The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 8 on Wednesday, March 21, 2007, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:00 p.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL

Trustees Present
Dr. Consuelo Rey Castro, President
Mr. John Martin, Vice President
Ms. Susanna Miele, Clerk
Mr. Geoffrey L. Baum
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Mrs. Beth Wells-Miller
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Dr. James Albanese, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Ms. Anna Mae Jones.
The Associated Students Board was represented by Mr. Adam Kratt.
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed session at 6:02 p.m.

II. CLOSED SESSION

Government Code §54957.6 Labor Negotiations (CSEA 777, Aguiñiga)
Closed Session was adjourned at 6:40 p.m.

III. OPEN SESSION
Dr. Rey Castro reconvened the Open Session at 7:00 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Sansosti led the Pledge of Allegiance.

B. INTRODUCTIONS
Dr. Kossler introduced Mr. Adam Kratt, representing the Associated Students. He then introduced Mr. Alan Lamson, former president of the Academic Senate who, in turn, introduced two librarians from Beijing who have been visiting the PCC library over the past week.

The following item was taken out of order.

G. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: TEACHER PREPARATION PROGRAM
Dr. David McCabe gave an update of the Teacher Preparation program. He introduced some of the former and present students. He then stated the mission of the program, gave statistics on teacher retention, described the model for success, transfer program options and rates, enrollment, demographics, fieldwork locations and tracking of students.

Mrs. Wells-Miller asked how students are recruited and suggested that the newspaper might be a good resource. Dr. Mann remarked that the students who do fieldwork at local high schools can act as ambassadors for PCC. Ms. Miele asked if there is any collaboration with the Marshall Education Academy, and Ms. Ligons reported that the academy will close at the end of the school year. Dr. Rey Castro stated that she thinks the presentation should be made at one of the statewide conferences.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Dvora Mayer, Andy Sundstrom, Starlene Porter, Bill Rawlings, and Manny Estrada spoke to the Board about CSEA 777 issues, including elimination of the point system, respect and dignity, costs associated with litigation, placing GASB-45 funds in an irrevocable trust, and working collaboratively to solve problems.

D. APPROVAL OF MINUTES: Meeting No. 7, Regular Business Meeting, March 7, 2007
Page 8615 – Approval of Minutes
Mrs. Wells-Miller corrected an editing mistake related to the date of her request from October 7, 2005 to September 7, 2005 in the February 21 minutes.

Page 8618 – Approval of Position Announcement, Selection of College President
Dr. Mann added a phrase to the motion to read, “…accept the draft version of the position announcement for the selection of College President, with the understanding that it will receive a final edit by the Board President.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a majority vote of the seven members present to approve the Minutes of Meeting No. 7, a Regular Business Meeting, March 7, 2007, as corrected.
Ayes: Wells-Miller, Mann, Bradbury-Huang, Baum, Rey Castro
Abstain: Martin, Sansosti
E. APPROVAL OF CONSENT ITEMS

55-S – Approval of Potential Speaker List – PCC Commencement Speaker
Mr. Baum stated that the list doesn’t seem to reflect intellectual diversity. Dr. Scott Thayer, Associate Dean of Student Services, described the process by which the list was developed. There was a lengthy discussion about the selection process and Dr. Sugimoto said that input was received from graduating students and it followed the shared governance process. Dr. Mann suggested that, in the future, the list be developed in the fall. Mr. Baum asked that the item be pulled for a separate vote.

170-B – Approve/Ratify/Amend Contracts
B-97008-7 – Bibi Tangu Media, LLC
Mr. Baum asked if this is one person or a group of performers. Dr. Jacobs said that this is part of the college diversity initiative. Dr. Mann said that she is uncomfortable with intense political scrutiny of speakers, and Ms. Miele agreed that it borders on censorship and impedes academic freedom.

B-97014-7 – American Program Bureau
Mr. Baum asked for information about the speaker, J. Ivy.
Dr. Kossler said that he will provide information on both Bibi Tangu Media and J. Ivy.

B-97016-7 through B-97022-7 Facilitators for Basic Skills Workshops
Dr. Jacobs responded to Mr. Baum’s question about the seven facilitators, indicating that they all had expertise in basic skills and best practices. They conducted a “mini-accreditation” for over two days and will follow up with a written report of their recommendations.

