NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, April 4, 2007

6:00 P.M.
Closed Session

7:00
Open Session

MEETING NO. 9

REGULAR BUSINESS MEETING

Circadian
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for **Meeting No. 9, a Regular Business Meeting**. The meeting will begin at 6:00 P.M. with the Call to Order, Roll Call and Public Comments on Closed Session Items. The Closed Session will follow. Open Session will reconvene at 7:00 p.m. The Board will meet in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board” form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54956.9(a) Existing Litigation (Mueller)
   Government Code §54957 Public Employee Appointment
   Government Code §54957 Public Employee Discipline, Dismissal, Release
   Government Code §54957.6 Labor Negotiations (CSEA 777, Aguiñiga; CTA, Jacobs)

III. OPEN SESSION
A. PLEDGE OF ALLEGIANCE
B. INTRODUCTIONS
C. PUBLIC COMMENT ON NON-AGENDA ITEMS
   The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
D. APPROVAL OF MINUTES – Meeting No. 8, Regular Business Meeting, March 21, 2007
E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
F. RECEIVE AND SET DATE OF PUBLIC HEARING: INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) PROPOSAL TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Staff]
G. RECEIVE AND SET PUBLIC HEARING FOR PASADENA AREA COMMUNITY COLLEGE DISTRICT PROPOSAL TO THE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) [Staff]
H. OATH OF OFFICE
Jose Archinga, Campus Safety Officer

I. DISCUSSION, WITH POSSIBLE ACTION: ELECTION OF CCCT BOARD OF DIRECTORS [Board]

J. DISCUSSION, WITH POSSIBLE ACTION: ADDING "BOARD MEMBER MATTERS" TO THE BOARD AGENDA [Board]

J. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT [Board]

K. PRESIDENT’S REPORT (INCLUDING VICE PRESIDENTS)

L. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

M. FUTURE BOARD MEETING DATES

N. FUTURE AGENDA ITEMS

O. ADJOURNMENT
CONSENT ITEMS

56-S Approval of Instructional Trip for Puente Program for College Campus Tours
57-S Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs, Pasadena, CA, April 21, 2007
58-S Approve Student Travel for PCC Academic Athletic Club, Pasadena, CA May 25, 2007
59-S Approve Student Travel for PCC Alpha Gamma Sigma Spring Convention, Ontario, CA, April 20-22, 2007
60-S Approve Student Travel for PCC United Rainbow Alliance, Los Angeles, CA, April 15, 2007
61-S Approve Student Travel for PCC Black Student Alliance and NAACP Club, North Hampton, MA, April 12-15, 2007
62-S Approve Student Travel for PCC Salle Lancier, Los Angeles, CA April 7, 2007
62-S Approve Student Travel for PCC Dental Lab Technology Program, Los Angeles, CA June 14, 2007
64-S Approve Student Travel for PCC Dana Club, Yosemite National Park, April 14, 21, 2007
117-I Ratification of Approval of Instructional Trip for GRCOM 132AB, 133AB, March 30, 2007
118-I Approval of Instructional Trip for GRCOM 132AB, 133AB, April 12, 2007
119-I Approval of Instructional Trip for Cosmetology Students, June 1-4, 2007
120-I Approval of Instructional Trip for Mathematics 131, April 27-28, 2007

178-B Approve Extended learning Presenters
179-B Approve Professional Conference Attendance
180-B Reporting and Approval of Revolving Fund Reimbursement
181-B Budget Augmentation
182-B Approve/Ratify/Renew Contracts
183-B Approve/Ratify Staff Development Activities
184-B Approve Career and Technical Education Activity
185-B Budget Augmentation
186-B Approve Purchasing Transactions
187-B Authorization to Solicit Bids: Steinway Grand Piano for Sexson Auditorium
188-B Sole Source Declaration and Approval of Purchase Order to Eastman/Kodak and Merry X-ray
189-B Authorization to Solicit Bids: Measure P, Miscellaneous Remodeling Projects, Time and Materials
190-B Authorization to Sell Surplus Reference Desk
191-B Budget Augmentation
192-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
193-B Ratify Mileage Authorization

103-P Stipends for Academic Personnel
104-P Employment of Hourly Credit Teachers and Substitute Teachers, 2006-07
105-P Employment, Change of Status, Leave of Absence, and Separation of Academic Employees, 2006-2007
106-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
106-P Authorization to Reimburse Applicant(s)
108-P Reaffirmation of Prior Board Action of September 20, 2006
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MINUTES OF MEETING NO. 8
OF THE BOARD OF TRUSTEES
Pasadena City College
Circadian
1570 East Colorado Boulevard
Pasadena, California 91106
6:00 Closed Session
7:00 Open Session
Wednesday, March 21, 2007

To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 8

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 8 on Wednesday, March 21, 2007, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:00 p.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL

Trustees Present
Dr. Consuelo Rey Castro, President
Mr. John Martin, Vice President
Ms. Susanna Miele, Clerk
Mr. Geoffrey L. Baum
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Mrs. Beth Wells-Miller
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kessler, Superintendent/President
Dr. James Albanese, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers in Attendance
Mrs. Elaine Chapman, Interim Dean, External Relations

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Ms. Anna Mae Jones.
The Associated Students Board was represented by Mr. Adam Kratt.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed session at 6:02 p.m.

II. CLOSED SESSION

Government Code §54957.6  Labor Negotiations (CSEA 777, Aguiñiga)
Closed Session was adjourned at 6:40 p.m.

III. OPEN SESSION
Dr. Rey Castro reconvened the Open Session at 7:00 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Sansosti led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Kossler introduced Mr. Adam Kratt, representing the Associated Students. He then introduced Mr. Alan Lamson, former president of the Academic Senate who, in turn, introduced two librarians from Beijing who have been visiting the PCC library over the past week.

The following item was taken out of order.

G. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: TEACHER PREPARATION PROGRAM
Dr. David McCabe gave an update of the Teacher Preparation program. He introduced some of the former and present students. He then stated the mission of the program, gave statistics on teacher retention, described the model for success, transfer program options and rates, enrollment, demographics, fieldwork locations and tracking of students.

Mrs. Wells-Miller asked how students are recruited and suggested that the newspaper might be a good resource. Dr. Mann remarked that the students who do fieldwork at local high schools can act as ambassadors for PCC. Ms. Miele asked if there is any collaboration with the Marshall Education Academy, and Ms. Ligons reported that the academy will close at the end of the school year. Dr. Rey Castro stated that she thinks the presentation should be made at one of the statewide conferences.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Dvora Mayer, Andy Sundstrom, Starlene Porter, Bill Rawlings, and Manny Estrada spoke to the Board about CSEA 777 issues, including elimination of the point system, respect and dignity, costs associated with litigation, placing GASB-45 funds in an irrevocable trust, and working collaboratively to solve problems.

D. APPROVAL OF MINUTES: Meeting No. 7, Regular Business Meeting, March 7, 2007
Page 8615 – Approval of Minutes
Mrs. Wells-Miller corrected an editing mistake related to the date of her request from October 7, 2005 to September 7, 2005 in the February 21 minutes.

Page 8618 – Approval of Position Announcement, Selection of College President
Dr. Mann added a phrase to the motion to read, "...accept the draft version of the position announcement for the selection of College President, with the understanding that it will receive a final edit by the Board President.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a majority vote of the seven members present to approve the Minutes of Meeting No. 7, a Regular Business Meeting, March 7, 2007, as corrected.

