The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 4 on Wednesday, February 7, 2007, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:00 p.m. by Dr. Consuelo Rey Castro, President.

ROLL CALL

Trustees Present
Dr. Consuelo Rey Castro, President
Mr. John Martin, Vice President
Ms. Susanna Miele, Clerk
Mr. Geoffrey L. Baum
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Mrs. Beth Wells-Miller
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Dr. James Albanese, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aquiniga, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Ms. Anna Mae Jones.
The Associated Students Board was represented by Ms. Natalie Courtney.
The Management Association was represented by Mr. Dale Pittman.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed session at 6:02 p.m.
II. CLOSED SESSION

- Government Code §54956.9 Existing Litigation (Mueller)
- Government Code §54957 Public Employee Discipline, Dismissal, Release
- Government Code §54957 Public Employee Evaluation (College President)
- Government Code §54957.6 Labor Negotiations (All Units)

Closed Session was adjourned at 6:40 p.m.

III. OPEN SESSION

Dr. Rey Castro reconvened the Open Session at 7:00 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE

Mrs. Wells-Miller led the Pledge of Allegiance.

B. INTRODUCTIONS

Dr. Kossler recognized students from Dr. Anderson’s political science class. He then introduced Dale Pittman, representing the Management Association and Anna Mae Jones, representing the Classified Senate.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

The following item was taken out of order.

D. OATH OF OFFICE

Dr. Rey Castro administered the Oath of Office to James Robert Karch, Campus Safety Officer. Chief Michael asked Officer Karch’s fiancée to pin his badge and presented him with a copy of the Code of Ethics.

E. APPROVAL OF MINUTES: Meeting No. 3, Regular Business Meeting, January 17, 2007

Page 8594 – Announcements
Ms. Miele requested that the Dr. Rey Castro, Mr. Baum, and Dr. Mann be added to her announcement regarding the CCLC Legislative Conference.

Page 8594 – Future Agenda Items
Dr. Bradbury-Huang pointed out that her request to discuss the college’s investments as a follow-up to the auditor’s report was omitted.

Page 8593 – Update on Information Technology
Mrs. Wells-Miller asked that her thanks be extended to include Dr. Robert Cody.

MOTION: ON MOTION OF Mr. Martin and seconded by Mrs. Wells-Miller, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 3, a Regular Business Meeting.

The following item was taken out of order.

F. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: ANNUAL REPORT ON KPCC OPERATIONS

Mr. Bill Davis reported that KPCC operated with a slight operating deficit over the past year because of increased marketing. He announced that KPCC is now the most listened-to public radio station in Southern California, and has won numerous regional TV and news director awards. There has been a new programming addition, Pacific Drift.
Mrs. Wells-Miller asked about the types of fundraising KPCC does, and Mr. Davis answered that the majority of funds are raised through private and corporate contributions. Mr. Baum pointed out that PCC has increased its visibility with the top of the hour spots. Dr. Mann expressed her appreciation for the student

G. PRESENTATION, WITH DISCUSSION AND POSSIBLE ACTION: ANNUAL REPORT ON KPCC OPERATIONS (Continued)
internship program that KPCC is implementing. Mr. Davis reported that KPCC will be moving into a new facility sometime between September 2008 and January 2009. He also commended Dr. Kossler for his visionary leadership in building the relationship between the college and KPCC.

E. APPROVAL OF CONSENT ITEMS
37 & 38S – Approval of Student Travel – ASPCC Lobby Committee
Mr. Baum pointed out that the AS Lobby Committee will be making trips to both Sacramento and Washington, D.C. and he hoped that they will be lobbying for the same issues as the trustees. Miss Courtney responded that she and Miss Riordica had met with the Board ad-hoc Legislative sub-committee to discuss current legislation so that they would all be on the same page.

45-S – Approval of Instructional Trip for Puente Project
Ms. Miele asked if there is any relationship between the college Puente Project and the Puente Project in the high schools. Dr. Nishime responded that both program run separately and there is no collaboration.

