The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 17 on Wednesday, September 21, 2005, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. OPEN SESSION

A. CALL TO ORDER
   The meeting was called to order at 7:02 p.m. by Mr. Geoffrey Baum, Vice President.

B. ROLL CALL
   Trustees Present
   Mr. Geoffrey L. Baum, Vice President
   Ms. Consuelo Rey Castro, Clerk
   Mr. John Martin
   Ms. Susanna Miele
   Mr. Warren Weber
   Mrs. Beth Wells-Miller
   Mr. Nicholas Szamet, Student Trustee

   Trustees Absent
   Dr. Jeanette Mann, President

   Administrative Officers in Attendance
   Dr. James Kossler, Superintendent/President
   Dr. Jacqueline Jacobs, Vice President, Instruction
   Dr. Lisa Sugimoto, Vice President, Student and Learning Services
   Mr. Victor Collins, Interim Dean, Human Resources
   Dr. Stuart Wilcox, Dean, Institutional Planning and Research
   Ms. Janet Levine, Dean, External Relations

   Administrative Officers Absent
   Mr. Peter J. Hardash, Vice President, Administrative Services

   The Academic Senate was represented by Ms. Kay Dabelow.
   The Classified Senate was represented by Mrs. Kathryn Bosler.
   The Associated Students Board was represented by Mr. Steven Juarez.
   The Management Association was represented by Mr. Dale Pittman.

C. PLEDGE OF ALLEGIANCE
   Mr. Martin led the Pledge of Allegiance.

D. INTRODUCTIONS
   Division Deans introduced new faculty members. A brief break following the introductions allowed Board members to greet new faculty.

E. PUBLIC COMMENT ON NON-AGENDA ITEMS
   There were no public comments on non-agenda items.
F. APPROVAL OF MINUTES - Regular Business Meeting No. 16, September 7, 2005
Mr. Baum pointed out a change in the lettering sequence.

Page 8439 - Board Annual Self-Evaluation
Ms. Miele corrected paragraph two, to read, "Ms. Miele Dr. Mann suggested that the evaluation instrument be scored by a rating scale."

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a unanimous vote of the five members present, to approve the Minutes of Meeting No. 16, a Regular Business Meeting, September 7, 2005, as corrected.
Advisory Vote: Aye

G. AMENDMENT TO MINUTES – Summer Board Retreat, August 3, 2005
Mr. Martin read the changes in the text for item F – Institutional Planning Process to now read, "Mr. Martin suggested that in response to community concerns a Strategic Direction should be to offer more core classes needed by the majority of the students. It was moved by Mr. Martin and seconded by Mrs. Wells-Miller, that one of the strategic directions for 2006-2007 should state that the college will place an emphasis on adding more core class offerings. After Ms. Dabelow expressed her concern about the integrity of the strategic planning process and how one defines "core courses"; she asked the Board not to approve the motion. Mr. Martin stated that he would prefer to address this concern by working with the college and withdraw the motion. Mrs. Wells-Miller withdrew the second.

MOTION: ON MOTION OF Mr. Weber and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve the amendment to the Minutes of Meeting No. 14, the Summer Board Retreat, August 3, 2005.
Abstain: Miele
Advisory Vote: Aye

H. APPROVAL OF CONSENT ITEMS
31-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Mr. Baum separated this consent item for approval.

MOTION: ON MOTION OF Mr. Weber and seconded by Mr. Martin, the Board voted, by a unanimous vote of the five members present, to approve Consent Item 31-P.
Advisory Vote: Aye

The following item was taken out of sequence.

I. OATH OF OFFICE
Mr. Baum administered the oath of office to the new Campus Safety Officer, Christine Salandino, approved in Consent Item 31-P

H. APPROVAL OF CONSENT ITEMS (Continued)
61-B – Approve/Ratify Contracts
B-96642-6
Mrs. Wells-Miller asked for clarification of the contract with Fred Johnson. Dr. Jacobs replied that Mr. Johnson’s services were needed to assist with the operation of the Engineering and Technology Division, pending appointment of a new division dean.

Ms. Miele commended Jo Ann Lee for 33.5 years of service to PCC.

MOTION: ON MOTION OF Mr. Weber and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the five members present, to approve the remainder of the Consent Items.
Advisory Vote: Aye
J. PRESENTATION/DISCUSSION, WITH POSSIBLE ACTION: ADMINISTRATOR’S RECOMMENDATIONS
Dr. Kossler introduced Frank Scialdone, Acting Chief of Police at PCC. Mr. Scialdone discussed the recommendations made by Judge Gutierrez which were directly related to campus police, and explained how each of them had been addressed and met. Ms. Miele questioned whether all officers are expected to wear uniforms while on duty. Mr. Scialdone responded that the Chief and Lieutenant wear “plain clothes” on occasion. Other officers are expected to be in uniform unless they are on a special surveillance assignment. Mr. Scialdone continued to explain that the PCC Police work in tandem with Pasadena Police Department, participating in many of the PPD’s training programs. Ms. Miele asked whether there has been police input in the Time, Place and Manner policy. Dr. Kossler responded that members of the union representing the police officers are involved in the College Coordinating Council, which reviews all policies. Mr. Baum pointed out that there needs to be a certain amount of flexibility allowed in complying with the recommendations, depending upon the circumstances of a particular situation.

