NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, March 21, 2007

6:00 P.M.
Closed Session

7:00
Open Session

MEETING NO. 8

REGULAR BUSINESS MEETING

Circadian
Pasadena City College
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 8, a Regular Business Meeting. The meeting will begin at 6:00 P.M. with the Call to Order, Roll Call and Public Comments on Closed Session Items. The Closed Session will follow. Open Session will reconvene at 7:00 p.m. The Board will meet in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
MEETING NO. 8  
REGULAR BUSINESS MEETING  
Wednesday, March 21, 2007  
6:00 P.M. Closed Session  
7:00 P.M. Open Session  
Circadian  
1570 East Colorado Boulevard, Pasadena, California 91106  

AGENDA  

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.  

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS  

II. CLOSED SESSION  
Government Code §54957.6 Labor Negotiations (CSEA 777, Aguiñiga)  

III. OPEN SESSION  
A. PLEDGE OF ALLEGIANCE  
B. INTRODUCTIONS  
C. PUBLIC COMMENT ON NON-AGENDA ITEMS  
The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.  
D. APPROVAL OF MINUTES – Meeting No. 5, Regular Business Meeting, February 21, 2007, and Meeting No. 6, a Special Meeting, February 28, 2007  
E. APPROVAL OF CONSENT ITEMS (See page 3, attached)  
F. DISCUSSION, WITH POSSIBLE ACTION: MEALS ON STUDENT TRIPS [Board]  
G. PRESENTATION WITH DISCUSSION, AND POSSIBLE ACTION: TEACHER PREPARATION PROGRAM [Board]  
H. DISCUSSION, WITH POSSIBLE ACTION: APPOINTMENT OF AREA 7 REPRESENTATIVE TO FIRST LEVEL COMMITTEE, SELECTION OF THE COLLEGE PRESIDENT [Board]  
I. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT [Board]
J. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)

K. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

L. FUTURE BOARD MEETING DATES

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT
CONSENT ITEMS

51-S Approval of University Campus Tours, Spring 2007
52-S Approval of Student Travel for Program for Academic Support Services (PASS), Pasadena, CA, April 13, 2007
53-S Approval of Student Travel for Upward Bound Classic Program, Los Angeles and Northridge, CA, April 9 & 10, 2007
54-S Approve Puente Program Mentor Banquet
55-S Approval of Potential Speaker List – PCC Commencement Speaker Selection Committee, Commencement Exercises, June 15, 2007

112-I Approval of Instructional Trip for History 24G, 20 and Polsc20, April 12-15, 2007
113-I Approval of Instructional Trip for Journalism 7AB, 22, and 23, March 22-25, 2007
114-I Ratification of Approval of Instructional Trip for Geology 1F, March 17, 2007
115-I Approval of Instructional Trip for Geology 1F, May 4-6, 2007
116-I Ratification of Approval of Instructional Trip for Music 62 and 155, March 10-11, 2007

170-B Approve/Ratify/Amend Contracts
171-B Ratify Career and Technical Education Activity
172-B Approve Purchasing Transactions
173-B Approve/Ratify Professional Conference Attendance
174-B Reporting and Approval of Revolving Fund Reimbursement
175-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
176-B Budget Augmentation
177-B Approval of Resolution No. 415 to Order Biennial Governing Board Election

Withdrawn

97-P Stipends for Classified and Unclassified Personnel
98-P Stipends for Academic Personnel
99-P Employment of Hourly Credit Teachers and Substitute Teachers, 2006-07
100-P Salary Compensation Factors – Large Group Instruction
102-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MINUTES OF MEETING NO. 7
OF THE BOARD OF TRUSTEES
Pasadena City College
Circadian
1570 East Colorado Boulevard
Pasadena, California 91106
6:00 Closed Session
7:00 Open Session
Wednesday, March 7, 2007

To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 7
The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 7 on Wednesday, March 7, 2007, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:03 p.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL

Trustees Present
Dr. Consuelo Rey Castro, President
Ms. Susanna Miele, Clerk
Mr. Geoffrey L. Baum
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Mrs. Beth Wells-Miller

Trustees Absent
Mr. John Martin, Vice President
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Dr. James Albanese, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiñiga, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Ms. Anna Mae Jones.
The Associated Students Board was not represented.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session Items.

Dr. Rey Castro adjourned the Board to Closed session at 6:06 p.m.
II. CLOSED SESSION
Government Code §54957 Public Employee Discipline, Dismissal, Release
Government Code §54957.6 Labor Negotiations (CSEA 777, Aguiñiga)

Closed Session was adjourned at 6:45 p.m.

III. OPEN SESSION
Dr. Rey Castro reconvened the Open Session at 7:00 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Bradbury-Huang led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
David Krause, President of Chapter 777, C.S.E.A., asked that the chapter concerns be agendized.

Dvora Mayer, representing CSEA, distributed a section of the California Education Code (§88210) which she addressed with the Board, regarding release time for union officers.

Manny Estrada, Labor Relations Representative, listed the concerns of the chapter including pending arbitrations on contract issues, discipline hearings, impasse mediation, unfair overtime, and the attendance point system.

Rosemarie Riley, regional representative of C.S.E.A. reported on a meeting with David Krause and an encounter with the Director of Facilities.

Dr. Susan Kane reported on the Girls' Science Day for 130 middle school girls that took place at PCC on March 3. She commended the PCC instructors and staff for their participation and presented a T-shirt from the event.

Raoua Akkari, Dr. Bob Owens, Dennis Gossard, Terry Stoddard, Jesse Moore, Horace Wormely, Dr. David Albin, and Warren Altounian, spoke on behalf of Skip Robinson, citing his achievements and inspiration from his high school years to the present, and asked the Board to reconsider his change of status.

February 21, 2007
Page 8606 – Approval of Minutes
Mrs. Wells-Miller corrected the date of her request from October 7, 2005 to September 7, 2005.

Mr. Baum and Dr. Rey Castro pointed out to Ms. Mayer that the minutes are a record of the actions of the Board. The full text of the meetings is available on the audiocast.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 5, a Regular Business Meeting, February 21, 2007, as corrected.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the six members present to approve the Minutes of Meeting No. 6, a Special Meeting, February 28, 2007.
E. APPROVAL OF CONSENT ITEMS
Mr. Baum thanked members of the Physical Education division for their input and suggested that action be tabled until the pending litigation was resolved. Ms. Miele pointed out that the action does not go into effect until July 1, and could be reversed up until that time should circumstances change. Dr. Kossler responded that there is nothing in the pending litigation that would change the action. Mr. Baum commented that the head of a department must demonstrate integrity and have a reputation that is beyond reproach. He requested that this item on Consent Item 95-B be pulled for a separate vote.

96-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Mr. Baum, Dr. Mann and Mrs. Wells-Miller recognized the retirement of Paula Dawson and commended her on her 31 years of service to PCC.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted by a unanimous vote of the six members present to approve the consent items, with the exception of the change of status item in Consent Item 95-B.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted by a majority vote of the six members present to approve the change of status item in Consent Item 95-P.

Aye: Wells-Miller, Miele, Mann, Rey Castro
No: Baum
Abstain: Bradbury-Huang

F. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF ADDITIONS TO THE CREDIT AND NON-CREDIT CURRICULUM
Ms. Miele asked if combining of courses will qualify them to receive non-credit enhanced funds, and asked what will happen to the other courses that don’t receive the funding. Dr. Jacobs responded that these are courses that lead students to the work force, and funding for the other courses will remain the same.

Mrs. Wells-Miller asked about restoration of a laser technology class. Dr. Jacobs answered that job market trends are analyzed and that determines what classes should be added or deleted.

G. DISCUSSION, WITH POSSIBLE ACTION: STUDENT LEARNING OUTCOMES FLEX DAY FOR FACULTY
Ms. Dabelow explained that the outcomes for the day will be to demonstrate increased awareness of SLOs and assessment tools and resources; to engage in productive dialogue about teaching, learning, and assessments; and to facilitate action on SLOs and assessment. She then reviewed the agenda for the SLO flex day on March 13. Full time faculty will meet during the day and adjunct faculty will meet that evening. Dr. Sugimoto added that Student Services will meet to discuss how their outcomes relate to the SLOs.

