I. CALL TO ORDER, ROLL CALL, PUBLIC COMMENT ON NON-AGENDA ITEMS
The meeting was called to order at 6:02 p.m. by Dr. Consuelo Rey Castro, Vice President.

ROLL CALL
Trustees Present
Mr. Geoffrey L. Baum, President (arrived 6:15 p.m.)
Dr. Consuelo Rey Castro, Vice President
Mr. John Martin, Clerk (arrived 6:05 p.m.)
Dr. Hilary Bradbury-Huang
Dr. Jeanette Mann
Ms. Susanna Miele
Mrs. Beth Wells-Miller
Mr. Michael Sansosti, Student Trustee

Administrative Officers in Attendance
Dr. James Kossler, Superintendent/President
Dr. James Albanese, Interim Vice President, Administrative Services
Dr. Jacqueline Jacobs, Vice President, Instruction
Dr. Lisa Sugimoto, Vice President, Student and Learning Services
Dr. Jorge Aquiñiga, Dean, Human Resources
Mrs. Elaine Chapman, Interim Dean, External Relations
Dr. Stuart Wilcox, Dean, Institutional Planning and Research

The Academic Senate was represented by Ms. Kay Dabelow.
The Classified Senate was represented by Mr. Louis Holly.
The Associated Students Board was represented by Miss Natalie Courtney.
The Management Association was not represented.

PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment on Closed Session items.

Dr. Rey Castro adjourned the Board to Closed session at 6:04 p.m.

II. CLOSED SESSION
Government Code §54957 Public Employee Discipline, Dismissal, Release
Government Code §54957 Public Employee Evaluation (College President)
Government Code §54957.6 Labor Negotiations (All Units)

Closed Session was adjourned at 7:05 p.m.
III. OPEN SESSION
Mr. Baum reconvened the Open Session at 7:11 p.m. and reported that no action was taken during the Closed Session.

A. PLEDGE OF ALLEGIANCE
Mr. Martin led the Pledge of Allegiance.

B. INTRODUCTIONS
There were no introductions.

C. PUBLIC COMMENT ON NON-AGENDA ITEMS
Officer Alan Chan, President of CSEA 819, addressed the Board regarding the commitment of campus police to work with Chief Michael to provide improved service to the college.

Mrs. Pat Krause, ISSU, addressed the Board regarding alleged violations of PERB laws related to elections and negotiations.

Mr. Les Hammer addressed the Board demanding decertification of M.E.Ch.A. on campus.

D. APPROVAL OF MINUTES: Meeting No. 15, Regular Business Meeting, August 16, 2006

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Bradbury-Huang, the Board voted by a majority vote of the seven members present to approve the Minutes of Meeting No. 15, a Regular Business Meeting, August 16, 2006
Abstain: Rey Castro
Advisory Vote: Aye

E. APPROVAL OF CONSENT ITEMS
Mr. Ed Barnum, community member, addressed the Board regarding the appointment of Ernest Camacho to the Measure P Citizens Oversight Committee.

45-B – Approve/Ratify/Amend Contracts
B-96885-7 Robert Zubia
Dr. Rey Castro pointed out a typographical error on the ending date of the contract.

50-B – Approve Conference Attendance
Mr. Baum asked Mr. Martin to describe the conference he will be attending later this month.

53-B – Award Bid 856 – Furnish and Install Air Conditioning Absorption Chiller Unit at Parking Lot 5
Mr. Baum questioned the discrepancy between the original amount budgeted and the low bid for the job. Dr. Albanese attributed it to rising construction costs and pointed out that the budgeting was done long before the bid was received.

54-B – Appointment to Measure P Citizens' Oversight Committee
Mr. Baum suggested that this item be pulled from the Consent Items until Mr. Camacho could be present to address the Board.

19-B - Stipends for Classified and Unclassified Personnel
Mr. Baum remarked that this item clarifies the stipends that are being paid to various coaches.
E. APPROVAL OF CONSENT ITEMS (Continued)
Dr. Rey Castro remarked on the retirement of Elvio Angeloni, and commended him for his 40 years of service to the college.

