NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, October 4, 2006

6:00 P.M.
Call to Order, Roll Call, Public Comment on Closed Session Items, Closed Session

7:00 P.M.
Open Session

MEETING NO. 18
Regular Business Meeting

Pasadena City College
Circadian
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 18, a Regular Business Meeting. The meeting will begin at 6:00 P.M. with the Call to Order, Roll Call, Public Comment on Closed Session Items, and the Closed Session. The Regular Business Meeting will begin at 7:00 p.m. The Board will meet in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 18
REGULAR BUSINESS MEETING
Wednesday, October 4, 2006
6:00 P.M. Closed Session
7:00 P.M. Open Session
Circadian
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54957 Public Employee Appointments (Interim Division Dean, Mathematics)
   Government Code §54957 Public Employee Discipline, Dismissal, Release (1)
   Government Code §54957 Public Employee Evaluation (College President)
   Government Code §54957.6 Labor Negotiations (All Units)

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   D. APPROVAL OF MINUTES – Meeting No. 17, Regular Business Meeting, September 20, 2006
   E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
   F. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Staff]
   G. PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE INSTRUCTIONAL SUPPORT SERVICES UNIT (ISSU) [Staff]
   H. DISCUSSION, WITH POSSIBLE ACTION: RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPER 819 TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Staff]
I. DISCUSSION, WITH POSSIBLE ACTION: RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) CHAPTER 819 [Staff]

J. DISCUSSION, WITH POSSIBLE ACTION: ADJUSTMENT OF DAILY PARKING FEE [Staff]

K. DISCUSSION, WITH POSSIBLE ACTION: DISTRICT PLAN FOR OTHER POST-EMPLOYMENT EMPLOYEE BENEFITS [Staff]

L. DISCUSSION, WITH POSSIBLE ACTION: ADOPTION OF RESOLUTION NO. 411 IN SUPPORT OF PROPOSITION 1D, THE KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2006 [Board]

M. DISCUSSION, WITH POSSIBLE ACTION: BYLAW 1270, MEETINGS: ACADEMIC SENATE, CLASSIFIED SENATE, AND MANAGEMENT ASSOCIATION [Staff]

N. PRESIDENT’S REPORT (INCLUDING VICE PRESIDENTS)

O. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES

P. FUTURE BOARD MEETING DATES

Q. FUTURE AGENDA ITEMS

R. ADJOURNMENT
CONSENT ITEMS

10-S Approval of Instructional Trip for Puente Project to University of California at Santa Barbara
11-S Approval of Instructional Trip for Ujima Program to African American Cultural Center
12-S Approval of Instructional Trip for Ujima Program to Reagan Presidential Library
13-S Approval of Instructional Trip for Puente Project to University of California at Riverside
14-S Approval of University Campus Tours, Fall 2006

51-I Approval of Instructional Trip for Library 104, October 20, 2006
52-I Approval of Instructional Trip for Biology 14, April 14-20, 2007
53-I Approval of Instructional Trip for CIV 3000, October 12, 2006

71-B Adopt Resolution No. 410 – Authorize Acceptance of Purchase Offer for the Sale of 207 S. Meredith Avenue, Pasadena, CA
72-B Approve Purchasing Transactions
73-B Appointment to Measure P Citizens’ Oversight Committee
74-B Amendment to Consent Item No. 62-B – Approve/Ratify Staff Development Activities
75-B Approve Professional Conference Attendance
76-B Approve/Ratify/Amend Contracts
77-B Approve Staff Development Activity
78-B Approve Vocational Education Activity
79-B Reporting and Approval of Revolving Fund Reimbursement
80-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers’ Compensation
81-B Gann Appropriations Limits for 2006-2007
82-B Budget Augmentation

33-P Stipends for Classified and Unclassified Personnel
34-P Employment of Special Project Teachers, 2006-07
35-P Employment of Hourly Credit Teachers and Substitute Teachers, 2006-07
36-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
37-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
38-P Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees, 2006-2007
I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:00 p.m. by Mr. Geoffrey Baum, President.

ROLL CALL
Trustees Present
Mr. Geoffrey L. Baum, President
Dr. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguiñiga, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

Administrative Officers Absent
Dr. James Albanese, Interim Vice President, Administrative Services

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was not represented
The Management Association was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session items.

Mr. Baum adjourned the Board to Closed session at 6:02 p.m.
II. CLOSED SESSION

- Government Code §54957 Public Employee Appointments (Division Dean, Mathematics)
- Government Code §54957 Public Employee Discipline, Dismissal, Release
- Government Code §54957 Public Employee Evaluation (College President)
- Government Code §54957.6 Labor Negotiations (All Units)

Closed Session was adjourned at 6:45 p.m.

III. OPEN SESSION

Mr. Baum reconvened the Open Session at 7:04 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE

Dr. Mann led the Pledge of Allegiance.

B. INTRODUCTIONS

There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Daniel Olson requested that the Board delay his termination of employment until after a hearing. Dr. Kossler explained that the hearing follows the Board action.

Mr. Skip Robinson, Division Dean of Physical Education, addressed the Board regarding efforts to recruit local area students for intercollegiate sports.

Mr. Rick Hodge, Division Dean of the Community Education Center, addressed the Board regarding the importance of sports at PCC, and shared comparative statistics.

D. APPROVAL OF MINUTES: Meeting No. 16, Regular Business Meeting, September 6, 2006

Mrs. Wells-Miller noted a typographical error on page 3553.

Page 8553, Item I, Role of the External Relations Office

Dr. Mann asked that the word "countered" be changed to "suggested".

Page 8553, Item K, Announcements

Ms Dabelow pointed out that the Senate Board met to approve, not develop, goals.

Page 8552, Item G, Board of Trustees' Self-Evaluation

Dr. Rey Castro asked that the phrase, "...and no violations have been found" be added to her comment regarding sanctions for breach of confidentiality.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 16, a Regular Business Meeting, September 6, 2006, as corrected.

Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS

46-I – Instructional Trip- Geology 12F

Ms. Miele asked why meals are not provided for students on instructional trips of long duration. Dr. Kossler responded that it is his understanding that apportionment revenue cannot be used to pay for student meals. Dr. Mann commented that extracurricular trips are funded by other sources. Mr. Baum asked that the administration look into it and report back to the Board.
E. APPROVAL OF CONSENT ITEMS (Continued)

61-B – Approve/Ratify/Amend Contracts
B-96518-7 and B-96687-6 LPA Architects and PBWS Architects
Dr. Rey Castro inquired about this additional expense. Dr. Kossler responded
that it is due to the decision to renovate the Campus Center rather than rebuild it.
Dr. Rey Castro also asked about the total amount and Dr. Kossler pointed out
that it had been corrected in a revised consent item.

B-96909-7 – American Program Bureau
Mr. Baum asked that this item be considered in a separate vote. He expressed
concern that the fee is so high and indicated that philosophical diversity should
be considered when scheduling guest speakers.

66-B, 67-B, 68-B – Authorization to Negotiate and Enter Into Agreements for
Architectural & Engineering Services for Reconstruction Upgrade Projects
C & E Building, FB Building, and V Building
Ms. Miele expressed appreciation for the selection local firms for these projects.
Dr. Rey Castro asked why the consent item does not reflect the top three bids
and Dr. Kossler explained that these are considered professional services, so
there is no bidding process.

