NOTICE OF BOARD OF TRUSTEES MEETING
Wednesday, September 20, 2006

6:00 P.M.
Call to Order, Roll Call, Public Comment on Closed Session Items, Closed Session

7:00 P.M.
Open Session

MEETING NO. 17
Regular Business Meeting

Pasadena City College
Circadian
1570 East Colorado Boulevard
Pasadena, California 91106

Enclosed is the Agenda for Meeting No. 17, a Regular Business Meeting. The meeting will begin at 6:00 P.M. with the Call to Order, Roll Call, Public Comment on Closed Session Items, and the Closed Session. The Regular Business Meeting will begin at 7:00 p.m. The Board will meet in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.
BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
MEETING NO. 17
REGULAR BUSINESS MEETING
Wednesday, September 20, 2006
6:00 P.M. Closed Session
7:00 P.M. Open Session
Circadian
1570 East Colorado Boulevard, Pasadena, California 91106

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board” form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL AND PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

II. CLOSED SESSION
   Government Code §54957   Public Employee Appointments (Division Dean, Mathematics)
   Government Code §54957   Public Employee Discipline, Dismissal, Release (2)
   Government Code §54957   Public Employee Evaluation (College President)
   Government Code §54957.6 Labor Negotiations (All Units)

III. OPEN SESSION
   A. PLEDGE OF ALLEGIANCE
   B. INTRODUCTIONS
   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
      The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.
   D. APPROVAL OF MINUTES – Meeting No. 16, Regular Business Meeting, September 6, 2006
   E. APPROVAL OF CONSENT ITEMS (See page 3, attached)
   F. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM ADDITIONS [Staff]
   G. DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL CORE VALUES [Staff]
   H. DISCUSSION, WITH POSSIBLE ACTION: BOARD SELF-EVALUATION PROCESS (BYLAW 1490) [Board]
   I. DISCUSSION, WITH POSSIBLE ACTION: BOARD AUDILOCALS (BYLAW 1290) [Board]
   J. DISCUSSION, WITH POSSIBLE ACTION: MANAGEMENT ASSOCIATION REPRESENTATION AT BOARD MEETINGS (BYLAW 1270) [Board]
K. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)
L. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES
M. FUTURE BOARD MEETING DATES
N. FUTURE AGENDA ITEMS
O. ADJOURNMENT
CONSENT ITEMS

Withdrawn
42-I

Withdrawn
43-I

44-I Approval of Instructional Trip for Library 102, October 14, 2006
45-I Approval of Instructional Trip for Geology 30A, September 30, 2006
46-I Approval of Instructional Trip for Geology 12F, November 3-5, 2006
47-I Approval of Instructional Trip for Biology 14, October 27, 2006
48-I Approval of Instructional Trip for English 1A, October 4, 2006
49-I Approval of Instructional Trip for ESL 33A, October 6, 2006
50-I Approval of Instructional Trip for CIVIC 3071, September 26, 2006

57-B Ratify Mileage Authorization
58-B Approve/Ratify Extended Learning Presenters
59-B Amendment to Consent Item No. 249-B – Approve Extended Learning Presenters
60-B Approve Purchasing Transactions
61-B Approve/Ratify/Amend Contracts
62-B Approve/Ratify Staff Development Activities
63-B Approve Vocational Education Activity

Withdrawn
64-B

65-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation
66-B Authorization to Negotiate and Enter Into Agreement for Architectural & Engineering Services for
Reconstruction Projects – C & E Buildings
67-B Authorization to Negotiate and Enter Into Agreement for Architectural & Engineering Services for
Reconstruction Projects – FB Building
68-B Authorization to Negotiate and Enter Into Agreement for Architectural & Engineering Services for
Reconstruction Projects – V Building
69-P Reporting and Approval of Revolving Fund Reimbursement
70-B Appointment to Measure P Citizens’ Oversight Committee

26-P Stipends for Classified and Unclassified Personnel
27-P Employment of Special Project Teachers, 2006-07
28-P Employment of Hourly Credit Teachers and Substitute Teachers, 2006-07
29-P Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees, 2006-07
30-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
31-P Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
32-P Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees, 2006-07
I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:02 p.m. by Dr. Consuelo Rey Castro, Vice President.

ROLL CALL

Trustees Present
Mr. Geoffrey L. Baum, President (arrived 6:15 p.m.)
Dr. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk (arrived 6:05 p.m.)
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aguñiga, Dean, Human Resources
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was represented by Miss Natalie Courtney.
The Management Association was not represented.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed session at 6:04 p.m.

II. CLOSED SESSION

Government Code §54957 Public Employee Discipline, Dismissal, Release
Government Code §54957 Public Employee Evaluation (College President)
Government Code §54957.6 Labor Negotiations (All Units)

Closed Session was adjourned at 7:05 p.m.
III. OPEN SESSION
Mr. Baum reconvened the Open Session at 7:11 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Officer Alan Chan, President of CSEA 819, addressed the Board regarding the commitment of campus police to work with Chief Michael to provide improved service to the college.

Mrs. Pat Krause, ISSU, addressed the Board regarding alleged violations of PERB laws related to elections and negotiations.

Mr. Les Hammer addressed the Board demanding decertification of M.E.Ch.A. on campus.

D. APPROVAL OF MINUTES: Meeting No. 15, Regular Business Meeting, August 16, 2006

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Bradbury-Huang, the Board voted by a majority vote of the seven members present to approve the Minutes of Meeting No. 15, a Regular Business Meeting, August 16, 2006
Abstain: Rey Castro
Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS
Mr. Ed Barnum, community member, addressed the Board regarding the appointment of Ernest Camacho to the Measure P Citizens Oversight Committee.

45-B – Approve/Ratify/Amend Contracts
B-96885-7 Robert Zubia
Dr. Rey Castro pointed out a typographical error on the ending date of the contract.

50-B – Approve Conference Attendance
Mr. Baum asked Mr. Martin to describe the conference he will be attending later this month.

53-B – Award Bid 856 – Furnish and Install Air Conditioning Absorption Chiller Unit at Parking Lot 5
Mr. Baum questioned the discrepancy between the original amount budgeted and the low bid for the job. Dr. Albanese attributed it to rising construction costs and pointed out that the budgeting was done long before the bid was received.

54-B – Appointment to Measure P Citizens’ Oversight Committee
Mr. Baum suggested that this item be pulled from the Consent Items until Mr. Camacho could be present to address the Board.

19-B - Stipends for Classified and Unclassified Personnel
Mr. Baum remarked that this item clarifies the stipends that are being paid to various coaches.
E.  
**APPROVAL OF CONSENT ITEMS (Continued)**

Dr. Rey Castro remarked on the retirement of Elvio Angeloni, and commended him for his 40 years of service to the college.

24-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees  
Dr. Mann commented on the well-deserved promotion of Dina Chase to Director of Outreach, Degree, and Transfer Services.

**MOTION:**  
ON MOTION OF Dr. Mann and seconded by Ms. Miele, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items, with the exception of 54-B, which will be considered at the next meeting.  
Advisory Vote: Aye

F.  
**PUBLIC HEARING AND APPROVAL OF THE 2006-2007 BUDGET**  
Dr. Albanese reviewed the 2006-2007 budget, highlighting SB381 funding, COLA, no appropriations for Growth or Stabilization, the reduction of enrollment fees, the current enrollment trend, and ongoing Equalization. He pointed out that the budget is balanced with a 5.29% reserve and an ending balance projected at $6,241,608.

Mr. Baum opened the Public Hearing and asked for comments from the Public. Hearing none, the Public Hearing was adjourned.

Board members posed questions and discussed various line items in the budget. Mr. Baum reminded them that this is a public document which describes what the Board is pledging to spend during the fiscal year. Dr. Mann suggested that the Board study the actuarial report on post-retirement health benefits and that the administration propose a plan on how to best accommodate the GASB requirements.

**MOTION:**  
ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to approve the 2006-2007 budget.  
Advisory Vote: Aye

G.  
**DISCUSSION, WITH POSSIBLE ACTION:**  
**BOARD OF TRUSTEES’ ANNUAL SELF-APPRAISAL**  
Dr. Mann opened the discussion by expressing her concern about the low score on confidentiality of Closed Session. She pointed out that there are sanctions for a violation of confidentiality. Dr. Rey Castro pointed out that at PCC the sanction process has never been utilized. Dr. Mann stated that, even if there have been no sanctions for a violation, there is the perception that the Closed Sessions are not confidential, which must be addressed. Ms. Miele recommended that, at any point where it is believed that confidentiality has been breached, action must be taken and an investigation must be launched immediately.

