To listen to the full deliberation of the Board, please go to the college website, www.pasadena.edu/board, and click on “Audiocast of Meetings”.

Meeting No. 17  
Page 8556

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 17 on Wednesday, September 20, 2006, in the Circadian of Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS

The meeting was called to order at 6:00 p.m. by Mr. Geoffrey Baum, President.

ROLL CALL

**Trustees Present**
- Mr. Geoffrey L. Baum, President
- Dr. Consuelo Rey Castro, Vice President
- Mr. John Martin, Clerk
- Dr. Hilary Bradbury-Huang
- Dr. Jeanette Mann
- Ms. Susanna Miele
- Mrs. Beth Wells-Miller
- Mr. Michael Sansosti, Student Trustee

**Administrative Officers in Attendance**
- Dr. James Kossler, Superintendent/President
- Dr. Jacqueline Jacobs, Vice President, Instruction
- Dr. Lisa Sugimoto, Vice President, Student and Learning Services
- Dr. Jorge Aguirre, Dean, Human Resources
- Mrs. Elaine Chapman, Interim Dean, External Relations
- Dr. Stuart Wilcox, Dean, Institutional Planning and Research

**Administrative Officers Absent**
- Dr. James Albanese, Interim Vice President, Administrative Services

*The Academic Senate* was represented by Ms. Kay Dabelow.
*The Classified Senate* was represented by Mr. Louis Holly.
*The Associated Students Board* was not represented
*The Management Association* was represented by Ms. Ellen Ligons.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment on Closed Session items.

Mr. Baum adjourned the Board to Closed session at 6:02 p.m.
II. CLOSED SESSION

Government Code §54957 Public Employee Appointments (Division Dean, Mathematics)

Government Code §54957 Public Employee Discipline, Dismissal, Release

Government Code §54957 Public Employee Evaluation (College President)

Government Code §54957.6 Labor Negotiations (All Units)

Closed Session was adjourned at 6:45 p.m.

III. OPEN SESSION

Mr. Baum reconvened the Open Session at 7:04 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Dr. Mann led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Mr. Daniel Olson requested that the Board delay his termination of employment until after a hearing. Dr. Kossler explained that the hearing follows the Board action.

Mr. Skip Robinson, Division Dean of Physical Education, addressed the Board regarding efforts to recruit local area students for intercollegiate sports.

Mr. Rick Hodge, Division Dean of the Community Education Center, addressed the Board regarding the importance of sports at PCC, and shared comparative statistics.

D. APPROVAL OF MINUTES: Meeting No. 16, Regular Business Meeting, September 6, 2006
Mrs. Wells-Miller noted a typographical error on page 8553.

Page 8553, Item I, Role of the External Relations Office
Dr. Mann asked that the word “countered” be changed to “suggested”.

Page 8553, Item K, Announcements
Ms Dabelow pointed out that the Senate Board met to approve, not develop, goals.

Page 8552, Item G, Board of Trustees' Self-Evaluation
Dr. Rey Castro asked that the phrase, “…and no violations have been found” be added to her comment regarding sanctions for breach of confidentiality.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Ms. Miele, the Board voted by a unanimous vote of the seven members present to approve the Minutes of Meeting No. 16, a Regular Business Meeting, September 6, 2006, as corrected.

Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS
46-I – Instructional Trip- Geology 12F
Ms. Miele asked why meals are not provided for students on instructional trips of long duration. Dr. Kossler responded that it is his understanding that apportionment revenue cannot be used to pay for student meals. Dr. Mann commented that extracurricular trips are funded by other sources. Mr. Baum asked that the administration look into it and report back to the Board.
E. APPROVAL OF CONSENT ITEMS (Continued)

61-B – Approve/Ratify/Amend Contracts
B-96518-7 and B-96687-6 LPA Architects and PBWS Architects
Dr. Rey Castro inquired about this additional expense. Dr. Kossler responded that it is due to the decision to renovate the Campus Center rather than rebuild it. Dr. Rey Castro also asked about the total amount and Dr. Kossler pointed out that it had been corrected in a revised consent item.

B-96909-7 – American Program Bureau
Mr. Baum asked that this item be considered in a separate vote. He expressed concern that the fee is so high and indicated that philosophical diversity should be considered when scheduling guest speakers.