30-P – Employment, Change of Status, Leave of Absence, and Separation
of Classified Employees
Dr. Rey Castro recognized the retirement of George Trujillo, Admissions and
Records, and commended him on his 16 years of service to the college.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the
Board voted, by a unanimous vote of the seven members present, to
approve the Consent Items, with the exception of Consent Item 61-B,
Contract B-96989-7-B.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Dr. Rey Castro, the
Board voted, by a majority vote of the seven members present, to
approve the Consent Item 61-B, Contract B-96989-7-B.
Aye: Mann, Miele, Bradbury-Huang, Rey Castro
No: Martin, Baum, Wells-Miller
Advisory Vote: Abstain

F. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM CHANGES
Dr. Jacobs explained that these are not the routine curriculum changes, but
rather a framework for exploratory courses which allow for creativity in the
curriculum. The exploratory courses may be offered for a year prior to coming to
the Board for approval of adoption into the curriculum.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the
Board voted, by a unanimous vote of the seven members present, to approve the Curriculum Changes.
Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL CORE VALUES
Dr. Bradbury-Huang remarked that the core values are very inclusive of the
campus community, but omit the external community. Dr. Kossler responded
that the committee had talked extensively about the community when formulating
the core values, and had incorporated the “broader community” into the last two
values. Mr. Baum stated that he was very impressed and thanked the committee
for their work. Ms. Miele asked how the core values would be reviewed, and Dr.
Kossler suggested that they be reviewed, much like the mission statement, prior
to an accreditation visit.
G. DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL CORE VALUES (Continued)

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the Institutional Core Values.
Advisory Vote: Aye

H. DISCUSSION, WITH POSSIBLE ACTION: BOARD SELF-EVALUATION PROCESS (BYLAW 1490)
Mrs. Wells-Miller opened the discussion by stating that she felt that the Board could benefit by being evaluated by the other constituent groups on campus, such as faculty, classified, management, students and administration. Dr. Mann responded that the Board’s performance is evaluated by the voters. Ms. Miele suggested that surveys or focus groups could be used to poll the campus community and Mr. Martin added that community input could be solicited by including a survey in the Campus Report. Dr. Rey Castro stressed the importance of a Board self-evaluation which follows the policy. Mr. Baum recommended that the Student Trustee be included in the evaluation process and that the bylaw be changed to reflect such. Mr. Baum then appointed an ad-hoc Board sub-committee to develop recommendations for ways to obtain broader feedback in conjunction with the self-appraisal. Dr. Bradbury-Huang will chair the committee consisting of Mrs. Wells-Miller with Ms. Miele and Dr. Rey Castro as alternate members. Mr. Baum asked that they bring back recommendations by the end of the year.

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Sansosti, the Board voted, by a unanimous vote of the seven members present, amend Bylaw 1490, Self-Appraisal of the Board, to include the Student Trustee in the annual self-appraisal process.
Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION: BOARD AUDIOCASTS (BYLAW 1290)
Mr. Baum asked Dr. Rey Castro to chair this portion of the meeting and Mrs. Wells-Miller opened the discussion by saying that she felt the audiocasts should be retained on the web on a permanent basis. Ms. Dabelow suggested that after a certain period of time the audiocasts could be archived. Mr. Pittman stated that media storage is not a problem, as the files are small, but the format, as technology changes, could become an issue. Mrs. Wells-Miller asked if would be better to retain the audiocassettes and Mr. Pittman responded that they will deteriorate over time.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to amend Bylaw 1290, Section 12 to delete mention of audiocassettes and to include a statement which indicates that the audiocasts will remain on the website for a minimum of five years and then be archived.
Advisory Vote: Aye

J. DISCUSSION, WITH POSSIBLE ACTION: MANAGEMENT ASSOCIATION REPRESENTATION AT BOARD MEETINGS (BYLAW 1270)
Dr. Mann opened the discussion by saying that she felt the Management Association should be represented at the Board table along with the Academic Senate and Classified Senate and recommended that Bylaw 1270 be amended to reflect this change.
J. DISCUSSION, WITH POSSIBLE ACTION: MANAGEMENT ASSOCIATION
REPRESENTATION AT BOARD MEETINGS (BYLAW 1270) [Continued]

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the
Board voted, by a unanimous vote of the seven members present, to
amend Bylaw 1270 to read, "A representative of the Academic
Senate, the Classified Senate, and the Management Association are
to be seated with the Board at Board meetings."
Advisory Vote: Aye

K. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler
• announced that the Automotive Department received a $20,000
grant from Nissan;
• reminded the Board of the 10th anniversary event at CEC on
November 4, from 9:00-2:00; and
• pointed out an article in the Pasadena Arts Council, Folio, which
features the PCC art program and Division Dean Alex Kritselis.

L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF
TRUSTEES
Ms. Kay Dabelow, Academic Senate
• thanked the Board for reinstating Yves Magloe and distributed a
copy of the Academic Senate 2006-2007 goals.

Mr. Louis Holly, Classified Senate
• announced that the Classified Senate will hold a fundraiser in
October to raise money for scholarships.

Mr. Michael Sansosti, Student Trustee
• requested that the proposed parking permit fee increase be
discussed.

Mr. John Martin, Clerk, Board of Trustees
• reported on the endowment and foundation conference he attended
in Boston.

Dr. Consuelo Rey Castro, Vice President, Board of Trustees
• reported on the California Tomorrow Campus Change meeting that
she attended.

Dr. Jeanette Mann, Board of Trustees
• reported that she represented the Board at Scott Lay’s installation as
President of the CCLC and that she attended a meeting which
addressed violence in northwest Pasadena.

Dr. Hilary Bradbury-Huang, Board of Trustees
• commented on Professor Alan Armstrong’s involvement with the
South Pasadena float construction; reported that South Pasadena
parents are not aware of opportunities offered by PCC; announced
that the MTA is interested in offering free trial MTA passes to
students; and announced that the Center for Sustainable Cities at
USC, of which she is Program Director, is offering a 100% scholarship to PCC staff.
L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
   Mr. Geoffrey Baum, President, Board of Trustees
   - announced the ACCT annual conference, October 12-13, in Orlando
     and asked if anyone would like to attend, and reported that Juan
     Gutierrez will represent PCC at Leadership Pasadena.

M. FUTURE BOARD MEETINGS
   The next meeting of the Board of Trustees will be held on Wednesday,
   October 4, 2006, in the Circadian of Pasadena City College. The meeting on
   October 18 will be held at the Community Education Center.

N. FUTURE AGENDA ITEMS
   Mr. Baum requested information related to paid meals on instructional and
   extracurricular trips.

   Dr. Mann requested discussion of Proposition D, the Education Bond, and the
   Community College Initiative.

   Ms. Miele requested a discussion about students who are proficient in foreign
   languages classes taking beginning language courses.

   Dr. Rey Castro requested a presentation on California Tomorrow: Campus
   Change.

   Dr. Bradbury-Huang requested information regarding campus coordination of
   proactive behavior in dealing with violence.

O. ADJOURNMENT
   Meeting No. 17 was adjourned at 8:59 p.m.
MOTIONS CARRIED AT MEETING NO. 17– September 20, 2006

1. Approval of Minutes of Regular Business Meeting No. 16, September 6, 2006, as corrected.

2. Approval of Consent Items.

3. Approval of Curriculum Additions.

4. Approval of the Institutional Core Values.

4. Approval to amend Bylaw 1490, Self-Appraisal of the Board to include the Student Trustee in the annual self-appraisal process.

5. Approval to amend Bylaw 1290, Section 12 to read, “District audiocasts of the meeting of the Board of Trustees are maintained on the College website for a minimum of 5 years, and thereafter archived.”