Mr. Baum pointed out the areas where the Board gave themselves high marks and said that those areas are worthy of commendation. He then read the Code of Ethics. Mrs. Wells-Miller commented that she felt it is the Board’s responsibility to get involved in areas of concern. Dr. Rey Castro said that the Board should be responsive to the public, but matters should be referred to the Administration. It is not the Board’s role to micro-manage or conduct investigations. Mr. Martin remarked that there are Board-approved processes for handling complaints and the Board should hold the administration responsible for following those procedures. Dr. Mann pointed out that the Board can jeopardize their legitimate role of being the final judge if they become involved in matters too early.
G. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES' ANNUAL SELF-APPRAISAL

Mr. Baum asked the Board if they would prefer to discuss their goals at a later meeting.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to postpone development of the 2006-07 Board goals to a later meeting.
Advisory Vote: Aye

H. DISCUSSION, WITH POSSIBLE ACTION: ROLE OF THE EXTERNAL RELATIONS OFFICE

Mrs. Wells-Miller opened the discussion by stating that the primary function of the Dean of External Relations is to be out in the community soliciting funds. Dr. Mann remarked that the job description is too broad for one person. Ms. Miele pointed out that there are point people for most of the areas, with the exception of the government liaison role. Dr. Kossler responded that the Executive Director of the Foundation has been removed from the job description, and the position will be covered by the Foundation. There was discussion regarding the necessity of a government relations liaison person and Dr. Kossler suggested that it would be beneficial to hire a Dean and then review how that role can be coved.

I. DISCUSSION, WITH POSSIBLE ACTION: AMENDMENT TO BYLAW 1600, POWERS AND DUTIES: AUTHORIZED SIGNATURES

Mr. Baum reviewed Bylaw 1600, Powers and Duties: Authorized Signatures, and recommended that the limit of any amendment to a previously approved expenditure be raised to $1,000, before Board approval is required. Dr. Mann countered with a $500 cap, both on purchases and amended expenditures.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to amend Bylaw 1600, Powers and Duties: Authorized Signatures, that all purchases exceeding $500 and all amendments to previously approved expenditures which exceed $500, require Board approval.
Advisory Vote: Aye

J. PRESIDENT'S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler

- distributed a list of classes being offered at local high schools;
- announced a celebration in honor of the 10th anniversary of the CEC Foothill campus on Saturday, November 4;
- announced a display in the campus art gallery, "In Delight We Grow";
- reported that enrollment is up about 1%; and
- mentioned an article in the Pasadena Weekly related to PCC's Artist in Residence program.

K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Ms. Kay Dabelow, Academic Senate

- announced that the Academic Senate retreat was a success and that the first meeting of the Senate Board will be on September 11 to develop goals, and shared a flyer regarding the South Pasadena Rose Parade float.

Mr. Louis Holly, Classified Senate

- announced that Classified Staff Development Days will be held on January 31 and February 1, 2007; reported that a student worker has been hired to assist in the Classified Senate office; and announced that the newsletter will be published in October.
K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
(Continued)

Ms. Natalie Courtney, Associated Students
- reported on successful Welcome Day and Welcome Week events;
  mentioned Constitution Day on September 18; and offered assistance from
  the Lobby Committee. Mr. Baum suggested that the AS Lobby Committee
  representative be appointed to serve on the Board government relations
  subcommittee.

Mr. Michael Sansosti, Student Trustee
- expressed his hope that more local students can be admitted to the Nursing
  program at PCC.

Dr. Consuelo Rey Castro, Vice President, Board of Trustees
- announced that she will be hosting a table at two upcoming events, the
  NAACP event on 9/10 and the YWCA breakfast in October.

Dr. Jeanette Mann, Board of Trustees
- announced that she has been asked to represent the League at two of the
  Board of Governors' meetings, January 16 and July 9; reported that she will
  be taking part in the PCC/PUSD Board subcommittees meeting on
  September 27, and the PUSD Superintendent search committee meeting on
  the same day; and mentioned that the College has been asked to encourage
  the Governor to sign four pieces of pending legislation.

Mr. Geoffrey Baum, President, Board of Trustees
- announced that PUSD will meet with the City of Pasadena on October 3 and
  commended Dr. Kossler for the exceptional speech he delivered at the New
  Faculty Orientation.

L. FUTURE BOARD MEETINGS
The next meeting of the Board of Trustees will be held on Wednesday,
September 20, 2006, in the Circadian of Pasadena City College. Mr. Baum asked that
the Board be polled for possible dates for a retreat in the months of October or
November.

M. FUTURE AGENDA ITEMS
Mrs. Wells-Miller again requested a discussion of the Board being evaluated by other
 campus sectors. Dr. Kossler reiterated that the topic is already on the request list.

Ms. Miele requested a report on the Summer Bridge Program.

Dr. Bradbury-Huang requested a report of money spent on transportation for instructional
 trips.

N. ADJOURNMENT
Meeting No. 15 was adjourned at 9:56 p.m.
MOTIONS CARRIED AT MEETING NO. 16– September 6, 2006

1. Approval of Minutes of Regular Business Meeting No. 15, August 16, 2006.

2. Approval of Consent Items, with the exception of 54-B, which will be considered at the next meeting.


4. Approval to postpone development of the 2006-07 Board goals to a later meeting.

5. Approval to amend Bylaw 1600, Powers and Duties: Authorized Signatures, defining that all purchases exceeding $500, and all amendments to previously approved expenditures which exceed $500, require Board approval.

James Kossler, Secretary
Board of Trustees
AGENDA

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   Government Code §54957   Public Employee Evaluation (College President)
   Government Code §54957.6   Labor Negotiations (All Units)

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   C. PUBLIC COMMENT ON NON-AGENDA ITEMS
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   E. APPROVAL OF CONSENT ITEMS (See pages 3-4, attached)
   F. PUBLIC HEARING AND APPROVAL OF THE 2006-2007 BUDGET [Board]
   G. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES' ANNUAL SELF APPRAISAL, ETHICS BYLAW REVIEW AND 2006-07 GOALS [Board]
   H. DISCUSSION, WITH POSSIBLE ACTION: ROLE OF THE EXTERNAL RELATIONS OFFICE [Board]
   I. DISCUSSION, WITH POSSIBLE ACTION: AMENDMENT TO BYLAW 1600, POWERS AND DUTIES: AUTHORIZED SIGNATURES [Board]
   J. PRESIDENT'S REPORT (INCLUDING VICE PRESIDENTS)
   K. ANNOUNCEMENTS BY FACULTY, STAFF, STUDENTS AND BOARD OF TRUSTEES
   L. FUTURE BOARD MEETING DATES
M. FUTURE AGENDA ITEMS

N. ADJOURNMENT
| TAB NO. 1 | F. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM ADDITIONS |
| TAB NO. 2 | G. DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL CORE VALUES |
| TAB NO. 3 | H. DISCUSSION, WITH POSSIBLE ACTION: BOARD SELF-EVALUATION PROCESS (BYLAW 1490) |
| TAB NO. 4 | I. DISCUSSION, WITH POSSIBLE ACTION: BOARD AUDIOCASTS (BYLAW 1290) |
| TAB NO. 5 | J. DISCUSSION, WITH POSSIBLE ACTION: MANAGEMENT ASSOCIATION REPRESENTATION AT BOARD MEETINGS (BYLAW 1270) |
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item F: Additions to the Credit Curriculum

Board Meeting: September 20, 2006

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the attached Pasadena City College credit curriculum additions.

Fiscal Implications: None

Background: These new credit courses have been approved by the Curriculum and Instruction Committee and have been recommended to the Vice President of Instruction for review.

Submitted by:
Curriculum & Instruction Committee

Approved for Submission to the Board of Trustees by:

Recommended for Approval by:

