in basic skills instruction, and served over 6000 students. The focus of the program was to encourage collaboration through the creation of teaching and learning communities. The program resulted in higher percentages of retention and success. Ms. Rey Castro asked how success was defined and Dr. Klein responded that students were successful if they were able to identify and reach a goal. Although the funding has ended for Title V, several grants have been received to extend segments of the program.

I. **DISCUSSION, WITH POSSIBLE ACTION: COMMUNITY COLLEGE INITIATIVE**  
Ms. Miele asked who comprised the Californians for Community Colleges and Dr. Kossler explained that it was members of the League and unions from LAUSD. He remarked that the CCCT Board took action in support of the initiative, but they felt the local boards should discuss it. The major concern is the commitment to raising funds needed in order to place the initiative on the ballot. Dr. Kossler said that he had responded to the CEO survey in support of the language of the proposal, but said that a plan for raising the money had not yet been identified. Mrs. Wells-Miller suggested that community/businesses be approached. Ms. Rey Castro suggested that Mrs. Wells-Miller take on the fundraising project. Several possible options were discussed, including the Foundation, the community and the students.

**MOTION:** ON MOTION OF Ms. Rey Castro, and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to approve the concept of the California Community College Initiative, and after further research, bring back information for additional discussion related to fundraising.  
Advisory Vote: Aye

Approval of this motion taken by the President.

J. **PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]**  
Dr. Kossler  
- thanked Dr. Jacobs, Mr. Hardash, and Mr. Gutierrez and their staffs for their diligence in making Governor Schwarzenegge’s visit to PCC a success and explained that, due to security, information prior to the visit was limited.

K. **ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES**  
**Ms. Kay Dabelow, Academic Senate**  
- disbursed the Senate Seconds and highlighted several discussion topics including students displaced by Hurricane Katrina, policy progress, and faculty evaluations.

**Mr. Hollis Stewart, Classified Senate**  
- announced that the Classified Senate had their retreat and formulated 2005-06 goals, studied the Brown Act, and discussed ways to increase the visibility of classified employees on campus.
K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
(Continued)

Mr. Steven Juarez, Associated Students
- reported that the students have raised $2012 for Hurricane Katrina relief; that the AS interclub council finance committee approved $14,406 funding for fall activities for 20 clubs; and that he will be attending a student body presidential summit.

Mr. Nick Szamet, Student Trustee
- announced that he will be attending the SEESAW conference in San Jose.

Mr. Geoffrey Baum, Vice President, Board of Trustees
- reported that he had contacted the Governor’s local field office and they are going to try to create an opportunity for some of the AS leaders to meet the Governor.

Ms. Susanna Miele, Board of Trustees
- reminded the Board of Art Night, which will be held on Friday, October 7 and PCC is one of the venues.

Ms. Consuelo Rey Castro, Clerk, Board of Trustees
- announced that she would like to invite three students to attend the YWCA Women for Racial Justice breakfast.

L. FUTURE BOARD MEETINGS
The next regular meeting of the Board of Trustees will be on October 19, 2005, at 6:00 p.m. in the Circadian at Pasadena City College.

M. FUTURE AGENDA ITEMS
Mrs. Wells-Miller requested a presentation on the Copernicus Project.

Ms. Rey Castro asked to be updated on services and programs PCC offers to the high schools in the PACCD.

Ms. Miele requested that a joint Board meeting with PUSD be scheduled.

Dr. Mann requested that there be an change to the September 5, 2005 minutes.

Dr. Mann asked that the Board members responsible for goals be prepared to report on how progress toward completion of the goals will be measured.

Dr. Mann requested discussion of involvement of students in campus events.

N. ADJOURNMENT
Meeting No. 18 was adjourned at 9:07 p.m.
MOTIONS CARRIED AT MEETING NO. 18— October 5, 2005

1. Approval of Minutes of Meeting No. 13, a Regular Business Meeting, October 5, 2005.

2. Approval of Consent Items.

3. Approval of Curriculum Additions.

4. Approval of the concept of the California Community College Initiative, and future discussion related to financing.

Jeanette Mann, President
Board of Trustees

James Kessler, Secretary
Board of Trustees
AGENDA

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I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
Government Code §54957.6 Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto; Management/Confidentials, Kossler/Hardash)

III. OPEN SESSION
A. PLEDGE OF ALLEGIANCE

B. INTRODUCTIONS

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.

D. APPROVAL OF MINUTES – Meeting No. 17, Regular Business Meeting, September 21, 2005

E. APPROVAL OF CONSENT ITEMS (See page 3, attached)

F. OATH OF OFFICE
Campus Safety Officer – George Ito

G. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF CURRICULUM ADDITIONS [Staff]

H. PRESENTATION/DISCUSSSION, WITH POSSIBLE ACTION: TITLE V [Board]

I. DISCUSSION, WITH POSSIBLE ACTION: COMMUNITY COLLEGE INITIATIVE [Board]
J. President's Report (Including Vice Presidents)
K. Announcements by Faculty, Staff, Students and Board of Trustees
L. Future Board Meeting Dates
M. Future Agenda Items
N. Adjournment
I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:02 p.m. by Dr. Jeanette Mann, President.

ROLL CALL

Trustees Present
Dr. Jeanette Mann, President
Mr. Geoffrey L. Baum, Vice President (arrived at 6:29 p.m.)
Ms. Consuelo Rey Castro, Clerk
Mr. John Martin (arrived at 6:05 p.m.)
Ms. Susanna Miele (arrived at 6:10 p.m.)
Mr. Warren Weber
Mrs. Beth Wells-Miller
Mr. Nicholas Szamet, Student Trustee

Administrative Officers in Attendance
Dr. James Kessler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Mr. Victor Collins, Interim Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Hollis Stewart.
The Associated Students Board was represented by Mr. Steven Juarez.
The Management Association was represented by Mr. Dale Pittman.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on closed session items.

The Board adjourned to Closed Session at 6:02 p.m.

II. CLOSED SESSION
Government Code §54957
Public Employee Appointment
(Dance)

Government Code §54957
Public Employee Dismissal, Discipline, Release

Government Code §54957.6
Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto)

Closed Session was adjourned at 6:58 p.m.
III. OPEN SESSION
Dr. Mann reconvened the Open Session at 7:04 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
There were no public comments on non-agenda items.

D. APPROVAL OF MINUTES - Regular Business Meeting No. 15, August 17, 2005
Page 8434 – Future Board Meetings
Mr. Baum asked that the wording be changed to read, “Mr. Baum announced that the annual budget will be presented for adoption at the next meeting…”

Page 8433 – The 2005-06 Budget
Mrs. Wells-Miller asked that reference be made to her comment regarding additional core classes. Dr. Kossler pointed out that Mr. Hardash had indicated that there would be additional class sections, but not necessarily core classes.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Rey Castro, the Board voted, by a majority vote of the seven members present, to approve the Minutes of Meeting No. 15, a Regular Business Meeting, August 17, 2005, as amended.

Yes: Baum, Rey Castro, Miele, Martin, Wells-Miller, Weber
Abstain: Mann
Advisory Vote: Aye

Mr. Martin requested that language in the minutes of the August 3, 2005 Board Retreat be reworded. Ms. Miele pointed out that in order to do so, it must be agendized. It will be addressed at the next meeting.

E. APPROVAL OF CONSENT ITEMS
46-B – Approve Change Orders, Measure P, Parking Structure
Mr. Baum asked why there were still change orders when the Board had approved the Notice of Completion with Kajima at the last meeting. Mr. Hardash explained that often the paperwork continues for sometime after completion of the project, and these are all anticipated changes.

48-B – Approve/Ratify/Amend/Renew Contracts
Ms. Miele requested that items funded by grant money not only include the name of the grant, but the name of the division as well.

B-96358-5
Mr. Baum asked why this is not a permanent position. Dr. Kossler responded that it is a grant position which is funded year to year.

22-I – Approval of Instructional Trip for Geology 3F
Dr. Mann questioned why advisors from the English Division will be included in this trip. Dr. Jacobs replied that it is part of the Learning Communities program.

24-P – Resignation of Academic Employees 2005-06
Ms Rey Castro noted the resignation of Ralph Gutierrez and commended him on 34 years of service to the college.
E. APPROVAL OF CONSENT ITEMS (Continued)

MOTION: ON MOTION OF Mr. Weber and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items.
Advisory Vote: Aye

F. PUBLIC HEARING AND APPROVAL OF THE 2005-2006 ADOPTED BUDGET
Dr. Mann opened the Public Hearing. When there was no comment, the hearing was closed.

Mr. Baum reviewed several line items in the budget, including supplemental taxes, non-resident tuition, long-term subs, increase of academic teaching budgets, and energy costs. Mr. Hardash responded to Mr. Baum’s observations and questions. Mr. Baum also commended the administration for maintaining a healthy reserve. Dr. Mann commented that the Board manages a conservative budget. Ms. Rey Castro pointed out that PCC’s performance indicators are consistently higher than many colleges that receive far more funding. Mrs. Wells-Miller commended Mr. Hardash and his staff for their diligence in the preparation of this budget.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the 2005-2006 Budget.
Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM ADDITIONS
Dr. Jacobs explained that these course additions enable licensed cosmetologists to become cosmetology instructors.

MOTION: ON MOTION OF Mrs. Wells-Miller, and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the Curriculum Additions.
Advisory Vote: Aye

H. DISCUSSION, WITH POSSIBLE ACTION: BOARD ANNUAL SELF-EVALUATION
Prior to discussion of the self-evaluation, Ms. Inez Ysias addressed the Board, commending them for their oversight of the financial management of the college. She suggested that the trustees be more visible at community events, and expressed hope that the issue of diversity will move from discussion to visible results.

Ms. Miele suggested that the evaluation instrument be scored by a rating scale. She cautioned that the evaluation should reflect the Board’s progress as a whole, and not be personalized.

Mr. Szamet suggested that a new category related to the Board’s relationship with students should be added to the evaluation form. After further discussion, it was decided that some refinement and clarification of the instrument might be needed, and the Board officers will look at it and discuss possible changes at a future meeting. Dr. Mann asked Mr. Baum to be in charge of the review.

I. DISCUSSION, WITH POSSIBLE ACTION: BOARD GOALS FOR 2005-2006, ASSIGNMENT OF RESPONSIBILITIES
Ms. Ysias addressed the Board regarding Goal #05-8, which is related to diversity by stating that she hopes to hear more about the status of the creation of a career ladder program and opportunities for upward mobility.

After assigning responsibilities for each goal to the Trustees, Dr. Mann asked if it might be wise to establish standards in order to evaluate if a goal has been met. Mr. Weber suggested that scoring the goals could be included as a section of the Board self-
I. DISCUSSION, WITH POSSIBLE ACTION: BOARD GOALS FOR 2005-2006, ASSIGNMENT OF RESPONSIBILITIES (Continued)
is a measure of how well the Board has succeeded in accomplishing what they set out to do, even though it might not be reflected in the institutional achievements. Dr. Mann requested that some objectives or standards be written by the responsible parties and brought back at the October 5 meeting.

J. DISCUSSION, WITH POSSIBLE ACTION: STATUS REPORT ON ADMINISTRATOR'S RECOMMENDATIONS
Dr. Mann stated that she felt many of the recommendations have not been met. Dr. Kossler replied that the Time, Place and Manner policy has been given to the College Coordinating Council, and once it has passed through the shared governance process, it will come to the Board for approval. He also pointed out that several of the recommendations, as written, cannot be legally implemented. District counsel is looking at how to best address this issue.

Ms. Rey Castro stated that there are policies and procedures in place which address the ethical standards of conduct for students, staff, and police officers, as well as a handbook for club advisors.

Mr. Baum suggested that previous minutes be reviewed to determine what direction the administration was given with respect to a progress report on the recommendations. Mr. Martin indicated that perhaps the completion of the recommendations was not yet recognized, and proposed that the administration "triage" the recommendations and report back which ones had been completed and what progress was being made on the remainder.

K. DISCUSSION, WITH POSSIBLE ACTION: ATHLETICS
Mrs. Wells-Miller stated that she was interested in knowing the cost of maintenance for various sports. She indicated that she has not yet gathered all the data, withdrew this item, and asked that it be addressed at some future meeting. Dr. Mann suggested that if the Board is going to look at athletics, the entire Educational Master Plan should be examined. Mr. Weber commented that perhaps this topic should be discussed at a retreat.

L. PRESIDENT'S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
- announced that the college has received grants from the National Science Foundation and Nissan, as well as having the Biotech Center grant reinstated;
- reported on how the college is responding to the Hurricane Katrina disaster including sensitivity to displaced students and local students affected by it, fundraising efforts; and relaxed admission requirements.

M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Ms. Kay Dabelow, Academic Senate
- reported that the Academic Senate will have their retreat on September 10 and the first meeting will be held on September 12.

Mr. Hollis Stewart, Classified Senate
- announced that the Classified Senate will have a retreat in October and that the newsletter will be published next week.

Mr. Steven Juarez, Associated Students
- reported on the Associated Students Welcome Week activities including a pep rally and club week and announced that the AS Board will meet on September 9.
ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
(Continued)

Mr. Nick Szamet, Student Trustee
  • requested the Board to sign a letter of support for AB982 which relates to campus health centers.

Mr. John Martin, Board of Trustees
  • voiced his support of a fee waiver for students displaced by Hurricane Katrina

Ms. Susanna Miele, Board of Trustees
  • congratulated the Welcome Day committee for another successful event.

Mr. Geoffrey Baum, Vice President, Board of Trustees
  • expressed sympathy for the victims of Hurricane Katrina, and suggested that a letter be sent to the Board of Governors encouraging consideration of a waiver of non-resident tuition for displaced students.

Mrs. Beth Wells-Miller, Board of Trustees
  • complimented Dr. Wilcox on the new edition of Observations, noting that the trustees were not listed, and commended Juan Gutierrez for keeping the community informed of PCC events.

Mr. Warren Weber, Board of Trustees
  • introduced Dr. Hilary Huang who is running for election to the Board of Trustees in Area 5.

Dr. Jeanette Mann, President, Board of Trustees
  • reported that a letter was sent to Governor Schwarzenegger urging him to sign SB930 into law.

FUTURE BOARD MEETINGS
The next regular meeting of the Board of Trustees will be on September 21, 2005, at 6:00 p.m. in the Circadian at Pasadena City College.

FUTURE AGENDA ITEMS
Mrs. Wells-Miller asked for a report on safety and evacuation plans for the college in the event of a disaster.

Ms. Rey Castro requested a presentation and accompanying report on Title V services and performance outcomes. Dr. Kessler replied that it is already scheduled for the October 5 meeting.

Ms. Miele requested discussion of the Board's role in the accreditation standards. Dr. Kessler responded that the discussion is scheduled to begin at the September 21 meeting, with one standard being addressed then, and one each at subsequent meetings on October 19, November 18 and January 18.

ADJOURNMENT
A moment of silence was observed in remembrance of the victims of Hurricane Katrina. Meeting No. 16 was adjourned at 9:23 p.m.
MOTIONS CARRIED AT MEETING NO. 16– September 7, 2005

1. Approval of Minutes of Meeting No. 16, a Regular Business Meeting, August 17, 2005, as amended.
2. Approval of Consent Items.
4. Approval of Curriculum Additions.

Jeanette Mann, President
Board of Trustees

James Kessler, Secretary
Board of Trustees
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<td>H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF STUDENT EQUITY PLAN</td>
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<td>I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF AGREEMENT WITH SOUTHERN CALIFORNIA PUBLIC RADIO</td>
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<td>J. DISCUSSION, WITH POSSIBLE ACTION: BOARD GOALS FOR 2005-2006</td>
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October 19, 2005
Board Agenda Item G: Approval of Academic Calendar - 2006-2007

Board Meeting: October 19, 2005

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the attached proposed Academic Calendar for 2006-2007.

Fiscal Implications: None

Background: The proposed calendar for 2006-2007 was recommended by the Collective Bargaining Advisory Committee on the College Calendar. It has been reviewed by all the shared governance groups and approved by all the collective bargaining representatives.

Submitted and Recommended by: Vice President, Student and Learning Services

Approved for Submission to the Board of Trustees by: Superintendent/President
# Pasadena City College Calendar 2006 - 2007

## June 2006
- 16 Commencement – 2006
- 17 Last Day of Classes – Spring 2006 Semester
- 19 Summer Intersession – 6/19 - 8/26
  - See Schedule of Classes for Class Start and End Dates

## July
- 4 Independence Day – Campus Closed

## August
- 26 Last Day of Classes – Summer Intersession
- 28 First Day of Classes – Fall Semester – 16 Weeks

## September
- 4 Labor Day – Campus Closed

## November
- 10-11 Veteran’s Day – Campus Closed
- 23-25 Thanksgiving – Campus Closed

## December
- 16 Last Day of Classes – Fall Semester
- 22 – Jan. 1 Winter Vacation – Campus Closed

## January 2007
- 8 First Day of Classes – Winter Intersession – 6 Weeks
- 15 Martin Luther King Jr. Day – Campus Closed

## February
- 15 Last Day of Classes – Winter Intersession
- 16-17 Lincoln’s Birthday – Campus Closed
- 19 President’s Day – Campus Closed
- 20 First Day of Classes – Spring Semester – 16 Weeks

## March
- 30-31 Cesar Chavez Day – Campus Closed

## April
- 16-21 Spring Break – Classes Not In Session
- 20-21 Campus Closed

## May
- 28 Memorial Day – Campus Closed

## June
- 15 Commencement – 2007
- 16 Last Day of Classes – Spring 2007 Semester
- 18 Summer Intersession – 6/18 - 8/25
  - See Schedule of Classes for Class Start and End Dates

## July
- 4 Independence Day – Campus Closed

### Total Instructional Days = 176

- **Green Days** = Classes Not In Session
- **Pink Days** = Campus Closed
- **Yellow Days** = Final Exams
Board Agenda Item H: Approval of Student Equity Plan (2005-2006)

Board Meeting: October 19, 2005

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Student Equity Plan (2005-2006).

Fiscal Implications: None

Background: In order to promote student success for all students, the governing board of each community college district is required to adopt a student equity plan for each college in the district (Title 5, §54220).

Throughout the development of Pasadena City College's Student Equity Plan, the goal of the Task Force (members from the Associated Students, the Academic Senate, administration and resource individuals from Institutional Planning and Research Office) was to ensure that the plan addressed identified inequities and that the plan was well integrated into the annual planning processes of the College.

Furthermore, as the data and research began to provide a clearer picture for developing the plan, several presentations were made to the Academic Senate, Associated Students, and the College Coordinating Council.