Ayes: Wells-Miller, Mann, Bradbury-Huang, Baum, Rey Castro
Abstain: Martin, Sansosti
E. APPROVAL OF CONSENT ITEMS
55-S – Approval of Potential Speaker List – PCC Commencement Speaker
Mr. Baum stated that the list doesn’t seem to reflect intellectual diversity. Dr. Scott Thayer, Associate Dean of Student Services, described the process by which the list was developed. There was a lengthy discussion about the selection process and Dr. Sugimoto said that input was received from graduating students and it followed the shared governance process. Dr. Mann suggested that, in the future, the list be developed in the fall. Mr. Baum asked that the item be pulled for a separate vote.

170-B – Approve/Ratify/Amend Contracts
B-97008-7 – Bibi Tangu Media, LLC
Mr. Baum asked if this is one person or a group of performers. Dr. Jacobs said that this is part of the college diversity initiative. Dr. Mann said that she is uncomfortable with intense political scrutiny of speakers, and Ms. Miele agreed that it borders on censorship and impedes academic freedom.

B-97014-7 – American Program Bureau
Mr. Baum asked for information about the speaker, J. Ivy. Dr. Kossler said that he will provide information on both Bibi Tangu Media and J. Ivy.

B-97016-7 through B-97022-7 Facilitators for Basic Skills Workshops
Dr. Jacobs responded to Mr. Baum’s question about the seven facilitators, indicating that they all had expertise in basic skills and best practices. They conducted a "mini-accreditation" for over two days and will follow up with a written report of their recommendations.

B-97025-7 Interact Communications
Mr. Baum said that he had already discussed this item with Mr. Gutierrez.

172-B – Approve Purchasing Transactions
Pacific Parking Systems – Mr. Baum asked what product was provided. Mr. Nandkishore said that it is a system that notifies Campus Safety when there is a problem with any of the parking ticket dispensers. Dr. Mann pointed out that it is listed under safety and fire equipment and requested that the description be more specific in future listings.

101-P – Employment, Change of Status, Leave of Absence, and Separation of Academic Employees
Mr. Baum congratulated Mikk Bolliger on her retirement and noted that she is considered to be one of the foremost journalism teachers in California. Dr. Mann added that Ms. Bolliger will receive the Academic Senate/Board of Trustees Faculty Lecturer-Performer Award next Tuesday.

102-P - Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Dr. Mann questioned the jump in step for Nancy Robert. Dr. Kossler explained that Ms. Roberts has been working in this position on an interim basis for the past year, and the lower step refers to her previous position.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted by a majority vote of the seven members present to approve Consent Item 55-S, the potential speaker list for the 2007 PCC Commencement Exercises.
Aye: Bradbury-Huang, Mann, Martin, Miele, Rey Castro, Wells-Miller
No: Baum
Advisory: Aye
E. APPROVAL OF CONSENT ITEMS (Continued)

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve the remainder of the consent items.
Advisory: Aye

F. DISCUSSION, WITH POSSIBLE ACTION: MEALS ON STUDENT TRIPS
Dr. Mann commented that the current policy seems to indicate that extra-curricular trips, which provide meals, are more important than instructional trips, which do not provide meals, and asked if there was some way to adjust it. Dr. Kossler explained that, when students are representing PCC as a team, their meals are provided. When it is an instructional trip, it is an extension of the classroom, and meals are not provided for them. He said that it's a complex process but one that has worked well. Mr. Martin pointed out that if everything is provided, the number of trips will probably have to be limited.

H. DISCUSSION, WITH POSSIBLE ACTION: APPOINTMENT OF AREA 7 REPRESENTATIVE TO FIRST LEVEL COMMITTEE, SELECTION OF THE COLLEGE PRESIDENT
Mrs. Wells-Miller gave a brief curriculum vitae of Dr. Claudia Wright, the proposed Area Seven representative to the First Level Committee, Selection of the College President.

MOTION: ON MOTION OF Ms. Miele and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve Dr. Claudia Wright as the representative from Area 7 for the first level committee for the selection of the College President.

I. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT
Dr. Rey Castro opened the dialogue by saying that there were two matters to be discussed; whether to have a public forum or a reception to introduce the final candidates and the budget.

Dr. Bradbury-Huang commented that it would be possible that a good candidate might be lost if there is public disclosure of names of several candidates. Dr. Mann suggested that, should there be a public forum, it be held after the Board determines the two finalists for the position. Mr. Baum asked the purpose of the forum. Dr. Rey Castro said that it would be to introduce the candidates. Dr. Mann suggested that a reception be held in the fall to introduce the new president, in lieu of any forums. Mr. Baum said that, in the spirit of transparency, a campus forum should be held to introduce the two final candidates.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted by a majority vote of the seven members present to approve holding a reception in the fall to introduce the new college president, precluding any public forums.
Aye: Mann, Wells-Miller, Rey Castro, Martin, Bradbury-Huang
No: Miele, Baum
Advisory: Aye

Dr. Rey Castro then opened the discussion concerning the budget for the presidential search. Board members suggested several parameters, including domestic air coach travel, meals, and number of nights for lodging. Dr. Kossler stressed that candidates be made fully aware of the policy in advance. Dr. Mann suggested that on the first round of interviews, travel be reimbursed for the candidate only; on the second round of interviews, for the both the candidate
and spouse. Dr. Kossler stated that the Board of Trustees’ budget will be adjusted to cover any travel expenses incurred by Board members.

I. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to establish travel guidelines for candidates for first and second level interviews as follows: domestic coach air travel or the equivalent for other types of transportation; up to three nights lodging in a standard room; and the standard college per diem for meals. On the first round of interviews, travel be reimbursed for the candidate only; on the second round of interviews, for both the candidate and spouse. The Board president is authorized to approve any additional expenses, as deemed necessary.

Advisory: Aye

J. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler

- commented on an article in the City of Glendale, *City Views*, mentioning a joint program between the city’s Mechanical Maintenance Division of Public Works and PCC. Two PCC automotive program students are serving as interns in that division.
- announced that two PCC students have been selected to the Phi Theta Kappa All-California Scholastic Team; Yuanchao Wong, first team and Diane Anthony, second team.
- announced the following grants that have been received: $59,854 from the Ralph M. Parsons Foundation to the Natural Sciences Division to develop field technology modules for biology, geology and interdisciplinary programs in the field sciences; $96,000 from the Chancellor’s Office to CEC to assist students with passing the California High school Exit Exam and completing needed course work; $44,000 from the San Gabriel Valley Learning Center for development of a Summer College Youth Career Mentor Program; $30,000 from the William and Flora Hewlett Foundation to the Languages Division for a demonstration project using online robots to help ESL student practice speaking English; and
- reported that several local high schools participated in the first annual PCC Jazz Day.

K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Ms. Kay Dabelow, Academic Senate

- distributed the *Senate Seconds*, pointing out discussion of academic dishonesty definitions and reported that Flex Day was very successful.

Mr. Adam Kratt, Associated Students

- reported that the Associated Students had conducted a successful blood drive through Huntington Memorial Hospital.

Mr. Michael Sansosti, Student Trustee

- reported on the A.S. Lobby Committee trip to Washington, D.C. and distributed a copy of Adam Schiff’s newsletter with pictures of the congressman with the PCC students, and announced that there is an opening for Vice President of Academic Affairs on the A.S. Board.
K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES (Continued)
   Ms. Susanna Miele, Clerk, Board of Trustees
   • reminded Board members of the PTSA Founders Day luncheon on March 29 in Room C-233, at which time there will be a tribute to Anne Pursel.