Vice President, Instruction

Superintendent/President
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 71A</td>
<td>EXPLORING TOPICS IN BIOLOGY</td>
<td>3</td>
<td>Exploratory course: Specific topic identified in Schedule of Classes. Lecture focusing on topics of current and general interest. Maximum credit 12 units, 3 units each semester. Total 54 hours lecture. First offered Winter 2007. Transfer Credit: CSU credit limitations.</td>
</tr>
<tr>
<td>BIOL 71B</td>
<td>EXPLORING TOPICS IN BIOLOGY</td>
<td>1</td>
<td>Exploratory course: Specific topic identified in Schedule of Classes. Lecture focusing on topics of current and general interest. Maximum credit 4 units, 1 unit each semester. Total of 18 hours lecture. First offered Winter 2007. Transfer Credit: CSU credit limitations.</td>
</tr>
<tr>
<td>BIOL 71C</td>
<td>EXPLORING TOPICS IN BIOLOGY</td>
<td>1</td>
<td>Exploratory course: Specific topic identified in Schedule of Classes. Lecture focusing on topics of current and general interest. Maximum credit 4 units, 1 unit each semester. Total of 18 hours lecture and 18 hours laboratory. First offered Winter 2007. Transfer Credit: CSU credit limitations.</td>
</tr>
<tr>
<td>BIOL 171A</td>
<td>EXPLORING TOPICS IN BIOLOGY</td>
<td>3</td>
<td>Exploratory course: Specific topic identified in Schedule of Classes. Lecture focusing on topics of current and general interest. Maximum credit 12 units, 3 units each semester. Total 54 hours lecture. First offered Winter 2007.</td>
</tr>
<tr>
<td>BIOL 171B</td>
<td>EXPLORING TOPICS IN BIOLOGY</td>
<td>1</td>
<td>Exploratory course: Specific topic identified in Schedule of Classes. Course focuses on topics of current and general interest. Maximum credit 4 units, 1 unit each semester. Total of 18 hours lecture. First offered Winter 2007.</td>
</tr>
<tr>
<td>BIOL 171C</td>
<td>EXPLORING TOPICS IN BIOLOGY</td>
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<td>Exploratory course: Specific topic identified in Schedule of Classes. Lecture focusing on topics of current and general interest. Maximum credit 4 units, 1 unit each semester. Total of 18 hours lecture and 18 hours laboratory. First offered Winter 2007.</td>
</tr>
<tr>
<td>PHYS 71A</td>
<td>EXPLORING TOPICS IN PHYSICAL SCIENCE</td>
<td>3</td>
<td>Exploratory course: Specific topic identified in Schedule of Classes. Lecture focusing on topics of current and general interest. Maximum credit 12 units, 3 units each semester. Total of 54 hours lecture. First offered Winter 2007. Transfer Credit: CSU credit limitations.</td>
</tr>
<tr>
<td>PHYS 71B</td>
<td>EXPLORING TOPICS IN PHYSICAL SCIENCE</td>
<td>1</td>
<td>Exploratory course: Specific topic identified in Schedule of Classes. Lecture focusing on topics of current and general interest. Maximum credit 4 units, 1 unit each semester. Total of 18 hours lecture. First offered Winter 2007. Transfer Credit: CSU credit limitations.</td>
</tr>
</tbody>
</table>
PHYS 71C  EXPLORING TOPICS IN PHYSICAL SCIENCE
Exploratory course: Specific topic identified in Schedule of Classes.
Lecture focusing on topics of current and general interest. Maximum credit 4 units, 1 unit each semester. Total of 18 hours lecture and 18 hours laboratory. First offered Winter 2007.
Transfer Credit: CSU credit limitations.

PHYS 171A  EXPLORING TOPICS IN PHYSICAL SCIENCE
Exploratory course: Specific topic identified in Schedule of Classes.
Lecture focusing on topics of current and general interest. Maximum credit 12 units, 3 units each semester. Total 54 hours lecture. First offered Winter 2007.

PHYS 171B  EXPLORING TOPICS IN PHYSICAL SCIENCE
Exploratory course: Specific topic identified in Schedule of Classes.
Lecture focusing on topics of current and general interest. Maximum credit 4 units, 1 units each semester. Total of 18 hours lecture. First offered Winter 2007.

PHYS 171C  EXPLORING TOPICS IN PHYSICAL SCIENCE
Exploratory course: Specific topic identified in Schedule of Classes.
Lecture focusing on topics of current and general interest. Maximum credit 4 units, 1 unit each semester. Total of 18 hours lecture and 18 hours laboratory. First offered Winter 2007.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

Board Agenda Item G: Institutional Core Values
Board Meeting: September 20, 2006

Recommendation: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California approve the Pasadena City College Institutional Core Values.

Fiscal Impact: None

Background: The 2005-2006 Strategic Direction I and Goal 05-1 stated:

**Strategic Direction I**: "Identify and use core institutional values to provide the guiding principles for the college."

**Goal 05-1**: "The President's Area will convene a shared governance task force to develop proposed core institutional values. The development process will include a review of the report from the Collegiality and Integrity Task Force. The institutional values will be brought to the College Coordinating Council for review and to the Board of Trustees for approval."

The attached statement was drafted by a shared governance committee and has been approved by the Academic Senate, the Associated Students, the Classified Senate, and the Management Association.

Approved for Submission to the Board of Trustees by:

[Signature]
Superintendent/President
PASADENA CITY COLLEGE
INSTITUTIONAL CORE VALUES

As an institution committed to successful student learning in an environment of intellectual freedom, Pasadena City College is guided by the following essential, enduring and shared values:

A PASSION FOR LEARNING
We recognize that each one of us will always be a member of the community of learners.

A COMMITMENT TO INTEGRITY
We recognize that ethical behavior is a personal, institutional and societal responsibility.

AN APPRECIATION FOR DIVERSITY
We recognize that a diverse community of learners enriches our educational environment.

A RESPECT FOR COLLEGIALITY
We recognize that it takes the talents, skills and efforts of the entire campus community, as well as the participation of the broader community, to support our students in their pursuit of learning.

A RECOGNITION OF OUR HERITAGE OF EXCELLENCE
We recognize that we draw upon the college’s rich tradition of excellence and innovation in upholding the highest standard of quality for the services we provide to our students and community.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES BYLAWS

Title: Self-Appraisal of the Board
Legal Authority: California Education Code Section 70902;

Bylaw No. 1490

Page 1 of 1

1. The Board of Trustees shall conduct an annual self-appraisal in accord with applicable regional accreditation standards. It is to be based upon performance of duties according to the Board’s Code of Ethics and upon progress made in achieving the goals and objectives developed annually by the Board. Instruments used in the self-appraisal will be reviewed periodically and revised as appropriate.

2. The Board shall annually determine their goals and objectives. At the same time, the Board shall review the Code of Ethics and make any appropriate revisions.

3. The evaluation form as prepared by the Board shall be completed by each Board member and submitted to the Board President no later than the last regular Board meeting in June.

4. The Board President shall consolidate the evaluations into one written report. This report shall be discussed, be subject to amendment by the Board, and be approved no later than the first regular Board meeting in August.

5. All the documents referred to herein shall constitute public records and all discussion and actions taken shall be in open session of the Board.

6. In addition to the foregoing process, all Board members are, of course, subject to ultimate evaluation by the voters of their respective areas.

Approved by the Board of Trustees: Original version as Resolution No. 227, December 20, 1994; revised September 20, 2000
1. The Board welcomes attendance at Board meetings by employees, students, and members of the community.

2. Members of the audience are encouraged to express their views on matters under consideration by the Board. However, because of the pressure of business, the procedures hereinafter set forth have been established for addressing the board.

3. In order to minimize the chance of overlooking persons who desire to be heard, it is recommended that such persons, prior to the start of the meeting, advise the Superintendent/President as to the agenda item to which it is desired to speak. It is the Board's policy to hear such persons during the period in which the agenda is being heard and, in particular, before any vote is taken.

4. The Board will make every effort to recognize speakers who have not advised the Superintendent/President as provided in item 3 above, but who, by holding up a hand, indicate the desire to be heard.

5. When recognized, a speaker shall stand and preface his or her remarks by stating the speaker's name and address. However, the address is optional, but recommended so as to enable reports to be given to the speakers should the Superintendent/President deem that to be useful to the speaker.

6. The Board shall exercise its discretion as to the number of speakers to be heard and the time allocated per speaker. The total time available and number of those wishing to be heard will be among the factors given consideration by the Board. Normally, and in the absence of a different ruling by the Board, speakers should not speak for more than five minutes, nor more than 30 minutes shall be used per audience participation. At the end of five minutes, if the speaker desires additional time he or she may request it of the Board. The Board may at any time shorten time for speakers. In the event of speakers being on opposite sides of a question, the chair shall attempt to alternate the recognition of speakers.

7. Members of the Board and the Superintendent/President may ask questions of a speaker and respond to the speaker's remark on agenda items. As to items not on the agenda, the Brown Act permits the Board to comment thereon but the effect of comments should not be such as to constitute commitment to any action.

8. Complaints against personnel will be considered in closed session as set forth in 1225, item 2.

9. Speakers shall speak to the issues and not be disorderly or defamatory. As used herein “defamatory” refers to what reasonably appears to be the commission of actionable slander.
and/or the presentation of writings or other materials which reasonably appear to constitute actionable libel.

10. If a speaker is found to be out of order, he or she shall be warned and if out of order conduct is continued, the right of the speaker to speak may be terminated.

11. Persons willfully interrupting a meeting are subject to removal. Where order cannot be restored by such removal, the Board may clear the meeting room in accordance with Section 54957.9 if the Government Code, as said Section may from time to time be amended. The Board may readmit, based on procedures it then and there deems appropriate to the circumstances, persons nor responsible for disturbing the orderly conduct of the meeting.

12. Audio taping, filming, other recordings and broadcasts are permitted unless constituting, in the words of the Brown Act, a “persistent disruption.” Audio tapes made by the district shall be accessible to the public. District audiocasts of the meetings of the Board of Trustees are maintained on the College website for a period of ___ years.