Ms. Miele commended Robert Doud (22 years), Lance Johnson (36 years), Billie Dunn (21 years) and James Ludwig (16 years) for their service to the college and wished them well in their retirements. She also congratulated Dr. Jeanie Nishime on her appointment to the position of Vice President for Student Services at El Camino College and thanked her for her service to PCC.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to approve the consent items.

H. DISCUSSION, WITH POSSIBLE ACTION: ISSUES FROM THE BOARD AD-HOC SUBCOMMITTEE WITH PUSD
Ms. Miele opened the discussion by saying that the primary aim is for the two districts to work closely together to ensure that students aren’t lost between high school and college. The consensus of the two sub-committees is that a focus should be placed on technical education. Mr. Martin expressed hope that, once this bridge is attained, it can be expanded to include other districts within the PACCDD area. Dr. Mann added that there is a great deal of community support for vocational education programs, and more information about the PCC programs should be made available.

Mr. Baum thanked the committee, commending them on their progress, and pointed out that the Governor has pledged to support increased funding for career education. Dr. Kossler stated that that money is being targeted for specific areas. Mr. Baum suggested that legislators be kept informed about the collaboration between the two districts. Ms. Miele added that Assemblyman Anthony Portantino hopes to introduce legislation to enhance concurrent enrollment.
Ms. Rey Castro thanked Ms. Ligons and Dr. Newman for their work on the draft concept paper.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted by a unanimous vote of the seven members present to accept the draft concept paper on a possible PUSD/PCC Career and Technical Education Bridge Program. 
Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION: BOARD PROTOCOLS AND NORMS
Mr. Baum stated that the Protocols and Norms are good documents for helping the community understand the workings of the Board by showing that Board members do not act independently, but rather as a whole. Dr. Bradbury-Huang said that the protocols are good, objected to the use of the term "accountable" in the norms. There was a lengthy discussion about changing the language, and, after several different options were introduced, the Board members agreed to use the original language, but to re-evaluate it at a future Board retreat.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to change the wording of Board Norm #4 to read, “Demonstrate support and respect for one another.”
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Baum, the Board voted, by a unanimous vote of the seven members present, to change the wording of Board Norms #7 to read, “Seek consensus that is in the best interest of PCC.”
Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to adopt the Board Protocols and Norms, as revised, and re-evaluate them at a future Board retreat.
Advisory Vote: Aye

J. DISCUSSION, WITH POSSIBLE ACTION: SELECTION OF THE COLLEGE PRESIDENT
Dr. Rey Castro distributed copies of the draft Selection Calendar and said that the process has begun by the scheduling of public/campus forums. Mrs. Wells-Miller commented that she felt that, since many of the faculty is not on campus during the winter intersession, an extra forum should be added to give all faculty the opportunity to provide input. Ms. Dabelow concurred that the faculty would appreciate this accommodation.

MOTION: ON MOTION OF Dr. Mann and seconded by Dr. Bradbury-Huang, the Board voted, by a unanimous vote of the seven members present, to schedule an additional public forum for Thursday, February 22, 2007, from 12:00 noon to 2:00, in the Circadian, and to schedule a special Board meeting on Wednesday, February 28, at 6:00 p.m. in the Circadian.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to accept the amended selection calendar as a working calendar for the college president selection.
Advisory Vote: Aye
Next the Board discussed a draft of the process for selecting the college president. There was a lengthy discussion about the Board officers being delegated to serve as the ad-hoc committee for purposes of coordinating the logistics of the search.

J. DISCUSSION, WITH POSSIBLE ACTION: SELECTION OF THE COLLEGE PRESIDENT (Continued)

MOTION: ON MOTION OF Mr. Baum and seconded by Ms. Miele, the Board voted, by a unanimous vote of the seven members present, to adopt the draft selection process for the position of college president, with Board members, possibly the Board officers, serving as the ad-hoc committee for purposes of coordinating the logistics of the search.