James Kossler, Secretary
Board of Trustees
Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54957 Public Employee Appointments (Division Dean, Mathematics)
   Government Code §54957 Public Employee Discipline, Dismissal, Release (2)
   Government Code §54957 Public Employee Evaluation (College President)
   Government Code §54957.6 Labor Negotiations (All Units)

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   D. APPROVAL OF MINUTES – Meeting No. 16, Regular Business Meeting, September 6, 2006
   E. APPROVAL OF CONSENT ITEMS (See page 3, attachec)
   F. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM CHANGES [Staff]
   G. DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL CORE VALUES [Staff]
   H. DISCUSSION, WITH POSSIBLE ACTION: BOARD SELF-EVALUATION PROCESS (BYLAW 1490) [Board]
   I. DISCUSSION, WITH POSSIBLE ACTION: BOARD AUDIOCASTS (BYLAW 1290) [Board]
   J. DISCUSSION, WITH POSSIBLE ACTION: MANAGEMENT ASSOCIATION REPRESENTATION AT BOARD MEETINGS (BYLAW 1270) [Board]
K. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)
L. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES
M. FUTURE BOARD MEETING DATES
N. FUTURE AGENDA ITEMS
O. ADJOURNMENT
| TAB NO. 1 | F. DISCUSSION, WITH POSSIBLE ACTION: PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PCC INSTRUCTIONAL SUPPORT SERVICES UNIT TO THE PACC \n | TAB NO. 2 | G. DISCUSSION, WITH POSSIBLE ACTION: PUBLIC HEARING REGARDING INITIAL BARGAINING PROPOSAL FROM THE PACC TO THE PCC INSTRUCTIONAL SUPPORT SERVICES UNIT \n | TAB NO. 3 | H. DISCUSSION, WITH POSSIBLE ACTION: RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM CSEA 819 TO THE PACC \n | TAB NO. 4 | I. DISCUSSION, WITH POSSIBLE ACTION: RECEIVE, AND SET PUBLIC HEARING REGARDING, INITIAL BARGAINING PROPOSAL FROM THE PACC TO CSEA 819 \n | TAB NO. 5 | J. DISCUSSION, WITH POSSIBLE ACTION: ADJUST OF DAILY PARKING FEE \n | TAB NO. 6 | K. DISCUSSION, WITH POSSIBLE ACTION: DISTRICT PLAN FOR OTHER POST-EMPLOYMENT EMPLOYEE BENEFITS \n | TAB NO. 7 | L. DISCUSSION, WITH POSSIBLE ACTION: ADOPTION OF RESOLUTION NO. 411 IN SUPPORT OF PROPOSITION 1D, THE KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2006 \n | TAB NO. 8 | M. DISCUSSION, WITH POSSIBLE ACTION: BYLAW 1270: ACADEMIC SENATE, CLASSIFIED SENATE, AND MANAGEMENT ASSOCIATION |
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item F: Public Hearing Regarding Initial Bargaining Proposal from the Pasadena City College Chapter Instructional Support Services Unit (ISSU) to the Pasadena Area Community College District

Board Meeting: October 4, 2006

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California conduct a Public Hearing regarding the bargaining proposal from the Pasadena City College Chapter Instructional Support Services (ISSU) to the Pasadena Area Community College District.

Fiscal Impact: The fiscal impact will depend upon the final outcome of the negotiations between ISSU and representatives of the District.

Background: Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

Submitted and Recommended by:

Superintendent/President

Approved for Submission to the Board of Trustees by:

Vice President, Student and Learning Services
TO: Lisa Sugimoto, Chief Negotiator
    Pasadena Area Community College District

FROM: Pat Krause, President and Chief Negotiator
    Instructional Support Services Unit

DATE: August 3, 2006

SUBJECT: Negotiations – Items to Sunshine

We are presenting the following Articles of the Contract in addition to those the parties previously agreed to carryover as items to be sunshined for a successor agreement:

Article 8: PAY AND ALLOWANCE
    Compensation/Salary Adjustments
    Addition of a “G” Step
    $1440 Wrap-around Increase
    Longevity Increase

Article 13: VACATION
    Required Vacation Days at the End-of-Year Holidays

Article 14: LEAVES
    Language for Doctors Release/50 Percent Letter
    Restoration of Catastrophic Leave Language

Article 15: EMPLOYMENT POLICIES
    Job Description Updates

Article 16: EVALUATION
    Review of New Employee Evaluation Form and Process

Article 27: DURATION OF AGREEMENT
    Consideration of a Three-year Agreement
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item G: Public Hearing Regarding Initial Bargaining Proposal from the Pasadena Area Community College District to the Pasadena City College Chapter Instructional Support Services Unit (ISSU)

Board Meeting: October 4, 2006

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California conduct a Public Hearing regarding the bargaining proposal from the Pasadena Area Community College District to the Pasadena City College Chapter Instructional Support Services (ISSU).

Fiscal Impact: The fiscal impact will depend upon the final outcome of the negotiations between ISSU and representatives of the District.

Background: Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

Submitted and Recommended by: Approved for Submission to the Board of Trustees by:

[Signatures]
Vice President, Student and Learning Services Superintendent/President
Memorandum
Pasadena Area Community College District

TO: Pat Krause, President and Chief Negotiator
Instructional Support Services Unit (ISSU)

FROM: Lisa Sugimoto, Chief Negotiator
Pasadena Area Community College District (PACCD)

SUBJECT: Initial Proposal from the Pasadena Area Community College District
(PACCD) to the Pasadena City College Instructional Support Services
Unit (ISSU)

DATE: August 9, 2006

The District proposes to negotiate a successor agreement, with a special interest in the
following articles:

Article 8: Pay and Allowances
Salary Schedule

Article 9: Health and Welfare Benefits
Membership on the Employee Benefits Task Force

Article 16: Evaluation
Review of Evaluation Procedures and Instrument

Article 27: Duration of Agreement
Receive and Set Public Hearing Regarding Initial Bargaining Proposal from the California School Employees Association (CSEA), Chapter 819 to the Pasadena Area Community College District

October 4, 2006

It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

- Receive the initial bargaining proposal from the California School Employees Association, Chapter 819 for re-opener negotiations for 2006-2007, and
- Designate the meeting of the Board of Trustees on October 18, 2006 as the time for receiving public comment regarding the initial proposal of the Association.

The fiscal impact for the 2006-2007 budget year will depend on the final outcome of negotiations between CSEA 819 and representatives of the District.

Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

The CSEA 819 Agreement is a three-year contract with re-opener negotiations in 2006-2007 and 2007-2008 for wages and benefits only.
September 11, 2006

Jim Albanese, Vice President
Administrative Services
Pasadena Area Community College
1570 East Colorado Blvd
Pasadena, CA  91106

Re:  Sunshine Proposal 2006-07

Dear Mr. Albanese:

Per Government Code Section 3547, California School Employees Association (CSEA) and its’ Pasadena City College Chapter #819 seeks improvements in the following article for its re-opener article regarding the Collective Bargaining Agreement:

- **Article XIII WAGES** – CSEA seeks improvements and increases in base wages /salary.

CSEA looks forward to beginning the negotiation process. We request that our “Sunshine Proposal” be placed on the next Board Agenda. Thank you for your consideration. If you have any questions, please do not hesitate to contact me at (626) 258- 3342.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Manny Estrada
Labor Relations Representative

ME/jp

C:  Chapter #819 Executive Board
    Chapter #819 Negotiating Team
    Rosemarie Riley, Region 95 Representative
    Al Martinez, Area G Director
    Starlene Porter, Field Director
    Board of Trustees
    James P. Kossler, President
    Jorge C. Aquinga, Dean of Human Resources
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item I: Receive and Set Public Hearing Regarding Re-Opener Negotiations from the Pasadena Area Community College District to the California School Employees Association (CSEA), Chapter 819

Board Meeting: October 4, 2006

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California:

- Receive the initial bargaining proposal from the Pasadena Area Community College District to the California School Employees Association, Chapter 819 for re-opener negotiations for 2006-2007, and

- Designate the meeting of the Board of Trustees on October 18, 2006 as the time for receiving public comment regarding the initial proposal of the District.

Fiscal Impact: The fiscal impact for the 2006-2007 budget year will depend on the final outcome of negotiations between CSEA 819 and representatives of the District.

Background: Article 8, Section 3547 of the Government Code states:

All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

The CSEA 819 Agreement is a three-year contract with re-opener negotiations in 2006-2007 and 2007-2008 for wages and benefits only.

Submitted and Recommended by: [Signature]
Dean of Human Resources

Approved for Submission to the Board of Trustees by: [Signature]
Superintendent/President
PROPOSAL
OF THE
PASADENA AREA COMMUNITY COLLEGE DISTRICT
TO THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 819
2006-2007

- Article 8  Wages
- Article 25  Health and Welfare
Board Agenda Item J: Approve Daily Parking Permit Fee Increase

Board Meeting: October 4, 2006

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve an increase in the daily parking permit fee from $1.00 to $2.00 in the main campus parking lots and from $.75 to $2.00 in the Community Education Center (CEC) parking lots effective January 2, 2007.