The Task Force recommended that the Student Equity Plan be a living document that would be monitored and revised annually by the Student Equity Task Force to address identified under representation that was a result of inequity.

Submitted and Recommended by: Vice President, Student and Learning Services

Approved for Submission to the Board of Trustees by: Superintendent/President
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PASADENA CITY COLLEGE
STUDENT EQUITY PLAN

SIGNATURE PAGE

District: Pasadena Area Community College District

College: Pasadena City College

__________________________
President, Board of Trustees

__________________________
Date

District President/Superintendent: ____________________________

College President: ____________________________

Academic Senate President: ____________________________

President, Associated Students: ____________________________

Student Equity Coordinator: ____________________________
EXECUTIVE SUMMARY

Introduction/Background

The Pasadena City College (PCC) college wide theme is, “Student Success: Our Top Priority.” In keeping with our theme the college has developed several strategies through its planning processes to accomplish its top priority. The Student Equity Plan further supports our theme with student success indicators that link the College’s annual planning and program review processes with the Student Equity Plan’s goals and objectives.

It is important to note that the Board of Trustees and President each have an annual goal that emphasizes diversity and equity. Furthermore, in support of an institutional climate that is committed to equity, PCC’s 2005-2006 Strategic Directions for the College, Strategic Direction IV states: “Ensure all aspects of diversity are infused throughout every element of the institution, beginning with employee diversity and opportunities to advance through upward mobility.” Although Strategic Direction IV initially focuses on employee diversity, the College is committed to equity throughout every aspect of the institution. This Strategic Direction is buttressed by several college-wide planning goals and objectives were developed. Noteworthy among the Instructional Area planning objectives are:

- “Engage the entire Area in diversity awareness and appropriate training to perform various responsibilities such as recruitment, hiring committees, customer service training, and administration.”
- “Expand the curriculum to be more inclusive of various diverse groups.”
- “Attract students who traditionally have not been attracted to the Visual Arts and Media Studies disciplines, the Sciences, Mathematics and specific programs currently lacking in significant diversity.”
Another of the directions for 2005-2006, Strategic Direction II, also addresses the issue of student success through the development and implementation of student learning outcomes. The Academic Senate has proposed as a preliminary draft a set of core institutional competencies that includes students being able to communicate effectively; think critically; address successfully both the technical and ethical issues of information competency; show personal responsibility, including making ethical decisions and appreciating "individual expression;" and display both the valuing of diverse peoples and the respect for cultures other than their own. As core institutional competencies, these affirm the principle of learning equity as integral to the college’s commitment to student success.

In addition, PCC’s Academic Senate has preliminarily given support to the following as part of Student Learning Outcomes:

**Social Responsibility: Interact with others demonstrating respect toward their opinions, feelings, and values.**

- **Teamwork:** Participate actively in group efforts to seek effective results.
- **Respect for Diversity:** Display an understanding of and respect for other people and cultures.
- **Effective Citizenship:** Demonstrate responsibility for being and informed, ethical, and active citizen of their local community, California, the nation, and world.

PCC offers educational programs and services that meet Title 5 standards and provides supplemental programs, activities, and support services as resources permit. PCC’s Student Equity Plan is presented in five segments. Each segment includes a summary of the campus-based research findings that address the specific success indicator. After the summary, is a graphic presentation of the findings which identifies any existing under representation. The summary is followed by a specific plan that details each goal and the activities to address each goal with funding sources, and evaluation methods.

PCC’s Plan has an established baseline from data gathered in the 2002-2003 academic year. Given the populations served by PCC, the Plan addresses under representation where the critical level of under representation is identified. The numbers and proportions of
students in some of the identified populations were very small and are footnoted in the Plan. With the small numbers of certain populations, the College will continue to monitor access to determine if the small numbers are a result of any inequities in the processes or systems of the College.

**Methodology**

The College identified a task force that included representatives from the Academic Senate, Associated Students, the Diversity Committee, and management. The Vice President for Student and Learning Services served as chair of the task force and met weekly with the group. The Institutional Planning Research Office met several times with the Task Force to determine the technical definitions for the success indicators and to assist with the presentation of data.

Pasadena City College’s Institutional Planning and Research Office provided the campus-based research to the Student Equity Task Force at the 90%, 80% and 70% levels of expected representation. Data for each level were reviewed and compared to assess the conditions requiring attention. Under representation data at the state mandated critical 70% level of expected representation were specifically identified to establish goals.

Throughout the development of the document, the goal of the Task Force was to ensure that the Student Equity Plan was well integrated into the annual planning processes of the College. Through every aspect of the College, there has been an emphasis on diversity awareness and equity. As the Task Force reviewed the College plans developed through the college-wide planning processes, there were number of goals and objectives that addressed issues of under representation and equity. The Task Force recommended that the Student Equity Plan be a living document that would be monitored and revised annually by the Student Equity Task Force to address identified under representation that is a result of inequity.

Furthermore, as the data and research began to provide a clearer picture for developing the Plan, several presentations were made to
the Academic Senate, Associated Students, and the College Coordinating Council (the shared governance committee of the College). The College President was briefed on the progress of the Task Force and he provided guidance and recommendations to the Task Force as it developed the Plan.

Success Indicators and the College

PCC is a single college district with a total student credit and noncredit enrollment of 29,774. A majority of PCC’s credit students reside in cities outside of the district. According to the Institutional Planning and Research Office, in 2003-2004, 60% of PCC’s credit students lived in other districts and 6% of the credit population consisted of international and nonresident students (“Observations: A Compendium of Information for and about Pasadena City College, 2003-2004”).

Although a high percentage of the data show appropriate representation in most of the success indicators, improvement in the completion and success rates in gatekeeper basic skills courses were of primary concern and acknowledged as critical to student success.

Access – Definition of Community Served OPTIONAL

From 1990 to 2000, the ethnic distribution of both the population within PCC’s District and the student population at PCC has changed in a similar manner. In both the proportion of Whites in the District and at PCC decreased, while the proportions of Asian/Pacific Islanders and Hispanics increased. The proportion of African Americans in the District shows a slight decrease. Of particular note is that proportionately there are more Asian/Pacific Islanders and Hispanics at PCC than in the District, while Whites are under represented in college enrollment. Although the proportion of African Americans indicates a slight decrease, the enrollment of African Americans most closely matches the proportion in the District population of all ethnic groups. Moreover, African Americans have the highest participation rate (comparing the ratio between PCC credit students who reside within the District and the population
of adults 18 years older who reside within the District) followed by Asians/Pacific Islanders and Hispanics ("Observations: A Compendium of Information for and about Pasadena City College, 2003-2004").

Given the technical definition PCC developed for ACCESS, the population defined as disabled was under represented at the college. Census data defines disability broadly. The college’s comparative data, includes self-reported data collected from the application and the database of students served by Disabled Students Program and Services. The populations by definition are not the same and create confounding comparisons. For example:

**Census Bureau Disability Questions:**

Does this person have any of the following long-lasting conditions:

- a. Blindness, deafness, or a severe vision or hearing impairment? Yes or No
- b. A condition that substantially limits one or more basic physical activities such as walking, climbing stairs, reaching, lifting, or carrying? Yes or No

Because of a physical, mental, or emotional condition lasting 6 months or more, does this person have any difficulty in doing any of the following activities:

- a. Learning, remembering, or concentrating? Yes or No
- b. Dressing, bathing, or getting around inside the home? Yes or No
- c. Going outside the home alone to shop or visit a doctor’s office? Yes or No
- d. Working at a job or business? Yes or No

**PCC Admissions Application Question:**

Do you have any learning, hearing, visual, physical or emotional condition for which you might want special assistance or counseling? Yes or No

The under representation of credit students who are 35 years of age and older may be explained simply by the “normal” college going-
age. At this time, the Task Force has posed the question to the IPRO and requested data that might assist in explain the under representation of this group of individuals.

**Successful Course Completion**

For this Success Indicator, all groups are appropriately represented.

**Basic Skills Completion - OPTIONAL**

PCC has a growing population of students who enter the college needing the foundation basic skills courses in English and Mathematics as evidenced in the assessment test scores of entering students. Nonetheless, all but one student group was appropriately represented. African-Americans have a lower success rate than other populations and are not within acceptable success ranges for this success indicator.

**Degrees and Certificates Completion - OPTIONAL**

Although all groups are appropriately represented, like many community colleges, improving the rate of degrees and certificates earned and awarded, is a goal. To that end, PCC is systematically reviewing its processes for identifying students who have completed the requirements, but have not applied for the degree or certificate. Processes are being developed to ensure a degree check is done for all students who have completed a 60 or more number of units.

**Transfer – OPTIONAL**

Data indicate appropriate representation of all groups for the Transfer Success Indicator. Given that PCC emphasizes transfer as one of its core missions, even though all groups are appropriately represented, specific objectives have been developed through the program and unit planning processes that have yielded techniques to increase the transfer success of students.
### Task Force Members and Contact Person

<table>
<thead>
<tr>
<th><strong>Katherine Dabelow</strong></th>
<th><strong>Beverly Tate</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>President, Academic Senate</td>
<td>Instructor, Division of English</td>
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<tr>
<td>Professor, Division of Social Sciences</td>
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<tr>
<th><strong>Edward Martinez</strong></th>
<th><strong>Cynthia Lopez</strong></th>
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<tbody>
<tr>
<td>Secretary, Academic Senate</td>
<td>Research Planning Analyst</td>
</tr>
<tr>
<td>Associate Professor, Counseling Services</td>
<td>Institutional Research and Planning</td>
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<table>
<thead>
<tr>
<th><strong>Stephen Johnson</strong></th>
<th><strong>CONTACT PERSON:</strong></th>
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</thead>
<tbody>
<tr>
<td>Assistant Dean for Student Affairs</td>
<td>Lisa Sugimoto</td>
</tr>
<tr>
<td></td>
<td>Vice President for Student and Learning Services</td>
</tr>
<tr>
<td></td>
<td>626.585.7804</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:lasugimoto@pasadena.edu">lasugimoto@pasadena.edu</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Joel Soto</strong></th>
<th><strong>RESOURCE PERSON:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Associated Student Vice President for Student Services</td>
<td>Stuart Wilcox</td>
</tr>
<tr>
<td>Associated Student Representative</td>
<td>Dean for Institutional Research and Planning</td>
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</tbody>
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<thead>
<tr>
<th><strong>Rebecca Cobb</strong></th>
<th><strong>Milli Garcia</strong></th>
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<tbody>
<tr>
<td>Student Activity Advisor</td>
<td>Associated Student Vice President for Student Services</td>
</tr>
<tr>
<td></td>
<td>Associated Student Representative</td>
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</tbody>
</table>
GOALS AND OBJECTIVES
FOR
SUCCESS INDICATORS
1. SUCCESS INDICATOR: ACCESS

Technical Definition

The service area or “community served” of PCC is defined as all zip codes in which at least 150 students resided in 92/93, 97/98, or 02/03. Credit and non-credit students enrolled from the identified zip codes in the 92/93, 97/98, or 02/03 academic year (summer-fall-spring) are included in this report. Specifically, the proportions of the student population that resided in the service area for 92/93, 97/98, and 02/03 were 84.7%, 83.5%, and 86.5%, respectively. Students served are enrolled at PCC and 18 years of age or older. Data for PCC students within the service area were obtained from PCC’s Student Records Database as of May 18, 2004.

Disabled Student Programs and Services (DSPS) students are those individuals who, in addition to meeting the above criteria, indicated on their admissions application that they may need the services provided by the Disabled Student Programs and Services (DSPS) Office.

The “population within the service area” is defined as the total number of individuals over 18 living in the zip codes of PCC’s service area, as defined above. The data for the population within the service area were compiled using the 1990 and 2000 US Census data by zip code. The data were derived as follows:

1. For the age categories, the 1990 and 2000 US Census data for adults over 18 were used.
2. For the sex and ethnicity categories, because over 18 years of age by sex and by ethnicity were not provided by the 1990 US Census, the percentages provided in this report are derived using the 2000 US Census data. That is, proportions of 2000 Census data for adults over 18 and total population by sex and by ethnicity were used to estimate the 1990 Census data used in this report.
3. For the ethnicity categories, the percentages were calculated by dividing the total numbers of individuals in each of the five ethnic groups (African Americans, Asians/Pacific Islanders, Hispanics, Native Americans, or Whites) by the total numbers of individuals in all five ethnic groups. For example, the percentage of African Americans was calculated by dividing the total number of African Americans by the total number of individuals in all five ethnic groups (African Americans, Asians/Pacific Islanders, Hispanics, Native Americans, and Whites). Because the 1990 US Census combined Asians and Pacific Islanders under the same ethnic category, the numbers of the 2000 US Census and PCC data were also combined.
4. For the DSPS categories, the data on disability status for individuals between 18-34 years old were provided by the 2000 US Census. The US Census did not provide data on disability status in 1990. The US Census data on disability
status were derived from answers to two questions. The first question was a two-part question that asked about the existence of the following conditions: (a) blindness, deafness, or a severe vision or hearing impairment (sensory disability) and (b) a condition that substantially limits one or more basic physical activities, such as walking, climbing stairs, reaching, lifting, or carrying (physical disability). The second question was a four-part question that asked about the existence of a physical, mental or emotional condition lasting 6 months or more that made it difficult to perform certain activities. The four activity categories were: (a) learning, remembering, or concentrating (mental disability); (b) dressing, bathing or getting around inside the home (self-care disability); (c) going outside the home alone to shop or visit a doctor’s office (going outside the home disability); and (d) working at a job or business (employment disability).
1. **ACCESS.** Compare the percentage of each population group that is enrolled to the percentage of each group in the adult population within the community served.

### ACCESS

Definition: Percentage enrolled of each group compared to percentage of each group in the service area

<table>
<thead>
<tr>
<th>GROUP</th>
<th>GROUP PERCENT IN AREA</th>
<th>EQUITY STANDARD</th>
<th>MINIMUM PERCENT FOR APPROPRIATE REPRESENTATION</th>
<th>GROUP PERCENT ENROLLED</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BY ETHNICITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian / Pacific Islander</td>
<td>22.19%</td>
<td>70.00%</td>
<td>15.53%</td>
<td>37.01%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>African American</td>
<td>3.66%</td>
<td>70.00%</td>
<td>2.56%</td>
<td>7.19%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Filipino*</td>
<td>0.00%</td>
<td>70.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Hispanic</td>
<td>43.38%</td>
<td>70.00%</td>
<td>30.37%</td>
<td>35.53%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Native American</td>
<td>0.27%</td>
<td>70.00%</td>
<td>0.19%</td>
<td>0.73%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>White</td>
<td>30.50%</td>
<td>70.00%</td>
<td>21.35%</td>
<td>19.54%</td>
<td>Under Represented</td>
</tr>
<tr>
<td>BY GENDER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>51.56%</td>
<td>70.00%</td>
<td>36.09%</td>
<td>57.68%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Male</td>
<td>48.44%</td>
<td>70.00%</td>
<td>33.91%</td>
<td>42.32%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>BY DISABILITY STATUS</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Disabled</td>
<td>17.96%</td>
<td>70.00%</td>
<td>12.57%</td>
<td>5.74%</td>
<td>Under Represented</td>
</tr>
<tr>
<td>Not Disabled</td>
<td>82.04%</td>
<td>70.00%</td>
<td>57.43%</td>
<td>94.26%</td>
<td>Appropriately Represented</td>
</tr>
</tbody>
</table>

*Percent of Filipinos is 0.00% because the U.S. Census data does not provide the percent of Filipinos in the defined service area.
GOALS AND ACTIVITIES

1. STUDENT SUCCESS INDICATOR FOR ACCESS
   "Compare the percentage of each population group that is enrolled to the percentage of each group in the adult population within the community serve."

CONCLUSION: For Pasadena City College, the populations under represented are:

   Ethnically: Whites
   Students with Disabilities

Goal: If the under representation is determined to be a result of inequity, the College will focus its attention on increasing the representation of groups (Whites and people with disabilities) to reflect their proportion in the service area or “community served.”

<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>ACTIVITIES</th>
<th>RESPONSIBILITY</th>
<th>SOURCE OF FUNDING</th>
<th>EXPECTED OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>a. Coordinate efforts between the Student Equity Task Force and Office of Institutional Planning and Research to ascertain any anomalies in definitions</td>
<td>Student Equity Task Force</td>
<td>General Fund</td>
<td>1.1.1 The proportion of under representation will be within the 70% level or better</td>
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<tr>
<td></td>
<td>b. Identify outreach and recruitment activities and determine their effectiveness in reaching the identified White population and</td>
<td>Student Equity Task Force with the Outreach Office</td>
<td></td>
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</tr>
<tr>
<td>1.2 Increase the proportion of White students and students with disabilities to reach enrollment that reflects the service area “community served”</td>
<td>a. <strong>RETENTION EFFORTS</strong> - Identify previously enrolled White students and students with disabilities who have not re-enrolled for subsequent semesters</td>
<td>Student Equity Task Force in coordination with Outreach Office, Financial Aid, External Relations</td>
<td>General Fund, General Fund (PFE), BFAP</td>
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<tr>
<td>b. Determine the reasons for non-enrollment (i.e., graduation, transfer)</td>
<td></td>
<td>Student Equity Task Force with Outreach Office, Financial Aid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Vigorously contact previously enrolled students with targeted message about the college</td>
<td></td>
<td>Student Equity Task Force with Outreach Office, Counseling, MIS</td>
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<tr>
<td>1.2.1 Increase the number of under represented students enrolled in credit courses to reach the 70% critical level or higher</td>
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<tr>
<td>i. Voicemail blast regarding continuing student registration.</td>
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<tr>
<td>ii. E-mail blasts about registration</td>
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<tr>
<td>iii. Web information available on continuing student registration</td>
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<tr>
<td><strong>d. RECRUITMENT and OUTREACH EFFORTS</strong> - Identify potential White students and students with disabilities who applied but did not enroll by the end of fall and spring semester beginning in the fall 2005</td>
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<tr>
<td>b. Send postcards, letters, and phone call students who have applied but have not enrolled to encourage their registration in courses by winter 2006</td>
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<tr>
<td>c. Determine the demographic information of non-</td>
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<tr>
<td>Student Equity Task Force with Outreach, Financial Aid, External Relations</td>
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<tr>
<td>Student Equity Task Force with Outreach Office, Financial Aid, External Relations</td>
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<tr>
<td>Student Equity Task Force with Outreach Office, Counseling</td>
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</tr>
<tr>
<td>a. Identify barriers that impact students with disabilities enrollment at Pasadena City College</td>
<td>Student Equity Task Force in coordination with DSPS Office (Associate Dean for Special Services)</td>
<td>DSPS, General Fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Implement programs and activities to ensure accessibility to disabled students</td>
<td>Student Equity Task Force in coordination with DSPS Office (Associate Dean for Special Services)</td>
<td>1.3.1 Accurate data on students with disabilities will be available for further evaluation</td>
<td></td>
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</tr>
</tbody>
</table>

1.3 Review the data on disabled students at Pasadena City College to determine whether the data correctly reflects the population

d. Determine to the extent possible, through a survey, the reasons for White students and students with disabilities non enrollment by the end of fall and spring semester beginning in the spring 2006

Student Equity Task Force with Outreach, Counseling and Admissions and Records
barriers will be mitigated
2. **SUCCESS INDICATOR: SUCCESSFUL COURSE COMPLETION**

**Technical Definition**

The success rate by population group is the number of students who received an A, B, C, or CR grade divided by the total number of students enrolled. Data for the successful course completion measure were provided by the Chancellor’s Office for sex, ethnicity, and DSPS status, but not for age.