H. DISCUSSION, WITH POSSIBLE ACTION: CAREER AND TECHNICAL EDUCATION
Dr. Kossler explained that this is not a presentation, but rather an opportunity for Board members to question Ms. Ligons about the annual report that the Board recently received. Mr. Baum asked if SB70 funds will be sought to expand the program. Ms. Ligons said that several grants are being prepared. She added that a task force is being developed to bring focus to student success in program completion. Dr. Mann asked why students are asked to initiate the process of
H. DISCUSSION, WITH POSSIBLE ACTION: CAREER AND TECHNICAL EDUCATION (Continued)

having their certificates of achievement recorded on their transcripts. Ms. Ligons responded that an automated system would help with this task. Dr. Bradbury-Huang asked how to circumvent the problem of finding teachers who have the necessary skills to teach a particular class, and Ms. Ligons responded that staff development opportunities could be utilized to obtain training for other subjects. She added that faculty members should be encouraged to get training in other subject within their discipline. Dr. Bradbury-Huang asked what type of Board support was needed to assist the program and how to best move forward. Ms. Ligons said that the task force will be addressing these questions.

I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF APPOINTMENTS TO THE FIRST LEVEL COMMITTEE, SELECTION OF THE COLLEGE PRESIDENT

Mr. Warren Weber, former trustee, commented on the list of proposed committee members, pointing out that the intent was for each trustee to appoint a community representative to balance the campus representatives.

Dr. Rey Castro asked the trustees to give a brief overview of their appointees, as follows: Mr. Baum (Area 1), Ernestine Moore; Dr. Mann (Area 2), Carolyn Carlburg; Dr. Rey Castro (Area 3), Shirley Gold; Ms. Miele (Area 4), Ralph Hurtado; Dr. Bradbury-Huang (Area 5), Annie Yu; Mr. Martin (Area 6), Ronald Esquivel; Mrs. Wells-Miller (Area 7), Dr. Robert Cody. She then read the names of the campus representatives which include Kay Dabelow, Academic Senate; Dr. Suzanne Anderson, CTA; Hollis Stewart and Barbara Salmon, Classified Senate; Ellen Ligons, Management Association; Dr. Stewart Wilcox, Executive Committee; Michael Sansosti, Student Trustee; and Natalie Courtney, Associated Students. Dr. Mann stated that in the interest of full disclosure Dr. Robert Cody should be identified as a district employee. Ms. Ligons pointed out that Dr. Cody is a member of the Management Association, which would give that constituency three representatives on the committee. Dr. Mann pointed out that the committee was formed with a balance in mind. Ms. Miele said that she felt that any restrictions should have been clarified at the onset of the appointments. Dr. Bradbury-Huang asked for a five minute recess.

It was then moved by Ms. Miele and seconded by Mrs. Wells-Miller, that the Board approve the First Level Committee as submitted.

Dr. Mann suggested a friendly amendment, seconded by Mr. Baum, that the Board vote first on the approval of the appointment of Dr. Cody as the representative for Area 7.

**MOTION:** ON MOTION OF Dr. Mann and seconded by Mr. Baum, to approve Dr. Cody as the representative of Area 7, the Board voted three AYE and three NO, and the motion to approve Dr. Cody as the representative for Area 7 failed.

Aye: Wells-Miller, Miele, Rey Castro
No: Baum, Mann, Bradbury-Huang

The Board then returned to the main motion.

**MOTION:** ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the six members present to approve the First Level Committee as submitted, except for the appointment of Dr. Cody as the representative for Area 7.
J. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF POSITION
ANNOUNCEMENT, SELECTION OF THE COLLEGE PRESIDENT
Dr. Mann commended the Board officers for their work on producing an excellent
brochure, but suggested that Dr. Bruce Merrifield, Nobel Laureate in Chemistry,
be added to the list of alumni. Dr. Bradbury-Huang stated that she was
concerned about the length of the document, and was interested in seeing a
shorter version. Dr. Rey Castro responded that Dr. Purdy has already edited it
for publication purposes. There was a lengthy discussion about some of the
wording and grammar, and Dr. Rey Castro made note of the suggested changes
and said that she and staff will re-work the document.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Miele, the Board
voted, by a unanimous vote of the six members present, accept the
draft version of the Position Announcement for the Selection of the
College President.

K. PRESIDENT'S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
- will give a report on grants at the next meeting; and
- announced that the PCC women's basketball team will be playing in
  the final 8 for the state championship this weekend.

M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF
TRUSTEES
Ms. Kay Dabelow, Academic Senate
- distributed the Senate Seconds.

Mr. Geoffrey Baum, Board of Trustees
- reminded the Board of Art Night on Friday, March 9; congratulated
  the newly elected PUSD Board member; and reported that the
  Library Measure, which the Board voted to support, was
  overwhelmingly approved by the voters.

Dr. Hilary Bradbury-Huang, Board of Trustees
- reported that she attended a design committee for clean vehicles
  planning meeting and hopes to see some representation from PCC.

Ms. Susanna Miele, Clerk, Board of Trustees
- reminded Board members of the PTSA Founders Day luncheon on
  March 29 in Room C-233, at which time there will be a tribute to
  Anne Pursel.

Dr. Hilary Bradbury-Huang, Board of Trustees
- reported that she attended a design committee for clean vehicles
  planning meeting and hopes to see some representation from PCC.

M. FUTURE BOARD MEETINGS
A next meeting of the Board of Trustees will be held on Wednesday, March 21,
2007, in the Circadian at Pasadena City College.

N. FUTURE AGENDA ITEMS
Mrs. Wells-Miller requested further discussions regarding the report from Judge
Gutierrez and storage of Board meetings cassette tapes in the library.

Mrs. Wells-Miller requested discussion about addition of a permanent agenda
item called, "Matters from Trustees".

Ms. Miele stated that there will probably be upcoming agenda items related to the
presidential search including budget and marketing.
N. FUTURE AGENDA ITEMS (Continued)

Dr. Bradbury-Huang suggested a discussion about having announcements at the onset of the meeting in order to reach a larger audience.

O. ADJOURNMENT

Meeting No. 7 was adjourned at 10:22 p.m.
MOTIONS CARRIED AT MEETING NO. 7—March 7, 2007

1. Approval of Minutes of Meeting No. 5, a Regular Business Meeting, February 21, 2007, as corrected, and Meeting No. 6, a Special Meeting, February 28, 2007.

2. Approval of Consent Items, with the exception of the Change of Status item on Consent Item 95-P.

3. Approval of the Change of Status item on Consent Item 95-P.

4. Approval of appointees, except the representative from Area 7, to the first level committee, selection of the College President.