66-B, 67-B, 68-B – Authorization to Negotiate and Enter Into Agreements for Architectural & Engineering Services for Reconstruction Upgrade Projects C & E Building, FB Building, and V Building
Ms. Miele expressed appreciation for the selection local firms for these projects. Dr. Rey Castro asked why the consent item does not reflect the top three bids and Dr. Kossler explained that these are considered professional services, so there is no bidding process.

30-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Dr. Rey Castro recognized the retirement of George Trujillo, Admissions and Records, and commended him on his 16 years of service to the college.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items, with the exception of Consent Item 61-B, Contract B-96989-7-B.
Advisory Vote: Aye

MOTION: ON MOTION OF Ms. Miele and seconded by Dr. Rey Castro, the Board voted, by a majority vote of the seven members present, to approve Consent Item 61-B, Contract B-96989-7-B.
Aye: Mann, Miele, Bradbury-Huang, Rey Castro
No: Martin, Baum, Wells-Miller
Advisory Vote: Abstain

F. DISCUSSION, WITH POSSIBLE ACTION: CURRICULUM CHANGES
Dr. Jacobs explained that these are not the routine curriculum changes, but rather a framework for exploratory courses which allows for creativity in the curriculum. The exploratory courses may be offered for a year prior to coming to the Board for approval of adoption into the curriculum.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the Curriculum Changes.
Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL CORE VALUES
Dr. Bradbury-Huang remarked that the core values are very inclusive of the campus community, but omit the external community. Dr. Kossler responded that the committee had talked extensively about the community when formulating the core values, and had incorporated the "broader community" into the last two values. Mr. Baum stated that he was very impressed and thanked the committee members for their work. Ms. Miele asked how the core values would be reviewed, and Dr. Kossler suggested that they be reviewed, much like the mission statement, prior to an accreditation visit.
G. DISCUSSION, WITH POSSIBLE ACTION: INSTITUTIONAL CORE VALUES
(Continued)

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Rey Castro, the Board voted, by a unanimous vote of the seven members present, to approve the Institutional Core Values.
Advisory Vote: Aye

H. DISCUSSION, WITH POSSIBLE ACTION: BOARD SELF-EVALUATION PROCESS (BYLAW 1490)
Mrs. Wells-Miller opened the discussion by stating that she felt that the Board could benefit by being evaluated by the other constituent groups on campus, such as faculty, classified, management, students and administration. Dr. Mann responded that the Board’s performance is evaluated by the voters. Ms. Miele suggested that surveys or focus groups could be used to poll the campus community and Mr. Martin added that community input could be solicited by including a survey in the Campus Report. Dr. Rey Castro stressed the importance of a Board self-evaluation which follows the policy. Mr. Baum recommended that the Student Trustee be included in the evaluation process and that the bylaw be changed to reflect such. Mr. Baum then appointed an ad-hoc Board sub-committee to develop recommendations for ways to obtain broader feedback in conjunction with the self-appraisal. Dr. Bradbury-Huang will chair a committee consisting of Mrs. Wells-Miller with Ms. Miele and Dr. Rey Castro as alternate members. Mr. Baum asked that they bring back recommendations by the end of the year.

MOTION: ON MOTION OF Dr. Mann and seconded by Mr. Sansosti, the Board voted, by a unanimous vote of the seven members present, amend Bylaw 1490, Self-Appraisal of the Board, to include the Student Trustee in the annual self-appraisal process.
Advisory Vote: Aye

I. DISCUSSION, WITH POSSIBLE ACTION: BOARD AUDIOCASTS (BYLAW 1290)
Mr. Baum asked Dr. Rey Castro to chair this portion of the meeting and Mrs. Wells-Miller opened the discussion by saying that she felt the audiocasts should be retained on the web on a permanent basis. Ms. Dabelow suggested that after a certain period of time the audiocasts could be archived. Mr. Pittman stated that media storage is not a problem, as the files are small, but the format, as technology changes, could become an issue. Mrs. Wells-Miller asked if would be better to retain the audiotapes and Mr. Pittman responded that they will deteriorate over time.