K. PRESENTATION/DISCUSSION, WITH POSSIBLE ACTION: FALL 2005 ACADEMICHIRING
Mr. Vic Collins, Interim Dean of Human Resources, reviewed a summary of the hiring process for the years 2004 and 2005. He pointed out that the actual hires represent only 2% of the candidate pool. He explained the percentage of candidates per ethnicity in relation to the percentage of hires in each category, indicating that PCC is making progress toward achieving a diverse faculty. Dr. Kossler said that this information would be shared with members of the African American and Latino Advisory Groups as well as the Pasadena Latino Forum. Dr. Kossler also suggested that the years 1995 and 2005 be set as benchmarks in order to track the progress of diverse hiring over the past decade.

L. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF ACCREDITATION MIDTERM REPORT
Prior to discussion of the report, Mr. Rod Foster addressed the Board regarding Recommendation #4. He commended Dr. Kossler for attending the town hall meeting on June 5, 2005, and indicated that he felt this is a positive step toward open communication. He pointed out that the meeting was called to discuss a variety of topics, not solely internet tracking and monitoring. Mr. Baum suggested that the text be changed to indicate such. Dr. Wilcox proceeded to review the report with the Board. Several Board members commended Dr. Wilcox and his staff for the thought and work put into preparation of this report.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a unanimous vote of the five members present, to approve transmittal of the Accreditation Midterm Report
Advisory Vote: Aye

M. PRESENTATION/DISCUSSION, WITH POSSIBLE ACTION: NEW ACCREDITATION STANDARD 1, INSTITUTIONAL MISSION AND EFFECTIVENESS
Dr. Wilcox reviewed four areas related to accreditation including an overview of accreditation, an overview of the standards, themes, and Standard 1. He explained the purposes of accreditation and how those purposes are achieved. Dr. Wilcox gave a general background regarding what the standards are, and what they are not, as well as relating a little history of the development of today’s standards. He visited the themes of dialogue, student learning outcomes, institutional commitments, evaluation, planning and improvement, organization, and institutional integrity. Finally, he examined Standard 1, Institutional Mission and Effectiveness.

Mr. Baum remarked that accreditation is one of the most important functions of the Board. Mrs. Wells-Miller commended Dr. Wilcox on a systematic and thorough explanation. Ms. Dabelow explained how student learning outcomes are being developed at PCC, and Dr. Jacobs stated that the Board will receive additional information on that topic at the December meeting.
L. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler

- pointed out the African American and Latino Student Resource Directories;
- shared information regarding a possible community college initiative for the November 2006 ballot;
- mentioned the development of the CC Master Plan; and
- reported that the report compiled by the Collegiality and Integrity committee was accepted and the recommendations have been assigned.

M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Ms. Kay Dabelow, Academic Senate

- reported that the Senate had a successful retreat and has sent a letter of support for AB982; and announced that Edward Martinez will continue to serve on the Chancellor’s Committee on Counseling.

Mrs. Kathryn Bosler, Classified Senate

- announced that the Classified Senate will have a retreat to develop goals on October 5.

Mr. Steven Juarez, Associated Students

- introduced Melissa Nairy, Vice President of Internal Affairs; reported that there are 52 charter clubs; announced that fundraising efforts for Hurricane Katrina disaster relief has raised $1600 to date; stated that plans for Homecoming are underway and that letters of support for AB982 will be sent to the Governor.

Mr. Geoffrey Baum, Vice President, Board of Trustees

- announced that he is producing a USC conference to be held October 28 at the Huntington on the subject of the history of Latino media in Southern California.

N. FUTURE BOARD MEETINGS

The next regular meeting of the Board of Trustees will be held on October 5, 2005, at 6:00 p.m. in the Circadian at Pasadena City College.

O. FUTURE AGENDA ITEMS

Ms. Miele requested more information on the Community College Initiative.

P. ADJOURNMENT

Meeting No. 17 was adjourned at 9:28 p.m.
MOTIONS CARRIED AT MEETING NO. 17– September 21, 2005

1. Approval of Minutes of Meeting No. 16, a Regular Business Meeting, September 7, 2005, as corrected.

2. Approval of Amendment to Minutes of Meeting No. 14, the Summer Board Retreat, August 3, 2005.

2. Approval of Consent Item 31-P.

3. Approval of the remainder of the Consent Items.


Geoffrey Baum, Vice President
Board of Trustees

James Kossler, Secretary
Board of Trustees