5. Approval to accept the draft version of the position announcement for the selection of the College President.

James Kossler, Secretary
Board of Trustees
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I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

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   Government Code §54957.6 Labor Negotiations (CSEA 777, Aguiñiga)

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   F. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF ADDITIONS TO THE CREDIT AND NON-CREDIT CURRICULUM [Staff]
   G. DISCUSSION, WITH POSSIBLE DISCUSSION: STUDENT LEARNING OUTCOMES FLEX DAY FOR FACULTY [Staff]
   H. DISCUSSION, WITH POSSIBLE ACTION: ANNUAL REPORT: CAREER AND TECHNICAL EDUCATION [Board]
   I. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF APPOINTMENTS TO FIRST LEVEL COMMITTEE, SELECTION OF THE COLLEGE PRESIDENT [Board]
J. DISCUSSION, WITH POSSIBLE ACTION: APPROVAL OF POSITION ANNOUNCEMENT, SELECTION OF THE COLLEGE PRESIDENT [Board]

K. PRESIDENT’S REPORT (INCLUDING VICE PRESIDENTS)

L. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND MEMBERS OF THE BOARD

M. FUTURE BOARD MEETING DATES

N. FUTURE AGENDA ITEMS

O. ADJOURNMENT
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<td><strong>F. DISCUSSION, WITH POSSIBLE ACTION:</strong></td>
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<td>MEALS ON STUDENT TRIPS</td>
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<td><strong>H. DISCUSSION, WITH POSSIBLE ACTION:</strong></td>
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<td>APPOINTMENT OF AREA 7 REPRESENTATIVE</td>
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<td>TO FIRST LEVEL COMMITTEE, SELECTION</td>
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<td>OF COLLEGE PRESIDENT</td>
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<td><strong>I. DISCUSSION, WITH POSSIBLE ACTION:</strong></td>
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<td>PROCESS FOR THE SELECTION OF THE</td>
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<td>COLLEGE PRESIDENT</td>
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Memorandum
Office of the Vice President for Student and Learning Services

TO: Dr. James Kossler, President
FROM: Dr. Jackie Jacobs, Vice President for Instruction
        Dr. Lisa Sugimoto, Vice President for Student and Learning Services
DATE: January 31, 2007
SUBJECT: Meals for Student Trips

Background:
At their September 20, 2006 meeting the Board of Trustees requested that the Vice President for Instruction and the Vice President for Student and Learning Services review the current procedures for paying for student meals during trips away from the campus. The results of our review are as follows:

Discussion and Recommendations:
Student travel can be categorized as:
1. student travel related to an instructional course (e.g., a field trip),
2. student travel related to co-curricular or extra-curricular activities (e.g., academic or athletic teams representing the College, or Student Affairs sponsored student leadership or cultural development activities etc.),
3. student travel related to grant-funded activities and allowed by the grant (e.g., Trio Upward Bound summer residential programs, etc.).

Student Travel Related to An Instructional Course: Discussions were held with the instructional divisions that offer field trips as part of their course requirements, such as Natural Sciences and Social Sciences. During such trips, student meals are paid for by the individual student. The practice for these courses has been consistent for as long as anyone can remember. Students understand that the costs for meals, if they are enrolled in a class that includes a field trip, are the responsibility of the individual student, just as they are if they are attending a campus class. Exceptions are sometimes made if a trip encounters weather or transportation problems. There is no record of any student complaint or concern for this practice.

Recommendation: Continue the current practice

Student Travel Related to Co-Curricular or Extra-Curricular Activities: Co-curricular activities (forensics, athletics, cheerleading, etc.), in which students represent the College as a team, and extra-curricular activities (generally student leadership activities or cultural development activities) in which students participate in Student Affairs
sponsored programs, may request funding for meals during trips away from the campus. Such requests are directed to the Student Service Fund Board in the fall term. The Student Service Fund (SSF) is funded from revenue generated by the bookstore and the campus food service vendor. It does not include any state-supported general fund revenues. If funds are approved for meals, the budgeted funds must support the identified activity and reimbursement for expenses is in accordance with Student Service Fund procedures (requiring receipts). Once funds are allocated through the SSF Board to the various organizations, proper forms are required and are submitted to the Office of Student Affairs (OSA) for approval to be spent. The OSA reviews the request to ensure that the activity is within the scope of the original proposal request, if funds are budgeted and available in the account balance, and that the request meets the guidelines adopted by the SSF Board. The general guidelines are as follows:

<table>
<thead>
<tr>
<th>Breakfast Only</th>
<th>Lunch</th>
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<td>It is not provided unless an overnight trip has been planned.</td>
<td>Leaving campus before 10:30 am and returning before 7:00 pm.</td>
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<tr>
<td><strong>Lunch/Dinner</strong></td>
<td><strong>Dinner Only</strong></td>
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<td>Leaving campus before 10:30 am and returning after 7:00 pm.</td>
<td>Leaving after 12:00 noon and returning after 7:00 pm.</td>
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Co-curricular and extra-curricular programs are informed by the Office of Student Affairs regarding the process for applying for Student Service Fund support. The completely open and democratic awards process has been operating smoothly for years. The only concern is the year-to-year availability of revenue from the operation of the bookstore and the campus food service venues.

**Recommendation:** Continue the current process.

**Student Travel Related to Grant-Funded Activities:** Grant programs may or may not include approved expenses for student meals. The College follows the requirements of the granting agency.

**Recommendation:** Continue the current practice.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
COMPOSITION OF FIRST LEVEL COMMITTEE
POSITION OF COLLEGE PRESIDENT

Community Members
Community: Board Area 1 Representative  Ernestine Moore
Community: Board Area 2 Representative  Carolyn Carlbarg
Community: Board Area 3 Representative  Shirley Gold
Community: Board Area 4 Representative  Ralph Hurtado
Community: Board Area 5 Representative  Annie Yu
Community: Board Area 6 Representative  Ronald Esquivel
Community: Board Area 7 Representative  Dr. Claudia Wright
Total Community Members: 7

Campus Members
Campus: Faculty: Academic Senate Representative  Kay Dabelow
Campus: Faculty: CTA Representative  Dr. Suzanne Anderson
Campus: Classified: Classified Senate Representative  Hollis Stewart
Campus: Classified: Classified Senate Representative  Barbara Salmon
Campus: Manager: Management Assoc. Representative  Ellen Ligons
Campus: Manager: Executive Committee Representative  Dr. Stuart Wilcox
Campus: Student: Student Trustee  Michael Sansosti
Campus: Student: Associated Students' Representative  Natalie Courtney
Total Campus Members: 8

Total First Level Committee Members: 15

Dr. Leslie Purdy, Search Consultant: Non-Voting Chair / Facilitator
Dr. Jorge Aguiniga, Dean, Human Resources: Non-Voting EEO Representative
### PASADENA AREA COMMUNITY COLLEGE DISTRICT
### SELECTION PROCESS WORKING CALENDAR
### POSITION OF COLLEGE PRESIDENT

|----------|--------|--------|-------|-------|--------|--------|--------|--------|-------|--------|--------|--------|-------|-------|--------|--------|--------|--------|-------|--------|--------|--------|--------|-------|--------|--------|-------|-------|--------|-------|-------|--------|-------|-------|-------|

### BOARD MEETINGS:

**Board:** Initial Discussion of Design of the Process
- Draft selection process
- Draft calendar
- Ad-hoc committee of the Board
- Use of consultant
- First level committee

**Board:** Public Input
- Public Forum for Community Input (Sat, Feb 10)
- Public Forum for Campus Input (Mon Feb 12)
- Public Forum for Campus Input (Thurs Feb 22)

**Board:** Selection of Consultant

**Board:** Approve Job Announcement

**Board:** Approve First Level Committee

**Advertise / Recruit for Position (Mar 21 - May 14)**

**First Level Committee:** Orientation (Apr 13)

**First Level Committee:** Development of Questions (May 4)

**First Level Committee:** Paper Review (May 15-22)

**First Level Committee:** Selection of Interviewees (May 24)

**First Level Committee:** Interviews (Jun 7-8)

**Board:** Interviews (Jun 20)

**Board:** Appointment of College President (Jul 18)

**College President Begins Assignment (Aug 1)**

**Fall Semester 2007 Begins (Aug 29)**

* Board Retreat

**March 7, 2007**
CONSENT ITEM TITLE:
Approval of University Campus Tours
Spring 2007

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trips:

GROUP: Prospective Transfer Students
NUMBER: Fifteen maximum per trip
DATES AND DESTINATIONS:
- March 23, 2007 California State University, Long Beach
- April 6, 2007 University of Southern California
- April 13, 2007 University of California, Riverside
- April 16, 2007 San Diego State University
- April 17, 2007 University of California, Irvine
- April 18, 2007 University of California, San Diego
- April 19, 2007 Loyola Marymount University
- April 27, 2007 University of California, Los Angeles and University of California, Davis
- May 4, 2007 California State University, Northridge
- May 11, 2007 California State Polytechnic University, Pomona
- May 18, 2007 California State University, Los Angeles

TIME: Varies between 7:30 a.m. and 7:00 p.m.
EVENT: Campus Tour and AdmissionOrientation
TRANSPORTATION: Van
ADVISOR(S): Minnie Hightower, Intermediate Clerk 1, and/or designated staff person

FISCAL IMPLICATIONS:
Funds for this purpose are budgeted in the 2006-2007 adopted budget in account code 01-5250-2400-0000 (Transfer Center).

