The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 13 on Wednesday, June 6, 2007, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:14 p.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL

Trustees Present
Dr. Consuelo Rey Castro, President
Mr. John Martin, Vice President
Ms. Susanna Miele, Clerk
Mr. Geoffrey L. Baum
Dr. Hiliary Bradbury-Huang (left at 8:36 p.m.)
Dr. Jeanette Mann
Mrs. Beth Wells-Miller
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Mrs. Kindred Murillo, Vice President, Administrative Services
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiniga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research
Mrs. Elaine Chapman, Interim Dean, External Relations

Administrative Officers Absent

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Ray Mitchell.
The Associated Students Board was represented by Mr. Adam Kratt.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed Session at 6:16 p.m.
II. CLOSED SESSION

Government Code §54957
Public Employee Appointment
(Instructors, Physical Education, Design)

Government Code §54957.6
Labor Negotiations (CSEA, Aguíniga)

Closed Session was adjourned at 7:20 p.m.

III. OPEN SESSION

Dr. Rey Castro reconvened the Open Session at 7:25 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Sansosti led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Rey Castro presented Mr. Sansosti with a gift commemorating his year as Student Trustee.

Dr. Kossler introduced Mr. Ray Mitchell, representing the Classified Senate, and Mr. Adam Kratt, representing the Associated Students. He also introduced Mrs. Kindred Murillo, the new Vice President for Administrative Services.

Dr. Sugimoto introduced Dr. Kanisha Miller from East Los Angeles Community College, for whom she is the ACCA mentor.

Mr. Skip Robinson introduced the 2007 PCC Track and Field team, which won the state championship. Dr. Rey Castro presented them with Certificates of Recognition from the Board.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Mr. Marvin Lowe and Brother J.C. spoke on behalf of Skip Robinson and asked that the Board reconsider their earlier action.

Mr. Mike Jones reported that Jackie Robinson was honored at the California Community College state baseball championship.

Mr. Juan Ramirez, a Facilities Services worker, informed the Board that many members of CSEA 777 do not have a problem with the attendance system and would like to have their contract approved.

Mr. Robert Lopez, Vice President of CSEA 777, stated that the majority of the workers are not in favor on the point system.

Mr. David Krause thanked M.E.Ch.A and the Associated Students for serving lunches to the Facilities staff. He also distributed a grievance report to the Board members.

Mr. Jeff Walters reported an incident concerning Lt. Brad Young of Campus Safety Services.

D. APPROVAL OF MINUTES: Meeting No. 12, a Regular Business Meeting, May 16, 2007

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 12, a Regular Business Meeting, May 16, 2007.

Advisory: Aye
E. APPROVAL OF CONSENT ITEMS

250-B – Approve Agreement with LACOE for PeopleSoft Financial System Services
Dr. Mann asked why the District is entering into this contract. Dr. Kossler explained that, although the college is not a PeopleSoft user, it is needed in order to connect the college system with the County system.

252-B – Board Direction Regarding Sustainable Construction for the Measure P Arts Building Project
Dr. Bradbury-Huang expressed her approval of this Board direction which will leave the door open to pursue LEED certification for the Arts Building.

Dr. Mann noted the retirements of Karen Holgerson (29 years) and Sandra Iverson (28 years) and commended them on their years of service to the college.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve the Consent Items.
Advisory: Aye

F. RECEIVE, AND SET DATE FOR PUBLIC HEARING REGARDING, THE INITIAL BARGAINING PROPOSAL FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 819, TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT

MOTION: ON MOTION OF Ms. Miele and seconded by Mr. Martin, the Board voted by a unanimous vote of the seven members present to receive the Initial Bargaining Proposal from the California School Employees Association, Chapter 819, to the Pasadena Area Community College District and set the Public Hearing for June 20, 2007.

G. RECEIVE, AND SET DATE FOR PUBLIC HEARING REGARDING, THE INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 819

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted by a unanimous vote of the seven members present to receive the Initial Bargaining Proposal from the Pasadena Area Community College District to the California School Employees Association, Chapter 819, and set the Public Hearing for June 20, 2007.
Advisory: Aye

H. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF 2007-08 COLLEGE GOALS
Ms. Miele asked for clarification of Goal 7-12. Ms. Ligons said that her recollection was that the Office of Instruction and Office of Student and Learning Services would provide leadership for improving communication. Dr. Rey Castro concurred, and Dr. Wilcox said that the wording could be changed to reflect that. Both Dr. Bradbury-Huang and Dr. Rey Castro remarked that the goals reflect the Board directions.

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve the 2007-08 College Goals, as amended.
Advisory: Aye
I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF 2008-09 INSTITUTIONAL STRATEGIC DIRECTIONS
Dr. Mann remarked that three of the directions have been carried over from last year, and Dr. Wilcox explained that strategic directions are generally on the list for a number of years. Ms. Miele expressed gratitude to all those who worked on developing the goals and strategic directions and asked if any items had been “left on the table”. Dr. Wilcox responded that everything that was discussed has been included, and emphasized that this is truly a shared governance process. Dr. Bradbury-Huang stated that the Board concerns were well-heeded.

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve the 2008-09 Institutional Goals.

Advisory: Aye

J. DISCUSSION, WITH POSSIBLE ACTION: ANNUAL REVIEW OF BYLAW 1450, TRUSTEES’ CODE OF ETHICS
Dr. Mann referred to a document written by Warren Kinsler related to Conflict of Interest, noting that it is far more rigorous than the Brown Act. She asked if it would be a good idea to incorporate an affirmative statement on Conflict of Interest into the bylaws. Ms. Miele suggested some wording and Dr. Kossler said that the Administration will bring it back to the Board with the new language.