Success rates are shown for the following types of courses:

1. Basic Skills Courses (course digits 400 or greater)
2. Transferable Courses (course digits 1-99)
3. Vocational Education Courses (courses with SAM codes B -advanced occupational and C- clearly vocational)
2. **SUCCESSFUL COURSE COMPLETION.** Ratio of the number of credit courses that students by population group actually complete by the end of the term compared to the number of courses in which students in that group are enrolled on the census day of the term.

### SUCCESSFUL COMPLETION OF ALL COURSES

Definition: Ratio of the number of students of a group who successfully completed a credit course with a grade of A, B, C, or CR to the number of students who enrolled in a credit course compared to the same ratio for all students.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>COLLEGE PERCENT COMPLETE</th>
<th>EQUITY STANDARD</th>
<th>MINIMUM PERCENT FOR APPROPRIATE REPRESENTATION</th>
<th>GROUP PERCENT COMPLETE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BY ETHNICITY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian / Pacific</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>74.65%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Islander</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>60.02%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>African American</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>69.71%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Filipino</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>63.17%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Hispanic</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>67.91%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Native American</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>73.37%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>White</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>BY GENDER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>71.53%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Male</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>66.82%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td><strong>BY DISABILITY STATUS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabled</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>65.32%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Not Disabled</td>
<td>69.43%</td>
<td>70.00%</td>
<td>48.60%</td>
<td>69.61%</td>
<td>Appropriately Represented</td>
</tr>
</tbody>
</table>
GOALS AND ACTIVITIES

2. STUDENT SUCCESS INDICATOR FOR COURSE COMPLETION

"Ratio of the number of credit courses that students by population group actually complete by the end of the term compared to the number of courses in which students in that group are enrolled on the census day of the term"

CONCLUSION: For Pasadena City College, all populations are appropriately represented no specific interventions are required. Nonetheless, the College strives to improve its course completion success rates.

GOAL 2. Success rates for all populations are appropriately represented and even within each category of credit courses (i.e., transfer, vocational, and basic skills).

<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>ACTIVITIES</th>
<th>RESPONSIBILITY</th>
<th>SOURCE OF FUNDING</th>
<th>EXPECTED OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1 Mitigate barriers, if any, to success at the course level</td>
<td>a. Identify barriers to success at the course level by surveying students, instructional faculty and counseling by fall 2007 as part of the routine student survey process</td>
<td>Student Equity Task Force in coordination with the Academic Senate Division and SLS Deans, Learning Assistance</td>
<td>General Fund (PFE), MESA</td>
<td>2.1.1 Increase at least proportionately success in courses 2.1.2 Increase success rates of students in courses at least proportionate to the college population</td>
</tr>
<tr>
<td>Section</td>
<td>Objective</td>
<td>Action</td>
<td>Responsible</td>
<td>Funding</td>
</tr>
<tr>
<td>---------</td>
<td>-----------</td>
<td>--------</td>
<td>-------------</td>
<td>---------</td>
</tr>
<tr>
<td>2.2</td>
<td>Assist students in declaring an educational goal.</td>
<td>a. Identify undecided students and assist them in determining an educational goal and/or major by spring 2006</td>
<td>Student Equity Task Force in coordination with the Career Center, Counseling</td>
<td>Matriculation, General Fund, General Fund (PFE)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3</td>
<td>Support student success through identification of skills needed for academic success and appropriate counseling</td>
<td>a. The College Success Factors Index Assessment will be administered to measure affective skills for counseling students and assisting them in the affective areas of their college success by fall 2006</td>
<td>Student Equity Task Force in coordination with the Assessment Center, Counseling</td>
<td>Matriculation, General Fund, General Fund (PFE)</td>
</tr>
<tr>
<td>2.4</td>
<td>Promote the enrollment of African-American students in basic skills math and English during their first year of college as a means of ensuring their continued enrollment in</td>
<td>a. Identify African-American students enrolled at the college and organize a welcome reception to have them meet college officials and support areas on-</td>
<td>Student Equity Task Force in coordination with the Association of Black Employees (TABLE), Ujima Program, Counseling</td>
<td>General Fund (PFE)</td>
</tr>
<tr>
<td>math and English each semester until they complete their transfer level courses</td>
<td>campus by fall 2005</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>---</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Provide a resource guide that refers students to resources and people on-campus by fall 2005</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Identify African-American students who test into basic skills math and English be by spring 2006</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Provide counseling prior to enrollment for African-American population of students by spring 2006</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Registration in courses appropriate for their skills by spring 2006</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SUCCESS INDICATOR:  **ESL AND BASIC SKILLS COMPLETION**

**Technical Definition**

The basic skills completion rate by population group is the number of students who enrolled in a basic skills course during a given year divided into the number of students who completed a subsequent course (degree applicable or higher course within the same subgroup) with an A, B, C, or CR grade within three academic years. Specifically, the measure categorizes students into an ESL, English, or Math subgroup based on the specific basic skills course taken in the starting year and then follows their course taking behavior for a total of three years. A student may be placed in more than one subgroup and he/she is only counted once in each subgroup.

For example, for 92/93, to be counted as a basic skills completer a student would have to enrolled in English 400 by the end of 90/91 and then by the end of 92/93 also complete English 100 with an A, B, C, or CR grade.

Specifically, the cohort of students who were followed for three academic years are:

1. ESL - Students who enrolled in ESL 420 or ESL 422 and who received an A, B, C or CR in ESL 122, ESL 33AB, or a higher English course.

2. English - Students who enrolled in a ENGL 400 and who received an A, B, C, or CR in ENGL 100 or a higher English course.

3. Math - Students who enrolled in Math 401C or Math 402 and who received an A, B, C, or CR in Math 125/Math 126C or a higher Math course.

The data for the basic skills completion rate were obtained from PCC’s Student Records Database as of April 30, 2004.
3. **ESL and BASIC SKILLS COMPLETION.** Ratio of the number of students by population group who complete a degree-applicable course after having completed the final ESL or basic skills course to the number of those students who complete such a final course.

### DEGREE-APPLICABLE SUCCESS AFTER A BASIC SKILLS ESL COURSE

**Definition:** Ratio of number of students of a group who successfully completed a degree-applicable course within three years after having completed their final basic skills ESL course to the same ratio for all students combined.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>COLLEGE PERCENT DEGREE</th>
<th>EQUITY STANDARD</th>
<th>MINIMUM PERCENT FOR APPROPRIATE REPRESENTATION</th>
<th>GROUP PERCENT DEGREE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BY ETHNICITY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian / Pacific Islander</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>46.51%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>African American</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>0.00%</td>
<td>N/A</td>
</tr>
<tr>
<td>Filipino</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>50.00%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Hispanic</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>52.75%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Native American</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>0.00%</td>
<td>N/A</td>
</tr>
<tr>
<td>White</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>47.06%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td><strong>BY GENDER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>52.42%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Male</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>42.75%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td><strong>BY DISABILITY STATUS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabled</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>38.30%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Not Disabled</td>
<td>48.55%</td>
<td>70.00%</td>
<td>33.99%</td>
<td>49.30%</td>
<td>Appropriately Represented</td>
</tr>
</tbody>
</table>

I.e. no students attempted an ESL course.
# DEGREE-APPLICABLE SUCCESS AFTER A BASIC SKILLS ENGLISH COURSE

Definition: Ratio of the number of students of a group who successfully completed a degree applicable course within three years after having completed their final basic skills English course to the same ratio for all students combined.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>COLLEGE PERCENT COMPLETE</th>
<th>EQUITY STANDARD</th>
<th>MINIMUM PERCENT FOR APPROPRIATE REPRESENTATION</th>
<th>GROUP PERCENT COMPLETE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BY ETHNICITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian / Pacific Islander</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>38.23%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>African American</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>32.34%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Filipino</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>22.22%</td>
<td>Under Represented *</td>
</tr>
<tr>
<td>Hispanic</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>34.35%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Native American</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>25.00%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>White</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>35.07%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>BY GENDER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>39.91%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Male</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>29.68%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>BY DISABILITY STATUS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabled</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>40.94%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Not Disabled</td>
<td>34.99%</td>
<td>70.00%</td>
<td>24.49%</td>
<td>34.34%</td>
<td>Appropriately Represented</td>
</tr>
</tbody>
</table>

* There were only 63 Filipinos who attempted an English basic skills course. Of this group, 14 were successful. Examination of success rates in prior years for Filipinos showed appropriate representation. Therefore, this result of Filipinos being under represented is probably a random fluctuation.
**DEGREE-APPLICABLE SUCCESS AFTER A BASIC SKILLS MATH COURSE**

Definition: Ratio of the number of students of a group who successfully completed a degree applicable course within three years after having completed their final basic skills math course to the same ratio for all students combined.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>COLLEGE PERCENT COMPLETE</th>
<th>EQUITY STANDARD</th>
<th>MINIMUM PERCENT FOR APPROPRIATE REPRESENTATION</th>
<th>GROUP PERCENT COMPLETE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BY ETHNICITY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian / Pacific Islander</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>52.56%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>African American</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>23.21%</td>
<td>Under Represented</td>
</tr>
<tr>
<td>Filipino</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>41.30%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Hispanic</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>29.95%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Native American</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>33.33%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>White</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>42.06%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td><strong>BY GENDER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>37.90%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Male</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>30.08%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td><strong>BY DISABILITY STATUS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabled</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>32.87%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Not Disabled</td>
<td>35.23%</td>
<td>70.00%</td>
<td>24.66%</td>
<td>35.49%</td>
<td>Appropriately Represented</td>
</tr>
</tbody>
</table>
### GOALS AND ACTIVITIES

3. STUDENT SUCCESS INDICATOR FOR ESL AND BASIC SKILLS COMPLETION

"Ratio of the number of students by population group who complete a degree-applicable course after having completed the final ESL or basic skills course to the number of those students who complete such a final course"

**CONCLUSION FROM THE DATA:** For Pasadena City College, for ESL and English Basic Skills Completion, all groups are appropriately represented (observed deviations are due to small sample size). For Math Basic Skills, African Americans have lower than expected success rates.

**GOAL 3.** The Mathematics Division in collaboration with appropriate services and other academic divisions will develop specific strategies to assist students in Mathematics basic skills courses.

<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>ACTIVITIES</th>
<th>RESPONSIBILITY</th>
<th>SOURCE OF FUNDING</th>
<th>EXPECTED OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Strengthen the connection of MESA with the Mathematics Division</td>
<td>a. Identify faculty to coordinate efforts with MESA and the Mathematics Division by fall 2005&lt;br&gt;b. Consider institutionalize the funding of a Math Faculty Advisor for the MESA Program by spring 2006</td>
<td>Student Equity Task Force in coordination with the Math Division, MESA Program</td>
<td>MESA, General Fund (PFE)</td>
<td>3.1.1 Increase in the ratio of African-American students who are successful in basic skills math courses.</td>
</tr>
<tr>
<td>3.2 Extend the Teaching and Learning Communities concept to a greater number of</td>
<td>a. Coordinate efforts with the Math Division</td>
<td>Student Equity Task Force in coordination with the Math Division, TLC Coordinator</td>
<td>Title V, General Fund (PFE), Carnegie Foundation Grant</td>
<td>3.2.1 Increase the number of African-American students participating in the</td>
</tr>
<tr>
<td>Developmental Math Classes</td>
<td>Identify specific times and faculty to participate</td>
<td>Learning Communities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------</td>
<td>-------------------------------------------------</td>
<td>---------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>3.2.2 Improve the ratio of students in the TLC who are retained and successful complete basic level math</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>3.2.3 Increase the number of African-American students by population group who complete a degree-applicable course after having completed the final basic skills math course</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3.3 Maximize the collaboration between PUSD and PCC to effectively articulate course outcomes and improve student math skills</th>
<th>Collaborate with the Pasadena Unified School District’s Math coordinator to establish a working relationship among math faculty that will improve the dialogue between our institutions by fall 2005</th>
<th>Student Equity Task Force in coordination with the PUSD Math coordinator, faculty coordinator for the TLC</th>
<th>Title V, NSF, Carnegie Foundation Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>3.3.1 Improve the level at which PUSD African-American students enter math courses</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>3.3.2 Increase the number of African-American students who successfully complete a degree-applicable math course after having completed the final basic skills math course</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3.4 Promote the enrollment of African-American students in</th>
<th>Identify African-American students enrolled at the college</th>
<th>Student Equity Task Force in coordination with the Association of</th>
<th>General Fund (PFE)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>3.4.1 Increase success rates of African-American students in</td>
<td></td>
</tr>
<tr>
<td>Basic Skills Math and English during their first year of college as a means of ensuring their continued enrollment in math and English each semester until they complete their transfer level courses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>and organize a welcome reception to have them meet college officials and support areas on-campus fall 2005</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black Employees (TABE), Ujima Program, Counseling</td>
<td></td>
<td></td>
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<tr>
<td>Courses at least proportionate to the college population.</td>
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<tr>
<td>g. Provide a resource guide that refers students to resources and people on-campus fall 2005</td>
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<tr>
<td>h. Identify African-American students who test into basic skills math and English by spring 2006</td>
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<td></td>
</tr>
<tr>
<td>i. Provide counseling prior to enrollment for African-American population of students by spring 2006</td>
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<td></td>
<td></td>
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<tr>
<td>j. Registration in courses appropriate skills by spring 2006</td>
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<td></td>
</tr>
</tbody>
</table>
SUCCESS INDICATOR:  **DEGREES AND CERTIFICATES COMPLETION**

**Technical Definition**

Certificates – The certificate completion rate by population group is the number of students who were awarded a Certificate of Achievement in a given academic year (92/93, 97/98, or 02/03) divided by the number of students who enrolled in a capstone course in that year (92/93, 97/98, or 02/03).

Degrees – The degree completion rate by population group is the number of students who earned a degree in a given academic year (92/93, 97/98, or 02/03) divided by the number of students who enrolled in a degree applicable math or English course (course digits under 400) and who completed a minimum of 12 units by the end of a given academic year (92/93, 97/98, or 02/03).

For example, for 92/93, the number of students who earned a degree in 92/93 divided by the number of students who completed a minimum of 12 units and enrolled in a degree applicable math or English course by the end of 92/93.

The data for the degrees and certificates completion rates were obtained from PCC’s Student Records Database as of April 30, 2004.
4. **DEGREE and CERTIFICATE COMPLETION.** Ratio of the number of students by population group who receive a degree or certificate to the number of students in that group with the same informed matriculation goal.

### DEGREE COMPLETION

**Definition:** Ratio of number of students of a group who received a degree to the number of students who enrolled in a degree applicable math or English course and who completed 12 or more units.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>COLLEGE</th>
<th>EQUITY STANDARD</th>
<th>MINIMUM PERCENT FOR APPROPRIATE REPRESENTATION</th>
<th>GROUP</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BY ETHNICITY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian / Pacific Islander</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>15.40%</td>
</tr>
<tr>
<td>African American</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>18.13%</td>
</tr>
<tr>
<td>Filipino</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>13.10%</td>
</tr>
<tr>
<td>Hispanic</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>12.99%</td>
</tr>
<tr>
<td>Native American</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>21.21%</td>
</tr>
<tr>
<td>White</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>14.95%</td>
</tr>
<tr>
<td><strong>BY GENDER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>16.89%</td>
</tr>
<tr>
<td>Male</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>11.53%</td>
</tr>
<tr>
<td><strong>BY DISABILITY STATUS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabled</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>16.69%</td>
</tr>
<tr>
<td>Not Disabled</td>
<td>14.56%</td>
<td>70.00%</td>
<td>10.19%</td>
<td>14.42%</td>
</tr>
</tbody>
</table>
**CERTIFICATE COMPLETION**

Definition: Ratio of number of students of a group who receive a certificate to the number of students who enrolled in a capstone vocational course compared to the same ratio for all students combined.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>COLLEGE PERCENT CERTIFICATE</th>
<th>EQUITY STANDARD</th>
<th>MINIMUM PERCENT FOR APPROPRIATE REPRESENTATION</th>
<th>GROUP PERCENT CERTIFICATE</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BY ETHNICITY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian / Pacific Islander</td>
<td>36.22%</td>
<td>70.00%</td>
<td>25.35%</td>
<td>36.17%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>African American</td>
<td>36.22%</td>
<td>70.00%</td>
<td>25.35%</td>
<td>49.07%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Filipino</td>
<td>36.22%</td>
<td>70.00%</td>
<td>25.35%</td>
<td>54.32%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Hispanic</td>
<td>36.22%</td>
<td>70.00%</td>
<td>25.35%</td>
<td>34.89%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Native American</td>
<td><strong>36.22%</strong></td>
<td>70.00%</td>
<td><strong>25.35%</strong></td>
<td><strong>12.50%</strong></td>
<td>Under Represented *</td>
</tr>
<tr>
<td>White</td>
<td>36.22%</td>
<td>70.00%</td>
<td>25.35%</td>
<td>36.42%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td><strong>BY GENDER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>36.22%</td>
<td>70.00%</td>
<td>25.35%</td>
<td>46.35%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Male</td>
<td><strong>36.22%</strong></td>
<td>70.00%</td>
<td><strong>25.35%</strong></td>
<td><strong>22.94%</strong></td>
<td>Under Represented</td>
</tr>
<tr>
<td><strong>BY DISABILITY STATUS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabled</td>
<td>36.22%</td>
<td>70.00%</td>
<td>25.35%</td>
<td>44.62%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Not Disabled</td>
<td>36.22%</td>
<td>70.00%</td>
<td>25.35%</td>
<td>35.46%</td>
<td>Appropriately Represented</td>
</tr>
</tbody>
</table>

*Only 16 Native Americans were enrolled in a capstone certificate course, of which 2 received a certificate.*
GOALS AND ACTIVITIES

4. STUDENT SUCCESS INDICATOR FOR DEGREE AND CERTIFICATE COMPLETION

"Ratio of the number of students by population group who receive a degree or certificate to the number of students in that group with the same informed matriculation goal"

CONCLUSION: For Pasadena City College, the populations under represented are:

Gender: Males are under represented (Certificate Completion)

Certificates: All groups are appropriately represented for Certificate completion except males.