BACKGROUND:
Each year the Transfer Center sponsors visits to four-year institutions to provide prospective transfer students with information about the campus, its programs and services.

Submitted by:
[Signature]
Director, Outreach, Degree and Transfer Services

Recommended for Approval:
[Signature]
Vice President, Student/Learning Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES
[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE: Approval of Student Travel for  
Program for Academic Support Services (PASS)  
Pasadena, CA  April 13, 2007

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify and approve the following student trip:

GROUP: Program for Academic Support Services (PASS)  
NUMBER: 32 (31 students, 1 Director)  
DATE(S): April 7, 2007  
TIME: 8:00 p.m.  
DESTINATION: The Pasadena Playhouse - "Cuttin' Up at the Pasadena Playhouse"  
Pasadena, CA  
EVENT: Theater Event  
TRANSPORTATION: Students will provide their own transportation  
ADVISOR: Dr. Charles Clay  
NOT TO EXCEED: $1,152.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2006-2007 Program for Academic Support Services (PASS) account number 03-5250-5302-0000. Cost categories and amounts are: Admission fees, $1,152.00 (32 x $36.00).

BACKGROUND: The Program for Academic Support Services is a federal program designed to provide comprehensive academic, cultural and social activities to college students. As a component of the funding provided by the grant, students are required to attend at least three (3) cultural/social events each semester. This activity will provide students with exposure to a cultural event that will enrich their academic experience.

Submitted by:
Assistant Dean, EOP&S

Recommended for Approval:
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM TITLE:  
Approval of Students Travel for  
Upward Bound Classic Program  
Los Angeles and Northridge, CA – April 9 & 10, 2007

Board Meeting Date: March 21, 2007

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trip:

GROUP: Upward Bound Classic Program  
NUMBER: 70 (65 students, 5 staff)  
DATE(S): Tuesday, April 9, 2007  
TIME: 7:00 a.m. to 6:00 p.m.  
DESTINATION(S): University of Southern California and Loyola Marymount

Wednesday, April 10, 2007  
7:00 a.m. to 6:00 p.m.  
University of California Los Angeles and California State University Northridge

EVENT: College Tours  
TRANSPORTATION: 1 PCC van and 1 charter bus  
ADVISOR: Upward Bound Classic Program staff  
NOT TO EXCEED: $4,450.00

FISCAL IMPLICATIONS: Funds for these activities are budgeted in the 2006-2007 Upward Bound Classic Program, 03-5250-5300-0000. Cost categories and amounts are: Meals, $2,800.00 ($20.00 X 70 X 2 meals); Transportation, $1,350.00 (1 charter bus w/driver @ $575.00; 1 PCC van @ $100.00 = $675.00 for 2 days) and $300.00 ($150.00 X 2 days) for necessary out of pocket expenses incurred by staff for students.

BACKGROUND: The Upward Bound Classic Program is a federal program designed to provide comprehensive academic and cultural activities to high school students to enable them to enter and succeed in secondary and higher education. These college tours give high school students the opportunity to have first hand exposure to the admissions process, campuses facilities, college students, tours of housing facilities, and distinctive characteristics of this institution.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Puente Program Mentor Banquet

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Puente Program
NUMBER: Approximately 30 students, 30 mentors, 2 advisors
DATE: March 27, 2007
TIME: Between 6 p.m. and 9 p.m.
DESTINATION: El Portal Restaurant, 695 E. Green Street, Pasadena, CA 91101
EVENT: Puente Mentor Banquet
TRANSPORTATION: None
ADVISORS: Ivette Rosas, Puente Counselor and Robert S. Oventile, Puente English Professor
NOT TO EXCEED: $900.00

FISCAL IMPLICATIONS: Costs associated with this event to be funded by the 2006-2007 Student Services Fund Board of Directors annual budget line item: Cross Cultural Center ($500.00) and the Puente State Office ($400.00).

BACKGROUND: Puente mentors will meet with their students to share strategies for student success in relation to transfer, career planning, and related issues.

Submitted by:

Interim Associate Dean, Student Success Services

Recommended for Approval:

Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Potential Speaker List -
PCC Commencement Speaker Selection Committee
Commencement Exercises June 15, 2007

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following list of individuals to deliver the address at the 82nd annual commencement exercises in June:

Howard Zinn
Monica Lozano
Antonio Villaraigosa
Pete Carroll
Drew Pinsky
Mark Harmon
Miles Corwin
Mavis Leno
Antonia Hernandez
Sandra Tsing Loh
Barack Obama
Edward James Olmos
Harry Wu
James M. Rosser
Sherman Alexie
Nikki Giovanni
Dick Gregory
Henry Louis Gates
Jay Leno
Maya Angelou
bell hooks
Tavis Smiley
John Wooden
Michael Ortiz
Rose Anne De Moro
Harry Belafonte
Walter Mosley
Barbara Ehrenreich
Richard B. Cheney
Helen Zia
Mannin Marable
George W. Bush
Arnold Schwarzenegger
Ernestine Moore
Michael Moore
Angela Davis
Steve Lopez
Anthony Portantino

FISCAL IMPLICATIONS: Costs not to exceed $3,000.00. Funds for this purpose are available in the 2006-2007 Student Service Fund Board of Directors Annual Budget line-item: Commencement

BACKGROUND: The individuals were identified and recommended by the Commencement Speaker Selection Committee. The Committee’s membership consists of duly appointed student, faculty, and administration representatives. The Committee was unanimous in its recommendations.

Submitted by:

[Signature]
Assistant Dean, Student Affairs

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for History 24G, 20 and Polsc 20, April 12-15, 2007

Board Meeting Date: March 7, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: History 24G, 20 and Polsc 20 students
NUMBER: 30 students
DATE: April 12-15, 2007
TIME: Depart: 4/12/07, 10:30 a.m.
Return: 4/15/07, 11:30 a.m.
DESTINATION: Model United Nations Conference, Clarion Hotel, 616 Convention Way, Anaheim, California
EVENT: Participation in the Model United Nations Conference
TRANSPORTATION: District vehicle, private automobiles
ADVISOR: Division of Social Sciences: Susie H. Ling, Associate Professor; Brice Harris, Instructor; Francis E. Nyong, Assistant Professor.
NOT TO EXCEED: $7,500.00 (registration, lodging, meals, materials fees)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget of the Board of Directors Student Services Fund – Social Sciences.

BACKGROUND: This instructional field trip is requested by the Division Dean of Social Sciences. Students will represent the college as a “participating nation”. Sessions begin by 8:00 a.m. each morning and run throughout the day and evening during the conference.

Submitted by:

Division Dean, Social Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Journalism 7AB, 22, and 23, March 22-25, 2007

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Journ 7AB, 22, and 23 students
NUMBER: 14 students
DATE: March 22-25, 2007
TIME: Depart: 3/22/07, 8:00 a.m.
Return: 3/25/07, 1:00 p.m.
DESTINATION: Journalism Association of Community Colleges, State Conference, DoubleTree Hotel, 2001 Point West Way, Sacramento, California
EVENT: Participation in workshops, seminars, conferences, on-the-spot competitions in writing and press photography for newspapers and magazines
TRANSPORTATION: Private automobiles, air
ADVISOR: Visual Arts and Media Studies Division: Michaelene R. Bolliger, Associate Professor; Rachel Fermi, Instructor.
NOT TO EXCEED: $3,200.00 (registration, meals, photo processing fee for photo competition)

Students paying for transportation and lodging.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget of the Journalism T & A account.