B-97025-7 Interact Communications
Mr. Baum said that he had already discussed this item with Mr. Gutierrez.

172-B –Approve Purchasing Transactions
Pacific Parking Systems – Mr. Baum asked what product was provided. Mr. Nandkishore said that it is a system that notifies Campus Safety when there is a problem with any of the parking ticket dispensers. Dr. Mann pointed out that it is listed under safety and fire equipment and requested that the description be more specific in future listings.

101-P – Employment, Change of Status, Leave of Absence, and Separation of Academic Employees
Mr. Baum congratulated Mikki Bolliger on her retirement and noted that she is considered to be one of the foremost journalism teachers in California. Dr. Mann added that Ms. Bolliger will receive the Academic Senate/Board of Trustees Faculty Lecturer-Performer Award next Tuesday.

102-P - Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Dr. Mann questioned the jump in step for Nancy Roberts. Dr. Kossler explained that Ms. Roberts has been working in this position on an interim basis for the past year, and the lower step refers to her previous position.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted by a majority vote of the seven members present to approve Consent Item 55-S, the potential speaker list for the 2007 PCC Commencement Exercises.

Aye: Bradbury-Huang, Mann, Martin, Miele, Rey Castro, Wells-Miller
No: Baum
Advisory: Aye
E. APPROVAL OF CONSENT ITEMS (Continued)

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve the remainder of the consent items.
Advisory: Aye

F. DISCUSSION, WITH POSSIBLE ACTION: MEALS ON STUDENT TRIPS
Dr. Mann commented that the current policy seems to indicate that extra-curricular trips, which provide meals, are more important than instructional trips, which do not provide meals, and asked if there was some way to adjust it. Dr. Kossler explained that, when students are representing PCC as a team, their meals are provided. When it is an instructional trip, it is an extension of the classroom, and meals are not provided for them. He said that it’s a complex process but one that has worked well. Mr. Martin pointed out that if everything is provided, the number of trips will probably have to be limited.

H. DISCUSSION, WITH POSSIBLE ACTION: APPOINTMENT OF AREA 7 REPRESENTATIVE TO FIRST LEVEL COMMITTEE, SELECTION OF THE COLLEGE PRESIDENT
Mrs. Wells-Miller gave a brief curriculum vitae of Dr. Claudia Wright, the proposed Area Seven representative to the First Level Committee, Selection of the College President.

MOTION: ON MOTION OF Ms. Miele and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve Dr. Claudia Wright as the representative from Area 7 for the first level committee for the selection of the College President.

I. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT
Dr. Rey Castro opened the dialogue by saying that there were two matters to be discussed; whether to have a public forum or a reception to introduce the final candidates and the budget.

Dr. Bradbury-Huang commented that it would be possible that a good candidate might be lost if there is public disclosure of names of several candidates. Dr. Mann suggested that, should there be a public forum, it be held after the Board determines the two finalists for the position. Mr. Baum asked the purpose of the forum. Dr. Rey Castro said that it would be to introduce the candidates. Dr. Mann suggested that a reception be held in the fall to introduce the new president, in lieu of any forums. Mr. Baum said that, in the spirit of transparency, a campus forum should be held to introduce the two final candidates.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted by a majority vote of the seven members present to approve holding a reception in the fall to introduce the new college president, precluding any public forums.
Aye: Mann, Wells-Miller, Rey Castro, Martin, Bradbury-Huang
No: Miele, Baum
Advisory: Aye

Dr. Rey Castro then opened the discussion concerning the budget for the presidential search. Board members suggested several parameters, including domestic air coach travel, meals, and number of nights for lodging. Dr. Kossler stressed that candidates be made fully aware of the policy in advance. Dr. Mann suggested that on the first round of interviews, travel be reimbursed for the candidate only; on the second round of interviews, for the both the candidate
and spouse. Dr. Kossler stated that the Board of Trustees’ budget will be adjusted to cover any travel expenses incurred by Board members.