GOAL 4. The Office of Vocational Education will develop specific strategies for improving the percentage of male students enrolled in capstone courses who earn a certificate.

Although all groups are appropriately represented for degrees (other than Native Americans, whose numbers are so small that their changes are not statistically reliable) the degree and transfer center has included in their annual planning document specific activities that support improved follow-up with students to encourage their degree completion.

<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>ACTIVITIES</th>
<th>RESPONSIBILITY</th>
<th>SOURCE OF FUNDING</th>
<th>EXPECTED OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1 Appropriate award certificates to students who earned the degree but have not applied</td>
<td>a. Coordinate with Admissions and Records and Counseling to identify eligible students who have completed requirements for graduation and/or certificates by the end of each fall and spring semester beginning in</td>
<td>Student Equity Task Force in coordination with the Associate Dean for Admissions and Records, Associate Dean for Counseling and Career Services, Director of Transfer and Degree Center</td>
<td>General Fund (PFE), General Fund, Matriculation, BFAP</td>
<td>4.1.1 Increase the number of students graduating with Associate (use new accountability data and timelines to ensure coordinated efforts). 4.1.2 Increase the number of certificate recipients (use new</td>
</tr>
</tbody>
</table>
the fall 2005

b. Notify eligible students of their status relative to receiving the degree or certificate by fall 2005

c. Inform eligible students of their completion and have them complete appropriate forms to be processed by fall 2005

d. Appropriately refer qualified students to counseling for further discussion about their educational future and potential financial aid available to them to complete and further their education by fall 2005

e. Ensure that certificate applications are distributed to students in capstone classes by spring 2006

and/or accountability data and timelines to ensure coordinated efforts)
SUCCESS INDICATE:  TRANSFER

Technical Definition

The transfer rate by population group is the number of students who transferred in a given academic year (92/93, 97/98, or 02/03) divided by the number of students who enrolled (grade does not matter) in a transferable level math or English course (course digits under 100) and who completed a minimum of any 12 units by the end of a given academic year (92/93, 97/98, or 02/03).

For example, for 92/93, the number of students who transferred in 92/93 students divided by the number of students who completed a minimum of 12 units and enrolled in a transferable level math or English course by the end of 92/93.

The data for transfers were obtained from the California Postsecondary Education Commission. CPEC currently only provides data for transfers to public institutions (UC and CSU) for sex and ethnicity, but not for age or DSP&S.
### CAMPUS-BASED RESEARCH

5. **TRANSFER.** Ratio of the number of students by population group who complete a minimum of 12 units and have attempted a transfer level course in mathematics or English to the number of students in that group who actually transfer after one of more (up to six) years.

#### TRANSFER

Definition: Ratio of the number of students of a group who transferred to a UC or CSU with a six year period to the number of students who enrolled in a transfer level Math or English course and who completed 12 units.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>COLLEGE</th>
<th>EQUITY STANDARD</th>
<th>MINIMUM PERCENT FOR APPROPRIATE REPRESENTATION</th>
<th>GROUP PERCENT TRANSFER</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PERCENT</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>BY ETHNICITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian / Pacific Islander</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>12.82%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>African American</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>20.83%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Filipino</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>15.27%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Hispanic</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>16.09%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Native American</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>24.24%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>White</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>20.46%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>BY GENDER</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>20.34%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>Male</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>14.60%</td>
<td>Appropriately Represented</td>
</tr>
<tr>
<td>BY DISABILITY STATUS</td>
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<td></td>
</tr>
<tr>
<td>Disabled</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>-</td>
<td>Data Unavailable</td>
</tr>
<tr>
<td>Not Disabled</td>
<td>17.57%</td>
<td>70.00%</td>
<td>12.30%</td>
<td>-</td>
<td>Data Unavailable</td>
</tr>
</tbody>
</table>
GOALS AND ACTIVITIES

5. STUDENT SUCCESS INDICATOR FOR TRANSFER

"Ratio of the number of students by population group who complete a minimum of 12 units and have attempted a transfer level course in mathematics or English to the number of students in that group who actually transfer after one or more (up to six) years"

CONCLUSION: For Pasadena City College, all groups are appropriately represented. African-Americans and Whites are over represented.

GOAL 5. Although all groups are appropriately represented, the College will implement specific activities to increase transfer awareness among students who are close to transfer to encourage and motivate them to further their education at a four-year college or university.

ACTIVITIES: (PLEASE INCLUDE THE TARGET DATE IN CHRONOLOGICAL ORDER AND IDENTIFY THE RESPONSIBLE PERSON/GROUP FOR EACH ACTIVITY)

<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>ACTIVITIES</th>
<th>RESPONSIBILITY</th>
<th>SOURCE OF FUNDING</th>
<th>EXPECTED OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1 Assist students who are academically prepared to transfer to the CSUs and UCs</td>
<td>a. Identify students who have completed requirements for transfer to the CSUs and UCs by the end of each fall and spring semester beginning in the fall 2006</td>
<td>Student Equity Task Force in coordination with the Associate Dean for Admissions and Records, Associate Dean for Counseling and Career Services, Director of Transfer Center</td>
<td>General Fund (PFE)</td>
<td>5.1.1 Increase the number of transfer ready students (use PFE and/or accountability data and timelines to ensure coordinated efforts)</td>
</tr>
<tr>
<td></td>
<td>b. Inform students of their completion and have them complete appropriate forms to</td>
<td></td>
<td></td>
<td>5.1.2 Increase the number of transfers to the four-year universities (use PFE and/or accountability data and timelines to ensure</td>
</tr>
<tr>
<td>Coordinated efforts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund (PFE)</td>
<td></td>
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</tr>
</tbody>
</table>

- Student Equity Task Force in coordination with the Associate Dean for Admissions and Records, Associate Dean for Counseling and Career Services, Director of Transfer Center

5.2 Encourage students to consider continuing their education beyond the AA/AS degree

- Identify students who within one semester of transferring by fall 2006
- Inform students of course requirements for transfer and certification by fall 2006
- Follow-up with paperwork to process students by fall 2006
The sources of funding for the activities include general fund dollars:

1. Expending current funds in a more targeted approach
2. Discuss and consider reallocating existing funds to address the goals of the Student Equity Plan
3. PFE funds that are general fund sources of revenue and at Pasadena City College are continuing to be used for purposes of accomplishing PFE goals

Federal Grant Fund Dollars:

1. Federal Title V
2. National Science Foundation (NSF)
3. Trio Upward Bound
4. Trio Upward Bound Math/Science
5. Trio Student Support Services

Private Grant Fund Dollars:

Carnegie Grant
EVALUATION SCHEDULE AND PROCESS
The Institutional Planning and Research Office (IPRO) will be responsible for data collection activities related to the Student Equity Plan. Beginning in the spring 2006, IPRO will compare the established baseline data to current data to determine to what extent activities (interventions) have influenced success.

The IPRO will gather data in the same format and manner that was done for the initial data collection activities in preparation of the Student Equity Plan. Data for the Student Equity Plan will be extracted during the same timeframe as program review data are extracted (the first week of August), thereby providing an opportunity for units to incorporate activities into planning processes that will address student success, equity, and under-representation.

The Student Equity Task Force will monitor outcomes and provide ongoing updates to the Student Equity Plan that reflect the College’s program reviews and program planning processes goals and objectives.

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>Data Extraction Required for Student Equity Reporting</th>
<th>Comparative Data Report to Task Force</th>
<th>Review of Data and Outcomes</th>
<th>Recommendations to the Divisions and Planning Groups</th>
<th>Review of Unit and Area Plans for Goals and Activities Related to Equity Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BY WHEN</strong></td>
<td>August 7th</td>
<td>August 30th</td>
<td>September 15th</td>
<td>October 15th</td>
<td>April 15th</td>
</tr>
<tr>
<td><strong>BY WHOM</strong></td>
<td>Student Equity Task Force in coordination with IPRO and MIS</td>
<td>IPRO and MIS Student Equity Task Force in coordination with IPRO</td>
<td>Student Equity Task Force</td>
<td>Student Equity Task Force</td>
<td>Student Equity Task Force</td>
</tr>
</tbody>
</table>
Board Agenda Item I: Approval of Agreement with Southern California Public Radio

Board Meeting: October 19, 2005

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the Superintendent/President to enter into a public service operating agreement with Southern California Public Radio to manage and operate 89.3 KPCC-FM on behalf of the station licensee, the Pasadena Area Community College District.

Fiscal Implications: None. The District will neither incur costs nor receive revenue from this agreement.

Background: In the year 2000, the District first contracted with Southern California Public Radio (SCPR) to manage and operate KPCC. Since that time, SCPR has significantly increased the operating budget and professional staff of the station and positioned KPCC as the premier Southern California public radio station for news and public affairs.

The new agreement will:
- extend from January 1, 2005 to December 31, 2025;
- ensure that the main studios and principal offices of KPCC remain in the District;
- provide at least eight paid internships per semester for PCC students;
- provide recognition of Pasadena City College at the top of each hour;
- provide the college with two 15 second Public Service Announcements per week; and
- include an annual payment from SCPR to the Pasadena City College Foundation.
The Board of Trustees will:

05-1 Support and promote excellence in teaching and the development and assessment of student learning outcomes.
   Responsible Board Member(s): Mann, Rey Castro

05-2 During the continuing state fiscal crisis, set and communicate budget priorities that emphasize teaching and learning and student success, and which maximize the number of core course class offerings.
   Responsible Board Member(s): Martin, Wells-Miller

05-3 Provide leadership in facilitating a campus work environment conducive to harmonious employee relations.
   Responsible Board Member(s): Wells-Miller, Miele

05-4 Provide leadership individually, and as a Board, to represent the diverse educational interests of the community to the College, and the interests of the College to the community and to the State, especially through legislative advocacy.
   Responsible Board Member(s): Rey Castro, Mann

05-5 Complete the 2005-06 fiscal year with on-going expenditures that do not exceed on-going revenues, while maintaining prudent reserves.
   Responsible Board Member(s): Martin, Weber

05-6 Focus attention on policy issues and their impact on the College and District, and support college decision-making that is based on evidence of institutional effectiveness.
   Responsible Board Member(s): Board President, Vice President

05-7 Model collegiality, integrity, team-building, and ethical conduct in its own deliberations, in its interactions with the campus community, and in its advocacy for the College within the broader community.
   Responsible Board Member(s): Wells-Miller, Miele, all Board members

05-8 Facilitate and monitor the diversity of the campus community; and, provide opportunities for upward mobility and advancement, and for the development of future community college administrative leaders.
   Responsible Board Member(s): Ray-Castro, Baum, Szamet

05-9 Support the efforts of the College President to achieve his annual goals.
   Responsible Board Member(s): Board President, Vice President, all Board members
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Student Trip -
PCC Alpha Gamma Sigma
Moorpark, CA          October 29, 2005

Board Meeting Date:  October 19, 2005

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP:         PCC Alpha Gamma Sigma
NUMBER:        15 (14 students, 1 staff)
DATES:         October 29, 2005
TIMES:         7:30 a.m. to 4:30 p.m.
DESTINATION:   Glendale Community College
               Glendale, CA
EVENT:         AGS Southern Regional Conference
TRANSPORTATION: Personal vehicles
ADVISOR:       C. Walker
NOT TO EXCEED: $375.00

FISCAL IMPLICATIONS:  Costs associated with this trip funded by the 2005-2006 Trust and Agency Account-
Alpha Gamma Sigma. Cost category and amount is $375.00 ($25.00 X 15) registration fees.

BACKGROUND:  This activity involves travel to an annual regional AGS student leadership conference.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Approval of Student Trip - PCC United Rainbow Alliance
Los Angeles, CA October 22, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: PCC United Rainbow Alliance
NUMBER: 20 (19 student, 1 staff)
DATES: October 22, 2005
TIMES: 8:00 a.m. to 9:00 p.m.
DESTINATION: Occidental College
Los Angeles, CA
EVENT: Models of Pride Student Conference
TRANSPORTATION: District-arranged vehicles
ADVISOR: S. Talbot (volunteer)
NOT TO EXCEED: $375.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the 2005-2006 Student Service Fund Board of Directors annual budget line: United Rainbow Alliance. Cost category and amount is $375.00 for transportation.

BACKGROUND: This activity involves travel to a conference addressing gay, lesbian, bi-sexual and transgender issues on campuses.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Lisa Sugimoto, Vice President
Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/ President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratification of Instructional Trip for Civic 3000, October 19, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following instructional trip:

GROUP: Civic 3000 students
NUMBER: 30 students
DATE: October 19, 2005
TIME: 8:15 a.m. – 12:00 noon
DESTINATION: Los Rios Rancho, 39610 Oak Glen Road, Yucaipa, California
EVENT: Observe apple industry, practice English conversation
TRANSPORTATION: Bus
ADVISOR: Community Education Center: Robert Burbank, Instructor
NOT TO EXCEED: $400.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5120-4901-0000 (Community Education Center).

BACKGROUND: This instructional field trip is requested by the Division Dean, Community Education Center. Regarding ratification: information was not received in time for last Board of Trustees meeting.

Submitted by:

Division Dean, Community Education Center

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Library 104, October 22, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Library 104 students
NUMBER: 8 students
DATE: October 22, 2005
TIME: 9:30 a.m.-1:30 p.m.
DESTINATION: Kater-Crafts Bookbinders, 4860 Gregg Rd., Pico Rivera, California
EVENT: Observe book binding processes, tools and facilities
TRANSPORTATION: District vehicle
ADVISOR: Library Services: Joanne Kim, Professor
NOT TO EXCEED: $129.00 (transportation)

It is also recommended that an approved Campus Police and Safety driver be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-6106-0000 (College Library).

BACKGROUND: This instructional field trip is requested by the Interim Assistant Dean, Library Services

Submitted by:

Mary Ann Lauer
Assistant Dean, Library Services

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Journalism 7A, 7B, 22, 23, October 28-29, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Journ 7A, 7B, 22, 23 students
NUMBER: 30 students
DATE: October 28-29, 2005
TIME: 12:00 noon - 8:00 p.m. each day
DESTINATION: CSU Fullerton, 800 N. State College Blvd., Fullerton, CA 92831
EVENT: Attendance in professional workshops and participation in competitions
TRANSPORTATION: Private automobiles
ADVISOR: Division of Visual Arts and Media Studies: Michaelene R., Bolliger, Associate Professor
NOT TO EXCEED: $1,600.00 (registration fees)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget of the Journalism Trust and Agency account.

BACKGROUND: This instructional field trip is requested by the Division Dean of Visual Arts and Media Studies.

Submitted by:
Division Dean, Visual Arts and Media Studies

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Astronomy 1, October 31, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Astron 1 students
NUMBER: 20 students
DATE: October 31, 2005
TIME: 6:00 p.m. - 11:00 p.m.
DESTINATION: Mt. Wilson Observatory, Mt. Wilson, California
EVENT: Observations of Mars
TRANSPORTATION: District vehicle, private automobiles
ADVISOR: Division of Natural Studies: John Sepikas, Assistant Professor
NOT TO EXCEED: $650.00 (transportation, $200.00; telescope rental, $450.00)

It is also recommended that an approved Campus Police and Safety driver be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1900-0000 (Physical Sciences - $200.00) and account code 03-5250-7051-0000 (Synergetic Education and Research Space Science - $450.00).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
CONSENSUS ITEM TITLE: Approval of Instructional Trip for Music 55, December 26, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: December 26, 2005
TIME: 11:30 a.m.- 5:00 p.m.
DESTINATION: Dodger Stadium, 1000 Elysian Park Ave., Los Angeles, California
EVENT: Rehearsal
TRANSPORTATION: District vehicle, bus
ADVISOR: Division of Performing and Communication Arts: James Arwine, Interim Division Dean and Professor; Charles Carpenter, Instructor, Alyson McLemore, Instructor, Jack Taylor, Instructor, Kevin Brown, Instructor.

NOT TO EXCEED: $3,000.00 (transportation)

It is also recommended that Mr. Arwine and approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:

Interim Division Dean, Performing and Communication Arts

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Approval of Instructional Trip for Music 55, December 27, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: December 27, 2005
TIME: 8:45 a.m.- 2:00 p.m.
DESTINATION: Dodger Stadium, 1000 Elysian Park Ave., Los Angeles, California
EVENT: Rehearsal
TRANSPORTATION: District vehicle, bus
ADVISOR: Division of Performing and Communication Arts: James Arnwine, Interim Division Dean and Professor; Charles Carpenter, Instructor, Alyson McLemore, Instructor, Jack Taylor, Instructor, Kevin Brown, Instructor.

NOT TO EXCEED: $3,000.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:

Interim Division Dean, Performing and Communication Arts

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55, December 28, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: December 28, 2005
TIME: 7:15 a.m.- 9:30 p.m.
DESTINATION: Disneyland, 1313 S. Harbor Blvd., Anaheim, California
EVENT: Performance
TRANSPORTATION: District vehicle, bus
ADVISOR: Division of Performing and Communication Arts: James Arwine, Interim Division Dean and Professor; Charles Carpenter, Instructor, Alyson McLemore, Instructor, Jack Taylor, Instructor, Kevin Brown, Instructor.

NOT TO EXCEED: $4,500.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by: [Signature]
Interim Division Dean, Performing and Communication Arts

Recommended for Approval: [Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55,
December 29, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: December 29, 2005
TIME: 8:45 a.m.- 3:00 p.m.
DESTINATION: Dodger Stadium, 1000 Elysian Park Ave., Los Angeles, California
EVENT: Rehearsal
TRANSPORTATION: District vehicle, bus
ADVISOR: Division of Performing and Communication Arts: James Arnwine, Interim Division Dean and Professor; Charles Carpenter, Instructor, Alyson McLemore, Instructor, Jack Taylor, Instructor.

NOT TO EXCEED: $3,000.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:
James Arnwine
Interim Division Dean, Performing and Communication Arts

Recommended for Approval:
Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55,
December 29, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: December 29, 2005
TIME: 3:00 p.m. - 10:00 p.m.
DESTINATION: Newport Dunes, 1131 Back Bay Drive, Newport Beach, California
EVENT: Performance
TRANSPORTATION: District vehicle, bus (will depart from Dodger Stadium)
ADVISOR: Division of Performing and Communication Arts: James Arnwine, Interim Division Dean and Professor; Charles Carpenter, Instructor, Alyson McLemore, Instructor, Jack Taylor, Instructor, Kevin Brown, Instructor.