BACKGROUND: This instructional field trip is requested by the Division Dean of Visual Arts and Media Studies. Students will represent the college as a participating team.

Submitted by:
Division Dean, Visual Arts and Media Studies

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratification of Approval of Instructional Trip for Geology 1F, March 17, 2007

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify approval of the following instructional trip:

GROUP: Geology 1F students
NUMBER: 17 students
DATE: March 17, 2007
TIME: 8:00 a.m. – 5:00 p.m.
DESTINATION: Devil’s Punchbowl, San Gabriel Mountains, Palmdale, Wrightwood, California
EVENT: Geological field observations
TRANSPORTATION: District vehicles
ADVISOR: Division of Natural Sciences: Bryan Wilbur, Instructor; Richard G. Vaughan, Instructor

NOT TO EXCEED: $200.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 01-5250-1502-0000 (Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:

Division Dean, Natural Sciences

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 1F, May 4-6, 2007

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 1F students
NUMBER: 17 students
DATE: May 4-6, 2007
TIME: Depart: 5/4/07, 8:00 a.m.
Return: 5/6/07, 5:00 p.m.
DESTINATION: Amboy Crater, Mojave National Preserve; Nopah Mountains, Tecopa, California
EVENT: Geological field observations
TRANSPORTATION: District vehicles (with trailer hitch)
ADVISOR: Division of Natural Sciences: Bryan Wilbur, Instructor; David Douglass, Professor and Division Dean; Gerald Lewis, Instructor.
NOT TO EXCEED: $1,000.00 (transportation)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 01-5250-1502-2317 (Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM TITLE: Ratification of Approval of Instructional Trip for Music 62 and 155, March 10-11, 2007

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify approval of the following instructional trip:

GROUP: Music 62 and 155 students
NUMBER: 20 students
DATE: March 10-11, 2007
TIME: Depart: 3/10/07, 1:00 p.m.
     Return: 3/11/07, 10:00 p.m.
DESTINATION: Selland Arena, 848 M St., Fresno, California
EVENT: Performance at PCC Women's Basketball - COA Championship Finals
TRANSPORTATION: Bus
ADVISOR: Division of Performing and Communication Arts: Charles Carpenter, Instructor.
NOT TO EXCEED: $2476.00 (transportation, lodging, meals)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 01-5250-1602-0000 (Physical Education - Athletics).

BACKGROUND: This instructional field trip is requested by the Division Dean, Performing and Communication Arts.

Submitted by: [Signature]
Division Dean, Performing and Communication Arts

Recommended for Approval: [Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:  
Approve/Ratify/Amen Contracts

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

Director, Business Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-97006-7</td>
<td>Mario Morales</td>
<td>$1,200.00</td>
<td>To provide services to create and facilitate Title V Coop &quot;Future Teachers&quot; workshops 3/22/07 thru 6/15/07</td>
<td>Title V Coop Grant 5203-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-97008-7</td>
<td>Pasadena Child Development Associates</td>
<td>No cost to District</td>
<td>To provide use of facilities for clinical experience for Speech Language Pathology Assistant students 6/01/07 until terminated</td>
<td>PCA: Speech Language Pathology Assistant Program</td>
<td>N/A</td>
</tr>
<tr>
<td>B-97009-7</td>
<td>Bibi Tangu Media, LLC</td>
<td>$3,250.00</td>
<td>To provide musical performances and lectures for African American History classes as well as staff and community members 4/09/07</td>
<td>Social Sciences Division, Instruction &amp; College Diversity Initiative 1651-2445, (Partnership), 1000-0000, &amp; 4005-0000</td>
<td>01-5140</td>
</tr>
<tr>
<td>B-97013-7</td>
<td>Kirk Matossian, DDS</td>
<td>$260.00</td>
<td>To provide clinical supervision of Dental Assisting students 4/12/07 thru 4/30/07</td>
<td>Dental Assisting 1305-0000</td>
<td>01-5150</td>
</tr>
<tr>
<td>B-97014-7</td>
<td>American Program Bureau</td>
<td>$2,500.00</td>
<td>To provide services as booking agent for guest speaker, J. Ivy 6/01/07</td>
<td>College Diversity Initiative 4005-0000</td>
<td>01-5140</td>
</tr>
<tr>
<td>B-97015-7</td>
<td>Auritec Pharmaceuticals, Inc.</td>
<td>$2,000.00</td>
<td>To provide subsidized internships as allowed under terms of Biotech Center Grant 3/22/07 thru 4/30/07</td>
<td>Biotech Center 5118-0000</td>
<td>03-5150</td>
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</tbody>
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Consent Item No.170-B  
March 21, 2007
# REVIEW OF TRANSACTIONS AND CONTRACTS

## PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
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<tr>
<td>B-97023-7</td>
<td>Quick Caption</td>
<td>$3,500.00</td>
<td>To provide closed captioning services on an as-needed basis 3/22/07 thru 6/30/08</td>
<td>DSPS: Special Services Office 5318-0000</td>
<td>03-5150</td>
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<tr>
<td>B-97024-7</td>
<td>Student Recruitment Media, Ltd.</td>
<td>$10,000.00</td>
<td>To provide services to market and advertise to international students via printed media, international fairs and specialized websites 3/22/07 thru 10/22/07</td>
<td>Public Relations 4401-0000</td>
<td>01-5820</td>
</tr>
<tr>
<td>B-97025-7</td>
<td>Interact Communications</td>
<td>$43,500.00</td>
<td>To provide survey services to gauge effectiveness of marketing and advertising for the District 3/22/07 thru 3/22/09</td>
<td>Public Relations 4401-0000</td>
<td>01-5820</td>
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<tr>
<td><strong>Ratify</strong></td>
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<tr>
<td>B-97010-7</td>
<td>Chancellor's Office, California Community Colleges</td>
<td>District to receive revenue</td>
<td>To provide funding for the California High School Exit Exam Preparation Program for an amount not-to-exceed $96,000.00 1/02/07 thru 12/31/07</td>
<td>CEC</td>
<td>N/A</td>
</tr>
<tr>
<td>B-97011-7</td>
<td>James Kuggens</td>
<td>$500.00</td>
<td>To provide services as consultant for the Multimedia Entertainment Initiative Statewide Leadership meeting 3/01/07</td>
<td>Career &amp; Technical Education: Multimedia Entertainment Initiative 5116-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-97012-7</td>
<td>Daisy Kim</td>
<td>$850.00</td>
<td>To provide services to design website and color pallet selection for web form 1/20/07 thru 2/20/07</td>
<td>English: Writing Center 1252-2709 (Partnership)</td>
<td>01-5120</td>
</tr>
<tr>
<td>B-97016-7</td>
<td>Merrill Deming</td>
<td>$7,500.00</td>
<td>To provide services as lead facilitator for Basic Skills Workshops 3/15/07 thru 3/17/07</td>
<td>Office of Instruction 1000-0402 (Staff Development)</td>
<td>01-5120</td>
</tr>
</tbody>
</table>