I. DISCUSSION, WITH POSSIBLE ACTION: PROCESS FOR THE SELECTION OF THE COLLEGE PRESIDENT

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to establish travel guidelines for candidates for first and second level interviews as follows: domestic coach air travel or the equivalent for other types of transportation; up to three nights lodging in a standard room; and the standard college per diem for meals. On the first round of interviews, travel be reimbursed for the candidate only; on the second round of interviews, for the both the candidate and spouse The Board president is authorized to approve any additional expenses, as deemed necessary.

Advisory: Aye

J. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler
- commented on an article in the City of Glendale, City Views, mentioning a joint program between the city’s Mechanical Maintenance Division of Public Works and PCC. Two PCC automotive program students are serving as interns in that division.
- announced that two PCC students have been selected to the Phi Theta Kappa All-California Scholastic Team; Yuanchao Wong, first team and Diane Anthony, second team.
- announced the following grants that have been received: $59,854 from the Ralph M. Parsons Foundation to the Natural Sciences Division to develop field technology modules for biology, geology and interdisciplinary programs in the field sciences; $96,000 from the Chancellor’s Office to CEC to assist students with passing the California High school Exit Exam and completing needed course work; $44,000 from the San Gabriel Valley Learning Center for development of a Summer College Youth Career Mentor Program; $30,000 from the William and Flora Hewlett Foundation to the Languages Division for a demonstration project using online robots to help ESL student practice speaking English; and
- reported that several local high schools participated in the first annual PCC Jazz Day.

K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Ms. Kay Dabelow, Academic Senate
- distributed the Senate Seconds, pointing out discussion of academic dishonesty definitions and reported that Flex Day was very successful.

Mr. Adam Kratt, Associated Students
- reported that the Associated Students had conducted a successful blood drive through Huntington Memorial Hospital.

Mr. Michael Sansosti, Student Trustee
- reported on the A.S. Lobby Committee trip to Washington, D.C. and distributed a copy of Adam Schiff’s newsletter with pictures of the congressman with the PCC students, and announced that there is an opening for Vice President of Academic Affairs on the A.S. Board.
K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES (Continued)

Ms. Susanna Miele, Clerk, Board of Trustees
- reminded Board members of the PTSA Founders Day luncheon on March 29 in Room C-233, at which time there will be a tribute to Anne Pursel.

Dr. Jeanette Mann, Board of Trustees
- reported that the “Stepping Up” program has been commended by the League of Women Voters as a program which is addressing the problem of student drop-outs

Dr. Hilary Bradbury-Huang, Board of Trustees
- reported that she represented the Board at a reception for Artist in Residence, Peter Alexander.

L. FUTURE BOARD MEETINGS
A next meeting of the Board of Trustees will be held on Wednesday, April 4, 2007, in the Circadian at Pasadena City College. The following meeting will be the Spring Retreat which will be held at the Athenaeum at Caltech.

M. FUTURE AGENDA ITEMS
Mr. Baum requested an update at the Retreat on the Measure P projects; a review of the policy for guest speakers to whom an honorarium is paid; and said that it might be helpful to see a list of all speakers who have been paid a $3000+ honorarium over the past three years.

Mr. Martin requested discussion on how to streamline the process for reviewing and approving contract transactions by setting a cap on the dollar amount of the contracts that come to the Board.

Dr. Mann requested that the CCCT election be agendized for the next meeting.

Dr. Bradbury-Huang requested that board goals be discussed at the Spring Retreat.

N. ADJOURNMENT
Meeting No. 8 was adjourned at 9:18 p.m.
MOTIONS CARRIED AT MEETING NO. 8– March 21, 2007

1. Approval of Minutes of Meeting No. 7, a Regular Business Meeting, March 7, 2007, as corrected.

2. Approval of Consent Item 55-S.

3. Approval of the remaining consent items.

3. Approval of the appointment of the Area 7 representative to the first level committee, selection of the College President.

4. Approval to have a reception in the fall to introduce the new college president.

5. Approval to establish travel guidelines for candidates for first and second level interviews as follows: domestic coach air travel or the equivalent for other types of transportation; up to three nights lodging in a standard room; and the standard college per diem for meals. On the first round of interviews, travel will be reimbursed for the candidate only; on the second round of interviews, for the both the candidate and spouse The Board president is authorized to approve any additional expenses, as deemed necessary.

James Kossler, Secretary
Board of Trustees