24-P – Employment, Change of Status, Leave of Absence, and Separation of Classified Employees
Dr. Mann commented on the well-deserved promotion of Dina Chase to Director of Outreach, Degree, and Transfer Services.

MOTION: ON MOTION OF Dr. Mann and seconded by Ms. Miele, the Board voted, by a unanimous vote of the seven members present, to approve the Consent Items, with the exception of 54-B, which will be considered at the next meeting.

Advisory Vote: Aye

F. PUBLIC HEARING AND APPROVAL OF THE 2006-2007 BUDGET
Dr. Albanese reviewed the 2006-2007 budget, highlighting SB361 funding, COLA, no appropriations for Growth or Stabilization, the reduction of enrollment fees, the current enrollment trend, and ongoing Equalization. He pointed out that the budget is balanced with a 5.29% reserve and an ending balance projected at $6,241,608.

Mr. Baum opened the Public Hearing and asked for comments from the Public. Hearing none, the Public Hearing was adjourned.

Board members posed questions and discussed various line items in the budget. Mr. Baum reminded them that this is a public document which describes what the Board is pledging to spend during the fiscal year. Dr. Mann suggested that the Board study the actuarial report on post-retirement health benefits and that the administration propose a plan on how to best accommodate the GASB requirements.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to approve the 2006-2007 budget.

Advisory Vote: Aye

G. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES’ ANNUAL SELF-APPRAISAL
Dr. Mann opened the discussion by expressing her concern about the low score on confidentiality of Closed Session. She pointed out that there are sanctions for a violation of confidentiality. Dr. Rey Castro pointed out that at PCC the sanction process has never been utilized and no violations have been found. Dr. Mann stated that, even if there have been no sanctions for a violation, there is the perception that the Closed Sessions are not confidential, which must be addressed. Ms. Miele recommended that, at any point where it is believed that confidentiality has been breached, action must be taken and an investigation must be launched immediately.

Mr. Baum pointed out the areas where the Board gave themselves high marks and said that those areas are worthy of commendation. He then read the Code of Ethics. Mrs. Wells-Miller commented that she felt it is the Board’s responsibility to get involved in areas of concern. Dr. Rey Castro said that the Board should be responsive to the public, but matters should be referred to the Administration. It is not the Board’s role to micromanage or conduct investigations. Mr. Martin remarked that there are Board-approved processes for handling complaints and the Board should hold the administration responsible for following those procedures. Dr. Mann pointed out that the Board can jeopardize their legitimate role of being the final judge if they become involved in matters too early.
G. DISCUSSION, WITH POSSIBLE ACTION: BOARD OF TRUSTEES' ANNUAL SELF-APPRAISAL

Mr. Baum asked the Board if they would prefer to discuss their goals at a later meeting.

MOTION: ON MOTION OF Mrs. Wells-Miller and seconded by Dr. Mann, the Board voted, by a unanimous vote of the seven members present, to postpone development of the 2006-07 Board goals to a later meeting.

Advisory Vote: Aye

H. DISCUSSION, WITH POSSIBLE ACTION: ROLE OF THE EXTERNAL RELATIONS OFFICE

Mrs. Wells-Miller opened the discussion by stating that the primary function of the Dean of External Relations is to be out in the community soliciting funds. Dr. Mann remarked that the job description is too broad for one person. Ms. Miele pointed out that there are point people for most of the areas, with the exception of the government liaison role. Dr. Kossler responded that the Executive Director of the Foundation has been removed from the job description, and the position will be covered by the Foundation. There was discussion regarding the necessity of a government relations liaison person and Dr. Kossler suggested that it would be beneficial to hire a Dean and then review how that role can be covered.

I. DISCUSSION, WITH POSSIBLE ACTION: AMENDMENT TO BYLAW 1600, POWERS AND DUTIES: AUTHORIZED SIGNATURES

Mr. Baum reviewed Bylaw 1600, Powers and Duties: Authorized Signatures, and recommended that the limit of any amendment to a previously approved expenditure be raised to $1,000, before Board approval is required. Dr. Mann suggested a $500 cap, both on purchases and amended expenditures.