   Dr. Jeanette Mann, Board of Trustees
   • reported that the "Stepping Up" program has been commended by the League of Women Voters as a program which is addressing the problem of student drop-outs

   Dr. Hilary Bradbury-Huang, Board of Trustees
   • reported that she represented the Board at a reception for Artist in Residence, Peter Alexander.

L. FUTURE BOARD MEETINGS
   A next meeting of the Board of Trustees will be held on Wednesday, April 4, 2007, in the Circadian at Pasadena City College. The following meeting will be the Spring Retreat which will be held at the Athenaeum at Caltech.

M. FUTURE AGENDA ITEMS
   Mr. Baum requested an update at the Retreat on the Measure P projects; a review of the policy for guest speakers to whom an honorarium is paid; and said that it might be helpful to see a list of all speakers who have been paid a $3000+ honorarium over the past three years.

   Mr. Martin requested discussion on how to streamline the process for reviewing and approving contract transactions by setting a cap on the dollar amount of the contracts that come to the Board.

   Dr. Mann requested that the CCCT election be agendized for the next meeting.

   Dr. Bradbury-Huang requested that board goals be discussed at the Spring Retreat.

N. ADJOURNMENT
   Meeting No. 8 was adjourned at 9:18 p.m.
MOTIONS CARRIED AT MEETING NO. 8—March 21, 2007

1. Approval of Minutes of Meeting No. 7, a Regular Business Meeting, March 7, 2007, as corrected.

2. Approval of Consent Item 55-S.

3. Approval of the remaining consent items.

3. Approval of the appointment of the Area 7 representative to the first level committee, selection of the College President.

4. Approval to have a reception in the fall to introduce the new college president.

5. Approval to establish travel guidelines for candidates for first and second level interviews as follows: domestic coach air travel or the equivalent for other types of transportation; up to three nights lodging in a standard room; and the standard college per diem for meals. On the first round of interviews, travel will be reimbursed for the candidate only; on the second round of interviews, for the both the candidate and spouse. The Board president is authorized to approve any additional expenses, as deemed necessary.

James Kessler, Secretary
Board of Trustees
BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
MEETING NO. 8  
REGULAR BUSINESS MEETING  
Wednesday, March 21, 2007  
6:00 P.M. Closed Session  
7:00 P.M. Open Session  
Circadian  
1570 East Colorado Boulevard, Pasadena, California 91106  

AGENDA  

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I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION  
   Government Code §54957.6  Labor Negotiations (CSEA 777, Aguiñiga)

III. OPEN SESSION  
   A. PLEDGE OF ALLEGIANCE  
   B. INTRODUCTIONS  
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS  
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   D. APPROVAL OF MINUTES – Meeting No. 5, Regular Business Meeting, February 21, 2007, and Meeting No. 6, a Special Meeting, February 28, 2007
   E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
   F. DISCUSSION, WITH POSSIBLE ACTION: MEALS ON STUDENT TRIPS [Board]
   G. PRESENTATION WITH DISCUSSION, AND POSSIBLE ACTION: TEACHER PREPARATION PROGRAM [Board]
   H. DISCUSSION, WITH POSSIBLE ACTION: APPOINTMENT OF AREA 7 REPRESENTATIVE TO FIRST LEVEL COMMITTEE, SELECTION OF THE COLLEGE PRESIDENT [Board]
   I. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT [Board]
J. PRESIDENT’S REPORT (INCLUDING VICE PRESIDENTS)

K. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

L. FUTURE BOARD MEETING DATES

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT
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| **F. DISCUSSION, WITH POSSIBLE ACTION:**
| RECEIVE AND SET DATE FOR PUBLIC HEARING: ISSU PROPOSAL TO THE PACCD |

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| **H. DISCUSSION, WITH POSSIBLE ACTION:**
| ELECTION OF CCCT BOARD OF DIRECTORS |
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item F: Receive, and Set Public Hearing Regarding, Initial Bargaining Proposal from the Pasadena City College Instructional Support Services Unit (ISSU) to the Pasadena Area Community College District.

Board Meeting: April 4, 2007

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

- Receive the initial bargaining proposal from the Pasadena City College Instructional Support Services Unit (ISSU) for a successor to the Agreement expiring June 30, 2007, and
- Designate the first meeting of the Board of Trustees in May, 2007, as the time for receiving public comment regarding the initial proposal of the District.

Fiscal Impact: The fiscal impact for the negotiated budget years will depend on the final outcome of the negotiations between ISSU and representatives of the District.

Background: Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

Submitted and Recommended by:
Vice President, Student and Learning Services

Approved for Submission to the Board of Trustees by:
Superintendent/President
TO: Dr. James Kossler, Superintendent President
Pasadena Area Community College District

FROM: Glenna Watterson, President and Chief Negotiator
Instructional Support Services Unit

DATE: March 27, 2007

SUBJECT: Negotiations – Items to Sunshine

The following articles of the contract are being presented in addition to those
The parties previously agreed to carryover as items to be sunshined for a
successor agreement:

Article 8: PAY AND ALLOWANCE
Compensation/Salary Adjustments
Personal/Professional Growth Reimbursement Benefit

Article 10: BENEFITS
$1440 Wrap-around Increase

Article 13: VACATION
Required Vacation Days at the End-of-the Year Holidays

Article 14: LEAVES
Personal Necessity Leave Language

Article 15: EMPLOYMENT POLICIES
Acting Appointments
Receive, and Set Public Hearing Regarding, Initial Bargaining Proposal from the Pasadena Area Community College District to the Pasadena City College Instructional Support Services Unit (ISSU)

Board Meeting: April 4, 2007

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

- Receive the initial bargaining proposal from the Pasadena Area Community College District to ISSU for a successor to the Agreement expiring June 30, 2007, and

- Designate the first meeting of the Board of Trustees in May, 2007, as the time for receiving public comment regarding the initial proposal of the District.

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Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

Submitted and Recommended by: Jane Sugimoto, Vice President, Student and Learning Services

Approved for Submission to the Board of Trustees by: [Signature]

Superintendent/President
Memorandum
Pasadena Area Community College District

TO: Dr. Jim Kossler, President-Superintendent
FROM: Lisa Sugimoto, Chief Negotiator
Pasadena Area Community College District (PACCD)
SUBJECT: Initial Proposal from the Pasadena Area Community College District
(PACCD) to the Pasadena City College Instructional Support Services
Unit (ISSU)
DATE: March 21, 2007

The District proposes to negotiate a successor agreement, with a special interest in the
following articles:

Article 8: Pay and Allowances
Salary Schedule

Article 9: Health and Welfare Benefits
Membership on the Employee Benefits Task Force

Article 13: Vacation
Accrual Limit

Article 16: Evaluation
Review of Evaluation Procedures and Instrument

Article 27: Duration of Agreement
CCCT 2007 BOARD OFFICIAL BALLOT

Vote for no more than eleven (11) by checking the boxes next to the names

NOMINATED CANDIDATES
List order based on Secretary of State's February 26, 2007 random drawing

☐ *Luis Villegas, Santa Barbara CCD
☐ *Maria Elena Serna, San Joaquin Delta CCD
☐ *Donald L. Singer, San Bernardino CCD
☐ *Georgia L. Mercer, Los Angeles CCD
☐ *Jeanette Mann, Pasadena Area CCD
☐ Bill McMillin, Ohlone CCD
☐ Tony Ubalde, Solano CCD
☐ Donald Nelson, Victor Valley CCD
☐ *Rosanne Bader, Mt. San Antonio CCD
☐ John A. Rodgers, Kern CCD
☐ Mary Figueroa, Riverside CCD
☐ *Tom Clark, Long Beach CCD
☐ Nancy C. Chadwick, Palomar CCD
☐ Andrew Walzer, Santa Monica CCD
☐ Bob Hughlett, Cerritos CCD
☐ *Walter G. Howald, Coast CCD
☐ *Charles H. Hayden, Desert CCD
☐ *Andre Quintero, Rio Hondo CCD

WRITE-IN CANDIDATES
Type each qualified trustee's name and district on the lines provided below.