NOT TO EXCEED: $2,000.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted By:

Interim Division Dean, Performing and Communication Arts

Recommended for Approval:

Vice President, Instructor

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55, December 30, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: December 30, 2005
TIME: 7:45 a.m. - 12:00 noon
DESTINATION: Dodger Stadium, 1000 Elysian Park Ave., Los Angeles, California
EVENT: Rehearsal
TRANSPORTATION: District vehicle, bus
ADVISOR: Division of Performing and Communication Arts: James Arnwine, Interim Division Dean and Professor; Charles Carpenter, Instructor, Alyson McLemore, Instructor, Jack Taylor, Instructor, Kevin Brown, Instructor.

NOT TO EXCEED: $3,000.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:
Interim Division Dean, Performing and Communication Arts

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55, December 30, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 30 students
DATE: December 30, 2005
TIME: 2:00 p.m.- 7:00 p.m.
DESTINATION: Lawry's Restaurant, 100 N. LaCienega Blvd., Beverly Hills, California
EVENT: Performance
TRANSPORTATION: Bus
ADVISOR: Division of Performing and Communication Arts: Charles Carpenter, Instructor; Jack Taylor, Instructor.

NOT TO EXCEED: $700.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:

Interim Division Dean, Performing and Communication Arts

Recommended for Approval:  

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55, January 1, 2006

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: January 1, 2006
TIME: 9:45 a.m. - 2:00 p.m.
DESTINATION: Dodger Stadium, 1000 Elysian Park Ave., Los Angeles, California
EVENT: Rehearsal
TRANSPORTATION: District vehicle, bus
ADVISOR: Division of Performing and Communication Arts: James Armwine, Interim Division Dean and Professor; Charles Carpenter, Instructor, Alyson McLemore, Instructor, Jack Taylor, Instructor, Kevin Brown, Instructor.

NOT TO EXCEED: $3,000.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:  
Interim Division Dean, Performing and Communication Arts

Recommended for Approval:  
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55,
January 1, 2006

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 30 students
DATE: January 1, 2006
TIME: 2:00 p.m.-7:00 p.m.
DESTINATION: Lawry’s Restaurant, 100 N. LaCienega Blvd., Beverly Hills, California
EVENT: Performance
TRANSPORTATION: Bus
ADVISOR: Division of Performing and Communication Arts: Charles Carpenter, Instructor
NOT TO EXCEED: $700.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:
Interim Division Dean, Performing and Communication Arts

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Music 55,
January 2, 2006

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: January 2, 2006
TIME: 4:30 a.m.- 1:00 p.m.
DESTINATION: Tournament of Roses Parade, Pasadena, California
EVENT: Performance
TRANSPORTATION: District vehicle, bus
ADVISOR: Division of Performing and Communication Arts: James Arnwine, Interim Division Dean and Professor; Charles Carpenter, Instructor, Alyson McLemore, Instructor, Jack Taylor, Instructor, Kevin Brown, Instructor.

NOT TO EXCEED: $3,000.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:

Interim Division Dean, Performing and Communication Arts

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trips for Music 55, December 26, 2005 - January 2, 2006

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Music 55
NUMBER: 268 students
DATE: December 26, 2005 - January 2, 2006
EVENT: Rehearsals and Performances
TRANSPORTATION: District truck (to carry instruments for Tournament of Roses Band)
ADVISOR: Division of Performing and Communication Arts: James Arnwine, Interim Division Dean and Professor; Charles Carpenter, Instructor.
NOT TO EXCEED: $1,600.00 (transportation)

It is also recommended that Mr. Arnwine, Mr. Carpenter and approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 01-5250-1052-0000 (Performing and Communication Arts – Tournament Band).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean of Performing and Communication Arts.

Submitted by:

Interim Division Dean, Performing and Communication Arts

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE: Approval of Instructional Trip for MESA Program, November 2-5, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: MESA Program students
NUMBER: 4 students
DATE: November 2-5, 2005
TIME: Depart: 11/2/05, 7:00 a.m.
      Return: 11/5/05, 7:00 p.m.
DESTINATION: Annual Biomedical Research Conference for Minority Students,
              265 Peachtree St., Atlanta, Georgia
EVENT: Provide students with research, internship, and transfer opportunities in science,
technology, engineering, and mathematics.
TRANSPORTATION: Private automobiles, air
ADVISOR: MESA Program Director: Juan Carlos Morales
NOT TO EXCEED: $6,312.00 (registration fees, $1,600.00; lodging, $1,891.05; meals, $504.00;
               Airfare, $1942.00; car rental; $375.08)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget in account code 03-5250-7065-0000 (National Science Foundation Grant).

BACKGROUND: This instructional field trip is requested by the Associate Dean, Academic Support.

Submitted by:

[Signature]
Associate Dean, Academic Support

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Carnegie Grant Students (Engl 100), November 4, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Carnegie Grant students (Engl 100)
NUMBER: 47 students
DATE: November 4, 2005
TIME: 7:00 a.m.-4:00 p.m.
DESTINATION: UCLA, Los Angeles, California
EVENT: Attend STOMP Conference – inform students about admission and financial aid opportunities
TRANSPORTATION: Bus
ADVISOR: Division of English: Robert Oventilie, Assistant Professor. Counseling: Evangelina Quintanar, Counselor.

NOT TO EXCEED: $670.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget of the Carnegie Foundation Grant.

BACKGROUND: This instructional field trip is requested by the Associate Dean, Academic Support.

Submitted by:

[Signature]
Associate Dean, Academic Support

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE: Approval of Instructional Trip for the Carnegie Grant Students (English 430 and ESL 122), November 4, 2005

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Carnegie Grant students – (Engl 400 and ESL 122)
NUMBER: 58 students
DATE: November 2, 2005
TIME: 9:00 a.m.-12:30 p.m.
DESTINATION: San Gabriel Mission, 427 S. Junipero Serra Dr., San Gabriel, California
EVENT: Study California history and Native American culture
TRANSPORTATION: Bus
ADVISOR: Division of Languages: Shelagh Rose, Assistant Professor; Brock Klein, Associate Professor. Division of English: Lynn Wright, Assistant Professor.

NOT TO EXCEED: $600.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2005-06 Adopted Budget of the Carnegie Foundation Grant.

BACKGROUND: This instructional field trip is requested by the Associate Dean, Academic Support.

Submitted by:

[Signature]
Associate Dean, Academic Support

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item No.6-B, Approval of Organizations for Membership, 2005-06 Fiscal Year

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 6-B, approved on July 20, 2005, to include membership in the following organizations:

Music Association of California Community Colleges (MACCC) $ 75.00
Phi Delta Kappa International $350.00

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2005-06 Adopted Budget in Object 5310, Membership, under Cost Center 6045 (Performing & Communication Arts) and 2200 (Social Sciences) from a PFE grant (2451).

BACKGROUND: The Vice President for Instructional Administration supports these institutional memberships.

Submitted by:
Jacqueline Jacobs
Vice President, Instructional Administration

Recommended for Approval:
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Professional Conference Attendance

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Ratify

ATTENDEES: Barbara Padron-Leon, Lola Proano-Gomez
LOCATION: Festival Iberoamericano de Teatro Conference
Cadiz, Spain
DATES: October 14-30, 2005
PURPOSE: Obtained information pertinent to teaching Spanish curriculum.
CHARGES: $1,000.00 total
COST CENTER: $500.00 for each participant - 01-5210-1501-2320
RECOMMENDED BY: Dr. Jacqueline Jacobs

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the requesting Cost Center budgets as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the area Vice President and the College President.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify/Amend/Renew Contracts

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend/renew the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
## REVIEW OF TRANSACTIONS AND CONTRACTS

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

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<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
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<tbody>
<tr>
<td>B-96659-6</td>
<td>Hector Tobar</td>
<td>$500.00</td>
<td>To provide services as guest lecturer for students, staff and community. Mr. Tobar is the author of The Tattooed Soldier, a novel used by PCC professors 11/03/05</td>
<td>College Diversity Initiative</td>
<td>6012-0000</td>
</tr>
<tr>
<td>B-96660-6</td>
<td>Andy Kau, DDS</td>
<td>50.00 per three-hour session</td>
<td>To provide services as supervising dentist in Dental Hygiene Clinic 10/26/05 thru 6/30/10</td>
<td>Dental Hygiene</td>
<td>0404-0000</td>
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<tr>
<td>B-96661-6</td>
<td>Judy Huang</td>
<td>75.00</td>
<td>To provide a piano concert for Music 10 class 11/17/05</td>
<td>PCA: Music</td>
<td>1050-0000</td>
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<tr>
<td>B-96662-6</td>
<td>Natalie Ross</td>
<td>130.00</td>
<td>To provide a duo piano concert for Music 10 class 12/01/05</td>
<td>PCA: Music</td>
<td>1050-0000</td>
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<tr>
<td>B-96663-6</td>
<td>Laura Silva</td>
<td>3,000.00</td>
<td>To provide multimedia technology training workshops 11/01/05 thru 12/31/05</td>
<td>New Media Center (Partnership)</td>
<td>6107-2436</td>
</tr>
<tr>
<td>B-96666-6</td>
<td>Diana Simons</td>
<td>300.00</td>
<td>To provide services as guest lecturer on Animal Biology 10/20/05 thru 6/05/06</td>
<td>Natural Sciences Division</td>
<td>1900 0000</td>
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<tr>
<td>B-96668-6</td>
<td>Jesse Sanders</td>
<td>10,000.00</td>
<td>To provide food services for various Foster Care Education Programs 10/20/05 thru 6/30/06</td>
<td>Foster Care Education</td>
<td>7040-0000, 7041-0000, 7042-0000 &amp; 7046-0000</td>
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Consent Item No. 77-B
October 19, 2005
# REVIEW OF TRANSACTIONS AND CONTRACTS

## PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<tbody>
<tr>
<td>B-96668-6</td>
<td>Tobias Jacoby</td>
<td>$500.00</td>
<td>To provide services as tutor supervisor for Upward Bound students at Blair High School 10/20/05 thru 6/30/06</td>
<td>Upward Bound 6418-0000</td>
<td>03-5120</td>
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<tr>
<td>B-96669-6</td>
<td>Dan Kamimura</td>
<td>500.00</td>
<td>To provide services as tutor supervisor for Upward Bound students at Arroyo High School 10/20/05 thru 6/30/06</td>
<td>Upward Bound 6418-0000</td>
<td>03-5120</td>
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<td>B-96664-6</td>
<td>San Francisco Community College District</td>
<td>District to receive revenue</td>
<td>To provide coordination of the Foothill Regional Early Childhood Mentor Program for an amount not-to-exceed $650.00 9/01/05 thru 6/30/06</td>
<td>Social Sciences Division</td>
<td>N/A</td>
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<tr>
<td>B-96665-6</td>
<td>Donald F. Dickerson Associates</td>
<td>5,000.00</td>
<td>To provide consulting services related to C Building boiler replacement to assist in determining the routing for the new boiler flue 9/21/05 thru 6/30/06</td>
<td>Facilities: Building Services 6502-0000</td>
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<td>B-96667-6</td>
<td>Stephen Johnson</td>
<td>75.00 per hour</td>
<td>To provide services to determine athletic eligibility for an amount not-to-exceed $5,000.00 8/29/05 thru 10/31/05</td>
<td>Student &amp; Learning Services 6401-0000</td>
<td>01-5120</td>
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<td>B-96670-6</td>
<td>Marty Ikkanda</td>
<td>2,000.00</td>
<td>To provide services to conceive, design and implement the biotechnology lab outreach program for high schools and community colleges 10/01/05 thru 10/31/05</td>
<td>Biotechnology Center 7027-0000</td>
<td>03-5120</td>
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</tbody>
</table>

Consent Item No. 77-B
October 19, 2005
### REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<tr>
<td><strong>Amend</strong></td>
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<td>182-B (4/21/04)</td>
<td>Scott United Methodist Preschool District to receive revenue</td>
<td>To add Scott United Methodist Preschool as a Federal Work Study site 10/20/05 until terminated</td>
<td>Federal Work Study</td>
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<td>182-B (4/21/04)</td>
<td>The Los Angeles Law Library District to receive revenue</td>
<td>To add The Los Angeles Law Library as a Federal Work Study site 10/20/05 until terminated</td>
<td>Federal Work Study</td>
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<tr>
<td>182-B (4/21/04)</td>
<td>Western Justice Center Foundation District to receive revenue</td>
<td>To add Western Justice Center Foundation as a Federal Work Study site 10/20/05 until terminated</td>
<td>Federal Work Study</td>
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<tr>
<td>B-96563-6</td>
<td>Occidental College  $612.00</td>
<td>To increase amount of agreement for additional expenses for classroom and computer lab space and equipment rental for an amount not-to-exceed $8,687.00</td>
<td>Math/Science Upward Bound 6425-0000</td>
<td>Misc. Object Codes</td>
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<tr>
<td>B-96564-6</td>
<td>Occidental College  2,756.00</td>
<td>To increase amount of agreement for additional expenses for student meals, classroom and computer lab space and equipment rental for an amount not-to-exceed $26,156.00</td>
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<td><strong>Renew</strong></td>
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<td>B-96250-4</td>
<td>Community College League of California  2,500.00</td>
<td>To provide an online collective bargaining database 12/01/05 thru 11/30/06</td>
<td>Human Resources 6702-0000</td>
<td>01-5820</td>
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Consent Item No. 77-B
October 19, 2005
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Staff Development Activities

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Staff Development activities listed below:

Approve

November 2, 2005 – Classified New Hire Orientation at CEC. Anticipated expenses not-to-exceed $1,200.00 for materials and refreshments for approximately 50 participants. Cost Center: 03-5210-6607-2411, Classified Senate (Partnership)

Ratify

September 23, 2005 – CEC Leadership Retreat at Hilton Pasadena, for full and part-time faculty and full-time classified staff. Anticipated expenses not-to-exceed $3,600.00 for facilities, audiovisual equipment, materials and refreshments for approximately 60 participants. Cost Center: 03-5210-7017-0000, Adult Basic Education

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Vocational Education Activities

Board Meeting Date: October, 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the Vocational Education activities listed below:

Ratify:

September 15 through December 22, 2005 – Bridges to the Future Program Monthly Meetings at PCC, to develop strategies for providing education and training to students and incumbent workers in the biotechnology field. Anticipated expenses not-to-exceed $250.00 for materials, supplies and refreshments for approximately 30 participants. Cost Center: 03-5210-7027-0000, Biotechnology Center

October 8, 2005 – Plate Pouring for Amgen HS Kit Orders Workshop at Oak Crest Institute. Anticipated expenses not-to-exceed $200.00 for materials and refreshments for approximately 16 participants. Cost Center: 03-5210-7027-0000, Biotechnology Center

FISCAL IMPLICATIONS: Funds for these activities indicated above are budgeted in the cost centers listed.

BACKGROUND: These activities are intended to promote contract education and vocational education.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Purchasing Transactions

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions from 110953 through 111103.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2005-2006 District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies adopted by the Board of Trustees on April 20, 1994. The purchase orders listed on the attached report include orders that are $250.00 or more.

Submitted by:

Edgar R. Naneoshina
Director, Purchasing Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
## PASADENA AREA COMMUNITY COLLEGE DISTRICT

### Pasadena City College

**Consent Item 80-B**

October 19, 2005

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<th>Description</th>
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<td>110953</td>
<td>1-8 FOOD SERVICES</td>
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<td>PERFORMING ARTS</td>
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<td>DATA PROC./COMPUTER SUP.</td>
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<td>AIMS, INC.</td>
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<td>VIDEO LANGUAGE PRODUCTS</td>
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<td>ALLYN AND BACON, INC.</td>
<td>BOOKS</td>
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</table>

* Indicates Vendor is located within the Pasadena Area Community College District.