Fiscal Implications: This fiscal year, the increased revenue, estimated at $500,000, will be appropriated to remove the Parking Fund deficit and to fund one-time expenditures to improve services and build a reserve.

Background: The Education Code §76360 authorizes Community College governing boards to charge fees for parking services. The fee revenue is restricted to the purchase, construction, and operation and maintenance of parking facilities for vehicles.

In addition, the charging of a parking fee encourages carpooling, the use of public transportation, and the use of bicycles.

The purpose of the proposed fee increase is to improve parking services and offset the increase in cost to the parking account. The fee has not been increased since 1994 when the machines were first implemented. Since then, the cost of maintenance to the lots and structures, salary increases, and the number of personnel to patrol the lots and structures have all increased in size and cost.

Increasing the daily parking permit fee from $1.00 to $2.00 in the main campus lots and from $.75 to $2.00 effective January 2, 2007 would have the following positive effects:

- The purchase of a daily permit would be valid all day and evening on the main campus and at CEC
- Elimination of the deficit in the Parking Services Fund
- Improved safety and security with the installation of video cameras monitoring the parking lots, parking structure entrances, and bike racks
- Increased safety patrolling of parking structures and parking lots
- Replacement of bike racks with modern racks that provide greater security

Submitted and Recommended by: [Signature]
Interim Vice President, Administrative Services

Approved for Submission to the Board of Trustees by: [Signature]
Superintendent/President
• Purchase of ten (10) additional portable radios for use by security personnel for more effective communications and for emergencies
• Purchase of two (2) additional golf carts to assist students and faculty with heavy loads to and from their vehicle. The carts will also aid personnel in moving about the campus in a more expeditious manner. Additionally, the carts will be used for safety escort service.

The survey below shows that a $2.00 fee will be in line with surrounding colleges and competitive. In preparing this recommendation, the Administration consulted and discussed this recommendation with the Associated Students Board, members of the Parking Advisory Committee and the College Coordinating Council.

DAILY PERMIT SURVEY

Listed below are the results of a survey conducted in September 2006 which shows what surrounding colleges charge for parking:

<table>
<thead>
<tr>
<th>College</th>
<th>Daily Permit</th>
<th>Semester Permit</th>
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</thead>
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<tr>
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<td>$1</td>
<td>$64</td>
</tr>
<tr>
<td>Glendale College</td>
<td>No daily permits</td>
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</tr>
<tr>
<td>Rio Hondo College</td>
<td>$1</td>
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<td>L.A. Valley College</td>
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<td>$20</td>
</tr>
<tr>
<td>Citrus College</td>
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<td>$30</td>
</tr>
<tr>
<td>East L.A. College</td>
<td>$2</td>
<td>$30</td>
</tr>
<tr>
<td>L.A. City College</td>
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<td>$27</td>
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<tr>
<td>L.A. Mission College</td>
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<td>$40</td>
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<tr>
<td>Santa Monica College</td>
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<td>$75</td>
</tr>
<tr>
<td>Mt. San Antonio College</td>
<td>$1</td>
<td>$35</td>
</tr>
<tr>
<td>Cal Tech</td>
<td>$5</td>
<td>$35/month</td>
</tr>
</tbody>
</table>
Board Agenda Item K: Adopt Other Post-Employment Employee Benefits (OPEB) Funding Plan

Board Meeting: October 4, 2006

Recommendation: It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, adopt a funding plan for the District's Other Post-Employment Employee Benefits liability, estimated for 2006-07 to be approximately $23 million.

Fiscal Implications: The Annual Revenue Contribution (ARC) to OPEB will be determined by the funding plan that the Board approves.

Background: In June 2004, GASB issued Statement No. 45, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions. This statement establishes standards for the measurement, recognition and display of OPEB expense, expenditures and related liabilities or assets, note disclosures and, if applicable, required supplementary information in the financial reports of State and local governmental employers. GASB 45 requires that the District develop a plan to fund our $22,844,084 liability for post-employment health benefits within 30 years.

The District has completed an Actuarial Study of Retiree Health Liabilities dated June 22, 2006.

The Administration will present funding scenarios and recommend a funding plan for Board consideration.

Submitted and Recommended by: [Signature]
Interim Vice President, Administrative Services

Approved for Submission to the Board of Trustees by: [Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item L: Resolution No. 411 in Support of Proposition 1D, the Kindergarten-University Public Education Facilities Bond Act of 2006

Board Meeting: October 4, 2006

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Resolution No. 411, in support of Proposition 1D, the Kindergarten-University Public Education Facilities Bond Act of 2006.

Fiscal Impact: None.

Background: The Community College League of California has requested that each Community College adopt a Resolution in support of Proposition 1D, the Kindergarten-University Public Education Facilities Bond Act of 2006.

Approved for Submission to the Board of Trustees by:

Superintendent/President
RESOLUTION NO. 411
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

RESOLUTION IN SUPPORT OF PROPOSITION 1D
THE KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2006

WHEREAS, California's K-12 schools, community colleges, and public universities face tremendous needs in classroom construction, restoration and earthquake retrofitting; and

WHEREAS, more than 2.4 million students are enrolled in California's public higher education system, which includes the University of California, the California State University, and the California Community Colleges; and

WHEREAS, the total unmet facilities needs for the community college system have been estimated at approximately $18.1 billion to fund needed new facilities and upgrade existing buildings to meet enrollment growth and provide students access to new technologies; and

WHEREAS, the Kindergarten-University Public Education Facilities Bond Act of 2006 would provide $3.1 billion for public higher education facilities, including $1.5 billion over the next two years for the California Community Colleges for building projects to serve the educational needs of the system's 1.6 million students;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the Pasadena Area Community College District supports the Kindergarten-University Public Education Facilities Bond Act of 2006.

Passed and adopted this 4th day of October, 2006

Ayes: 
Noes: 
Abstentions: 
Absent: 

Geoffrey Baum
President of the Board of Trustees
Pasadena Area Community College District

James Kessler, Secretary to the Board of Trustees
Superintendent/President
Pasadena Area Community College District
A representative of the Academic Senate, the Classified Senate, and the Management Association are to be seated with the Board at Board meetings.
A designated space shall be provided at meetings of the Board of Trustees for representatives of the college shared governance groups; namely, the Academic Senate, the Associated Students, the Classified Senate, and the Management Association.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Puente Project to University of California at Santa Barbara

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Puente Project
NUMBER: 32 (30 students, 2 advisors)
DATE: October 18, 2006
TIME: Departure on October 18 at 7 a.m. and returning at 5 p.m.
DESTINATION: University of California at Santa Barbara
Santa Barbara, California 93106
EVENT: Campus Tours and Workshops
TRANSPORTATION: 25-passenger van
ADVISOR: Robert S. Oventile, Puente Instructor and Sara Aldas, Puente Project Counselor
NOT TO EXCEED: $350.00

FISCAL IMPLICATIONS: The costs include: Transportation $350.00; students on their own for meals. Funds for this activity are provided in the 2006-2007 Puente Project Student Services account ($350.00).

BACKGROUND: The college tour will provide Puente students with the opportunity to familiarize themselves with the University of California at Santa Barbara campus and the process for transferring.

Submitted by:

[Signature]
Associate Dean, Counseling and Career Services

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Ujima Program to African American Cultural Center

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Ujima Program
NUMBER: 39 (37 students, 2 advisors)
DATE: Friday, October 13, 2006
TIME: Departure on October 13 at 8 a.m. and returning at 3 p.m.
DESTINATION: African American Cultural Center, Los Angeles, CA
EVENT: Cultural Event
TRANSPORTATION: Charter bus, 47 Passenger
ADVISOR: Chiara Thomas, Ujima Program Director; Chelena Fisher, Ujima Program Facilitator

NOT TO EXCEED: $529.00

FISCAL IMPLICATIONS: The costs include: Transportation $529.00, no cost for admission, students are on their own for meals. Funds for this activity are provided in the 2006-2007 Ujima Program Partnership for Excellence Grant 01-5250-2300-2234 account.