13. It is the general policy of the Board to refer new matters to the Superintendent/President for investigation and report. It is strongly recommended prior to coming before the Board the prospective speaker talk to the Superintendent/President or to his designate so that an appropriate investigation may be made.
Title: Meetings: Faculty Senate and Classified Senate
Legal Authority: Education code, Section 72282

A representative of the Faculty Senate and a representative of the Classified Senate are to be seated with the Board at Board meetings.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES BYLAWS

Title: Meetings: Faculty Senate and, Classified Senate, and Management Association

Legal Authority: Education code, Section 72282

Bylaw No. 1270

Page 1 of 1

A representative of the Faculty Senate, and a representative of the Classified Senate, and the Management Association are to be seated with the Board at Board meetings.

Approved by the Board of Trustees: August 17, 1994
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Library 102, October 14, 2006

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Library 102 students
NUMBER: 25 students
DATE: October 14, 2006
TIME: 1:00 p.m. – 4:00 p.m.
DESTINATION: Los Angeles Public Library, 630 W. 5th St., Los Angeles, California
EVENT: Provide learning experience in library organization
TRANSPORTATION: Bus
ADVISOR: Division of Library Services: Dan Haley, Assistant Professor
NOT TO EXCEED: $286.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2006-07 Adopted Budget in account code 01-5250-1401-0000 (Library Science).

BACKGROUND: This instructional field trip is requested by the Interim Assistant Dean, Library Services.

Submitted by:

[Signature]
Interim Assistant Dean, Library Services

Recommended for Approval:

[Signature]
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for Geology 30A,
September 30, 2006

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 30A students
NUMBER: 18 students
DATE: September 30, 2006
TIME: 7:00 a.m. – 5:00 p.m.
DESTINATION: Ventura and Ojai, California
EVENT: Geological training in sedimentary environments
TRANSPORTATION: District vehicles
ADVISOR: Division of Natural Sciences: Bruce Carter, Professor; Bryan Wilbur, Instructor
NOT TO EXCEED: $200.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2006-07 Adopted Budget in account code 01-5250-1502-0000 (Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:
Division Dean, Natural Sciences

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
Superintendent/President
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Geology 12F students  
NUMBER: 30 students  
DATE: November 3-5, 2006  
TIME: Depart: 11/3/06, 7:00 a.m.  
Return: 11/5/06, 4:30 p.m.  
DESTINATION: Northern San Diego Country and southern Orange County coastlines  
EVENT: Study coastal oceanographic processes along San Diego and Orange counties  
TRANSPORTATION: District vehicles (with trailer hitch)  
ADVISOR: Division of Natural Sciences: David Douglass, Division Dean and Professor; Bryan Wilbur, Instructor; Monica Palacios, Intermediate Clerk II  
NOT TO EXCEED: $1,000.00 (transportation)

Students will be camping out and providing their own meals.

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to unforeseen weather conditions or other acts of God.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2006-07 Adopted Budget in account code 01-5250-1502-0000 (Physical Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean of Natural Sciences.

Submitted by:

David Douglass  
Division Dean, Natural Sciences

Recommended for Approval:  

J. Jacqueline Jethro  
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Approval of Instructional Trip for Biology 14,  
October 27, 2006

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: Biology 14 students  
NUMBER: 24 students  
DATE: October 27, 2006  
TIME: 8:00 a.m. – 6:00 p.m.  
DESTINATION: Coachella Valley Nature Preserve, Twenty Nine Palms, California  
EVENT: Field experience  
TRANSPORTATION: District vehicles  
ADVISOR: Division of Natural Sciences: Erika Catanese, Instructor  
NOT TO EXCEED: $200.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2006-07 Adopted Budget in account code 01-5250-1501-0000 (Biological Sciences).

BACKGROUND: This instructional field trip is requested by the Division Dean, Natural Sciences.

Submitted by:  

Recommended for Approval:  

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

Division Dean, Natural Sciences  

Vice President, Instruction  

Superintendent/President
CONSENT ITEM TITLE:
Approval of Instructional Trip for English 1A, October 4, 2006

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: English 1A students
NUMBER: 30 students
DATE: October 4, 2006
TIME: 9:00 a.m. – 1:00 p.m.
ESTINATION: Sunshine Canyon Landfill, 14747 San Fernando Rd., Sylmar, California
EVENT: Study operations and recycling for class project
TRANSPORTATION: Bus
ADVISOR: English Division: Amy Lawlor, Instructor. Mathematics Division: Carrie Mortensen, Instructor.
NOT TO EXCEED: $1,000.00 (transportation)

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in account code 01-5250-5201-0000 (Carnegie Foundation Grant).

BACKGROUND: This instructional field trip is requested by the Division Dean, English.

Submitted by:
Amy Ulmer
Division Dean, English

Recommended for Approval:
Jacqueline Jacobs
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
S. Ken
Superintendent/President
CONSENT ITEM TITLE: Approval of Instructional Trip for ESL 33A, October 6, 2006

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: ESL 33A students
NUMBER: 25 students
DATE: October 6, 2006
TIME: 7:00 a.m. – 5:00 p.m.
DESTINATION: San Andreas Fault (Palmdale, San Bernardino), California
EVENT: Create background knowledge for reading materials in class
TRANSPORTATION: District vehicle
ADVISOR: Languages Division: Carol Curtis, Assistant Professor. Natural Sciences Division: David Douglass, Division Dean and Professor.

NOT TO EXCEED: $330.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle and to purchase gasoline and services outside of Los Angeles County.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted for in the 2006-07 Adopted Budget in the Student Affairs/Flea Market account.

BACKGROUND: This instructional field trip is requested by the Division Dean. Languages.

Submitted by:

Division Dean, Languages

Recommended for Approval:

Vice President, Instruction

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approval of Instructional Trip for CIVIC 3071, September 26, 2006

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the following instructional trip:

GROUP: CIVIC 3071 students
NUMBER: 11 students
DATE: September 26, 2006
TIME: 9:00 a.m. – 3:00 a.m.
DESTINATION: USC, University Park Campus, Los Angeles, California
EVENT: Engage students in university life, accommodations, and college expectations
TRANSPORTATION: District vehicle
ADVISOR: Community Education Center: Linda Cambron, Instructor
NOT TO EXCEED: $100.00 (transportation)

It is also recommended that approved Campus Police and Safety drivers be permitted to drive a Pasadena City College vehicle.

Some shifting of time, date and place may be necessary due to weather conditions or other unforeseen circumstances.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the 2006-07 Adopted Budget in account code 01-5250-1152-0000 (Community Education Center).

BACKGROUND: This instructional field trip is requested by the Division Dean, Community Education Center.

Submitted by:
Division Dean, Community Education Center

Recommended for Approval:
Vice President, Instruction

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Ratify Mileage Authorization

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify the hourly employees whose names are listed on the attached page to receive mileage reimbursement for approved travel on District business effective July 1, 2006 through June 30, 2007.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2006-07 Adopted Budget in the cost center listed.

BACKGROUND: The Dean for Health Sciences has requested these mileage reimbursements.

Submitted by:
Jacqueline Jacobs
Vice President, Instructional Administration

Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Number</th>
<th>Position</th>
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<tbody>
<tr>
<td>Akrami, Kathy</td>
<td>01-5220-1301-0000</td>
<td>Registered Nursing</td>
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<tr>
<td>Brandlin, Joan</td>
<td>01-5220-1306-0000</td>
<td>Dental Hygiene</td>
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<td>Brandt, Katherine</td>
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<td>Chavez, Carlos</td>
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<td>Radiologic Technology</td>
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<td>Doxey, Debra</td>
<td>01-5220-1305-0000 &amp; 01-5220-1306-0000</td>
<td>Dental Assisting</td>
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<td>Edwards, Barbara</td>
<td>01-5220-1306-0000</td>
<td>Dental Hygiene</td>
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<td>Fahey, Jeannette</td>
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<td>Radiologic Technology</td>
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<td>Gladstein, Linda</td>
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<td>Gomez, Luis</td>
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<td>Jackson, Betty</td>
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<td>Licensed Vocational Nursing</td>
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<td>Jensen, Steven</td>
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<td>Emergency Medical Technician</td>
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<td>Kesian, Kohar</td>
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<td>Porter, Carla</td>
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<td>Saucedo, Yolanda</td>
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<td>Solomon, Tan</td>
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<tr>
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<td>Dorvillier-Wyatt, Monique</td>
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</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify Extended Learning Presenters

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the employment for the following presenters on the attached list for Extended Learning Fee classes on the designated dates.

It is further recommended that the presenters be paid the amount indicated from account #01-5140-4402-0000, in addition to remuneration when appropriate for actual instructional materials that are consumed.