Dr. Bradbury-Huang left the meeting at this time.

K. DISCUSSION, WITH POSSIBLE ACTION: BOARD SELF-EVALUATION INSTRUMENT
Dr. Wilcox explained that this instrument is a compilation of the requirements of the accreditation standards, the old instrument, and changes suggested by the subcommittee. Mrs. Wells-Miller asked that the word “stakeholder” be changed to “constituents”. There was discussion about the length of this document. Board members made several suggestions about items that could be omitted and Dr. Kossler recommended that the Board subcommittee review it, refine it, and shorten it. Mr. Martin suggested that, after making the proposed changes, the document be used as is for this year, and refined at a future date. Dr. Rey Castro asked that, once the changes are incorporated, the instrument be sent electronically or by fax to each Board member for completion.

MOTION: ON MOTION OF Ms. Miele and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to adopt the amended self-evaluation instrument as a pilot for this year.

Advisory: Aye

L. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT
Dr. Rey Castro reported that the search is progressing on schedule. First level interviews will take place this week, with the Board interviews scheduled for June 20. She remarked that interview questions need to be developed. Mrs. Wells-Miller asked if Board members could submit possible questions and Dr. Rey Castro encouraged all trustees to do so. Mr. Baum suggested that the Board officers meet with the search consultant to develop the questions and discuss the process. Dr. Aguirre strongly recommended that the questions be completed prior to the June 20 meeting. Dr. Mann suggested that an extra Board meeting be scheduled.

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Martin, the Board voted by a unanimous vote of the six members present to schedule a meeting for June 19, 2007, at 6:00 p.m. in Room C-233, the President’s Conference Room.

Advisory: Aye
M. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
- reported that summer enrollment is up about 5% from the same time last year;
- announced that PCC has received its first Jack Kent Cooke scholarship awardee;
- reminded the Board of Commencement on June 15, with the reception and dinner beginning at 4:30 and asked who would be participating. Mrs. Wells-Miller is unable to attend.
- thanked everyone for the retirement event last Friday.

N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD
Ms. Kay Dabelow, Academic Senate
- distributed the Senate Seconds and reported that a reception was held by the Senate for their scholarship winners.

Mr. Ray Mitchell, Classified Senate
- reported that a successful General meeting of the Classified Senate was held on May 23; announced that PCC’s Classified Senate will make two presentations at CLI in June; and reported that three scholarships were awarded to classified staff to further their education.

Mr. Adam Kratt, Associated Students
- announced that the A.S. is sponsoring a spelling bee, relaxation week during finals, and a banquet for Facilities workers.

Mr. Michael Sansosti, Student Trustee
- announced that he will be serving as the 2007-08 Associated Students President and that the A.S. Board is setting high goals.

Mrs. Beth Wells-Miller, Board of Trustees
- announced that she attended the Teacher Prep program and Social Sciences year-end events.

Mr. John Martin, Clerk, Board of Trustees
- pointed out that, in approving the consent items, Doug Haines was appointed Dean of the Engineering and Technology Division.

Ms. Susanna Miele, Board of Trustees
- reported that she will be attending a meeting on the foster care program restructure at CEC and that a celebration for PUSD Latino graduates will be held in the Forum, suggesting that information about what PCC offers be made available in Spanish.

Dr. Jeanette Mann, Board of Trustees
- announced that the 2007 Academic Senate/Board of Trustees Faculty Lecture/Performer Awards will be presented to Grace Apiafi (full time) and Phillip Young (adjunct); reported that she attended a WAC retreat on June 1 and she and Mrs. Wells-Miller attended the 20th Larry Carroll High School Graduation event at CEC; and mentioned a proposal to form a joint committee comprised of representatives from PUSD, the Pasadena City Council, PCC, Altadena Town Council and Sierra Madre City Council to work on a smooth transition for high school students into college or the workplace.
N. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD (Continued)
   Dr. Consuelo Rey Castro, President, Board of Trustees
   • thanked the Board for flowers sent during her recent illness; reported on the Teacher Prep Program awards event; and mentioned two workshop proposals for the CCCT fall conference.

O. FUTURE BOARD MEETINGS
   The Board will meet on Tuesday, June 19, at 6:00 p.m. in the President’s Conference Room (C-233). The June 20 meeting will be held in the East-West Room of the Athenaeum at Caltech beginning at 11:00 a.m.

P. FUTURE AGENDA ITEMS
   Mrs. Wells-Miller requested a presentation on the Emergency Response Plan.

   Dr. Mann requested discussion regarding participating in an inter-agency committee as proposed by ACT.

Q. ADJOURNMENT
   Meeting No. 13 was adjourned at 9:28 p.m.
MOTIONS CARRIED AT MEETING NO. 13– June 6, 2007

1. Approval of Minutes of Meeting No. 12, a Regular Business Meeting, May 16, 2007.

2. Approval of Consent Items.

3. Approval to Receive the Initial Bargaining Proposal from the California School Employees Association, Chapter 819, to the Pasadena Area Community College District and setting the Public Hearing for June 20, 2007.

4. Approval to Receive the Initial Bargaining Proposal from the Pasadena Area Community College District to the California School Employees Association, Chapter 819, and setting the Public Hearing for June 20, 2007.

5. Approval of the 2007-08 College Goals, as amended.

6. Approval of the 2008-09 Institutional Strategic Directions.

7. Approval to adopt the amended self-evaluation instrument as a pilot for this year.

8. Approval to schedule a meeting for June 19, 2007, at 6:00 p.m. in Room C-233, the President's Conference Room.

James Kossler, Secretary
Board of Trustees