BACKGROUND: This tour will give students an opportunity to learn about African American culture.

Submitted by:

[Signature]
Associate Dean, Counseling and Career Services

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Ujima Program to Reagan Presidential Library

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Ujima Program
NUMBER: 39 (37 students, 2 advisors)
DATE: Friday, October 27, 2006
TIME: Departure on October 27 at 8 a.m. and returning at 3 p.m.
DESTINATION: Reagan Presidential Library Simi Valley, CA
EVENT: Presidential Library Tour
TRANSPORTATION: Charter bus, 47 Passenger
ADVISOR: Chiara Thomas, Ujima Program Director; Chelena Fisher, Ujima Program Facilitator
NOT TO EXCEED: $997.00

FISCAL IMPLICATIONS: The costs include: Transportation $529.00, Admission $468.00 (for students and advisors), students are on their own for meals. Funds for this activity are provided in the 2006-2007 Ujima Program Partnership for Excellence Grant 01-5250-2300-2234 account.

BACKGROUND: This tour will expose students to the political process and presidential history.

Submitted by:

[Signature]
Associate Dean, Counseling and Career Services

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Puente Project to University of California at Riverside

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following event:

GROUP: Puente Project
NUMBER: 32 (30 students, 2 advisors)
DATE: November 4, 2006
TIME: Departure on Saturday, November 4 at 7 a.m. and returning at 5 p.m.
DESTINATION: University of California at Riverside
900 University Avenue
Riverside, California 92521
EVENT: Campus Tours and Workshops
TRANSPORTATION: 25-passenger van
ADVISOR: Robert S. Oventile, Puente Instructor and Sara Aldas, Puente Project Counselor

NOT TO EXCEED: $350.00

FISCAL IMPLICATIONS: The costs include: Transportation $350.00; students on their own for meals. Funds for this activity are provided in the 2006-2007 Puente Project Student Services Fund ($350.00).

BACKGROUND: The college tour will provide Puente students with the opportunity to familiarize themselves with the University of California at Riverside campus and the process for transferring.

Submitted by:

[Signature]
Associate Dean, Counseling and Career Services

Recommended for Approval:

[Signature]
Vice President, Student and Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of University Campus Tours
Fall 2006

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following student trips:

GROUP: Prospective Transfer Students
NUMBER: Fifteen maximum per trip
DATES AND DESTINATIONS:
October 6, 2006 California State University, Long Beach
October 13, 2006 California State University, Northridge
October 20, 2006 University of California, Irvine
October 27, 2006 University of Southern California
November 3, 2006 California State University, Los Angeles
November 7, 2006 University of California, Los Angeles
November 17, 2006 California State Polytechnic University, Pomona

TIME: Varies between 8:00 a.m. and 5:00 p.m.
EVENT: Campus Tour and Admission Orientation
TRANSPORTATION: Van
ADVISOR(S): Minnie Hightower, Intermediate Clerk 1, and/or designated staff person
NOT TO EXCEED: $1,500.00 (Cost of driver and rental vehicle)

FISCAL IMPLICATIONS:
Funds for this purpose are budgeted in the 2006-2006 adopted budget in account code 01-5250-6302-0000 (Transfer Center).

BACKGROUND:
Each year the Transfer Center sponsors visits to four-year institutions to provide prospective transfer students with information about the campus, its programs and services.

Submitted by:
Dina Chase
Director, Outreach, Degree and Transfer Services

Recommended for Approval:
Lisa Sugimoto, Vice President
Student/Learning Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approval of Instructional Trip for Library 104, October 20, 2006

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Library 104 students
NUMBER: 21 students
DATE: October 20, 2006
TIME: 9:15 a.m. – 12:15 p.m.
DESTINATION: Kater-Crafts Bookbinders, 4860 Gregg Rd., Pico Rivera, California
EVENT: Study and observation of bookbinding processes, tools and machines
TRANSPORTATION: District vehicle
ADVISOR: Library Services: Joanne Y. Kim, Professor
NOT TO EXCEED: $214.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 01-5250-1401-0000 (Library Science).

BACKGROUND: This instructional field trip is requested by the Interim Assistant Dean, Library Services.

Submitted by:
Leslie Terpelle
Interim Assistant Dean, Library Services

Recommended for Approval:
Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Biology 14, April 14-20, 2007

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Biology 14 students
NUMBER: 30 students
DATE: April 14-20, 2007
TIME: Depart: 4/14/07, 6:00 a.m.
Return: 4/20/07, 6:00 p.m.
DESTINATION: Pfeiffer Big Sur State Park, Big Sur, California
EVENT: Date collection and observations to compare the various habitats found in the region
TRANSPORTATION: District vehicles (with trailer hitch)
ADVISOR: Division of Natural Sciences: Russell Di Fiori, Instructor; Erika Catanese, Instructor. Division of English: Krista Walter, Associate Professor.

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2006-07 Adopted Budget in account code 01-5250-1501-2317 (Biological Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:
David Curran
Division Dean, Natural Sciences

Recommended for Approval:
Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for CIV 3000, October 12, 2006

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: CIV 3000 students
NUMBER: 60 students
DATE: October 12, 2006
TIME: 8:00 a.m. – 2:00 p.m.
DESTINATION: Los Rios Rancho, 39611 Oak Glen Rd., Oak Glen California
EVENT: Observe apple orchard proprietary operations and produce English conversation
TRANSPORTATION: Bus
ADVISOR: Community Education Center: Robert Burbank, Instructor; Susan Hunkins, Instructor; K. Hebron, Instructor.
NOT TO EXCEED: $527.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 01-5250-1152-0000 (Community Education Center).

BACKGROUND: This instructional field trip is requested by the Division Dean, Languages.

Submitted by:
Division Dean, Community Education Center

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Adopt Resolution No. 410 - Authorize Acceptance of Purchase Offer for the Sale of 207 S. Meredith Avenue, Pasadena, CA

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt Resolution No. 410 authorizing the sale of District property located at 207 S. Meredith Avenue, Pasadena, California ("Property") to Teresa Cazares for the sum of Six Hundred Seventy-Five Thousand Dollars ($675,000) and further authorize the Interim Vice President for Administrative Services to take and/or direct all necessary measures, including the execution of all required documentation, to complete the sale and transfer of title to Buyer, Teresa Cazares.

FISCAL IMPLICATIONS: The District will receive the net sales price after deduction of sales commission and escrow closing costs plus any and all other seller costs, such as escrow fees, title insurance, termite inspection and repairs, transfer taxes, and any other costs associated with the transfer of title to the new owner. The sales proceeds shall be deposited in the Capital Outlay Projects Fund.

BACKGROUND: On May 18, 2005, Consent Item 231-B, the Board of Trustees approved the sale to designated public agencies and on March 15, 2006, Consent Item 181-B, the Board of Trustees approved the sale of this property to the general public.

In accordance with Education Code Sections 81300, 81383.5, 81365, 81367, 81372, 81373, 81374, 81375 and 81376 and Government Code Sections 54221, 54222, 54223, the District offered the property to the Parks and Recreation Departments, other designated public agencies, and published the required notices. The District did not receive any Notices of Intent. Thereafter, upon conclusion of the statutory notice periods, the District commenced procedures for sale to the general public.

The District conducted a public bid offering for the property on April 25, 2006. No offer was received. A second public bid offering was held on July 17, 2006. While one oral offer was received at the second bid offering, the Board rejected the offer upon its determination that the purchase price was substantially less than the market value of the Property.

Pursuant to the terms of the District's Listing Agreement with the District's agent, Coldwell Banker, the property continued to list for sale in the Multiple Listing Service. The District recently received one final offer to purchase the property. The offer received reflects a purchase price of Six Hundred Seventy-Five Thousand Dollars, with a total down payment of Three Hundred Fifty Thousand Dollars.