MOTION: ON MOTION OF Dr. Mann and seconded by Mrs. Wells-Miller, the Board voted, by a unanimous vote of the seven members present, to amend Bylaw 1600, Powers and Duties: Authorized Signatures, that all purchases exceeding $500 and all amendments to previously approved expenditures which exceed $500, require Board approval.

Advisory Vote: Aye

J. PRESIDENT’S REPORT [INCLUDING VICE PRESIDENTS]

Dr. Kossler

- distributed a list of classes being offered at local high schools;
- announced a celebration in honor of the 10th anniversary of the CEC Foothill campus on Saturday, November 4;
- announced a display in the campus art gallery, “In Delight We Grow”;
- reported that enrollment is up about 1%; and
- mentioned an article in the Pasadena Weekly related to PCC’s Artist in Residence program.

K. ANNOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES

Ms. Kay Dabelow, Academic Senate

- announced that the Academic Senate retreat was a success and that the first meeting of the Senate Board will be on September 11 to approve their goals, and shared a flyer regarding the South Pasadena Rose Parade float.

Mr. Louis Holly, Classified Senate

- announced that Classified Staff Development Days will be held on January 31 and February 1, 2007; reported that a student worker has been hired to assist in the Classified Senate office; and announced that the newsletter will be published in October.
K. ANOUNCEMENTS FACULTY, STAFF, STUDENTS, AND BOARD OF TRUSTEES
(Continued)

Ms. Natalie Courtney, Associated Students
- reported on successful Welcome Day and Welcome Week events; mentioned Constitution Day on September 18; and offered assistance from the Lobby Committee. Mr. Baum suggested that the AS Lobby Committee representative be appointed to serve on the Board government relations subcommittee.

Mr. Michael Sansosti, Student Trustee
- expressed his hope that more local students can be admitted to the Nursing program at PCC.

Dr. Consuelo Rey Castro, Vice President, Board of Trustees
- announced that she will be hosting a table at two upcoming events, the NAACP event on 9/10 and the YWCA breakfast in October.

Dr. Jeanette Mann, Board of Trustees
- announced that she has been asked to represent the League at two of the Board of Governors' meetings, January 16 and July 9; reported that she will be taking part in the PCC/PUSD Board subcommittees meeting on September 27, and the PUSD Superintendent search committee meeting on the same day; and mentioned that the College has been asked to encourage the Governor to sign four pieces of pending legislation.

Mr. Geoffrey Baum, President, Board of Trustees
- announced that PUSD will meet with the City of Pasadena on October 3 and commended Dr. Kossler for the exceptional speech he delivered at the New Faculty Orientation.

L. FUTURE BOARD MEETINGS
The next meeting of the Board of Trustees will be held on Wednesday, September 20, 2006, in the Circadian of Pasadena City College. Mr. Baum asked that the Board be polled for possible dates for a retreat in the months of October or November.

M. FUTURE AGENDA ITEMS
Mrs. Wells-Miller again requested a discussion of the Board being evaluated by other campus sectors. Dr. Kossler reiterated that the topic is already on the request list.

Ms. Miele requested a report on the Summer Bridge Program.

Dr. Bradbury-Huang requested a report of money spent on transportation for instructional trips.

N. ADJOURNMENT
Meeting No. 15 was adjourned at 9:56 p.m.
MOTIONS CARRIED AT MEETING NO. 16– September 6, 2006

1. Approval of Minutes of Regular Business Meeting No. 15, August 16, 2006.

2. Approval of Consent Items, with the exception of 54-B, which will be considered at the next meeting.


4. Approval to postpone development of the 2006-07 Board goals to a later meeting.

5. Approval to amend Bylaw 1600, Powers and Duties: Authorized Signatures, defining that all purchases exceeding $500, and all amendments to previously approved expenditures which exceed $500, require Board approval.

James Kossler, Secretary
Board of Trustees