☐
☐
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☐
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*Incumbent

Board Secretary and Board President or Board Vice President must sign below:
This ballot reflects the action of the board of trustees cast in accordance with local board policy.

Secretary of the Board

President or Vice President of the Board
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Puente Program for College Campus Tours

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Puente Program
NUMBER: Approximately 25 students, 2 advisors
DATE: April 5-7, 2007
TIME: Departure on April 5, 2007 at 7 a.m. and returning on April 7, 2007 at 8 p.m.
DESTINATION: University of California, Santa Cruz
1156 High Street
Santa Cruz, CA 95064
University of California at Berkeley
Berkeley, CA 94720
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132
EVENT: College Campus Tours
TRANSPORTATION: Three 12-passenger vans
ADVISORS: Ivette Rosas, Puente Counselor and Robert S. Oventile, Puente English Professor
NOT TO EXCEED: $2,675.40

FISCAL IMPLICATIONS: Funds for this activity are provided in the 2006-2007 Puente Project Student Services account ($500.00), the Puente Project PCC Foundation account ($1,200.00), and the Counseling Division Instructional Budget ($1,000.00). Cost categories and amounts are: Transportation $1,000.00; hotel $1,175.40 ($130.60 per night x 9 rooms x 1 night), second night responsibility of each student. Meals $500.00 (25 students x $20.00 x 1 day).

BACKGROUND: The Puente Students will be touring the University of California, Santa Cruz, University of California at Berkeley, and San Francisco State University campuses, participating in workshops on scholarships, admissions, housing, and attending panel discussions of academic opportunities.

Submitted by:
Kay Reagan
Interim Associate Dean, Student Success Services

Recommended for Approval:
Terry Suggs
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Student Travel for Upward Bound Classic and Upward Bound Math/Science Programs
Pasadena, CA April 21, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic and Upward Bound Math/Science Programs
NUMBER: 54 (50 students and 4 staff)
Upward Bound Classic: 30 students, 2 staff
Upward Bound Math Science: 20 students, 2 staff
DATE: Saturday, April 21, 2007
DESTINATION: Pasadena City College
TIME: 7:00 a.m. to 4:00 p.m.
EVENT: Adelante Mujer Latina Conference
TRANSPORTATION: None
ADVISOR: Upward Bound Programs Staff
NOT TO EXCEED: $810.00 (for both programs)

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2006-2007 Upward Bound Classic Program and Upward Bound Math/Science Program (to include the months of June, July and August 2007). Cost categories and amounts are: Registration fees, $480.00 ($15.00 x 32) for Upward Bound Classic Program and Registration fees, $330.00 ($15.00 X 22) for Upward Bound Math Science Program.

BACKGROUND: The Upward Bound Classic and Upward Bound Math/Science Programs are federal programs designed to provide comprehensive academic activities to high school students to enable them to succeed in secondary education, and enroll and succeed in higher education. This conference is devoted to helping young Latina females explore career and educational opportunities through workshops designed to help participants set long term goals and establish steps for achieving their educational objectives.

Submitted by:

[Signature]
Assistant Dean of EOP&S

Recommended for Approval:

[Signature]
Vice President, Student/Learning Services

[Signature]
Superintendent/President

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Student Travel for
PCC Academic Athletic Club
Pasadena, CA
May 25, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Academic Athletic Club
NUMBER: 60 (58 students, 2 advisors)
DATES: May 25, 2007
TIMES: 12:30 p.m. to 4:30 p.m.
DESTINATION: Brookside Park
Pasadena, CA
EVENT: Faculty vs. Student Softball Game
TRANSPORTATION: Personal vehicles
ADVISOR: Michael McClellan
NOT TO EXCEED: $881.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the: 2006-2007 Student Services Fund Board of Directors Annual Budget. Cost categories and amounts: $680.00, supplies and $201.00, ($3.35 x 60), food.

BACKGROUND: This activity involves travel to a local park for a softball game between faculty and students.

Submitted by:
Assistant Dean, Student Affairs

Recommended for Approval:
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM TITLE: Approve Student Travel for PCC Alpha Gamme Sigma Spring Convention
Ontario, CA April 20-22, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Alpha Gamma Sigma
NUMBER: 9 (8 students, 1 advisor)
DATES: April 20-22, 2007
TIMES: Various
DESTINATION: Doubletree Hotel Ontario Airport
Ontario, CA
EVENT: AGS Spring Convention
TRANSPORTATION: Personal vehicles
ADVISOR: D. McCabe
NOT TO EXCEED: $1,920.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the: 2006-2007 Student Service Fund Board of Directors Annual Budget line-item: Alpha Gamma Sigma and Alpha Gamma Sigma Trust & Agency Account. Cost category and amount is: $1,920.00 ($195.00 x 8 students and $360.00 x 1 advisor) registration fees.

BACKGROUND: This activity involves travel to an annual AGS student leadership convention.

Submitted by:
Assistant Dean, Student Affairs

Recommended for Approval:
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM TITLE:
Approve Student Travel for
PCC United Rainbow Alliance
Los Angeles, CA April 15, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC United Rainbow Alliance
NUMBER: 20 (19 students, 1 advisor)
DATES: April 15, 2007
TIMES: 1:00 p.m. to 6:00 p.m.
DESTINATION: Celebration Theater
Los Angeles, CA
EVENT: Stage production - Beautiful Thing
TRANSPORTATION: District-arranged vehicles
ADVISOR: S. Talbot
NOT TO EXCEED: $700.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the: 2006-2007 Student Service Fund Board of Directors Annual Budget line-item: United Rainbow Alliance. Cost categories and amounts are: $400.00 ($20.00 x 20), tickets and $300.00, transportation.

BACKGROUND: This activity involves travel by students to a stage production in Los Angeles.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:  
Approve Student Travel for  
PCC Black Student Alliance & NAACP Club  
North Hampton, MA  
April 12-15, 2007  

Board Meeting Date:  
April 4, 2007  

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP:  
PCC Black Student Alliance & NAACP Club  

NUMBER:  
6 (5 students, 1 advisor)  

DATES:  
April 12-15, 2007  

TIMES:  
Various  

DESTINATION:  
Smith College  
North Hampton, MA  

EVENT:  
Smith College Black Student Alliance  

TRANSPORTATION:  
Air and shuttles  

ADVISOR:  
P. Price  

NOT TO EXCEED:  
$3,936.00  

FISCAL IMPLICATIONS:  Costs associated with this trip to be funded by the: 2006-2007 Student Service Fund Board of Directors Annual Budget. Cost categories and amounts are: $3,000.00 ($500.00 x 6); air fare, $360.00, transportation; and $576.00 ($32.00 x 6 x 3 days), meals.