Consent Item No.170-B
March 21, 2007
# REVIEW OF TRANSACTIONS AND CONTRACTS

## PASADENA AREA COMMUNITY COLLEGE DISTRICT

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<tr>
<td>B-97017-7</td>
<td>Rich Taylor</td>
<td>$3,000.00</td>
<td>To provide services as facilitator for Basic Skills Workshops 3/15/07 thru 3/17/07</td>
<td>Office of Instruction 1000-0402</td>
<td>01-5120</td>
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<tr>
<td></td>
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<td>(Staff Development)</td>
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<tr>
<td>B-97018-7</td>
<td>Cathy Harvey</td>
<td>3,000.00</td>
<td>To provide services as facilitator for Basic Skills Workshops 3/15/07 thru 3/17/07</td>
<td>Office of Instruction 1000-0402</td>
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<td>(Staff Development)</td>
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<tr>
<td>B-97019-7</td>
<td>Laura Hope</td>
<td>5,000.00</td>
<td>To provide services as facilitator for Basic Skills Workshops 3/15/07 thru 3/17/07</td>
<td>Office of Instruction 1000-0402</td>
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<td>(Staff Development)</td>
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<tr>
<td>B-97020-7</td>
<td>Marcia Krull</td>
<td>3,000.00</td>
<td>To provide services as facilitator for Basic Skills Workshops 3/15/07 thru 3/17/07</td>
<td>Office of Instruction 1000-0402</td>
<td>01-5120</td>
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<tr>
<td>B-97021-7</td>
<td>Kirsten Colvey</td>
<td>3,000.00</td>
<td>To provide services as facilitator for Basic Skills Workshops 3/15/07 thru 3/17/07</td>
<td>Office of Instruction 1000-0402</td>
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<td>(Staff Development)</td>
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<tr>
<td>B-97022-7</td>
<td>Katheryn Garlow</td>
<td>3,000.00</td>
<td>To provide services as facilitator for Basic Skills Workshops 3/15/07 thru 3/17/07</td>
<td>Office of Instruction 1000-0402</td>
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**Amend**

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<tbody>
<tr>
<td>182-B (4/20/04)</td>
<td>Los Angeles Contemporary Exhibitions, Inc. (LACE)</td>
<td>District to receive revenue</td>
<td>To add LACE as a Federal Work Study site 2/16/07 until terminated</td>
<td>Financial Aid &amp; Scholarships</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96490-5</td>
<td>University of California – Riverside</td>
<td>District to receive revenue</td>
<td>To increase amount of agreement by $13,612.00 for the Copernicus High School Science Outreach Project for an amount not-to-exceed $289,612.00</td>
<td>Copernicus Project</td>
<td>N/A</td>
</tr>
</tbody>
</table>
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

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<tbody>
<tr>
<td>B-96986-7</td>
<td>DeAnna Quesada</td>
<td>$2,000.00</td>
<td>To correct amount of agreement for training for Foster Care Education from $3,600.00 to $5,600.00</td>
<td>CEC: Independent Living Program – B 5214-0000</td>
<td>03-5140</td>
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<tr>
<td>B-96999-7</td>
<td>Ryan Norris</td>
<td>N/A</td>
<td>To extend term of agreement for services as cameraman for the Counseling Orientation DVD Project from 2/22/07 to 6/30/07</td>
<td>Credit Matriculation</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Consent Item No.170-B
March 21, 2007
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Career and Technical Education Activity

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the Career and Technical Education activity listed below:

Ratify:

March 16, 2007 – Pasadena High School Graphic Art Academy Field Trip to PCC. Anticipated expenses not-to-exceed $250.00 for materials and refreshments for approximately 60 participants. Cost Center: 03-5210-5115-0000, Tech Prep

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center listed.

BACKGROUND: These activities are intended to promote Career and Technical Education programs.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions 122490 through 122657.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2006-2007 District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies adopted by the Board of Trustees on April 20, 1994. The purchase orders listed on the attached report include orders that are $250.00 or more.

Submitted by:

Edgar R. Navakkone
Director, Purchasing Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
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<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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* Indicates Vendor is located within the Pasadena Area Community College District.

> Indicates local branch utilized outside of the District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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<th>Site</th>
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<td>1</td>
<td>$475.35</td>
</tr>
<tr>
<td>122640</td>
<td>CONSOLIDATED ELEC. DIST. (CED)</td>
<td>ELECTRICAL SUPPLIES &amp; EQUIP.</td>
<td>FACILITY</td>
<td>1</td>
<td>$2,458.62</td>
</tr>
</tbody>
</table>

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
<th>FD</th>
<th>Total Fund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>122641</td>
<td>MITY LITE</td>
<td>FURNITURE-CLASSROOM</td>
<td>DSP&amp;S</td>
<td>3</td>
<td>$1,024.64</td>
</tr>
<tr>
<td>122642</td>
<td>POSNER ADVERTISING</td>
<td>ADVERTISING</td>
<td>HUM RES</td>
<td>1</td>
<td>$3,819.00</td>
</tr>
<tr>
<td>122643</td>
<td>TOMARK SPORTS, INC.</td>
<td>ATHLETIC DEPARTMENT</td>
<td>PHYS ED</td>
<td>3</td>
<td>$1,140.22</td>
</tr>
<tr>
<td>122644</td>
<td>TOPANGA LUMBER AND HARDWARE CO.</td>
<td>SUPPLIES/MATERIALS FOR THEATER PRODUCTION</td>
<td>PERFORMING ARTS</td>
<td>3</td>
<td>$793.85</td>
</tr>
<tr>
<td>122645</td>
<td>ACTT ASSOC/O CLASSROOM TEACHER</td>
<td>SOFTWARE</td>
<td>FIN AID</td>
<td>3</td>
<td>$263.05</td>
</tr>
<tr>
<td>122647</td>
<td>NEXGEN</td>
<td>PAINT AND SUPPLIES</td>
<td>FACILITY</td>
<td>1</td>
<td>$360.18</td>
</tr>
<tr>
<td>122649</td>
<td>CONTINENTAL TIME CLOCK</td>
<td>SAFETY &amp; FIRE EQUIPMENT/SUPPLY</td>
<td>POLICE</td>
<td>1</td>
<td>$2,255.93</td>
</tr>
<tr>
<td>122651</td>
<td>WAXIE SANITARY SUPPLY</td>
<td>JANITORIAL/CUSTODIAL SUPP/EQUIP.</td>
<td>FACILITY</td>
<td>1</td>
<td>$711.19</td>
</tr>
<tr>
<td>122652</td>
<td>UNISOURCE WORLDWIDE, INC.</td>
<td>JANITORIAL/CUSTODIAL SUPP/EQUIP.</td>
<td>FACILITY</td>
<td>1</td>
<td>$1,294.13</td>
</tr>
<tr>
<td>122653</td>
<td>CULLIGAN OF SUN VALLEY</td>
<td>CHEMICALS</td>
<td>FACILITY</td>
<td>1</td>
<td>$1,273.02</td>
</tr>
<tr>
<td>122654</td>
<td>INTERVALLEY POOL SUPPLY</td>
<td>CHEMICALS</td>
<td>FACILITY</td>
<td>1</td>
<td>$1,072.43</td>
</tr>
<tr>
<td>122656</td>
<td>HILTI, INC.</td>
<td>BUILDING MATERIALS</td>
<td>FACILITY</td>
<td>1</td>
<td>$371.77</td>
</tr>
<tr>
<td>122657</td>
<td>MCMASTER-CARR SUPPLY CO.</td>
<td>BUILDING MATERIALS</td>
<td>FACILITY</td>
<td>1</td>
<td>$258.13</td>
</tr>
</tbody>
</table>

$430,008.39

* Indicates Vendor is located within the Pasadena Area Community College District.
> Indicates local branch utilized outside of the District as required by Vendor.
<table>
<thead>
<tr>
<th>PO #</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>SITE</th>
<th>FUND</th>
<th>INC/DEC...</th>
</tr>
</thead>
<tbody>
<tr>
<td>121789</td>
<td>BARR LUMBER CO.</td>
<td>Increase PO per Dept.</td>
<td>ENG/TECH</td>
<td>01</td>
<td>$643.21</td>
</tr>
<tr>
<td>B-07109</td>
<td>WET INK PRINTING</td>
<td>Increase PO per Dept.</td>
<td>PUB RELAT</td>
<td>01</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>B-07155</td>
<td>UNITED RENTALS</td>
<td>Increase PO per Dept.</td>
<td>FACILITY</td>
<td>41</td>
<td>$13,000.00</td>
</tr>
<tr>
<td>B-07175</td>
<td>KINKO'S</td>
<td>Increase PO per Dept.</td>
<td>CEC</td>
<td>01</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>B-07201</td>
<td>GALLS</td>
<td>Increase PO per Dept.</td>
<td>POLICE</td>
<td>03</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>