FISCAL IMPLICATIONS: There is no cost to the District. Extended Learning presenters are paid from participants’ fees.

BACKGROUND: Services of the presenters are requested by the Director of Extended Learning.

Submitted by:

Interim Dean, External Relations
Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
## EXTENDED LEARNING FEE CLASSES

**PRESENTERS**

### APPROVE  September 22, 2006 to June 30, 2007

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
<th>FEE</th>
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<tbody>
<tr>
<td>Cox, Michael</td>
<td>Music of Miles Davis</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Heller, Paul</td>
<td>The Ultimate Guide to Traveling, Living and Retiring in Mexico</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Levitan, Les</td>
<td>Real Estate Appraisal: Licensing Preparation Program</td>
<td>45% of the Gross</td>
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<tr>
<td>Loretta DuBois Tours</td>
<td>Circle Bar B Dinner Theater - Brunch &amp; Show</td>
<td>$75.00 Per Student</td>
</tr>
<tr>
<td>Loretta DuBois Tours</td>
<td>Palm Spring Follies Holiday Show</td>
<td>$86.00 Per Student</td>
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<tr>
<td>Marshall Reddick Seminars</td>
<td>Selecting Out of State Property for Cash Flow or Maximum Appreciation</td>
<td>$10.00 Per Student</td>
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<tr>
<td>Meisamy, Hoda</td>
<td>Aromatherapy for Wellbeing</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Nyerges, Christopher</td>
<td>Bailey Canyon Park Hike</td>
<td>$21.00 Per Hour</td>
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<td>Nyerges, Christopher</td>
<td>Mt. Wilson Trail to First Water Hike</td>
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<td>Nyerges, Christopher</td>
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<td>Rizzardi, Yolanda</td>
<td>Rubber Stamp Your Holiday Cards</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Rounds, Miller &amp; Associates</td>
<td>$Moneymaking$ Using Your Computer</td>
<td>$25.00 Per Hour</td>
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<td>Sorensen, Brenda</td>
<td>How to Become a Flight Attendant</td>
<td>$25.00 Per Hour</td>
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<td>Taubee, Jack</td>
<td>The Special Needs Child</td>
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<tr>
<td>Walker, Rodney</td>
<td>Successful Grant Writing</td>
<td>$25.00 Per Hour</td>
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### RATIFY  September 8, 2006 to June 30, 2007

<table>
<thead>
<tr>
<th>PRESENTER</th>
<th>CLASS NAME</th>
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<tbody>
<tr>
<td>Brandt, Jerry</td>
<td>Secrets to Creating a Great Family Life</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Pop Screen Productions</td>
<td>Private Pilot Ground School</td>
<td>$25.00 Per Hour</td>
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<tr>
<td>Rasmussen, Linda</td>
<td>Quilting</td>
<td>$25.00 Per Hour</td>
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PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Amendment to Consent Item No. 249-B – Approve Extended Learning Presenters

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item No. 249-B, approved on June 7, 2006, as follows:

Amend:

<table>
<thead>
<tr>
<th>PRESENTER</th>
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<th>FEE</th>
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<tbody>
<tr>
<td>Garcia, Luis</td>
<td>Beginning Conversational Spanish</td>
<td>$40.00 Per Hour $45.00 Per Hour</td>
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<tr>
<td>Garcia, Luis</td>
<td>Conversational Spanish II</td>
<td>$40.00 Per Hour $45.00 Per Hour</td>
</tr>
</tbody>
</table>

It is further recommended that the presenters be paid the amount indicated from account #01-5140-4402-0000, in addition to remuneration when appropriate for actual instructional materials that are consumed.

FISCAL IMPLICATIONS: There is no cost to the District. Extended Learning presenters are paid from participants’ fees.

BACKGROUND: Services of the presenters are requested by the Director of Extended Learning.

Submitted by:
Interim Dean, External Relations
Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
CONSENT ITEM TITLE: Approve Purchasing Transactions

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve purchasing transactions 120579 through 120730.

FISCAL IMPLICATIONS: Funds for this purpose are provided in the 2006-2007 District Budget in the fund indicated and charged to the cost centers shown.

BACKGROUND: Orders have been issued in accordance with legal requirements and with Purchasing Policies adopted by the Board of Trustees on April 20, 1994. The purchase orders listed on the attached report include orders that are $250.00 or more.

Submitted by:

Director, Purchasing Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Site</th>
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<th>Fund Amount</th>
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<tr>
<td>120579</td>
<td>CORPORATE EXPRESS</td>
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<td>120581</td>
<td>ENOVATION GRAPHIC SYSTEMS, INC.</td>
<td>CAMERA EQUIP. &amp; PHOTO SUP.</td>
<td>ENGTech</td>
<td>3</td>
<td>$864.66</td>
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<tr>
<td>120582</td>
<td>WAXIE SANITARY SUPPLY</td>
<td>JANITORIAL/CUSTODIAL SUP/EQUIP.</td>
<td>FACILITY</td>
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<td>120583</td>
<td>U.S. AIR CONDITIONING DIST.</td>
<td>AIR CONDITIONING SYS/SERVICE</td>
<td>FACILITY</td>
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<td>$333.69</td>
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<td>120585</td>
<td>GBC NATIONAL SERVICE DEPT.</td>
<td>PRINTING &amp; SUP.</td>
<td>OFFICE SVS</td>
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<td>$1,011.94</td>
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<td>120587</td>
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<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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<th>Site</th>
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<th>Fund Amount</th>
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</tbody>
</table>

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<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor Name</th>
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<th>Site</th>
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$230,084.25

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<td>HI-TECH WAX, INC.</td>
<td>Increase PO per Vendor</td>
<td>HEALTH SCI</td>
<td>03</td>
<td>411.35</td>
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<tr>
<td>120054</td>
<td>GRAINGER, INC.: W.W.</td>
<td>Decrease PO per Dept.</td>
<td>FACILITY</td>
<td>01</td>
<td>(629.30)</td>
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<td>120124</td>
<td>FCCC (FOUND. FOR CA COMM. COLLEGES)</td>
<td>Increase PO per Dept.</td>
<td>INSTRUCT</td>
<td>01</td>
<td>4,909.00</td>
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<td>B-06522</td>
<td>CINTAS CORPORATION</td>
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<td>01</td>
<td>(9,169.00)</td>
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<td>B-06522</td>
<td>CINTAS CORPORATION</td>
<td>Increase PO per Dept.</td>
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<tr>
<td>B-07065</td>
<td>FRAZEE PAINT &amp; WALLCOVERING</td>
<td>Increase PO per Dept.</td>
<td>FACILITY</td>
<td>01</td>
<td>500.00</td>
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<tr>
<td>B-07149</td>
<td>B &amp; B REDI-MIX</td>
<td>Increase PO per Dept.</td>
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<td>$ 2,382.52</td>
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Consent Item 60-B
Date: September 20, 2006
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve/Ratify/Amend Contracts

Board Meeting Date: September 6, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify/amend the contracts listed on the attached pages.

FISCAL IMPLICATIONS: Funds for this purpose are budgeted in the cost centers shown.

BACKGROUND: The contracts have been requested by the area cost center manager and reviewed for compliance with legal requirements and with District policies.

Submitted by:
Sherry Hassan
Director, Business Services

Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:
Superintendent/President
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
<th>Account Number</th>
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<tbody>
<tr>
<td>B-96896-7</td>
<td>Maurice Carter</td>
<td>$400.00</td>
<td>To provide services as trainer for Independent Living Program – A 9/23/06 thru 6/30/07</td>
<td>CEC: Independent Living Program – A</td>
<td>03-5140</td>
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<td>5213-0000</td>
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<tr>
<td>B-96897-7</td>
<td>Maurice Carter</td>
<td>2,000.00</td>
<td>To provide services as trainer for Foster Care Education 9/23/06 thru 6/30/07</td>
<td>CEC: Foster Care Education</td>
<td>03-5140</td>
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<td></td>
<td>5212-0000</td>
<td></td>
</tr>
<tr>
<td>B-96898-7</td>
<td>University of Southern California</td>
<td>No cost to District</td>
<td>To provide use of facilities for internships for Biotech students 9/21/06 until terminated</td>
<td>Natural Sciences</td>
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<tr>
<td>B-96904-7</td>
<td>Paula M. Standley, DDS</td>
<td>50.00 per three hour session</td>
<td>To provide supervision in Dental Hygiene Clinic 9/21/06 thru 8/31/11</td>
<td>Dental Hygiene</td>
<td>01-5150</td>
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<td></td>
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<td></td>
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<td>1306-0000</td>
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<tr>
<td>B-96905-7</td>
<td>Brandii Bowman</td>
<td>15.00 per hour</td>
<td>To provide administrative support for Foster Care Education for an amount not-to-exceed $5,000.00 9/21/06 thru 12/31/06</td>
<td>Foster Care Education</td>
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<td>5212-0000</td>
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<tr>
<td>B-96907-7</td>
<td>Gregory Lee Carlson</td>
<td>1,500.00</td>
<td>To provide drill design for 2006 Lancer Band field shows 9/21/06 thru 9/30/06</td>
<td>PCA: Tournament Band</td>
<td>01-5140</td>
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<td>1554-0000</td>
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<tr>
<td>B-96908-7</td>
<td>Evelyn Cortez-Davis</td>
<td>500.00</td>
<td>To provide services as guest speaker for students, faculty, staff and community 10/12/06</td>
<td>College Diversity Initiative</td>
<td>01-5140</td>
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<td></td>
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<td></td>
<td></td>
<td>4005-0000</td>
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<tr>
<td>B-96909-7</td>
<td>American Program Bureau</td>
<td>10,000.00</td>
<td>To provide services as booking agent for guest speaker, Michael Eric Dyson, for students, faculty, staff and community 10/19/06</td>
<td>College Diversity Initiative</td>
<td>01-5140</td>
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<td></td>
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<td></td>
<td>4005-0000, Cross Cultural Center, &amp; Black Student Alliance</td>
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Consent Item No. 61-B September 20, 2006
## REVIEW OF TRANSACTIONS AND CONTRACTS