BACKGROUND:  This activity involves travel to a conference on leadership.

Submitted by:  
Assistant Dean, Student Affairs  

Recommended for Approval:  

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:  

Vice President, Student and Learning Services  
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Student Travel for
PCC Salle Lancier
Los Angeles, CA April 7, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Salle Lancier
NUMBER: 15 (14 students, 1 advisor)
DATES: April 7, 2007
TIMES: 8:00 a.m. to 5:00 p.m.
DESTINATION: University of California Los Angeles
Los Angeles, CA
EVENT: Fencing Tournament
TRANSPORTATION: District-arranged vehicles
ADVISOR: D. Taylor
NOT TO EXCEED: $405.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the: 2006-2007 Associated Students Inter-Club Council Annual Budget line-item: Spring Club Grant. Cost category and amount is: $105.00 ($7.00 x 15), meals and $300.00, transportation.

BACKGROUND: This activity involves travel to a fencing tournament.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Student Travel for
PCC Dental Lab Technology Program
Los Angeles, CA       June 14, 2007

Board Meeting Date:        April 4, 2007

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area
Community College District of Los Angeles County, California, approve the following student travel:

GROUP:                        PCC Dental Lab Technology Program
NUMBER:                       60 (20 students, 4 advisors, and 36 guests)
DATES:                        June 14, 2007
TIMES:                        7:00 p.m. to 10:00 p.m.
DESTINATION:                  Maggiano’s Little Italy Restaurant
                              Los Angeles, CA
EVENT:                        Pinning Ceremony and Dinner
TRANSPORTATION:               Personal vehicles
ADVISOR:                      S. Sutton
NOT TO EXCEED:                $3,050.00

FISCAL IMPLICATIONS:  Costs associated with this trip to be funded by the: 2006-2007 Student Service Fund
Board of Directors Annual Budget, the 2006-2007 Dental Lab Technology Trust and Agency Account and the
participants. Cost categories and amounts are: $ 2,700.00 ($45.00 x 60 pay by the participants), meals; $150.00,
invitations; and $200.00, decorations.

BACKGROUND:   This activity involves travel to a restaurant for a pinning ceremony and graduation dinner.

Submitted by:

Assistant Dean, Student Affairs

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:
Approve Student Travel for
PCC Dana Club
Yosemite National Park, April 14-21, 2007

BOARD MEETING DATE: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student travel:

GROUP: PCC Dana Club
NUMBER: 24 (23 students, 1 advisor)
DATES: April 14-21, 2007
TIMES: Various
DESTINATION: Yosemite National Park
Yosemite National Park, CA
EVENT: Camping Trip
TRANSPORTATION: District-arranged vehicles
ADVISOR: L. O'Connor
NOT TO EXCEED: $2,600.00

FISCAL IMPLICATIONS: Costs associated with this trip to be funded by the: 2006-2007 Associated Students Inter-Club Council Annual Budget and Dana Club Trust and Agency Account. Cost categories and amounts are: $800.00, transportation; $1,800.00, camping fees.

BACKGROUND: This activity involves camping in a national park.

Submitted by:
Assistant Dean, Student Affairs

Recommended for Approval:
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratification of Approval of Instructional Trip for GRCOM 132AB, 133AB, March 30, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify approval of the following instructional trip:

GROUP: GRCOM 132AB and 133AB students
NUMBER: 23 students
DATE: March 30, 2007
TIME: 9:15 a.m. – 1:00 p.m.
DESTINATION: Skirball Cultural Center, 2707 N. Sepulveda Blvd., Los Angeles, California
EVENT: Tour and study poster designs of Saul Bass
TRANSPORTATION: District vehicle and private autos
ADVISOR: Division of Engineering and Technology: Kristin Pilon, Associate Professor
NOT TO EXCEED: $250.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 01-5250-1201-0000 (Engineering and Technology).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean, Engineering and Technology.

Submitted by:

Interim Division Dean, Engineering and Technology

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for GRCOM 132AB, 133AB, April 12, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: GRCOM 132AB and 133AB students
NUMBER: 21 students
DATE: April 12, 2007
TIME: 8:50 a.m. – 12:00 noon
DESTINATION: Gold Graphics Mfg. Co., 12450 Montague St., Pacoima, California
EVENT: Visit large format UV screen printing facility
TRANSPORTATION: District vehicle, private automobiles
ADVISOR: Division of Engineering and Technology: Kris Pilon, Associate Professor.
NOT TO EXCEED: $250.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 01-5250-1201-0000 (Engineering and Technology: Technology).

BACKGROUND: This instructional field trip is requested by the Interim Division Dean, Engineering and Technology.

Submitted by:
Interim Division Dean, Engineering and Technology

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:Approval of Instructional Trip for Cosmetology Students, June 1-4, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Cosmetology students
NUMBER: 9 students
DATE: June 1-4, 2007
TIME: Depart: 06/01/07, 8:00 a.m.
       Return: 06/04/07, 5:00 p.m.
DESTINATION: International Esthetics, Cosmetics and Spa Conference
             Las Vegas Convention Center, 3150 Paradise Rd., Las Vegas, Nevada
EVENT: To obtain information on current trends and practices
TRANSPORTATION: Private automobile, air
ADVISOR: Community Education Center: Nadege Williams, Instructor; Theresa Brown, Instructor; Martha Granados, Technical Assistant, Cosmetology Program.
NOT TO EXCEED: $1,800.00 (registration and lodging)

Students will provide their own transportation and meals.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2006-07 Adopted Budget of the Student Services Fund.

BACKGROUND: This instructional field trip is requested by the Division Dean of the Community Education Center.

Submitted by:

Division Dean, Community Education Center

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Mathematics 131, April 27-28, 2007

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Math 131 students
NUMBER: 21 students
DATE: April 27-28, 2007
TIME: Depart: 04/27/07, 10:00 a.m.
       Return: 04/28/07, 5:00 p.m.
DESTINATION: Bandido Campsite, Angeles National Forest, California
EVENT: Collect data for use in mathematics course; application of mathematics in nature.
TRANSPORTATION: District vehicles
ADVISOR: Division of Mathematics: Ann Davis, Assistant Professor; Carrie Mortensen, Instructor; Jay Cho, Instructor; Donna Nordstrom, Professor; Hassan Kasfy, Instructor. Division of Natural Sciences: House, Instructor; Russell Di Fiori, Instructor; Erika Catanese, Instructor; Sara Di Fiori, Instructor; Yuet-Ling O'Connor, Instructor; John Sepikas, Assistant Professor. MESA: Juan Carlos Morales II, MESA Specialist.

NOT TO EXCEED: $1,740.00 (transportation, $860.00; food and campsite expenses, $880.00)

Students will be camping out.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLIEDATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 03-5250-5242-0000 (NSF MaS Grant).

BACKGROUND: This instructional field trip is requested by the Acting Division Dean, Mathematics.

Submitted by:
Acting Division Dean, Mathematics

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

**CONSENT ITEM TITLE:**
Approve Extended Learning Presenters

**Board Meeting Date:** April 4, 2007

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the employment for the following presenters on the attached list for Extended Learning Fee classes on the designated dates.