Submitted by:

Edgar R. Navaleda
Director, Purchasing Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
It is recommended that the Board accept this offer to purchase the property received from Ms. Cazares, inclusive of the terms and conditions set forth in the final offer dated September 18, 2006. The price being recommended for acceptance is within the appraised value of $660,000.00 to $697,000.00 by the District's Real Estate Agent, Mr. Henry Smither of Coldwell Banker, for this property. Accordingly, the District finds that it is in the best public interest of the District to accept the offer.

Under the terms of the offer, the escrow procedure to transfer title to the new owner will commence within twenty-four (24) hours of Board approval and will close within forty-five (45) days.
RESOLUTION NO. 410
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

RESOLUTION REGARDING WRITTEN OFFER
TO PURCHASE REAL ESTATE LOCATED AT
207 S. MEREDITH AVE., PASADENA

At the meeting of the Board of Trustees of Pasadena Area Community College District, held at Pasadena on October 4, 2006

On motion of Member ____________________________, seconded by Member
______________________________, the following resolution is adopted:

WHEREAS, the District owns real estate located at 207 S. Meredith Avenue, Pasadena consisting of one single family residence; and

WHEREAS, the Board previously adopted Resolution No. 400 approving the sale of the District- owned single family residence located at 207 S. Meredith Avenue, Pasadena, California 91106, APN: 5736-023 (Property); and

WHEREAS, the District had previously complied with the statutory procedures for the sale of real property in accordance with California Education Code Sections 81300, 81363.5, 81365, 81367, 81368, 81370, 51371, 81372, 81373, 81374, 81375, 81376 and Government Code Sections 54221, 54222, 54223 and 54226; and

WHEREAS, notwithstanding the various efforts by the District to sell this property, the District has received only one low bid of Six Hundred Thousand Dollars, which the Board previously rejected; and

WHEREAS, with the recent fluctuations in the Southern California real estate market, the District decided to postpone the efforts to sell this property only temporarily for the real estate market to stabilize; and

WHEREAS, the District has received a written offer of Six Hundred Seventy-Five Thousand Dollars from Teresa Cazares for the purchase of the Property; and

WHEREAS, pursuant to Education Code Section 81382, the Board has determined that the acceptance of this offer is in the best public interest of the District;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees accepts this offer of Six Hundred Seventy-Five Thousand Dollars from Teresa Cazares for the purchase of 207 S. Meredith, Pasadena, and the Board authorizes and directs the Interim Vice President for Administrative Services, to commence escrow proceedings to effectuate and convey the transfer of title of the property to the Buyer, Teresa Cazares, and to execute the Grant Deed transferring title of the Property through the designated escrow company upon Buyer's performance of and compliance with all mutually agreed terms and conditions of the real estate contract.
NOW THEREFORE BE IT FURTHER RESOLVED, that the Board of Trustees authorizes and directs the Interim Vice President for Administrative Services, to review, approve and execute all documentation necessary to effectuate the District's sale of the Property and transfer of title through the designated escrow holder upon Buyer's performance of and compliance with all negotiated agreed terms and conditions of the California Residential Purchase Agreement and the Joint Escrow Instructions. The Interim Vice President for Administrative Services is also authorized and directed to execute all required escrow documentation to authorize disbursement from the District's sales proceeds the real estate sales commission in an amount not-to-exceed five percent (5%) of the total sales price. Said commissions are to be apportioned equally among the designated District broker and buyer's broker, in accordance with Education Code Sections 81367 and 81373.

Passed and adopted by the Governing Board of Pasadena Area Community College District of Pasadena, California this 4th day of October, 2006 by the following vote:

AYES: _______    ABSTENTIONS: _______
NOES: _______   ABSENT: _______

______________________________
Geoffrey Baum
President of the Board of Trustees
Pasadena Area Community College District

ATTEST:
James Kossler

______________________________
Superintendent/President
Pasadena Area Community College District
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions 120731 through 120917 and 120541.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2006-2007 District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies adopted by the Board of Trustees on April 20, 1994. The purchase orders listed on the attached report include orders that are $250.00 or more.

Submitted by: Edgar R. Nunez
Director, Purchasing Services

Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
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>Indicates local branch utilized outside of the District as required by Vendor.
<table>
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<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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<table>
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<th>PO Number</th>
<th>Vendor Name</th>
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<td>XEROX CORPORATION</td>
<td>COPY/DUPICATING EQUIPT/SUPPLY</td>
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<td>120907</td>
<td>SIEMENS BUILDING TECHNOLOGIES,</td>
<td>ELECTRICAL SUPPLIES &amp; EQUIPT.</td>
<td>FACILITY</td>
<td>1 $956.90</td>
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<td>OFFICE SUPPLIES/EQUIP</td>
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<td>HIGH PERFORMANCE COMPUTERS</td>
<td>COMPUTER EQUIPT.</td>
<td>COMP. SVS</td>
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<td>MATH</td>
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<td>COMPVIEW</td>
<td>AUDIO/VISUAL SUPPLIES &amp; EQUIPT.</td>
<td>NAT SCIE</td>
<td>3 $829.25</td>
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<td>SBC</td>
<td>SERVICE FEES/PROFESSIONAL SVCS.</td>
<td>ADMIT</td>
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<td>120915</td>
<td>MORRIS FLAMINGO, INC. (MFG)</td>
<td>LABORATORY/BEAUTY SUPPLY</td>
<td>CCSMET</td>
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<td>120541</td>
<td>CCCSC</td>
<td>MEMBERSHIP</td>
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$272,145.79

*Indicates Vendor is located within the Pasadena Area Community College District.
>Indicates local branch utilized outside of the District as required by Vendor
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<tr>
<th>PO #</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
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<th>FUND</th>
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<td>113830</td>
<td>ROCKLER WOODWORKING/HARDWARE</td>
<td>Decrease PO per Dept.</td>
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<td>03</td>
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<td>$(1,406.17)</td>
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$ 13,466.45
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: 
Appointment to Measure P Citizen’s Oversight Committee

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the appointment of Ernest M. Camacho to the Measure P Citizen’s Oversight Committee for 2006-07 and 2007-08.

FISCAL IMPLICATIONS: None

BACKGROUND: Education Code §15278 specifies that a Citizen’s Oversight Committee be formed if a district passes a bond measure under the guidelines of Proposition 39. On April 17, 2002, the Board of Trustees adopted the “Measure P Citizen’s Oversight Committee Structure and Responsibilities” statement, which specified the number and term of members. The attached slate of nominees is in compliance with the “Structure and Responsibilities” statement.

Ernest Camacho has been recommended to serve on the committee to represent Trustee Area #3 for Consuelo Rey Castro due to the resignation of former area representative, Victor Griego. Mr. Camacho will complete the remainder of Mr. Griego’s second term only.

