The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 15 on Wednesday, August 17, 2005, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:02 p.m. by Mr. Geoffrey Baum, Vice President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, Vice President
Ms. Consuelo Rey Castro, Clerk (left at 8:15 p.m.)
Mr. John Martin
Ms. Susanna Miele (arrived 6:07 p.m.)
Mr. Warren Weber
Mrs. Beth Wells-Miller
Mr. Nicholas Szamet, Student Trustee

Trustees Absent
Dr. Jeanette Mann, President

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Mr. Peter J. Hardash, Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Mr. Victor Collins, Interim Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Ms. Janet Levine, Dean, External Relations

Administrative Officers Not in Attendance
Dr. Lisa Sugimoto, Vice President, Student and Learning Services

The Academic Senate was represented by Mr. Edward Martinez.
The Classified Senate was represented by Mrs. Kathryn Bosler.
The Associated Students Board was not represented.
The Management Association was represented by Mr. Dale Pittman.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on closed session items.

The Board adjourned to Closed Session at 6:04 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Appointment
(Dance)

Government Code §54957 Public Employee Dismissal, Discipline, Release Labor Negotiations
(CTA, Jacobs; CSEA 777, Hardash; CSEA 819, Hardash; ISSU, Sugimoto)

Closed Session was adjourned at 6:54 p.m.
III. OPEN SESSION
Mr. Baum reconvened the Open Session at 7:00 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Ms. Miele led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Ms. Melody Warner, Ms. Manon Tree and Mr. Webster Lim expressed their concerns regarding the dance program at PCC.

D. APPROVAL OF MINUTES - Regular Business Meeting No. 13, July 20, 2005 and Meeting No. 14, the Summer Board Retreat, August 3, 2005

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the Minutes of Meeting No. 13, a Regular Business Meeting, July 20, 2005.
Advisory Vote: Aye

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Rey Castro, the Board voted, by a majority vote of the six members present, to approve the Minutes of Meeting No. 14, the Summer Board Retreat, August 3, 2005.
Abstain: Miele
Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS

23-B – Approve/Ratify/Amend/Renew Contracts
South West Sound
Ms. Miele asked if there was a studio on campus that could be used. Dr. Kossler responded that a higher caliber studio than what is available on campus is needed. The new Performing Arts Center building will address this need.

Credentials, Inc.
Ms. Miele asked why there is no cost to the district for this service. Dr. Wilcox responded that the cost is paid directly by the student. Mr. Pittman explained that it was decided to outsource this service so that it could be offered online, but that the college can look at providing the service in the future.

Foster Care Education Trainers
Ms. Rey Castro asked if this was an expansion of the program. Dr. Kossler said it was not an expansion but suggested that Dean Hodge might give a presentation at the November 2 meeting at CEC.

Pittman and Associates
Mr. Baum asked if this service was related to the radio ads currently being aired and expressed interest in hearing them. Ms. Levine offered to send a CD to each Board member.

34-B – Authorization to Sell Surplus Property – Microscopes
Ms. Miele asked why the college was selling this equipment to Huntington Gardens rather than the local high schools. Dr. Jacobs explained that it was offered to the high schools first, but most of the equipment is not useable in its present condition and Huntington is willing to spend the money to refurbish it.
E. **APPROVAL OF CONSENT ITEMS (Continued)**

35-B – Accept Notice of Completion C-2876-4 Kajima Construction Services, Inc.

Ms. Miele asked when the final payment would be released. Mr. Hardash explained that $870,000 which is still outstanding has been set aside. Once a settlement is determined, it will come to the Board for approval.

**MOTION:** *ON MOTION OF* Mr. Weber and seconded by Ms. Rey Castro, the Board voted, by a unanimous vote of the six members present, to approve the Consent Items.

*Advisory Vote: Aye*

F. **DISCUSSION, WITH POSSIBLE ACTION: FOURTH QUARTERLY FINANCIAL STATUS REPORT**

Mr. Hardash noted that this is the routine 311Q Report to the Chancellor's office.

**MOTION:** *ON MOTION OF* Mr. Weber and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the six members present, to approve transmittal of the Fourth Quarterly Financial Status Report.

*Advisory Vote: Aye*

G. **PRESENTATION, WITH DISCUSSION: THE 2005-2006 BUDGET**

Mr. Hardash presented a comprehensive overview of the 2005-2006 budget and answered questions posed by Board members. He pointed out that the budget has been developed without any growth revenue expectations. He also explained that Equalization has been funded at about 1/3 of what was requested, and that the PFE funding has been restored to the level of two years ago and has been made part of the college's base allocation. Mr. Hardash also reviewed the restricted and categorical funds, including the Measure P budget. He reported that the parking structure is complete and was under budget.