It is further recommended that the presenters be paid the amount indicated from account #01-5140-4402-0000, in addition to remuneration when appropriate for actual instructional materials that are consumed.

**FISCAL IMPLICATIONS:** There is no cost to the District. Extended Learning presenters are paid from participants’ fees.

**BACKGROUND:** Services of the presenters are requested by the Director of Extended Learning.

Submitted by:
Interim Dean, External Relations

Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
## EXTENDED LEARNING FEE CLASSES PRESENTERS

**APPROVE** April 6, 2007 to June 30, 2007

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
<th>FEE</th>
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<tbody>
<tr>
<td>Cohen, Bob</td>
<td>A Parent's Guide to Internet Safety</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Cohen, Bob</td>
<td>Internet Security and Safety</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Cortes, Nara</td>
<td>Beginning Conversational Portuguese</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Hardman, Patrick</td>
<td>Keyboards...&quot;On The Spot&quot; Chord Accompaniment</td>
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<td>Hudson, Karen</td>
<td>Costuming for Film and TV</td>
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<td>Leng, Brian</td>
<td>Floral Photography - Indoors &amp; Outdoors</td>
<td>45% of the Gross</td>
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<td>Logullo, Arthur</td>
<td>Opera for Everyone</td>
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<td>Ma, Alice</td>
<td>Weight Loss - The Healthy Way</td>
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<tr>
<td>Notary Public Seminars</td>
<td>Building a Successful Notary Business</td>
<td>40% of the Gross</td>
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<td>Ovsepian, Aram</td>
<td>Stress: What Causes It and What It Causes</td>
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<tr>
<td>Reddick, Marshall</td>
<td>From Nothing to Millionaire</td>
<td>$10.00 Per Student</td>
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<td>Rizzardi, Yolanda</td>
<td>Rubber Stamp Your Mother's/Father's Day Cards</td>
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<td>Rocha, Regina</td>
<td>A Cultural Tour of Escondido</td>
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<td>Rocha, Regina</td>
<td>The Getty Center Los Angeles</td>
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<td>Rocha, Regina</td>
<td>Rose Story Farm &amp; Camarillo Premium Outlets</td>
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<td>Robinson, Terry</td>
<td>Reading with Purpose</td>
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<td>Schuster, Esther</td>
<td>Heart Health - Get the Facts</td>
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<tr>
<td>Teplitsky, Ilya</td>
<td>Discover Your Midas Touch</td>
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<tr>
<td>Teplitsky, Ilya</td>
<td>Mid-Life Career Change</td>
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<td>Tweed, Kenna</td>
<td>Beginning Sign Language</td>
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<tr>
<td>Yarborough, Charles</td>
<td>Chinese Face Reading for Great Relationships</td>
<td>$25.00 Per Hour</td>
</tr>
</tbody>
</table>
CONSENT ITEM TITLE: Approve Professional Conference Attendance

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Approve

ATTENDEE: Eugenia Wu
LOCATION: The Fifth International Conference on Internet Chinese Education
          Taipei, Taiwan
DATES: June 15-17, 2007
PURPOSE: Will obtain information on designing Chinese E-Learning materials and learning strategies.

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the requesting Cost Center budgets as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the area Vice President and the College President.

Submitted by:

Directo[Director, Business Services

Recommneded for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $8,164.91.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
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<td>03-12-07</td>
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<td>876.11</td>
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<td>$8,164.91</td>
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BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
## REVOLVING FUND REIMBURSEMENT
### APRIL 2007 EXPENSE SUMMARY

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
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<td>Enrollment refunds</td>
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<td>Health fee refunds</td>
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<td>Parking fee refunds</td>
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| 3/12/2007 | 14875556       | $876.11  |
|           | Supplies       | $623.11  |
|           | Bus passes     | $53.00   |
|           | Enrollment refunds | $130.00|
|           | ASB refunds    | $1.00    |
|           | Health fee refunds | $5.00|
|           | Parking refunds | $64.00   |

| 3/13/2007 | 14879650       | $1,568.44|
|           | Supplies       | $1,288.24|
|           | Duplicating    | $13.09   |
|           | Book binding   | $5.93    |
|           | Postage        | $41.18   |
|           | Enrollment refunds | $110.00|
|           | Course fee refund | $40.00|
|           | ASB refunds    | $1.00    |
|           | Health fee refunds | $5.00|
|           | Parking fee refunds | $64.00|

| 3/20/2007 | 14913943       | $2,183.20|
|           | Supplies       | $1,667.26|
|           | Bus passes     | $24.50   |
|           | Duplicating    | $84.44   |
|           | Enrollment refunds | $225.00|
|           | Course fee refunds | $20.00|
|           | ASB refunds    | $4.00    |
|           | Health fee refunds | $30.00|
|           | Parking fee refunds | $128.00|

Grand total: $8,164.91
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Budget Augmentation

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2006-07 Adopted Budget for Disabled Students Programs and Services (D.S.P. & S.).

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td>Increase Revenue:</td>
<td>State Revenue, Categorical, D.S.P. &amp; S.</td>
<td>$ 289,265</td>
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<td>03-3623-5318-0000</td>
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Increase Appropriations:

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<td>03-2312-5318-0000</td>
<td>Classified Salaries,</td>
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<td>03-3220-5318-0000</td>
<td>Overtime, Relief, or Extra Help</td>
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<td>03-4301-5318-0000</td>
<td>Employee Benefits</td>
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<td>03-4301-5318-0000</td>
<td>Supplies</td>
<td>$ 49,265</td>
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<td>$ 289,265</td>
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BACKGROUND: This increase is based upon the most recent information available from the Chancellor's office.

2006-07 Adopted Budget
D.S.P. & S. $ 829,496

2006-07 Revised Budget
Increase $ 289,265

$ 1,118,761

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve/Ratify Contracts

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
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<td>B-97027-7</td>
<td>Anita Ka-Ying Lee</td>
<td>$5,000.00</td>
<td>To provide services as consultant related to the Online ESL Robots Project, including web page setup</td>
<td>Languages: Online ESL Robots Project 5250-0000</td>
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<td>4/05/07 thru 12/31/07</td>
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<td></td>
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<td>S/M Replace Air Handlers 7214-0000</td>
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<td>B-97038-7</td>
<td>WSDG Inc.</td>
<td>7,500.00</td>
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<td>5/01/07 thru 8/01/07</td>
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<td>B-97029-7</td>
<td>John Poggio</td>
<td>20,000.00</td>
<td>To provide services as consultant for the Statewide Matriculation Program, as requested by the Chancellor's Office 7/01/06 thru 6/30/07</td>
<td>Statewide Matriculation 5401-0000</td>
<td>03-5120</td>
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<tr>
<td>B-97030-7</td>
<td>Douglas Glasnapp</td>
<td>32,000.00</td>
<td>To provide services as consultant for the Statewide Matriculation Program, as requested by the Chancellor's Office 7/01/06 thru 6/30/08</td>
<td>Statewide Matriculation 5401-0000</td>
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<td>B-97037-7</td>
<td>Alan R. Rothstein</td>
<td>3,500.00</td>
<td>To provide services as arbitrator for disciplinary formal hearing</td>
<td>Collective Bargaining 4301-0000</td>
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Consent Item No. 182-B
April 4, 2007
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve/Ratify Staff Development Activities

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify Staff Development activities listed below:

Approve

May 18, 2007 - Strategic Planning Team Retreat at Altadena Town & Country Club. Anticipated expenses not-to-exceed $1,500.00 for materials, facility and refreshments for approximately 30 participants. Cost Center: 01-5120-4200-0402, Planning & Research (Staff Development)

May 25, 2007 – 7th Annual Writing Across the Curriculum Retreat at Altadena Town & Country Club, to provide practical, hands-on approaches for creative, motivating techniques that support learning in all disciplines. Anticipated expenses not-to-exceed $3,000.00 for speaker, approved travel related expenses, facility, materials and refreshments for approximately 50 participants. Cost Center: 01-5210-1015-2302, Writing Across the Curriculum (Partnership)

Ratify

March 25, 2007 through March 28, 2007 – 12th Annual TechED International Conference & Exposition in Ontario, CA, for faculty and staff to obtain information on latest technology. Anticipated expenses not-to-exceed $3,000.00 for unlimited group registration. Cost Center: 01-5210-4300-2276 (Partnership)

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the cost centers indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Career and Technical Education Activity

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Career and Technical Education activity listed below:

Approve:

May 5, 2007 – Child Development Music Workshop at PCC. Anticipated expenses not-to-exceed $200.00 for materials, handouts and refreshments for approximately 50 participants. Cost Center: 03-5210-5102-0000, VTEA – Child Development

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center listed.

BACKGROUND: This activity is intended to promote Career and Technical Education programs.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASSADEA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

**CONSENT ITEM TITLE:**  
Budget Augmentation

**Board Meeting Date:** April 4, 2007

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2006-07 Adopted Budget for the Faculty and Staff Professional Development Program.

<table>
<thead>
<tr>
<th>FISCAL IMPLICATIONS:</th>
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<th>AMOUNT</th>
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<tr>
<td>Increase Revenue:</td>
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<tr>
<td>03-5210-5504-0403</td>
<td>Conferences, Seminars, Workshops &amp; Retreats</td>
<td>$99,991</td>
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</table>

**BACKGROUND:** Senate Bill 1131 provides $5.0 million in one-time grants to districts for faculty and staff professional development programs established by Article 5, Chapter 1 of Part 51 of the Education Code, beginning with Section 87150. Pasadena City College will receive $99,991.

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:  
**Aliisa Walker**  
Director, Fiscal Services

Recommended for Approval:  
**John Doe**  
Interim Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
**Superintendent/President**
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions 122658 through 122807.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2006-2007 District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies adopted by the Board of Trustees on April 20, 1994. The purchase orders listed on the attached report include orders that are $250.00 or more.

Submitted by:

Edgar R. Navales, ARO
Director, Purchasing Services

Recommended for approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
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<tr>
<th>PO Number</th>
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<td>122662</td>
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<td>122664</td>
<td>VANDERLIP PIANO SERVICE: DAVID</td>
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<td>PERFORMING ARTS</td>
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<td>FULL COMPASS SYSTEMS, LTD.</td>
<td>AUDIOVISUAL SUP. &amp; EQUIP.</td>
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<td>122666</td>
<td>DAVID ANDERSEN PIANOS</td>
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<td>ENG/TECH</td>
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<td>122723</td>
<td>• I-8 FOOD SERVICES</td>
<td>FOOD/MEAL SERVICES</td>
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* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
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$285,897.45
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PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE: 
Authorization to Solicit Bids: Steinway Grand Piano for Sexson Auditorium

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids for a new Steinway 9’ Grand Piano, Model ‘D’, with an artist bench to be used in Sexson Auditorium.

FISCAL IMPLICATIONS: No fiscal obligation is created by the authorization to solicit bids. However, the anticipated cost of the currently needed musical instrument is approximately Ninety-Five Thousand Dollars ($95,000). Funds for this purpose are provided in the 2006-2007 District Budget under the following cost center shown:

01-6420-1554-0000 (PCA: Music and Dance)

BACKGROUND: The Performing and Communication Arts Division Committee reviewed several options for obtaining a new piano and decided on the Steinway Model ‘D’ to be the top of the line in pianos for its uniqueness, quality and durability. The Committee recommended this purchase for the students and visiting artists for their department. Steinway and Sons sells these pianos only through their authorized dealers. Although Fields Pianos is the exclusive dealer for Steinway Pianos in the Los Angeles Metropolitan Area, the District hopes to obtain competitive bids from other authorized dealers.

The piano will be stored and used in Sexson Auditorium.

Submitted by:  
Edgar R. Naundorf  
Director Purchasing Services  

Recommended for Approval:  
Interim Vice President, Administrative Services  

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Sole Source Declaration and Approval of Purchase Order to Eastman/Kodak and Merry X-Ray.

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, make a finding and adopt the position that the District would recognize no benefit nor realize any profit through formal bidding for the purchase of the Kodak DirectView CR-825, Kodak DryView 8150 Network System and Del Medical Floor-Wall/Floor-Ceiling Radiology Table System for the Health Sciences Department. The cost of the equipment includes, but is not limited to the installation and training of our personnel. It is also recommended that the Board approve Purchase Order Number 122808 to Eastman/Kodak for the purchase of the network components and system in the amount of One Hundred Eight Thousand Dollars ($108,000), including tax, and Purchase Order Number 122809 to Merry X-Ray Corporation for the purchase of the x-ray table configuration, in the amount of Fifty Thousand Dollars ($50,000) including tax.

FISCAL IMPLICATIONS: Funds for this purpose are identified in the 2006/2007 District Budget under the following cost center:

03-6412-5427-0000 (Career Technical)

BACKGROUND: Although the total amount exceeds legal bidding levels, the District's County Counsel has previously stated that the Board of Trustees may make a finding and adopt the position to purchase instructional items on a sole source purchase. Also Public Contract Code (PCC) section 20652 authorizes the Board, when it is in the best interest of the District, to authorize purchase without advertising for bids when the item is used for instructional and educational purposes. The District, under the provision of Public Contract Code section 20652, secured a proposal without advertising for bids for the purchase of the requested radiology equipment for educational purposes.

In summer 2006 several pieces of radiology equipment were donated to the Health Sciences Department through the PCC Foundation, from Huntington Hospital. This equipment consisted of a Kodak Multiloader 700, a Kodak DryView 8700, and the Kodak DirectView CR800. These used pieces of equipment are estimated at a value of approximately One Hundred Twenty-Eight Thousand Dollars ($128,000).

Submitted by:

[Signature]
Director, Purchasing Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
The donated equipment and the purchase of the new radiology equipment, which has to be compatible to work together, would replace the existing outdated radiology equipment. The ability to provide instruction on the donated equipment and the proposed new equipment will place Pasadena City College, Health Sciences Department as one of California's leading community college offering these Health Science programs. The technology level that will be obtained from instruction on this equipment is currently in demand and is offered only at one other community college.

Eastman/Kodak would also provide the network and software to operate the x-ray equipment and Merry X-Ray Corporation would provide the x-ray table configuration, which is an essential component to operate the entire system.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Solicit Bids: Measure P,
Miscellaneous Remodeling Projects, Time and
Materials

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the solicitation of bids for various remodeling projects.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2006-2007 District Budget under the following cost centers shown:

42-6250-7409-4000 (M/P Classroom Conversions)
42-6250-7410-4000 (M/P Classroom Upgrades)
42-6250-7412-4000 (M/P Restroom Upgrades)
42-6250-7417-4000 (M/P Walkways/Lighting)

BACKGROUND: Miscellaneous Time and Material contractors are needed to complete the Measure P planned classroom and restroom renovations. As these are smaller scale projects with various timelines, having contractors approved in advance will greatly help with running multiple projects, some of them simultaneously to complete within the deadlines.