$23,243.21
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Approve/Ratify Professional Conference Attendance

Board Meeting Date:  March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Approve

ATTENDEE: Karen Carlisi
LOCATION: Digital Media and Composition at Ohio State University
           Columbus, Ohio
DATES: May 30 – June 12, 2007
PURPOSE: Will learn new innovative, rhetorically based approaches in composition for Writing Across Curriculum Program.
CHARGES: $3,523.00 total
COST CENTER: $2,023.00 - 01-5210-1015-2302, $1,500.00 – 01-5210-1011-0000
RECOMMENDED BY: Dr. Jacqueline Jacobs

ATTENDEE: Brian Kennedy
LOCATION: Critical Perspectives on Hockey in Canada & Beyond: An International Conference
           Victoria, British Columbia, Canada
DATES: April 18-22, 2007
PURPOSE: Will present a paper on Bakfiliary theory to be taught in the classroom
CHARGES: $700.00
COST CENTER: 01-5210-1251-2320
RECOMMENDED BY: Dr. Jacqueline Jacobs

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
ATTENDEE: Kathleen Uyekawa
LOCATION: AMATYC Outer Banks Summer Institute –Developmental/Remdial Algebra
Using a Functional Approach
Duck, North Carolina
DATES: June 16-22, 2007
PURPOSE: Will learn about new alternative approaches to teaching developmental math.
CHARGES: $1,892.00
COST CENTER: 01-5210-1451-2320
RECOMMENDED BY: Dr. Jacqueline Jacobs

Ratify

ATTENDEE: Thomas Neiderer
LOCATION: American Dental Educators Association Eighty Fourth Annual Session and Exhibit.
New Orleans, Louisiana
DATES: March 16-21, 2007
PURPOSE: Obtained information on new teaching ethics, Advanced Porio training and gender issues
CHARGES: $2,112.00
COST CENTER: 03-5210-5104-0000
RECOMMENDED BY: Dr. Jacqueline Jacobs

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the requesting Cost Center budgets as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the area Vice President and the College President.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $10,937.49.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-15-07</td>
<td>14791984</td>
<td>$2,631.24</td>
</tr>
<tr>
<td>03-06-07</td>
<td>14852958</td>
<td>8,306.25</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$10,937.49</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.
<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/15/2007</td>
<td>14791984</td>
<td>$2,631.24</td>
</tr>
<tr>
<td>Supplies</td>
<td>$2,197.90</td>
<td></td>
</tr>
<tr>
<td>Duplicating</td>
<td>$41.17</td>
<td></td>
</tr>
<tr>
<td>Bus passes</td>
<td>$29.00</td>
<td></td>
</tr>
<tr>
<td>Photo development</td>
<td>$23.17</td>
<td></td>
</tr>
<tr>
<td>Parking refunds</td>
<td>$320.00</td>
<td></td>
</tr>
<tr>
<td>Citation refunds</td>
<td>$20.00</td>
<td></td>
</tr>
<tr>
<td>3/6/2007</td>
<td>14852958</td>
<td>$8,306.25</td>
</tr>
<tr>
<td>Supplies</td>
<td>$2,617.46</td>
<td></td>
</tr>
<tr>
<td>Duplicating</td>
<td>$56.29</td>
<td></td>
</tr>
<tr>
<td>Plumbing repair</td>
<td>$97.00</td>
<td></td>
</tr>
<tr>
<td>Bus passes</td>
<td>$71.50</td>
<td></td>
</tr>
<tr>
<td>Enrollment refunds</td>
<td>$2,377.00</td>
<td></td>
</tr>
<tr>
<td>ASB refunds</td>
<td>$23.00</td>
<td></td>
</tr>
<tr>
<td>Health fee refunds</td>
<td>$198.00</td>
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</tr>
<tr>
<td>Parking refunds</td>
<td>$2,866.00</td>
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</tr>
</tbody>
</table>

**GRAND TOTAL:** $10,937.49
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $14,101.25.

FISCAL IMPLICATIONS: The funds were expended for Medical, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-02-07</td>
<td>14843825</td>
<td>$14,101.25</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>$7,968.06</td>
</tr>
<tr>
<td>Benefit Payments</td>
<td>5,373.93</td>
</tr>
<tr>
<td>Legal</td>
<td>772.61</td>
</tr>
<tr>
<td>Interest</td>
<td>-13.35</td>
</tr>
</tbody>
</table>

Total: $14,101.25

BACKGROUND: Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2006-07 Adopted Budget for the On-Line ESL Robot Grant.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-8820-5250-0000</td>
<td>Local Revenue, Categorical, ESL Robot</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>03-1420-5250-0000</td>
<td>Academic Salaries, Stipends</td>
<td>$ 14,000</td>
</tr>
<tr>
<td>03-2311-5250-0000</td>
<td>Classified Salaries, Student Workers</td>
<td>3,500</td>
</tr>
<tr>
<td>03-3130-5250-0000</td>
<td>Employee Benefits</td>
<td>1,500</td>
</tr>
<tr>
<td>03-5120-5250-0000</td>
<td>Consultants</td>
<td>8,500</td>
</tr>
<tr>
<td>03-5210-5250-0000</td>
<td>Conferences, Seminars, Workshops and Retreats</td>
<td>2,000</td>
</tr>
<tr>
<td>03-5820-5250-0000</td>
<td>Operating Expenses</td>
<td>500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 30,000</td>
</tr>
</tbody>
</table>

BACKGROUND: The purpose of this grant is to develop robots to help ESL students practice speaking English outside the classroom. PCC Foundation will receive the funds and transfer them to the District. Cathy Johnson is the project director. The grant commences January 1, 2007 and ends December 15, 2007. Total funding amount is $ 30,000.

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Resolution No. 415 to Order Biennial Governing Board Election

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Resolution No. 415 to Order Biennial Governing Board Election.

FISCAL IMPLICATIONS: The District’s pro rata share of election costs for three district trustees (Areas 2, 4, and 6) will be paid from funds in the 2007-2008 District Budget under account 01-5710-4100-0020 (Board of Trustees) for an estimated cost of $315,000.00

BACKGROUND: The election of trustees from areas 2, 4, and 6 will be held on November 6, 2007, pursuant to Education Codes 5000 and 5340. A resolution to order the election must be adopted by the Pasadena Area Community College District Governing Board for transmittal to the Los Angeles County Office of Education prior to April 16, 2007.

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
[Signature]
Superintendent/President
RESOLUTION NO. 415
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

RESOLUTION TO ORDER BIENNIAL GOVERNING BOARD ELECTION
Order of Election of Pasadena Area Community College District of Los Angeles County, California

RESOLVED that pursuant to Education Code Sections 5000-5030, the Los Angeles County Superintendent of Schools (County Superintendent) is hereby ORDERED to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of Education Code §5302, §5304 and §5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 6, 2007. The polling hours shall be from 7:00 a.m. to 8:00 p.m.

The purpose of the election is to submit to the voters of the District the question of whether three members shall be elected to the Governing Board of the Pasadena Area Community College District.

The Los Angeles County Registrar-Recorder will perform all the duties incident to the preparation for and holding of the above-mentioned election. The Pasadena Area Community College District shall pay its pro rata share of the costs. The Los Angeles County Registrar-Recorder will canvass the returns of the election. All matters pertaining to the conduct of this election shall be under the provisions of the appropriate sections of the Education Codes and Election Codes.

IT IS FURTHER ORDERED that the Clerk of the District is hereby directed to furnish two copies of this order to the County Superintendent of Schools not less than 57 days prior to the date set for the election.

The foregoing Resolution and Order was adopted and affirmed by the Governing Board of the Pasadena Area Community College District of Los Angeles County, being the Board authorized by law to make the designations contained therein, by formal vote as follows:

Ayes _______
Noes _______
Absent _______

________________________________________
Clerk of the Governing Board
Pasadena Area Community College District

I hereby certify that the foregoing is a full, true, and correct transcript of a resolution duly adopted by the Governing Board named therein at a duly constituted meeting of the said Governing Board, held on March 21, 2007, as it appears in the minutes of the said meeting of March 21, 2007.