Mrs. Wells-Miller asked if the budget took into consideration the addition of additional core courses. Mr. Hardash replied that extra class sections have been added, although not necessarily core classes.

Mr. Baum expressed concern about completion of the building projects due to escalated construction costs. Mr. Hardash responded that this matter was discussed at the last Oversight Committee meeting. Ms. Rey Castro commended Mr. Hardash and the administration for their diligence in value engineering the projects.

Mr. Baum requested that the power point presentation used by Mr. Hardash be posted to the website, and Ms. Miele asked that printed copies be provided to Board members.

Ms. Rey Castro had to leave the meeting at this point.

H. **DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL STRATEGIC DIRECTIONS FOR 2006-2007**

Mr. Baum noted that the Strategic Directions were discussed extensively at the retreat. Dr. Kossler stated that these Strategic Directions went through the shared governance strategic planning process with Board representation and input.

**MOTION:** *ON MOTION OF* Mrs. Wells-Miller, and seconded by Mr. Weber, the Board voted, by a unanimous vote of the five members present, to approve the Institutional Strategic Directions for 2006-2007.

*Advisory Vote: Aye*

I. **DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL GOALS FOR 2005-06**

Dr. Kossler stated that these are the Institutional Goals approved last year. Ms. Miele inquired how the core values will be developed. Dr. Kossler answered that Direction I will guide the identification of the core values.
MOTION: ON MOTION OF Ms. Miele and seconded by Mr. Martin, the Board voted, by a unanimous vote of the five members present, to approve the Institutional Goals for 2005-2006.

J. DISCUSSION, WITH POSSIBLE ACTION: BOARD GOALS FOR 2005-2006
Mr. Baum noted that these goals were also discussed extensively at the August 3 retreat. Ms. Miele said that she would like to see a goal developed to address legislative advocacy. Mr. Baum responded that there is a committee to address those issues.

Mr. Baum said that Dr. Mann requested that assignment of Board members to specific goals be postponed until she could be present.

MOTION: ON MOTION OF Mr. Martin and seconded by Mr. Weber, the Board voted, by a unanimous vote of the five members present, to approve the Board Goals for 2005-2006.

K. DISCUSSION, WITH POSSIBLE ACTION: PRESIDENT’S GOALS FOR 2005-2006
Dr. Kossler pointed out that there was a minor change to the wording in Goal 05-05.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a unanimous vote of the five members present, to approve the President’s Goals for 2005-2006.

L. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
- announced that approximately 8000 students were invited to attend Welcome Day on August 26;
- reported that all sixteen participants in the Stepping Up program at CEC had completed the program;
- announced that Workforce Initiative funds were received for fostering student success in the Nursing Program at PCC;
- reported that enrollment is about 3.7% behind last year at this time and that the college must be prepared to adjust to the declining enrollment; and
- reported that the community colleges are asking the Chancellor to revisit the 75/25 goals.

M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Mrs. Kathryn Bosler, Classified Senate
- announced the new slate of Classified Senate officers for 2005-2006

Mr. Nick Szamet, Student Trustee
- announced that the Associated Students have several events planned for Welcome Week, and have contributed $4500 to this year’s Welcome Day.

Ms. Susanna Miele, Board of Trustees
- reported on the PCC Neighbors’ meeting; suggested sending letters to the neighbors announcing the opening of Fall semester; and reported on the PTSA installation luncheon and Welcome Day plans.

N. FUTURE BOARD MEETINGS
The next regular meeting of the Board of Trustees will be on September 7, 2005, at 6:00 p.m. in the Circadian at Pasadena City College. Mr. Baum announced that the annual budget will be presented for approval at the next meeting and accreditation standards will be discussed at the September 21 meeting. Dr. Kossler stated that the daytime Board meeting this fall is scheduled for November 16, most likely beginning at noon.
O. FUTURE AGENDA ITEMS
Ms. Rey Castro had requested more information about the Foster Care Program.

Mr. Baum stated that Dr. Mann requested a report on the progress toward the Independent Investigator’s recommendations.

Mrs. Wells-Miller requested discussion of the annual travel report.

P. ADJOURNMENT
Meeting No. 15 was adjourned 8:42 p.m.
MOTIONS CARRIED AT MEETING NO. 15– August 17, 2005

1. Approval of Minutes of Meeting No. 13, a Regular Business Meeting, July 20, 2005, and Meeting No. 14, the Summer Board Retreat, August 3, 2005.

2. Approval of Consent Items.

3. Approval to transmit the Fourth Quarterly Financial Status Report.


Geoffrey L. Baum, Vice President
Board of Trustees

James Kessler, Secretary
Board of Trustees