The total amount of these projects is estimated at $700,000 per year for the next three years.

Submitted by:

Edgar R. Navidenreich
Director, Purchasing Services

Recommended for Approval:

[Signature] Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature] Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Sell Surplus Reference Desk

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the sale of one reference desk, to Franklin High School Library for One Dollar ($1.00) tax included in accordance with Education Code Section 81450.5, and the Board empower the Director of Purchasing to conduct the sale of this surplus item.

FISCAL IMPLICATIONS: The District will realize an income amounting to One Dollar ($1.00), which will be deposited in the general fund.

BACKGROUND: Education Code Section 81450.5 authorizes the Board to sell or donate District property to any other School District, Community College District or Public Entity.

Franklin High School Library wishes to acquire this surplus equipment for educational purposes. By authorizing this sale, District personnel will not be required to move and/or to store this item.

PCC Library Services has replaced this old equipment with more modern equipment.

The surplus equipment auction was first advertised by the District but did not receive any bids for it. The District then informed other educational districts of the availability of this surplus equipment.
CONSENT ITEM TITLE:  
Budget Augmentation

Board Meeting Date:  April 4, 2007

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2006-07 Adopted Budget for the California High School Exit Examination Preparation Grant (CAHSEE).

FISCAL IMPLICATIONS:

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Increase Appropriations:

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</table>

BACKGROUND: The Board approved acceptance of the CAHSEE Grant on 3/21/07, Consent Item 170-B. The grant will help prepare students to pass the California High School Exit Exam. Rick Hodge is the administrator, the grant amount is $96,000 and the term of this grant is January 2, 2007-December 31, 2007.

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers’ Compensation Self-Insurance Fund Bank account in the amount of $13,575.29.

FISCAL IMPLICATIONS: The funds were expended for Medical, Travel, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-21-07</td>
<td>14917730</td>
<td>$13,575.29</td>
</tr>
<tr>
<td></td>
<td>Benefit Payments</td>
<td>$13,230.05</td>
</tr>
<tr>
<td></td>
<td>Mileage</td>
<td>6.94</td>
</tr>
<tr>
<td></td>
<td>Legal</td>
<td>4,054.12</td>
</tr>
<tr>
<td></td>
<td>Medical</td>
<td>-3,702.76</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>-13.06</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$13,575.29</td>
</tr>
</tbody>
</table>

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers’ Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Mileage Authorization

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the following hourly employee, Alan Chhih, to receive mileage reimbursement for approved travel on District business effective February 20, 2007 through June 30, 2007.

FISCAL IMPLICATIONS: Funds for this purpose will be provided in the 2006-07 Adopted Budget in the cost center 1301 (Registered Nursing).

BACKGROUND: The Dean for Health Sciences has requested this mileage reimbursement.

Submitted by:

Vice President, Instructional Administration

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
CONSENT ITEM TITLE:  
Stipends for Academic Personnel

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed in a special project as listed, approved for the College year 2006-07, unless otherwise indicated, or any portion thereof, as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:

Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beck, Laurel</td>
<td>300.00</td>
<td>VTEA Child Development—prepare workshop presentations, including all required</td>
</tr>
<tr>
<td></td>
<td></td>
<td>handouts and needed setup. Perform musical presentations for participants of the</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Child Development Program, 5-5-07</td>
</tr>
<tr>
<td>Cory, Barbara</td>
<td>300.00</td>
<td>VTEA Child Development—prepare workshop presentations, including all required</td>
</tr>
<tr>
<td></td>
<td></td>
<td>handouts and needed setup. Perform musical presentations for participants of the</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Child Development Program, 5-5-07</td>
</tr>
<tr>
<td>Johnson, Cathy</td>
<td>750.00</td>
<td>Languages—Hewlett Foundation Grant Project Director, 2-20-07 to 6-30-07</td>
</tr>
<tr>
<td>Lee, Ron Chang</td>
<td>5,250.00</td>
<td>Languages—Hewlett Foundation Grant Project Coordinator, 2-20-07 to 6-30-07</td>
</tr>
<tr>
<td>O, Jeong</td>
<td>9,400.00</td>
<td>Health Sciences Grant—Fostering Nursing Student Success Grant Coordinator, Dec</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18-20, 2006 and winter intersession 2007</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Employment of Hourly Credit Teachers and Substitute Teachers, 2006-07

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2006-07. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kilian, Paul</td>
<td>Adjunct Faculty</td>
<td>E</td>
<td>33</td>
<td>Performing and Comm Arts</td>
</tr>
<tr>
<td>Lopez, Gena</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>3</td>
<td>Counseling</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEPARATIONS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wright, Robert</td>
<td></td>
<td>Retirement</td>
<td>06/17/07</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>37 years of service</td>
<td></td>
</tr>
<tr>
<td>Performing and Communication Arts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ramachandran, Hemalatha</td>
<td></td>
<td>Resignation</td>
<td>05/01/07</td>
</tr>
<tr>
<td>Librarian II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits.

Submitted by:
Office of Human Resources

Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:** Employment, Charge of Status, Leave of Absence, and Separation of Classified Employees

**Board Meeting Date:** April 4, 2007

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arechiga, Jose</td>
<td>53A*</td>
<td>100% - 12 mo.</td>
<td>04/05/07</td>
</tr>
<tr>
<td>College Safety Officer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Police/Safety Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Ruben Hernandez</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>LEAVES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sowels, Kathy</td>
<td></td>
<td>FMLA Leave</td>
<td>03/09/07-03/23/07</td>
</tr>
<tr>
<td>Custodian</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SEPARATIONS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Holly, Louis</td>
<td></td>
<td>Disability Retirement</td>
<td>03/12/07</td>
</tr>
<tr>
<td>Intermediate Clerk II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Languages</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sanchez, Hugo</td>
<td></td>
<td>Resignation</td>
<td>03/30/07</td>
</tr>
<tr>
<td>Custodian</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Includes 5% shift differential</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FISCAL IMPLICATIONS:** None

**BACKGROUND:** Routine personnel transactions within budget limits

Submitted by:  
Office of Human Resources  
Recommended for Approval:  

Dear, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Reaffirmation of Prior Board Action of
September 20, 2006

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, reaffirm its decision taken on September 20, 2006 approving a five-day suspension without pay for Derek Hansen-Moller.

BACKGROUND: At its regular meeting of September 20, 2006, the Board of Trustees suspended Derek Hansen-Moller for five days without pay. In accordance with the CSEA 777 contract, Mr. Hansen-Moller requested a formal hearing before a three-person Review Panel. The panel was formed and the hearing was conducted under the chairmanship of Alan R. Rothstein. The decision of the Review Panel, dated March 16, 2007, was that the suspension by the Board of Trustees be upheld and the appeal was denied. In accordance with the CSEA 777 contract, the Board of Trustees is now asked to make a “final” decision.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Reimburse Applicant(s)

Board Meeting Date: April 4, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the following applicant(s) for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown:

Karen Bartels $494.34

FISCAL IMPLICATIONS: Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in cost center 03-5210-5502-0000 (Staff Diversity).

BACKGROUND: Reimbursement for travel for second-level interviews is used to assist with the recruitment of qualified candidates for positions.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President