________________________________________
Clerk of the Governing Board
Pasadena Area Community College District
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Stipends for Academic Personnel

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed in a special project as listed, approved for the College year 2006-07, unless otherwise indicated, or any portion thereof, as stated in their contracts. The length of time of the employment and the assignment shall be determined by College need.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval: 

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>DiFiori, Sara</td>
<td>150.00</td>
<td>College Diversity Initiative—lecture on the geology of Big Sur, 4-14-07 to 4-21-07</td>
</tr>
<tr>
<td>DiFiori, Sara</td>
<td>350.00</td>
<td>SPECC—develop materials, lectures and activities for the geology component of the English/Biology linked camping trip to Big Sur, 4-14-07</td>
</tr>
<tr>
<td>Gallup, Daniel</td>
<td>900.00</td>
<td>Partnership for Excellence—attended the WAC workshops, created SLOs and WAC assignments, prepared faculty development presentations for Division, 9-1-06 to 12-1-06</td>
</tr>
<tr>
<td>Goguen, Krista</td>
<td>900.00</td>
<td>Partnership for Excellence—attended the WAC workshops, created SLOs and WAC assignments, prepared faculty development presentations for Division, 9-1-06 to 12-1-06</td>
</tr>
<tr>
<td>Griffith, Barbara</td>
<td>900.00</td>
<td>Partnership for Excellence—attended the WAC workshops, created SLOs and WAC assignments, prepared faculty development presentations for Division, 9-1-06 to 12-1-06</td>
</tr>
<tr>
<td>Hyatt, Kristin</td>
<td>900.00</td>
<td>Partnership for Excellence—attended the WAC workshops, created SLOs and WAC assignments, prepared faculty development presentations for Division, 9-1-06 to 12-1-06</td>
</tr>
<tr>
<td>Lee, David</td>
<td>5,000.00</td>
<td>Multimedia &amp; Entertainment Initiative—prepare workshop presentations and curriculum, including all required handouts and needed setup for the MEI 5-week mini-course in 3D Visualization and Design. Present 5 full-day workshops for 15 participants, from faculty, staff, students, and industry, 2-23-07 to 3-23-07</td>
</tr>
<tr>
<td>Nielsen, Donna</td>
<td>1,000.00</td>
<td>Health Sciences—administrative duties for winter 2007 CNA program</td>
</tr>
<tr>
<td>Rudisill, Jeffrey</td>
<td>900.00</td>
<td>Partnership for Excellence—attended the WAC workshops, created SLOs and WAC assignments, prepared faculty development presentations for Division, 9-1-06 to 12-1-06</td>
</tr>
<tr>
<td>Salazar, Cristina</td>
<td>900.00</td>
<td>Partnership for Excellence—attended the WAC workshops, created SLOs and WAC assignments, prepared faculty development presentations for Division, 9-1-06 to 12-1-06</td>
</tr>
<tr>
<td>Wu, Ruoyi</td>
<td>900.00</td>
<td>Partnership for Excellence—attended the WAC workshops, created SLOs and WAC assignments, prepared faculty development presentations for Division, 9-1-06 to 12-1-06</td>
</tr>
<tr>
<td>Yee, Kay</td>
<td>900.00</td>
<td>Partnership for Excellence—attended the WAC workshops, created SLOs and WAC assignments, prepared faculty development presentations for Division, 9-1-06 to 12-1-06</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Employment of Hourly Credit Teachers and Substitute Teachers, 2006-07

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2006-07. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gatica, Juan Munoz</td>
<td>Adjunct Special Svcs</td>
<td>A</td>
<td>1</td>
<td>Disabled Student Programs &amp; Services</td>
</tr>
<tr>
<td>Li, Hong-Wei</td>
<td>Adjunct Faculty</td>
<td>E</td>
<td>4</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Sorell, Erica</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Der-Tavitian, Rosine</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Chhitch, Alan</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Health Sciences</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Salary Compensation Factors—Large Group Instruction

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve, pursuant to the agreement with the Pasadena City College Chapter of the California Teachers Association, Article 5.6.2, that the following named employee(s) be assigned salary compensation factors as noted for the spring semester 2007:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>LOAD RATIO</th>
<th>SECTION #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arenson, Lauren</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>4906</td>
</tr>
<tr>
<td>Johnson, Lance</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>5285</td>
</tr>
<tr>
<td>Price, Paul</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>6069</td>
</tr>
<tr>
<td>Uranga, David</td>
<td>Social Sciences</td>
<td>1.072</td>
<td>4538, 5898</td>
</tr>
<tr>
<td>Yamauchi, Kent</td>
<td>Social Sciences</td>
<td>1.036</td>
<td>6485</td>
</tr>
<tr>
<td>Futtner, Joseph</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1.144</td>
<td>4091, 4093, 4094, 4422, 5563</td>
</tr>
<tr>
<td>Foster, William</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1.216</td>
<td>4365, 4416, 5067, 6267, 6435, 7309</td>
</tr>
<tr>
<td>Sierra, Joseph</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1.036</td>
<td>5282</td>
</tr>
</tbody>
</table>

It is further recommended that the following named instructor(s) be paid an amount equal to the hourly Summer Intersession or overload rate times the number of hours listed each week in ADDITION to the regular compensation for teaching hourly classes during the spring semester 2007:

<table>
<thead>
<tr>
<th>INSTRUCTOR</th>
<th>DIVISION</th>
<th>ADDITIONAL</th>
<th>SECTION #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dabelow, Kathryn</td>
<td>Social Sciences</td>
<td>1</td>
<td>5187</td>
</tr>
<tr>
<td>Forman, Kurt</td>
<td>Social Sciences</td>
<td>2</td>
<td>5049, 7376</td>
</tr>
<tr>
<td>Nebrida, Victor</td>
<td>Social Sciences</td>
<td>1</td>
<td>4964</td>
</tr>
<tr>
<td>Sierra, Joseph</td>
<td>Visual Arts &amp; Media Studies</td>
<td>1</td>
<td>4573</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Monies will be transferred from hourly instructional accounts.

BACKGROUND: In conformance with the agreement with the Pasadena City College Chapter of the California Teachers Association, Article 5.6.2.

Submitted by:
Office of Human Resources

Recommended for Approval:  
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:

Board Meeting Date: March 21, 2007

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEPARATIONS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bolliger, Michaelene</td>
<td></td>
<td>Retirement</td>
<td>06/17/07</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>34.5 years of service</td>
<td></td>
</tr>
<tr>
<td>Visual Arts and Media Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lee, Gregory</td>
<td></td>
<td>Retirement</td>
<td>06/17/07</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td>17 years of service</td>
<td></td>
</tr>
<tr>
<td>Business and Computer Technology</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

**CONSENT ITEM TITLE:**
Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

**Board Meeting Date:** March 21, 2007

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
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</thead>
<tbody>
<tr>
<td><strong>EMPLOYMENT</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Garcia, George</td>
<td>35C</td>
<td>$2876.40</td>
<td>04/02/07</td>
</tr>
<tr>
<td>Gardener</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing: Peter Arciniega</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CHANGES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roberts, Nancy</td>
<td>39F 10 yrs.</td>
<td>100% - 12 mo.</td>
<td>03/22/07</td>
</tr>
<tr>
<td>From: Grants Technical Assistant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>To: Grants Specialist</td>
<td>54A 10 yrs.</td>
<td>100% - 12 mo.</td>
<td></td>
</tr>
<tr>
<td>External Relations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New position</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>LEAVES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DeWitt-Rogers, Johari</td>
<td>FMLA Leave</td>
<td></td>
<td>03/19/07-04/11/07</td>
</tr>
<tr>
<td>Director, Media Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Media Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FISCAL IMPLICATIONS:</strong> None</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>BACKGROUND:</strong> Routine personnel transactions within budget limits</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Submitted by: Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President