Submitted by:

Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
# PASADENA AREA COMMUNITY COLLEGE DISTRICT

## Measure P Citizens Oversight Committee

<table>
<thead>
<tr>
<th>Area Represented</th>
<th>Nominee</th>
<th>Term</th>
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</thead>
<tbody>
<tr>
<td>1. Local Business Organization</td>
<td>David Jacobs</td>
<td>First</td>
</tr>
<tr>
<td>2. Senior Citizens’ Organization</td>
<td>Sam Thomas</td>
<td>Second</td>
</tr>
<tr>
<td>3. Bona Fide Taxpayers’ Organization</td>
<td>Warren L. Weber</td>
<td>First</td>
</tr>
<tr>
<td>4. Currently Enrolled Associated Student</td>
<td>Student Trustee</td>
<td>N/A</td>
</tr>
<tr>
<td>5. Active PTSA or PCC Foundation</td>
<td>Roberta M. Moon</td>
<td>First</td>
</tr>
<tr>
<td>6. Trustee Area #1 (G. Baum)</td>
<td>Gregory Brown</td>
<td>Second</td>
</tr>
<tr>
<td>7. Trustee Area #2 (J. Mann)</td>
<td>Larry H. Fugal</td>
<td>First</td>
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<tr>
<td>8. Trustee Area #3 (C. Rey Castro)</td>
<td>Ernest M. Camacho</td>
<td>Second</td>
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<tr>
<td>9. Trustee Area #4 (S. Miele)</td>
<td>Lucinda Over</td>
<td>First</td>
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<tr>
<td>10. Trustee Area #5 (H. Bradbury-Huang)</td>
<td>Roger H. Gray</td>
<td>Second</td>
</tr>
<tr>
<td>11. Trustee Area #6 (J. Martin)</td>
<td>Jay Lammers</td>
<td>First</td>
</tr>
<tr>
<td>12. Trustee Area #7 (B. Wells-Miller)</td>
<td>John Murphy</td>
<td>Second</td>
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*Revised 9/12/06*
<table>
<thead>
<tr>
<th>POSITION</th>
<th>MEMBER</th>
<th>BUSINESS ORG</th>
<th>SENIOR CITIZENS ORG</th>
<th>TAXPayers ORG</th>
<th>PCC STUDENTS</th>
<th>FOUNDATION / PTSA</th>
<th>ARCHITECTURE</th>
<th>ENGINEERING</th>
<th>CONSTRUCTION LAW</th>
<th>ED ADMINISTRATION</th>
<th>FINANCIAL MGMT</th>
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<th>CONSTRUCTION MGMT</th>
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<td>Senior Citizen Organization</td>
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<td>Taxpayers' Organization</td>
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<td>PCC Students</td>
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<td>Rep. of Geoffrey Baum</td>
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<td>Larry Fugul</td>
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<td>Rep of Susanna Miele</td>
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<td>Rep. of Dr. Hilary Bradbury-Huang</td>
<td>Roger H. Gray</td>
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<td>Rep. of John Martin</td>
<td>Jay Lammers</td>
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<td>Rep. of Beth Wells-Miller</td>
<td>John Murphy</td>
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PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item No. 62-B - Approve/Ratify Staff Development Activities

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, to amend Consent Item No. 62-B, approved on September 20, 2006, as listed below:

Approve

September 27, 2006 – Joint Workshop with Instruction and Student & Learning Services at the Altadena Town & Country Club to discuss operations and procedures. Anticipated expenses not-to-exceed $1,000.00 $2,000.00 for materials and refreshments for approximately 35 participants. Cost Center: 01-5210-1000-2319, Instruction (Partnership)

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics. Funds are available through the Community College Reform Bill AB1725 or various cost centers.

Submitted by:

Sherri Lase
Director, Business Services

Recommended for Approval:

J. A. All
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Professional Conference Attendance

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following conference attendance outside the United States or with anticipated costs in excess of $1,500.00.

Approve

ATTENDEE: Cara Burres-Jones
LOCATION: Society of Vertebrate Paleontology
Ottawa, Ontario Canada
DATES: October 17-22, 2006
PURPOSE: Will receive information on the latest discoveries, philosophies and controversies in the field of paleobiology.
CHARGES: $500.00
COST CENTER: 01-5210-1501-2320
RECOMMENDED BY: Dr. Jacqueline Jacobs

If necessary, it is also recommended that advance payment be authorized for lodging deposit and registration. Authorization is granted for an advance payment check (no less than $50.00) to be drawn upon the request for the attendee.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the requesting Cost Center budgets as listed above.

BACKGROUND: District Policy 5250 reserves to the Board of Trustees approval of any professional conference attendance outside of the United States or with anticipated costs in excess of $1,500.00.

In accordance with District Procedure 5250.10, the requested trip(s) has been recommended by the area Vice President and the College President.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify/Amend Contracts

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose will be budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
### REVIEW OF TRANSACTIONS AND CONTRACTS

#### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Approve</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B-96916-7</td>
<td>City of Pasadena – Brookside Park</td>
<td>No cost to District</td>
<td>To provide use of facilities for Men &amp; Women's Cross-Country Conference Championship 10/26/06 thru 10/27/06</td>
<td>Physical Education</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96917-7</td>
<td>Laura Silva</td>
<td>$7,200.00</td>
<td>To provide Multimedia Technology training 10/05/06 thru 6/30/07</td>
<td>New Media Center 2800-2346 (Partnership)</td>
<td>01-5140</td>
</tr>
<tr>
<td>B-96920-7</td>
<td>David &amp; Margaret Home</td>
<td>2,500.00</td>
<td>To provide food services for Kinship Education Preparation &amp; Support (KEPS) program students 10/05/06 thru 6/30/07</td>
<td>CEC: KEPS 5216-0000</td>
<td>03-5150</td>
</tr>
<tr>
<td>B-96921-7</td>
<td>Mary Sullivan</td>
<td>2,000.00</td>
<td>To provide services as research assistant related to asteroid observations 10/05/06 thru 6/30/07</td>
<td>Synergetic Education &amp; Research 5204-0000</td>
<td>03-5120</td>
</tr>
<tr>
<td>B-96924-7</td>
<td>Dynamic Therapy Solutions, LLC</td>
<td>No cost to District</td>
<td>To provide use of facilities for clinical experience for Speech Language Pathology Assistant students 2/01/07 until terminated</td>
<td>PCA: Speech Language Pathology Assistant Program</td>
<td>N/A</td>
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<tr>
<td><strong>Ratify</strong></td>
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<tr>
<td>B-96913-7</td>
<td>Pacific Asian Consortium in Employment Head Start</td>
<td>No cost to District</td>
<td>To provide use of facilities for clinical experience for Dental Hygiene students 10/01/06 until terminated</td>
<td>Dental Hygiene</td>
<td>N/A</td>
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<tr>
<td>B-96914-7</td>
<td>Frank D. Lanterman Regional Center</td>
<td>No cost to District</td>
<td>To provide use of facilities for clinical experience for Dental Hygiene students 10/01/06 until terminated</td>
<td>Dental Hygiene</td>
<td>N/A</td>
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</tbody>
</table>

Consent Item No. 76-B
October 4, 2006
### REVIEW OF TRANSACTIONS AND CONTRACTS

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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</thead>
<tbody>
<tr>
<td>B-96918-7</td>
<td>Community College Foundation</td>
<td>District to receive revenue</td>
<td>To provide training sessions for the Model Approach to Partnerships in Parenting (MAPP) for an amount not-to-exceed $24,300.00 8/01/06 thru 1/31/07</td>
<td>CEC: MAPP</td>
<td>N/A</td>
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<tr>
<td>B-96919-7</td>
<td>California Institute of Technology</td>
<td>No cost to District</td>
<td>To provide use of facilities for the Los Angeles/Orange County Biotechnology Center 9/30/06 until terminated</td>
<td>Biotechnology Center</td>
<td>N/A</td>
</tr>
<tr>
<td>B-96922-7</td>
<td>Tagreed Abassi</td>
<td>$500.00</td>
<td>To provide adult, child and infant CPR and first aid training for students in the Transitional Assistance for Needy Families (TANF) - CDC Program 9/16/06 thru 6/30/07</td>
<td>Social Sciences: TANF-CDC 5244-0000</td>
<td>03-5150</td>
</tr>
<tr>
<td>B-96923-7</td>
<td>San Francisco Community College District</td>
<td>District to receive revenue</td>
<td>To provide coordination of the Foothill Regional Early Childhood Mentor Program for an amount not-to-exceed $650.00 9/01/06 thru 6/30/07</td>
<td>Social Sciences Division</td>
<td>N/A</td>
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</table>

**Amend**

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>182-B (4/21/04)</td>
<td>Hathaway-Sycamores Children &amp; Family Services</td>
<td>District to receive revenue</td>
<td>To add Hathaway-Sycamores Children &amp; Family Services as a Federal Work Study site</td>
<td>Financial Aid &amp; Scholarships</td>
<td>N/A</td>
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<tr>
<td>B-96801-6</td>
<td>Eric Mills</td>
<td>400.00 per month</td>
<td>To increase rate from $480.00 per month to an amount not-to-exceed $880.00 per month for additional services as parking citation hearing officer</td>
<td>Parking Services 3301-0000</td>
<td>01-5120</td>
</tr>
</tbody>
</table>

Consent Item No. 76-B  
October 4, 2006
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Staff Development Activity

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Staff Development activity listed below:

Approve

October 13, 2006 – Mathematics Retreat at Altadena Town & Country Club, to discuss strategies to improve basic skills and student success. Anticipated expenses not-to-exceed $2,200.00 for facility, materials and refreshments for approximately 40 participants. Cost Center: 01-5210-1000-2319, Office of Instruction (Partnership)

FISCAL IMPLICATIONS: Funds for this activity are budgeted in the cost center indicated.