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to amend Bylaw 1290, Section 12 to delete mention of audiotapes and to include a statement which indicates that the audiocasts will remain on the website for a minimum of five years and then be archived.
Advisory Vote: Aye

J. DISCUSSION, WITH POSSIBLE ACTION: MANAGEMENT ASSOCIATION REPRESENTATION AT BOARD MEETINGS (BYLAW 1270)
Dr. Mann opened the discussion by saying that she felt the Management Association should be represented at the Board table along with the Academic Senate and Classified Senate and recommended that Bylaw 1270 be amended to reflect this change.
J. DISCUSSION, WITH POSSIBLE ACTION: MANAGEMENT ASSOCIATION REPRESENTATION AT BOARD MEETINGS (BYLAW 1270) [Continued]

MOTION: ON MOTION OF Mr. Baum and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to amend Bylaw 1270 to read, “A representative of the Academic Senate, the Classified Senate, and the Management Association are to be seated with the Board at Board meetings.”

Advisory Vote: Aye

K. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]
Dr. Kossler

- announced that the Automotive Department received a $20,000 grant from Nissan;
- reminded the Board of the 10th anniversary event at CEC on November 4, from 9:00-2:00; and
- pointed out an article in the Pasadena Arts Council, Folio, which features the PCC art program and Division Dean Alex Kritselis.

L. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
Ms. Kay Dabelow, Academic Senate

- thanked the Board for reinstating Yves Magloie and distributed a copy of the Academic Senate 2006-2007 goals.

Mr. Louis Holly, Classified Senate

- announced that the Classified Senate will hold a fundraiser in October to raise money for scholarships.

Mr. Michael Sansosti, Student Trustee

- requested that the proposed parking permit fee increase be discussed.

Mr. John Martin, Clerk, Board of Trustees

- reported on the endowment and foundation conference he attended in Boston.

Dr. Consuelo Rey Castro, Vice President, Board of Trustees

- reported on the California Tomorrow Campus Change meeting that she attended.

Dr. Jeanette Mann, Board of Trustees

- reported that she represented the Board at Scott Lay’s installation as President of the CCLC and that she attended a meeting which addressed violence in northwest Pasadena.

Dr. Hilary Bradbury-Huang, Board of Trustees

- commented on Professor Alan Armstrong’s involvement with the South Pasadena float construction; reported that South Pasadena parents are not aware of opportunities offered by PCC; announced that the MTA is interested in offering free trial MTA passes to students; and announced that the Center for Sustainable Cities at USC, of which she is Program Director, is offering a 100% scholarship to PCC staff.
L. **ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES**  
   Mr. Geoffrey Baum, President, Board of Trustees  
   • announced the ACCT annual conference, October 12-13, in Orlando and asked if anyone would like to attend, and reported that Juan Gutierrez will represent PCC at Leadership Pasadena.

M. **FUTURE BOARD MEETINGS**  
The next meeting of the Board of Trustees will be held on Wednesday, October 4, 2006, in the Circadian of Pasadena City College. The meeting on October 18 will be held at the Community Education Center.

N. **FUTURE AGENDA ITEMS**  
Mr. Baum requested information related to paid meals on instructional and extracurricular trips.

Dr. Mann requested discussion of Proposition D, the Education Bond, and the Community College Initiative.

Ms. Miele requested a discussion about students who are proficient in foreign languages classes taking beginning language courses.

Dr. Rey Castro requested a presentation on California Tomorrow: Campus Change.

Dr. Bradbury-Huang requested information regarding campus coordination of proactive behavior in dealing with violence.

O. **ADJOURNMENT**  
Meeting No. 17 was adjourned at 8:59 p.m.
MOTIONS CARRIED AT MEETING NO. 17—September 20, 2006

1. Approval of Minutes of Regular Business Meeting No. 16, September 6, 2006, as corrected.

2. Approval of Consent Items.

3. Approval of Curriculum Additions.

4. Approval of the Institutional Core Values.

4. Approval to amend Bylaw 1490, Self-Appraisal of the Board to include the Student Trustee in the annual self-appraisal process.

5. Approval to amend Bylaw 1290, Section 12 to read, "District audiocasts of the meeting of the Board of Trustees are maintained on the College website for a minimum of 5 years, and thereafter archived."

James Kossler, Secretary
Board of Trustees