> Indicates local branch utilized outside of the District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Fund Amount</th>
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<td>CALTECH WIRED</td>
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<td>TITLE V</td>
<td>3</td>
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<tr>
<td>111050</td>
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<td>111052</td>
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<td>HEATING/VENTILATION SUPPLIES</td>
<td>FACILITY</td>
<td>1</td>
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<td>111054</td>
<td>I-8 FOOD SERVICES</td>
<td>FOOD SERVICE</td>
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<td>111062</td>
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<td>OFFICE SUPPLIES/EQUIP.</td>
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<tr>
<td>111064</td>
<td>UNISAN PRODUCTS</td>
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<tr>
<td>111065</td>
<td>DASH GLOVES</td>
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<tr>
<td>111067</td>
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<td>PAINT AND SUPPLIES</td>
<td>FACILITY</td>
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<tr>
<td>111068</td>
<td>AMERICAN FENCERS SUPPLY</td>
<td>ATHLETIC EQUIPMENT</td>
<td>PHYS ED</td>
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<tr>
<td>111070</td>
<td>SKY ADVERTISING, INC.</td>
<td>ADVERTISING</td>
<td>HUM RES</td>
<td>1</td>
<td>$1,300.00</td>
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<tr>
<td>111071</td>
<td>APPLIED POWER TECHNOLOGIES CORP.</td>
<td>MAINTENANCE/SERVICE AGREEMENT</td>
<td>MIS</td>
<td>1</td>
<td>$2,900.00</td>
</tr>
<tr>
<td>111072</td>
<td>MK DIAMOND PRODUCTS, INC.</td>
<td>REPAIRS</td>
<td>ENG/TECH</td>
<td>1</td>
<td>$270.63</td>
</tr>
<tr>
<td>111073</td>
<td>J. B. SYSTEMS, INC.</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>MIS</td>
<td>1</td>
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</tr>
<tr>
<td>111074</td>
<td>ZEP MANUFACTURING CO.</td>
<td>CHEMICALS</td>
<td>ENG/TECH</td>
<td>1</td>
<td>$890.68</td>
</tr>
<tr>
<td>111076</td>
<td>BUDDIES ALL-STARS</td>
<td>ATHLETIC EQUIPMENT</td>
<td>PHYS ED</td>
<td>3</td>
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<td>111080</td>
<td>LANDRYS SPORTING GOODS</td>
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<td>111081</td>
<td>GUNTHER'S ATHLETIC SERVICE</td>
<td>ATHLETIC EQUIPMENT</td>
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<td>3</td>
<td>$1,208.55</td>
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<td>111082</td>
<td>CHICK'S SPORTING GOODS</td>
<td>ATHLETIC EQUIPMENT</td>
<td>PHYS ED</td>
<td>3</td>
<td>$5,505.40</td>
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<td>111084</td>
<td>M &amp; F ATHLETIC COMPANY</td>
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<td>3</td>
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</tr>
<tr>
<td>111087</td>
<td>FITLINE</td>
<td>MAINTENANCE/SERVICES AGREEMENT</td>
<td>PHYS ED</td>
<td>1</td>
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</tr>
<tr>
<td>111088</td>
<td>APPLE COMPUTER, INC.</td>
<td>SOFTWARE</td>
<td>IRC</td>
<td>1</td>
<td>$908.98</td>
</tr>
<tr>
<td>111089</td>
<td>EMBRE BUSES, INC.</td>
<td>SERVICE FEES/PROFESSIONAL SVS</td>
<td>PHYS ED</td>
<td>1</td>
<td>$1,965.97</td>
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<tr>
<td>111090</td>
<td>PLUMBING WHOLESALE OUTLET</td>
<td>PLUMBING SUPPLIES</td>
<td>FACILITY</td>
<td>1</td>
<td>$427.15</td>
</tr>
<tr>
<td>111092</td>
<td>C.V. TILE</td>
<td>BUILDING MATERIALS</td>
<td>ENG/TECH</td>
<td>1</td>
<td>$1,356.03</td>
</tr>
<tr>
<td>111094</td>
<td>MK DIAMOND PRODUCTS, INC.</td>
<td>TOOLS</td>
<td>ENG/TECH</td>
<td>1</td>
<td>$281.45</td>
</tr>
<tr>
<td>111097</td>
<td>LAB SAFETY SUPPLY</td>
<td>SAFETY &amp; FIRE EQUIPMENT/SUPPLY</td>
<td>FACILITY</td>
<td>1</td>
<td>$796.50</td>
</tr>
<tr>
<td>111098</td>
<td>STOCK BUILDING SUPPLY</td>
<td>BUILDING MATERIALS</td>
<td>ENTECH</td>
<td>1</td>
<td>$2,363.36</td>
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<tr>
<td>111100</td>
<td>McLLOGAN SUPPLY</td>
<td>PRINTING SUP. &amp; EQUIP.</td>
<td>ENTECH</td>
<td>1</td>
<td>$8,119.68</td>
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<tr>
<td>111101</td>
<td>EUREKA: THE CALIFORNIA CAREER</td>
<td>SOFTWARE</td>
<td>CAREER</td>
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<td>$2,376.09</td>
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<tr>
<td>111103</td>
<td>TIGER DIRECT</td>
<td>COMPUTER SUPPLIES</td>
<td>COMP. SVS</td>
<td>1</td>
<td>$611.57</td>
</tr>
</tbody>
</table>

$128,730.29

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
## CHANGE ORDERS
$250 OR MORE

<table>
<thead>
<tr>
<th>PO #</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>SITE</th>
<th>FUND</th>
<th>INC/DEC...</th>
</tr>
</thead>
<tbody>
<tr>
<td>108538</td>
<td>CITY WHOLESAL Electric Co.</td>
<td>Increase PO per Dept.</td>
<td>ENG/TECH</td>
<td>01</td>
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<tr>
<td>110765</td>
<td>COMCO INC.</td>
<td>Decrease PO per Dept.</td>
<td>HEALTH SCI</td>
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<td>B-06523</td>
<td>CITY WHOLESAL Electric Co.</td>
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<td>FACILITY</td>
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</tr>
<tr>
<td>B-06662</td>
<td>B &amp; B REDI-MIX</td>
<td>Increase PO per Dept.</td>
<td>FACILITY</td>
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<td>$1,116.17</td>
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</table>

$2,388.16
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Change Orders, Measure P Projects Parking Structure

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Number Eighty (80) to Kajima Construction Services for Contract Number C-2876-4, Measure P Parking Structure.

Change Order - 80: Add to contract, labor, equipment and materials to construct 300 S.F. of retaining wall at Parking Lot #5A. The total amount of this change order is Thirty-One Thousand Eight Hundred Fifteen Dollars ($31,815).

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2005-2006 District Budget in the fund indicated and charged to the cost center shown:

42-6250-7402-0000 (C/O Parking Structure/Bonnie)

BACKGROUND: Periodic change orders to the original construction contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the construction contract up to ten percent (10%) of the original contract amount. On September 17, 2003 the Board awarded Bid 846 to Kajima Construction Services and authorized the issuance of Contract Number C-2876-4.
<table>
<thead>
<tr>
<th>CO #</th>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>C.O. AMOUNT</th>
<th>ADJUST (+/-)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>10/01/03</td>
<td>Deduct the costs for providing insurances.</td>
<td>740,000</td>
<td>-740,000</td>
</tr>
<tr>
<td>02</td>
<td>09/29/03</td>
<td>Deduct costs of Contractor providing temp power</td>
<td>8,000</td>
<td>-8,000</td>
</tr>
<tr>
<td>03</td>
<td>10/09/03</td>
<td>Deduct costs of Contractor providing temp water.</td>
<td>2,500</td>
<td>-2,500</td>
</tr>
<tr>
<td>04</td>
<td>10/29/03</td>
<td>Deduct for staging on City street prior to 7:00AM</td>
<td>750</td>
<td>-750</td>
</tr>
<tr>
<td>05</td>
<td>12/08/03</td>
<td>Deduct for deletion of elevator drainage tanks.</td>
<td>10,526</td>
<td>-10,526</td>
</tr>
<tr>
<td>06</td>
<td>01/13/04</td>
<td>Add for additional DSA requirements.</td>
<td>13,885</td>
<td>13,885</td>
</tr>
<tr>
<td>07</td>
<td>02/05/04</td>
<td>Deduct for starting Work prior to 7:00AM</td>
<td>750</td>
<td>-750</td>
</tr>
<tr>
<td>08</td>
<td>03/15/04</td>
<td>Add additional 6 working days for strike.</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>09</td>
<td>03/15/04</td>
<td>Add for crane and deduct 2 working days.</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>10</td>
<td>03/15/04</td>
<td>Add for 4 ext. light fixtures and change 52 bollards.</td>
<td>26,214</td>
<td>26,214</td>
</tr>
<tr>
<td>11</td>
<td>03/15/04</td>
<td>Add for Rose Parade pedestrian walkway.</td>
<td>6,742</td>
<td>6,742</td>
</tr>
<tr>
<td>12</td>
<td>03/15/04</td>
<td>Add for additional stair light.</td>
<td>506</td>
<td>506</td>
</tr>
<tr>
<td>13</td>
<td>03/15/04</td>
<td>Add for waterproofing retaining wall section.</td>
<td>3,781</td>
<td>3,781</td>
</tr>
<tr>
<td>14</td>
<td>03/22/04</td>
<td>Add for 2 int. light fixtures and 4 outlets.</td>
<td>3,014</td>
<td>3,014</td>
</tr>
<tr>
<td>15</td>
<td>04/07/04</td>
<td>Add for furnishing 20 concrete trash receptacles.</td>
<td>10,573</td>
<td>10,573</td>
</tr>
<tr>
<td>16</td>
<td>04/07/04</td>
<td>Add for relocating 20 convenience outlets.</td>
<td>1,610</td>
<td>1,610</td>
</tr>
<tr>
<td>17</td>
<td>04/07/04</td>
<td>Deduct for fire alarm system.</td>
<td>92,608</td>
<td>-92,608</td>
</tr>
<tr>
<td>18</td>
<td>06/01/04</td>
<td>Add for 3-1&quot; conduits from elec rm to storage rm.</td>
<td>3,334</td>
<td>3,334</td>
</tr>
<tr>
<td>19</td>
<td>06/01/04</td>
<td>Deduct for lighting control system.</td>
<td>10,788</td>
<td>-10,788</td>
</tr>
<tr>
<td>20</td>
<td>06/01/04</td>
<td>Add for 1-12 station sprinkler controller.</td>
<td>3,920</td>
<td>3,920</td>
</tr>
<tr>
<td>21</td>
<td>06/01/04</td>
<td>Add for signage, per DSA.</td>
<td>1,046</td>
<td>1,046</td>
</tr>
<tr>
<td>22</td>
<td>06/01/04</td>
<td>Add for 3-120 volt circuits to storage room.</td>
<td>1,734</td>
<td>1,734</td>
</tr>
<tr>
<td>23</td>
<td>06/01/04</td>
<td>Add for 5-6&quot; schedule 80 sleeves for equipment.</td>
<td>6,363</td>
<td>6,363</td>
</tr>
<tr>
<td>24</td>
<td>06/01/04</td>
<td>Deduct for modified lighting on the roof level.</td>
<td>4,699</td>
<td>-4,699</td>
</tr>
<tr>
<td>25</td>
<td>06/12/04</td>
<td>Deduct for damage to District fence.</td>
<td>419</td>
<td>419</td>
</tr>
<tr>
<td>26</td>
<td>07/12/04</td>
<td>Deduct for starting Work prior to 7:00AM.</td>
<td>750</td>
<td>-750</td>
</tr>
<tr>
<td>27</td>
<td>07/14/04</td>
<td>Deduct for starting Work prior to 7:00AM.</td>
<td>750</td>
<td>-750</td>
</tr>
<tr>
<td>28</td>
<td>07/26/04</td>
<td>Add for trash receptacle sealant.</td>
<td>859</td>
<td>859</td>
</tr>
<tr>
<td>29</td>
<td>07/14/04</td>
<td>Add for miscellaneous electrical changes.</td>
<td>37,605</td>
<td>37,605</td>
</tr>
<tr>
<td>30</td>
<td>09/09/04</td>
<td>Deduct for staging on City street.</td>
<td>750</td>
<td>-750</td>
</tr>
<tr>
<td>31</td>
<td>10/05/04</td>
<td>Deduct for parking signage.</td>
<td>155</td>
<td>-155</td>
</tr>
<tr>
<td>32</td>
<td>10/05/04</td>
<td>Add for miscellaneous site work changes.</td>
<td>5,018</td>
<td>5,018</td>
</tr>
<tr>
<td>33</td>
<td>10/18/04</td>
<td>Add for PCC logo accent lighting.</td>
<td>386</td>
<td>386</td>
</tr>
<tr>
<td>34</td>
<td>11/02/04</td>
<td>Void</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>35</td>
<td>11/02/04</td>
<td>Void</td>
<td>0</td>
<td>0</td>
</tr>
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</tr>
<tr>
<td>37</td>
<td>11/02/04</td>
<td>Void</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>38</td>
<td>11/02/04</td>
<td>Void</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>39</td>
<td>11/02/04</td>
<td>Void</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>40</td>
<td>11/02/04</td>
<td>Void</td>
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<tr>
<td>41</td>
<td>12/14/04</td>
<td>Add sandblasting to entrance to lots 6 and 7.</td>
<td>2,863</td>
<td>2,863</td>
</tr>
<tr>
<td>42</td>
<td>12/22/04</td>
<td>Add street lighting and traffic signals.</td>
<td>138,637</td>
<td>138,637</td>
</tr>
<tr>
<td>43</td>
<td>02/08/05</td>
<td>Add revisions to storm drain design.</td>
<td>24,018</td>
<td>24,018</td>
</tr>
<tr>
<td>44</td>
<td>02/08/05</td>
<td>Add slurry and re-stripe to parking lot 7.</td>
<td>3,356</td>
<td>3,356</td>
</tr>
<tr>
<td>45</td>
<td>02/08/05</td>
<td>Add grade changes at stair 4.</td>
<td>2,528</td>
<td>2,528</td>
</tr>
<tr>
<td>46</td>
<td>02/08/05</td>
<td>Add to rework drive entry, curbs and gutter.</td>
<td>24,464</td>
<td>24,464</td>
</tr>
<tr>
<td>47</td>
<td>02/08/05</td>
<td>Add to modify sign mounting.</td>
<td>3,814</td>
<td>3,814</td>
</tr>
<tr>
<td>48</td>
<td>02/08/05</td>
<td>Add to rework feeders from bldg U to substation.</td>
<td>20,548</td>
<td>20,548</td>
</tr>
<tr>
<td>49</td>
<td>02/08/05</td>
<td>Add to rework grades for wall construction.</td>
<td>65,650</td>
<td>65,650</td>
</tr>
<tr>
<td>50</td>
<td>02/08/05</td>
<td>Add conduit in elec rm for lighting control.</td>
<td>4,169</td>
<td>4,169</td>
</tr>
<tr>
<td>CO #</td>
<td>DATE</td>
<td>DESCRIPTION</td>
<td>C.O. AMOUNT</td>
<td>ADJUST ( - ) / (+)</td>
</tr>
<tr>
<td>------</td>
<td>------------</td>
<td>-------------------------------------------------------</td>
<td>-------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>51</td>
<td>02/08/05</td>
<td>Add junction boxes at elevator machine rooms.</td>
<td>3,081</td>
<td>3,081</td>
</tr>
<tr>
<td>52</td>
<td>02/08/05</td>
<td>Add to provide additional fire alarm panels &amp; power.</td>
<td>2,135</td>
<td>2,135</td>
</tr>
<tr>
<td>53</td>
<td>02/08/05</td>
<td>Add to relocate conc encased conduit at ramp.</td>
<td>2,957</td>
<td>2,957</td>
</tr>
<tr>
<td>54</td>
<td>02/08/05</td>
<td>Add to remove power poles and provide lights.</td>
<td>2,381</td>
<td>2,381</td>
</tr>
<tr>
<td>55</td>
<td>04/12/05</td>
<td>Add to prepare campus for band fest.</td>
<td>3,477</td>
<td>3,477</td>
</tr>
<tr>
<td>56</td>
<td>05/10/05</td>
<td>Add to replace sealant in circular driveway.</td>
<td>3,966</td>
<td>3,966</td>
</tr>
<tr>
<td>57</td>
<td>05/10/05</td>
<td>Add to reroute telephone and data conduits.</td>
<td>4,527</td>
<td>4,527</td>
</tr>
<tr>
<td>58</td>
<td>05/10/05</td>
<td>Add to set new pull box and terminate wire.</td>
<td>11,645</td>
<td>11,645</td>
</tr>
<tr>
<td>59</td>
<td>05/10/05</td>
<td>Add to rework parking lots 6 and 7.</td>
<td>71,860</td>
<td>71,860</td>
</tr>
<tr>
<td>60</td>
<td>05/10/05</td>
<td>Add to demo and remove planters and landscaping.</td>
<td>12,498</td>
<td>12,498</td>
</tr>
<tr>
<td>61</td>
<td>05/10/05</td>
<td>Add to install 6 A-type light fixtures.</td>
<td>2,762</td>
<td>2,762</td>
</tr>
<tr>
<td>62</td>
<td>05/10/05</td>
<td>Add slurry to Bonnie Ave.</td>
<td>11,501</td>
<td>11,501</td>
</tr>
<tr>
<td>63</td>
<td>06/06/05</td>
<td>Add landscaping and irrigation North of lot 5.</td>
<td>16,508</td>
<td>16,508</td>
</tr>
<tr>
<td>64</td>
<td>06/06/05</td>
<td>Add sheet metal cant to elevator windows.</td>
<td>5,170</td>
<td>5,170</td>
</tr>
<tr>
<td>65</td>
<td>06/06/05</td>
<td>Add to modify area to accommodate microturbines.</td>
<td>39,917</td>
<td>39,917</td>
</tr>
<tr>
<td>66</td>
<td>06/24/05</td>
<td>Delete ramp trench drain at ramp.</td>
<td>5,303</td>
<td>-5,303</td>
</tr>
<tr>
<td>67</td>
<td>06/24/05</td>
<td>Add to provide misc. electrical changes.</td>
<td>6,464</td>
<td>6,464</td>
</tr>
<tr>
<td>68</td>
<td>06/24/05</td>
<td>Delete retaining walls at east side of the structure.</td>
<td>30,198</td>
<td>-30,198</td>
</tr>
<tr>
<td>69</td>
<td>06/24/05</td>
<td>Add cove lighting at elevator lobbies.</td>
<td>3,236</td>
<td>3,236</td>
</tr>
<tr>
<td>70</td>
<td>06/24/05</td>
<td>Add two conduits at ticket spotters.</td>
<td>2,628</td>
<td>2,628</td>
</tr>
<tr>
<td>71</td>
<td>06/24/05</td>
<td>Add to paint curbs red and restripe lot 7.</td>
<td>5,233</td>
<td>5,233</td>
</tr>
<tr>
<td>72</td>
<td>06/29/05</td>
<td>Add to extend waste heat piping.</td>
<td>4,028</td>
<td>4,028</td>
</tr>
<tr>
<td>73</td>
<td>06/29/05</td>
<td>Add additional layer of jute fabric.</td>
<td>6,708</td>
<td>6,708</td>
</tr>
<tr>
<td>74</td>
<td>07/19/05</td>
<td>Add concrete curb along sidewalk at North planter.</td>
<td>5,455</td>
<td>5,455</td>
</tr>
<tr>
<td>75</td>
<td>07/19/05</td>
<td>Add site revisions at Parking Lots 6 &amp; 7 and &quot;U&quot; Bldg.</td>
<td>44,025</td>
<td>44,025</td>
</tr>
<tr>
<td>76</td>
<td>07/19/05</td>
<td>Add site revisions at NW side and Bus parking.</td>
<td>78,396</td>
<td>78,396</td>
</tr>
<tr>
<td>77</td>
<td>08/01/05</td>
<td>Add site revisions at the SW corner of the structure.</td>
<td>48,547</td>
<td>48,547</td>
</tr>
<tr>
<td>78</td>
<td>08/01/05</td>
<td>Add for revisions to slope roofs at Towers 1 &amp; 2.</td>
<td>20,977</td>
<td>20,977</td>
</tr>
<tr>
<td>79</td>
<td>08/02/05</td>
<td>Add to demo and replace a driveway approach.</td>
<td>2,073</td>
<td>2,073</td>
</tr>
<tr>
<td>80</td>
<td>08/02/05</td>
<td>Add to construct 300 Sq. Ft. of retaining wall at Lot 5A</td>
<td>31,815</td>
<td>31,815</td>
</tr>
</tbody>
</table>

VALUE OF EXECUTED CHANGE ORDERS: -$35,839
CONTRACT AMOUNT WITH EXECUTED CHANGE ORDERS: $18,284,161
REMAINING PROJECT CONTINGENCY: $102,762
PERCENTAGE OF IMPACT BY CHANGE ORDERS TO OVERALL CONTRACT: -0.20%

Set-up: 11/12/03
Updated: 10/3/2005
CONSENT ITEM TITLE:
Ratify Authorization to Renew Agreement - Yosemite Community College District

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify and authorize the Vice President for Administrative Services to renew an agreement with the Yosemite Community College District (YCCD) in conjunction with the Child Development Training Consortium, whereby YCCD will provide supplemental funds to the District for students enrolled in Early Childhood Education classes. The agreement shall be for the period of August 1, 2005 through July 31, 2006.