Advisory Vote: Aye

Dr. Rey Castro distributed a list provided by the League office of firms which offer executive search assistance. Dr. Kossler reported that he spoke with two of the firms which are largely used in searches, Community College Search Services and Professional Personnel Leasing, Inc. He stated that Professional Personnel Leasing, Inc. is not available for the PCC search. Ms. Miele indicated that she would like to have at least two firms to interview on February 28, if they are available. Dr. Kossler said that he would follow up and try to schedule at least one more firm.

The Board discussed the composition of the first level committee. Dr. Rey Castro distributed a proposed composition which would create a committee of 15 members; seven from the community and eight from the campus.

A motion was made by Mr. Martin and seconded by Mr. Baum to adopt the first level committee composition as presented, with the Dean of Human Resources serving as a non-voting Equal Employment Opportunity representative. During discussion, several amendments were proposed.

MOTION: ON MOTION OF Ms. Miele and seconded by Mrs. Wells-Miller, the Board voted, by a majority vote of the seven members present, not to amend the committee composition to include a representative from the Community Education Center.

Ayes: Miele, Wells-Miller
Noes: Martin, Baum, Rey Castro, Bradbury-Huang, Mann
Advisory Vote: Aye

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a majority vote of the seven members present, not to amend the committee composition to exclude the representative of the Executive Committee, and increase the Management Association representation to two.

Ayes: Baum, Mann, Wells-Miller
Noes: Miele, Rey Castro, Martin, Bradbury-Huang
Advisory Vote: Abstain
J. DISCUSSION, WITH POSSIBLE ACTION: SELECTION OF THE COLLEGE PRESIDENT (Continued)

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted, by a majority vote of the seven members present, not to amend the committee composition to include one additional Academic Senate and one Management Association representative, bringing the total to seventeen.

   Ayes: Baum, Mann
   Noes: Miele, Rey Castro, Martin, Bradbury-Huang, Wells-Miller
   Advisory Vote: Abstain

MOTION: ON MOTION OF Dr. Bradbury-Huang and seconded by Ms. Miele, the Board voted, by a majority vote of the seven members present, not to adjust the committee composition to include one representative from the Academic Senate, CTA, Student Trustee, ASB, Management Association, Executive Committee, Classified Senate, and CEC.

   Ayes: Bradbury-Huang, Wells-Miller, Miele
   Noes: Rey Castro, Martin, Baum, Mann
   Advisory Vote: Aye

MOTION: ON MOTION OF Mr. Martin and seconded by Mr. Baum, the Board voted, by a unanimous vote of the seven members present, to approve the composition of the first level committee as follows: one community representative from each board area; one representative from the Academic Senate, one representative from the Academic Senate/CTA, two representatives from the Classified Senate, and one representative of the Management Association representative, one Executive Committee representative, the Student Trustee and one representative from the Associated Students, with the Dean of Human Resources acting as the non-voting Equal Employment Opportunity Representative.

   Advisory Vote: Aye

Board President Rey Castro said that in accordance with Board Bylaw 1240, she would now consider a motion to add an agenda item entitled "Discussion, with possible action: Nomination of Dr. Jeanette Mann for the CCCT Board." She understands that consideration is given to this addition to the agenda because there is a need to take immediate action and the need for that action came to the attention of the District subsequent to the agenda being posted.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted, by a unanimous vote of the seven members present, to add the Nomination of Dr. Jeanette Mann to the CCCT Board to the February 7, 2007 agenda.

K. DISCUSSION, WITH POSSIBLE ACTION: NOMINATION OF DR. JEANETTE MANN FOR THE CCCT BOARD

MOTION: ON MOTION OF Mr. Baum and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to nominate Dr. Jeanette Mann for the CCCT Board.

L. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler

- complimented Dean Hodge on the Black History Month presentations;
- reported that the Dodger Caravan visited campus on February 6; and
• announced that Art Night will be Friday, March 9, and the Artist in Residence will be Peter Alexander.

M. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Ms. Kay Dabelow, Academic Senate
• thanked the Board for adding an additional public forum.

Ms. Anne Mae Jones, Classified Senate
• announced that Classified Days was held on January 31 and February 1 and that the Classified Senate newsletter was on the Senate webpage.

Ms. Natalie Courtney, Associated Students
• announced that the AS Board will hold a Spring Retreat on Saturday, February 10; commented on a meeting with Trustee Bradbury-Huang regarding public transportation; and announced that Connie Chung has been elected Chief Justice of the AS Board.

Mr. Michael Sansosti, Student Trustee
• reported that the AS Lobby Committee is preparing for upcoming lobby trips to Sacramento and Washington D.C.

Mr. Geoffrey Baum, Board of Trustees
• thanked Dr. Rey Castro for drafting the selection process documents and commented on PCC participation in the Photojournalists Day at USC.

Dr. Jeanette Mann, Board of Trustees
• announced that she worked with Sherene Adelli to produce a video for the CCCT election; and that she hoped PCC would look into what became of transitional housing once provided for students who were emancipated foster youth.

Dr. Hilary Bradbury-Huang, Board of Trustees
• reported that she met with South Pasadena Clean Air car show committee and hopes that PCC will become involved in the event.

Dr. Consuelo Rey Castro, President, Board of Trustees
• reported on the Community College League Legislative Conference.

N. FUTURE BOARD MEETINGS
The next meeting of the Board of Trustees will be held on Wednesday, February 21, 2007, in the Circadian of Pasadena City College. A special meeting will be held on Wednesday, February 28, 2007, at 6:00 p.m. in the Circadian.

O. FUTURE AGENDA ITEMS
Mrs. Wells-Miller requested an update on the Teacher Prep program and again requested the report on emergency preparedness which she first requested 9/7/05.

Dr. Mann asked for further clarification of the reports on meals for student trips and career education, and requested discussion of the ARCC measures.

P. ADJOURNMENT
Meeting No. 4 was adjourned at 10:55 p.m.
MOTIONS CARRIED AT MEETING NO. 4– February 7, 2007

1. Approval of Minutes of Meeting No. 3, a Regular Business Meeting, January 17, 2007, as corrected.

2. Approval of Consent Items.

3. Approval to accept the draft concept paper on a possible PUSD/PCC Career and Technical Education Bridge Program.

4. Approval to change the wording of Board Norm #4 to read, “Demonstrate support and respect for one another.”

5. Approval to change the wording of Board Norms #7 to read, "Seek consensus that is in the best interest of PCC.”

6. Approval of the Board Protocols and Norms, with the opportunity to re-evaluate the language at a future Board retreat.

7. Approval to schedule an additional public forum for Thursday, February 22, 2007, from 12:00 noon to 2:00 in the Circadian, and to schedule a special Board meeting on Wednesday, February 28, at 6:00 p.m. in the Circadian.

8. Approval to accept the amended selection calendar as a working calendar for the college president selection.

9. Approval to adopt the selection process for the position of college president, with Board members, possibly the Board officers, serving as the ad-hoc committee for purposes of coordinating the logistics of the search.

10. Approval to accept the composition of the first level committee as follows: one community representative from each board area; one representative from the Academic Senate, one representative from the Academic Senate/CTA, two representatives from the Classified Senate, one Management Association representative, one Executive Committee representative, the Student Trustee and one representative from the Associated Students, with the Dean of Human Resources acting as the non-voting Equal Employment Opportunity Representative.

11. Approval to add the Nomination of Dr. Jeanette Mann to the CCCT Board to the agenda.

12. Approval to nominate Dr. Jeanette Mann to the CCCT Board.

James Kossler, Secretary
Board of Trustees