### PASADENA AREA COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
<th>Amount</th>
<th>Description of Articles or Services</th>
<th>Department</th>
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<tr>
<td><strong>Ratify</strong></td>
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<tr>
<td>B-96899-7</td>
<td>Awareness Center</td>
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<td>To provide use of facilities for Extended Learning Center classes 9/09/06 until terminated</td>
<td>Extended Learning Center</td>
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<tr>
<td>B-96900-7</td>
<td>The Katana Martial Arts Fitness</td>
<td>No cost to District</td>
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<tr>
<td>B-96901-7</td>
<td>Hollywood Film Institute</td>
<td>No cost to District</td>
<td>To provide use of facilities for Extended Learning Center classes 9/09/06 until terminated</td>
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<tr>
<td>B-96902-7</td>
<td>Francisco &amp; Stacy's Dance Production</td>
<td>No cost to District</td>
<td>To provide use of facilities for Extended Learning Center classes 9/09/06 until terminated</td>
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<tr>
<td>B-96903-7</td>
<td>Bikram Yoga of La Canada</td>
<td>No cost to District</td>
<td>To provide use of facilities for Extended Learning Center classes 9/09/06 until terminated</td>
<td>Extended Learning Center</td>
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<tr>
<td><strong>Amend</strong></td>
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<td>182-B (4/21/04)</td>
<td>CalPhil Foundation</td>
<td>District to receive revenue</td>
<td>To add CalPhil Foundation as a Federal Work Study site 8/31/06 until terminated</td>
<td>Financial Aid &amp; Scholarships</td>
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Consent Item No. 61-B
September 20, 2006
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Contractor</th>
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<th>Department</th>
<th>Account Number</th>
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<tr>
<td>B-96518-7</td>
<td>LPA Architects</td>
<td>$171,558.00</td>
<td>To increase amount of agreement for additional services related to design work involved in renovating the existing Campus Center in lieu of designing a totally new building, and for additional building survey and documentation of the existing Campus Center for an amount not-to-exceed $19,316,373.00</td>
<td>Measure P: Campus Center 7405-0000</td>
<td>42-6212</td>
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<tr>
<td>B-96687-6</td>
<td>PBWS Architects</td>
<td>48,445.00</td>
<td>To increase amount of agreement for additional services related to review of applicable codes with DSA, and re-design of room configurations for an amount not-to-exceed $17,510,297.00</td>
<td>Measure P: Industrial Technology Building 7403-0000</td>
<td>42-6212</td>
</tr>
</tbody>
</table>
RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Staff Development activities listed below:

**Approve**

September 27, 2006 – Joint Workshop with Instruction and Student & Learning Services at the Altadena Town & Country Club to discuss operations and procedures. Anticipated expenses not-to-exceed $1,000.00 for materials and refreshments for approximately 35 participants. Cost Center: 01-5210-1000-2319, Instruction (Partnership)

September 30, 2006 through June 30, 2007, dates TBD – English Division Student Learning Outcomes/Curriculum Workshops at Altadena Town & Country Club and/or PCC, a series of three workshops to engage full-time and adjunct faculty in curriculum development and facilitate the implementation of Student Learning Outcomes. Anticipated expenses not-to-exceed $3,000.00 for facilities, set-up, materials and refreshments for approximately 25 participants per workshop. Cost Center: 01-5210-1251-2320, English Division (Partnership)

**Ratify**

August 23 & 24, 2006 – New Faculty Orientation at PCC. Anticipated expenses not-to-exceed $4,300.00 for materials and refreshments for approximately 130 participants. Cost Center: 01-5210-1001-0000, New Teacher Orientation

August 31, 2006 through December 16, 2006, dates TBD – New Faculty Weekly Seminars at PCC. Anticipated expenses not-to-exceed $4,440.00 for materials and refreshments for approximately 20 participants. Cost Center: 01-5210-1001-0000, New Teacher Orientation

Submitted by:

[Signature]

Director, Business Services

Recommended for Approval:

[Signature]

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]

Superintendent/President
September 1, 2006 through June 30, 2007, dates TBD - Writing Across the Curriculum Workshops at PCC. Anticipated expenses not-to-exceed $2,500.00 for materials and refreshments for the series of 16 workshops for approximately 15 to 22 participants. Cost Center: 01-5210-1015-2302, Writing Across the Curriculum (Partnership)

**FISCAL IMPLICATIONS:** Funds for these activities are budgeted in the cost centers indicated.

**BACKGROUND:** Staff Development activities are designed to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics. Funds are available through the Community College Reform Bill AB1725 or various cost centers.
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Approve Vocational Education Activity

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the Vocational Education activity listed below:

Approve:

October 13 & 14, 2006 - Amgen DNA Workshop at Huntington Botanical Gardens Science Center to train high school teachers in recombinant DNA labs using the Amgen-Bruce Wallace Lab Program protocols. Anticipated expenses not-to-exceed $2,000.00 for presenters, materials and refreshments for approximately 24 participants. Cost Center: 03-5210-5118-0000, Biotechnology Center

FISCAL IMPLICATIONS: Funds for this activity indicated are budgeted in the cost center listed.

BACKGROUND: These activities are intended to promote contract education and vocational education.

Submitted by:

[Signature]
Director, Business Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:  
Reporting and Approval of Self-Insurance Fund
Reimbursement, Workers' Compensation

Board Meeting Date:  September 20, 2006

RECOMMENDATION:  It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Workers' Compensation Self-Insurance Fund Bank account in the amount of $12,854.52.

FISCAL IMPLICATIONS:  The funds were expended for Medical, Legal, and Benefit Payments.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT NUMBERS</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>08-25-06</td>
<td>14298288</td>
<td>$12,854.52</td>
</tr>
</tbody>
</table>

Medical                                    $6,693.94
Benefit Payments                           5,800.81
Legal                                       372.55
Interest                                    -12.78

$12,854.52                                   ==========

BACKGROUND:  Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Workers' Compensation program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Submitted by:

[Signature]
Director, Fiscal Services

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO
THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Authorization to Negotiate and Enter Into Agreement for Architectural & Engineering Services for Reconstruction Upgrade Projects – C & E Buildings

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the Interim Vice President for Administrative Services to negotiate and enter into and execute a contract with Architecture for Education Inc. for architectural and engineering services for the Measure P reconstruction upgrade projects.

FISCAL IMPLICATIONS: Funds for this purpose are provided by Measure P Bond Funds under the following cost centers: 7409 – Classroom Conversions, 7410 – Classroom Upgrades, 7413 – Access Compliance.

BACKGROUND: Twenty-Seven architectural firms responded to the District’s Request for Proposals for the various Reconstruction Upgrade Measure P Projects. After a detailed review of all responses, it was determined that several local responding firms qualified for these projects. All of the recommended firms for the various reconstruction projects are Pasadena area firms. Architecture for Education Inc. is located in Pasadena.

The architectural and engineering firm will provide the following services to the District:

1. Architectural professional services in connection with the C Building classroom conversions and the E Building classroom conversions.

2. The estimated cost of construction for these listed projects is $1,331,099.

3. The architect fee for the reconstruction projects is 10% of the cost of construction ($133,110).

4. Reimbursables expenses and project scope issues are still being negotiated.

Submitted by:

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Authorization to Negotiate and Enter Into Agreement for Architectural & Engineering Services for Reconstruction Upgrade Projects – FB Building

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the interim Vice President for Administrative Services to negotiate and enter into and execute a contract with Flewelling & Moody for architectural and engineering services for the Measure P reconstruction upgrade projects.