BACKGROUND: Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Vocational Education activity listed below:

**Approve:**

October 10, 2006 - Multimedia & Entertainment Center's Cintiq Digital Tablet Workshop at PCC, designed to take participants through the industrial design process using the Cintiq interactive pen and digital tablet. Anticipated expenses not-to-exceed $400.00 for materials and refreshments for approximately 40 students, faculty and industry participants. Cost Center: 03-5210-5116-0000, Multimedia & Entertainment Initiative

**FISCAL IMPLICATIONS:** Funds for this activity are budgeted in the cost center listed.

**BACKGROUND:** These activities are intended to promote contract education and vocational education.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $1,409.28.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>09-14-06</td>
<td>14346168</td>
<td>$1,409.28</td>
</tr>
</tbody>
</table>

BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.

Submitted by:

Odessa Walker
Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/14/2006</td>
<td>14346168</td>
<td>$1,409.28</td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td>$610.24</td>
</tr>
<tr>
<td>Postage</td>
<td></td>
<td>$26.74</td>
</tr>
<tr>
<td>Duplicating</td>
<td></td>
<td>$95.80</td>
</tr>
<tr>
<td>Library refunds</td>
<td></td>
<td>$36.50</td>
</tr>
<tr>
<td>Parking refunds</td>
<td></td>
<td>$640.00</td>
</tr>
<tr>
<td><strong>Grand total:</strong></td>
<td></td>
<td><strong>$1,409.28</strong></td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College  

CONSENT ITEM TITLE:  
Reporting and Approval of Self-Insurance Fund  
Reimbursement, Workers’ Compensation  

Board Meeting Date: October 4, 2006  

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area  
Community College District of Los Angeles County, California, approve the reimbursement of the Workers’  
Compensation Self-Insurance Fund Bank account in the amount of $32,328.74.  

FISCAL IMPLICATIONS:  The funds were expended for Medical, Legal, and Benefit Payments.  

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>09-22-06</td>
<td>14370627</td>
<td>$32,328.74</td>
</tr>
<tr>
<td></td>
<td></td>
<td>=============</td>
</tr>
<tr>
<td></td>
<td>Medical</td>
<td>$17,763.13</td>
</tr>
<tr>
<td></td>
<td>Benefit Payments</td>
<td>$12,223.85</td>
</tr>
<tr>
<td></td>
<td>Legal</td>
<td>$2,365.89</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>($24.13)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$32,328.74</td>
</tr>
<tr>
<td></td>
<td></td>
<td>=============</td>
</tr>
</tbody>
</table>

BACKGROUND:  Effective April 1, 1988, Keenan and Associates handles Claims Administration for  
our Self-Insurance Fund Workers’ Compensation program per action by the Board of Trustees on  
March 17, 1988.  The fund is administered by the District.  

Submitted by:  

[Signature]
Director, Fiscal Services  

Recommended for Approval:  

[Signature]  
Interim Vice President, Administrative Services  

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:  

[Signature]  
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Gann Appropriations Limits for 2006-2007

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the projected Gann Appropriations Limits for 2006-2007.

<table>
<thead>
<tr>
<th>Year</th>
<th>Calculated Appropriations Limits</th>
<th>PCC Appropriations Subject to Limitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2006-07</td>
<td>$156,621,190</td>
<td>$95,224,118 60.8%</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Proposition 4, approved by the California voters in 1979, established the “Gann Limits” on government spending. It states that government spending would not grow faster than the growth in population and inflation. Government Code Section 7908 (c) and 7910 require each community college district to report to the Chancellor of the California Community Colleges annually its appropriations limits and appropriations subject to limitations. The appropriations limits must be approved by the district's governing board in accordance with Government Code Section 7910. Pasadena City College's projected Appropriations Subject to Limitation is well below the Gann Limit "cap" on spending.

Submitted by: Odessa Walker
Director, Fiscal Services

Recommended for Approval: Jody Mc
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES: Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Budget Augmentation

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following augmentation to the 2006-07 Adopted Budget for Calworks.

FISCAL IMPLICATIONS:

<table>
<thead>
<tr>
<th>PAC#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase Revenue:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03-8629-5320-1300</td>
<td>State Revenue, Categorical, Calworks</td>
<td>$75,000</td>
</tr>
<tr>
<td>Increase Appropriations:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03-2311-5320-1300</td>
<td>Classified Salaries, Non-instructional Salaries, Hourly Student Help</td>
<td>$75,000</td>
</tr>
</tbody>
</table>

BACKGROUND: This increase is based upon the most recent information available from the Chancellor's office.

<table>
<thead>
<tr>
<th>2006-07 Adopted Budget</th>
<th>Increase</th>
<th>2006-07 Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calworks $504,349</td>
<td>$75,000</td>
<td>$579,349</td>
</tr>
</tbody>
</table>

This augmentation is in accordance with Education Code Section 85210 which states that the governing board of the district may, by formal action of the Board, pass a resolution setting forth the need for additional expenditures and appropriate the assured income in excess of the total anticipated in the budget.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Service

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Stipends for Classified and Unclassified Personnel

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the stipends for the persons listed below for the fiscal year 2006-07.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jara, Marisol M.</td>
<td>2,200.00</td>
<td>Support for Child Development Pathways Office Partnership for Excellence (Social Sciences))</td>
</tr>
<tr>
<td>Tillman, Beverly</td>
<td>8,190.00</td>
<td>Coordinating after-hours tutoring and supervising MESA Center while enhancing MESA support services for 2006/07 academic year (Academic Support)</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Dear, Human Resources

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Special Project Teachers, 2006-07

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed in a special project as listed, approved for the College years 2005-06 and 2006-2007 or any portion thereof as stated in his contract. The length of time of the employment and the assignment shall be determined by College need.

<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carter, Bruce</td>
<td>3,600.00</td>
<td>Instruction—complete faculty evaluation process for Natural Sciences Division (48 hours), January 7 to July 1, 2006</td>
</tr>
<tr>
<td>Johnston, Richard</td>
<td>3,250.00</td>
<td>VTEA Child Development—reviewing the RFA’s for two SB-70 grants, and preparing the application for the SB-70 Capacity Building Grant for the Child Development Program, July 1 to July 30, 2006</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled balance sheet.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment of Hourly Credit Teachers and Substitute Teachers, 2006-07

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2006-07. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bivens, Paul</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>1</td>
<td>Visual Arts &amp; Media Studies</td>
</tr>
<tr>
<td>Glatfelter, Angela</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Performing &amp; Comm Arts</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources

Recommended for Approval:  
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Board Meeting Date: October 4, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>MONTHLY RATE</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEPARATION</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allan, Cleon</td>
<td></td>
<td>Resignation</td>
<td></td>
<td>09/29/06</td>
</tr>
<tr>
<td>Data Controller II</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarship/Financial Aid</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blanco, Timothy</td>
<td></td>
<td>Resignation</td>
<td></td>
<td>09/21/06</td>
</tr>
<tr>
<td>Custodian</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Velez, Manual</td>
<td></td>
<td>Resignation</td>
<td></td>
<td>10/30/06</td>
</tr>
<tr>
<td>Systems Support Specialist</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management and Information Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits

Submitted by:
Office of Human Resources
Recommended for Approval:

Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signatures]