FISCAL IMPLICATIONS: There is no cost to the District. The District shall receive an amount not-to-exceed $24,292.00 to administer the program and $25.00 per eligible unit.

BACKGROUND: The Child Development Training Consortium was formed by the State Department of Education, Child Development Division to address the shortage of licensed childcare workers in California. The objective of the program is to assist students in meeting the requirements of the California Children’s Center. Funds received by the District may be used to support the instructional program and/or student support services.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
CONSENT ITEM TITLE: Adoption of Approved List, Approval of Payment-Women's Basketball Officials

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons whose names are listed on the attached page to officiate, as needed, at women's basketball games held during the 2005-06 season. There will be three officials per game, and each official will receive $84 per game. If only two officials work a game, each official will receive $90 per game. An official working alone will receive $120 per game. During playoffs, all three officials receive $96 per game. There will be 25 home games. Total expenditures for the season will be approximately $6,665.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2005-06 District Budget in cost center 01-5851-0801-0000, Athletics.

BACKGROUND: The use of these officials is requested by the Division Dean for Physical Education.

Submitted by:
JACQUELINE JANKS
Vice President, Instructional Administration

Recommended for Approval:
[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
2005-06 Women’s Basketball Officials

Adams, Kevin
Agopian, Bill
Ahberg, Eric
Albanez, Athony
Alderson, Mike
Alegria, Dave
Alfano, Frank
Allen, C.W.
Allen, Marshall
Allen, Mike
Allen, Randy
Alstadter, Gerry
Alvarado, Ramon
Alvarez, Eddie
Anderson, Anders
Anderson, David
Ariosto, Don
Armendariz, Julie
Arredondo, Jeff
Arroyo, Enrique
Ayers, Milan
Banuelos, Lucy
Barnes, Bill
Baumfield, Phillip
Baxter, David
Belgen, Marshall
Bennett, Matt
Berryhill, Katina
Bertolino, Pierre
Billings, Daniel
Blake, Ron
Blocker, Laurence
Blue, Cheryll
Bond, Nathan
Bossieux, Andre
Bowen, Lovell
Boyles, Oll L.
Branen, Larry
Branson, Bob
Braxton, Kevin
Brue, Sampson
Burthe, II, Jack
Butler, Janea
Butry, Dom
Callender, Bruce
Campanella, Joe
Campos, George
Carlson, Roger
Carter, Michael
Carvalho, Ray
Castillo, Ryan
Cerda, Danny
Chan, Ken
Charles, Ray
Charlton, John
Chavira, Ruben
Chelette, Brady
Chen, Jim

Cichocki, Martin
Cisneros, Jeff
Clark, Darryl
Clarke, Michael
Cohen, Paul
Cohn, Andy
Conry, Pat
Cook, Dick
Cook, Jeff
Cooper, Keith
Cornell, Chris
Cota, Martin
Crane, Don
Cross, Randy
Cuellar, Dan
Cummings, Steve
Cutler, Kevin
Daclan, Jennifer
Dangleis, David
Daniel, Scott
Danley, Steve
Davies, Dave
Davila, Richard
Davis, Gary
Davis, Michael R.
Delaney, Steve
Denton, Bill
Detro, Phil
Dias, Mike
Diaz, Dave
Dowell, Fred
Dunomes, Victor
DuVall, Rick
Easterday, Mark
Edwards, Karen
Edwards, Mark
Edwards, Ron
Endriassat, Klaus
Espinoza, Steven
Estes, Mike
Farmer, Jim
Fernandez, Jose
Fiolka, Ken
Fisher, Shawn
Fleming, Ron
Flores, Cheryl
Flores, Rich
Florez, Dan
Forbes, Sherm
Franco, Rene
Fritzoni, Steve
Gaffney, Steve
Garcia, Alfonso
Garcia, Alma
Garcia, James
Garell, Dave
Gathright, Harlan
Gatson, Mel

Gayler, William Geer, Russell
Gelinas, Daryl
Gelinas, Jeff
Gerardo, Cesar
Gerdine, Frank
Germansky, Greg
Gibbs, Stuart
Gilman, Gary
Gilman, Greg
Gilmore, Michael
Gimbi, Dave
Goldsmith, Arik
Graham, Paul
Greenleaf, Ken
Greenstein, Michael
Grier Jr., Robert
Grubaugh, Bruce
Guerrero, John Paul
Guzman, Carlos
Hackett, Tony
Hackney, Al
Hamilton, Heath
Hanley, Joe
Hanson, Brian
Harmeier, Mike
Hartog, Jeffrey
Hatcher, Bob
Hatsoy, Steve
Hawkins, Ronald L.
Haynes, Rob
Hays, Bob
Henderson, John
Hennix, Daryl
Hernandez, Danielle
Hernandez, Reggie
Herrera, Raúl
Hert, Al
Hickman, Chris
Hickman, Deon
Hiler, Tom
Hoffert, Mike
Holmes, Dean R.
Hooper, Floyd
Hsiao, Jeffrey
Hungerford, Brad
Ignosci, Dan
Isbell, Jennifer Marie
Jackson, Arthur
Jackson, Stoney
Jacobsen, Kent
James Sr, Greg
Janeway, Randy
Jannelli, Chuck
Jenkins, Johnna
Jensen, Eric
Jensen, Russ
Johnson, Jeffery
Jojola, Gina
Jolly, Richard
Joseph, Dwayne
Joseph, Wayne
Keams, Mike
Keene, Scott
Kelley III, Earnest
Kempkes, Darren
Kennedy, Reggie
Kimberlin, Greg
Kirkorian, Ed
Kohler, Stewart
Kollen, Rich
Kopack, Barry
Kordak, Steven
Kotani, Dan
Kotani, Debbie
Kotnik, Tammy
Kutas, Eric
LaScola, Jeff
Lamb, Bob
Lebrun, Kurt
Leong, Cindy
Leverson, Chris
Lewis, Deon
Livdahl, Todd
Locken, Kris
Lopez, Rudy
Lopez, Sylvia
Lovell, Ron
Lovingier, Lonnie
Mallory, Bill
Mannara, Tony
Marquez, John
Martin, Carl
McAdams Jr., William
McClellan, Denver
McCling, Nate
McCoy Michelle
McDaniel, George R.
McGee, Penny-Jane
McGranahan, Mike
McKinney, Kendall
McMullin, Greg
Metz, Robin
Miller, John
Mills, Dave
Milward, Art
Molina, Erwin
Monteverde Jr., Anthony
Moore, John
Morgan, Steve
Morita, Gerald
Morris, Tony
Moya, Henry
Muhammad, Wali
Munson, Mike
Muro, Orlando
Murphy, Rod
Murray, Monte
Myers, Michael
Nash, Kenneth
Navarro, Javier
Neal, Jolynn
Nelson, Burt
Nichols, Sam
Norman, Quentin
Norris, Paul
Norris, Tony
Nugent, Michael
Oda, Steven M.
Olague, Bert
Orloff, Lance
Ortiz, Al
Ostini, Michael A.
Padilla, Rich
Padilla, Sergio
Padilla, Tony
Palmer, Pat
Pantoja, Brenda
Park, Lee
Parzych, Kenny
Peck, Ralph
Perez, Nocolas
Peters, Frank
Pezzner, Abby
Pflugradt, Frank
Phason, Mel
Pickler, Brad
Pineda, John
Pledger, Dan
Plutko, Scott
Ponce, Thelma
Porter, Charles
Porter, Richard
Pultz, Bobby
Pysz, Dana
Quevedo, Louis
Ragan, Ron
Raimondi, Frank
Randall, Larry
Rapp, Michael
Rasheed, Salma
Reedus, Terrell
Reyna, German
Reynolds, Shane
Reynolds, Taryn
Ricard, Brian
Richardson, J.R.
Ridd, Ron
Rivera, Ed
Rivera, Michelle
Roberson, Jeff
Roberson, Larry
Roberson III, Ivy
Roberts, Darrell
Robinson, Scott
Robles, Frank
Rodgers, Bryan C.
Rodman, Rick
Roseborough, Brian
Ruiz, Marc
Rummell, Brent L.
Salias, Mike
Saldana, Martin Conca (Marline)
Sanchez, Alex
Sasada, Cliff
Saunders II, Gary
Savage, Veronica (Ronni)
Sawyer, Mark
Scheibel, Ralph
Scott, Lisa
Sedgwick, Keith
Semaan, Youssef
Shafer, Edward
Shannon, Eddie
Shapiro, Stephen
Sharp, Jeff
Shelvin, Chris
Sill, Jeff
Silverman, Barry
Sirbu, Dvid
Smith, Flint
Smith, Kevin
Smith, Ron
Smythe, Dennis
Sousa, Barry
Sparks, Tracey
Sparling, Jeremy
Stansell, Robert
Starkins, John
Staudinger, Jeff
Steichen, Steve
Stephens, John
Sterling, Nate
Sterry, Vern
Stevens, Russell
Stills, Stan
Stokes, Otis
Stovel, Gary
Stupin, Jim
Suffren, Huhes
Sweet, Ross
Szczepanski, Joe
Szeremeta, Wanda
Taylor, Sr., Jeffrey
Teig, Matt
Terrazas, March
Terzian Todd
Themarse, Leverne
Thomas, Andre “Ace”
Thomas, Guy
Thomas, Julius
Thompson, Ray
Tonkin, Willie
Travis, Hiram
Trentin, Jim
Triplett, Tim
Tully, Rick
Turner, Edward
Turner, Neil
Turner, Rick
Vaccaro, Frank
Vallejo, Alfred
Van Duyne, Justin
Van Werden, Christi
Veal, Jennifer
Velasquez, Adrienne
Vinovich, Jr., Billy
Wagoner, Dave
Walker, Charles
Walker, Kurt
Waters, Richard
Weckler, Joel
Weil, Tim
Weir, Kevin
Wellington, Kevin
Wexler, Mark
Weyrick, Alan
Whistler, Kane
White, Bill
White, Phil
Williams, Bob
Williams, Kendall
Williams, Paul
Williamson, Sidney
Wilson, Dan
Wilson, Emanuel
Wilson, Dan
Wilson, Emanuel
Wilson, Luther
Wilson, Rick
Wilson, Rick
Wilson, Stephen
Wilson, Steven
Wilson, Sylvester
Winderman, Don
Wolf, Andy
Wood, Will
Yamakawa, David
Yee, Danny
Yoder, Phil
Yoshitake, James
Young, Jeff
Young, Rick
Youngblood, Henry
Zakarian, Levon
Zylstra, Jennifer
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Adoption of Approved List, Approval of Payment-
Men's Basketball Officials

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons whose names are listed on the attached page to officiate, as needed, at men's basketball games held during the 2005-06 season. There will be three officials per game, and each official will receive $84 per game. If only two officials work a game, each official will receive $90 per game. An official working alone will receive $120 per game. During playoffs, all three officials receive $96 per game. There will be 20 home games. Total expenditures for the season will be approximately $5,558.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2005-06 District Budget in cost center 01-5851-0801-0000, Athletics.

BACKGROUND: The use of these officials is requested by the Division Dean for Physical Education.

Submitted by:
Jacqueline Jaquez
Vice President, Instructional Administration

Recommended for Approval:
[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
2005-06 Men's Basketball Officials

Adams, Kevin
Agopian, Bill
Ahlberg, Eric
Albanex, Athony
Alderson, Mike
Alejria, Dave
Alfano, Frank
Allen, C.W.
Allen, Marshall
Allen, Mike
Allen, Randy
Alstadter, Gerry
Alvarado, Ramon
Alvarez, Eddie
Anderson, Anders
Anderson, David
Ariosto, Don
Armendariz, Julie
Arredondo, Jeff
Arroyo, Enrique
Ayers, Milan
Banuelos, Lucy
Barnes, Bill
Baumfield, Phillip
Baxter, David
Belgen, Marshall
Bennett, Matt
Berryhill, Katina
Bertolino, Pierre
Billings, Daniel
Blake, Ron
Blocker, Laurence
Blue, Cheryl
Bond, Nathan
Bossieux, Andre
Bowen, Lovell
Boyles, Otis L.
Branen, Larry
Branson, Bob
Braxton, Kevin
Brue, Sampson
Burthe, II, Jack
Butler, Janea
Butry, Dom
Callender, Bruce
Campanella, Joe
Campos, George
Carlson, Roger
Carter, Michael
Carvalho, Ray
Castillo, Ryan
Cerda, Danny
Chan, Ken
Charles, Ray
Charlton, John
Chavira, Ruben
Chelette, Brady
Chen, Jim
Cichoeki, Martin
Cisneros, Jeff
Clark, Darryl
Clarke, Michael
Cohen, Paul
Cohn, Andy
Conry, Pat
Cook, Dick
Cook, Jeff
Cooper, Keith
Cornell, Chris
Cota, Martin
Crane, Don
Cross, Randy
Cuellar, Dan
Cumings, Steve
Cutler, Kevin
Daclan, Jennifer
Dangleis, David
Daniel, Scott
Danley, Steve
Davies, Dave
Davila, Richard
Davis, Gary
Davis, Michael R.
Delaney, Steve
Denton, Bill
Detro, Phil
Dias, Mike
Diaz, Dave
Dowell, Fred
Dunomes, Victor
DuVall, Rick
Easterday, Mark
Edwards, Karen
Edwards, Mark
Edwards, Ron
Endrissat, Klaus
Espinoza, Steven
Estes, Mike
Farmer, Jim
Fernandez, Jose
Fiolka, Ken
Fisher, Shawn
Fleming, Ron
Flores, Cheryl
Flores, Rich
Florez, Dan
Forbes, Sherm
Franco, Rene
Fritzon, Steve
Gaffney, Steve
Garcia, Alfonso
Garcia, Alma
Garcia, James
Garell, Dave
Gathright, Harlan
Gatson, Mel
Gayler, William Geer, Russell
Gelinas, Daryl
Gelinas, Jeff
Gerardo, Cesar
Gerbine, Frank
Germansky, Greg
Gibbs, Stuart
Gilman, Gary
Gilman, Greg
Gilmore, Michael
Gimi, Dave
Goldsmith, Arik
Graham, Paul
Greenleaf, Ken
Greenstein, Michael
Grier Jr., Robert
Grubaugh, Bruce
Guerrero, John Paul
Guzman, Carlos
Hackett, Tony
Hackney, Al
Hamilton, Heath
Hanley, Joe
Hanson, Brian
Harmeier, Mike
Hartog, Jeffrey
Hatcher, Bob
Hatrosy, Steve
Hawkins, Ronald L.
Haynes, Rob
Hays, Bob
Henderson, John
Hennix, Daryl
Hernandez, Danielle
Hernandez, Reggie
Herrera, Raul
Hert, Al
Hickman, Chris
Hickman, Deon
Hiler, Tom
Hoffert, Mike
Holmes, Dean R.
Hooper, Floyd
Hsiao, Jeffrey
Hungerford, Brad
Ignosci, Dan
Isbell, Jennifer Marie
Jackson, Arthur
Jackson, Stony
Jacobsen, Kent
James Sr, Greg
Janeway, Randy
Jannelli, Chuck
Jenkins, Johnna
Jensen, Eric
Jensen, Russ
Johnson, Jeffery
Jojola, Gina
2005-06 Men’s Basketball Officials

Jolly, Richard
Joseph, Dwayne
Joseph, Wayne
Kearns, Mike
Keene, Scott
Kelley III, Earnest
Kempkes, Darren
Kennedy, Reggie
Kimberlin, Greg
Kirkorian, Ed
Kohler, Stewart
Kollen, Rich
Kopack, Barry
Kordak, Steven
Kotani, Dan
Kotani, Debbie
Kotnik, Tammy
Kutas, Eric
LaScola, Jeff
Lamb, Bob
Lebrun, Kurt
Leong, Cindy
Leverson, Chris
Lewis, Deon
Livdahl, Todd
Locken, Kris
Lopez, Rudy
Lopez, Sylvia
Lovell, Ron
Lovingier, Lonnie
Mallory, Bill
Mannara, Tony
Marquez, John
Martin, Carl
McAdams Jr., William
McClellan, Denver
McClung, Nate
McCoy Michelle
McDaniel, George R.
McGee, Penny-Jane
McGranahan, Mike
McKinney, Kendall
McMullin, Greg
Metz, Robin
Miller, John
Mills, Dave
Millward, Art
Molina, Erwin
Monteverde Jr., Anthony
Moore, John
Morgan, Steve
Morita, Gerald
Morris, Tony
Moya, Henry
Muhammad, Wali
Munson, Mike
Muro, Orlando
Murphy, Rod
Murray, Monte
Myers, Michael
Nash, Kenneth
Navarro, Javier
Neal, Jolynn
Nelson, Burt
Nichols, Sam
Norman, Quentin
Norris, Paul
Norris, Tony
Nugent, Michael
Oda, Steven M.
Olague, Bert
Olloff, Lance
Or, JT
Ortiz, Al
Ostini, Michael A.
Padilla, Rich
Padilla, Sergio
Padilla, Tony
Palmer, Pat
Pantoja, Brenda
Park, Lee
Parzych, Kenny
Peck, Ralph
Perez, Nocolas
Peters, Frank
Pezzner, Abby
Pflugradt, Frank
Phason, Mel
Pickler, Brad
Pineda, John
Pledger, Dan
Plutko, Scott
Ponce, Thelma
Porter, Charles
Porter, Richard
Pultz, Bobby
Pyszcz, Dana
Quevedo, Louis
Ragan, Ron
Raimondi, Frank
Randall, Larry
Rapp, Michael
Rasheed, Salma
Reedus, Terrell
Reyna, German
Reynolds, Shane
Reynolds, Taryn
Ricard, Brian
Richardson, J.R.
Ridd, Ron
Riviera, Ed
Riviera, Michelle
Roberson, Jeff
Roberson, Larry
Roberson III, Ivy
Roberts, Darrell
Robinson, Scott
Robles, Frank
Rodgers, Bryan C.
Rodman, Rick
Roseborough, Brian
Ruiz, Marc
Rummell, Brent L.
Salas, Mike
Saldana, Martin Conca (Marline)
Sanchez, Alex
Sasada, Cliff
Saunders II, Gary
Savage, Veronica (Ronni)
Sawyer, Mark
Schemel, Ralph
Scott, Lisa
Sedgwick, Keith
Semaan, Youssef
Shafer, Edward
Shannon, Eddie
Shapiro, Stephen
Sharp, Jeff
Schein, Chris
Sil, Jeff
Silverman, Barry
Sirbu, Dvid
Smith, Flint
Smith, Kevin
Smith, Ron
Smythe, Dennis
Sousa, Barry
Sparks, Tracey
Sparring, Jeremy
Stansell, Robert
Starkins, John
Staudinger, Jeff
Steichen, Steve
Stephens, John
Sterling, Nate
Sterry, Vern
Stevens, Russell
Still, Stan
Stokes, Otis
Stovel, Gary
Stupin, Jim
Suffren, Huges
Sweet, Ross
Szcepanksi, Joe
Szzeremeta, Wanda
Taylor, Sr., Jeffrey
Teig, Matt
Terrazas, March
Terzian Todd
Thernarse, Leverne
2005-06 Men's Basketball Officials