FISCAL IMPLICATIONS: Funds for this purpose are provided by Measure P Bond Funds under the following cost centers: 7409 – Classroom Conversions, 7410 – Classroom Upgrades, 7413 – Access Compliance.

BACKGROUND: Twenty-Seven architectural firms responded to the District's Request for Proposals for the various Reconstruction Upgrade Measure P Projects. After a detailed review of all responses, it was determined that several local responding firms qualified for these projects. All of the recommended firms for the various reconstruction projects are Pasadena area firms. Flewelling & Moody are located in Pasadena.

The architectural and engineering firm will provide the following services to the District:

1. Architectural professional services in connection with the FB Building classroom conversions.
2. The estimated cost of construction for these listed projects is $2,348,999.
3. The architect fee for the reconstruction projects is 10% of the cost of construction ($234,900).
4. Reimbursables expenses and project scope issues are still being negotiated.

Submitted by:

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Authorization to Negotiate and Enter Into Agreement for Architectural & Engineering Services for Reconstruction Upgrade Projects – V Building

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize the interim Vice President for Administrative Services to negotiate and enter into and execute a contract with Miralles Associates for architectural and engineering services for the Measure P reconstruction upgrade projects.

FISCAL IMPLICATIONS: Funds for this purpose are provided by Measure P Bond Funds under the following cost centers: 7409 – Classroom Conversions, 7410 – Classroom Upgrades, 7413 – Access Compliance.

BACKGROUND: Twenty-Seven architectural firms responded to the District’s Request for Proposals for the various Reconstruction Upgrade Measure P Projects. After a detailed review of all responses, it was determined that several local responding firms qualified for these projects. All of the recommended firms for the various reconstruction projects are Pasadena area firms. Miralles Associates are located in Pasadena.

The architectural and engineering firm will provide the following services to the District:

1. Architectural professional services in connection with the V Building classroom conversions.
2. The estimated cost of construction for these listed projects is $1,565,999.
3. The architect fee for the reconstruction projects is 10% of the cost of construction ($156,599).
4. Reimbursables expenses and project scope issues are still being negotiated.

Submitted by:

Recommended for Approval:

[Signature]
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

[Signature]
Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE: Reporting and Approval of Revolving Fund Reimbursement

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Pasadena Area Community College District Revolving Cash Fund in the amount of $13,136.40.

FISCAL IMPLICATIONS: The funds were expended for refunds, materials or services.

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<th>AMOUNT</th>
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<td>09-11-06</td>
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<td>$13,136.40</td>
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BACKGROUND: The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is $30,000 entrusted to the Director of Fiscal Services, Odessa Walker.

Submitted by:

Odessa Walker
Director, Fiscal Services

Recommended for Approval:

Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
## Revolving Fund Reimbursement

### September 2006 Expense Summary

<table>
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<th>DATE</th>
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<td>Books</td>
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**Grand total:** $13,136.40
CONSENT ITEM TITLE: Appointment to Measure P Citizen's Oversight Committee

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the appointment of Ernest M. Camacho to the Measure P Citizen's Oversight Committee for 2006-07 and 2007-08.

FISCAL IMPLICATIONS: None

BACKGROUND: Education Code §15278 specifies that a Citizen's Oversight Committee be formed if a district passes a bond measure under the guidelines of Proposition 39. On April 17, 2002, the Board of Trustees adopted the “Measure P Citizen’s Oversight Committee Structure and Responsibilities” statement, which specified the number and term of members. The attached slate of nominees is in compliance with the “Structure and Responsibilities” statement.

Ernest Camacho has been recommended to serve on the committee to represent Trustee Area #3 for Consuelo Rey Castro due to the resignation of former area representative, Victor Griego. Mr. Camacho will complete the remainder of Mr. Griego's second term only.

Submitted by:

Recommended for Approval:
Interim Vice President, Administrative Services

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
Superintendent/President
<table>
<thead>
<tr>
<th>Area Represented</th>
<th>Nominee</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Local Business Organization</td>
<td>David Jacobs</td>
<td>First</td>
</tr>
<tr>
<td>2. Senior Citizens' Organization</td>
<td>Sam Thomas</td>
<td>Second</td>
</tr>
<tr>
<td>3. Bona Fide Taxpayers' Organization</td>
<td>Warren L. Weber</td>
<td>First</td>
</tr>
<tr>
<td>4. Currently Enrolled Associated Student</td>
<td>Student Trustee</td>
<td>N/A</td>
</tr>
<tr>
<td>5. Active PTSA or PCC Foundation</td>
<td>Roberta M. Moon</td>
<td>First</td>
</tr>
<tr>
<td>6. Trustee Area #1 (G. Baum)</td>
<td>Gregory Brown</td>
<td>Second</td>
</tr>
<tr>
<td>7. Trustee Area #2 (J. Mann)</td>
<td>Larry H. Fugal</td>
<td>First</td>
</tr>
<tr>
<td>8. Trustee Area #3 (C. Rey Castro)</td>
<td>Ernest M. Camacho</td>
<td>Second</td>
</tr>
<tr>
<td>9. Trustee Area #4 (S. Miele)</td>
<td>Lucinda Over</td>
<td>First</td>
</tr>
<tr>
<td>10. Trustee Area #5 (H. Bradbury-Huang)</td>
<td>Roger H. Gray</td>
<td>Second</td>
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<tr>
<td>11. Trustee Area #6 (J. Martin)</td>
<td>Jay Lammers</td>
<td>First</td>
</tr>
<tr>
<td>12. Trustee Area #7 (B. Wells-Miller)</td>
<td>John Murphy</td>
<td>Second</td>
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</table>

Revised 9/12/06
<table>
<thead>
<tr>
<th>POSITION</th>
<th>MEMBER</th>
<th>BUSINESS ORG</th>
<th>SENIOR CITIZENS</th>
<th>TAXPAYERS ORG</th>
<th>PCC STUDENTS</th>
<th>FOUNDATION / PTSA</th>
<th>ARCHITECTURE</th>
<th>ENGINEERING</th>
<th>CONSTRUCTION LAW</th>
<th>ED ADMINISTRATION</th>
<th>FINANCIAL MGMT</th>
<th>REAL ESTATE / DEV</th>
<th>CONSTRUCTION MGMT</th>
<th>CONSTRUCTION ADMINISTRATION</th>
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<tbody>
<tr>
<td>Local Business Organization</td>
<td>David Jacobs</td>
<td>XX</td>
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<tr>
<td>Senior Citizen Organization</td>
<td>Sam Thomas</td>
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<td>XX</td>
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<tr>
<td>Taxpayers' Organization</td>
<td>Warren Weber</td>
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<tr>
<td>PCC Students</td>
<td>Student Trustee</td>
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<tr>
<td>Foundation / PTSA</td>
<td>Roberta Moon</td>
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<tr>
<td>Rep. of Geoffrey Baum</td>
<td>Gregory Brown</td>
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<tr>
<td>Rep. of Dr. Jeanette Mann</td>
<td>Larry Fugul</td>
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<tr>
<td>Rep of Consuelo Rey Castro</td>
<td>Ernest Camacho</td>
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<tr>
<td>Rep of Susanna Miele</td>
<td>Lucinda Over</td>
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<tr>
<td>Rep. of Dr. Hilary Bradbury-Huang</td>
<td>Roger H. Gray</td>
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<tr>
<td>Rep. of John Martin</td>
<td>Jay Lammers</td>
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<tr>
<td>Rep. of Beth Wells-Miller</td>
<td>John Murphy</td>
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</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT
Pasadena City College

CONSENT ITEM TITLE:
Stipends for Classified and Unclassified Personnel

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the stipends for the persons listed below for the fiscal year 2006-07.

<table>
<thead>
<tr>
<th>Name</th>
<th>Stipend</th>
<th>Special Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baumann, Thomas</td>
<td>8,190.00</td>
<td>Presenter American Registry of Radiology Technology (ARRT)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Extended Learning Center)</td>
</tr>
<tr>
<td>Beckwith, Oliver</td>
<td>5,000.00</td>
<td>Site Facilitator at Arcadia High School</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Extended Learning Center)</td>
</tr>
<tr>
<td>Matlovsky, Navarre</td>
<td>2,511.50</td>
<td>Presenter Ballroom Dancing for Fall 2006</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Extended Learning Center)</td>
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<tr>
<td>Strauss, Jane</td>
<td>6,500.00</td>
<td>Site Facilitator at San Marino High School</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Extended Learning Center)</td>
</tr>
</tbody>
</table>

Amend Consent Item 1-P

Stoddard, Dana   | Increase Stipend  |
| From: 2,200.00   | To: 2,841.00      |

Special Project

Summer private swim instructor
(Extended Learning Center)

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE:  
Employment of Special Project Teachers, 2006-07

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons listed below to be employed in a special project as listed, approved for the College year 2006-2007 or any portion thereof as stated in his contract. The length of time of the employment and the assignment shall be determined by College need.