Thomas, Andre "Ace"
Thomas, Guy
Thomas, Julius
Thompson, Ray
Tonkin, Willie
Travis, Hiram
Trentin, Jim
Triplett, Tim
Tullly, Rick
Turner, Edward
Turner, Neil
Turner, Rick
Vaccaro, Frank
Vallejo, Alfred
Van Duyne, Justin
Van Werden, Christi
Veal, Jennifer
Velasquez, Adrienne
Vinovich, Jr., Billy
Wagoner, Dave
Walker, Charles
Walker, Kurt
Waters, Richard
Weckler, Joel
Weil, Tim
Weir, Kevin
Wellington, Kevin
Wexler, Mark
Weyrick, Alan
Whistler, Kane
White, Bill
White, Phil
Williams, Bob
Williams, Kendall
Williams, Paul
Williamson, Sidney
Wilson, Dan
Wilson, Emanuel
Wilson, Dan
Wilson, Emanuel
Wilson, Luther
Wilson, Rick
Wilson, Rick
Wilson, Stephen
Wilson, Steven
Wilson, Sylvester
Winderman, Don
Wolf, Andy
Wood, Will
Yamakawa, David
Yee, Danny
Yoder, Phil
Yoshitake, James
Young, Jeff
Young, Rick
Youngblood, Henry
Zakarian, Levon
Zylstra, Jennifer
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $3,368.57.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>09-29-05</td>
<td>13332590</td>
<td>$2,425.69</td>
</tr>
<tr>
<td>09-30-05</td>
<td>13336458</td>
<td>942.88</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$3,368.57</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/29/2005</td>
<td>13332590</td>
<td>Supplies $2,166.56, Software $99.13, Enrollment refunds $74.00, Live Scan $86.00, <strong>Total $2,425.69</strong></td>
</tr>
<tr>
<td>10/5/2005</td>
<td>13336458</td>
<td>Supplies $888.84, Books $53.04, ASB refunds $1.00, <strong>Total $942.88</strong></td>
</tr>
</tbody>
</table>

**Grand total:** $3,368.57
CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $32,878.65.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>09-28-05</td>
<td>13322137</td>
<td>$32,878.65</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>$11,019.93</td>
</tr>
<tr>
<td>Benefit Payments</td>
<td>16,321.53</td>
</tr>
<tr>
<td>Mileage</td>
<td>1,314.78</td>
</tr>
<tr>
<td>Legal</td>
<td>4,235.37</td>
</tr>
<tr>
<td>Interest</td>
<td>-12.96</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$32,878.65</strong></td>
</tr>
</tbody>
</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Adoption of Resolution No. 394 – Termination of the Tax-Deferred Annuity Program “Save A Valuable Employee” (S.A.V.E.)

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, adopt the attached Resolution and authorize the termination of the tax-deferred annuity program (S.A.V.E.) for Peace Officers Association (POA), now CSEA 819, and Confidential employees.

FISCAL IMPLICATIONS: Minimum fee may be required to complete the transaction.

BACKGROUND: On February 7, 2001, and March 21, 2001, POA and Confidential employees respectively, who had 12 or more years of service as of June 30, 2000 were approved by the Board of Trustees to receive $500.00 per year retirement plan bonus paid into a tax-deferred annuity program as part of their agreements, so long as the PACCD was not required to make a contribution to PERS. Nine employees were originally eligible for the program. Due to retirement and death, only five employees will be affected by this termination. In July, 2002, the PACCD resumed its contribution to PERS thus ending the $500.00 per year contribution for eligible POA and Confidential employees.

Funds for the two years will be transferred to the employee who must rollover proceeds in an approved annuity program.

Submitted by:
Sherry Hassan
Director, Business Services

Recommended for Approval:

Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
RESOLUTION NO. 394
PASADENA AREA COMMUNITY COLLEGE DISTRICT
PASADENA CITY COLLEGE

APPROVING TERMINATION OF THE TAX-DEFERRED ANNUITY
PROGRAM “SAVE A VALUABLE EMPLOYEE” (S.A.V.E)

At the meeting of the Board of Trustees of Pasadena Area Community College District, held
at Pasadena on October 19, 2005

On motion of Member ________________________________, seconded by
Member ________________________________, the following resolution is adopted:

WHEREAS, California Government Code Section 53224 authorizes school districts to make
contributions to retirement plans for certain eligible employees; and

WHEREAS, the District has provided retirement benefits, through a tax-deferred annuity program, to
eligible employees of the District under such a plan; and

WHEREAS, the Board of Trustees now deems it desirable and in the best interests of the District to
terminate this tax-deferred annuity plan;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Pasadena Area
Community College District terminates the tax-deferred annuity program designed for certain eligible
employees of the District effective October 20, 2005.

RESOLVED FURTHER that the District shall “vest” all participants in the tax-deferred annuity
program’s contributions; and

RESOLVED FURTHER that the Board of Trustees of the Pasadena Area Community College District
appoints Keenan & Associates as the contract administrator to assist the District towards the implementation
of the tax-deferred annuity program’s termination.

RESOLVED FURTHER that the Board of Trustees of the Pasadena Area Community College District
authorizes and directs the Pasadena Area Community College District to take the following actions:

A. Execute all documents necessary in order to terminate the Plan.

Such documentation is to be executed by October 20, 2005.
PASSED AND ADOPTED this 19th day of October, 2005, by the following vote:

AYES: ______
NOES: ______
ABSENT: ______

Jeanette Mann  
President of the Board of Trustees  
Pasadena Area Community College District

ATTEST:

James Kossler  
Secretary of the Board of Trustees  
Pasadena Area Community College District
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Stipends for Classified and Unclassified Personnel

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the stipends for the persons listed below for the fiscal year 2005-06.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eckmann, Donald</td>
<td>528.00/week</td>
<td>Provide extended hours of supervision due to supervisory shortage through November 1, 2005 (Facilities Services)</td>
</tr>
<tr>
<td>Garcia, Arthur</td>
<td>6,000.00</td>
<td>Head Women's Volleyball Coach (Physical Education)</td>
</tr>
<tr>
<td>Jara, Marisol</td>
<td>3,200.00</td>
<td>Support for Child Development Pathways Office Partnership for Excellence (Social Sciences)</td>
</tr>
<tr>
<td>Song, Steve</td>
<td>450.00</td>
<td>Presenter for English and Study Skills Math/Science Upward Bound (EOP&amp;S)</td>
</tr>
<tr>
<td>Walker, Charles</td>
<td>5,000.00</td>
<td>Assistant Football Coach (Physical Education)</td>
</tr>
<tr>
<td>Zein, Cherif</td>
<td>6,000.00, 6,000.00</td>
<td>Head Men's Soccer Coach, Head Women's Soccer Coach (Physical Education)</td>
</tr>
</tbody>
</table>

Submitted by:
Office of Human Resources
Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Stipends for Academic Personnel

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed in a special project as listed, approved for the College years 2004-05 and 2005-2006, unless otherwise indicated, or any portion thereof, as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:

Office of Human Resources

Recommended for Approval:

Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armstrong, Ahni</td>
<td>250.14</td>
<td>New Media Center—speech recognition with Dragon 8 or “Learn to Talk to Your Computer”</td>
</tr>
<tr>
<td>Barrozo, Randyl</td>
<td>50.00</td>
<td>Community Education Center Retreat</td>
</tr>
<tr>
<td>Bober, Sharon</td>
<td>6,000.00</td>
<td>Teaching and Learning Center—lead Math 125 faculty inquiry group: faculty and curriculum development, creation of SLOs and Rubric, evaluation and dissemination</td>
</tr>
<tr>
<td>Castillo, Francis</td>
<td>130.00</td>
<td>Partnership for Excellence—Oboe duo performance for Music 10</td>
</tr>
<tr>
<td>Ceballos, Angela</td>
<td>1,000.00</td>
<td>Partnership for Excellence—conducting 20 noon time workshops for fall 2005 and spring 2006</td>
</tr>
<tr>
<td>Cho, Jay</td>
<td>1,000.00</td>
<td>Partnership for Excellence—conducting 20 noon time workshops for fall 2005 and spring 2006</td>
</tr>
<tr>
<td>Cho, Jay</td>
<td>3,000.00</td>
<td>Teaching and Learning Center—lead faculty for Math 402 inquiry group; faculty and curriculum development, evaluation, and dissemination</td>
</tr>
<tr>
<td>Curtis, Carol</td>
<td>3,000.00</td>
<td>Teaching and Learning Center—lead for Math 204 &amp; 125 faculty inquiry group documentation of the process of 2 faculty groups and products (SLOs, Rubric, Best Practices, Assessment, videotaping of activities, powerpoint)</td>
</tr>
<tr>
<td>Davis, Ann</td>
<td>1,000.00</td>
<td>Partnership for Excellence—conducting 20 noon time workshops for fall 2005 and spring 2006</td>
</tr>
<tr>
<td>Davis, Ann</td>
<td>3,000.00</td>
<td>Teaching and Learning Center—lead faculty for Math 402 inquiry group; faculty and curriculum development, evaluation, and dissemination</td>
</tr>
<tr>
<td>Dwyer, Janis</td>
<td>11,000.00</td>
<td>Copernicus Grant—assisted in implementing the grant, 2004-05, for a total of $15,000</td>
</tr>
<tr>
<td>Gillingham, Craig</td>
<td>5,000.00</td>
<td>Synergetic Ed &amp; Research Spc Sci/E—lead engineering development of a polarimeter</td>
</tr>
<tr>
<td>Hallie, Pairia</td>
<td>50.00</td>
<td>Community Education Center Retreat</td>
</tr>
<tr>
<td>Herrera, Michael</td>
<td>50.00</td>
<td>Community Education Center Retreat</td>
</tr>
<tr>
<td>Hintzman, Linda</td>
<td>7,000.00</td>
<td>Partnership for Excellence—PCC/PUSD classroom visitations; math faculty dialogues, 2005-06; summer math institute for PUSD faculty</td>
</tr>
<tr>
<td>Inda, Javier</td>
<td>50.00</td>
<td>Community Education Center Retreat</td>
</tr>
<tr>
<td>Ireland-Galman, Michelle</td>
<td>11,000.00</td>
<td>Copernicus Grant—assisted in implementing the grant, 2004-05, for a total of $15,000</td>
</tr>
<tr>
<td>Josias, Betsy</td>
<td>50.00</td>
<td>Community Education Center Retreat</td>
</tr>
<tr>
<td>Keeler, Teresa</td>
<td>6,000.00</td>
<td>Partnership for Excellence—recruit, hire, train, supervise instructional aides during the school year 05-06 including winter and summer intersessions</td>
</tr>
<tr>
<td>McCabe, Christopher</td>
<td>6,000.00</td>
<td>Partnership for Excellence—recruit, hire, train, supervise instructional aides during the school year 05-06 including winter and summer intersessions</td>
</tr>
<tr>
<td>Michel, Patricia</td>
<td>1,000.00</td>
<td>Partnership for Excellence—conducting 20 noon time workshops for fall 2005 and spring 2006</td>
</tr>
<tr>
<td>Mortensen, Carrie</td>
<td>1,000.00</td>
<td>Partnership for Excellence—conducting 20 noon time workshops for fall 2005 and spring 2006</td>
</tr>
<tr>
<td>Nordstrom, Donna</td>
<td>7,000.00</td>
<td>Partnership for Excellence—PCC/PUSD classroom visitations; math faculty dialogues, 2005-06; summer math institute for PUSD faculty</td>
</tr>
<tr>
<td>Slocum, Richard</td>
<td>50.00</td>
<td>Community Education Center Retreat</td>
</tr>
<tr>
<td>Tate, Beverly</td>
<td>1,000.00</td>
<td>Partnership for Excellence—organize/facilitate classroom visitations and math dialogue for PCC/PUSD math faculty, 2005-06</td>
</tr>
<tr>
<td>Tisby, Cynthia</td>
<td>50.00</td>
<td>Community Education Center Retreat</td>
</tr>
<tr>
<td>Yamato, Yoshi</td>
<td>1,000.00</td>
<td>Partnership for Excellence—conducting 20 noon time workshops for fall 2005 and spring 2006</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, 2005-06

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2005-06. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Persaud, Patricia</td>
<td>Adjunct Faculty</td>
<td>D</td>
<td>3</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Ballantine, Sue</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Dzhanunts, Aida</td>
<td>Adjunct Counselor</td>
<td>A</td>
<td>1</td>
<td>Community Education Center</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>MONTHLY RATE</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chung, Nancy</td>
<td>36A</td>
<td>$2542.25*</td>
<td>100% - 12 mo.</td>
<td>10/31/05</td>
</tr>
<tr>
<td>Admissions &amp; Records Clerk II</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admissions &amp; Records</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Martin Escarcega</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Darling, Fred</td>
<td>56C</td>
<td>$4522.02</td>
<td>100% - 12 mo.</td>
<td>10/25/05</td>
</tr>
<tr>
<td>Supervisor, Facilities Services (Trades)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: John Lindemann</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lopez, Diana</td>
<td>32A</td>
<td>$2283.09</td>
<td>100% - 12 mo.</td>
<td>10/24/05</td>
</tr>
<tr>
<td>Library Technician I</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Lan Tran</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Van Pelt, David</td>
<td>56C</td>
<td>$4522.02</td>
<td>100% - 12 mo.</td>
<td>11/01/05**</td>
</tr>
<tr>
<td>Supervisor, Facilities Services (Technical)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Don Holthaus</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SEPARATIONS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Figueroa, Graciela</td>
<td></td>
<td>Declined offer</td>
<td></td>
<td>10/24/05</td>
</tr>
<tr>
<td>Intermediate Account Clerk III</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Submitted by:  
Office of Human Resources

Recommended for Approval:  
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
SEPARATIONS (cont.)

Novay, Michelle
Dispatcher
Police/Safety Services

* Includes 5% shift B differential
** Or later

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits.

Resigned
10/25/05
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Quarterly Report of Hourly Unclassified Employees, Student Workers, and Volunteers Hired for Fiscal Year 2005-2006

Board Meeting Date: October 19, 2005

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, receive the attached quarterly report of hourly unclassified employees, student workers, and volunteers hired for fiscal year 2005 – 2006.

FISCAL IMPLICATIONS: None

BACKGROUND: At its regular meeting held July 12, 2000, the Board of Trustees delegated authority for hiring hourly unclassified employees, student workers, and volunteers as needed and approved by administration. The Board further directed that a quarterly report of persons hired under that authority be provided.

Submitted by:
Office of Human Resources

Recommended for Approval:
Interim Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Douglass, Mary</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Ellis, Gail</td>
<td>Special Services</td>
</tr>
<tr>
<td>Hernandez, Laura</td>
<td>Special Services</td>
</tr>
<tr>
<td>Ikei, Susan</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Magundayao, April</td>
<td>Special Services</td>
</tr>
<tr>
<td>Malek, Bryce</td>
<td>Special Services</td>
</tr>
<tr>
<td>McCaffrey, Maelisa</td>
<td>Special Services</td>
</tr>
<tr>
<td>Mokhtarian, Telma</td>
<td>English</td>
</tr>
<tr>
<td>Nikolaidis, Chris</td>
<td>Special Services</td>
</tr>
<tr>
<td>Owens, Bob</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Ronga, Lorraine</td>
<td>Student Health Center</td>
</tr>
<tr>
<td>Sampson, Sharon</td>
<td>Community Education Center</td>
</tr>
<tr>
<td>Scudder, Aisha</td>
<td>Special Services</td>
</tr>
<tr>
<td>Skidmore, Erica</td>
<td>Special Services</td>
</tr>
<tr>
<td>Souza, Michelle</td>
<td>Special Services</td>
</tr>
<tr>
<td>Yip, Alain</td>
<td>DSP&amp;S</td>
</tr>
<tr>
<td>Zhou, Liyi</td>
<td>Learning Assistance Center</td>
</tr>
<tr>
<td>Name</td>
<td>Title</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>Abdulkadir, Zemzem</td>
<td>Student Worker IV</td>
</tr>
<tr>
<td>Abrego, Flor Morena</td>
<td>Instructional Aide II</td>
</tr>
<tr>
<td>Agadzhanyan, Diana</td>
<td>College Assistant V</td>
</tr>
<tr>
<td>Aguilar, Arnold</td>
<td>Student Worker IV</td>
</tr>
<tr>
<td>Aguilera, Allan</td>
<td>Student Worker II</td>
</tr>
<tr>
<td>Altamirano, Carlos</td>
<td>College Assistant V</td>
</tr>
<tr>
<td>Altounian, Alexis</td>
<td>College Assistant VII</td>
</tr>
<tr>
<td>Attschuler, Alexandra</td>
<td>Student Worker IV</td>
</tr>
<tr>
<td>Alvarez, Ramiro</td>
<td>College Assistant VII</td>
</tr>
<tr>
<td>Anderson, Barbara</td>
<td>Student Worker II</td>
</tr>
<tr>
<td>Anderson, Karen</td>
<td>College Assistant V</td>
</tr>
<tr>
<td>Andrade, Flavio</td>
<td>Student Worker II</td>
</tr>
<tr>
<td>Araujo, Johanna Vanessa</td>
<td>Student Worker IV</td>
</tr>
<tr>
<td>Arbet, Kevin</td>
<td>College Assistant VI</td>
</tr>
<tr>
<td>Armstrong, Mark</td>
<td>Student Worker I</td>
</tr>
<tr>
<td>Arroba, Denise</td>
<td>Student Worker III</td>
</tr>
<tr>
<td>Arutyunyan, Anahit</td>
<td>Student Worker II</td>
</tr>
<tr>
<td>Asakura, Hori Tori</td>
<td>Student Worker II</td>
</tr>
<tr>
<td>Ayala, Douglas</td>
<td>College Assistant V</td>
</tr>
<tr>
<td>Badillo, Randolph</td>
<td>College Assistant IV</td>
</tr>
<tr>
<td>Bagnerise, Richard</td>
<td>Student Worker II</td>
</tr>
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