<table>
<thead>
<tr>
<th>NAME</th>
<th>STIPEND</th>
<th>SPECIAL PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chang, Yu-Chung</td>
<td>2,000.00</td>
<td>Carnegie/Strengthening Pre-Collegiate Education in Community Colleges (SPECC)—completion of Carnegie-funded faculty inquiry projects (research) for intermediate algebra (40 hours), Oct 9 to Dec 16, 2006</td>
</tr>
<tr>
<td>Encinas, Jorge</td>
<td>300.00</td>
<td>NSF MaS Grant—develop student intervention materials for algebra and pre-algebra students for both content and study skills, 9-25 to Oct-9, 2006</td>
</tr>
<tr>
<td>Fields, Lana</td>
<td>1,259.72</td>
<td>TANF-CDC Grant—CalWORKs Liaison for program during June 2006</td>
</tr>
<tr>
<td>Fields, Lana</td>
<td>2,633.96</td>
<td>TANF-CDC Grant—CalWORKs Liaison for program for July and August 2006</td>
</tr>
<tr>
<td>Hunter, S. Courtney</td>
<td>5,600.00</td>
<td>Partnership for Excellence—coordinator, career/staff development, October 2006</td>
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<tr>
<td>Stroud, Linda</td>
<td>2,506.90</td>
<td>TANF-CDC Grant—program facilitator for June 2006</td>
</tr>
<tr>
<td>Stroud, Linda</td>
<td>5,239.40</td>
<td>TANF-CDC Grant—program facilitator for July and August 2006</td>
</tr>
<tr>
<td>Tate, Beverly</td>
<td>1,440.00</td>
<td>New Teacher Orientation—12 hours prep time for new faculty orientation at $50 per hour and 12 hours for a 2-day orientation event at $70 per hour, summer 2006</td>
</tr>
<tr>
<td>Wood, Susan</td>
<td>500.00</td>
<td>VATEA/Child Development—present/lead a hands-on workshop entitled Practical Life Skills for Teachers of Young Children, October 2, 2006</td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: Paid from dollar-controlled balance sheet.

BACKGROUND: The assignment shall be determined by College need.

Submitted by: Office of Human Resources
Recommended for Approval: Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:
CONSENT ITEM TITLE: Employment of Hourly Credit Teachers and Substitute Teachers, 2006-07

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the persons on the attached list to be employed as temporary teachers of credit classes in their respective major and/or minor at their respective hourly rates derived from the academic hourly salary schedule for teachers of credit classes approved for 2006-07. The length of time of the employment and the assignment shall be determined by College need.

It is further recommended that the Office of Human Resources be authorized to make adjustments in class and step pursuant to Board rules as published in the Faculty Handbook, 1982-83, pages 4.10-4.17, and to adjust overload rate for contract instructors pursuant to the CTA collective bargaining agreement.

FISCAL IMPLICATIONS: Paid from dollar-controlled accounts.

BACKGROUND: The assignment shall be determined by College need.

Submitted by:

Office of Human Resources

Recommended for Approval:

Dean Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>CLASS</th>
<th>STEP</th>
<th>DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Antoniou, Nikolas</td>
<td>Adjunct Faculty</td>
<td>E</td>
<td>1</td>
<td>Mathematics</td>
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<tr>
<td>Barsamian, Aram</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Performing &amp; Comm Arts</td>
</tr>
<tr>
<td>Elsworth, Kirsten</td>
<td>Adjunct Faculty</td>
<td>E</td>
<td>4</td>
<td>Visual Arts &amp; Media Studies</td>
</tr>
<tr>
<td>Garcia, Isagani</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Homokay, Julianne</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>1</td>
<td>Performing &amp; Comm Arts</td>
</tr>
<tr>
<td>Kiabi, Nargess</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Loop, Craig</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>1</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Martinez, Richard</td>
<td>Adjunct Faculty</td>
<td>D</td>
<td>4</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Miner, John</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>3</td>
<td>Engineering &amp; Technology</td>
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<tr>
<td>Pumar, Mark</td>
<td>Adjunct Faculty</td>
<td>B</td>
<td>12</td>
<td>Mathematics</td>
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<tr>
<td>Ramon, Alva</td>
<td>Adjunct Faculty</td>
<td>A</td>
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<td>English</td>
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<tr>
<td>Rodgers, Lennon</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>1</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Schlosser, Julia Ann</td>
<td>Adjunct Faculty</td>
<td>D</td>
<td>3</td>
<td>Visual Arts &amp; Media Studies</td>
</tr>
<tr>
<td>Scoon, Julie</td>
<td>Adjunct Faculty</td>
<td>A</td>
<td>4</td>
<td>Natural Sciences</td>
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<tr>
<td>Spradling, Philip</td>
<td>Adjunct Faculty</td>
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<td>Social Sciences</td>
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<tr>
<td>Wood, Mia</td>
<td>Adjunct Faculty</td>
<td>C</td>
<td>1</td>
<td>Social Sciences</td>
</tr>
</tbody>
</table>
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
Pasadena City College

CONSENT ITEM TITLE: 
Employment, Change of Status, Leave of Absence, and Resignation of Academic Employees, 2006-2007

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to academic employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>CLASS &amp; STEP</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayer, Maryann</td>
<td></td>
<td>From: 100% - 11 months To: 75% - 11 months</td>
<td>9/1/06 – 6/30/07</td>
</tr>
<tr>
<td>Counselor, Counseling/Career Services</td>
<td></td>
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</tr>
<tr>
<td>Shockro, Ellen</td>
<td></td>
<td>From: 100% - 10 months To: 80% - 10 months</td>
<td>8/28/06 – 12/16/06</td>
</tr>
<tr>
<td>Instructor, Social Sciences</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits.

Submitted by:  
Office of Human Resources  
Recommended for Approval:  
Dean Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:  
Superintendent/President
CONSENT ITEM TITLE: Employment, Change of Status, Leave of Absence, and Separation of Classified Employees

Board Meeting Date: September 20, 2006

RECOMMENDATION: It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following changes pertaining to classified employees.

<table>
<thead>
<tr>
<th>NAME, CLASSIFICATION AND DEPARTMENT</th>
<th>RANGE &amp; STEP</th>
<th>MONTHLY RATE</th>
<th>ASSIGNMENT BASIS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gillette, Christine</td>
<td>36B</td>
<td>$2781.19</td>
<td>100% - 12 mo.</td>
<td>09/21/06</td>
</tr>
<tr>
<td>Intermediate Clerk II</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>International Student Services</td>
<td></td>
<td></td>
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<tr>
<td>Replacing: Marianna Servillo</td>
<td></td>
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<tr>
<td>Sanchez, Jose</td>
<td>46A</td>
<td>$3380.57</td>
<td>100% - 12 mo.</td>
<td>09/21/06</td>
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<tr>
<td>Computer Support Technician</td>
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<tr>
<td>Computing Services</td>
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<tr>
<td>Replacing: Maureen Davidson</td>
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</tbody>
</table>

CHANGES

Banh, Heather
Economic Development/Vocational Education
From: 100% - 12 mo.
To: 75% - 12 mo.
09/05/06-06/30/07

Juico, Yasmin
From: Intermediate Clerk II/Translator Community Education Center
37F 20 yrs.
$3817.99 100% - 12 mo.
To: Human Resources Technician II/Confidential
44D 20 yrs.
$4316.10 100% - 12 mo.
10/01/06

FISCAL IMPLICATIONS: None

BACKGROUND: Routine personnel transactions within budget limits

Submitted by:
Office of Human Resources
Recommended for Approval:
Dean, Human Resources

APPROVED FOR SUBMISSION TO THE BOARD OF TRUSTEES:

Superintendent/President
<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Role</th>
<th>Years</th>
<th>Salary</th>
<th>Percentage</th>
<th>Duration</th>
<th>Date</th>
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<tbody>
<tr>
<td>Rausini, Hilda</td>
<td>Intermediate Clerk II</td>
<td>36F 7 yr</td>
<td>$3463.00</td>
<td>100% - 12 mo</td>
<td>08/28/06-11-03-06</td>
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<tr>
<td></td>
<td>Acting, Human Resources Technician II</td>
<td>44C 7 yr</td>
<td>$3636.17</td>
<td>100% - 12 mo</td>
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**SEPARATION**

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<thead>
<tr>
<th>Name</th>
<th>Position/Role</th>
<th>Date</th>
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<tbody>
<tr>
<td>Oliver, Barbara</td>
<td>Admissions and Records Assistant</td>
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<td>Community Education Center</td>
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<tr>
<td>Trujillo, George A</td>
<td>Data Controller II</td>
<td>09/22/06</td>
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<td>Admissions and Records</td>
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